

AGENDA
Cumberland Town Council Meeting
Town Council Chambers
MONDAY, April 9, 2012
6:00 p.m. Workshop
7:00 p.m. Call to Order

6:00 P.M. WORKSHOP: re: Enterprise Budgets (Val Halla, Senior Housing, and Sewer)

I. CALL TO ORDER

II. APPROVAL OF MINUTES

March 26, 2012

III. MANAGER'S REPORT

- Bulky Item Pickup Week - May 14 -18
- Report re: Maine Senior FarmShare

IV. PUBLIC DISCUSSION

V. LEGISLATION AND POLICY

- 12 – 053** To hear a report from the Finance Committee re: 3rd quarter financials.
- 12 – 054** To hold a Public Hearing to consider and act on draft zoning amendments to the Recreational Facilities & Open Space Impact Fee Ordinance.
- 12 – 055** To hold a Public Hearing to consider and act on draft amendments to the Route 100 Design Standards to add Section 2.1.5 (Overhead Doors), as recommended by the Planning Board.
TABLED 3-26-12
- 12 – 056** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 – 8:30 p.m.
- 12 – 057** To hold a Public Hearing to consider and act on a Mass Gathering Permit for Nassau Broadcasting's "Maine's Ultimate Yard Sale" to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. – 2:00 p.m.
- 12 – 058** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the "Chickadee Classic Dog Show" to be held at the Cumberland Fairgrounds, June 21st – 24th from 8:00 a.m. – 5:00 p.m.
- 12 – 059** To consider and act on a Victualer's License for Seamus Maguire d/b/a Steakhouse Steaks.
- 12 – 060** To appoint Democratic and Republican Election Clerks.
- 12 – 061** To set a Public Hearing date (April 23rd) to consider and act on a Mass Gathering Permit for the Cumberland Farmer's Club 2nd Annual Cumberland "Sho-n-Shine Car Show" to be held at the Cumberland Fairgrounds on June 10, 2012 from 8:00 a.m. to 3:00 p.m.
- 12 – 062** To set a Public Hearing date (April 23rd) to consider and act on amendments to the Fees and Fines Ordinance to add Twin Brook Recreation Facility Usage Fees.

12 – 063 To set a Public Hearing date (April 23rd) to consider and act on draft zoning amendments to Section 204.14 (Industrial Zone) of the Cumberland Zoning Ordinance to add motor vehicle sales as a permitted use, as recommended by the Planning Board.

12 – 064 To hold a Public Hearing to consider and act on adoption of the FY'13 Municipal Budget.

VI. NEW BUSINESS

Workshop, April 23rd at 6:00 p.m. re: Twin Brook Fees

VII. ADJOURNMENT

MOTIONS

REVISED MOTIONS

- 12 – 053** No action necessary.
- 12 – 054** I move to amend the Recreational Facilities & Open Space Impact Fee Ordinance to charge \$1.40 per square foot and exempt the first 1,000 square feet from the impact fee calculation.
- 12 – 055** I move not to accept the amendments to the Route 100 Design Standards re: overhead doors, as recommended by the Planning Board.
- 12 – 056** I move to approve the Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 – 8:30 p.m.
- 12 – 057** I move to approve the Mass Gathering Permit for Nassau Broadcasting's "Maine's Ultimate Yard Sale" to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. – 2:00 p.m.
- 12 – 058** I move to approve the Mass Gathering Permit for the "Chickadee Classic Dog Show" to be held at the Cumberland Fairgrounds, June 21st – 24th from 8:00 a.m. – 5:00 p.m.
- 12 – 059** I move to approve the Victualer's License for Seamus Maguire d/b/a Steakhouse Steaks.
- 12 – 060** I move to appoint Democratic and Republican Election Clerks as recommended by the Town Clerk.
- 12 – 061** I move to set a Public Hearing date of April 23rd to consider and act on a Mass Gathering Permit for the Cumberland Farmer's Club 2nd Annual Cumberland "Sho-n-Shine Car Show" to be held at the Cumberland Fairgrounds on June 10, 2012 from 8:00 a.m. to 3:00 p.m.
- 12 – 062** I move to set a Public Hearing date of April 23rd to consider and act on amendments to the Fees and Fines Ordinance to add Twin Brook Recreation Facility Usage Fees.
- 12 – 063** I move to set a Public Hearing date of April 23rd to consider and act on draft zoning amendments to Section 204.14 (Industrial Zone) of the Cumberland Zoning Ordinance to add motor vehicle sales as a permitted use, as recommended by the Planning Board.
- 12 – 064** I move to approve the FY'13 Municipal Budget not to exceed \$8,746,732.00.

MOTIONS

- 12 – 053 **No action necessary.**
- 12 – 054 **I move to amend** the Recreational Facilities & Open Space Impact Fee Ordinance as recommended by Town Staff.
- 12 – 055 **I move to table indefinitely** amendments to the Route 100 Design Standards re: overhead doors, as recommended by the Planning Board.
- 12 – 056 **I move to approve** the Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 – 8:30 p.m.
- 12 – 057 **I move to approve** the Mass Gathering Permit for Nassau Broadcasting's "Maine's Ultimate Yard Sale" to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. – 2:00 p.m.
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- 12 – 064 **I move to approve** the FY'13 Municipal Budget not to exceed \$8,746,732.00.

MINUTES

03/26/12

MONDAY, March 26, 2012

wanted to add residential units. The Council had said previously that they would allow that type of building to be considered in the VCC if the applicant went through the Planning Board process, but Mr. Haggerty never got to that step because he withdrew his application.

IV. LEGISLATION AND POLICY

12 – 039 To hold a Public Hearing to consider and act on draft zoning amendments to the Growth Management Ordinance, as recommended by the Planning Board.

Town Manager Shane explained that the Growth Ordinance limits the number of construction permits each year. The Ordinance Committee and the Planning Board both support a growth cap of 50 permits per year with no sub-categories.

Public discussion: Brad Hilton of Blanchard Road said that in his view, the Growth Ordinance is an anti-growth ordinance. The ordinance was developed in 2000 and the amendments are fine, but he would like to see some pro-growth legislation.

Councilor Turner said that 50 construction permits per year makes sense to him, as we have never come close to hitting the cap in the past.

Councilor Moriarty said that operationally, this ordinance is not anti-growth because we are nowhere near the cap. If the economy should change and we approach the cap, the ordinance could then be changed.

Motion by Councilor Stiles, seconded by Councilor Gruber, to adopt amendments to the Growth Management Ordinance as presented.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 040 To hold a Public Hearing to consider and act on draft zoning amendments to the Recreational Facilities & Open Space Impact Fee Ordinance, as recommended by the Planning Board.

Town Manager Shane explained that the Planning Board vote was 4-3 to move the Impact Fee Ordinance forward to the Council. The methodology was to look at the balance of the Rines Forest and Twin Brook bonds (approximately 2.1 million dollars) over a 30 year period and 50 permits per year = \$1.09 per square foot. The 500 square foot exemption remains.

Economic Development Director, Alyssa Tibbetts summarized the law that pertains to impact fees. Impact fees have its own statute that allows the Town to assess impact fees. The Town of Cumberland chose to use their impact fees for recreational facilities and to purchase open space, which is allowed by law. The statute speaks to restrictions on assessing and imposing impact fees, requiring uniform application and the relation of the fees to development. The funds must be kept separate from a municipality's general fund.

Councilor Turner asked Ms. Tibbetts if there was any legal reason that the square footage exemption could not be increased.

Ms. Tibbetts responded that there is not. If the Council made a policy decision to raise the square foot exemption, that directly impacts the calculation in the ordinance, but there is nothing in the law that prohibit it as long as it is applied uniformly.

Public discussion: Peter Valente of Cumberland said that he attended the workshop this evening. In the last 6 months, he has been advocating against impact fees, and thanked Town Manager Shane for his openness and willingness to discuss this topic and explain it. He encouraged the public to get involved and let the Council

know how they feel. Mr. Valente said he would like the taxpayers to share the cost of the privilege of having Rines Forest and Twin Brook.

Brad Hilton of Blanchard Road presented the following to the Council:

**Town of Cumberland
Growth & Impact Fee
Ordinance Revisions**

Brad Hilton
Blanchard Road
Cumberland, Maine
March 26, 2012

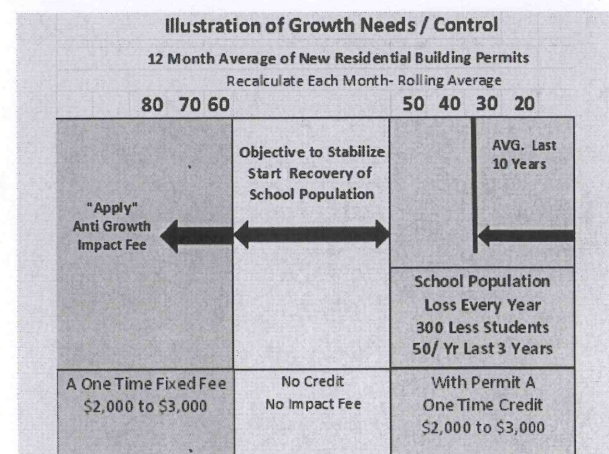
Growth Ordinance Revisions

- No Opinion – Accept or Reject

But Consider
“ Hilton Growth Ordinance for
Future Revision”

**Recreational Facilities and Open
Space Impact Fee Ordinance**

- Reject Revisions
- Discontinue Present Ordinance
- Consider “ Hilton Growth Ordinance” as a Concept to add “Pro – Growth” to a present All “Anti-Growth” Situation



Mark Gerard would also like to see the Town eliminate impact fees. In the current environment, the impact fee is an upfront cost, at great risk to developers. The fee is not absorbed into the cost of the house. Appraisers are looking at comps, often disbursed over a broader base and typically compared to communities who do not have impact fees. That amount becomes non-financeable. Mr. Gerard said that he feels that Cumberland realizes that affordable housing and school population are both issues. \$2,000 - \$3,000 can make or break a housing deal. Every house built will guarantee \$4,000 - \$6,000 in taxes for 40 years. The \$2,000 impact fee is a one-time fee. He feels that impact fees are incentivizing the people that we want most in the community to look elsewhere. He urged the Council to seriously consider eliminating impact fees because it is in the best long-term interest of Cumberland and the growing families that we hope to attract to our community.

Councilor Moriarty asked Councilors Copp, Storey-King, and Turner (who made up the ad hoc committee) if they had any desire to meet again to discuss and rework the numbers.

Councilor Storey-King said that she would like to look at the square footage number again as she is interested in finding a compromise. She is concerned about the elderly residents of our community and raising their taxes.

Councilor Turner feels that it would be a mistake to table this item again. The bottom line is that there is a large subjective element as to whether impact fees deter someone from moving to Cumberland. His sense is that they

should be eliminated, but since that will not likely happen, he would compromise by raising the square foot deduction.

Councilor Copp agreed with Councilor Turner and said that impact fees do discourage people from buying a home in Cumberland, especially first time home buyers to whom \$3,000 is a lot of money. He feels that continuing to discuss this will not make a difference. He would like to see the fee reduced or eliminated.

Councilor Stiles said that Mr. Hilton's comment regarding \$7,000 per house for taxes is true, but the Town does not get to see 75% of that tax revenue. However, the Town gets 100% of the impact fees. He also believes that with the current economic situation, impact fees are too much for the average family. He would like to table this item to get more information.

Councilor Gruber said that if the Council chooses to eliminate impact fees, this will upset the people who have had to pay them in the past. He does not think that lowering the square footage or the lowering the impact fee is the way to go. He feels that it should be eliminated or left as is. He is for tabling this item and sending it back to the committee.

Town Manager Shane reminded the Council that if impact fees are eliminated, the Town would owe Bateman Partners \$98,000 for the impact fees on future building lots as part of the contract zone on the Drowne Road project. There is also the equation to consider. In order to make the formula less confusing and avoid reworking the entire formula, he suggested raising the square foot exemption and leaving the dollar amount at \$1.09.

Chairman Perfetti said that there have been some good points made this evening. The fact is that as a community, we bought this land together, and together we should pay for it. We need people wanting to move here and we need to grow as a community. He would be in favor of eliminating impact fees.

Councilor Moriarty said that the ordinance has been in effect for 10 ½ years and it explicitly provides that the impact fees are designed to fund, acquire, and improve recreational and open space for future residents. This is a forward looking ordinance. The definition of an impact fee is "a fee or an assessment charged by the Town against new, residential construction to help with the acquisition or development of additional lands and recreational facilities". It was never anticipated that impact fees would alleviate the entire burden from the taxpayer. The intent was to help the taxpayer. In the past 10 years, the Town has collected over \$730,000 in impact fees that have been used for one purpose. It is \$730,000 that the Town did not have to ask the taxpayers for. Councilor Moriarty said that the suggestion of increasing the exemption from 500 square feet to 1,000 is a compromise that makes sense.

Motion by Councilor Stiles, seconded by Councilor Moriarty, to adopt amendments to the Recreational Facilities & Open Space Impact Fee Ordinance as presented.

VOTE: 3-4 (Copp, Gruber, Perfetti & Turner opposed) MOTION FAILS

Motion by Councilor Moriarty, seconded by Councilor Copp, to adopt the amendments to the Recreational Facilities & Open Space Impact Fee Ordinance with the provision that the exemption be increased from 500 to 1,000 square feet and that the Town Manager and his staff come back to the Town Council in two weeks with draft language reflecting that change.

VOTE: 4-3 (Perfetti, Stiles & Gruber opposed) MOTION PASSES

12 – 041 To hold a Public Hearing to consider and act on draft zoning amendments to Section 104.140 (definition of Self Storage Facilities), to include design standards, as recommended by the Planning Board.

Economic Development Director, Alyssa Tibbetts explained that Mr. Haggerty came to the Town with a proposal for a self-storage barn on his property that would fit the commercial use and look similar to the other

businesses on the Route 100 corridor. As Town staff met with Mr. Haggerty, they talked about the use, where it was allowed, and what else it might impact. The purpose of the next few agenda items is an attempt to clean up other ordinance provisions related to self-storage facilities. As it exists now, the design standards do not regulate the amount of overhead type external doors that would be allowed. This amendment to the Route 100 design standards specifically relates to overhead doors. The definition of self-storage facility was amended to reference the new design standards.

Town Manager Shane added that simply put, this is a clean-up of definitions and the section that applies to self-storage facilities and only in the Route 100 corridor.

Public discussion: None

Motion by Councilor Moriarty, seconded by Councilor Copp, to amend Section 104.140 (definition of Self Storage Facilities) of the Cumberland Zoning Ordinance, as recommended by the Planning Board.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 042 To hold a Public Hearing to consider and act on draft zoning amendments to Section 420 (Self Storage Facility), to require internal access to units and limit external garage doors to one standard door on the front of building facing the road and no more than two overhead doors on the remainder of the building, as recommended by the Planning Board.

Councilor Storey-King commented on the wording “standard garage door” saying that if a standard size garage door was on the front of a building such as the Board Barn, that small door on a large barn would look out of place.

Town Manager Shane said that the point is to have one overhead door and not a series of doors facing the road. Larger overhead doors would be allowed on the side or back of a building, and this only applies to self-storage facilities.

Public discussion: Adam Dews, a Cumberland resident and owner of an overhead door company, said that the standard single car overhead door is roughly 9’ x 8’. A commercial door for a storage facility large enough to fit a moving truck through would be approximately 10’ x 10’. Mr. Dews commented that he is not sure why limiting the number of garage doors is a good idea because there are so many choices of garage door design these days. He feels that the Planning Board should decide if a door looks nice and not limit the choice of the owner of the building.

Motion by Councilor Copp, seconded by Councilor Gruber, to amend Section 420 (Self Storage Facility) of the Cumberland Zoning Ordinance to require internal access to units and limit external garage doors to one standard door on the front of building facing the road and no more than two overhead doors on the remainder of the building, as recommended by the Planning Board.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 043 To hold a Public Hearing to consider and act on draft zoning amendments to Section 204.14.1.13 (Industrial District) (Self-Storage Facilities), to add; *subject to the provisions of Section 420*, as recommended by the Planning Board.

Public discussion: None

Motion by Councilor Turner, seconded by Councilor Stiles, to amend Section 204.14.1.13 (Industrial District) (Self-Storage Facilities) of the Cumberland Zoning Ordinance to add “*subject to the provisions of Section 420*”, as recommended by the Planning Board.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 044 To hold a Public Hearing to consider and act on draft amendments to the Site Plan Ordinance to include a definition of “Total Building Area”, as recommended by the Planning Board.

Town Manager Shane explained that this was brought about at staff request because there was no definition of total building square footage and what it equals (does it include attics and basement space?). The definition will be “the total area, in square feet, of all floors of a building as measured from the interior faces of the exterior walls, excluding unfinished attics and unfinished basements”.

Public discussion: None

Motion by Councilor Gruber, seconded by Councilor Stiles, to amend the Site Plan Ordinance to include a definition of "Total Building Area", as recommended by the Planning Board.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 045 To hold a Public Hearing to consider and act on draft amendments to the Route 100 Design Standards to add Section 2.1.5 (Overhead Doors), as recommended by the Planning Board.

Town Manager Shane explained that this addresses the overhead doors blending in architecturally. This only applies to Route 100 and all new commercial buildings (not just self-storage facilities).

Public discussion: Adam Dews asked what the definition of “overhead door” is. He feels it should be defined.

Town Manager Shane agreed that is a good point, as it is not defined.

Councilor Moriarty said that he feels this needs some more work. Defining overhead door, and indicating the façade facing Route 100, and door size on the rear and side of the building. He suggested tabling this item to the next meeting.

Motion by Councilor Moriarty, seconded by Councilor Copp, to table this item to the next meeting.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 046 To set a Public Hearing date (April 9th) to consider and act on a Mass Gathering Permit for the Cumberland Farmers Club’s “Cumberland/Windham Family Fundraiser” to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 – 8:30 p.m.

Motion by Councilor Stiles, seconded by Councilor Turner, to set a Public Hearing date of April 9th to consider and act on a Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 - 8:30 p.m.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 047 To set a Public Hearing date (April 9th) to consider and act on a Mass Gathering Permit for Nassau Broadcasting’s “Maine’s Ultimate Yard Sale” to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. – 2:00 p.m.

Motion by Councilor Copp, seconded by Councilor Stiles, to set a Public Hearing date of April 9th to consider and act on a Mass Gathering Permit for Nassau Broadcasting's "Maine's Ultimate Yard Sale" to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. - 2:00 p.m.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 048 To set a Public Hearing date (April 9th) to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held at the Cumberland Fairgrounds, June 21st – 24th from 8:00 a.m. – 5:00 p.m.

Motion by Councilor Stiles, seconded by Councilor Moriarty, to set a Public Hearing date of April 9th to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held at the Cumberland Fairgrounds, June 21st - 24th from 8:00 a.m. - 5:00 p.m.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 049 To appoint a member to the Recreation/Community Education Advisory Board.

Councilor Copp said that he and Councilor Turner met with Mr. Carey earlier this evening and it is with great pleasure that they nominate him to the Recreation/Community Education Advisory Board.

Motion by Councilor Gruber, seconded by Councilor Copp, to appoint Steven Carey to the Recreation/Community Education Advisory Board.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 050 To set the week of May 14th – 18th as Bulky Item Pickup Week.

Motion by Councilor Copp, seconded by Councilor Stiles, to set the week of May 14th - 18th as Bulky Item Pickup Week.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 051 To consider and act on a Victualer's License for Doc's Café & Marketplace.

Motion by Councilor Moriarty, seconded by Councilor Stiles, to table this item to April 23, 2012.

VOTE: 7-0

UNANIMOUS PASSAGE

12 – 052 To hold a Public Hearing to consider and act on adoption of the FY'13 Municipal Budget.

Town Manager Shane explained that the Finance Committee respectfully requested that this item be tabled to the next meeting in order to get more information from the Town Assessor and School Department.

Motion by Councilor Stiles, seconded by Councilor Storey-King, to table this item to April 9, 2012.

VOTE: 7-0

UNANIMOUS PASSAGE

V. NEW BUSINESS

Councilor Turner – None

Councilor Copp – None

Councilor Storey-King – Diana Copp is looking for names of active duty military personnel. She would like to put them on a wall of honor at Town Hall.

There was an article in the Portland Press Herald regarding the Prince Memorial Library and the work of Director, Thomas Bennett who conducted historical research on the poor and indigent of our community. Mr. Bennett will be presenting his research at the Prince Memorial Library on April 19th.

Councilor Moriarty – None

Chairman Perfetti – None

Councilor Stiles – Congratulation to the Greely Science Team for first place in the State Science Fair.

Councilor Gruber – The Shellfish Commission met last week and discussed the Senior License Fee and Non-resident Senior License Fee. There was a representative from the Department of Marine Resources who said that no town is allowed to charge more than double a resident fee vs. a non-resident fee. Essentially, 2 times zero is zero.

The Commission has agreed to define "Conservation Fee" in the Shellfish Ordinance at the request of the Council.

The Shellfish Commission has submitted a grant application to the Maine State Planning Office for upgrades to access to the clam flats.

Town Manager Shane - None

VI. EXECUTIVE SESSION - pursuant to 1 M.R.S.A., § 405(6)(A) re: Town Manager evaluation and contract renewal.

Motion by Councilor Stiles, seconded by Councilor Copp, to recess to Executive Session - pursuant to 1 M.R.S.A., § 405(6)(A) re: Town Manager evaluation and contract renewal.

VOTE: 7-0

UNANIMOUS PASSAGE

TIME: 9:49 P.M.

Motion by Councilor Copp, seconded by Councilor Storey-King, to return from Executive Session.

VOTE: 7-0

UNANIMOUS PASSAGE

TIME: 10:27 P.M.

