

# **AGENDA**

Cumberland Town Council Meeting  
Town Council Chambers

**MONDAY, February 13, 2017**

**6:00 P.M. Workshop**  
**7:00 P.M. Call to Order**

**6:00 P.M. WORKSHOP:** 2017 Projects Update, FY'18 Budget and other issues

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**  
January 23, 2017

**III. MANAGER'S REPORT**

- Swearing in of Police Officer Joseph Burke
- Project Overview – Summer 2017

**IV. PUBLIC DISCUSSION**

**V. LEGISLATION AND POLICY**

- 17 – 017** To hold a Public Hearing to consider and act on amendments to Chapter 30 (Boards & Commissions), Article 3 (Town Lands and Conservation Commission) of the Cumberland Code, as recommended by the Ordinance Committee.
- 17 – 018** To authorize the Town Manager to award the bids for the Tuttle Road, Middle Road, and Route One reconstruction projects.
- 17 – 019** To authorize the Town Manger to execute a gift letter to Boundary Points Surveying for donated surveying services for the Central Fire Station project.
- 17 – 020** Discussion re: Brown Tail Moth Spraying Spring 2017.
- 17 – 021** Discussion re: Brush pick up.
- 17 – 022** To appoint a member to the Parks & Recreation Commission.
- 17 – 023** To set a Public Hearing date of February 27<sup>th</sup> to consider and act on a wharfing out permit for 30 Fern Lane, Map 70, Lot 1, as recommend by the Coastal Waters Commission.

**VI. NEW BUSINESS**

Budget Workshop Dates:

- February 27<sup>th</sup> @ 5:30 (before Council meeting)
- March 6<sup>th</sup> @ 5:30 (non-Council meeting Monday)
- March 13<sup>th</sup> @ 5:30 (before Council meeting)
- March 18<sup>th</sup> 8:00 a.m. – noon (Saturday)

**VII. ADJOURNMENT**

# MOTIONS

# MOTIONS

- 17 – 017 I move to amend** Chapter 30 (Boards & Commissions), Article 3 (Town Lands and Conservation Commission) of the Cumberland Code, as recommended by the Ordinance Committee.
- 17 – 018 I move to award** the Middle Road reconstruction and waterline project to Storey Brothers, Inc. in the amount of up to \$3,101,227.80 which includes \$127,375.00 from Portland Water District, \$336,700.00 from Summit Natural Gas, for an actual cost to the Town of \$2,637,152.80.
- I move to award** the Tuttle Road sidewalk, drainage and water main improvement project to A.H. Grover, Inc. in the amount of up to \$848,139.10 which includes reimbursement of \$250,000 from PACTS and \$189,000 from Portland Water District, for an actual cost to the Town of less than \$410,000.00.
- I move to award** the Route One turning lane project to Shaw Brothers, Inc. in the amount of up to \$986,366.41 which includes reimbursement of \$500,000.00 from MDOT, for an actual cost to the Town of \$486,366.41.
- 17 – 019 I move to authorize** the Town Manger to execute a gift letter to Boundary Points Surveying, LLC for donated surveying services for the Central Fire Station project.
- 17 – 020** Direction to Manager required for future Council action.
- 17 – 021** Direction to Manager required for future Council action.
- 17 – 022 I move to appoint** Nancy Storey to the Parks & Recreation Commission.
- 17 – 023 I move to set** a Public Hearing date of February 27<sup>th</sup> to consider and act on a wharfing out permit for 30 Fern Lane, Map 70, Lot 1, as recommend by the Coastal Waters Commission.

# MINUTES

## 01/23/17

# MINUTES

Cumberland Town Council Meeting

Town Council Chambers

**MONDAY, January 23, 2017**

**6:45 Nominating Committee Meeting**

## 7:00 P.M. Call to Order

**Present:** Councilors Bingham, Copp, Edes, Gruber, Stiles, Storey-King and Turner

### I. APPROVAL OF MINUTES

Motion by Councilor Bingham, seconded by Councilor Storey-King, to accept the January 9, 2017 meeting minutes as presented.

VOTE: 6-0-1 (Copp abstained)      MOTION PASSES

### II. MANAGER'S REPORT

Town Manager Shane said that he would hold off his report until New Business.

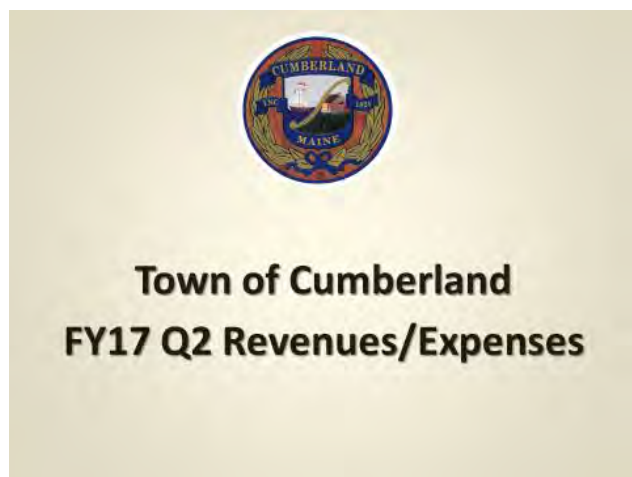
### III. PUBLIC DISCUSSION

None

### IV. LEGISLATION AND POLICY

#### 17 – 008 To hear a report from the Finance Director re: 2<sup>nd</sup> Quarter Financials.

Finance Director, Heather Perreault presented the following:



General Fund FY2017 Q2 Revenues & Expenditures				
	FY17 Budget	FY17 Actual	FY17%	FY16 %
TOTAL REVENUES	\$ 4,513,720	\$ 3,024,005	67.0%	57.6%
Controllable Expenses	\$ 7,462,114	\$ 4,134,821	55.4%	53.5%
Fixed Expenses	\$ 19,109,524	\$ 10,561,447	55.3%	56.3%
TOTAL EXPENSES	\$26,571,638	\$14,696,268	55.3%	55.5%

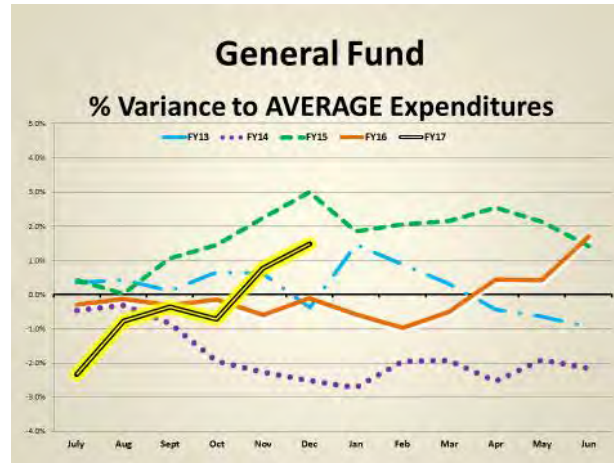


## General Fund FY2017 Q2 Selected Revenues

	FY17 Budget	FY17 Actual	FY17%	FY16 %
Excise Tax	\$ 1,480,000	\$ 998,325	67.5%	62.8%
State Revenue Sharing	\$ 385,710	\$ 204,063	52.9%	56.9%
Permits & Impact Fees	\$ 158,000	\$ 260,830	165.1%	77.7%
EMS Billing	\$ 186,200	\$ 126,731	68.1%	56.6%
Recreation - After School	\$ 195,152	\$ 119,205	61.1%	49.6%
Recreation - All Other	\$ 530,991	\$ 263,718	49.7%	36.2%
Val Halla - Golf Revenues	\$ 603,447	\$ 323,284	53.6%	53.1%
Val Halla - Rents etc	\$ 46,423	\$ 23,843	51.4%	19.9%

## General Fund FY2017 Q2 Selected Expenses

	FY17 Budget	FY17 Actual	FY17%	FY16 %
Police	\$ 1,251,821	\$ 706,774	56.5%	53.9%
Fire	\$ 892,066	\$ 495,758	55.6%	50.6%
Public Services	\$ 1,839,963	\$ 869,227	47.2%	44.7%
Val Halla Golf Club	\$ 695,465	\$ 468,859	67.4%	71.1%
Recreation	\$ 839,396	\$ 480,608	57.3%	56.7%
Abatements	\$ 20,000	\$ 33,514	167.6%	116.7%



### 17 – 009 To hear a report from the Fire Chief re: Emergency Operations Plan and to adopt and execute the Cumberland County Hazard Mitigating Plan 2017 Update.

Fire Chief, Dan Small explained the emergency operations plan is updated every 10 years and requires Council approval.

Councilor Gruber made the following motion, Councilor Bingham seconded:

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property, and lives in Cumberland County;

And whereas the creation of a multi-jurisdictional Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

And whereas, this multi-jurisdictional county of 3 cities and 25 towns is committed to the mitigation goals and measures as presented in this plan;

Therefore the Cumberland Town Council hereby adopts the Cumberland County Hazard Mitigation Plan – 2017 Update; and

Therefore, the Cumberland County Commissioners, acting on behalf of the county, hereby adopt the Cumberland County Hazard Mitigation Plan – 2017 Update.

VOTE: 7-0 UNANIMOUS

**17 – 010 To consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to the Cumberland Foreside Village Contract Zone Agreement.**

Town Manager Shane explained that after the Public Hearing with the Planning Board, the developer has decided to withdraw his request for additional housing units. What remains is the removal of the trail on the I-295 side of the project, which became unnecessary when sidewalks were added within the subdivision. It has been replaced with a 6 foot wide gravel trail that will connect all the properties from sidewalk to sidewalk. The other amendment is a request for additional setbacks for the Lot 9 parcel. These setbacks would be consistent with the original Planning Board approval for the lot prior to being incorporated into the Contract Zone Agreement.

Councilor Storey-King said that she has a concern that when we amend a Contract Zone, it extends the length of the Contract Zone. She feels that it should be a maximum of 3 years, not 5 years. The site preparation just seems to go on and on with this project. She referred to a photo from her house in which you can clearly see the apartments.

Councilor Stiles said that he thought that the buildings were going to be screened and not seen (from Middle Road). Since Mr. Chase wants to remove the trail on the backside, we should insist that he plant buffer trees.

Motion by Councilor Storey-King, seconded by Councilor Copp, to forward to the Planning Board for a Public Hearing and recommendation, amendments to the Cumberland Foreside Village Contract Zone Agreement with the addition of the requirement of large trees planted in the berms.

VOTE: 7-0 UNANIMOUS

**17 – 011 To hold a Public Hearing to consider and act on repealing Chapter 315 (Zoning), Section 28.2 (Village Center Commercial (VCC) Multiplex Overlay) of the Cumberland Code, as recommended by the Planning Board.**

Town Manager Shane explained that this comes before the Council with a positive recommendation from the Planning Board to repeal it. We had a Multiplex Overlay that was part of a master plan that never materialized. In order to preserve the limited commercial land that we have on Route 100, the Planning Board felt it best keep it zoned VCC and eliminate the Multiplex Overlay.

Chairman Turner opened the Public Hearing.

Public Discussion: Rhonda Small or Maurice Way said that she visited 9 Route 100 businesses and found 5 business owners who would be willing to serve on a Route 100 redevelopment committee. There are some great business minds who would be willing to talk about putting some more businesses there. She feels that the area that these businesses are in deserves to be what they built. They have a stake in their businesses.

Chairman Turner closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Stiles, to repeal Chapter 315 (Zoning), Section 28.2 (Village Center Commercial (VCC) Multiplex Overlay) of the Cumberland Code, as recommended by the Planning Board.

VOTE: 7-0 UNANIMOUS

**17 – 012 To hold a Public Hearing to consider and act on repealing and replacing Chapter 315 (Zoning), Section 63 (Signs) of the Cumberland Code, as recommended by the Planning Board. (TABLE)**

Motion by Councilor Stiles, seconded by Councilor Bingham, to table.

VOTE: 7-0 UNANIMOUS

**17 – 013 To hold a Public Hearing to consider and act on amendments to Chapter 48 (Coastal Waters), Section 5 (Mooring) of the Cumberland Code, as recommended by the Coastal Waters Commission.**

Town Manager Shane explained that this is a housekeeping amendment to the Coastal Waters Ordinance and staff is recommending approval.

Chairman Turner opened the Public Hearing.

Public Discussion: None

Chairman Turner closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Copp, to amend Chapter 48 (Coastal Waters), Section 5 (Mooring) of the Cumberland Code, as recommended by the Coastal Waters Commission.

VOTE: 7-0 UNANIMOUS

**17 – 014 To hold a Public Hearing to consider and act on amendments to Chapter 30 (Boards & Commissions), Article 3 (Town Lands and Conservation Commission) of the Cumberland Code, as recommended by the Ordinance Committee. (TABLE)**

Motion by Councilor Bingham, seconded by Councilor Stiles, to table.

VOTE: 7-0 UNANIMOUS

**17 – 015 To appoint members to Boards & Committees.**

Motion by Councilor Copp, seconded by Councilor Bingham, to appoint: Paul Auclair and Alan Blanchard to the Conservation Subdivision Committee and Robert Waterhouse to the Lands & Conservation Commission (Forestry Subcommittee).

Further, the following terms were set to the Parks & Recreation Commission:

3 Year Terms: Chris Fitzpatrick and Parry Normandeau

2 Year Terms: Don Stowell and Travis Seaver

1 Year Terms: Amy Amico and Sally Pierce

Terms for the Lands and Conservation Commission:

3 Year Terms: Shawn McBairty, Mike Schwindt, Paul Weiss, Sally Stockwell and Robert Waterhouse

2 Year Terms: Ellen Hoffman, Sam York, John Jensenius and Henry Milburn

1 Year Terms: Ted Chadbourne, David Young, Rachel Becker-McEntee and Warren Graumann

VOTE: 7-0 UNANIMOUS

**17 – 016 To appoint Tamara O'Donnell as Registrar of Voters for the term of January 1, 2017 through December 31, 2018.**

Motion by Councilor Bingham, seconded by Councilor Stiles, to appoint Tamara O'Donnell as Registrar of Voters for the term of January 1, 2017 through December 31, 2018.

VOTE: 7-0 UNANIMOUS



V.

**NEW BUSINESS**

**Councilor Bingham** – None

**Councilor Gruber** – Last Thursday the Historical Society put on a presentation, and it appears that basketball seemed to be the prominent sport in this town many years ago, as it is today.

The Aging in Place Committee will be making a presentation to the Council in a month or so.

**Councilor Storey-King** – Winter sports are in full force. Greely High School has been named the basketball high school for the State of Maine.

**Councilor Edes** – We lost a Greely graduate recently. Mark Baumer was killed while walking across the country barefoot to bring attention to global warming. Condolences to his family.

Several months ago when the Council was discussing the Middle Road project, we discussed bringing the waterline to the Falmouth town line. There was an article in the Forecaster that said the Town of Falmouth has no intention of bringing the waterline to the Cumberland town line as part of their Middle Road construction project. That said, he asked his fellow Councilors if they want to reconsider extending our waterline to the Falmouth town line, saving our taxpayers \$225,000.

Councilor Storey-King said that her main concern for this project has always been fire protection. As long as we get water to Evergreen Lane (the last side street), that is what is important. The distance that Falmouth would have to extend to get to the last fire hydrant on their side would be less than ½ a mile. We keep talking about collaboration with other towns and this would be a good example of collaboration.

Councilor Bingham respectfully disagreed. He feels that we can never put in enough waterlines and if circumstances change in 10 years, it will cost much more to add the line. We should do it now while the road is open.

Town Manager Shane said that we should bring our water line to within 500 feet of the Town line for fire protection. Evergreen Lane is a lot further than 500 feet away. He will get the actual dollar amount to the Council and they will have the opportunity to vote on it and let the neighbors know what the plan is.

**Chairman Turner** – He has been noticing people walking at night with dark clothes on and no reflective gear. This is dangerous and they are putting themselves at jeopardy.

He's been thinking about the Fireworks Ordinance that the Council put in place a few years ago. Right now fireworks are allowed July 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>, New Year's Eve and New Year's Day. He thinks that the Ordinance Committee should take another look at maybe eliminating July 3<sup>rd</sup> and 5<sup>th</sup>. He feels it is at least worth a conversation.

**Councilor Stiles** – He thanked Councilor Copp for his continued support and donations to the food pantry 4-H fund.

**Councilor Copp** – He missed the last meeting because his towing business has been extremely busy. He encouraged anyone who travels 295 to be extremely careful. There have been more serious accidents on that road in the last 6 months than you can imagine. It is a very dangerous road, so beware and drive carefully.

**Town Manager Shane** – There was a bid opening for the Middle Road reconstruction project last week. The low qualified bidder was Storey Brothers of Cumberland and we are looking forward to working with them again on this project. There were 8 bidders on the project and it was very competitive, which proves it was bid at the right time of year.

The fire station project is moving along very well. We have had 2 meetings with the project management team. There was some minor tweaking to the building design that was necessary. The grades coming in from Tuttle Road to the building had to be changed to allow handicapped access to the building. We hope to break ground on the project in April.

## **VI. ADJOURNMENT**

Motion by Councilor Copp, seconded by Councilor Edes, to adjourn.

VOTE: 7-0 UNANIMOUS

TIME: 8:36 P.M.

Respectfully submitted by,

Brenda L. Moore  
Council Secretary

# ITEM 17-017

To hold a Public Hearing to consider and act on amendments to Chapter 30 (Boards & Commissions), Article 3 (Town Lands and Conservation Commission) of the Cumberland Code, as recommended by the Ordinance Committee

Chapter 30:  
**Boards and Commissions**  
Article III:  
**Town Lands and Conservation Commission**

**§ 30-13 Title.**

This article ordinance be known as the "Cumberland Town Lands and Conservation Commission Ordinance," and shall be referred to herein as "this article."

**§ 30-14 Creation; membership; term of office; organization.**

There is hereby created the Town Lands and Conservation Commission (herein "Commission") for purposes set forth in § 30-16 of this article and for such additional purposes as the Town Council in its discretion may assign.

- A. The Commission consists of **at least** 11 members appointed by the Town Council, all of whom shall be residents of the Town. Appointments to the Commission shall be for terms of three years; provided, however, that an approximate equal number of members shall be appointed for initial terms of three years, two years, and one year.
- B. The Commission shall annually elect a **Chair, Vice Chair,** and Secretary from among its members, plus such other officers as the Commission in its discretion may determine.
- C. Upon the recommendation of the Commission, the Town Council may appoint associate non-voting members to the Commission for terms of one, two, or three years as the Council in its discretion may determine.
- D. The Commission shall establish a regular schedule of meetings and shall give appropriate public notice of its meetings.

**§ 30-15 Purpose and duties.**

The Commission shall **promote** the conservation of natural resources and encourage the conservation of **water,** land, and open space and vistas within the Town and shall **develop** educational programs to achieve greater public awareness of the importance and need for conservation within the Town. The Commission may develop and recommend to the Town Council programs and policies to implement the conservation and recreation-related goals and objectives of the Town's Comprehensive Plan. The Commission may develop programs to achieve greater public awareness of the importance and need for

conservation of natural resources and land within the Town for open space and recreational purposes. In addition, the Commission must:

**A.** Periodically report to the Town Council regarding the condition, status, or current use of the following properties:

**(1)** Any parcel of land owned by the Town,

**(2)** Any parcel of land in which the Town has acquired an interest less than ownership, including but not limited to rights-of-way, easements, rights of development, options to purchase, or any other permissive or conditional use of any type.

**B.** Develop long term strategies for the use of all Town owned open spaces and natural resources.

**C.** Submit recommendations to the Town Council regarding the acquisition of ownership of property within the Town of significant conservation value, or the acquisition of interests in property less than ownership, including but not limited to rights-of-way, easements, rights of development, options to purchase, or any other permissive or conditional use of any type.

**D.** Offer input and recommendations to the Town Council regarding any proposed development of Town-owned property or any significant proposed change in use of Town-owned property.

**E.** Make recommendations to the Town Council as to the receipt of gifts in the Town's name for any of the Commission's purposes and administer each such gift for those purposes subject to the terms of the gift.

**F.** Coordinate with the Director of Community Education and Recreation and the Parks and Recreation Commission to develop recommendations regarding the use or development of Town-owned property for recreational purposes.

**G.** Develop strategies for coordinating the activities of other conservation organizations within the Town, including the Chebeague and Cumberland Land Trust, and within surrounding communities and the immediate area.

**H.** Develop partnerships with state and local stakeholders including, but not limited to, conservation, education, recreation, cooperative extensions, and government groups.

**I.** Conduct research, in conjunction with the Planning Board, into local land areas that are being considered for development. The Planning Board shall request

input from the Commission in conjunction with any proposed major or minor subdivision that impacts the Town's natural resources or Town-owned property or which involves the transfer of an interest in land to the Town.

J. Advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which the Commission considers necessary.

K. With respect to any of the properties described in Subsection A above, submit recommendations to the Town Council regarding:

- (1) The management, preservation, maintenance, or upkeep of the property.
- (2) Improvements or modifications to the property to meet the changing recreational and open space needs of the Town.
- (3) Methods of facilitating or regulating public use of or access to the property, as may be appropriate
- (4) Methods of increasing public awareness, understanding, and appreciation of the property and its conservation value to the Town.

L. Coordinate the efforts of the subcommittees to assure the duties and responsibilities assigned below in section 30-16 are achieved.

**§ 30-16 Town-Forest and Trails Subcommittees; other subcommittees.**

**A. The Town Council shall appoint standing subcommittees including**

- a) Forestry and Natural Resources and;**
- b) Recreational Trails subcommittees.**

**Each subcommittee shall have at least one member attend the monthly LCC meeting.**

**B. The Forestry and Natural Resources subcommittee shall make recommendations to the Commission on all matters pertaining to the use, preservation, management and maintenance of the town forests and other natural resources. The subcommittee will:**

- (1) Create programs to promote public awareness of and appreciation for the town forests and to enhance the use of these forests for educational and conservation purposes.**



(2) Create and maintain trails through the forests to facilitate public access and to encourage the use of the forests for educational and recreational purposes.

(3) Create a forest management plan, to include recommendations for planting, pruning, harvesting, and replacing trees and other vegetation within the forests, and such other recommendations to protect the conservation values of the forests as may be necessary.

(4) Retain a licensed forester or similarly qualified individual to provide advice in all aspects of forest management and maintenance.

(5) Create programs or plans to coordinate the use and management of the town forests with other Town-owned properties.

(6) Provide, execute and monitor forestry management and conservation management plans for each of the larger forested parcels owned by the Town.

(7) Ensure sustainability and conservation of the properties.

(8) Identify, monitor and mitigate invasive plant/insect species where cost-effective.

(9.) Identify and monitor wildlife habitats and corridors.

C. The Recreation Trails subcommittee shall make recommendations to the Commission on all matters pertaining to the use, preservation, management and maintenance of the town trails. The subcommittee will:

1. Develop and maintain plans for and governing the use and maintenance of all trails that are part of the Town recreation areas including trail easements on private lands.

2. Provide guidance and leadership in existing and new trails within the Town and with surrounding towns.

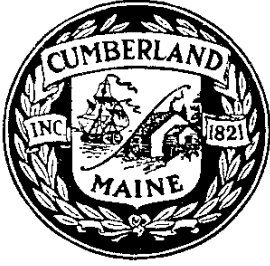
3. Provide guidance and leadership for securing Town “urban” trails to encourage walk-ability and connections between neighborhoods.

4. Work with the Cumberland Moonlight Snowskimmers to identify trails on Town land appropriate to snowmobiling.

D. The Commission may establish other subcommittees for such purposes as the Commission shall determine in the exercise of its duties.

# ITEM 17-018

To authorize the Town Manager to award the bids for the Tuttle Road, Middle Road, and Route One reconstruction projects



# MEMORANDUM

Town of Cumberland, Maine  
290 Tuttle Road  
Cumberland Center, ME 04021  
Telephone (207) 829-2205 • Fax (207) 829-2214

To: George Turner, Town Council Chairman  
From: William R. Shane, Town Manager  
Date: February 9, 2017  
Re: Item # 17-018 Project Bid Awards

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I recommend the Town Council award the following:

- 1) Tuttle Road sidewalk, drainage and water main improvements: A.H. Grover, Inc.
- 2) Middle Road reconstruction and waterline project: Storey Brothers, Inc. (2017 Bond and Portland Water District).
- 3) Route One turning lanes: Shaw Brothers, Inc. (Economic Development funds – TIF and MDOT 50/50 split).

Attached are the bid tabulations. Because several of the projects are joint efforts, the total pricing will exceed the budgeted amounts. I will explain each project in detail Monday evening.



707 Sable Oaks Drive, Suite 30  
South Portland, Maine 04106  
207.772.2515

January 30, 2017

Mr. William Shane, P.E.  
Manager, Town of Cumberland  
290 Tuttle Road  
Cumberland, ME 0402

RE: Award of Contract  
Route 1 Improvements

Dear Bill:

Our office has reviewed the bids received at your office on January 26, 2017 from five contractors. Attached to this letter please find the following:

- Bid Tabulation
- Bid Summary

Based upon our review of the bids, we would recommend that the project be awarded to Shaw Brothers Construction, Inc. of Gorham, Maine that provided a base bid in the amount of \$ 862,375.91 plus a Bid Alternate 1 (Tuttle Road Ramp) in the amount of \$40,422.50 and Bid Alternate 2 (0.75" Overlay) in the amount of \$83,568.00, which resulted in a project total of \$986,366.41 plus \$50,000 construction contingency.

Please feel free to contact our office with questions.