Motion by Councilor Stiles, seconded by Councilor Gruber, to enter into an Employment Agreement between the Town of Cumberland and William R. Shane for a 3-year period beginning April 1, 2012.

VOTE: 7-0

UNANIMOUS PASSAGE

VII. ADJOURNMENT

Motion by Councilor Gruber, seconded by Councilor Storey-King, to adjourn.

VOTE: 7-0

UNANIMOUS PASSAGE

TIME: 10:29 P.M.

Respectfully submitted by:

Brenda L. Moore
Council Secretary

MANAGER'S REPORT

Town of Cumberland
Spring
Bulky Item Pickup Week
May 14th through May 18th

Items will be collected on your regular pickup day.

Items accepted at curbside:

- Bathroom Fixtures
- Mattresses and Box Springs
- Carpets—Rolled
- Couches and Chairs
- Stoves
- Washers and Dryers
- Bicycles
- Tires with NO Rims
- Large Metal Items
- Cabinets

During Bulky Waste Week only,

Paint Cans that are OPEN and DRY will be collected.

Items NOT accepted at curbside:

- No wood products
- No appliances containing Freon
- No propane tanks
- No yard or tree waste
- No liquid waste
- No clothing or textiles
- No TV's
- No computers or monitors
- No plastic bags of assorted trash
- No tires still on rims
- No florescent light bulbs
- No demolition debris, no building debris

These items may be taken to Riverside Recycling, 797-6200 in Portland for disposal. There is a minimal fee for disposal. A link to their website has been provide for additional information:

<http://www.recycling.portlandmaine.gov/prices.asp>

Brush, Leaves and Grass Clippings may be taken to the Public Works Garage Brush Dump. Residents may obtain a Season Pass for \$25 at the Town Offices. Day Passes for \$10 and One Use Passes for \$5 are available at Food Stop or the Town Offices. The Brush Dump is open on Tuesdays from 11am to 3pm and on Saturdays from 9am to 12:30pm. Extended hours are offered in May and November.

Please remember that all other waste must be placed in Cumberland PAYT Bags and all regular weekly recycling must be put out in the same manner as is usual. **Do not place any items in black, white or any other colored plastic bags—they will not be picked up!**

If you have any other question regarding Bulky Waste Week, please contact the Cumberland Public Services Department at 829-2220.

Town of Cumberland

Maine Senior FarmShare

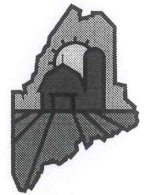
Councilor Tom Gruber

April 9, 2012



PAUL R. LePAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, FOOD AND RURAL RESOURCES
DIVISION OF AGRICULTURAL RESOURCE DEVELOPMENT
28 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0028



WALTER E. WHITCOMB
COMMISSIONER
MICHAEL MARCHETTI
DIRECTOR

PRESS RELEASE

For Immediate Release
March 27, 2012

Contact: Julie Waller, 207-287-7526
julie.a.waller@maine.gov

Free Local Fresh Produce Available for Eligible Maine Seniors *Maine Senior FarmShare enrollment begins*

AUGUSTA, Maine—Eligible Maine seniors once again will be able to get free, fresh produce this growing season from local Maine farms.

For the 12th year, eligible Maine seniors can sign up for the Maine Senior FarmShare Program, under the Maine Department of Agriculture, Food and Rural Resources, starting immediately, according to Department officials. Qualified participants will be able to receive \$50 of fresh produce during the season from local farms.

“This is such a great program with so many benefits for Maine people—I have a special appreciation for it,” Agriculture Commissioner Walt Whitcomb said. “Not only do Maine seniors receive the best that Maine farms have to offer, this program also helps our family farms by keeping them operating, producing outstanding products, and by creating jobs.”

The Maine Senior FarmShare Program is funded by a federal grant from the US Department of Agriculture Food and Nutrition Service, Senior Farmers’ Market Nutrition Program (SFMNP). Of the \$20.6 million annually received for state grants by the SFMNP, Maine’s 2011 award was just over \$1 million, and the program served 18,739 seniors around the state.

“The program this year expects to serve about the same number of people with free produce from approximately 127 Maine farmers,” Julie Waller, Maine Senior FarmShare program manager, said. “I know how important this program is to Maine people. “Our elders comment that the free, fresh produce helps their budgets and their health and wellbeing. Our farmers love the interaction with the program recipients and, of course, it helps them financially as well.”

Based on a Community Supported Agriculture (CSA) model, a Senior FarmShare is an agreement between a participating farmer and a qualified senior on how and when a senior will receive their benefit—\$50 of fresh produce. Both parties agree in advance by writing the terms on the Senior FarmShare agreement. Seniors contact participating farmers directly to sign up to participate. The number of Senior FarmShares is limited at each farm. Farmers sign up seniors on a first-come first-serve basis.

Maine’s innovative approach, in which agreements are signed early in the season, enables the Maine Department of Agriculture, Food and Rural Resources to pay farmers in advance for the produce that they pledge to supply to seniors later in the season. The majority of money is disbursed in the spring, during April and May, when farmers are most in need of funds. Last year, participating Maine farmers were provided with a total of \$908,346.

Participating Maine farmers offer a variety of methods for providing produce to seniors. Seniors pick up their produce at a specific farmers’ market, or at their farm or farm stand. Some farmers offer delivery to seniors at their home or housing



TEL: 207-287-7526
FAX: 207-287-5576
SENIORFARMSHARE@MAINE.GOV

site. Farmers must provide a broad range of produce during a core eight-week period. Eligible produce includes fresh, unprocessed fruits, vegetables, and herbs.

To qualify for a Senior FarmShare, a participant must be a Maine resident, at least 60 years old, and have a household income of not more than 185 percent of the federal poverty income guidelines (\$20,147/individual; \$27,214/two-person household).

The Department administers the Maine Senior FarmShare Program in collaboration with other agencies and organizations, including the Maine Nutrition Network; University of Maine Cooperative Extension; and Maine Department of Health and Human Services, Office of Elder Services.

Seniors can contact the Area Agency on Aging at 877-353-3771 to find a participating farmer. The list of participating farmers is also available on the Internet at

<http://www.getrealmaine.com/index.cfm/fuseaction/home.showpage/pageID/77/index.htm>

With questions, or for more information, contact Julie Waller, Program Manager, Maine Senior FarmShare Program, 207-287-7526, julie.a.waller@maine.gov.

For more information about the Maine Senior FarmShare Program, go to

<http://www.getrealmaine.com/index.cfm/fuseaction/home.showpage/pageID/77/index.htm>

For more information about the Maine Department of Agriculture, Food and Rural Resources, go to

<http://www.maine.gov/agriculture/index.shtml>

Comments Received on the Maine Senior FarmShare Program

From Participating Seniors:

"I really appreciate the FarmShare Program. As a senior on a fixed income, I wouldn't enjoy as many fresh vegetables without it."

"I hope everyone appreciates this program as much as I do. I love veggies and had a garden all my life. At 93, I just can't anymore, but I am still on my own!"

"The food was invaluable to my health and well-being."

"I am in my 80s, a vet of WWII and Korea, and I think the FarmShare is something to be so thankful for."

"The quality, freshness, and very generous bags full—delivered to our Senior Apartment Complex!"

"Thank you for giving me the produce; I never knew how much better tasting fresh veggies were!"

From a Participating Farmer:

"Many of our senior participants have had gardens of their own and we have learned a great deal from their experiences and have received some wonderful recipes from them. Our seniors have so much knowledge and experience that we feel lucky to be able to get to know them better. We love being able to give out produce and, of course, the program gives us a big financial boost in the springtime when we need it most. We are so grateful for our seniors and for this program."

###

ITEM

12-053

To hear a report from the Finance Committee
re: 3rd quarter financials.

3rd Quarter 2011-12 Budget Update

**Not as inexpensive a winter as one
might think**

Storm Related Expenses through 3/31

	Overtime	Diesel	Road Salt	Totals
2011-12 Budget	\$ 60,000	\$ 40,000	\$ 95,000	\$ 195,000
2011-12 YTD	\$ 45,302	\$ 42,434	\$ 90,228	\$ 177,964
2010-11 YTD	\$ 56,452	\$ 37,767	\$ 96,313	\$ 190,532
2009-10 YTD	\$ 41,124	\$ 28,708	\$ 80,864	\$ 150,696
2008-09 YTD	\$ 53,749	\$ 27,659	\$ 127,405	\$ 208,813
2007-08 YTD	\$ 70,751	\$ 35,000	\$ 113,878	\$ 219,629

Town of Cumberland Through March 31, 2012		Year To Date Expenses			
Department	Budget	2011-12 YTD Expenses	Used	2010-11 Used	
General Administration	\$ 1,018,843	\$ 842,707	82.7%	78.7%	
Public Safety	\$ 1,865,778	\$ 1,408,850	75.5%	78.2%	
Public Works	\$ 1,557,165	\$ 1,188,912	76.4%	76.0%	
Parks & Recreation	\$ 658,242	\$ 550,217	83.6%	82.5%	
Library	\$ 363,875	\$ 264,345	72.6%	76.5%	
Other Expenses	\$ 351,355	\$ 309,694	88.1%	90.6%	
Controllable Expense Total	\$ 5,815,258	\$ 4,564,725	78.50%	78.75%	
Other Expenses	Budget	YTD Expenses	Used	Used	
MSAD #51	\$ 12,354,475	\$ 9,263,022	75.0%	74.9%	
Debt Service	\$ 951,583	\$ 810,233	85.1%	81.9%	
County Tax	\$ 601,242	\$ 601,242	100.0%	100.0%	
Capital Imp. Plan	\$ 333,485	\$ 333,485	100.0%	100.0%	
Insurance	\$ 263,275	\$ 246,387	93.6%	101.6%	
Other Expense Total	\$ 14,504,060	\$ 11,254,370	77.59%	77.55%	
All Expenses Total	\$ 20,319,318	\$ 15,819,095	77.85%	77.90%	

Revenues are up				
Revenues Through 03/31/12				
Description	Budget	2011-2012 Actual	Percent Collected	2010-11 %
Misc Revenues	\$ 2,401,116	\$ 1,794,144	75%	73%
Dept Revenues	\$ 1,091,300	\$ 683,134	63%	54%
Total Revenues	\$ 3,492,416	\$ 2,477,278	71%	67%
Selected Revenue Lines	Budget	Actual	11-12	10-11
Excise Tax	\$ 1,330,446	\$ 977,125	73%	74%
State Revenue Sharing	\$ 550,000	\$ 438,196	80%	83%
Building Permits	\$ 40,000	\$ 45,318	113%	69%
Recreation Revenues	\$ 409,057	\$ 303,001	74%	47%
Bags/Universal Waste	\$ 300,000	\$ 165,795	55%	50%

The overall budget is projected to exceed expectations by .5%

Estimated 2011-12 General Fund Budget vs. Actual

	Budget	Actual	\$ Variance	% Variance
Revenues	\$ 20,970,529	\$ 21,113,949	\$ 143,420	0.7%
Expenses	\$ 20,319,318	\$ 20,369,998	\$ 50,680	0.2%
Net Effect			\$ 92,740	0.5%

ITEM 12-054

To hold a Public Hearing to consider and act on draft zoning
amendments to the Recreational Facilities & Open Space
Impact Fee Ordinance.



TOWN OF CUMBERLAND

OFFICE OF
ECONOMIC DEVELOPMENT
& HUMAN RESOURCES

To: William Shane, Town Manager
From: Alyssa Tibbetts, Economic Development Director
Date: April 5, 2012
Re: Impact Fee Ordinance Revisions
CC: Town Council

The existing Recreational Facilities and Open Space Impact Fee Ordinance provides for a 500 square foot exemption in the calculation of fees to the developer or builder of a new home. This 500 square foot exemption has also been accounted for in the proposed new impact fee methodology, which determines the cost per square foot. Therefore, increasing this exemption to 1,000 square feet will directly affect the calculation of the cost per square foot.

Council Request (Option 1): Cost per square foot remains at \$1.09 (but the methodology behind that cost is based on a 500 sq. ft. exemption) and the exemption is increased to 1,000 square feet. This will create an inconsistency within the ordinance between the calculation of the cost per square foot and the calculation of the impact fee to a developer.

Option 2: Exemption is increased to 1,000 square feet and the cost per square foot is adjusted to account for the increase. This would cause the cost per square foot to increase to \$1.40, but would still allow developers to benefit from a greater exemption when calculating their impact fee.

Option 3: Eliminate exemption and cost per square foot is revised to account for no exemption. This would cause the cost per square foot to decrease to \$0.89.

Option 4: Exemption is increased to 1,000 square feet, but the cost per square foot calculation is revised not to account for the exemption. This would cause the cost per square foot to decrease to \$0.89, and also allow developers to benefit from a greater exemption when calculating their impact fee.

Home SF	Present - 500 SF at \$1.36	Staff Proposal 500 SF at \$1.09	% Difference	Council #1 \$1.09 - 1,000 SF	% Difference	Modified - 1000 SF at \$1.40	% Difference	Modified - 0 SF at \$1.89	% Difference	Modified 1000 SF When Calculating Fee at \$1.89	% Difference
1,500	\$1,360	\$1,090	-19.85%	\$545	-63.67%	\$700	-48.53%	\$1,335	-1.84%	\$445	-67.28%
1,750	\$1,700	\$1,363	-19.85%	\$818	-53.29%	\$1,050	-38.24%	\$1,558	-8.38%	\$668	-60.74%
2,000	\$2,040	\$1,635	-19.85%	\$1,090	-45.50%	\$1,400	-31.37%	\$1,780	-12.75%	\$890	-56.37%
2,250	\$2,380	\$1,908	-19.85%	\$1,363	-39.44%	\$1,750	-26.47%	\$2,003	-15.86%	\$1,113	-53.26%
2,500	\$2,720	\$2,180	-19.85%	\$1,635	-34.60%	\$2,100	-22.79%	\$2,225	-18.20%	\$1,335	-50.92%
2,750	\$3,060	\$2,453	-19.85%	\$1,908	-30.64%	\$2,450	-19.93%	\$2,448	-20.02%	\$1,558	-49.10%
3,000	\$3,400	\$2,725	-19.85%	\$2,180	-27.33%	\$2,800	-17.65%	\$2,670	-21.47%	\$1,780	-47.65%
3,250	\$3,740	\$2,998	-19.85%	\$2,453	-24.54%	\$3,150	-15.78%	\$2,893	-22.66%	\$2,003	-46.46%
3,500	\$4,080	\$3,270	-19.85%	\$2,725	-22.14%	\$3,500	-14.22%	\$3,115	-23.65%	\$2,225	-45.47%
3,750	\$4,420	\$3,543	-19.85%	\$2,998	-20.07%	\$3,850	-12.90%	\$3,338	-24.49%	\$2,448	-44.63%
4,000	\$4,760	\$3,815	-19.85%	\$3,270	-18.25%	\$4,200	-11.76%	\$3,560	-25.21%	\$2,670	-43.91%
4,250	\$5,100	\$4,088	-19.85%	\$3,543	-16.65%	\$4,550	-10.78%	\$3,783	-25.83%	\$2,893	-43.28%
4,500	\$5,440	\$4,360	-19.85%	\$3,815	-15.22%	\$4,900	-9.93%	\$4,005	-26.38%	\$3,115	-42.74%
4,750	\$5,780	\$4,633	-19.85%	\$4,088	-13.95%	\$5,250	-9.17%	\$4,228	-26.86%	\$3,338	-42.26%
5,000	\$6,120	\$4,905	-19.85%	\$4,360	-12.80%	\$5,600	-8.50%	\$4,450	-27.29%	\$3,560	-41.83%
5,250	\$6,460	\$5,178	-19.85%	\$4,633	-11.76%	\$5,950	-7.89%	\$4,673	-27.67%	\$3,783	-41.45%
5,500	\$6,800	\$5,450	-19.85%	\$4,905	-10.82%	\$6,300	-7.35%	\$4,895	-28.01%	\$4,005	-41.10%

Current

Option 1

Math to Support

Council Option

No Math To Support

Option 2

Math to Support

Option 3

Math to Support

Option 4

Math - Deduction taken when Fee is calculated

Staff Option 1

AS PRESENTED MARCH 26,2012

1 \$1,241,000

TB \$1,594,546

Total \$2,835,546

Impact Fees Collected \$730,814

Unpaid Debt \$2,104,732

30 Yr note @ 4% \$2.1 M \$121,717

Cost Per Growth Permit (50) \$2,434

Avg Size Home 2,739

Impact Fee Per SQ Foot \$1.09

2739 AVG SF - 500 SF Discount

A

B

A- B

C

Annual Debt Payment

D

USED for D

E

2,239

D/E

C / 50

Council Option

Creative Math

Rines \$1,241,000

TB \$1,594,546

Total \$2,835,546

Impact Fees Collected \$730,814

Unpaid Debt \$2,104,732

56 Yr note @ 4% \$2.1 M \$94,775

Cost Per Growth Permit (50) \$1,896

Avg Size Home 2,739

Impact Fee Per SQ Foot \$1.09

2739 AVG SF - 500 SF Discount

A

B

A- B

C

Annual Debt Payment

D

USED for D

E

1,739

D/E

C / 50

Option 2

WITH 1,000 SF DISCOUNT

Rines	\$1,241,000				
TB	\$1,594,546				
Total	<u>\$2,835,546</u>	A			
Impact Fees Collected	\$730,814	B			
Unpaid Debt	<u>\$2,104,732</u>	A-B			
30 Yr note @ 4% \$2.1 M	\$121,717	C	Annual Debt Payment		
Cost Per Growth Permit (50)	\$2,434	D	USED for D	C / 50	
Avg Size Home	2,739	E	1,739		
Impact Fee Per SQ Foot	<u>\$1.40</u>	D/E			
2739 AVG SF - 1000 SF Discount					

Option 3

WITH '0' SF DISCOUNT

Rines	\$1,241,000				
TB	\$1,594,546				
Total	<u>\$2,835,546</u>	A			
Impact Fees Collected	\$730,814	B			
Unpaid Debt	<u>\$2,104,732</u>	A-B			
30 Yr note @ 4% \$2.1 M	\$121,717	C	Annual Debt Payment		
Cost Per Growth Permit (50)	\$2,434	D	USED for D	C / 50	
Avg Size Home	2,739	E	2,739		
Impact Fee Per SQ Foot	<u>\$0.89</u>	D/E			
2739 AVG SF - 0 SF Discount					

Option 4

Subtract 1000 SF when
Calculating the Payment
Discount Not included in Math

WITH ' 0 ' SF DISCOUNT

Rines \$1,241,000
TB \$1,594,546
Total \$2,835,546

A

Impact Fees Collected \$730,814

B

Unpaid Debt \$2,104,732

A - B

30 Yr note @ 4% \$2.1 M \$121,717

C

Annual Debt Payment

Cost Per Growth Permit (50)

\$2,434

Discount

USED for D

C / 50

Avg Size Home

2,739

0

2,739

E

Impact Fee Per SQ Foot

\$0.89

D/E

2739 AVG SF - 0 SF Discount

IMPACT FEE CALCULATION

	WITH 1,000 SF DISCOUNT	Option 2
Rines	\$1,241,000	
TB	\$1,594,546	
Total	\$2,835,546	A
Impact Fees Collected	\$730,814	B
Unpaid Debt	\$2,104,732	A- B
30 Yr note @ 4% \$2.1 M	\$121,717	C Annual Debt
Cost Per Growth Permit (50)	\$2,434	D C / 50
Avg Size Home	2,739	E
	1,000	SF Discount
		Net for Impact
Impact Fee Per SQ Foot	\$1.40	D/E
2739 AVG SF - 1000 SF Discount		

Home SF	Present - 500 SF at \$1.36	Modified - 1000 SF at \$1.40	% Difference
1,500	\$1,360	\$700	-48.53%
1,750	\$1,700	\$1,050	-38.24%
2,000	\$2,040	\$1,400	-31.37%
2,250	\$2,380	\$1,750	-26.47%
2,500	\$2,720	\$2,100	-22.79%
2,750	\$3,060	\$2,450	-19.93%
3,000	\$3,400	\$2,800	-17.65%
3,250	\$3,740	\$3,150	-15.78%
3,500	\$4,080	\$3,500	-14.22%
3,750	\$4,420	\$3,850	-12.90%
4,000	\$4,760	\$4,200	-11.76%
4,250	\$5,100	\$4,550	-10.78%
4,500	\$5,440	\$4,900	-9.93%
4,750	\$5,780	\$5,250	-9.17%
5,000	\$6,120	\$5,600	-8.50%
5,250	\$6,460	\$5,950	-7.89%
5,500	\$6,800	\$6,300	-7.35%

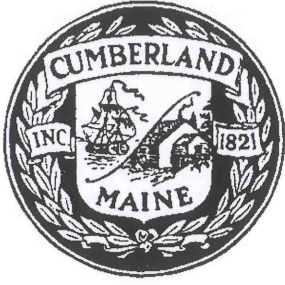
OLD FEES**STAFF PROPOSED****MODIFIED 3/26/12**

Home SF	Present - 500 SF at \$1.36	Staff Proposal 500 SF at \$1.09	% Difference	Modified - 1000 SF at \$1.40	% Difference
1,500	\$1,360	\$1,090	-19.85%	\$700	-48.53%
1,750	\$1,700	\$1,363	-19.85%	\$1,050	-38.24%
2,000	\$2,040	\$1,635	-19.85%	\$1,400	-31.37%
2,250	\$2,380	\$1,908	-19.85%	\$1,750	-26.47%
2,500	\$2,720	\$2,180	-19.85%	\$2,100	-22.79%
2,750	\$3,060	\$2,453	-19.85%	\$2,450	-19.93%
3,000	\$3,400	\$2,725	-19.85%	\$2,800	-17.65%
3,250	\$3,740	\$2,998	-19.85%	\$3,150	-15.78%
3,500	\$4,080	\$3,270	-19.85%	\$3,500	-14.22%
3,750	\$4,420	\$3,543	-19.85%	\$3,850	-12.90%
4,000	\$4,760	\$3,815	-19.85%	\$4,200	-11.76%
4,250	\$5,100	\$4,088	-19.85%	\$4,550	-10.78%
4,500	\$5,440	\$4,360	-19.85%	\$4,900	-9.93%
4,750	\$5,780	\$4,633	-19.85%	\$5,250	-9.17%
5,000	\$6,120	\$4,905	-19.85%	\$5,600	-8.50%
5,250	\$6,460	\$5,178	-19.85%	\$5,950	-7.89%
5,500	\$6,800	\$5,450	-19.85%	\$6,300	-7.35%

ITEM 12-055

To hold a Public Hearing to consider and act on draft amendments to the Route 100 Design Standards to add Section 2.1.5 (Overhead Doors), as recommended by the Planning Board.