Sincerely,

Gorrill Palmer

Douglas E. Reynolds, PE  
Project Manager

Enclosure

DER/der/1636.03/Bid results/shane1-30-17

Client: Cumberland, Maine															
Project: Route One Roadway Improvements															
Location: Cumberland, Maine															
Date of Bid: January 26, 2017															
JN: 1636.03															
				Shaw Brothers		RJ Grondin		Sargent Corp		Gendron & Gendron		Glidden		Gorrill Palmer Estimate	
Item	Item Description	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
202.202	Removing Pavement Surface	SY	750	\$ 4.90	\$ 3,675.00	\$ 7.00	\$ 5,250.00	\$ 8.00	\$ 6,000.00	\$ 14.50	\$ 10,875.00	\$ 8.00	\$ 6,000.00	\$ 7.82	\$ 5,865.00
202.203	Pavement Butt Joints	SY	1,450	\$ 8.00	\$ 11,600.00	\$ 12.00	\$ 17,400.00	\$ 10.30	\$ 14,935.00	\$ 10.00	\$ 14,500.00	\$ 10.00	\$ 14,500.00	\$ 13.95	\$ 20,227.50
203.2	Common Excavation	CY	6,150	\$ 15.00	\$ 92,250.00	\$ 11.55	\$ 71,032.50	\$ 13.30	\$ 81,795.00	\$ 16.50	\$ 101,475.00	\$ 13.00	\$ 79,950.00	\$ 21.54	\$ 132,471.00
203.25	Granular Borrow	CY	570	\$ 23.00	\$ 13,110.00	\$ 26.00	\$ 14,820.00	\$ 18.00	\$ 10,260.00	\$ 7.50	\$ 4,275.00	\$ 17.00	\$ 9,690.00	\$ 30.63	\$ 17,459.10
304.1	Aggr Subb Course - Gravel (Plan Qty)	CY	6,400	\$ 23.00	\$ 147,200.00	\$ 28.00	\$ 179,200.00	\$ 25.00	\$ 160,000.00	\$ 30.00	\$ 192,000.00	\$ 33.00	\$ 211,200.00	\$ 39.10	\$ 250,240.00
304.2	Cold In-Place Recycling Shim Aggr Rclm	CY	100	\$ 100.00	\$ 10,000.00	\$ 34.00	\$ 3,400.00	\$ 17.50	\$ 1,750.00	\$ 40.00	\$ 4,000.00	\$ 50.00	\$ 5,000.00	\$ 24.00	\$ 2,400.00
403.208	Hot Mix Asphalt 12.5 MM HMA Surface	T	1,450	\$ 66.25	\$ 96,062.50	\$ 65.20	\$ 94,540.00	\$ 79.00	\$ 114,550.00	\$ 68.85	\$ 99,832.50	\$ 68.85	\$ 99,832.50	\$ 75.30	\$ 109,185.00
403.209	Hot Mix Asphalt 9.5 MM (Incidentals)	T	70	\$ 135.00	\$ 9,450.00	\$ 160.00	\$ 11,200.00	\$ 140.00	\$ 9,800.00	\$ 122.00	\$ 8,540.00	\$ 122.00	\$ 8,540.00	\$ 75.30	\$ 5,271.00
403.211	Hot Mix Asphalt (Shim)	T	1,900	\$ 68.00	\$ 129,200.00	\$ 66.00	\$ 125,400.00	\$ 84.00	\$ 159,600.00	\$ 72.90	\$ 138,510.00	\$ 72.85	\$ 138,415.00	\$ 81.40	\$ 154,660.00
403.213	Hot Mix Asphalt 12.5 MM Base	T	1,450	\$ 66.25	\$ 96,062.50	\$ 64.89	\$ 94,090.50	\$ 79.00	\$ 114,550.00	\$ 68.85	\$ 99,832.50	\$ 68.85	\$ 99,832.50	\$ 75.30	\$ 109,185.00
419.3	Saw Cutting Bituminous Pavement	LF	10,750	\$ 2.00	\$ 21,500.00	\$ 2.25	\$ 24,187.50	\$ 2.10	\$ 22,575.00	\$ 2.25	\$ 24,187.50	\$ 2.50	\$ 26,875.00	\$ 2.73	\$ 29,347.50
603.191	24" Corrugated Metal Pipe	LF	10	\$ 140.00	\$ 1,400.00	\$ 144.00	\$ 1,440.00	\$ 200.00	\$ 2,000.00	\$ 260.00	\$ 2,600.00	\$ 300.00	\$ 3,000.00	\$ 91.94	\$ 919.40
604.18	Adjust Manhole or CB to Grade	EA	10	\$ 650.00	\$ 6,500.00	\$ 641.00	\$ 6,410.00	\$ 800.00	\$ 8,000.00	\$ 675.00	\$ 6,750.00	\$ 850.00	\$ 8,500.00	\$ 734.37	\$ 7,343.70
609.21	Concrete Slipform Curb	LF	60	\$ 25.00	\$ 1,500.00	\$ 34.75	\$ 2,085.00	\$ 21.00	\$ 1,260.00	\$ 22.00	\$ 1,320.00	\$ 40.00	\$ 2,400.00	\$ 23.10	\$ 1,386.00
609.38	Reset Curb Type 1	LF	60	\$ 40.00	\$ 2,400.00	\$ 41.50	\$ 2,490.00	\$ 29.00	\$ 1,740.00	\$ 16.00	\$ 960.00	\$ 35.00	\$ 2,100.00	\$ 25.49	\$ 1,529.40
615.0701	Loam - Plan Quantity	CY	800	\$ 50.00	\$ 40,000.00	\$ 43.75	\$ 35,000.00	\$ 38.00	\$ 30,400.00	\$ 35.00	\$ 28,000.00	\$ 80.00	\$ 64,000.00	\$ 57.14	\$ 45,712.00
618.1401	Seeding Method #2 - Plan Quantity	UN	65	\$ 25.00	\$ 1,625.00	\$ 41.50	\$ 2,697.50	\$ 22.00	\$ 1,430.00	\$ 20.00	\$ 1,300.00	\$ 50.00	\$ 3,250.00	\$ 63.68	\$ 4,139.20
619.1201	Mulch - Plan Quantity	UN	65	\$ 15.00	\$ 975.00	\$ 23.00	\$ 1,495.00	\$ 21.00	\$ 1,365.00	\$ 19.00	\$ 1,235.00	\$ 25.00	\$ 1,625.00	\$ 55.01	\$ 3,575.65
627.71	4" White Pavement Marking Line	LF	23,000	\$ 0.18	\$ 4,140.00	\$ 0.19	\$ 4,370.00	\$ 0.20	\$ 4,600.00	\$ 0.18	\$ 4,140.00	\$ 0.20	\$ 4,600.00	\$ 0.12	\$ 2,760.00
627.73	4" Yellow Pavement Marking Line	LF	15,000	\$ 0.18	\$ 2,700.00	\$ 0.19	\$ 2,850.00	\$ 0.20	\$ 3,000.00	\$ 0.18	\$ 2,700.00	\$ 0.20	\$ 3,000.00	\$ 0.12	\$ 1,800.00
627.75	White or Yellow Pvmt & Curb Marking	SF	1,800	\$ 2.00	\$ 3,600.00	\$ 3.00	\$ 5,400.00	\$ 1.65	\$ 2,970.00	\$ 2.00	\$ 3,600.00	\$ 3.00	\$ 5,400.00	\$ 3.08	\$ 5,544.00
627.77	Remove Pavement Markings	SF	1,250	\$ 3.00	\$ 3,750.00	\$ 2.90	\$ 3,625.00	\$ 1.10	\$ 1,375.00	\$ 2.00	\$ 2,500.00	\$ 3.00	\$ 3,750.00	\$ 2.26	\$ 2,825.00
645.271	Reg Warn Conf Rte Signs Type 1	SF	30	\$ 40.00	\$ 1,200.00	\$ 64.25	\$ 1,927.50	\$ 40.00	\$ 1,200.00	\$ 150.00	\$ 4,500.00	\$ 35.00	\$ 1,050.00	\$ 42.25	\$ 1,267.50
652.39	Work Zone Traffic Control	LS	1	\$ 67,965.00	\$ 67,965.00	\$ 120,300.00	\$ 120,300.00	\$ 89,690.00	\$ 89,690.00	\$ 92,125.00	\$ 92,125.00	\$ 187,000.00	\$ 187,000.00	\$ 15,957.00	\$ 15,957.00
654.08	Density Test	EA	80	\$ 55.00	\$ 4,400.00	\$ 100.00	\$ 8,000.00	\$ 35.00	\$ 2,800.00	\$ 35.00	\$ 2,800.00	\$ 75.00	\$ 6,000.00	\$ 50.00	\$ 4,000.00
656.75	Temp Soil Eros & Water Pollution Cntrl	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 24,988.50	\$ 24,988.50	\$ 24,500.00	\$ 24,500.00	\$ 14,500.00	\$ 14,500.00	\$ 28,000.00	\$ 28,000.00	\$ 12,005.00	\$ 12,005.00
659.1	Mobilization	LS	1	\$ 75,110.91	\$ 75,110.91	\$ 80,000.00	\$ 80,000.00	\$ 100,300.00	\$ 100,300.00	\$ 95,386.94	\$ 95,386.94	\$ 113,000.00	\$ 113,000.00	\$ 98,438.00	\$ 98,438.00
824.32	Remove/Reset Hydrant	LS	1	\$ 6,500.00	\$ 6,500.00	\$ 5,925.00	\$ 5,925.00	\$ 5,600.00	\$ 5,600.00	\$ 2,000.00	\$ 2,000.00	\$ 3,750.00	\$ 3,750.00	\$ 2,453.59	\$ 2,453.59
	TOTAL BASE BID:				\$ 862,375.91		\$ 949,524.00		\$ 978,045.00		\$ 964,444.44		\$ 1,140,260.00		\$ 1,047,966.54
	BID ALTERNATE #1			Shaw Brothers		RJ Grondin		Sargent Corp		Gendron & Gendron		Glidden		Gorrill Palmer Estimate	
307.320	Full Depth Rec Pvmt (Untrtd Mainline Trvlway)	SY	2,025	\$ 4.00	\$ 8,100.00	\$ 4.50	\$ 9,112.50	\$ 6.30	\$ 12,757.50	\$ 7.25	\$ 14,681.25	\$ 7.00	\$ 14,175.00	\$ 18.73	\$ 37,928.25
403.208	Hot Mix Asphalt 12.5 MM HMA Surface	T	175	\$ 68.50	\$ 11,987.50	\$ 79.00	\$ 13,825.00	\$ 98.00	\$ 17,150.00	\$ 92.00	\$ 16,100.00	\$ 85.00	\$ 14,875.00	\$ 75.30	\$ 13,177.50
403.213	Hot Mix Asphalt 12.5 MM Base	T	300	\$ 66.25	\$ 19,875.00	\$ 77.00	\$ 23,100.00	\$ 92.00	\$ 27,600.00	\$ 88.00	\$ 26,400.00	\$ 80.00	\$ 24,000.00	\$ 75.30	\$ 22,590.00
419.3	Saw Cutting Bituminous Pavement	LF	50	\$ 2.00	\$ 100.00	\$ 2.25	\$ 112.50	\$ 2.10	\$ 105.00	\$ 4.50	\$ 225.00	\$ 3.00	\$ 150.00	\$ 2.73	\$ 136.50
627.71	4" White Pavement Marking Line	LF	1,100	\$ 0.18	\$ 198.00	\$ 0.58	\$ 638.00	\$ 0.20	\$ 220.00	\$ 0.44	\$ 484.00	\$ 0.20	\$ 220.00	\$ 0.12	\$ 132.00
627.73	4" Yellow Pavement Marking Line	LF	900	\$ 0.18	\$ 162.00	\$ 0.52	\$ 468.00	\$ 0.20	\$ 180.00	\$ 0.50	\$ 450.00	\$ 0.20	\$ 180.00	\$ 0.12	\$ 108.00
	TOTAL BID ALTERNATE #1:				\$ 40,422.50		\$ 47,256.00		\$ 58,012.50		\$ 58,340.25		\$ 53,600.00		\$ 74,072.25
	BID ALTERNATE #2														
202.203	Pavement Butt Joints	SY	-825	\$ 8.00	\$ (6,600.00)	\$ 10.00	\$ (8,250.00)	\$ 10.30	\$ (8,497.50)	\$ 5.00	\$ (4,125.00)	\$ 5.00	\$ (4,125.00)	\$ 13.95	\$ (11,508.75)
403.211	Hot Mix Asphalt (Shim)	T	1,200	\$ 72.50	\$ 87,000.00	\$ 84.50	\$ 101,400.00	\$ 62.00	\$ 74,400.00	\$ 74.00	\$ 88,800.00	\$ 76.00	\$ 91,200.00	\$ 81.40	\$ 97,680.00
627.71	4" White Pavement Marking Line	LF	12,000	\$ 0.18	\$ 2,160.00	\$ 0.36	\$ 4,320.00	\$ 0.20	\$ 2,400.00	\$ 0.25	\$ 3,000.00	\$ 0.20	\$ 2,400.00	\$ 0.20	\$ 2,400.00
627.73	4" Yellow Pavement Marking Line	LF	5,600	\$ 0.18	\$ 1,008.00	\$ 0.42	\$ 2,352.00	\$ 0.20	\$ 1,120.00	\$ 0.30	\$ 1,680.00	\$ 0.20	\$ 1,120.00	\$ 0.20	\$ 1,120.00
	TOTAL BID ALTERNATE #2:				\$ 83,568.00		\$ 99,822.00		\$ 69,422.50		\$ 89,355.00		\$ 90,595.00		\$ 89,691.25
	COMBINED TOTAL:				\$ 986,366.41		\$ 1,096,602.00		\$ 1,105,480.00		\$ 1,112,139.69		\$ 1,284,455.00		\$ 1,211,730.04



Client: Town of Cumberland, Maine  
 Project: Route One Roadway Improvements  
 Location: Cumberland, Maine  
 Date of Bid: January 26, 2017  
 JN: 1636.03

BID SUMMARY - Route One Roadway Improvements							
Contractor Name	Base Bid	Bid Alt #1	Bid Alt # 2	Total Bid	Bid Bond	Corporate Authorization	Acknowledged Addenda
Shaw Brothers	\$862,375.91	\$40,422.50	\$83,568.00	\$986,366.41	N/A	Y	Y
RJ Grondin	\$949,524.00	\$47,256.00	\$99,822.00	\$1,096,602.00	N/A	Y	Y
Sargent Corp	\$978,045.00	\$58,012.50	\$69,422.50	\$1,105,480.00	N/A	Y	Y
Gendron & Gendron	\$964,444.44	\$58,340.25	\$89,355.00	\$1,112,139.69	N/A	Y	Y
Glidden	\$1,140,260.00	\$53,600.00	\$90,595.00	\$1,284,455.00	N/A	Y	Y

**OBSERVATIONS/FINDINGS:**

1. Based on Gorrill Palmer's review of the bids, Shaw Brothers is the apparent low, responsive bidder.
2. Based on Gorrill Palmer's review of Section 102 and Special Provisions Section 102, it is our recommendation that the Town of Cumberland issue a Notice of Award to Shaw Brothers to complete the Base Bid, as it would appear to be in the best interest of the project and within the project budget.

**Notes:**

1. Although Gorrill Palmer Consulting Engineers, Inc. has had working relationships with a number of the contractors, in our opinion this did not influence the preparation of the bid documents or our findings.
2. Bid Alternate #1 includes the reclaiming and paving of the Tuttle Road ramp.
3. Bid Alternate #2 includes a 0.75 inch overlay in the non-widening areas of Route 1.

**Bid Summary Construction Budget Total:**

Lowest Responsive, Non-Qualified Base Bid	\$ 862,375.91
Bid Alternate 1	\$ 40,422.50
Bid Alternate 2	\$ 83,568.00
<b>CONSTRUCTION SUBTOTAL - As Bid</b>	<b>\$ 986,366.41</b>
Recommended Contingency (5% of Bid)	\$ 50,000.00
<b>CONSTRUCTION TOTAL</b>	<b>\$ 1,036,366.41</b>
Engineering Design	\$ 63,000.00
Engineering Construction	\$ 30,000.00
<b>PROJECT TOTAL</b>	<b>\$ 1,129,366.41</b>
<b>State Share of Construction Cost through MPI Program</b>	<b>\$ 500,000.00</b>
<b>Town Share of Construction Cost</b>	<b>\$ 629,366.41</b>

Bidder	Road	New Water Main	Base Bid Parts 1 & 2	Upgrades to Existing Water Main	Total Base Bid		Natural Gas	Grand Total Base Bid & Alt. 1		Pre-Bid Meeting	Bid Form Complete	Addenda Acknowledged	Signatures, Seals & Disclosures
Storey Brothers	\$ 2,036,602.60	\$ 600,550.20	\$ 2,637,152.80	\$ 127,375.00	\$ 2,764,527.80		\$ 336,700.00	\$ 3,101,227.80		X	X	X	X
Gendron & Gendron	\$ 2,322,363.00	\$ 631,300.00	\$ 2,953,663.00	\$ 283,760.00	\$ 3,237,423.00	X	\$ 183,550.00	\$ 3,420,973.00		X	X	X	X
AH Grover	\$ 2,278,585.00	\$ 847,805.00	\$ 3,126,390.00	\$ 142,800.00	\$ 3,269,190.00		\$ 170,300.00	\$ 3,439,490.00		X	X	X	X
Shaw Brothers	\$ 2,258,810.60	\$ 864,258.50	\$ 3,123,069.10	\$ 181,100.00	\$ 3,304,169.10		\$ 208,000.00	\$ 3,512,169.10		X	X	X	X
R.J. Grondin & Sons	\$ 2,557,320.50	\$ 673,956.00	\$ 3,231,276.50	\$ 200,100.00	\$ 3,431,376.50		\$ 195,000.00	\$ 3,626,376.50		X	X	X	X
D&C Construction	\$ 2,558,253.00	\$ 753,687.00	\$ 3,311,940.00	\$ 147,600.00	\$ 3,459,540.00	X	\$ 193,100.00	\$ 3,652,640.00		X	X	X	X
Sargent Corp	\$ 2,586,806.00	\$ 770,002.00	\$ 3,356,808.00	\$ 186,000.00	\$ 3,542,808.00	X	\$ 152,640.00	\$ 3,695,448.00		X	X	X	X
St. Laurent & Son	\$ 2,797,298.00	\$ 716,056.00	\$ 3,513,354.00	\$ 165,300.00	\$ 3,678,654.00		\$ 276,791.00	\$ 3,955,445.00		X	X	X	X

					Storey Brothers			Gendron & Gendron			AH Grover			Shaw Brothers			R.J. Grondin & Sons			D&C Construction			Sargent Corp			St. Laurent & Son		
Item #	MDOT Spec. Ref.	Description	Units	Estimated Quantity	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total
1	201.11	Clearing	AC	1.5	\$	7,000.00	\$ 10,500.00	\$	15,500.00	\$ 23,250.00	\$	10,000.00	\$ 15,000.00	\$	10,000.00	\$ 15,000.00	\$	22,500.00	\$ 33,750.00	\$	6,500.00	\$ 9,750.00	\$	9,500.00	\$ 14,250.00	\$	30,000.00	\$ 45,000.00
2	201.23	Remove Single Tree (Top only)	EA	4	\$	600.00	\$ 2,400.00	\$	450.00	\$ 1,800.00	\$	750.00	\$ 3,000.00	\$	650.00	\$ 2,600.00	\$	1,100.00	\$ 4,400.00	\$	500.00	\$ 2,000.00	\$	400.00	\$ 1,600.00	\$	500.00	\$ 2,000.00
3	3201.24	Removing Stump	EA	3	\$	100.00	\$ 300.00	\$	450.00	\$ 1,350.00	\$	150.00	\$ 450.00	\$	250.00	\$ 750.00	\$	200.00	\$ 600.00	\$	100.00	\$ 300.00	\$	500.00	\$ 1,500.00	\$	550.00	\$ 1,650.00
4	202.202	Remove Bituminus Pavement	SY	24000	\$	2.50	\$ 60,000.00	\$	1.92	\$ 46,080.00	\$	4.00	\$ 96,000.00	\$	1.40	\$ 33,600.00	\$	4.20	\$ 100,800.00	\$	1.75	\$ 42,000.00	\$	3.50	\$ 84,000.00	\$	3.00	\$ 72,000.00
5	203.20	Common Excavation	CY	24500	\$	12.00	\$ 294,000.00	\$	13.10	\$ 320,950.00	\$	0.01	\$ 245.00	\$	10.75	\$ 263,375.00	\$	10.50	\$ 257,250.00	\$	8.50	\$ 208,250.00	\$	14.00	\$ 343,000.00	\$	12.00	\$ 294,000.00
6	203.21	Rock Excavation (Roadway)	CY	140	\$	45.00	\$ 6,300.00	\$	110.00	\$ 15,400.00	\$	85.00	\$ 11,900.00	\$	50.00	\$ 7,000.00	\$	57.00	\$ 7,980.00	\$	65.00	\$ 9,100.00	\$	40.00	\$ 5,600.00	\$	115.00	\$ 16,100.00
7	203.24	Common Borrow	CY	760	\$	0.01	\$ 7.60	\$	13.00	\$ 9,880.00	\$	9.00	\$ 6,840.00	\$	0.01	\$ 7.60	\$	6.70	\$ 5,092.00	\$	11.50	\$ 8,740.00	\$	1.00	\$ 760.00	\$	10.00	\$ 7,600.00
8	203.25	Granular Borrow	CY	100	\$	0.01	\$ 1.00	\$	18.00	\$ 1,800.00	\$	12.00	\$ 1,200.00	\$	18.00	\$ 1,800.00	\$	28.00	\$ 2,800.00	\$	22.00	\$ 2,200.00	\$	16.00	\$ 1,600.00	\$	20.00	\$ 2,000.00
9	203.35	Crushed Stone 3/4-inch	CY	25	\$	25.00	\$ 625.00	\$	28.80	\$ 720.00	\$	25.00	\$ 625.00	\$	40.00	\$ 1,000.00	\$	55.00	\$ 1,375.00	\$	30.00	\$ 750.00	\$	46.00	\$ 1,150.00	\$	40.00	\$ 1,000.00
10	206.061	Structural Excavation (Unsuitable soils)	CY	25	\$	30.00	\$ 750.00	\$	32.00	\$ 800.00	\$	20.00	\$ 500.00	\$	40.00	\$ 1,000.00	\$	50.00	\$ 1,250.00	\$	20.00	\$ 500.00	\$	14.00	\$ 350.00	\$	30.00	\$ 750.00
11	206.07	Structural Rock Excavation (Drainage)	CY	274	\$	95.00	\$ 26,030.00	\$	142.00	\$ 38,908.00	\$	150.00	\$ 41,100.00	\$	150.00	\$ 41,100.00	\$	165.00	\$ 45,210.00	\$	127.00	\$ 34,798.00	\$	94.00	\$ 25,756.00	\$	134.00	\$ 36,716.00
12	304.10	Aggregate Subbase - Type D	CY	13000	\$	21.00	\$ 273,000.00	\$	19.30	\$ 250,900.00	\$	30.00	\$ 390,000.00	\$	21.00	\$ 273,000.00	\$	32.00	\$ 416,000.00	\$	24.00	\$ 312,000.00	\$	22.00	\$ 286,000.00	\$	25.00	\$ 325,000.00
13	304.14	Aggregate Base - Type A	CY	3600	\$	31.00	\$ 111,600.00	\$	24.00	\$ 86,400.00	\$	40.00	\$ 144,000.00	\$	26.00	\$ 93,600.00	\$	45.00	\$ 162,000.00	\$	29.50	\$ 106,200.00	\$	38.00	\$ 136,800.00	\$	40.00	\$ 144,000.00
14	304.2	Cold In-Place Recycled Shimming Aggregate	CY	900	\$	0.01	\$ 9.00	\$	35.00	\$ 31,500.00	\$	16.00	\$ 14,400.00	\$	40.00	\$ 36,000.00	\$	23.00	\$ 20,700.00	\$	17.50	\$ 15,750.00	\$	16.00	\$ 14,400.00	\$	53.00	\$ 47,700.00
15	403.207	HMA 19mm - Base	TN	6000	\$	65.00	\$ 390,000.00	\$	54.70	\$ 328,200.00	\$	60.00	\$ 360,000.00	\$	54.70	\$ 328,200.00	\$	58.90	\$ 353,400.00	\$	75.00	\$ 450,000.00	\$	64.00	\$ 384,000.00	\$	54.70	\$ 328,200.00
16	403.209	HMA 9.5mm (Drives, Incidentals, etc.)	TN	200	\$	135.00	\$ 27,000.00	\$	135.00	\$ 27,000.00	\$	125.00	\$ 25,000.00	\$	135.00	\$ 27,000.00	\$	145.00	\$ 29,000.00	\$	145.00	\$ 29,000.00	\$	154.00	\$ 30,800.00	\$	135.00	\$ 27,000.00
17	403.210	HMA 9.5mm - Surface	TN	2500	\$	69.50	\$ 173,750.00	\$	61.65	\$ 154,125.00	\$	65.00	\$ 162,500.00	\$	61.65	\$ 154,125.00	\$	63.20	\$ 158,000.00	\$	80.00	\$ 200,000.00	\$	70.00	\$ 175,000.00	\$	61.65	\$ 154,125.00
18	603.159	12" HDPE Culvert or Storm Drain	LF	80	\$	46.00	\$ 3,680.00	\$	31.00	\$ 2,480.00	\$	75.00	\$ 6,000.00	\$	47.75	\$ 3,820.00	\$	50.00	\$ 4,000.00	\$	91.00	\$ 7,280.00	\$	48.00	\$ 3,840.00	\$	56.40	\$ 4,512.00
19	603.169	15" HDPE Culvert or Storm Drain	LF	260	\$	48.00	\$ 12,480.00	\$	35.00	\$ 9,100.00	\$	80.00	\$ 20,800.00	\$	85.00	\$ 22,100.00	\$	55.00	\$ 14,300.00	\$	84.00	\$ 21,840.00	\$	52.00	\$ 13,520.00	\$	64.75	\$ 16,835.00
20	603.179	18" HDPE Culvert or Storm Drain	LF	140	\$	69.00	\$ 9,660.00	\$	45.00	\$ 6,300.00	\$	115.00	\$ 16,100.00	\$	90.00	\$ 12,600.00	\$	61.00	\$ 8,540.00	\$	93.00	\$ 13,020.00	\$	62.00	\$ 8,680.00	\$	76.00	\$ 10,640.00
21	603.199	24" HDPE Culvert	LF	60	\$	66.00	\$ 3,960.00	\$	95.00	\$ 5,700.00	\$	120.00	\$ 7,200.00	\$	125.00	\$ 7,500.00	\$	90.00	\$ 5,400.00	\$	117.00	\$ 7,020.00	\$	80.00	\$ 4,800.00	\$	100.00	\$ 6,000.00
22	603.209	30" HDPE Culvert	LF	120	\$	132.00	\$ 15,840.00	\$	105.00	\$ 12,600.00	\$	125.00	\$ 15,000.00	\$	163.00	\$ 19,560.00	\$	92.00	\$ 11,040.00	\$	150.00	\$ 18,000.00	\$	106.00	\$ 12,720.00	\$	190.00	\$ 22,800.00
23	603.229	42" HDPE Culvert	LF	60	\$	182.00	\$ 10,920.00	\$	165.00	\$ 9,900.00	\$	125.00	\$ 7,500.00	\$	172.00	\$ 10,320.00	\$	130.00	\$ 7,800.00	\$	185.00	\$ 11,100.00	\$	150.00	\$ 9,000.00	\$	215.00	\$ 12,900.00
24	603.7315	Remove and Relay 15" Culvert	LF	310	\$	49.00	\$ 15,190.00	\$	10.00	\$ 3,100.00	\$	70.00	\$ 21,700.00	\$	30.00	\$ 9,300.00	\$	20.00	\$ 6,200.00	\$	68.00	\$ 21,080.00	\$	40.00	\$ 12,400.00	\$	85.00	\$ 26,350.00
25	604.092	Catch basin Type B1-C	EA	17	\$	3,120.00	\$ 53,040.00	\$	3,000.00	\$ 51,000.00	\$	3,425.00	\$ 58,225.00	\$	3,200.00	\$ 54,400.00	\$	3,100.00	\$ 52,700.00	\$	2,750.00	\$ 46,750.00	\$	3,250.00	\$ 55,250.00	\$	3,971.00	\$ 67,507.00
26	604.15	Manhole	EA	2	\$	2,870.00	\$ 5,740.00	\$	3,450.00	\$ 6,900.00	\$	4,500.00	\$ 9,000.00	\$	3,000.00	\$ 6,000.00	\$	3,000.00	\$ 6,000.00	\$	3,200.00	\$ 6,400.00	\$	4,000.00	\$ 8,000.00	\$	3,970.00	\$ 7,940.00
27	604.18	Adjust Manhole/Catch Basin to Grade	EA	2	\$	300.00	\$ 600.00	\$	650.00	\$ 1,300.00	\$	400.00	\$ 800.00	\$	650.00	\$ 1,300.00	\$	750.00	\$ 1,500.00	\$	350.00	\$ 700.00	\$	750.00	\$ 1,500.00	\$	460.00	\$ 920.00
28	604.245	Catch Basin Type F4-C	EA	1	\$	2,200.00	\$ 2,200.00	\$	2,165.00	\$ 2,165.00	\$	2,000.00	\$ 2,000.00	\$	1,650.00	\$ 1,650.00	\$	2,750.00	\$ 2,750.00	\$	2,000.00	\$ 2,000.00	\$	2,200.00	\$ 2,200.00	\$	2,005.00	\$ 2,005.00
29	605.09	6" Underdrain Type B	LF	4000	\$	17.00	\$ 68,000.00	\$	23.00	\$ 92,000.00	\$	37.00	\$ 148,000.00	\$	23.00	\$ 92,000.00	\$	40.00	\$ 160,000.00	\$	58.00	\$ 232,000.00	\$	24.00	\$ 96,000.00	\$	18.00	\$ 72,000.00
30	605.11	12" Underdrain	LF	1200	\$	28.00	\$ 33,600.00	\$	33.00	\$ 39,600.00	\$																	

Bidder	Base Bid Part 1 Road	Base Bid Part 2 Upgrades to Existing Water Main	Total Base Bid		Bid Alternates 1, 2, & 3	Grand Total Base Bid & Alternates		Pre-Bid Meeting	Bid Form Complete	Addenda Acknowledged	Signatures, Seals & Disclosures	Suppliers	Subcontractors
A. H. Grover	\$ 626,044.10	\$ 188,880.00	\$ 814,924.10		\$ 33,215.00	\$ 848,139.10		X	X	X	X	Precast of Maine, Genest Concrete	Dayton Sand& Gravel, EJP, Mainline, Zebra, Project Flagging, Gen Conc. Cutting, Thirsty Turf
ETTI	\$ 621,580.00	\$ 198,000.00	\$ 819,580.00		\$ 36,615.00	\$ 856,195.00		X	X	X	X	EJP, Aggregate	Crooker, Mainline
R.E. Coleman	\$ 650,433.00	\$ 216,135.00	\$ 866,568.00		\$ 41,500.00	\$ 908,068.00		X	X	X	X	EJP, Precast of maine, Portland Sand & Gravel, Genest	Zebra, Dayton Paving, Thirsty Turf, Mainline, EJP? (Slip lining)
Glidden	\$ 703,794.00	\$ 163,455.00	\$ 867,249.00		\$ 50,823.00	\$ 918,072.00		X	X	X	X	EJP	Mainline, L&D, Project Flagging
Gorham Sand & Gravel	\$ 697,261.70	\$ 176,710.50	\$ 873,972.20		\$ 25,776.80	\$ 899,749.00		X	X	X	X	Precast of Maine, EJP, Thirsty Turf, RediRock	Dayton Sand& Gravel, EJP, Mainline, Project Flagging, Dirigo Slipform
Shaw Brothers	\$ 691,916.00	\$ 205,502.50	\$ 897,418.50		\$ 32,435.00	\$ 929,853.50		X	X	X		EJP, HD Supply, Ferguson, Precast of Maine, Genest	Mainline, Peter Lyford (Seeding)
R. J. Grondin & Sons	\$ 719,088.50	\$ 191,018.00	\$ 910,106.50		\$ 87,015.00	\$ 997,121.50		X	X	X		Precast of Maine, EJP	Keeley Const., Gen. Conc. Cutting, PA Lyford, Finline, EJP, Finline, Thirsty Turf, CLT, Dayton, Maineway
St. Laurent	\$ 710,980.00	\$ 200,011.00	\$ 910,991.00		\$ 59,225.00	\$ 970,216.00		X	X	X		Shaw bros., EJP, American Conc., Haley Const.	CLT, Mainline, Glidden, Project Flagging, Thirsty Turf, Finline, Lyford (seeding)
Sargent Corp.	\$ 743,662.00	\$ 215,530.00	\$ 959,192.00		\$ 36,180.00	\$ 995,372.00		X	X	X		Ferguson	Flidden, EJP, Thirsty Turf, Project Flagging
Items in Red above are corrections													

Contractor Entries (items in red below are errors that were corrected above)