TABLED 3-26-12



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Town Council
From: William R. Shane, Town Manager
Date: April 5, 2012
Re: Overhead Doors- Route 100

After review of the definition and Rt. 100 standards, staff is recommending not to define overhead doors or make them a specific section in the Route 100 Standards.

The definitions we found added more uncertainty to the design process and dealt more with mechanical functions of an overhead door versus the style.

My staff recommends that the Planning Board continue to review overhead doors as part of their review of the overall structure.

Notice of Decision

Date: March 7, 2012

To: William Shane, Town Manager
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

Re: **Public Hearing: To recommend to the Town Council draft zoning amendments to the Cumberland Zoning Ordinance as follows:**

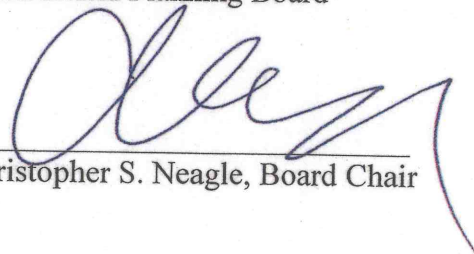
Route 100 Design Standards to add Section 2.1.5 "Overhead Doors"

2.1.5 Overhead Doors

Due to their size, overhead doors can become the predominant architectural feature of a commercial building. Given this, overhead doors should blend in with the architectural style of the building to the greatest extent possible. An example of this is a barn door style design on a large barn style building, as shown below.



Cumberland Planning Board


Christopher S. Neagle, Board Chair

ITEM 12-056

To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 – 8:30 p.m.

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Cumberland-Windham Family Fundraiser

I held a meeting at 2:00 p.m., on Tuesday, March 6, 2012, Police Chief Charron, Lt. Milt Calder, Cumberland Farmer's Club President Mike Timmons, and Fire Chief Dan Small.

Mr. Timmons is requesting that the Mass Gathering Permit Fee be waived for this event as the funds raised will be donated to The Barbara Bush Children's Hospital and The Make a Wish Foundation.

I reviewed in detail the requirements of the Mass Gathering Ordinance with Mr. Timmons. The following represents our mutual understanding:

- This is a new event organized by Mr. Timmons. The event is a fundraiser for The Barbara Bush Children's Hospital and the Make a Wish Foundation.
- Events include a variety of games, a parade with Emergency Vehicles, a Silent Auction, and a Bean Supper.
- Exact attendance levels are unknown, however, it was determined that 2,500 is likely.
- Cumberland Fire and Rescue will have 1 Paramedic and 1 EMT on duty. There will also be volunteers from Windham.
- Cumberland Police Department will have 2 Officers on duty.
- No admittance or parking fee will be charged, and all parking will be on the fairgrounds. Volunteers from the Cumberland Farmer's Club will be handling the parking.
- The event will be held Saturday, May 5, 2012.
- The Parade will start at 2:00 p.m.
- The Auction will start at 3:00 p.m. The Auction will be conducted by Keenan Auction Company.
- Communication between parties will be by two way radio and cell phone.
- Anita Andersen will conduct inspections.
- A copy of the contract with Toriano Waste as well as a copy of the event insurance coverage is attached to the application.

The Town fees for this event are listed below:

\$250.00	-	Mass Gathering Fee
\$325.00	-	Police Department
\$325.00	-	Fire Department

I believe we have covered all areas related to the Mass Gathering Permit application. It is my hope that this event will be very successful and well managed. I hope the weather cooperates and they have a wonderful turnout. Thank you.

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Cumberland Farmers Club

Address of Applicant: 140 Bruce Hill Rd. Cumberland, Me 04021

Name of Event: Cumberland-Windham Family - Fundraiser

Facility where the event will be held: Cumberland Fairgrounds

Is the facility owned by the applicant: ☒ yes; _____ no, (if no, attach a copy of the contract with
The owner which allows use of property)

Name of promoter (if different from above): Windham Interact Club, Cumberland Farmers

Telephone number: 207-653-9783

Date of Event: May 5, 2012 Time (start and finish times): 10am 8³⁰pm

Number of tickets available: No Admission

Expected attendance: 1000-3,000

Description of event: Community Fundraiser to benefit

Make-A-Wish Children / Barbara Bush Children's Hospital

Will any food vendors be serving at the event: ☒ yes, _____ no, (if yes, how many, and
what types) A bean supper is planned, Popcorn, Candy sales

Will any alcohol vendors be serving at the event? _____ yes, ☒ no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

*See attached outline of Program.

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. Cumberland Fair - CFC - 40,000[±]
2. Car show - 1500[±]
3. Sports Events Year Rd. - 1500[±]

Description of facility:

- A. Seating capacity: 2000 permanent; 1500 temporary
- B. Other seating capacity: _____ festival; _____ standing room only (sq. ft.)
- C. Number of toilets available: 15 permanent; _____ portable
- D. Number of parking spaces available: 4,000[±] on-site; N/A off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: ✓ yes; _____ no, if no, which lots are not lighted _____)
- F. Source of potable water: Public
- G. Refuse containers available, number and size: 600 55 gallon containers w/ liners
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
Triano Rubbish Removal - on file
- I. When will refuse be picked up? Tuesday A.M. - 5 o'clock

Public Safety:

- J. Describe first aid facilities: Cumberland Rescue
- K. Describe emergency facilities: Cumberland Equip - building on site
- L. Describe communication facilities: Public address system
- M. Number of certified police officers: Cumberland/Windham - several Each com
- N. Other security personnel (include company name and qualification): Rescue, Fire, Police from each community.
- O. Describe fire personnel: Same as above.

Other:

- P. Name of liability insurance Cross, Hanover, Maine Ins.
Amount of coverage 1,000,000; amount of property insurance _____
- Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)
N/A —

Michael Timmons
Authorized Signature

On _____, (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

Mass Gathering Ordinance

F. Insurance - Any such groups or individuals applying for any Mass Gathering permit for any organized purpose are required to provide evidence of insurance on an occurrence format for Bodily Injury and Property Damage liability of not less than \$1,000,000 per occurrence. For Mass Gatherings on Town owned property the Town of Cumberland shall be named as additional insured in all such policies. The Town Council shall review, approve and may modify any or all of the insurance requirements.

G. Assembly Area - means that portion of the premises on which the Large Outdoor Event is held within which persons in attendance are expected to sit or stand.

III. REQUIREMENT OF A LICENSE FOR LARGE OUTDOOR EVENTS

A. No person may sponsor, promote, operate or hold any Large Outdoor Event unless a license therefore is first obtained from the Town Council of Cumberland.

B. The licensing procedure will be administered in the following manner:

1. The person(s) seeking a license must file an application form with the Town Clerk of the Town of Cumberland no less than 60 days before the proposed commencement of the Large Outdoor Event.

2. The fee for the license shall be established by order of the Town Council and must accompany the application. Money received under this ordinance will help defray costs of its administration. The Town Council may at its discretion reduce or waive the fee for charitable and nonprofit organizations.

3. The application, filed with the Town Clerk, must include a contract with the property owner allowing use of the facility or property, unless the property or facility is owned by the applicant.

4. Within 5 days of the receipt of an application, the Town Clerk shall notify the Town Manager, Police and Fire-EMS Chiefs of the application.

5. Before a license may be issued hereunder, the Town Council shall hold a public hearing, in order to review the application and determine the conditions required to safeguard the public health, safety and welfare.

The license applicants have the right to attend and to represent their interests at such hearing. When considering the issuance of a license for a Large Outdoor Event, the Town Council may seek advice from the Police Chief, Fire-EMS Chief, Code Enforcement Officer, Health Officer and such other Town officials as it deems necessary. After assessing the possible effects that the proposed event may have on the public's health, safety and welfare, the Town Council may deny the license or grant the license, or grant


**The Barbara Bush
Children's Hospital**
At Maine Medical Center



**MAKE
A WISH**

Cumberland-Windham Family Day

Fundraiser @ Cumberland Fairgrounds

Free admission! All are welcome!

Saturday, May 5, 2012 1:00pm-8:30pm

1:30--Parade/Family Walk

2:00--Lawn Mower Races

2:30--Hay Rides/Animals/Children's Activities

3:00--Live Auction

4:30--7:00--Bean Supper



Please donate an item for the live auction: spring items, children's toys, glassware, flowers/plants/garden tools, antiques, crafts, Mother's Day gifts, gift certificates, etc....

FMI Call: Mike Timmons--207-653-9783 or Beth Bubier--207-892-1810x379

You may make a donation payable to:

Windham High School (memo Interact Club) 406 Gray Rd. Windham, ME 04062

ITEM

12-057

To hold a Public Hearing to consider and act on a Mass Gathering Permit for Nassau Broadcasting's Maine's Ultimate Yard Sale to be held at the Cumberland Fairgrounds on June 9, 2012
from 9:00 a.m. – 2:00 p.m.

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Maine's Ultimate Yard Sale

I held a meeting at 2:00 p.m., on Tuesday, March 6, 2012, Police Chief Charron, Lt. Milt Calder, Cumberland Farmer's Club President Mike Timmons, and Fire Chief Dan Small.

I reviewed in detail the requirements of the Mass Gathering Ordinance with Mr. Timmons. The following represents our mutual understanding:

- Event participators will register online through the ultimateyardsale.com site.
- Registration levels have been increased to 300 from the previous level of 250.
- Exact attendance levels are unknown, however, it was determined that 5,000 is likely. Therefore, the organizers will pay the Major Mass Gathering fee of \$500.00.
- Registration cost will be \$30.00 per 12 x 12 foot booth.
- Entrance fee for attendee is \$2.00 per person
- No parking fee will be charged.
- The event will be held Saturday, June 9, 2012 and occur within a fenced area.
- There will be no collection of the entrance fee at the gate. Vehicles will be flagged from the entrance to the parking area and the entrance fee will be paid after parking and at the gate of the fenced vendor area.
- The rain date is June 16, 2012.
- If the event is to be cancelled for any reason, a 24 hour notice will be provided by email to all participants and to the public through the broadcasting agency's seven radio stations.
- Registrants are required to set up between 5:00 a.m. and 8:00 a.m.
- Additional staff (6) have been hired by "At Work" flaggers to control parking.
- There will be 1 Paramedic, 1 EMT, and 1 Supervisor from the Fire Department on site.
- There will be 1 Fire Engine on site.
- There will be 3 police officers on duty at the event.
- Communication between parties will be by two way radio and cell phone.
- Food Vendors will be handled exclusively through the Farmers' Club.
- Anita Andersen will conduct food vendor inspections during the set-up hours.
- A copy of the contract with Blow Brothers as well as a copy of the event insurance coverage naming the town as an additional insured is attached to the application.
- Fire Chief Schools has approved a 15 foot space between each vendor row for emergency access.

- Nassau Broadcasting will have approximately 25 employees in attendance throughout the event.

The Town fees for this event are listed below:

\$500.00	-	Mass Gathering Fee
\$445.00	-	Police Department
\$380.00	-	Fire Department

I believe we have covered all areas related to the Mass Gathering Permit application. I anticipate that this event will be very successful and well managed. I hope the weather cooperates and they have a wonderful turnout. Thank you.

TOWN OF CUMBERLAND

Publication Dates: _____
 Publication Names: _____
 Date Filed: _____
 Fee Received: _____
 Date Ordinance Received: _____
 Issued: _____
 Denied: _____

Mass Gathering Application-Major Outdoor Event
(5,000 or more persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
 Application must be accompanied by a non-refundable fee of \$500.00.

Name of Applicant: NASSAU BROADCASTING

Address of Applicant: 477 CONGRESS ST. 3RD FLOOR ANNEX

Name of Event: MAINE'S ULTIMATE YARD SALE

Facility where the event will be held: CUMBERLAND FAIR GROUND

Is the facility owned by the applicant: _____ yes; ☒ no, (if no, attach a copy of the contract with
 The owner which allows use of property)

Name of promoter (if different from above): _____

Telephone number: 207-797-0780 x 202

Date of Event: 6-9-2012 Time (start and finish times): 9AM-2PM

Number of tickets available: _____ RAIN DATE: 6/16/12

Expected attendance: 5000

Description of event: LARGE YARD SALE

Will any food vendors be serving at the event: ☒ yes, _____ no, (if yes, how many, and
 what types) _____

FAT GUYS & STEVE'S FRIED DODGERS - ALL Food Vendors contracted
BY THE CUMBERLAND FARMER'S CLUB

Will any alcohol vendors be serving at the event? _____ yes, ☒ no (if yes, list name and attach
 A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. YARD SALE - Oct 2011 CUMBERLAND FAIR GROUNDS
2. YARD SALE - June 2011 " "
3. YARD SALE - Oct 2010 " "

Description of facility:

- A. Seating capacity: None permanent; _____ temporary
- B. Other seating capacity: None festival; _____ standing room only (sq. ft.)
- C. Number of toilets available: _____ permanent; 13 portable
- D. Number of parking spaces available: _____ on-site; _____ off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: _____ yes;
_____ no, if no, which lots are not lighted _____
- F. Source of potable water: _____
- G. Refuse containers available, number and size: Blow Brothers - see attached
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)

- I. When will refuse be picked up? Monday 6/11/2012

Public Safety:

- J. Describe first aid facilities: CUMBERLAND FIRE & EMT
- K. Describe emergency facilities: _____
- L. Describe communication facilities: _____
- M. Number of certified police officers: 3 (Cumberland Police - contracted)
- N. Other security personnel (include company name and qualification): _____
- O. Describe fire personnel: 3 (Cumberland Fire - contracted)



" We're # 1 in the # 2 Business "

P.O. Box 221
Old Orchard Beach, ME 04072
PROPOSAL

March 5, 2012

TO: Nassau Broadcasting
Attn: Stan Manning / Pat Collins
Phone: 207-712-6965
Email: smanning@nassaubroadcasting.com (CC: pcollins@nassaubroadcasting.com)

RE: Portable Toilet Rentals for Ultimate Yard Sale at Cumberland County Fairgrounds on 6/9/12

We hereby submit specifications and estimates for:

10 Standard Portable Units (\$ 55.00 per unit)	\$	550.00
3 Barrier Free Portable Units (\$ 85.00 per unit)	\$	255.00
Waterless Hand Sanitizer	\$	No Charge
TOTAL	\$	805.00

*****DELIVERY TO BE 6/8/12, PICKUP TO BE 6/11/12

Price Includes: Delivery, Set Up, Pick-Up, Paper Goods, Chemicals, Deodorization and Disposal.

We propose hereby to furnish material and labor—complete in accordance with the above specifications:

TERMS AND CONDITIONS

1. The customer agrees to pay all invoices related to the service of the portable sanitation facilities, including extra and overtime charges for any service rendered over and above normal servicing schedule. Customer authorizes uses of credit card number on file for all charges incurred in accordance with terms and conditions cited above. Blow Bros. reserves the right to prosecute any customer who intentionally issues a credit card or negotiating a worthless instrument knowing that it will not be honored by the maker or drawee in accordance with State of Maine Law.
2. The customer agrees to pay for any and all damage to or loss of the portable sanitation facilities as an insurer of cause or fault, except for reasonable wear and tear, while the portable sanitation facilities are at the site address.
3. Blow Bros. reserves the right to NOT remove, pump dry and lock the unit until account is paid in full. If lock is destroyed or continued use of unit occurs the customer will be subject to additional charges.
4. The customer agrees not to sell, rent, lease, or otherwise give up possession of the portable sanitation facilities listed herein without prior consent from BLOW BROS.
5. The customer agrees to keep the portable sanitation units clear and accessible for service trucks at all times and to assume any and all tow charges resulting from substandard site conditions.
6. The customer acknowledges that Blow Bros. will not be liable for any damages to pavement, curbing, lawns or any other property resulting from trucks servicing units placed at customer request.
7. The customer agrees to pay a late charge of 1.5% per month on the unpaid balance for all invoices over 30 days. This is an Annual Percentage Rate of 18%. The customer also agrees to pay costs of collection including attorney fees.

Payment to be made as follows:

Due prior to delivery

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

***Must sign and fax back to (207)934-1723. A representative from Blow Bros. will contact you for completion of your detailed order.**

Date of Acceptance: _____

Authorized Signature: _____

Note: We may withdraw this proposal if not accepted within _____ 30 _____ days.

Signature: M. Brown
Margi Brown, Office Manager

Pat Collins

From: Pat Collins
Sent: Monday, March 05, 2012 2:40 PM
To: Pat Collins (pcollins@nassaubroadcasting.com)
Subject: FW: Flaggers

From: Sherri Richards [<mailto:srichards@atworkpersonnel.com>]
Sent: Wednesday, March 05, 2012 10:56 AM
To: Stan Manning
Subject: Flaggers

Stan

This is a conformation that I will be sending 6 flaggers to Cumberland Fair Ground on 6-09-12 for the Yard Sale

Thank you,

Sherri



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/5/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Conner Strong Companies Inc Marlton NJ 08053	CONTACT NAME:		
	PHONE (A/C,N o, Ext): 877-861-3220 FAX (A/C,N o): 856-642-7708 E-MAIL ADDRESS:		
INSURED Nassau Broadcasting Partners, L.P. 619 Alexander Rd., Third Floor Princeton NJ 08540	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Vigilant Insurance Company		20397
	INSURER B: Federal Insurance Company		20281
	INSURER C: Great Northern Insurance Company		20303
	INSURER D: Chubb Insurance Company of New Jers		41386
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 1582447487

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			35796784	5/28/2011	5/28/2012	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$1,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			73527087	5/28/2011	5/28/2012	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$0			79797386	5/28/2011	5/28/2012	EACH OCCURRENCE \$15,000,000 AGGREGATE \$15,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			71649615	5/28/2011	5/28/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Spring Yard Sale to be held June 6, 2012 from 9am to 2pm.

CERTIFICATE HOLDER

CANCELLATION 10 days notice for non-payment

Cumberland Farmers Club
197 Blanchard Rd
Cumberland ME 04021

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

W. Michael Thompson

ITEM

12-058

To hold a Public Hearing to consider and act on a Mass Gathering
Permit for the Chickadee Classic Dog Show to be held at the
Cumberland Fairgrounds, June 21st – 24th
from 8:00 a.m. – 5:00 p.m.

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Chickadee Classic Dog Show (formerly Penobscot Valley Dog Show)

I held a meeting at 2:00 p.m., on Tuesday, March 6, 2012, with Cumberland Farmer's Club President Mike Timmons, Police Chief Charron, Lt. Milt Calder, and Fire Chief Dan Small.

I reviewed in detail the requirements of the Mass Gathering Ordinance with Mr. Timmons. The following represents our mutual understanding:

- Certificate of Insurance attached.
- The event will run for four days this year, June 21st, 22nd, 23rd and 24th. The gates will be open from 8 a.m.-4 p.m. The 21st will be a set up day for the event.
- There will be fee of \$3.00 per car at the gate. Vehicles will be entering through the East Gate entrance to the parking area.
- No parking fee will be charged.
- Trash collection will be by Toriano Waste Company. Trash barrels will be provided and dumped daily by the Cumberland Farmers Club.
- Attendance levels are expected to be approximately 500 per day. As a result, Police Chief Charron and Fire Chief Small do not require a presence of Police on site or to have an ambulance dedicated to the event. Both departments will be on call and staff appropriately. The event will be reviewed yearly by the Police Department and the Fire Department.
- Communication by parties will be by cell phone and radio.
- The barnyard restaurant will be open and staffed by the Gray Methodist Church.
- Inspections will be conducted by Anita Andersen and the Fire Department.
- There will be four portable restrooms available.

The Mass Gathering Permit fee of \$250.00 has been received by the Town. There will not be any additional fees unless Police presence or Fire presence is necessary.

I believe we have covered all areas related to the Mass Gathering Permit application. I anticipate that this event will be very successful and well managed. I hope the weather cooperates, and they have a wonderful turnout. Thank you.

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: CHICKADEE CLASSIC DOG SHOWS (W/A KC POKC KC)

Address of Applicant: 22 NORMAN D WASE, EDDINGTON, ME 0442

Name of Event: DOG SHOW

Facility where the event will be held: CUMBERLAND FAIR GROUNDS

Is the facility owned by the applicant: _____ yes; ☒ no, (if no, attach a copy of the contract with
The owner which allows use of property)

Name of promoter (if different from above): _____

Telephone number: 207-843-6362

Date of Event: 6/21, 22, 23, 24 Time (start and finish times): 8 AM - 5 PM

Number of tickets available: 500+ Daily

Expected attendance: 500-1000 max.