A. H. Grover	\$ 626,044.10	\$ 188,880.00	\$ 814,924.10		\$ 29,285.00	\$ 844,209.10
R.E. Coleman	\$ 649,327.00	\$ 216,135.00	\$ 865,462.00		\$ 41,500.00	\$ 906,962.00
Glidden	\$ 703,794.00	\$ 163,455.00	\$ 867,249.00		\$ 50,823.00	\$ 903,662.00

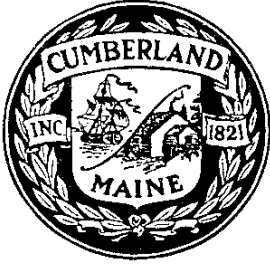
TUTTLE ROAD SIDEWALK EXTENSION AND ROAD RECONSTRUCTION				A. H. Grover			ETTI			R.E. Coleman			Glidden			Gorham Sand & Gravel			Shaw Brothers			R. J. Grondin & Sons			St. Laurent			Sargent Corp.				
Item #	MDOT Spec. Ref.	Description	Units	Estimated Quantity	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total	Unit	Cost	Total				
1	201.11	Clearing	AC	0.5	\$	7,500.00	\$ 3,750.00	\$	5,000.00	\$ 2,500.00	\$	18,000.00	\$ 9,000.00	\$	10,000.00	\$ 5,000.00	\$	4,950.00	\$ 2,475.00	\$	10,000.00	\$ 5,000.00	\$	17,500.00	\$ 8,750.00	\$	15,000.00	\$ 7,500.00	\$	11,000.00	\$ 5,500.00	
2	201.23	Remove Single Tree (Top only)	EA	2	\$	575.00	\$ 1,150.00	\$	600.00	\$ 1,200.00	\$	850.00	\$ 1,700.00	\$	1,250.00	\$ 2,500.00	\$	550.00	\$ 1,100.00	\$	650.00	\$ 1,300.00	\$	900.00	\$ 1,800.00	\$	765.00	\$ 1,530.00	\$	600.00	\$ 1,200.00	
3	3201.24	Removing Stump	EA	1	\$	300.00	\$ 300.00	\$	250.00	\$ 250.00	\$	680.00	\$ 680.00	\$	750.00	\$ 750.00	\$	100.00	\$ 100.00	\$	350.00	\$ 350.00	\$	225.00	\$ 225.00	\$	550.00	\$ 550.00	\$	650.00	\$ 650.00	
4	202.202	Remove Bituminus Pavement	SY	3700	\$	4.00	\$ 14,800.00	\$	4.00	\$ 14,800.00	\$	4.80	\$ 17,760.00	\$	3.50	\$ 12,950.00	\$	3.10	\$ 11,470.00	\$	1.00	\$ 3,700.00	\$	4.25	\$ 15,725.00	\$	3.00	\$ 11,100.00	\$	6.00	\$ 22,200.00	
5	202.203	Pavement Butt Joints	SY	70	\$	17.00	\$ 1,190.00	\$	28.00	\$ 1,960.00	\$	20.00	\$ 1,400.00	\$	20.00	\$ 1,400.00	\$	16.50	\$ 1,155.00	\$	18.00	\$ 1,260.00	\$	11.00	\$ 770.00	\$	15.00	\$ 1,050.00	\$	22.00	\$ 1,540.00	
6	203.20	Common Excavation	CY	1000	\$	12.00	\$ 12,000.00	\$	20.00	\$ 20,000.00	\$	17.60	\$ 17,600.00	\$	15.00	\$ 15,000.00	\$	37.20	\$ 37,200.00	\$	20.00	\$ 20,000.00	\$	14.75	\$ 14,750.00	\$	14.55	\$ 14,550.00	\$	20.00	\$ 20,000.00	
7	203.21	Rock Excavation (Roadway)	CY	10	\$	0.01	\$ 0.10	\$	300.00	\$ 3,000.00	\$	300.00	\$ 3,000.00	\$	250.00	\$ 2,500.00	\$	250.00	\$ 2,500.00	\$	50.00	\$ 500.00	\$	150.00	\$ 1,500.00	\$	195.00	\$ 1,950.00	\$	175.00	\$ 1,750.00	
8	203.24	Common Borrow	CY	500	\$	17.00	\$ 8,500.00	\$	30.00	\$ 15,000.00	\$	24.00	\$ 12,000.00	\$	13.00	\$ 6,500.00	\$	44.20	\$ 22,100.00	\$	20.00	\$ 10,000.00	\$	22.00	\$ 11,000.00	\$	40.00	\$ 20,000.00	\$	5.00	\$ 2,500.00	
9	203.29	Crushed Stone 3/4-inch	CY	10	\$	25.00	\$ 250.00	\$	45.00	\$ 450.00	\$	35.00	\$ 350.00	\$	25.00	\$ 250.00	\$	57.85	\$ 578.50	\$	40.00	\$ 400.00	\$	49.00	\$ 490.00	\$	43.35	\$ 433.50	\$	60.00	\$ 600.00	
10	206.061	Structural Excavation (Unsuitable soils)	CY	10	\$	15.00	\$ 150.00	\$	35.00	\$ 350.00	\$	25.00	\$ 250.00	\$	15.00	\$ 150.00	\$	25.00	\$ 250.00	\$	30.00	\$ 300.00	\$	32.25	\$ 322.50	\$	32.15	\$ 321.50	\$	21.00	\$ 210.00	
11	206.07	Structural Rock Excavation (Drainage)	CY	10	\$	0.01	\$ 0.10	\$	300.00	\$ 3,000.00	\$	300.00	\$ 3,000.00	\$	250.00	\$ 2,500.00	\$	250.00	\$ 2,500.00	\$	100.00	\$ 1,000.00	\$	175.00	\$ 1,750.00	\$	195.00	\$ 1,950.00	\$	200.00	\$ 2,000.00	
12	304.10	Aggregate Subbase - Type D	CY	3000	\$	22.00	\$ 66,000.00	\$	33.00	\$ 99,000.00	\$	26.80	\$ 80,406.00	\$	24.50	\$ 73,500.00	\$	29.94	\$ 89,820.00	\$	34.50	\$ 103,500.00	\$	26.00	\$ 78,000.00	\$	33.50	\$ 100,500.00	\$	26.00	\$ 78,000.00	
13	304.14	Aggregate Base - Type A	CY	400	\$	55.00	\$ 22,000.00	\$	50.00	\$ 20,000.00	\$	40.00	\$ 16,000.00	\$	30.00	\$ 12,000.00	\$	114.13	\$ 45,652.00	\$	60.50	\$ 24,200.00	\$	44.25	\$ 17,700.00	\$	100.00	\$ 40,000.00	\$	52.00	\$ 20,800.00	
14	403.207	HMA 19mm - Base	TN	650	\$	75.00	\$ 48,750.00	\$	75.00	\$ 48,750.00	\$	67.10	\$ 43,615.00	\$	65.80	\$ 42,770.00	\$	67.10	\$ 43,615.00	\$	66.00	\$ 42,900.00	\$	61.00	\$ 39,650.00	\$	65.80	\$ 42,770.00	\$	73.00	\$ 47,450.00	
15	403.208	HMA 12.5mm - Sidewalk Base	TN	100	\$	150.00	\$ 15,000.00	\$	160.00	\$ 16,000.00	\$	110.00	\$ 11,000.00	\$	125.00	\$ 12,500.00	\$	110.00	\$ 11,000.00	\$	135.00	\$ 13,500.00	\$	100.00	\$ 10,000.00	\$	118.00	\$ 11,800.00	\$	154.00	\$ 15,400.00	
16	403.209	HMA 9.5mm (Drives, Incidentals, etc.)	TN	50	\$	150.00	\$ 7,500.00	\$	160.00	\$ 8,000.00	\$	125.00	\$ 6,250.00	\$	135.00	\$ 6,750.00	\$	121.00	\$ 6,050.00	\$	200.00	\$ 10,000.00	\$	140.00	\$ 7,000.00	\$	118.00	\$ 5,900.00	\$	132.00	\$ 6,600.00	
17	403.210	HMA 9.5mm - Surface	TN	400	\$	75.00	\$ 30,000.00	\$	90.00	\$ 36,000.00	\$	74.80	\$ 29,920.00	\$	75.00	\$ 30,000.00	\$	74.80	\$ 29,920.00	\$	80.00	\$ 32,000.00	\$	68.00	\$ 27,200.00	\$	63.48	\$ 25,392.00	\$	88.00	\$ 35,200.00	
18	602.00	42" Swnap-Tite Culvert Lining	LF	210	\$	250.00	\$ 52,500.00	\$	275.00	\$ 57,750.00	\$	305.00	\$ 64,050.00	\$	280.00	\$ 58,800.00	\$	273.93	\$ 57,525.30	\$	185.00	\$ 38,850.00	\$	350.00	\$ 73,500.00	\$	300.00	\$ 63,000.00	\$	228.00	\$ 47,880.00	
19	603.169	15" HDPE Culvert or Storm Drain	LF	550	\$	55.00	\$ 30,250.00	\$	50.00	\$ 27,500.00	\$	42.00	\$ 23,100.00	\$	66.00	\$ 36,300.00	\$	58.00	\$ 31,900.00	\$	60.00	\$ 33,000.00	\$	79.00	\$ 43,450.00	\$	81.00	\$ 44,550.00	\$	62.00	\$ 34,100.00	
20	603.179	18" HDPE Culvert or Storm Drain	LF	40	\$	56.00	\$ 2,240.00	\$	60.00	\$ 2,400.00	\$	50.00	\$ 2,000.00	\$	102.00	\$ 4,080.00	\$	60.00	\$ 2,400.00	\$	61.50	\$ 2,460.00	\$	85.00	\$ 3,400.00	\$	81.00	\$ 3,240.00	\$	74.00	\$ 2,960.00	
21	603.199	24" HDPE Culvert	LF	20	\$	68.00	\$ 1,360.00	\$	60.00	\$ 1,200.00	\$	80.00	\$ 1,600.00	\$	235.00	\$ 4,700.00	\$	109.00	\$ 2,180.00	\$	107.00	\$ 2,140.00	\$	90.00	\$ 1,800.00	\$	145.00	\$ 2,900.00	\$	94.00	\$ 1,880.00	
22	603.219	36" HDPE Culvert	LF	240	\$	250.00	\$ 60,000.00	\$	100.00	\$ 24,000.00	\$	180.00	\$ 43,200.00	\$	145.00	\$ 34,800.00	\$	161.00	\$ 38,640.00	\$	163.00	\$ 39,120.00	\$	200.00	\$ 48,000.00	\$	177.00	\$ 42,480.00	\$	144.00	\$ 34,560.00	
23	DELETED (Moved to Bid Alt. 1 per Addendum 1)						\$ -			\$ -		\$ -			\$ -			\$ -			\$ -			\$ -			\$ -			\$ -		\$ -
24	DELETED (Moved to Bid Alt. 2 per Addendum 1)						\$ -			\$ -		\$ -			\$ -			\$ -			\$ -			\$ -			\$ -			\$ -		\$ -
25	604.092	Catch Basin	EA	5	\$	4,000.00	\$ 20,000.00	\$	4,000.00	\$ 20,000.00	\$	2,000.00	\$ 10,000.00	\$	3,250.00	\$ 16,250.00	\$	3,988.00	\$ 19,940.00	\$	3,220.00	\$ 16,100.00	\$	2,775.00	\$ 13,875.00							

# ITEM

## 17-019

To authorize the Town Manger to execute a gift letter to Boundary  
Points Maine Land Surveying for donated surveying services for  
the Central Fire Station project





# MEMORANDUM

Town of Cumberland, Maine  
290 Tuttle Road  
Cumberland Center, ME 04021  
Telephone (207) 829-2205 • Fax (207) 829-2214

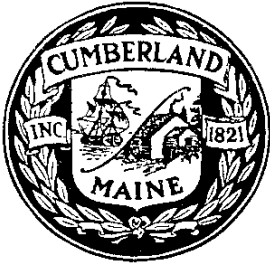
To: George Turner, Town Council Chairman  
From: William R. Shane, Town Manager  
Date: February 9, 2017  
Re: Item # 17-019 Gift letter for donated surveying services

---

David Bouffard, of Boundary Points Surveying donated his surveying services for the work at the new Central Fire Station site. I am requesting that you authorize a gift letter to Boundary Points Surveying, LLC and a thank you letter on behalf of the Town for this generous gift of services.

# ITEM 17-020

Discussion re: Brown Tail Moth Spraying Spring 2017



# MEMORANDUM

Town of Cumberland, Maine  
290 Tuttle Road  
Cumberland Center, ME 04021  
Telephone (207) 829-2205 • Fax (207) 829-2214

To: George Turner, Town Council Chairman  
From: William R. Shane, Town Manager  
Date: February 9, 2017  
Re: Item # 17-020 Brown Tail Moth Spraying

---

The Brown Tail Moth spraying program last year was basically a street tree spraying preservation program that was mildly successful in protecting our street trees. A more effective spray program will obviously require an aerial spray application. The cost, the chemicals, and the impact to shellfish are all challenges and may result in too many opt outs and little relief from the Brown Tail infestation. I am securing costs for the spray program and the chemicals. As was determined last year, anything less than an organic chemical application will be resisted by more homeowners and result in additional opt outs.

Lots to discuss. I hope to have an estimate of costs by Monday.



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
MAINE FOREST SERVICE – INSECT & DISEASE LABORATORY  
168 STATE HOUSE STATION  
AUGUSTA, MAINE 04333

PAUL R. LePAGE  
GOVERNOR

WALTER E. WHITCOMB  
COMMISSIONER

October 18, 2016

The Maine Forest Service has surveyed for Browntail Moth for decades and alerted towns when populations are high enough to impact residents. In the past two years there has been a dramatic increase in the browntail population. This letter is to forewarn towns that we believe will feel the effects of this insect in 2017 and allow towns and property owners time to survey their land and decide if they need to take against the BTM.

For the second year in a row there was enough late-summer damage to the leaves, particularly Sagadahoc County, that it could be mapped from the air (see attached map). The late summer defoliation indicates that populations are very high in those areas. The towns affected include **parts of Arrowsic, Bowdoin, Bath, Bowdoinham, Phippsburg, Richmond, Topsham, West Bath, Woolwich (Sagadahoc County), Brunswick, Cumberland, Freeport, Harpswell, Yarmouth (Cumberland County).**

For those who are unfamiliar with browntail, the hairs of the larvae cause a rash similar to poison ivy and can also cause respiratory distress in sensitive individuals. The hairs persist for a number of years and can continue to cause problems when mowing, raking or other activities that stir up the hairs. The caterpillars eat the leaves of oak, apple and other hardwood trees from May to early July and can cause branch dieback and may eventually kill the tree.