Description of event: 4 Day Dog Show

Will any food vendors be serving at the event: _____ yes, _____ no, (if yes, how many, and
what types) _____

Will any alcohol vendors be serving at the event? _____ yes, ☒ no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. Cumberland Fair Grounds June 2011 500-1000
2. Cumberland Fair Grounds June 2010 500-100
3. Cumberland Fair Grounds June 2009 500-10

Description of facility:

- Rolling Arena
- A. Seating capacity: 2000 permanent; ☒ temporary
- B. Other seating capacity: N/A festival; N/A standing room only (sq. ft.)
- C. Number of toilets available: 1 permanent; 4 portable
- D. Number of parking spaces available: 1500 on-site; 500 off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: ☒ yes; _____ no, if no, which lots are not lighted _____
- F. Source of potable water: Town of Cumberland
- G. Refuse containers available, number and size: 10 yds + 20 yds
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
Triad Rubbish
- I. When will refuse be picked up? Daily by Cumberland Staff

Public Safety:

- J. Describe first aid facilities: located on fairgrounds
- K. Describe emergency facilities: located on fairgrounds
- L. Describe communication facilities: Cumberland Fair Office
& numerous cell phones
- M. Number of certified police officers: Town of Cumberland
- N. Other security personnel (include company name and qualification): Town of Cumberland Police, Fire, & Rescue on call
- O. Describe fire personnel: AS ABOVE -
on call

Other:

- P. Name of liability insurance MANOVER CROSS, MAINE INSURANCE
Amount of coverage 2,000,000; amount of property insurance —
- Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)
N/A

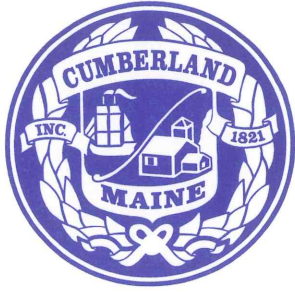
Authorized Signature

On _____ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

ITEM 12-059

To consider and act on a Victualer's License for Seamus Maguire
d/b/a Steakhouse Steaks.



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

TO: William Shane, Town Manager

FROM: Tammy O'Donnell, Town Clerk

DATE: April 4, 2012

SUBJECT: Mobil Vending License for Seamus Maguire

Mr. Maguire is requesting a Mobil Vending License from the Town of Cumberland. Mr. Maguire is considered a sub contractor for Steakhouse Steaks Inc, based in Portland, Maine. All requirements for their State of Maine License have been met. As a result, I am recommending approval of this license. Thank you.

TOWN OF CUMBERLAND, MAINE
APPLICATION FOR VICTUALER'S (Food Service Establishment) LICENSE

Business or Trade Name: Steakhouse Steaks Inc. / Seamus Maguire
Business Address: 1037 Forest Ave, Portland / 92 Tuttle Road, 0402
Name of Manager: Seamus Maguire Bus. Phone: 409-7325
Date of Event or New License: Jan 01, 2011

Signature of Authorized Person: [Signature] Date: Dec 14, 2011

CHECK THE PROPERTY CATEGORY OF REQUESTED LICENSE:

- (a) Restaurant or Victualer not serving malt beverages on the premises \$50.00 _____
- (b) Restaurant or Victualer serving malt beverages on the premises \$50.00 _____
- (c) Class A Restaurant, as defined by the Revised Statutes of Maine, serving both malt liquor and spirituous and vinous liquor \$50.00 _____
- (d) A business establishment such as, but not limited to, retail grocery stores, food storage warehouses, bakeries, delicatessen stores, and dairy product stores, where food is stored or is kept for sale and where the total area of the establishment is less than 10,000 square feet \$25.00 _____
- (e) Same as (d) but total area of the establishment is more than 10,000 square feet \$25.00 _____
- (f) Eating and Lodging places. Any place where eating and sleeping accommodations are furnished to the public such as hotels, motels and bed and breakfasts \$100.00 _____
- (g) Establishment operated by Non-Profit organization NO FEE _____
- (h) Vending Machine \$10.00 _____
- (i) Temporary Vending Unit operating at a fair. Per Unit: \$10.00 _____
Name & type of vending unit(s): _____
- (j) Mobile Vending Unit \$10.00 ✓

Enclose CHECK payable to: Town of Cumberland
SEND TO: TOWN CLERK, 290 Tuttle Road, Cumberland ME 04021

Application Rec'd: _____ Date of Issuance _____ Cert No. _____

ITEM 12-060

To appoint Democratic and Republican Election Clerks.

2012 ELECTION WORKER LIST

<u>PARTY</u>	<u>NAME</u>	<u>ADDRESS</u>		<u>PHONE</u>
Democrat	Robert Collin	29 Carriage Road	Cumberland Fsde., Maine 04110	(781-8095)
Democrat	Betty Melcher	P.O. Box 261, 6 Orchard Rd.	Cumberland, Maine 04021	(829-3086)
Democrat	Katherine Brooks	23 Sand Point Lane	Cumberland Fsde., Maine 04110	(829-5109)
Democrat	Nancy Bernard	68 Hawthorne Court	Cumberland, Maine 04021	(829-3236)
Democrat	Marion Clark	69 Hawthorne Court	Cumberland, Maine 04021	(829-3400)
Democrat	Marilyn Brown	67 Hawthorne Court	Cumberland, Maine 04021	(829-3886)
Democrat	Peg McLeod	57 Hawthorne Court	Cumberland, Maine 04021	(829-4076)
Democrat	Joyce Trainor	11 Woodside Road	Cumberland, Maine 04021	(829-4195)
Democrat	Elaine Godsoe	228 Greely Road	Cumberland, Maine 04021	(829-5301)
Democrat	Sharon Antiouc	171 Middle Road	Cumberland, Maine 04021	(829-5739)
Democrat	Megan Thorn	76 Field Road	Cumberland, Maine 04021	(829-4689)
Democrat	Janet Puistonen	43 Blanchard Road	Cumberland, Maine 04021	(829-6027)
Democrat	Eileen Manglass	20 Highland Ave.	Cumberland, Maine 04021	(829-5715)
Democrat	Bill (Charles) Kenney	10 Whaleboat Lane	Cumberland Fsde., Maine 04110	(409-6075)

2012 ELECTION WORKER LIST

<u>PARTY</u>	<u>NAME</u>	<u>ADDRESS</u>		<u>PHONE</u>
Republican	Judy Flaker	2 Sea Cove Road	Cumberland Fsde., Maine	04110 (781-3662)
Republican	Judith McAfee	48 Hawthorn Court	Cumberland, Maine	04021 (829-3251)
Republican	Mary Lalumiere	36 Val Halla Road	Cumberland, Maine	04021 (829-3321)
Republican	Carol Storey	45 Middle Road	Cumberland, Maine	04021 (829-3939)
Republican	Mary Edwards	340 Main Street	Cumberland, Maine	04021 (829-4054)
Republican	George Barrett	2 Country Charm Road	Cumberland, Maine	04021 (829-5134)
Republican	Glenna Eliason	42 Hawthorne Court	Cumberland, Maine	04021 (829-5254)
Republican	Diane Zglobicki	119 Ravine Drive	Cumberland Fsde, Me.	04110 (846-3676)
Republican	Carolyn Murray	34 Foreside Road	Cumberland Fsde., Me.	04110 (781-2771)
Republican	Raelene Lewis	7 Prince Street	Cumberland, Me.	04021 (829-3798)
Republican	Joyce Baughan	8 Maloney's Ridge Way	Cumberland, Me.	04021 ()
Republican	Susan Blackburn	2 Ledge Road	Cumberland Fsde, Me.	04110 (829-6306)
Republican	Bet Foster	13 Brentwood Drive	Cumberland Fsde, Me.	04110 (846-5444)
Republican	Christine Turner	4 Carriage Road	Cumberland Fsde, Me.	04110 (781-3063)

Republican	Dale Ketchem	18 Island Pond Road	Cumberland Fsd, Me.	04110	(781-7306)
Republican	Lindsey Collins	17 Pine Lane	Cumberland Fsd, Me.	04110	(781-4744)
Republican	Linda Vail	177 Main Street	Cumberland, Me.	04021	(829-5393)

ITEM

12-061

To set a Public Hearing date (April 23rd) to consider and act on a
Mass Gathering Permit for the Cumberland Farmer's Club
2nd Annual Cumberland Sho-n-Shine to be held at the
Cumberland Fairgrounds on June 10, 2012 from
8:00 a.m. to 3:00 p.m.

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event
(500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Cumberland Farmer's Club
Address of Applicant: C/O Gerry Prevost 39 Samuel Rd. Portland ME 04103
Name of Event: 2nd Annual Cumberland Sho-n-shine
Facility where the event will be held: Cumberland Fairgrounds
Is the facility owned by the applicant: X yes; _____ no, (if no, attach a copy of the contract with
The owner which allows use of property)
Name of promoter (if different from above): N/A
Telephone number: 207-829-5531
Date of Event: June 10 2012 Time (start and finish times): 8 AM to 3 PM
Number of tickets available: N/A (Reg - Starts @ 7:00 AM)
Expected attendance: 3000 +/-
Description of event: Multi class car show with food
service and possible vendor sales
Will any food vendors be serving at the event: X yes, 2 no, (if yes, how many, and
what types) Fat Guys + Hot Buns
Will any alcohol vendors be serving at the event? _____ yes, X no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. CAR SHOW IN JUNE 2011 WAS A RAIN OUT
2. _____
3. _____

Description of facility:

- A. Seating capacity: 2000 +/- permanent; N/A temporary
- B. Other seating capacity: N/A festival; N/A standing room only (sq. ft.)
- C. Number of toilets available: N/A permanent; 13 portable
Portable units will be held over from yard sale
- D. Number of parking spaces available: 3000 +/- on-site; N/A off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: _____ yes;
N/A no, if no, which lots are not lighted _____
- F. Source of potable water: Public - PWD
- G. Refuse containers available, number and size: AS REQUIRED - NUMEROUS ON HAND - PLUS DUMPSTERS
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
Troiano
- I. When will refuse be picked up? DAILY

Public Safety:

- J. Describe first aid facilities: RESCUE BUILDING ON GROUNDS
- K. Describe emergency facilities: SAME AS ABOVE
- L. Describe communication facilities: LAND LINES AND CELL PHONES
- M. Number of certified police officers: PER ORDINANCE
- N. Other security personnel (include company name and qualification): N/A
Grounds Staff
- O. Describe fire personnel: PER ORDINANCE

Other:

- P. Name of liability insurance Philadelphia Ins. Co
Amount of coverage 1 million 5 million; amount of property insurance _____
- Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)
N/A

On 3/29/12 (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

Authorized Signature

PAYMENT SUMMARY RECEIPT

TOWN OF CUMBERLAND
290 TUTTLE ROAD
CUMBERLAND ME 04021

DATE: 04/02/12 CUSTOMER#: 000000000
TIME: 14:33
CLERK: todonnel

RECPT#: 71490 PREV BAL: 250.00
TP/YR: MS/2012 AMT PAID:
BILL: ADJSTMT:
EFF DT: 04/02/12 BAL DUE:
MISCELLANEOUS PAYMENT

-----TOTALS-----

PRINCIPAL PAID: 250.00
INTEREST PAID: .00
ADJUSTMENTS: .00
DISC TAKEN: .00

AMT TENDERED: 250.00
AMT APPLIED: 250.00
CHANGE: .00

PAID BY: CUMBERLAND FARMERS C
PAYMENT METH: CHECK
PAYMENT REF: 7780

**THE TROIANO FAMILY OF BUSINESSES****Troiano Waste Services**

P O Box 3541
Portland, Maine 04104-3541
Telephone: 207-767-2070
FAX 207-767-6156

Troiano Transfer Station

P O Box 8459
Portland, Maine 04104-8459
Telephone: 207-767-2070
FAX 207-775-2468

T & J Towing

P O Box 1258
Portland, Maine 04104-1258
Telephone: 207-773-2122
FAX 207-767-6156

Associated Septic Services

P O Box 10839
Portland, Maine 04104
Telephone: 207-799-1980
FAX 207-767-6156

March 27, 2012

The Cumberland Farmers Club
140 Bruce Hill Road,
Cumberland, ME 04021

Dear Mr. Prevost

We at Troiano Waste and Associated Septic would like to thank you once again for letting us provide you liquid and solid waste solutions for 2011 at the Cumberland fair grounds facility. As discussed we will have adequate cans and trucks as needed to meet all your needs during your regular season and all your events.

Sincerely,

TJ Troiano
Troiano Waste Services, Inc.



" We're # 1 in the # 2 Business "

P.O. Box 221
Old Orchard Beach, ME 04072
PROPOSAL

March 29, 2012

TO: Nassau Broadcasting
Attn: Stan Manning / Pat Collins
Phone: 207-712-6965
Email: smanning@nassaubroadcasting.com (CC: pcollins@nassaubroadcasting.com)

RE: Portable Toilet Rentals for Ultimate Yard Sale at Cumberland County Fairgrounds on 6/11/11

We hereby submit specifications and estimates for:

10 Standard Portable Units (\$ 55.00 per unit)	\$	550.00
3 Barrier Free Portable Units (\$ 85.00 per unit)	\$	255.00
Waterless Hand Sanitizer	\$	No Charge
TOTAL	\$	805.00

*****DELIVERY TO BE 6/10/11, PICKUP TO BE 6/13/11

***Optional – Cleaning of all 13 units Sunday 6/12/11 by 7 am \$ 225.00 trip

Price Includes: Delivery, Set Up, Pick-Up, Paper Goods, Chemicals, Deodorization and Disposal.

We propose hereby to furnish material and labor—complete in accordance with the above specifications:

TERMS AND CONDITIONS

- The customer agrees to pay all invoices related to the service of the portable sanitation facilities, including extra and overtime charges for any service rendered over and above normal servicing schedule. Customer authorizes uses of credit card number on file for all charges incurred in accordance with terms and conditions cited above. Blow Bros. reserves the right to prosecute any customer who intentionally issues a credit card or negotiating a worthless instrument knowing that it will not be honored by the maker or drawee in accordance with State of Maine Law.
- The customer agrees to pay for any and all damage to or loss of the portable sanitation facilities as an insurer of cause or fault, except for reasonable wear and tear, while the portable sanitation facilities are at the site address.
- Blow Bros. reserves the right to NOT remove, pump dry and lock the unit until account is paid in full. If lock is destroyed or continued use of unit occurs the customer will be subject to additional charges.
- The customer agrees not to sell, rent, lease, or otherwise give up possession of the portable sanitation facilities listed herein without prior consent from BLOW BROS.
- The customer agrees to keep the portable sanitation units clear and accessible for service trucks at all times and to assume any and all tow charges resulting from substandard site conditions.
- The customer acknowledges that Blow Bros. will not be liable for any damages to pavement, curbing, lawns or any other property resulting from trucks servicing units placed at customer request.
- The customer agrees to pay a late charge of 1.5% per month on the unpaid balance for all invoices over 30 days. This is an Annual Percentage Rate of 18%. The customer also agrees to pay costs of collection including attorney fees.

Payment to be made as follows:

Due prior to delivery

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

***Must sign and fax back to (207)934-1723. A representative from Blow Bros. will contact you for completion of your detailed order.**

Date of Acceptance: _____

Authorized Signature: _____

Note: We may withdraw this proposal if not accepted within _____ 30 _____ days.

Signature: M. Brown
Margi Brown, Office Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/26/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance-Portland 2331 Congress Street PO Box 567 Portland ME 04112		CONTACT NAME: Sara Pelczynski PHONE (A/C, No, Ext): (207) 780-1677 FAX (A/C, No): (207) 780-6377 E-MAIL ADDRESS: spelczynski@crossagency.com	
INSURED Cumberland Farmers' Club Attn: Gerry Prevost 39 Samuel Road Portland ME 04103		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Ins Co INSURER B: Maine Employers Mutual Ins Co INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 11149	

COVERAGES

CERTIFICATE NUMBER: CL1171950704

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			PHPK742902	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB351667	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			1810008422	5/24/2011	5/24/2012	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Car Show- June 10, 2012.

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

CANCELLATION

Town of Cumberland 290 Tuttle Road Cumberland, ME 04021	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Lisa Coughlan/AD5

ITEM 12-062

To set a Public Hearing date (April 23rd) to consider and act on amendments to the Fees and Fines Ordinance to add Twin Brook Recreation Facility Usage Fees.



MEMORANDUM

Town of Cumberland, Maine
290 Tuttle Road
Cumberland Center, ME 04021
Telephone (207) 829-2205 • Fax (207) 829-2214

To: William Shane, Town Manager
From: Peter Bingham, Recreation Superintendent
Date: April 5, 2012
Re: Twin Brook Fees

The Twin Brook Committee met on March 13th to review the proposed and revised fee structure for the Twin Brook Recreation Area (attached). Discussion included per field fees for non-mass gathering events and fee structure for events that require a mass gathering permit. The Twin Brook Committee unanimously approved the fee structure and recommended that it be sent to the Town Council for adoption.

I will be present at the April 23rd Town Council meeting to answer any questions that you may have.

Major Event/Tournament – Over 500 spectators/participants during duration of event

(Mass Gathering Permit through Town of Cumberland Required)

Event Charging Policy – Town of Cumberland Booster Group

- Base Facility Fee is \$500 to close a significant portion of park
- Vehicle Fee is \$2 per vehicle (less 10% of total count for repeat traffic)
- Field Set-Up Fee is \$65 per field (if required)
- Police Special Detail
- Fire-EMS Special Detail
- Municipal Employee Day of Event Staffing Cost
- Security Deposit of \$500 (Refundable within 10 days of event conclusion pending facility inspection)

Event organizers are required to comply with any other mass gathering permit facility expectation expenses including additionally required “Porta-Potties, wash basins and parking attendants

In an effort to allow groups to estimate what the fee for each event will be, we will track vehicle traffic only for estimation purposes during the 2012 season. The new Twin Brook policy is scheduled to go into effect beginning April 1st, 2013. Current billing policy will continue for 2012 scheduled events.

**Municipal sanctioned events may be exempt from certain fee requirements*

Cumberland/North Yarmouth Lions Club has exclusive rights to operate concession stand during all events which require a Mass Gathering Permit

Boy Lacrosse Tournament

*Base Fee:	\$500.00
Field Set up Fee 5 Fields x \$65 per field	\$325.00
Vehicle Fee (approx. 800 x \$2.00)	\$1600.00
Police Special Detail Fee:	\$548.00
Fire-EMS Special Detail Fee:	\$397.00
Municipal Staff Day of Event Cost:	\$124.00

*Does not include \$500.00 Refundable Security Deposit

Total Projected Fee: \$3494.00

*Total 2011 Fee: \$1069.00 (includes \$500 Mass Gathering permit fee)

Girls Lacrosse Tournament

*Base Fee:	\$500.00
Field Set up Fee 5 Fields x \$65 per field	\$325.00
Vehicle Fee (approx. 500 x \$2.00)	\$1000.00
Police Special Detail Fee:	N/A
Fire-EMS Special Detail Fee:	\$397.00
Municipal Staff Day of Event Cost:	\$124.00

*Does not include \$500.00 Refundable Security Deposit

Total Projected Fee: \$2346.00

*Total 2011 Fee: \$521.00 (No Mass gathering fee in 2011)

Labor Day Soccer Tournament (Two Day Event)

*Base Fee:	\$500.00
Field Set up Fee 6 Fields x \$65 per field	\$390.00
Vehicle Fee (Each Day)	
Day #1 1000 x \$2.00	\$2000.00
Day #2 800 x \$2.00	\$1600.00
Police Special Detail Fee:	\$1377.00
Fire-EMS Special Detail Fee:	\$754.00
Municipal Staff Day of Event Cost (2 Days):	\$496.00

*Does not include \$500.00 Refundable Security Deposit

Total Projected Fee: \$7117.00

*Total 2011 Fee: \$5281.00 (includes \$500 Mass Gathering permit fee)

Maine Principals Association

Regional Cross Country Championships

*Base Fee:	\$500.00
Field Set up Fee:	N/A
Vehicle Fee (approx. 1200 x \$2.00)	\$2400.00
Police Special Detail Fee:	\$935.70
Fire-EMS Special Detail Fee:	\$377.00
Municipal Staff Day of Event Cost:	\$248.00

*Does not include \$500.00 Refundable Security Deposit

Total Projected Fee: \$4460.70

*Total Fee 2011: \$3560.00 (*Includes \$500 mass gathering permit fee)

Facility Request Application – Twin Brook Recreation Area

For all non-municipal/MSAD 51 events & Activities which do not require a Mass Gathering Permit

Please complete form and return to:

*Cumberland Recreation Dept.
290 Tuttle Road
Cumberland, ME 04021
Attn: Peter Bingham*

Note !