Browntail moth adults fly in July and lay their eggs on host trees. The eggs hatch in August and tiny -1/8" - caterpillars eat by skeletonizing the underside of leaves before they make overwintering webs.

Below is a link to the Maine Forest Service Browntail Moth website with more information including:

[http://www.maine.gov/dacf/mfs/forest\\_health/invasive\\_threats/browntail\\_moth\\_info.htm](http://www.maine.gov/dacf/mfs/forest_health/invasive_threats/browntail_moth_info.htm)

- Description of the browntail and how to control it
- What the overwintering webs look like
- A list of Licensed Pesticide Applicators for landowners to contact this winter about potential control work in the spring
- 

Additional information on State Law specific to browntail

- Towns can declare browntail a public health nuisance  
<http://legislature.maine.gov/statutes/22/title22sec1444.html>
- browntail control near tidal waters  
<http://legislature.maine.gov/ros/LOM/LOM122nd/15Pub551-600/Pub551-600-02.htm>

Some affected towns have begun to take action to assist their residents in dealing with browntail. In 2016 the Town of Cumberland treated Route 88 with ground equipment. The Town of Bowdoinham has formed a committee to look into how the Town can protect public properties including schools and ball fields and support property owners. The Towns of Bowdoinham, Brunswick and Freeport have held informational sessions to inform residents of the issues surrounding

DOUG DENICO, DIRECTOR  
MAINE FOREST SERVICE  
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-2431 OR 800-367-0223  
FAX: (207) 287-2432  
[www.maineforestservice.gov](http://www.maineforestservice.gov)

the browntail moth outbreak and potential actions and precautions they can take. Some towns have browntail information posted on their websites and/or town newsletters.

The following is a list of some of the actions a town can undertake:

- Post browntail information - in town office, library, on website, in newsletter
- Host an informational session on browntail - libraries, garden clubs, conservation committees can organize
- Declare browntail a public health nuisance - allows towns more flexibility in treatment options
- Form a browntail committee – to research the issue and advise town officials
- Assist in coordinating browntail control for property owners
- Treat public properties, coordinate with school district to treat school properties and playing fields

The Maine Forest Service is working with

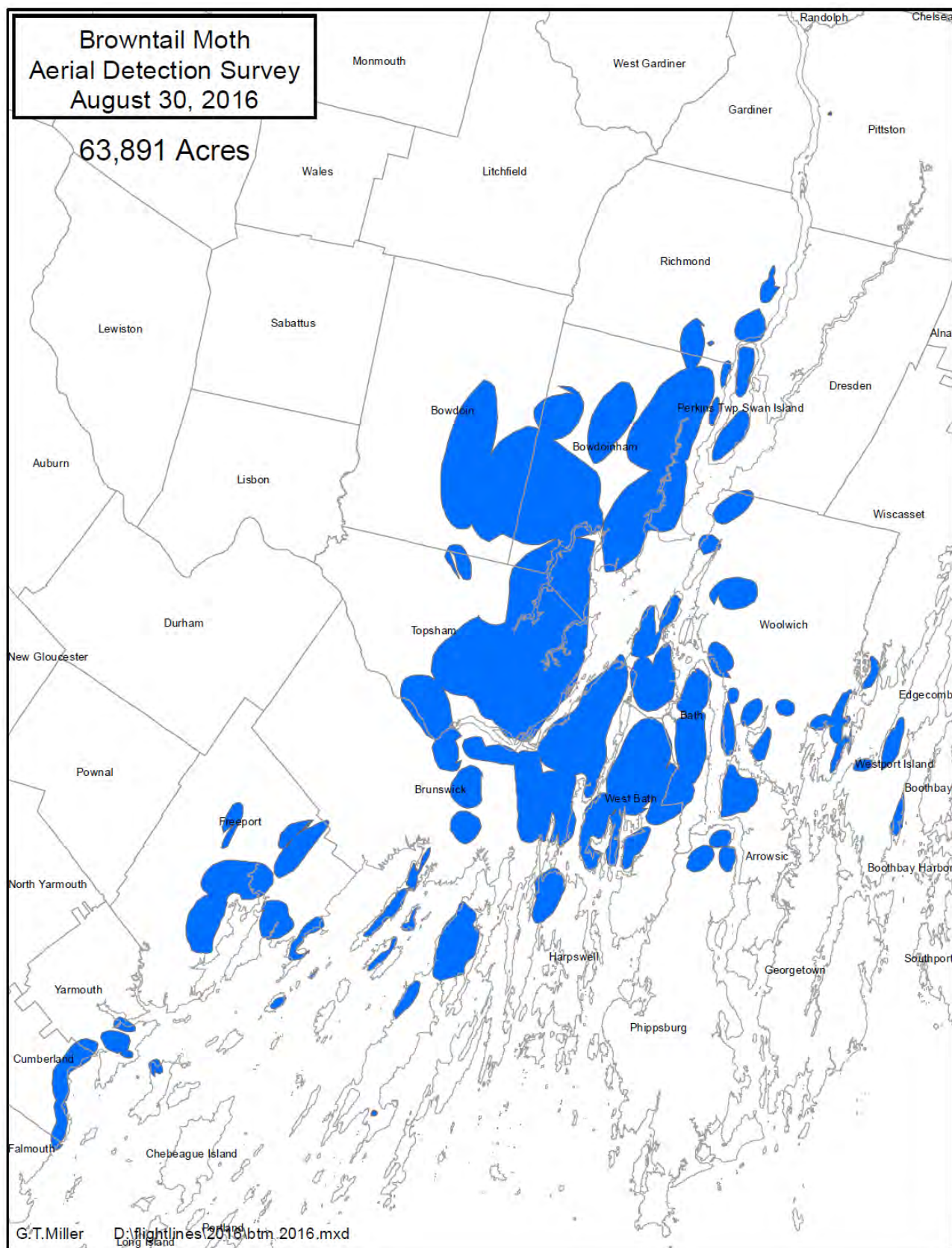
- the Vector Borne Working Group on the health effects of browntail and developing information on this aspect of the outbreak
- Pesticide Control on control options
- The University of Maine looking at additional control possibilities
- individual Licensed Pesticide Applicators who are exploring novel approaches to control

Please feel free to contact me if you have questions or would like to address a group in your town.

Sincerely,

Charlene Donahue  
Forest Entomologist  
Maine Forest Service, ACF  
[charlene.donahue@maine.gov](mailto:charlene.donahue@maine.gov)

This map is a draft and does not show what areas are generally infested and what ones have more localized populations.





## Work Plan and Timeline for Municipal Browntail Moth control Projects

Timeframe	Tasks
December	MFS will provide Towns with general level of infestation Council/Select meeting decision to <u>offer</u> local BTM control program
January	Map proposed treatment areas in GIS form Decision to <u>proceed</u> with control project Hire a BTM project coordinator Contract with a LPA applicator Decide on pesticide Contact Maine Bureau of Health to have browntail declared a Public Health Nuisance
February	Conduct informational sessions Could include applicator, MFS entomologist, BPC toxicologist Contact School administration if school grounds are to be included Written permission to include grounds May have bus delays depending on treatment timing Suggested but not required at this time: <ul style="list-style-type: none"><li>• Mail all affected landowners a notice of Intent to Treat<ul style="list-style-type: none"><li>○ Give a seven (7) day response time to be <u>in or out</u> of project</li></ul></li><li>• Local notice to inform all residents/landowners<ul style="list-style-type: none"><li>○ Solicit those from outside proposed area to be included</li></ul></li></ul>
March 15	<b><u>Official Notice must be mailed to residents in spray area</u></b>  <u>Allow 30 days to opt in or out</u>
April 1	<u>Written notice of intent to spray to property owners within 500 feet of blocks</u>

- April 20      Final Opt-Outs marked on maps
- Suggested that property owners that were dropped are notified
- Notice in local newspaper of Intent to Spray
- Notices to:
- Board of Pesticide Control, Megan Patterson
- (207) 287-8804 [Megan.L.Patterson@maine.gov](mailto:Megan.L.Patterson@maine.gov)
- Maine Poison Control Center (800) 222-1222
- Maine State Apiarist, Jennifer Lund
- (207) 287-7562 or [Jennifer.Lund@maine.gov](mailto:Jennifer.Lund@maine.gov)
- (She will contact local beekeepers)
- Keep school administration apprised of project as they need to contact all parents and school personnel about the project
- Coordinate school bus schedule and timing of aircraft to spray blocks
- Assess winter mortality
- 
- April 25-May 1    Place posters at entry point to spray blocks
- Facebook/Twitter/Cable TV etc to air notice of potential spray times
- Personnel coordinating aircraft should familiarize themselves with start and stop blocks and no spray areas
- Notify Public Safety personnel of potential spray date and need for early morning traffic control
- 
- May 1-25      **Likely time for pesticide application**
- Contact chemically sensitive people in spray block
- Mark no spray areas for pilot
- Aid pilot in location of spray blocks
- Coordinate with Public Safety personnel and aircraft
- Final notice to chemically sensitive people

**Chapter 51:    NOTICE OF AERIAL PESTICIDE APPLICATIONS**

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**SUMMARY:** These regulations describe the notification requirements for persons contracting aerial pesticide applications to control forest, ornamental plant, right-of-way, biting fly and public health pests.

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**Section I.        Content of All Newspaper Articles/Advertisements, Written Notices to Property Owners and Posters**

- A.    All newspaper articles/advertisements and written notices to property owners required by this chapter shall contain the following:
  - 1.        Description of the target area sufficient to inform people who may be in the vicinity.
  - 2.        Name of the person who contracts for the application or her/his representative or the applicator and the address and telephone number to contact for more specific information about the intended application.
  - 3.        Intended purpose of the pesticide application.
  - 4.        Pesticide(s) to be used.
  - 5.        Date or reasonable range of dates on which application(s) are proposed to take place.
  - 6.        Telephone number of the Maine Board of Pesticides Control.
  - 7.        Telephone number of the Maine Poison Control Center.
  - 8.        Public precautions which appear on the pesticide label.
- B.    All newspaper articles/advertisements must be printed in a minimum of 10 point types and at least 2 inches wide.
- C.    All posters required by this chapter shall contain the following:
  - 1.        Name of the person who contracts for the application or her/his representative or the applicator and the address and telephone number to contact for more specific information about the intended application.
  - 2.        Intended purpose of the pesticide application.
  - 3.        Pesticide(s) to be used.

4. Telephone number of the Maine Board of Pesticides Control
5. Telephone number of the Maine Poison Control Center.
6. Public precautions which appear on the pesticide label.

## **Section II. Forest Insect Applications**

### **A. Responsible Parties**

1. In the event of a forest insect spray program administered pursuant to Title 12, Chapter 801, the Maine Department of Conservation, Bureau of Forestry, is responsible for notices.
2. In the case of any other forest insect aerial spray activity, responsibility for notices lies with the landowner, her/his representative or the lessee if the land is leased.

### **B. Newspaper Articles/Advertisements and Written Notices to Property Owners**

1. An article about/advertisement of a major forest insect aerial spray application shall be published in a newspaper of general circulation in the affected area at least 14 days but not more than 30 days prior to commencement of planned spray activity.
2. An article about/advertisement of a minor forest insect aerial spray application shall be published in a newspaper of general circulation in the affected area at least 4 days but not more than 10 days prior to commencement of planned spray activity.
3. An addition of spray areas not specified in the original newspaper article/advertisement and any change from the insecticides specified in the original article/advertisement shall be published in the same newspaper at least 24 hours before the change is effected.
4. A written notice of all forest insect aerial pesticide applications shall be provided to the person(s) owning property or using residential rental, commercial or institutional buildings within 500 feet of the intended target site at least 3 days but not more than 60 days before the commencement of the intended spray applications. The notice shall contain the information required in Section I(A). For absentee property owners who are difficult to locate, certified or equivalent mailing of the notice to the address listed in the Town tax record shall be considered sufficient notice.

C. **Posting of Areas Subject to Major and Minor Forest Insect Aerial Spray Applications**

1. A poster shall be posed conspicuously just prior to the planned spray activity and shall not be removed by the landowner or landowner's agent for at least 2 days (48 hours) after spray activity ceases. Areas that shall be posed include each major point of ingress and egress of the public into the area to be sprayed. Major points of ingress and egress include federal, state, municipal and private roads open to the public and known to be used by the public that lead into the area to be sprayed; utility crossings of these roads; known boat launching sites on rivers leading through spray areas and within the boundaries of the land owned by the person authorizing the spray activity; and marked points of access to foot trails known to be used by the public.
2. Posters shall be constructed of brightly colored, weather resistant stock and shall be at least 11 x 14 inches in size. They shall contain the information required in Section I(C). The information shall be printed in both English and French.

D. **Written Notice to the Board and the Maine Poison Control Center**

1. A written notice shall be given to the Board and to the Maine Poison Control Center according to the following schedule:
  - a. Written notice of major forest insect aerial spray applications shall be given to the Board and the Maine Poison Control Center at least 15 days but not more than 30 days prior to the commencement of planned spray activity.
  - b. Written notice of minor forest insect spray application shall be given to the Board and the Maine Poison Control Center at least 5 days prior to the commencement of planned spray activity.
  - c. Any addition of spray blocks not specified in the original notice to the Board and any change in pesticide assignments to particular blocks shall be given to the Board as soon as practicable, and in any case every reasonable effort shall be made to give notice of change to the Board prior to initiation of pesticide application. Notice under this subsection may be accomplished by telephone communication with the Board's office.
2. **Notice to the Board.** These notices shall be prepared on forms provided by the Board and shall consist of:
  - a. A description of the proposed spray activity including detailed spray application maps showing sensitive areas and major public routes of ingress and egress. Use of *The Maine Atlas and Gazetteer*, by DeLorme Mapping Company or some other similar atlas is the suggested format for the base map.
  - b. The date or dates on which spraying is proposed to take place.

- c. The name, address, telephone number and license number of the spray contracting firm which will carry out the spray activity.
  - d. Pesticide(s) to be used, dilution agent(s), ratio(s) and notation of any experimental applications.
  - e. A listing of precautions taken to insure notice to the public, including copies of the newspaper notice and the poster to be used.
  - f. The name, address and telephone number of a contact person who will be reasonably accessible by telephone and who will make reasonably current and detailed information about the project available to the Board promptly upon request.
3. **Notice to the Maine Poison Control Center.** These notices shall be prepared on forms provided by the Board and shall consist of:
- a. A description of the general area the proposed application activity will take place.
  - b. The date or dates on which spraying is proposed to take place.
  - c. Pesticide(s) to be used, dilution agent(s), ratio(s) and notation of any experimental applications.
  - d. The name, address and telephone number of a contact person who will be reasonably accessible by telephone and who will make reasonably current and detailed information about the project available to the Maine Poison Control Center promptly upon request.