***Completed application is due
2 weeks prior to scheduled
activity.***

Park and/or Athletic Field Application

Name of Organization: _____

Name of Contact Person: _____

Address: _____ City _____

H-Phone: _____ W-Phone _____ Cell Phone _____

Planned Activity _____

Date of Activity(s) _____

Time Requested _____ Start _____ End _____

Facility or Field(s) Requested: (please check all that apply)

1. Game Field _____ 2. Shelter Field _____ 3. Practice Field Right _____

4. Practice Field Left _____ 5. Multi-purpose Field (Greely Road) _____ 6: Trails _____

7: Greely Road Baseball Field _____ 8: Greely Road Softball Field _____

9. Park Area(s) specific _____

10. Shelter Use: _____

11. West Cumberland Athletic Field _____

Number of Participants : Adults _____ Youth _____ Number of Spectators _____
(if applicable)

Special request(s)

Refreshments and/or sale of products – exclusive control (please check) Yes _____ No _____

(Not including events which require a mass gathering permit)

A victualer's license through the Town of Cumberland may be required

Notes and/or Comments

Fee Structure:

Non Municipal/MSAD 51 Affiliated Organization

All groups must provide a copy of liability insurance to be eligible for approval

Athletic Fields (Excluding Baseball/Softball Games)

Non-MSAD 51 (Cumberland Resident Rate): Group/Team practice/game. (No set up Fee)

Fee: \$50.00 per hour and a half

Non-MSAD 51 (NON Cumberland Resident Rate): Group/Team practice/game. (No set up Fee)

Fee: \$60.00 per hour and a half

Non-MSAD 51: (Cumberland Resident) Group/Team practice/game. (with set-up Fee)

Fee: \$65.00 for field layout and first hour and a half of use

Fee: \$50.00 for each additional hour and a half of use

Non-MSAD 51: (NON Cumberland Resident) Group/Team practice/game. (with set-up Fee)

Fee: \$75.00 for field layout and first hour and a half of use

Fee: \$60.00 for each additional hour and a half

Baseball/Softball Fields

Non-MSAD 51 (Cumberland Resident Rate): Group/Team practice

Fee: \$50.00 per hour and a half

Non-MSAD 51 (NON Cumberland Resident Rate): Group/Team practice

Fee: \$60.00 per hour and a half

Non-MSAD 51: (Cumberland Resident) Group/Team game. (Includes Field Prep)

Fee: \$70.00 Per Game

Non-MSAD 51: (NON Cumberland Resident) Group/Team game. (Includes Field Prep)

Fee: \$80.00 Per Game

Facility Manager or his/her designee reserves the right to waive or amend fees at any time

Signature of Group/Team Representative - acknowledgement of having read Twin Brook Policies

Signature: _____ **Print Name:** _____

Date(s): _____

Total Fee Due: \$ _____

Please make check payable to: **Town of Cumberland**

Office check off

Date application received _____ Within 2 weeks of scheduled use ___ Yes ___ No

Fee received: _____ Copy of Liability Insurance received _____ Yes _____ No

Permission: Granted _____ Denied _____

Signature of Recreation Administrator or designee: _____

Date of approval _____

Comments _____

ITEM

12-063

To set a Public Hearing date (April 23rd) to consider and act on draft zoning amendments to Section 204.14 (Industrial Zone) of the Cumberland Zoning Ordinance to add motor vehicle sales as a permitted use, as recommended by the Planning Board.

Notice of Decision

Date: March 21, 2012

To: William Shane, Town Manager
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

Re: Public Hearing: To recommend to the Town Council draft zoning amendments to Section 204.14 Industrial (I) zone to add motor vehicle sales as a permitted use.

This is to advise you that on March 20, 2012 the Planning Board voted to recommend to the Town Council draft zoning amendments to add motor vehicle sales as a permitted use in Section 204.14 Industrial (I) district.

Findings of Fact: None

Waivers granted: None

Waivers Denied: None

Standard Conditions of Approval

This approval is dependent upon and limited to the proposals and plans contained in the application and supporting documents submitted and affirmed to by the applicant. Any variation from the plans, proposals and supporting documents, except de minimus changes as so determined by the Town Planner which do not affect approval standards, is subject to review and approval of the Planning Board prior to implementation.

Cumberland Planning Board



Christopher S. Neagle, Board Chair

Industrial (I)

The purpose of the Industrial District is to provide controlled areas for manufacturing, production, processing, treatment, research, warehousing and distribution as well as other compatible but less intensive uses with the goal of creating employment opportunities within the Town of Cumberland. [Amended, effective 12/28/2009]

204.14.1: The following uses are permitted in the Industrial District, subject to Site Plan Review: [Amended, effective 6/28/10]

- .1 Industrial;
- .2 Low Impact Industrial;
- .3 Extraction of Earth Materials; subject to the provisions of Sec. 410;
- .4 Aggregate Processing;
- .5 Boarding Kennels
- .6 Business and Professional Offices;
- .7 Commercial Health and Recreation;
- .8 Landscaping Services;
- .9 Retail Store;
- .10 Personal Services;
- .11 Private Kennels
- .12 Veterinary Office;
- .13 Self Storage Facilities;
- .14 Contractor's Space;
- .15 Motor Vehicle Service Repair;
- .16 Wholesale Distribution Facilities;
- .17 Warehousing and Storage;
- .18 Construction Operations;
- .19 Research Facilities;
- .20 Antennas as defined in Sec. 100, subject to Site Plan Review, and Section 433; [Adopted, effective 12/13/99]
- .21 Timber harvesting subject to provisions of Section 429; [Amended, effective 10/26/98]
- .22 Private Heliport, Personal Use, subject to Site Plan Review and to the provisions of Section 419;
- .23 Sewer pumping stations, subject to the provisions of Sec. 419.4; [Amended, effective 12/13/89]
- .24 Primary buildings of a public utility;
- .25 Above ground utility transmission lines not located within public ways;
- .26 Agriculture;
- .27 Animal Husbandry;
- .28 Motor Vehicle Sales;
- .289 Municipal Uses and Buildings;
- .2930 Uses and building accessory to those above.

204.14.2 The following uses are allowed as special exceptions in the Industrial District, requiring the approval of the Board of Adjustment and Appeals: [Amended, effective 6/28/10]

- .1 Temporary sawmills, subject to Sec. 427;
- .2 Junk yards, subject to Sec. 415;
- .3 Home occupations; [Amended, effective 12/13/89],
- .4 Home Based Occupations; [Amended, effective 2/12/07]
- .5 Uses and buildings accessory to those above;

204.14.3: The following lot standards shall apply in the Industrial district:

- .1 40,000 square feet minimum lot size;
- .2 100 feet minimum lot frontage on a public right-of-way;

204.14.4: The following setbacks are required for all structures in the Industrial District: [Amended, effective 6/14/10]

- .1 Front: 45 feet;
- .2 Rear: 50 feet;
- .3 Side: 15 Note: where a proposed non-residential use will abut an existing residential zone, the side setback shall be 75' of which 15' will be a landscaped buffer consisting of vegetation, fencing or a landscaped berm or a combination of the three; provided that the landscape buffer may be waived by the Planning Board when the topography of the site makes the buffering ineffective. [Amended, effective 6/14/10]

ITEM 12-064

To hold a Public Hearing to consider and act on adoption of the
FY'13 Municipal Budget.



FY 13 Budget Overview **Monday, April 9, 2012**

William R. Shane
Town Manager

Budget 2013 – Overview

FUND BALANCE POLICY

Goal – 2 months or 16.67% of real fund balance = \$3.2 M
Present- \$ 2,105,042 June 30, 2011

Strategies:

1. Eliminate deficit funds in Enterprise Funds & Capital Reserves
2. Use end of year surplus to pay down deficit funds
3. Once deficit funds gone- build up Capital Reserves
4. Once All of the Above Met- build Tax Stabilization Fund

Budget 2013 – Overview

Budget Changes

Admin.

- added salary and benefit adjustments into the budget
- Retirement program adjustments

Police Dept.

- Increased Details by \$16,000 – added also to revenues

Public Works

- \$20,000 in Wages and benefits transferred for winter plowing operations from VH

Budget 2013 – Overview

Budget Changes

Recreation

- added 109,226 of expenses for ASP and added \$130,00 in revenues

Debt Service

- Decreased by \$38,032

Contingency

- Added \$36,000 for Fuel contingency – end of year adjustment

Abatements

- Added \$10,000 to better reflect the last 3 year trend

County Tax- up \$22,172

Budget 2013 – Overview

Operating Budget Changes

- Increase \$ 219,236 or 2.79 %
- Deduct \$109k for Recreation increase equals 1.4%

Capital Budget Changes

Building Reserves	\$ 27,500	
Equipment Reserves	\$151,500	
Roads	<u>\$381,652</u>	
	\$562,652	169% increase

Budget 2013 – Overview

Operating Budget Changes	\$ 219,236
Capital Budget Changes	<u>\$ 562,652</u>
	\$781,888

Budget Offsets

New Property Values	\$ 499,500
New Revenues	\$ 97,333
Overlay Reduction	<u>\$ 207,813</u>
	\$804,646

Revenues – Expenses = \$22,758

Budget 2013 – Overview

Mil Rate Today \$15.80

Mil Rate July 1st \$ 16.55 \$00.75 \$4.75%

Tax Bill Breakdown

School \$ 11.55 70%

Town \$ 4.45 27%

County \$ 0.55 3%

\$16.55 100%

of 4.75% Increase

3.33%

1.28%

0.14%

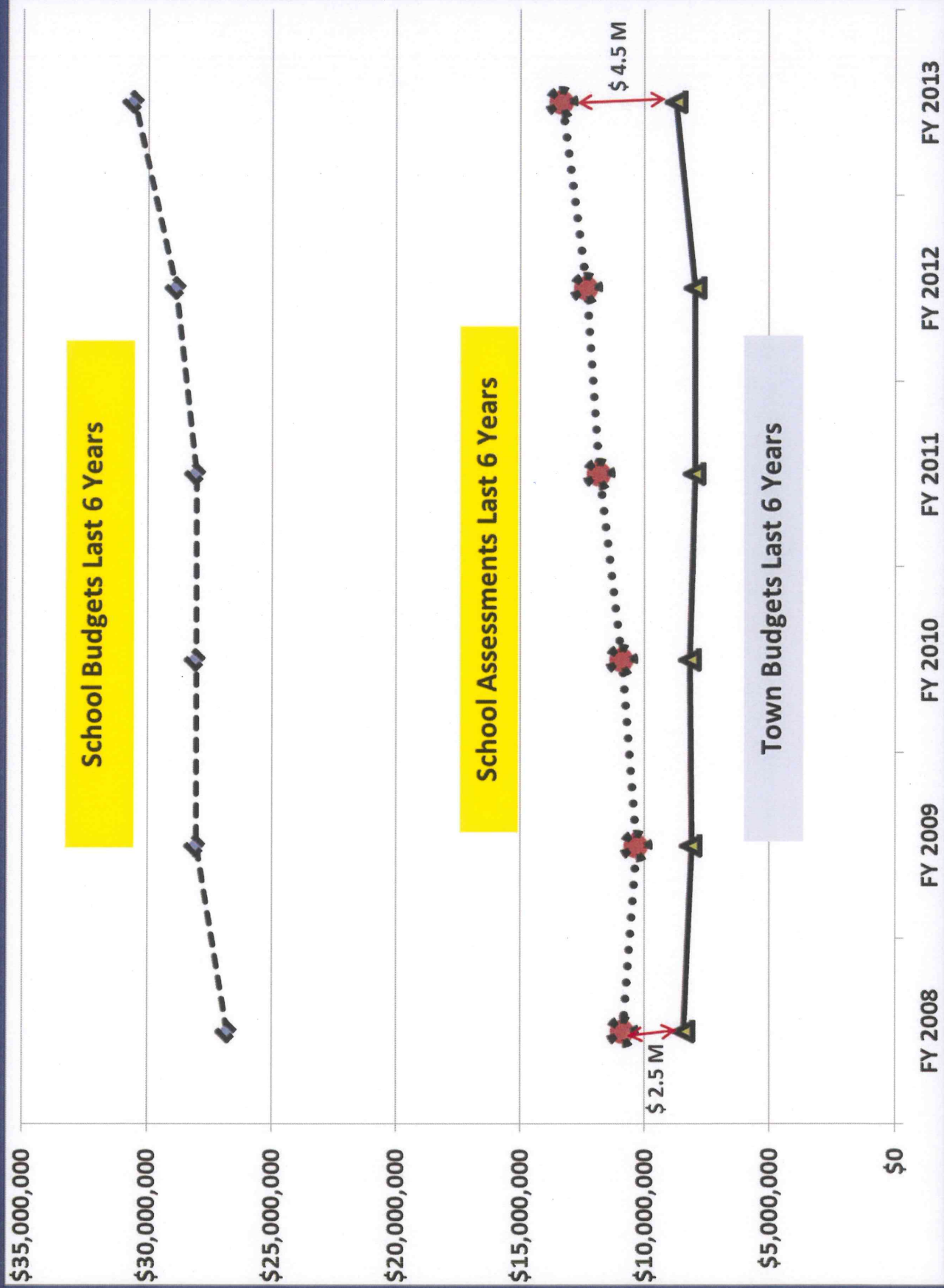
4.75%

Budget 2013 – Overview

<u>Tax Bill Breakdown</u>		<u>of 4.75% Increase</u>
School	\$ 11.55	3.33%
Town	\$ 4.45	1.28%
County	<u>\$ 0.55</u>	<u>0.14%</u>
	\$16.55	4.75%

\$350,000 Avg. Home Breakdown - \$263 Increase

\$4,042 School
\$1,558 Town
\$ 193 County
\$5,793 Total



Budget 2013 – Overview

Questions & Clarifications

**All Information Can be found on the
Town Website at
www.cumberlandmaine.com**

WORKSHOP

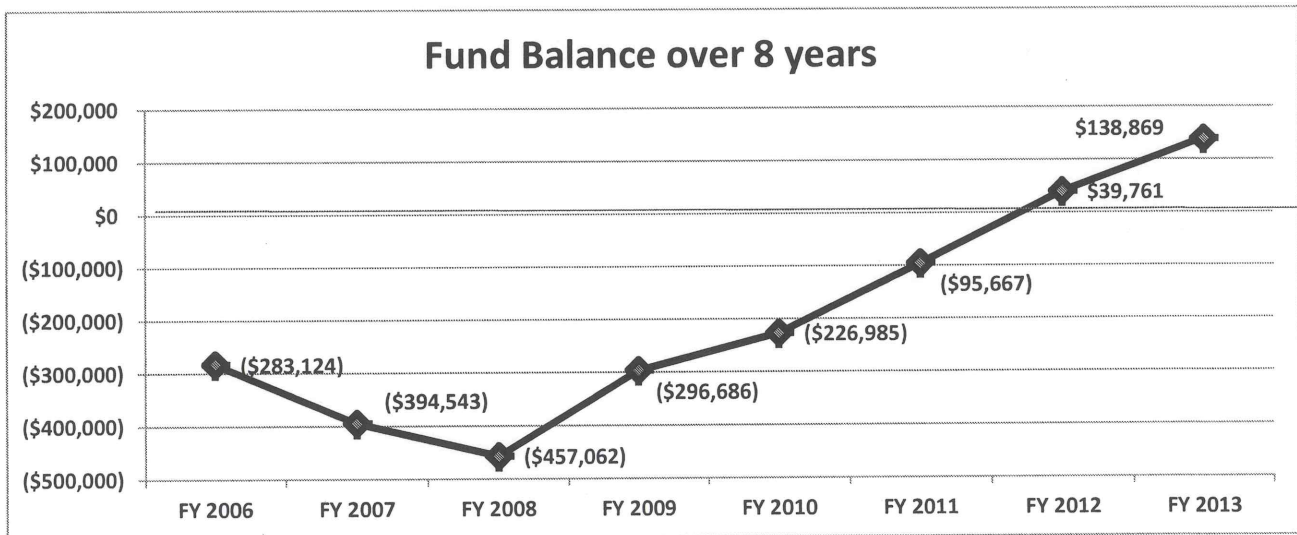
Enterprise Funds

- **Sewer Fund**
- **Val Halla Fund**
- **Senior Housing Fund**

Sewer Fund Fund 410		FY 2011 ACTUAL	FY 2012 Projected	FY 2013 PROPOSED	Difference Dollar	Difference %
Revenues						
4105-0343	PWD Revenue	\$ 829,246	\$ 830,465	\$ 830,500	\$ 35	0.00%
4105-0344	Town Sewer Revenue	\$ 9,879	\$ 10,000	\$ 5,000	\$ (5,000)	-50.00%
4105-0345	Sewer Connection Permits	\$ 200	\$ 20,400	\$ 2,000	\$ (18,400)	-90.20%
4105-0346	Sewer Misc Revenue	\$ 448	\$ 100	\$ 100	\$ -	0.00%
	Total Revenues	\$ 839,773	\$ 860,965	\$ 837,600	\$ (23,365)	
Expenses						
4150-2050	Waste Water Assessment	\$ 702,264	\$ 707,532	\$ 723,492	\$ 15,960	2.26%
4150-3160	Misc Expenses	\$ 10,655	\$ 18,005	\$ 15,000	\$ (3,005)	-16.69%
	Total Expenses	\$712,919	\$725,537	\$ 738,492	\$ 12,955	1.79%
Net Profit/Loss excluding Depreciation		\$ 126,854	\$ 135,428	\$ 99,108	\$ (36,320)	-26.82%

Amount (owed) to the General Fund

FY 2006	(\$283,124)
FY 2007	(\$394,543)
FY 2008	(\$457,062)
FY 2009	(\$296,686)
FY 2010	(\$226,985)
FY 2011	(\$95,667)
FY 2012	\$39,761
FY 2013	\$138,869



Val Halla Fund

VAL HALLA Summary	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference	Difference %
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Revenues

Club House Revenues	\$ 1,745	\$ 25,400	\$ 31,015	\$ 5,615	22.11%
Course Revenues	\$ 565,736	\$ 575,566	\$ 613,591	\$ 38,025	6.61%
Total Revenues	\$ 567,481	\$ 600,966	\$ 644,606	\$ 43,640	100.00%

Expenses

Club House Expenses	\$ 65,276	\$ 54,436	\$ 70,750	\$ 16,314	29.97%
Course Expenses	\$ 462,404	\$ 446,048	\$ 455,506	\$ 9,458	2.12%
Pro Shop Expenses	\$ 111,499	\$ 87,683	\$ 111,069	\$ 23,386	26.67%
Total Expenses	\$ 639,179	\$ 588,167	\$ 637,325	\$ 49,158	8.36%

Net Profit/Loss	\$ (71,698)	\$ 12,799	\$ 7,281	\$ (5,518)	-43.11%
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Val Halla Club House Revenues		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference Dollar	Difference %
4350-0378	Soda sales	\$ 1,045	\$ 5,000	\$ 4,500.00	\$ (500.00)	-10.00%
4350-0560	Other Rental Income	\$ 700	\$ 20,400	\$ 26,515	\$ 6,115.00	29.98%
	Over/short				\$ -	
Income	Totals	\$ 1,745	\$ 25,400	\$ 31,015	\$ 5,615	22.11%

VAL HALLA COURSE REVENUES		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference \$	Difference %
4360-0357	Golf memberships	\$ 232,834	\$ 251,857	\$ 266,236	\$ 14,379	5.71%
4360-0358	Green fees	\$ 159,598	\$ 159,680	\$ 137,526	\$ (22,154)	-13.87%
4360-0359	Golf carts	\$ 103,600	\$ 119,329	\$ 80,330	\$ (38,999)	-32.68%
	Outings	\$ -	\$ -	\$ 60,354	\$ 60,354	100.00%
4360-0390	Misc. Revenue	\$ 16,434	\$ 10,000	\$ 9,596	\$ (404)	-4.04%
4360-0416	Practice range	\$ 14,995	\$ 17,000	\$ 15,000	\$ (2,000)	-11.76%
4360-0419	Advertising	\$ -	\$ 3,000	\$ 2,000	\$ (1,000)	-33.33%
4360-0417	Program Revenues	\$ 38,275	\$ 14,700	\$ 42,550	\$ 27,850	189.46%
Total Course Revenues		\$ 565,736	\$ 575,566	\$ 613,591	\$ 38,025	6.61%

Val Halla Club House Expenses		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference Dollar	Difference %
4352-2000	Electricity	\$ 12,353	\$ 10,400	\$ 15,500	\$ 5,100.00	49.04%
4352-2020	Heating fuel	\$ 6,026	\$ 8,500	\$ 12,075	\$ 3,575.00	42.06%
4352-2040	Internet	\$ 2,130	\$ 2,625	\$ 2,625	\$ -	0.00%
4352-2070	Water/sewer	\$ 5,077	\$ 4,000	\$ 5,000	\$ 1,000.00	25.00%
4353-3100	Credit card charges	\$ 16,278	\$ 8,000	\$ 14,850	\$ 6,850.00	85.63%
4353-3160	Misc. expenses	\$ 1,896	\$ 250	\$ 250.00	\$ -	0.00%
4353-3202	Janitorial supplies	\$ 106	\$ 250	\$ 750.00	\$ 500.00	200.00%
4353-3605	Banquet rentals	\$ 6,500	\$ 6,500	\$ -	\$ (6,500.00)	-100.00%
4353-4000	Building maint.	\$ 10,605	\$ 4,000	\$ 7,000.00	\$ 3,000.00	75.00%
4353-4020	Burglar/fire alarm	\$ 409	\$ 411	\$ 450.00	\$ 39.00	9.49%
4358-8000	Food	\$ 2,767	\$ 7,000	\$ 10,000.00	\$ 3,000.00	42.86%
4358-8030	Soda	\$ 1,130	\$ 2,500	\$ 2,250.00	\$ (250.00)	-10.00%
	Total Expenses	\$ 65,276	\$ 54,436	\$ 70,750	\$ 16,314	29.97%