### **Section III. Ornamental Plant Applications**

#### **A. Responsible Parties**

The licensed applicator must provide the person contracting for services with the proper materials to provide notification according to the provisions described in this chapter. The licensed applicator must not commence spray activities until the person contracting for the services provides written proof that the notification procedures contained Section III(B) and (C) have been completed. The person who provides the notification and certifies that the requirements have been fulfilled is responsible for that notification.

#### **B. Newspaper Articles/Advertisements and Written Notices to Property Owners**

- 1. An article about/advertisement of ornamental plant aerial pesticide applications shall be published in a paper of general circulation in the affected area at least 3 days but not more than 60 days prior to the commencement of the intended spray activity. The article/ advertisement shall contain the information required in section I(A) and (B) and shall not be limited to a legal notice.

2. A written notice of ornamental plant aerial pesticide applications shall be provided to the person(s) owning property or using residential rental, commercial or institutional buildings within 500 feet of the intended target site at least 3 days but not more than 60 days before the commencement of the intended spray applications. The notice shall contain the information required in Section I(A). For absentee property owners who are difficult to locate, certified or equivalent mailing of the notice to the address listed in the Town tax record shall be considered sufficient notice.

**C. Written Notice to the Board and the Maine Poison Control Center**

Written notices to the Board and the Maine Poison Control Center must be given according to Section VI of this rule (Notices to the Board and the Maine Poison Control Center for Other Than Aerial Forest Insect Applications).

**Section IV. Rights-Of-Way, Forest Vegetation Management and Other Forest Pest Applications**

**A. Responsible Parties**

The licensed applicator must provide the person contracting for services with the proper materials to provide notification according to the provisions described in this chapter. The licensed applicator must not commence spray activities until the person contracting for the services provides written proof that the notification procedures contained Section IV(B) and (C) have been completed. The person who provides the notification and certifies that the requirements have been fulfilled is responsible for that notification.

**B. Newspaper Articles/Advertisements or Written Notices to Property Owners**

1. An article about/advertisement of rights-of-way, forest vegetation management or other forest pest aerial pesticide applications shall be published in a paper of general circulation in the affected area at least 3 days but not more than 60 days prior to the commencement of the intended spray activity. The article/advertisement shall contain the information required in Section I(A) and (B) and shall not be limited to a legal notice or;
2. In areas where there is no regular newspaper circulation, the person contracting for services may substitute individual notice to all landowners within 500 feet of the target site. This individual notice shall be provided to the person(s) owning property or using residential rental, commercial or institutional buildings within 500 feet of the intended target site at least 3 days but not more than 60 days before the commencement of the intended spray applications. The notice shall contain the information required in Section I(A). For absentee property owners who are difficult to locate, certified or equivalent mailing of the notice to the address listed in the Town tax record shall be considered sufficient notice.



**C. Posting Requirements for Rights-of-Way, Forest Vegetation Management and Other Forest Pest Aerial Applications**

1. A poster shall be posed conspicuously just prior to the planned spray activity and shall not be removed by the landowner or landowner's agent for at least 2 days (48 hours) after spray activity ceases. The poster shall contain the information required in Section I(C). Areas that shall be posed include each major point of ingress and egress of the public into the area to be sprayed. Major points of ingress and egress include federal, state, municipal and private roads open to the public and known to be used by the public that lead into the area to be sprayed; utility crossings of these roads and any place a maintained public trail enters the application site.
2. Poster shall be constructed of brightly colored, weather resistant stock and shall be at least 11 x 14 inches in size. The information shall be printed in both English and French.

**D. Written Notice to the Board and the Maine Poison Control Center**

Written notices to the Board and the Maine Poison Control Center must be given according to Section VI of this rule (Notices to the Board and the Maine Poison Control Center for Other Than Aerial Forest Insect Applications).

**Section V. Biting Fly and Public Health Pest Applications**

**A. Responsible Parties**

The licensed applicator must provide the person contracting for services with the proper materials to provide notification according to the provisions described in this chapter. The licensed applicator must not commence spray activities until the person contracting for the services provides written proof that the notification procedures contained Section V(B) and (C) have been completed. The person who provides the notification and certifies that the requirements have been fulfilled is responsible for that notification.

**B. Newspaper Articles/Advertisements and Written Notice to Property Owners**

1. An article about/advertisement of biting fly and public health pest aerial pesticide applications shall be published in a paper of general circulation in the affected area at least 3 days but not more than 60 days prior to the commencement of the intended spray activity. The article/advertisement shall contain the information required in Section I(A) and (B) and shall not be limited to a legal notice.
2. A written notice shall be provided to the person(s) owning property or using residential rental, commercial or institutional buildings within 500 feet of the intended target site at least 3 days but not more than 60 days before the commencement of the intended spray applications. The notice shall contain the information required in Section I(A). For absentee property owners who are

difficult to locate, certified or equivalent mailing of the notice to the address listed in the Town tax record shall be considered sufficient notice.

**C. Written Notice to the Board and the Maine Poison Control Center**

Written notices to the Board and the Maine Poison Control Center must be given according to Section VI of this rule (Notices to the Board and the Maine Poison Control Center for Other Than Aerial Forest Insect Applications).

**Section VI. Notices to the Board and the Maine Poison Control Center for Other Than Aerial Forest Insect Applications**

A. A written notice shall be given to the Board and the Maine Poison Control Center at least 7 days but not more than 30 days prior to the commencement of planned spray activity.

B. These notices shall be prepared on forms provided by the Board and shall consist of:

**1. Written notice to the Board**

- a. A description of the proposed spray activity including detailed spray application maps showing sensitive areas and major public routes of ingress and egress. Use of *The Maine Atlas and Gazetteer*, by DeLorme Mapping Company or some other similar atlas is the suggested format for the base map.
- b. The date or dates on which spraying is proposed to take place.
- c. A description of the delivery mechanism which shall include the name, address, telephone number and license number of the spray contracting firm which will carry out the spray activity.
- d. Pesticide(s) to be used, dilution agent(s), ratio(s) and notation of any experimental applications.
- e. A listing of precautions taken to insure notice to the public, including copies of the newspaper notice or the notice given to person(s) owning property or using residential rental, commercial or institutional buildings within 500 feet of the intended target site.
- f. The name, address and telephone number of a contact person who will be reasonably accessible by telephone and who will make reasonably current and detailed information about the project available to the Board promptly upon request.

**2. Written notice to the Maine Poison Control Center**

- a. A description of the general area the proposed application activity will take place.

- b. The date or dates on which spraying is proposed to take place.
  - c. Pesticide(s) to be used, dilution agent(s), ratio(s) and notation of any experimental applications.
  - d. The name, address and telephone number of a contact person who will be reasonably accessible by telephone and who will make reasonably current and detailed information about the project available to the Maine Poison Control Center promptly upon request.
- C. Any addition of spray blocks not specified in the original notice to the Board and any change in pesticide assignments to particular blocks shall be given to the Board as soon as practicable, and in any case every reasonable effort shall be made to give notice of change to the Board prior to initiation of pesticide application. Notice under this subsection may be accomplished by telephone communication with the Board's staff.

## **Section VII. Emergencies**

### **A. Disease Vectors**

When the Maine Center for Disease Control and Prevention (CDC) recommends control of disease vectors, government sponsored vector control programs are exempt from this chapter provided that the responsible governmental entity submits the written notice to Board and the written notice to the Maine Poison Control Center as described in this chapter.

### **B. Other Emergencies**

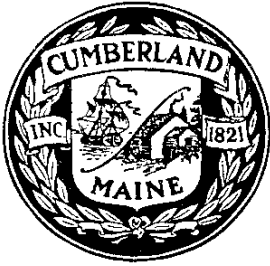
The Board's staff may grant an emergency variance from the notice requirements set forth in Sections III, IV, V and VI of this chapter if the notice requirements prevent efficacious application of pesticide(s) and the staff determines that an emergency situation exists.

- 1. An emergency situation:
  - a. Involves the introduction or dissemination of a pest new to or not theretofore known to be widely prevalent or distributed within or throughout the United States and its territories; or
  - b. Will present significant risks to human health; or
  - c. Will present significant risks to threatened or endangered species, beneficial organisms, unique ecosystems or the environment; or
  - d. Will cause significant economic loss due to:
    - i. an outbreak or an expected outbreak of a pest; or

- ii. a change in plant growth or development caused by unusual environmental conditions where such change can be rectified by the use of a pesticide(s).
  - 2. Any emergency variance granted by the staff under this section shall include provisions demonstrating the applicant will furnish substantially equivalent notification as provided by this chapter and shall include:
    - a. Documented notification of person(s) owning property or using commercial or institutional buildings within 500 feet of the intended target site prior to the pesticide application and where appropriate;
    - b. Radio or television announcements or,
    - c. Prominently positioned poster.
  - 3. No variance may be granted if the emergency situation is the result of an unjustifiable delay created by the person seeking the variance or the person requesting the pesticide application.
  - 4. If the staff does not grant the variance, the applicator or the person requesting the pesticide application may petition the Board for exemption following the requirements set forth in 22 M.R.S.A. §1471-T, "Exemption".
-

# ITEM 17-021

Discussion re: Brush pick up



# MEMORANDUM

Town of Cumberland, Maine  
290 Tuttle Road  
Cumberland Center, ME 04021  
Telephone (207) 829-2205 • Fax (207) 829-2214

To: George Turner, Town Council Chairman  
From: William R. Shane, Town Manager  
Date: February 9, 2017  
Re: Item # 17-021 Town Wide Brush Pick-up

---

I estimate a Town wide brush pick-up to cost approximately \$20,000.

This will require approximately 4 weeks effort and delay spring repair operations (sweeping, catch basin cleaning, lawn restoration, etc.) by about one month, depending on how quickly we can start the brush pick-up.

The Finance Committee voted not to approve this service and recommends all roadside brush be picked up as soon as possible.

# ITEM 17-022

To appoint a member to the Parks & Recreation Commission



**TOWN OF CUMBERLAND  
APPLICATION FOR MEMBERSHIP TO A TOWN BOARD OR COMMITTEE**



I AM INTERESTED IN SERVING ON THE FOLLOWING

**2017 COMMISSIONS**

**LANDS & CONSERVATION**

My specific area of interest is (please select only one)

☐ Forest Management

☐ Trails

☐ Policy & Education

**PARKS & RECREATION**

☐ Park Facilities

☒ Recreation Programming

☐ Capital Planning

☐ Policy & Ordinance Development

PLEASE PRINT or TYPE

NAME:

Nancy Storey

ADDRESS:

333 Main St

CITY/STATE/ZIP

Cumberland, ME 04021

TELEPHONE: Home:

590-7676

Work:

829-3519

Cell:

590-7676

EMAIL ADDRESS:

nancy@mesg.org

Formally served on:

☐ Lands & Conservation Commission

☐ Twin Brook Advisory Committee

☒ Recreation/Community Education Advisory Board

☒ Val Halla Board of Trustees

☐ Rines Property Advisory Committee

DATE:

1/1/17

SIGNATURE:

Nancy Storey

Please return to Town Hall by Monday, January 2<sup>nd</sup>.

**Note:** Thank you for your interest in serving the Town of Cumberland. This application will be kept on file for one year. You may be asked to attend a brief interview meeting with a subcommittee of the Town Council prior to your appointment when committee vacancies occur. Please return this form to the Town of Cumberland Administration Office at 290 Tuttle Road, Cumberland, ME 04021.

-----Town of Cumberland Use Only-----

Date Application Received/Posted \_\_\_\_\_

Interview Date \_\_\_\_\_

Committee/Board Nominated/Approved \_\_\_\_\_

Term Expiration \_\_\_\_\_

# ITEM 17-023

To set a Public Hearing date of February 27<sup>th</sup> to consider and act on  
a wharfing out permit for 30 Fern Lane, Map 70, Lot 1, as  
recommend by the Coastal Waters Commission

Town of Cumberland  
SITE WALK – 30 Ferne Lane  
**Coastal Waters Commission**  
February 4, 2017 at 9:00 A.M.  
At 30 Ferne Lane

The Coastal Waters commission will hold a site walk at 9:00 a.m. on Saturday, February 4, 2017 at 30 Ferne Lane, to review the application for a dock consisting of an access landing and a pier connected to a seasonal ramp and float in addition to a boat lift. The site walk is a time for the Commission to review the site and allow the public the ability to bring up concerns or issues with the application or the location. No action can be taken at this meeting, but questions will be recorded and addressed during the Committee's Public Hearing scheduled for February 15<sup>th</sup> at 6:00 p.m.

Town of Cumberland  
PUBLIC HEARING  
**Coastal Waters Commission**  
February 15, 2017 at 6:00 P.M. at Town Hall-Council Chambers

The Coastal Waters Commission will hold a Public Hearing at 6:00 p.m. to review the application for a dock consisting of an access landing and a pier connected to a seasonal ramp and float in addition to a boat lift. The Public Hearing will review any issues that arose during the February 4<sup>th</sup> site walk or from the application, and the Commission will begin to develop a recommendation for the Town Council. If the application is complete and no significant issues are encountered, the committee may make their recommendation in time for the Town Council's February 27<sup>th</sup> Public Hearing, at which time the Town Council will review the application, and upon a positive finding, issue a Wharfing-Out Permit to the applicant.

Town of Cumberland  
**TOWN COUNCIL - PUBLIC HEARING**  
February 27, 2017 at 7:00 P.M.  
Town Hall – 290 Tuttle Road

The Cumberland Town Council will hold a Public Hearing on Monday, February 27<sup>th</sup> at 7:00 p.m. at Town Hall re: DiMillo's dock application for property located at 30 Ferne Lane, Cumberland Foreside, Tax Map #U6B, Lot 16. An opportunity for public comment will be provided.

# NEW BUSINESS





**Town of Cumberland  
Finance Committee Meeting Notes  
February 7, 2017  
12:00 PM**

**I. Overview of Budget Meetings dates**

**a. Health Insurance**

Staff is working on a proposal that may require employees to pay a higher percentage toward health insurance and decreasing the funded deductible and putting it into a Health Savings Account. We do not know what our increase is yet. We should have the number from our broker by the end of February. Councilor Stiles requested that staff look into self-funded insurance and purchasing catastrophic insurance to cover large claims.

**b. Salary Adjustments**

2% salary increases will be included in the budget as a placeholder.

**c. Budget Basics Review? TIF's, Fund Balance Policies, Audit review**

Councilor Bingham said that budget workshops before Council meetings worked well last year.

**II. Fire EMS Update**

It was discovered that the Fire Department has not been staffing EMT's and Paramedics on overnight shifts (Administration just became aware of this). Most of the Paramedics that we had previously were cut to save money and the live-in students were going on overnight medical calls with an EMT, even though they have no EMT training. The Fire Chief will be rectifying this situation and hiring Paramedics and EMT's to cover the overnight shifts. This will increase their budget by \$12,000 - \$15,000 annually.