Val Halla Course EXPENSES		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference Dollar	Difference %
4361-1000	Full time wages	\$ 109,819	\$ 118,369	\$ 113,200	\$ (5,169)	-4.37%
4361-1010	Part time wages	\$ 85,975	\$ 76,486	\$ 85,612	\$ 9,126	11.93%
4361-1200	Benefits	\$ 43,448	\$ 45,056	\$ 40,137	\$ (4,919)	-10.92%
4362-2000	Electricity	\$ 9,177	\$ 18,000	\$ 10,000	\$ (8,000)	-44.44%
4362-2010	Gasoline	\$ 9,889	\$ 5,982	\$ 5,321	\$ (661)	-11.05%
4362-2020	Heating fuel	\$ 2,156	\$ 1,650	\$ 2,000	\$ 350	21.21%
4362-2030	Telephone	\$ 2,341	\$ 2,475	\$ 2,475	\$ -	0.00%
4362-2040	Internet	\$ 546	\$ 750	\$ 750	\$ -	0.00%
4362-2070	Water / sewer	\$ 2,751	\$ 1,485	\$ 1,485	\$ -	0.00%
4362-2080	Diesel	\$ 5,939	\$ 5,585	\$ 8,444	\$ 2,859	51.18%
4363-3010	Advertising	\$ 11,993	\$ 11,000	\$ 11,000	\$ -	0.00%
4363-3040	Equipment maint.	\$ 20,124	\$ 17,000	\$ 18,000	\$ 1,000	5.88%
4363-3080	Landscaping	\$ 1,211	\$ 1,500	\$ 1,500	\$ -	0.00%
4363-3090	Licenses	\$ 248	\$ 70	\$ 70	\$ -	0.00%
4363-3140	Membership dues	\$ 365	\$ 1,100	\$ 1,100	\$ -	0.00%
4363-3300	Office supplies	\$ 277	\$ 1,000	\$ 1,000	\$ -	0.00%
4363-3330	Travel expenses	\$ 1,072	\$ 1,000	\$ 1,000	\$ -	0.00%
4363-3350	Uniforms/clothing	\$ 2,729	\$ 2,500	\$ 3,000	\$ 500	20.00%
4363-3410	Capital Outlay*	\$ 33,400	\$ 33,400	\$ 30,378	\$ (3,022)	-9.05%
4363-3610	Cart payments	\$ 35,419	\$ 35,640	\$ 35,640	\$ -	0.00%
4363-3611	Cart Service Contract	\$ 5,934	\$ 2,255	\$ 2,255	\$ -	0.00%
4363-3630	Golf course supplies	\$ 13,486	\$ 7,000	\$ 10,500	\$ 3,500	50.00%
4363-4000	Bldg. maint. shop	\$ 4,074	\$ 2,000	\$ 4,000	\$ 2,000	100.00%
4363-4010	Equipment rental	\$ 650	\$ 650	\$ 790	\$ 140	21.54%
4363-4200	Sport Program Expenses	\$ 5,730		\$ 10,000	\$ 10,000	
4363-4300	Chemicals	\$ 21,742	\$ 22,000	\$ 22,000	\$ -	0.00%
4363-4310	Fertilizers	\$ 10,589	\$ 11,000	\$ 11,000	\$ -	0.00%
4363-4320	Irrigation maint.	\$ 4,693	\$ 4,000	\$ 4,000	\$ -	0.00%
4363-4340	Seed/soil	\$ 11,373	\$ 11,195	\$ 11,200	\$ 5	0.04%
4363-4620	Lubricating supplies	\$ 1,017	\$ 750	\$ 1,000	\$ 250	33.33%
4365-5240	Training	\$ 1,485	\$ 1,500	\$ 1,500	\$ -	0.00%
4366-6030	Misc. Equipment	\$ 3,176	\$ 3,000	\$ 3,000	\$ -	0.00%
4366-6120	Safety equipment	\$ 1,342	\$ 650	\$ 2,150	\$ 1,500	230.77%
43665-6500	Bond Interest Exp	\$ (1,765)			\$ -	
	Totals	\$ 462,404	\$ 446,048	\$ 455,506	\$ 9,458	2.12%

*Includes Principal paid

VAL HALLA PRO SHOP EXPENSES		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference Dollar	Difference %
4371-1000	Full time wages	\$ 33,000	\$ 20,000	\$ 20,000	\$ -	0.00%
4371-1010	Part time wages	\$ 68,740	\$ 55,000	\$ 59,000	\$ 4,000	7.27%
	Program wages	\$ -	\$ -	\$ 16,211	\$ 16,211	100.00%
4371-1220	FICA	\$ 5,252	\$ 4,208	\$ 7,284	\$ 3,076	73.09%
4373-3300	Office Supplies	\$ 570	\$ 475	\$ 475	\$ -	0.00%
4373-3660	Practice range	\$ 3,727	\$ 2,000	\$ 2,100	\$ 100	5.00%
4373-3700	Pro Shop maint.	\$ 209	\$ 500	\$ 500	\$ -	0.00%
4373-3701	Outside Cart Rentals		\$ 5,500	\$ 5,500	\$ -	0.00%
	Pro Shop Totals	\$ 111,499	\$ 87,683	\$ 111,069	\$ 23,386	26.67%

Senior Housing Fund

Senior Housing Fund 420		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	Difference Dollar	Difference %
4931-1000	Full Time Wages	\$ 52,097	\$ 52,717	\$ 54,289	\$ 1,572	2.98%
4931-1020	Overtime	\$ 319	\$ 500	\$ 500	\$ -	0.00%
4931-1210	Health Insurance	\$ 5,194	\$ 7,829	\$ 5,700	\$ (2,129)	-27.20%
4931-1220	FICA	\$ 2,425	\$ 4,033	\$ 3,999	\$ (34)	-0.84%
4931-1230	ICMA	\$ 2,046	\$ 2,340	\$ 3,659	\$ 1,319	56.39%
4931-1240	Life & LTD	\$ 179	\$ 185	\$ 316	\$ 131	70.76%
4931-1250	Long Term Care	\$ 271	\$ 290	\$ 592	\$ 302	104.00%
4932-2020	Heating Fuel	\$ 34,606	\$ 38,000	\$ 38,000	\$ -	0.00%
4932-2030	Telephone	\$ 622	\$ 646	\$ 646	\$ -	0.00%
4932-2070	Water/Sewer	\$ 21,094	\$ 21,000	\$ 21,000	\$ -	0.00%
4933-3230	Property Insurance	\$ 8,840	\$ 9,105	\$ 9,105	\$ -	0.00%
4933-3300	Office Supplies		\$ 100	\$ 100	\$ -	0.00%
4933-3330	Travel Expenses	\$ 2,288	\$ 2,000	\$ 2,000	\$ -	0.00%
4933-3380	Apartment Rehab	\$ 14,345	\$ 8,000	\$10,000	\$ 2,000	25.00%
4933-4000	Building Maint.	\$ 8,577	\$ 6,100	\$6,100	\$ -	0.00%
4935-5100	Grounds Contractual	\$ 17,291	\$ 18,000	\$18,000	\$ -	0.00%
4935-5130	Heating Systems Maint.	1070.2	3500	3500	0	0
4935-5160	Legal and Consulting	\$ 6,350	\$ 100	\$ 100	\$ -	0.00%
4935-5240	Training				\$ -	#DIV/0!
4936-6010	Tools	\$ 70	\$ 200	\$ 200	\$ -	0.00%
49365-6520	Bond Project	\$ 112,101	\$ 139,220	\$ 114,888	\$ (24,332)	-17.48%
49365-6540	Mortgage P & I (MSHA)	\$ 20,344	\$ 20,345	\$ 20,345	\$ -	0.00%
	Senior Housing Totals	\$310,129	\$334,210	\$ 313,038	\$ (21,172)	-6.33%

SR. HOUSING 1000 Full Time Payroll

COLA Rate Change

%	Formula
3.0%	1.03

Salaried EE's

Sr. Housing EE's	2012 Hourly Rate	2012 Annual Budget	2013 Proposed COLA	2013 Annual Budget
Carla Nixon		\$ 41,629	\$ 42,878	\$ 42,878
Portion to Sr. Housing		\$ 10,407	\$ 11,480	\$ 11,480

Hourly EE's

Sr. Housing EE's	2012 Hourly Rate	2012 Annual Budget	2013 Proposed Hourly Rate	2013 Proposed Hourly Rate	2013 Annual Budget
Don Bolduc	\$ 17.37	\$ 29,807	\$17.89	\$17.89	\$ 30,701
Don Bolduc-Call Out Pay	\$ 17.37		\$17.89	\$17.89	\$ 1,251
Pam Bosarge 25% to Sr Housing	\$ 24.57	\$ 42,162	\$25.31	\$25.31	\$ 10,857
Total Hourly Wages					\$ 42,809

Total Hourly wages to Planning	10984	11313.52
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Pam Bosarges salary is split equally between Codes, Assessing, Planning and Senior Housing

Distribution by Department	\$ 43,427	33 hours per week in 2011 includes night meetings
Assessor	\$ 10,857	FY 2013
Codes	\$ 10,857	FY 2013
Planning	\$ 10,857	FY 2013
Housing	\$ 10,856	FY 2013
	\$ 43,427	

General Budget!A1

		FY 2011 Actual	FY 2012 Budget	FY 2013 Proposed	Difference \$	Difference %
4933-3380	Apartment Rehab	\$ 14,345	\$ 8,000	\$10,000	\$ 2,000	25.00%

The cost to fully rehab a unit is approximately \$5,000. Painting: \$1500, carpet & vinyl: \$3,000; cleaning: \$500.
We anticipate that there may be 2 turnovers this year, hence the budgeted amount of \$10,000

General Budget!A1

Building Maintenance

	FY 2011 Actual	FY 2012 Budget	FY 2013 Proposed	Difference \$	Difference %
4933-4000	\$ 8,577	\$ 6,100	\$6,100	\$ -	0.00%

This account covers a variety of miscellaneous items such as building exterior washing/mold removal, dryer vent cleaning, etc. The specific projects proposed for the next fiscal year are the replacement of all exterior light fixtures and gutter repair.

Grounds Contractual

General Budget!A1

		FY 2011 Actual	FY 2012 Budget	FY 2013 Proposed	Difference \$	Difference %
<u>4935-5100</u>	Grounds Contractual	\$ 17,291	\$ 18,000	\$18,000	\$ -	0.00%

Lawn maintenance: \$4265

Winter maintenance (snow plowing, sidewalk shovelling, sanding: \$7915

Sand removal: \$613

Shrub trimming: \$875

Mulch beds: \$2165

Heating System Maintenance

General Budget!A1

	FY 2011 Actual	FY 2012 Budget	FY 2013 Proposed	Difference \$	Difference %
<u>4935-5130 Heating Systems Maintenance</u>	1070.2	3500	3500	0	0

Planned projects: Pressure reduction valves: \$1560 (for 12 valves; last 11 will be done next year)

A 2% increase in rental income and 3% increase in general expenses

Fiscal Year- July 1 - June 30	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Beg Cash- Fund Balance	\$407,000	\$397,198	\$381,076	\$379,249	\$433,030	\$426,297	\$432,896	\$417,714	\$378,348	\$348,625
Misc Revenues					\$1,500	\$0	\$113	\$250		
Rent 2% Increase	\$233,280	\$237,946	\$242,705	\$249,522	\$249,635	\$259,488	\$268,458	\$265,599	\$278,987	\$283,614
Interest Income	\$13,000	\$11,916	\$11,432	\$17,012	\$13,500	\$20,809	\$13,594	\$5,164	\$5,500	\$6,500
Total Income Revenues	\$248,644	\$249,862	\$254,137	\$266,534	\$264,635	\$280,297	\$282,052	\$270,763	\$284,487	\$290,114
Gen Expense 3% Incr **	\$14,808	\$137,039	\$124,050	\$116,380	\$134,836	\$135,278	\$158,939	\$171,334	\$174,645	\$177,805
MSHA Bond	\$20,345	\$20,345	\$20,345	\$20,447	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345
Bond - #2	\$105,293	\$108,600	\$111,568	\$113,309	\$116,187	\$118,075	\$117,950	\$118,451	\$119,220	\$114,888
Total Expenses	\$258,446	\$265,984	\$255,963	\$250,136	\$271,368	\$273,698	\$297,234	\$310,130	\$314,210	\$313,038
Adjustments		\$3,771		\$37,383						
End Cash- Fund Balance	\$397,198	\$384,847	\$379,249	\$433,030	\$426,297	\$432,896	\$417,714	\$378,348	\$348,625	\$325,701
Gain or (Loss) in Fund	(\$9,802)	(\$12,351)	(\$1,826)	\$53,781	(\$6,733)	\$6,599	(\$15,182)	(\$39,366)	(\$29,723)	(\$22,924)

	2014	2015	2016	2017	2018	2019	2020	2021	2022
Beg Cash- Fund Balance	\$325,701	\$316,333	\$315,669	\$309,062	\$306,764	\$306,601	\$305,143	\$306,467	\$427,932
Rent 2% Increase	\$290,704	\$297,971	\$305,421	\$313,056	\$320,883	\$328,905	\$337,127	\$345,556	\$354,194
Interest Income	\$6,500	\$6,327	\$6,313	\$6,181	\$7,669	\$9,198	\$9,154	\$9,194	\$12,838
Total Income Revenues	\$297,204	\$304,298	\$311,734	\$319,237	\$328,552	\$338,103	\$346,282	\$354,750	\$367,032
Gen Expense 3% Incr	\$173,139	\$178,333	\$183,683	\$189,194	\$194,870	\$200,716	\$206,737	\$212,939	\$219,327
MSHA Bond	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345	\$20,345
Bond - #2	\$113,088	\$106,284	\$114,313	\$111,997	\$113,500	\$118,500	\$117,875	\$0	\$0
Total Expenses	\$306,572	\$304,963	\$318,341	\$321,536	\$328,715	\$339,561	\$344,957	\$233,284	\$239,672
End Cash	\$316,333	\$315,669	\$309,062	\$306,764	\$306,601	\$305,143	\$306,467	\$427,932	\$555,292
Gain or (Loss) in Fund	(\$9,368)	(\$665)	(\$6,607)	(\$2,298)	(\$163)	(\$1,458)	\$1,324	\$121,465	\$127,360

Unit	Amount	2012 Rent	Total Monthly	2% INCR FY 13	Monthly Increase	Total Annual Incr	FY 2013
Grandfathered Subsidized 1 Bedroom	5	\$501	\$2,505	\$511	\$10	\$120	\$30,661
Subsidized 1 Bedroom- Transitional	3	\$612	\$1,836	\$624	\$12	\$147	\$22,473
Grandfathered 1 Bedroom	4	\$755	\$3,020	\$770	\$15	\$181	\$36,965
Transitional 1 Bedroom	6	\$824	\$4,944	\$840	\$16	\$198	\$60,515
Grandfathered 2 Bedroom	8	\$871	\$6,968	\$888	\$17	\$209	\$85,288
Transitional 2 Bedroom	4	\$994	\$3,976	\$994	\$0	\$0	\$47,712
	30		\$278,988				\$283,614
							1.66%

NEW BUSINESS

Building Permit Report - Calendar Year

Building Permit Report	Mar-08	Mar-09	Mar-10	Mar-11	Mar-12
MTD - Construction Dollar Amount	\$622,760.00	\$72,600.00	\$909,600.00	\$1,868,600.00	\$3,413,800.00
MTD - Number of Permits	9	3	17	13	23
MTD - Permit Fees	\$2,882.35	\$110.00	\$4,585.30	\$4,457.05	\$12,810.80
YTD - Construction Dollar Amount	\$2,214,871.43	\$785,100.00	\$1,901,010.00	\$2,213,957.00	\$4,463,800.00
YTD - Number of Permits	31	16	37	26	41
YTD - Permit Fees	\$8,891.20	\$3,309.90	\$9,662.64	\$6,551.55	\$18,492.58

Master Summary Report

Monthly Building Permits

Start Date: 3/1/2012

End Date: 3/31/2012

Addition	2	\$58,000.00	\$340.00
Commercial	2	\$2,194,500.00	\$6,844.30
Demolition	1	\$0.00	\$25.00
House	6	\$1,039,000.00	\$4,141.50
Renovation	9	\$111,150.00	\$1,250.00
Shed	2	\$1,150.00	\$50.00
Storage Barn	1	\$10,000.00	\$160.00
Totals	23	\$3,413,800.00	\$12,810.80

YTD Building Permits

Addition	3	\$74,000.00	\$340.00
Commercial	4	\$2,284,500.00	\$7,544.30
Deck	1	\$3,000.00	\$25.00
Demolition	1	\$0.00	\$25.00
Foundation	2	\$181,000.00	\$217.28
House	8	\$1,544,000.00	\$5,891.00
Renovation	18	\$366,150.00	\$4,090.00
Shed	2	\$1,150.00	\$50.00
SHORELAND	1	\$0.00	\$150.00
Storage Barn	1	\$10,000.00	\$160.00
	41	\$4,463,800.00	\$18,492.58

Electrical Permits for dates between
03/01/12 and 03/31/12

Count	Fee
10	\$2,223.50

YTD Electrical Permits

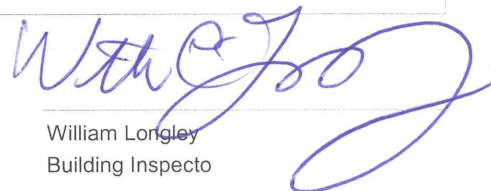
Count	Fee
33	\$4,071.30

Plumbing Permits for dates
between 03/01/12 and 03/31/12

<i>Count</i>	<i>Fee</i>
10	\$1,770.00

YTD Plumbing Permits

<i>Count</i>	<i>Fee</i>
27	\$3,637.50



William Longley
Building Inspector

Building Permits

Start Date: 3/1/2012

End Date: 3/31/2012

Date	Permit	Map/Lot	Owner	Location	Imprvmnt	Est Cost	Fee
3/5/2012	12-019	R08 / 62C	FORTIN CONSTR	48 ORCHARD R	House	\$159,000.00	\$422.00
3/5/2012	12-020	U17 / 11A	CHINESE GOSPE	99 GRAY ROAD	Commercial	\$4,500.00	\$100.00
3/6/2012	12-021	U14 / 10	DENNON PETER	7 Brookside Driv	Renovation	\$40,000.00	\$400.00
3/6/2012	12-022	R07 / 5 C	HARDING DAVID	90 BRUCE HILL	Addition	\$8,000.00	\$240.00
3/8/2012	12-023	U10 / 7B 23	VILLAGE GREEN,	63 DROWNE R	House	\$225,000.00	\$928.45
3/13/2012	12-024	R04 / 4	DOANE RICHAR	291 TUTTLE RO	Renovation	\$2,650.00	\$50.00
3/14/2012	12-025	U21 / 14C	VEI LLC	249 GRAY ROA	Renovation	\$20,000.00	\$225.00
3/15/2012	12-026	R03 / 46	CLEMENT CHAR	162 TUTTLE RO	Renovation	\$2,500.00	\$50.00
3/20/2012	12-027	R04 / 22	DUPREE THOMA	118 GREELY R	Renovation	\$4,000.00	\$50.00
3/20/2012	12-028	R06 / 27D	FORBES ANDRE	450 GREELY R	Addition	\$50,000.00	\$100.00
3/20/2012	12-029	U01A / 8	DREW STACIA	24 STONY RID	Renovation	\$7,500.00	\$75.00
3/20/2012	12-030	U04 / 10B	JACKSON DIANA	106 Foreside Ro	Renovation	\$4,500.00	\$100.00
3/22/2012	12-031	U12 / 7A	HILTON BRADFO	51 BLANCHARD	Storage Barn	\$10,000.00	\$160.00
3/26/2012	12-032	R04B / 41	FISHER MORRIS	31 CROSSING	Renovation	\$8,000.00	\$80.00
3/26/2012	12-033	R08 / 42F	WG ENTERPRIS	72 AUTUMN RI	House	\$140,000.00	\$638.40
3/26/2012	12-034	R08 / 42K	GRAIVER LONI	67 AUTUMN RI	House	\$155,000.00	\$803.85
3/28/2012	12-035	R08 / 42E	COST MANAGEM	66 AUTUMN RI	House	\$175,000.00	\$684.40
3/28/2012	12-036	R08 / 85 C	THURSTON SCO	12 THURSTON	House	\$185,000.00	\$664.40
3/29/2012	12-037	R06 / 17	LUKENS DANA	394 GREELY R	Shed	\$900.00	\$25.00
3/29/2012	12-038	R08 / 67D	MCCABE PETER	333 Blanchard R	Demolition	\$0.00	\$25.00
3/29/2012	12-039	U05 / 13A	HEMOND ALPHO	103 FORESIDE	Renovation	\$22,000.00	\$220.00
3/29/2012	12-040	RO1 / 11 /	CGM VENTURES	12 SKY VIEW D	Commercial	\$2,190,000.00	\$6,744.30
3/29/2012	12-041	R03 / 48A	REYNOLDS JOS	198 TUTTLE RO	Shed	\$250.00	\$25.00
						\$3,413,800.00	\$12,810.80

PLUMBING PERMITS

Permit ID	Date Issued	Owner	Location	Description	Plummer	Permit Type	Est. Cost	Fee
4912	3/1/2012	FORTIN CONSTRUCTIO	48 ORCHARD ROAD	Septic System		External	\$0.00	\$265.00
4913	3/1/2012	MORONEY BRIAN T	9 Friar Lane		Fred Kinney- Septi-	External	\$0.00	\$165.00
4914	3/8/2012	CREWE DANIEL N	17 JESSIE'S LANE	Internal	S & P Plumbing	Internal	\$0.00	\$40.00
4915	3/13/2012	SWIHART SUSANNAH	16 TOWN LANDING ROA		HILSE Plumbing &	Internal	\$0.00	\$40.00
4916	3/20/2012	WILLIAMS REBECCA	371 TUTTLE ROAD	Internal	David Small	Internal	\$0.00	\$160.00
4917	3/20/2012	DREW STACIA	24 STONY RIDGE ROAD	Internal	Owner	Internal	\$0.00	\$40.00
4918	3/22/2012	WG ENTERPRISES	72 AUTUMN RIDGE ROA	Septic System	Loni Gravier	External	\$0.00	\$265.00
4919	3/26/2012	GRAIVER LONI	67 AUTUMN RIDGE ROA	Septic System	Loni Gravier	External	\$0.00	\$265.00
4920	3/27/2012	THURSTON SCOTT	12 THURSTON LANE	Septic System	Brent Heanssler	External	\$0.00	\$265.00
4921	3/27/2012	COST MANAGEMENT, I	66 AUTUMN RIDGE ROA	Septic System	Jeff Walker	External	\$0.00	\$265.00

Electrical Permits

Date Permit	Owner	Location	Est Cost	Fee
3/6/2012 024-12	HARDING DAVID	90 BRUCE HILL RO	\$0.00	\$100.00
3/12/2012 025-12	VEI LLC	249 GRAY ROAD	\$0.00	\$50.00
3/14/2012 026-12	SMITH SCOTT J	35 Woodside Drive	\$0.00	\$72.10
3/19/2012 12-072	DUPREE THOMAS	118 GREELY ROAD	\$0.00	\$60.00
3/20/2012 028-12	DREW STACIA	24 STONY RIDGE R	\$0.00	\$64.60
3/21/2012 12-029	JACKSON DIANA	106 Foreside Road	\$0.00	\$100.00
3/21/2012 12-030	JACKSON DIANA	106 Foreside Road	\$0.00	\$75.00
3/26/2012 031-12	LORING CANDACE	260 Middle Road	\$0.00	\$50.00
3/27/2012 032-12	DOANE RICHARD	291 TUTTLE ROAD	\$0.00	\$85.00
3/29/2012 033-12	CGM VENTURES, L	12 SKY VIEW DRIV	\$0.00	\$1,566.80
		10	\$0.00	\$2,223.50

COMMUNITY SERVICE CLUB

March 28, 2012
Brenda Moore
Cumberland Town Hall
290 Tuttle Road
Cumberland, Maine 04021

Dear Brenda,

On behalf of the Community Service Club of Greely High School, I would like to present you with a check of \$1,093.85 to be donated to the Town of Cumberland's Veterans Monument. On March 9th, we hosted a dance at the high school to raise money for the monument. We chose to donate our earnings to the Veterans Monument because we wanted to help a local organization, and more importantly we wanted to honor the veterans from our community who have not only served our community, but also our country.

We hope that our donation helps pay for the engraving of the monument as well as the dedication ceremony that will come with it on Memorial Day. We look forward to seeing the finished product and ceremony on May 28th along with the other Memorial Day traditions! If there is anything else we can do to help, such as providing volunteers for the ceremony, please let us know.

Sincerely,



Libby Thomas
President, Greely Community Service Club

04/05/2012
15:32:18

TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 1
glacrtpt

FOR PERIOD 09 OF 2012

ACCOUNTS FOR:	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
001 General Fund					
130 Administration	343,077.41	354,918.12	355,950.30	383,227.69	446,771.00
140 Assessor	95,668.11	96,795.86	110,347.45	118,632.18	64,823.00
150 Town Clerk-HR-Tax Collector	220,050.86	217,904.83	166,975.05	127,818.51	231,891.00
160 Technology	136,324.92	122,039.76	131,160.58	144,243.63	159,109.00
165 Elections	16,676.82	6,756.58	6,096.53	2,769.68	17,949.00
170 Planning Board	58,531.16	59,588.91	47,760.33	44,423.18	58,300.00
190 Legal	23,274.55	43,890.98	30,210.18	21,592.07	40,000.00
210 Police	716,760.09	782,882.22	759,218.13	795,145.69	1,009,608.00
220 Fire	299,287.68	566,432.70	568,988.96	539,933.35	740,897.00
230 Rescue	405,469.17	522.73	-66.06	0.00	0.00
240 Code Enforcement	49,952.58	34,598.07	42,201.97	47,783.24	81,189.00
260 Canine Control	30,275.51	34,295.44	31,886.32	25,987.91	34,084.00
310 Public Works	717,288.81	704,825.37	756,061.44	733,010.89	879,155.00
320 Waste Disposal	547,616.95	539,974.47	480,245.36	455,900.71	678,010.00
410 Recreation	395,962.65	386,051.16	389,106.39	434,131.05	461,776.00
430 Parks	153,881.00	144,816.70	119,054.94	109,954.04	187,552.00
440 West Cumberland Rec	5,544.93	6,632.92	6,953.45	6,379.07	8,914.00
450 Library	282,060.09	282,976.74	270,333.77	264,344.82	363,875.00
580 General Assistance	17,492.28	36,920.33	22,854.89	21,738.97	30,000.00
590 Health Services	2,562.07	9,047.53	4,547.53	6,153.37	8,952.00
620 Cemetery Association	25,130.00	25,179.98	24,277.50	22,195.00	22,500.00
630 Conservation Commission	1,500.00	81.82	1,956.00	1,500.00	3,000.00
650 Debt Service	539,157.05	532,146.92	818,264.33	810,233.07	951,583.00
750 Insurance	215,205.49	239,190.80	258,208.04	246,387.49	263,275.00
800 Fire Hydrants	38,494.36	34,778.07	40,990.91	41,895.44	59,000.00
810 Street Lighting	22,121.41	31,555.62	24,397.04	24,850.11	35,000.00
830 Contingent	4,259.03	35,932.22	23,910.00	34,560.23	10,000.00
840 Municipal Building	86,582.86	118,229.88	137,685.21	127,038.84	172,903.00
850 Abateaments	18,350.48	0.00	13,997.03	29,762.25	10,000.00
860 MSAD #51	7,767,067.99	8,189,722.97	8,859,852.72	9,253,022.49	12,354,475.31
890 County Tax	588,870.00	615,032.00	600,901.00	601,242.00	601,242.00
910 Capital Imp. Plan	420,000.00	532,538.00	333,485.00	333,485.00	333,485.00
TOTAL General Fund	14,244,496.31	14,786,259.70	15,437,812.29	15,809,341.97	20,319,318.31
TOTAL EXPENSES	14,244,496.31	14,786,259.70	15,437,812.29	15,809,341.97	20,319,318.31
GRAND TOTAL	14,244,496.31	14,786,259.70	15,437,812.29	15,809,341.97	20,319,318.31

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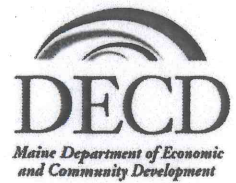
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2012 BUSINESS FRIENDLY COMMUNITY
CERTIFICATION PROGRAM
APPLICATION FORM

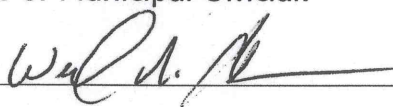
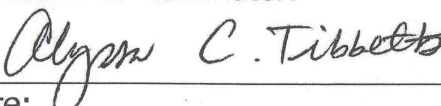


The Governor is seeking applications for the 2012 Certified Business Friendly Community Program. Applications can be made by Communities, Chambers of Commerce, Regional Development Authorities, Trade Organizations, Businesses or individuals but require the approval of the community being considered.

A volunteer scoring panel will review and score the applications received. The first Business Friendly Community applications are due April 6th with a targeted award date of May 2012. All communities that become certified under this program will be recognized with an award by the Governor. Certified Business Friendly Communities will also receive recognition on the State of Maine DECD website and receive an "Open for Business" sign among other amenities.

Applications for certification will be evaluated and scored based on narrative answers, response to questions and inclusion of information identified on the application checklist. The Review Team reserves the right to seek and/or request and utilize additional information for applications received.

Applicant Identification

Signature of Municipal Official: 	Name: William R. Shane, P.E.
Date: 4/5/2012	Title: Town Manager
Signature of Nominator: 	Name/Title: Alyssa Tibbetts, Economic Development Director
Date: 4/5/2012	Name of Business/Chamber of Commerce/Regional Development Authority, etc: Town of Cumberland

**OPEN FOR
BUSINESS**

Customer Service/Product/Capacity (30 Points)

Describe the Community's efforts, resources and capacity to attract new business, retain existing business and assist businesses who want to expand by highlighting each of the bullet points outlined below:

- *Citizen committee and/or professional staff qualified and dedicated to promoting and assisting business development; pursuing economic development policies, programs and projects*
 - **Economic Development Director:**
In February, 2010, the Cumberland Town Council approved a new fulltime position for an economic development director. The focus of this new position was to support the existing businesses within the community and attract new business development.
 - **Development Team:**
The Economic Development Director works closely with the Town Planner, Code Enforcement Officer and Town Manager. These members of town staff hold a weekly development team meeting to discuss ongoing and potential new projects and to identify and revise land use and development ordinance provisions that hinder commercial development.
- *Describe specific projects or programs that the community undertook or has in place to support existing businesses and attract new businesses*
 - **Support existing businesses:**
With the addition of an economic development director in 2010, the Town also established the Cumberland Maine Business Association (CMBA). The Association is free to join for all Cumberland business owners. It is organized and managed by the Economic Development Director and is utilized as a means of connecting business owners and resources within the community.

The CMBA held an inaugural event on February 3, 2010 with nearly 100 guests consisting of local business owners and elected officials. The meeting was hosted by the Portland Regional Chamber's Senior VP, Chris Hall, and provided an opportunity for those in attendance to express their concerns with operating or developing a business in the town of Cumberland. The conversation was candid and sincere. The message from business owners was that Cumberland had earned an anti-business reputation and that the development process was complicated and expensive. As a result of that feedback, the Economic Development Director created and distributed an online survey to identify the most pressing concerns of the business community and develop a priority list of necessary changes for immediate implementation.

12, 2010 to allow for staff review of commercial projects that involve new construction or expansions of less than 3,000 square feet. Since implementing the new staff review process, 12 businesses have received staff approvals, three of which were new businesses and nine of which were for expansion of existing businesses within Cumberland.

- **Recruit:**

Along with the addition of the staff review process to the Site Plan Ordinance, the development team has actively worked with prospective new businesses to promote a streamlined review process at the Planning Board. The development team hosts meetings with the owners, architects, engineers and brokers of prospective new businesses to outline the development process and assist the company in submitting a thoroughly complete application prior to Planning Board review.

Additionally, the Economic Development Director schedules and hosts a neighborhood meeting at Town Hall, which gives abutters the opportunity to hear a presentation from the business owners on their proposed new development. During these meetings, neighbors have the ability to voice their concerns and the business owners are able to address those concerns prior to presenting to the Planning Board. For example, this process proved to be beneficial and successful for Exactitude, a company that received site plan approval for a 30,000 sq. ft. new commercial facility in one Planning Board meeting.

The Site Plan Ordinance was again amended on January 9, 2012 to further simplify the Planning Board review process, eliminating the categories of minor and major review. The development team anticipates that this will eliminate additional, unnecessary expense and time from the process without sacrificing the standards of review.

- *Adopted up-to-date Comprehensive Plan with identified growth areas, pre-permitted sites/identified industrial sites, commercial and industrial zoning established, including amount of land/area dedicated to industrial development, Downtown Development, etc.*

- **Comprehensive Plan:**

The Town of Cumberland's Comprehensive Plan was adopted on November 9, 2009. The Plan's vision statement identified the expansion of the commercial tax base as a primary goal for the next ten years. Specifically, the Plan outlines economic development goals to encourage: agriculture-related business; sustainability and convenient access to basic goods and services; development of the Route 100 Corridor; and the ability of residents to work from home.

- **Growth Areas: (Appendix A)**

The Comprehensive Plan designates three growth areas within Cumberland; one along the eastern border of the town, one along the western border of the town and one in the center of town. The first growth area on the easterly side of town,

and incorporating new amenities for its residents. Cumberland is 22 square miles (14,080 acres) in total land size, 541 acres of which is active farm land and 860 acres of which is commercially zoned. The community has become increasingly aware that in order to preserve the rural and agricultural nature of Cumberland without overburdening the residents, it is necessary to increase the number of non-residential taxpayers. The commercial zoning within Cumberland allows for the community to achieve the desired balance between rural residential, agricultural and commercial development. Economic development has become a priority for the Town and has been focused within these zones to satisfy both the needs and desires of the community.

- *Describe programs utilized within the community (i.e., local/regional revolving loan fund, accessing State and/or Federal Grant programs, Pine Tree Zone, Tax Increment Financing, etc.) to improve water, sewer, high-speed internet, housing, etc. that support the business climate*

- **TIF Districts:**

The Town of Cumberland has established five separate TIF Districts on Route One and Route 100. Districts One, Two and Three on Route One have all been utilized to provide tax incentives to attract new businesses: Norton Insurance, Seafax, Exactitude and Maine Standards. Districts Four and Five on Route 100 have been utilized to fund an extension of the water main along that corridor and widening of the road for safer access to commercial sites. These districts also funded the economic development director position and improvements to municipal open space.

- **Contract Zones:**

The Town Council has authorized two contract zoning agreements in order to promote business development and affordable housing within Cumberland. The first agreement was executed for the construction of a new Atlantic Regional Federal Credit Union branch on Main Street prior to the creation of the Town Center District. The attraction of a bank or credit union to the town was specifically called for in the Comprehensive Plan and the Town staff worked diligently to make this project possible. The second contract zoning agreement was for the Village Green Subdivision, which permitted high-density residential development and a senior housing complex within the center of town. This development offers new homes at an affordable price point for the employees of businesses interested in relocating to Cumberland and addresses existing senior housing needs of the community as identified in the Comprehensive Plan. This project was a true example of a public-private partnership in which the Town negotiated the sale of town-owned land to a private contractor for development, in addition to leasing a vacant school building to be repurposed into senior housing.

- *Outline how collaboration within the community with businesses, chambers of commerce, development organizations, etc. have contributed to increasing the "time is money" approach for businesses*

The Town appreciates that time is money for business owners, as is evidenced by the Site Plan Ordinance amendments and new staff review process outlined above. The efforts of the development team center on how to improve the local regulatory process in order to minimize cost to the developer, especially as it relates to professional engineering and representation that is often required through the site plan process.

- **Chamber of Commerce:**

Many Cumberland businesses are sole proprietorships with limited resources, especially time. The majority of these businesses are not members of the local Chamber of Commerce because they do not have the time to attend networking events and they are not aware of any other ways in which the Chamber can benefit them. Most of these businesses would like access to the network of professionals and resources that the Chamber offers, but are not willing to pay a membership fee to find out if those resources are of any value to their business.

Cumberland's economic development director is a member of the board of directors for the Falmouth Cumberland Community Chamber, a part of the Portland Regional Chamber. The Town's active participation at the Chamber board level enables the Economic Development Director to educate business owners in Cumberland as to the value of the Chamber and connect them with a broader regional network of businesses and professionals.

The Town is committed to maintaining a relationship with the community and regional Chamber boards in order to stay connected with business activity and needs in the region. This level of involvement with the local Chamber assists in bridging the gap between the public and private sectors in the community. Collaboration between the Town and the Chamber significantly reduces the potential for duplicating efforts and allows businesses in the community to benefit from the information, resources and programming of two organizations.

- *Identify quality of life amenities that your community and/or region offer (i.e., educational, cultural, tourism related, etc.)*

- **Open Space:**

The Town of Cumberland owns 1,135 acres of dedicated open space for use by all residents, including employees of our resident businesses. The Twin Brook Recreation Facility, the Rines Forest and the Town Forest constitute 315 acres of this open space. These properties offer a park and trail systems for outdoor activity during all seasons. The Twin Brook Recreation Facility is also host to many NCAA cross country meets and regional soccer tournaments. In addition to

Licensing and Permitting (25 points)

Describe the community's licensing and permitting process and the associated timeline to complete the process.

Site Plan Review:

All non-residential projects must follow the Town of Cumberland's Site Plan Review Ordinance. Dependent upon the size of the proposed development, the ordinance outlines either a staff review or Planning Board review procedure.

Staff Review Procedure:

For additions or new structures 3,000 sq. ft. and less, the staff review procedure applies. An applicant must submit an application along with a \$250 fee to the Town Planner for review. Once an application is received, the Town Planner will then mail notices to abutters of the proposed project and forward the application to members of the Staff Review Committee. Within ten days of submission of a complete application and fee, the Town Planner shall collect comments from the Staff Review Committee and issue a decision on approval to the applicant and abutters.

Planning Board Review Procedure:

For additions or new structures over 3,000 sq. ft., the Planning Board review procedure applies. The Town Planner and Economic Development Director will meet with a prospective business to discuss the application requirements and offer the applicant an opportunity to meet with the Planning Board for a pre-application conference.

Following these meetings, the business must submit an application along with a \$450 - \$600 fee and \$1,000 - \$1,500 consulting escrow to the Town Planner. The Town Planner will then notify the owners of abutting properties and schedule the application for a public hearing before the Planning Board. The Planning Board may conduct a site walk prior to the public hearing. At the public hearing, the business owner or their representative will present the project and the Planning Board will review the approval standards and criteria prior to issuing a decision of site plan approval.

Permits:

Once site plan approval has been granted by the Town Planner or the Planning Board, the applicant must obtain all other necessary permits for: foundation, building, electrical, plumbing and sewer connection.

Type of License/Permit	Cost of License/Permit	One-time Fee, reoccurring Fee	Purpose of Fee	Above State requirement
Site Plan Application	\$450 - \$600 + consulting escrow	One-time	Administrative Review and Notice	Per Title 30-A §4355*
Foundation Permit	\$100 + .10/sq. ft.	One-time	Administrative	Per Title §30-A 4103*
Building Permit	\$100 + .30/sq. ft.	One-time	Administrative	Per Title 30-A §4103*
Sewer Connection	\$4,000 / user unit	One-time	Connection/Usage	Per Title 30-A §3442*
Electrical Permit	\$50.00 + .05/sq. ft.	One-time	Administrative	Per Title 30-A §4173*
Plumbing Permit	\$40 + \$10/fixture	One-time	Administrative	Per Title 30-A §4215*

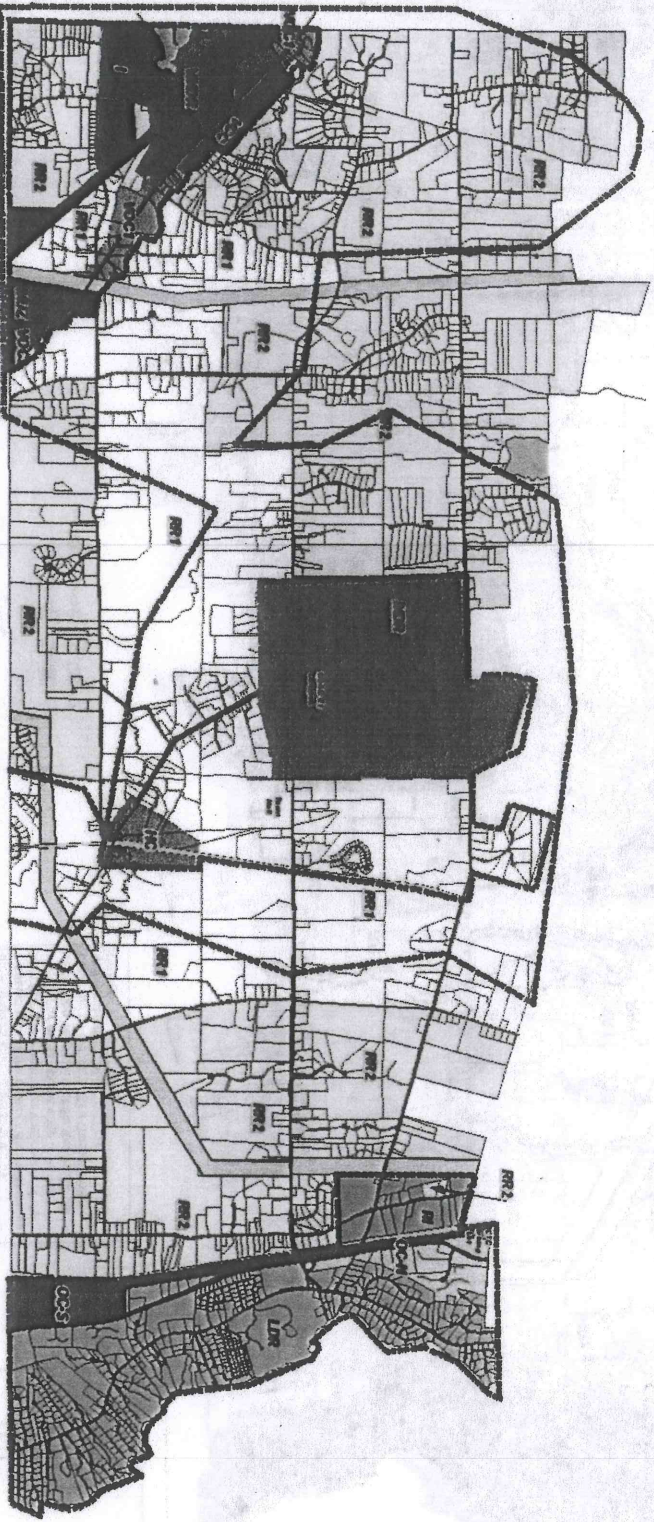
**Not above state requirement – designated as municipal authority per statute*

Official Zoning Map Cumberland, Maine Growth Areas Map September 2008

- Industrial
- Rural Industrial
- Highway Commercial
- Office Commercial (North)
- Office Commercial (South)
- Village Center Commercial
- Village Office Commercial 1
- Village Office Commercial 2
- Mixed Use
- Rural Residential 1
- Rural Residential 2
- Medium Density Residential
- Village Medium Density Residential
- Low Density Residential
- Island Residential
- Growth Areas
- Aquifer Recharge Area



Inset Surrounding and Baskin Islands



PUBLIC COMMENT NOTICE

The Town of Cumberland is applying to become certified under the State of Maine's Business Friendly Community Program.

Comments may be submitted in writing no later than April 6, 2012

to Andrea K. Smith,

Department of Economic and Community Development,

59 State House Station, Augusta, ME 04333-0059

or by e-mail at Andrea.Smith@Maine.gov.





From the Desk of:
Dean A. Miller, COO
Maine Standards Company, LLC

March 30, 2012

To the Town Council, Planning Board, Town Manager and Business Development
Manager of the Town of Cumberland:

Attention: Alyssa C. Tibbetts, Esq.
Economic Development & Human Resources
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

I am writing this letter in support for the Town of Cumberland's application for the *Governor's 2012 Certified Business Friendly Community Program* recognition. Had an application for this program not been applied for, a letter of this nature would still be in order by Maine Standards Company to express our appreciation for the effort, warm welcome and open invitation extended to us by the Town.

It was all of your concerted efforts that confirmed our decision that Cumberland was the best location for our business. As many of you know, we have been searching for a suitable site to relocate our business to for the past several years. When it became apparent that our original site selected in Cumberland would not be feasible, we again looked for an alternative location in the other surrounding towns. However, no one matched you in providing the level of customer service and recruiting efforts, or the use of a TIF zone amendment to accommodate a new site location as you did for us.

Our site was secured in Cumberland based on your business friendly efforts and assurances that we would be a good fit in your community. We are currently scheduled for your April Planning Board agenda for site plan approval. The assistance that you have provided to us gave our company the strongest indication that Cumberland is a business friendly town and would be the best place for Maine Standards Company.

Because of your great efforts to make things easy for us to develop our new offices, research laboratory and medical device manufacturing facility, we are glad to be able to soon call Cumberland our home. Differentiating yourself from all other towns, you have made us feel like we will be part of the Cumberland community, and not just another company on a list.

FALMOUTH CUMBERLAND



COMMUNITY CHAMBER

In Partnership with the Portland Regional Chamber

On behalf of the Falmouth Cumberland Community Chamber, I am writing in support of the Town of Cumberland's application for the 2012 Business Friendly Community Certification Program.

The Town of Cumberland consistently demonstrates that it is business friendly in the following ways:

- The Town makes it a priority to be actively connected to the business community as demonstrated by being very involved in the Falmouth Cumberland Community Chamber.
- It actively encourages local businesses to participate in business events.
- To bridge the ever-present gap between public and private sectors, it makes town personnel present at business events and encourages town businesses to sponsor chamber events that build business skills and connect businesses owners.
- It stays current on issues affecting business owners in town by attending events organized by the Portland Regional Chamber and the community chamber.
- It assisted the community chamber in surveying local member and non-member businesses to identify current needs and build actions to meet those needs.
- It actively supports the network of chamber members by exposing non-chamber businesses to resources and events available to all.

It is with enthusiasm that the Falmouth Cumberland Community Chamber supports the Town of Cumberland in its application to be certified as a 2012 Business Friendly Community.

Sincerely,

Sandra Lipsey, President

Falmouth Cumberland Community Chamber



222 Gray Road
Cumberland, ME 04021

March 29, 2012

Department of Economic and Community Development
Attn: Andrea K. Smith
59 State House Station
Augusta, ME 04333-0059

Dear Ms. Smith,

I am writing to applaud the Town of Cumberland's Economic Development Department in their efforts to help support businesses in the community.

Michael Record, owner of The Board Barn, purchased 7 plus acres on 222 Gray Road in Cumberland in 2009. The facility consists of a 7200 square foot storage/sales building for retail lumber sales, a gravel parking area and driveway, a septic system and water service connections.

The Board Barn specializes in Eastern White Pine boards, hemlock boards, posts and beams that we mill at our sawmill, Record Lumber, in Oxford.

Since we opened, with the help of the Town of Cumberland and the community, we have already expanded to include dimensional lumber, pressure treated materials, sheet goods, dry and mixed shavings for animal bedding, hardware and even feed for livestock and pets.

Even though The Board Barn opened its doors in January of 2011, during a down turn economy, we have been able to grow and expand. This in part is due to the overwhelming assistance of the Town of Cumberland's Economic Development Department.

Promoting a business is a costly and time consuming endeavor for any business. The Town of Cumberland has assisted in reaching out to the community. They have listed us as a feature business and success story on the town's website. Alyssa Tibbetts, of the town's Economic Development Department has been extremely helpful. This past January, she set up a "Route 100 Open House" event. The businesses along Route 100 in Cumberland all participated by offering prizes, giveaways, discounts and more during this event. The town spread the word via their website and email campaign to over 6,000 subscribers. The event was a huge success! Getting the word out to the community about The Board Barn, has proven to pay dividends for us all year long.

In closing, we had set very high standards and goals for our business when we opened. We never would have been able to reach those goals and enjoy the success we've had if it wasn't for all the help and support from the Economic Development Department and the community.

If you should have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Michael S. Biskup
Store Manager
The Board Barn
222 Gray Road
Cumberland, ME 04021

WEBSITE AND CHANNEL 2 USER INFORMATION

Cumberlandmaine.com site statistics, March, 2012

Total Visits = 9474

Page Views = 28834

Pages/Visit = 3.04

Ave. Visit Duration = 2 minutes, 43 seconds

Top 5 Landing Pages = "first page people go to when entering our site"

Home Page = 5534

Assessor = 493

Community Education & Recreation = 475

Library = 420

Greely Pool = 225



The Town of Cumberland

Email Tracking Report

4/2/2012

Comparative Metrics

	Sent	Bounces	Opens	Clicks	Forwards
Overall	125779	6.5% (8208)	30.1% (35391)	3.2% (1148)	0.0% (9)
Last 3 months	11974	11.3% (1352)	31.1% (3299)	2.1% (70)	0

Emails

Date Sent	Email Name	Sent	Bounces	Spam Reports	Opt-outs	Opens	Clicks	Forwards
3/29/2012	Copy of March 29, 2012	1100	9.9% (109)	0	0	31.9% (316)	5.7% (18)	0
3/22/2012	Copy of Copy of March 15, 2012	1098	11.1% (122)	0	0	35.7% (348)	1.7% (6)	0
3/15/2012	Copy of Copy of March 15, 2012	1096	11.1% (122)	0	0	33.2% (323)	0.9% (3)	0
3/8/2012	Copy of March 8, 2012	1091	11.3% (123)	0	0	31.4% (304)	3.6% (11)	0
3/1/2012	Copy of Copy of February 29, 2012	1086	11.2% (122)	0	0	30.5% (294)	1.7% (5)	0
2/29/2012	February 29, 2012	1085	11.2% (122)	0	0	30.4% (293)	2.0% (6)	0
2/23/2012	Copy of Copy of February 23, 2012	1086	12.2% (133)	1	0.3% (3)	26.3% (251)	1.2% (3)	0
2/23/2012	Copy of February 23, 2012	1086	12.2% (133)	0	0	26.4% (252)	1.6% (4)	0
2/16/2012	Copy of February 16, 2012	1084	11.3% (122)	0	0	33.8% (325)	2.2% (7)	0
2/9/2012	Copy of Copy of February 9, 2012	1081	11.2% (121)	0	0	29.2% (280)	1.8% (5)	0

Key For Table

Sent	The total emails sent, including bounces.
Bounces	Emails sent, but not received by your contacts.
Bounced percent	Number of bounced emails divided by the number sent.
Spam Reports	Number of complaints received from an email.
Opt-outs	Contacts who unsubscribed from your list.
Opt-out percent	Number of opt-outs divided by the number sent.
Opens	Emails your contacts received and viewed.
Opened percent	Number of opened emails divided by the number of emails delivered (delivered = emails sent minus emails bounced).
Clicks	Contacts who clicked on a link within your email.
Click-through percent	Number of clicks divided by the number opened.
Forwards	Number of times the email was forwarded using the Forward Email to a Friend link.
Forward Email to a Friend percent	Number of forwarded emails divided by the number opened.
Overall	Totals since using Constant Contact.
Last 3 months	Totals for the last three months.

VIMEO: The difference between "loads" and "plays"

Every time the Vimeo video page or webpage loads the embedded player, the loads count increases.

Plays, on the other hand, are only counted when someone actually clicks the play button to view your video.

Source: <https://vimeo.com/help/analytics>


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Advanced Stats for this Week / Month / Year

You had 27 plays, 0 likes, and 0 comments on your videos in this past week. You received 15 from United States.

This week at a glance

27

Plays

160

Loads

0

Likes

0

Comments

Weekly Overview

Date	Plays	Loads	Likes	Comments
Mon Apr 02, 2012	0	6	0	0
Sun Apr 01, 2012	3	19	0	0
Sat Mar 31, 2012	3	13	0	0
Fri Mar 30, 2012	2	13	0	0
Thu Mar 29, 2012	3	25	0	0
Wed Mar 28, 2012	6	29	0	0
Tue Mar 27, 2012	3	17	0	0
Mon Mar 26, 2012	7	38	0	0
Totals	27	160	0	0

[+ View your full total stats](#)

Geographical Locations

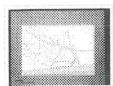
Drag, zoom and pan around.


[+ View your full geo stats](#)

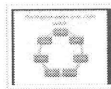
Top performers this week

Most Plays

[+ More](#)

Turfgrass Management 101 15

Cumberland Maine Planning Board Meeting, March 20, 2012 5

Most Loads

[+ More](#)

Turfgrass Management 101 57

Cumberland Maine Town Council Meeting, March 26, 2012 22

Most Likes

Sorry, but we do not have any Like statistics for this date range.



Advanced Stats for this Week / Month / Year

You had 56 plays, 0 likes, and 0 comments on your videos in this past month. You received 414 loads from United States.

This week at a glance

56

Plays

414

Loads

0

Likes

0

Comments

Weekly Overview

Date	Plays	Loads	Likes	Comments
Week of 4/2, 2012	0	6	0	0
Week of 3/26, 2012	27	154	0	0
Week of 3/19, 2012	15	123	0	0
Week of 3/12, 2012	10	64	0	0
Week of 3/5, 2012	3	42	0	0
Week of 2/27, 2012	1	25	0	0
Totals	56	414	0	0

[+ View your full total stats](#)

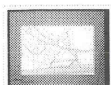
Geographical Locations

Drag, zoom and pan around.

[+ View your full geo stats](#)

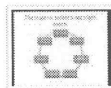
Top performers this week

Most Plays

[+ More](#)**Turfgrass Management 101**
24**Cumberland Maine Planning Board Meeting, March 20, 2012**
9

8

Most Loads

[+ More](#)**Turfgrass Management 101**
112**Cumberland Maine Town Council Meeting, March 12, 2012**
40

29

Most Likes

Sorry, but we do not have any Like statistics in this date range.


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Advanced Stats for this Week / Month / Year

You had 533 plays, 0 likes, and 0 comments on your videos in this past year. You received 2,940 loads from United States.

This week at a glance



533
Plays



2,940
Loads



0
Likes



0
Comments

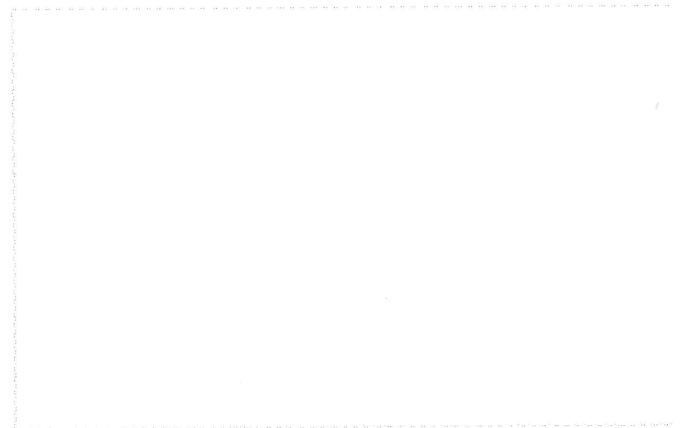
Weekly Overview

Date	Plays	Loads	Likes	Comments
April 2012	3	25	0	0
March 2012	54	402	0	0
February 2012	41	361	0	0
January 2012	57	322	0	0
December 2011	83	347	0	0
November 2011	34	188	0	0
October 2011	63	257	0	0
September 2011	69	449	0	0
August 2011	81	343	0	0
July 2011	48	246	0	0
Totals	533	2,940	0	0

[+ View your full total stats](#)

Geographical Locations

Drag, zoom and pan around.


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Top performers this week

Most Plays

[+ More](#)


Cumberland Maine Town Council Meeting, December 12, 2011

65



Cumberland Maine

Most Loads

[+ More](#)


Cumberland Maine Town Council Meeting, July 11, 2011



Cumberland Maine Town

Most Likes

Sorry, but we do not have any Like statistics for this date range.


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0 Appearances

31 Total

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Cumberland Maine Town Council Meeting, December 12, 2011

03:09:54

 by Town of Cumberland Maine / Added 3 months ago
 65 Plays / 1 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers
 MONDAY, December 12, 2011 600 Workshop 700 p.m. Call to Order
 600 P.M. WORKSHOP re: draft amendments to the Site Plan Ordinance
 I. ...

[+ More details](#)


Cumberland Maine Planning Board Meeting, July 19, 2011

03:39:18

 by Town of Cumberland Maine / Added 8 months ago
 46 Plays / 0 Likes / 0 Comments

PLANNING BOARD MEETING TOWN OF CUMBERLAND Cumberland
 Town Hall - 290 Tuttle Road Cumberland, Maine 04021 Tuesday, July
 19, 2011 700 p.m. A. Call to Order B. Roll Call C. Approval of Minutes
 of...

[+ More details](#)


Cumberland Maine Planning Board Meeting, September 20, 2011

03:19:42

 by Town of Cumberland Maine / Added 6 months ago
 33 Plays / 0 Likes / 0 Comments

PLANNING BOARD MEETING TOWN OF CUMBERLAND Cumberland
 Town Hall - 290 Tuttle Road, Cumberland, Maine 04021 Tuesday,
 September 20, 2011 700 p.m. A. Call to Order B. Roll Call C. Approval
 of Minutes...

[+ More details](#)


Cumberland Maine Town Council Meeting - August 8, 2011

01:36:39

 by Town of Cumberland Maine / Added 7 months ago
 29 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers
 MONDAY, August 8, 2011 700 p.m. Call to Order I. APPROVAL OF
 MINUTES July 25, 2011 II. MANAGER'S REPORT • Cumberland Train
 Crossing • Then...

[+ More details](#)

BROWSE VIDEOS

Here are all of the videos that **Town of Cumberland Maine** has uploaded to Vimeo. Appearances are videos that Town of Cumberland Maine has been credited in by others.

YOUR STUFF

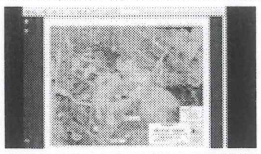
More stuff from you

31 Videos

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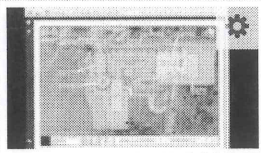
Cumberland Maine Planning Board Meeting, August 16, 2011

02:08:42

by Town of Cumberland Maine / Added 7 months ago
28 Plays / 0 Likes / 0 Comments

PLANNING BOARD MEETING TOWN OF CUMBERLAND Cumberland Town Hall - 290 Tuttle Road Cumberland, Maine 04021 Tuesday, August 16, 2011 700 p.m. A. Call to Order B. Roll Call C. Approval of Minutes of...

[+ More details](#)



Cumberland Maine Planning Board Meeting, October 18, 2011

02:39:01

by Town of Cumberland Maine / Added 5 months ago
27 Plays / 0 Likes / 0 Comments

A. Call to Order B. Roll Call C. Approval of Minutes of September 20, 2011 meeting D. Hearings and Presentations- 1. Public Hearing; Minor Site Plan Approval request for two (2) six (6) month extensions...

[+ More details](#)



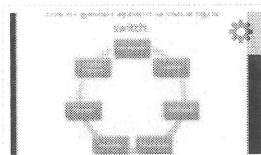
Cumberland Maine Town Council Meeting, June 20, 2011

01:38:45

by Town of Cumberland Maine / Added 8 months ago
27 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers MONDAY, June 20, 2011 630 p.m. Finance Committee Meeting 700 p.m. Call to Order I. APPROVAL OF MINUTES June 6, 2011 II. MANAGER'S REPORT Patriot...

[+ More details](#)



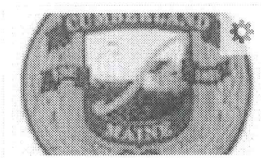
Turfgrass Management 101

36:33

by Town of Cumberland Maine / Added 1 week ago
24 Plays / 0 Likes / 0 Comments

A power point presentation by Toby Young, Superintendent of the Val Halla Golf Course in Cumberland Maine.

[+ More details](#)



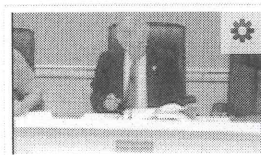
Cumberland Maine Town Council Meeting, September 12, 2011

41:52

by Town of Cumberland Maine / Added 6 months ago
24 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers MONDAY, September 12, 2011 600 P.M. Workshop 700 Call to Order 600 P. M. WORKSHOP with Town Attorney re: Bateman Partners Master Development...

[+ More details](#)



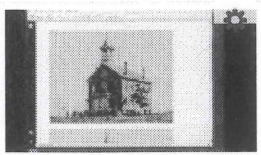
Cumberland Maine Town Council Meeting, August 22, 2011

01:07:48

by Town of Cumberland Maine / Added 7 months ago
23 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers MONDAY, August 22, 2011 700 p.m. Call to Order I. APPROVAL OF MINUTES August 8, 2011 II. ...

[+ More details](#)



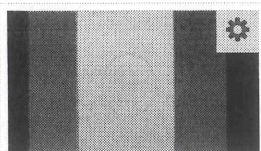
Cumberland Maine Town Council Meeting, July 11, 2011

01:19:51

by Town of Cumberland Maine / Added 8 months ago

23 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers
MONDAY, July 11, 2011 700 p.m. Call to Order I. APPROVAL OF
MINUTES June 20, 2011 II. MANAGER'S REPORT • Maine Municipal
Association...

[+ More details](#)

Cumberland Maine Town Council Meeting, July 25, 2011

49:02

by Town of Cumberland Maine / Added 8 months ago

20 Plays / 0 Likes / 0 Comments

AGENDA Cumberland Town Council Meeting Town Council Chambers
MONDAY, July 25, 2011 600 p.m. Workshop 700 p.m. Call to Order 600
p.m. WORKSHOP re: Growth Ordinance Review Committee and a
request to...

[+ More details](#)[1](#) [2](#) [3](#) [Next](#)

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Cumberland Town Council Meeting
Monday, April 9, 2012
6:00 Workshop
7:00 p.m. Call to Order

The Cumberland Town Council will hold a Workshop at 6:00 p.m. re: Enterprise Budgets (Val Halla, Senior Housing, & Sewer fund), and its regular meeting at 7:00 p.m. on Monday, April 9, 2012, in the Town Council Chambers. An opportunity for public comment will be provided. The following items will receive a public hearing:

- To hear a report from the Finance Committee re: 3rd quarter financials.
- To hold a Public Hearing to consider and act on draft zoning amendments to the Recreational Facilities & Open Space Impact Fee Ordinance.
- To hold a Public Hearing to consider and act on draft amendments to the Route 100 Design Standards to add Section 2.1.5 (Overhead Doors), as recommended by the Planning Board. TABLED 3-26-12
- To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Cumberland Farmers Club's "Cumberland/Windham Family Fundraiser" to be held at the Cumberland Fairgrounds on May 5, 2012 from 1:00 - 8:30 p.m.
- To hold a Public Hearing to consider and act on a Mass Gathering Permit for Nassau Broadcasting's "Maine's Ultimate Yard Sale" to be held at the Cumberland Fairgrounds on June 9, 2012 from 9:00 a.m. - 2:00 p.m.
- To hold a Public Hearing date to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held at the Cumberland Fairgrounds, June 21st - 24th from 8:00 a.m. - 5:00 p.m.
- To set a Public Hearing date (April 23rd) to consider and act on a Mass Gathering Permit for the Cumberland Farmer's Club 2nd Annual Cumberland Sho-n-Shine to be held at the Cumberland Fairgrounds on June 10, 2012 from 8:00 a.m. to 3:00 p.m.
- To appoint Democratic and Republican Election Clerks.
- To consider and act on a Victualer's License for Seamus Maguire d/b/a Steakhouse Steaks.
- To set a Public Hearing date (April 23rd) to consider and act on amendments to the Fees and Fines Ordinance to add Twin Brook Recreation Facility Usage Fees.
- To set a Public Hearing date (April 23rd) to consider and act on draft zoning amendments to Section 204.14 (Industrial Zone) of the Cumberland Zoning Ordinance to add motor vehicle sales as a permitted use, as recommended by the Planning Board.
- To hold a Public Hearing to consider and act on adoption of the FY' 13 Municipal Budget.

Other items may be considered. Please refer to the town's website:
www.cumberlandmaine.com for a complete agenda.



Cumberland Town Council Meeting
Monday, April 9, 2012
6:00 Workshop
7:00 p.m. Call to Order

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- To hold a Public Hearing date to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held at the Cumberland Fairgrounds, June 21st - 24th from 8:00 a.m. - 5:00 p.m.
- To appoint members to vacant Boards/Committees.
- To appoint Democratic and Republican Election Clerks.
- To consider and act on a Victualer's License for Seamus Maguire d/b/a Steakhouse Steaks.
- To set a Public Hearing date (April 23rd) to consider and act on amendments to the Fees and Fines Ordinance to add Twin Brook Recreation Facility Usage Fees.
- To set a Public Hearing date (April 23rd) to consider and act on draft zoning amendments to Section 204.14 (Industrial Zone) of the Cumberland Zoning Ordinance to add motor vehicle sales as a permitted use, as recommended by the Planning Board.
- To hold a Public Hearing to consider and act on adoption of the FY'13 Municipal Budget.

Other items may be considered. Please refer to the town's website: www.cumberlandmaine.com for a complete agenda.