**III. Possible TIF #8 and Future Senior Housing**

**IV. Town Garage – March Planning Board**

**V. Summer Projects Overview and Award**

- a. Middle Road – Storey - Bond
- b. Tuttle Road – Grover – TIF
- c. Rt. 1- Shaw Brothers – TIF
- d. Landfill – June 15<sup>th</sup> start date- bid late this month
- e. Railroad – No money just traffic detours at crossings
- f. Fire Station- Bond
- g. Powell Road – Road Funds Late Fall bid 2017
- h. Mill Road Culvert- Trying for Grant
- i. Water lines Town Hall to Middle Road- Water District \$\$

**VI. Land and Deed Swap near Sunny Field - Dr. Reed**

A survey of the Reed's property showed a portion of the town owned open space in the Sunny Field subdivision belonged to the Reed's (7.7 acres). They want to give the Town a trail easement that will connect to the Rines Forest in exchange for the Town deeding the 7.7 acres back to them. It was decided that an abutters meeting should be held so that everyone in the neighborhood could look at the proposal and give input.

**VII. Trail Easements - Who wants to manage and oversee before Town Council Public Hearing**

It was decided that the Finance Committee should oversee this.

**VIII. Brad Hilton Easement**

At a Council meeting recently, Mr. Hilton asked the Town to put an easement on the Town owned property in Greely Woods and he would put a trail easement on his property, connecting Greely Woods all the way to Blanchard Road. The Committee said they are in favor of doing the easement.

**IX. Brown Tail Moth Aerial or Ground?**

The Committee directed the manager to not explore the aerial spraying option, as it would be much too expensive. Not enough people took advantage of the ground spraying program last year.

**X. Code Officer Full-time Feb 27<sup>th</sup>**

The Town of Yarmouth hired a Code Enforcement Officer/Planner, so Bill Longley will be coming to Cumberland as our Code Enforcement Officer full-time, instead of only 2 days per week.

**XI. PERSONELL**

**XII. Brush Pick-up Spring 2017 - \$20K?**

The Manager said that his best estimate of picking up the brush town wide would cost at least \$20,000 and would take 2 to 4 weeks to get it all picked up.

The committee recommended no formal brush pick up program.

**XIII. Medical Marijuana to Ordinance Committee in March**

The Ordinance Committee will meet in March with the Town Attorney to draft a prohibition of retail and medical marijuana. It should be before the Council by the end of March or early April.

**XIV. Other Business**

Councilor Stiles asked for an update of Broad Cove Reserve now that the lawsuits have been settled.

The Manager said that the parking lot is done and the rules pertaining to parking and hours of operation will be the same as last year.

**XV. Adjournment**

Meeting adjourned at 1:42 p.m.

Respectfully submitted by,

Brenda Moore

**FY 2017 Town Council - Finance Committee**

Peter Bingham –Councilor

Tom Gruber –Finance Chair

Bill Stiles- Councilor

# BUDGET REPORT

# REVENUES



02/09/2017  
13:53:05

TOWN OF CUMBERLAND  
HISTORICAL ACTUALS COMPARISON REPORT  
REVENUE  
FOR PERIOD 13 OF 2017

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
<hr/>					
001 General Fund					
<hr/>					
011 Other Tax Revenues					
<hr/>					
0011 0303 Motor Vehicle Excise Tax	-1,618,960.83	-1,679,725.35	-1,839,285.88	-1,157,607.25	-1,480,000.00
0011 0304 Boat Excise Tax	-14,171.20	-13,756.20	-16,862.30	-2,336.20	-10,000.00
0011 0324 Change in Deferred Taxes	227,000.00	-111,787.00	-112,252.11	.00	.00
0011 0325 Supplemental Taxes	.00	.00	-51,067.34	-14,130.35	.00
0011 0326 Tax Commitment	-19,507,606.00	-20,399,146.92	-21,653,300.43	-22,058,897.36	-22,057,346.00
0011 0328 Outer Islands Property Tax	-41,566.42	-41,866.88	-39,889.25	-21,676.03	-40,000.00
0011 0329 Payment in Lieu of Taxes	-23,112.00	-28,656.00	-29,608.00	-14,902.00	-28,000.00
TOTAL Other Tax Revenues	-20,978,416.45	-22,274,938.35	-23,742,265.31	-23,269,549.19	-23,615,346.00
<hr/>					
012 Licenses & Permits					
<hr/>					
0012 0311 Hunting & Fishing License	-595.91	-614.50	-512.25	-275.00	-600.00
0012 0312 Marriage Lic & Vital Records	-1,703.40	-2,604.80	-2,341.80	-1,480.86	-1,900.00
0012 0313 Birth Certificates	-1,675.40	-1,358.60	-1,276.20	-1,008.20	-365.00
0012 0314 Death Certificates	-778.40	-1,737.20	-1,554.60	-1,076.13	-1,000.00
0012 0315 Clerk Licenses	-4,175.00	-4,260.00	-6,020.00	-1,180.00	-4,500.00
0012 0316 Shellfish Licenses	-1,889.47	-1,854.28	-553.44	-477.35	-3,000.00
0012 0317 Conservation Fees	-536.53	-480.72	-121.56	-82.65	-500.00
0012 0334 Snowmobile Reg	-201.00	-217.00	-183.00	-206.00	-200.00
0012 0361 Auto Reg. Fees	-21,545.00	-21,207.00	-21,562.00	-11,925.00	-21,000.00
0012 0362 Boat Reg. Fees	-4,529.28	-1,960.40	-675.00	-141.00	-500.00
0012 0366 Building Permits	-77,479.74	-78,584.60	-92,281.87	-88,698.83	-70,000.00
0012 0367 Electrical Permits	-19,241.55	-18,490.35	-19,001.85	-15,100.93	-18,000.00
0012 0368 Plumbing Permits	-20,500.30	-20,054.25	-14,955.00	-11,785.00	-18,000.00
0012 0369 Other Permits	-1,475.00	-1,750.00	-1,600.00	-1,141.00	-2,500.00
0012 0383 Agent Fees-Moses	-14.84	-20.00	-30.00	.00	.00
0012 0398 Application Fee	-1,533.33	-1,411.12	-1,597.23	-200.00	-1,000.00
0012 0401 Dog Licenses	-3,564.00	-2,776.00	-3,307.50	-1,107.00	-3,000.00
0012 0404 Commercial Haulers License	-500.00	-300.00	-600.00	-100.00	-300.00
TOTAL Licenses & Permits	-161,938.15	-159,680.82	-168,173.30	-135,984.95	-146,365.00
<hr/>					
013 Intergovernmental Revenues					
<hr/>					
0013 0327 Homestead State Reimb	-178,881.00	-190,404.00	-191,612.00	-215,222.88	-274,530.00



02/09/2017  
13:53:05

TOWN OF CUMBERLAND  
HISTORICAL ACTUALS COMPARISON REPORT  
REVENUE  
FOR PERIOD 13 OF 2017

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
0013 0331 State Revenue Sharing	-424,348.04	-421,154.70	-428,937.71	-204,062.71	-395,850.00
0013 0332 Park Fee Sharing	-7,311.82	-11,407.89	-8,133.33	.00	-7,080.00
0013 0335 DOT Block Grant	-68,440.00	-62,592.00	-63,232.00	-68,012.00	-63,000.00
0013 0337 State Grant revenue	-6,463.29	-29,042.00	.00	.00	.00
0013 0341 North Yarmouth Recreation Shar	-16,996.00	-35,904.00	-7,288.00	-21,851.00	-43,667.00
0013 0342 North Yarmouth Library Share	-132,951.00	-141,380.00	-145,952.00	-72,183.00	-144,333.00
0013 0347 North Yarmouth Channel 2	-2,427.00	-2,545.00	-2,548.00	-1,370.00	-2,808.00
0013 0348 ACO Sharing Payments	-2,475.00	-12,644.00	-12,644.00	.00	-12,644.00
0013 0397 Windham-Fire & Rescue	-3,900.00	-3,900.00	.00	.00	.00
0013 0545 North Yarm Sidewalk Plowing	-2,300.00	.00	.00	.00	.00
TOTAL Intergovernmental Revenue	-846,493.15	-910,973.59	-860,347.04	-582,701.59	-943,912.00
015 Other Revenues					
0015 0305 Interest & Penalties	-51,228.57	-42,479.12	-39,164.85	-9,928.64	-40,000.00
0015 0306 Over/Short	-1,484.88	-760.33	73.18	-299.99	-100.00
0015 0364 Growth Permits	-4,600.00	-3,400.00	-4,100.00	-12,700.00	-2,000.00
0015 0365 Board of Appeals	-100.00	.00	-500.00	.00	-100.00
0015 0379 Investment Earnings	-246.93	-5,776.01	-6,162.01	-348.10	.00
0015 0382 Sale of Assets	-17,393.56	-3,300.00	-7,599.00	.00	-5,000.00
0015 0390 Misc. Revenue	-39,778.20	-49,476.00	-51,294.27	-36,637.61	-35,000.00
0015 0399 Staff Review Fee	-3,516.67	-15,847.88	-15,827.77	-5,500.00	-10,000.00
0015 0402 Cable TV Revenue	-112,749.93	-114,620.19	-111,418.32	.00	-107,000.00
0015 0403 Mooring Fees	-1,145.00	-775.00	-1,935.00	-550.00	-1,000.00
0015 0410 Private Ways	-600.00	-600.00	-1,400.00	-200.00	-400.00
0015 0432 Workers Compensation Dividend	-15,122.30	-26,586.80	-10,803.37	-13,558.82	.00
0015 0508 Impact Fees	-75,007.15	-64,568.25	-112,953.50	-157,318.00	-50,000.00
0015 0513 Assessing Records	-50.00	-80.00	.00	.00	.00
TOTAL Other Revenues	-323,023.19	-328,269.58	-363,084.91	-237,041.16	-250,600.00
210 Police					
0021 0337 State Grant revenue	.00	-1,835.74	.00	.00	.00
0021 0351 Police Issued Permits	-1,098.28	-4,403.00	-3,667.00	-1,127.00	-3,500.00
0021 0353 Police Insurance Reports	-568.00	-530.00	-545.00	-264.00	-500.00
0021 0390 Miscellaneous Police Revenue	-5,478.05	-877.40	-938.00	-66.00	-500.00
0021 0427 Parking Tickets	-10.00	.00	.00	.00	-100.00
0021 0431 Outside Detail	-31,834.92	-27,635.73	-28,804.28	-27,582.89	-30,000.00

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
0021 0536 Animal Control Officer Revenue	-2,102.00	-1,864.00	-1,695.00	-1,451.00	-2,500.00
0021 0546 Court Reimbursements	-3,345.85	-1,262.88	-2,933.04	-953.72	-2,000.00
0021 0620 Federal Grant revenue	-49,276.62	-30,206.00	-25,000.00	-741.94	.00
TOTAL Police	-93,713.72	-68,614.75	-63,582.32	-32,186.55	-39,100.00
220 Fire					
0022 0390 Misc. Revenue	-7,845.00	-785.00	-60.00	-2.50	-1,000.00
0022 0431 Outside Details	-20,007.00	-20,210.33	-18,700.35	-19,726.54	-15,000.00
0022 0504 Rescue Billing	-130,804.64	-199,920.63	-163,410.49	-82,419.14	-155,000.00
0022 0505 Non Emergency Transports	-30,447.50	-56,433.96	-73,280.64	-45,605.42	-31,200.00
0022 0507 Paramedic Intercepts	-2,700.00	-300.00	-900.00	-300.00	-500.00
TOTAL Fire	-191,804.14	-277,649.92	-256,351.48	-148,053.60	-202,700.00
310 Public Works					
0031 0390 Misc. Revenue	-449.00	-31,960.00	-390.00	-78.00	-500.00
0031 0517 Bags/Universal Waste	-276,109.50	-279,276.00	-288,725.00	-131,521.00	-260,000.00
0031 0539 Brush Passes	-7,454.00	-7,981.00	-7,614.00	-2,275.00	-7,500.00
TOTAL Public Works	-284,012.50	-319,217.00	-296,729.00	-133,874.00	-268,000.00
350 Valhalla-Club					
0035 0329 Payment in Lieu of Taxes	.00	.00	-2,000.00	.00	-2,000.00
0035 0378 Soda Sales	.00	.00	-2,669.12	-1,724.94	-2,823.00
0035 0560 Rental Income	.00	.00	-23,015.69	-16,029.39	-21,600.00
0035 0565 Cell Tower Land Lease	.00	.00	-14,400.00	-14,400.00	-20,000.00
TOTAL Valhalla-Club	.00	.00	-42,084.81	-32,154.33	-46,423.00
370 Valhalla-Pro Shop					
0037 0306 Over/Short	.00	.00	-14.78	-11.20	.00

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
0037 0357 Golf Memberships	.00	.00	-233,003.80	-112,430.88	-223,938.00
0037 0358 Greens Fees	.00	.00	-137,497.94	-73,726.70	-125,311.00
0037 0359 Golf Cart Rentals	.00	.00	-88,125.84	-55,022.77	-87,853.00
0037 0416 Practice Range	.00	.00	-10,819.00	-5,451.75	-11,545.00
0037 0417 VH Program Revenues	.00	.00	-52,018.64	-19,655.00	-56,253.00
0037 0419 Advertising Sales	.00	.00	-29,289.10	-450.00	-26,237.00
0037 0522 Outing Golf	.00	.00	-90,122.08	-56,391.43	-72,310.00
TOTAL Valhalla-Pro Shop	.00	.00	-640,891.18	-323,139.73	-603,447.00

410 Recreation

0041 0371 41000 Fall Recreation Revenue	-42,962.48	-33,787.50	-45,092.45	.00	.00
0041 0372 41000 Winter Recreation Revenue	-97,303.25	-105,890.26	-97,131.00	.00	.00
0041 0373 41000 Spring Recreation Revenue	-43,761.22	-24,852.21	-39,582.00	.00	.00
0041 0374 41000 Summer Recreation Revenue	-229,570.80	-248,416.48	-248,440.33	.00	.00
0041 0375 41000 MSAD #51 Recreation Revenue	-15,401.92	.00	.00	.00	.00
0041 0440 41100 After School Programs	-155,432.70	-198,639.20	-210,848.38	-160,157.00	-195,152.00
0041 0441 41110 Youth Enrichment Programs	.00	.00	.00	-54,661.68	-108,608.00
0041 0442 41120 Youth Sports Programs	.00	.00	.00	-51,024.00	-86,171.00
0041 0443 41130 Skiing Programs	.00	.00	.00	-47,545.00	-46,620.00
0041 0444 41140 Day Camps	.00	.00	.00	-44,802.05	-141,822.00
0041 0445 41150 Swimming Programs	.00	.00	.00	-17,162.00	-25,531.00
0041 0446 41160 Adult Enrichment Revenue	.00	.00	-38,722.10	-28,806.50	-35,849.00
0041 0447 41170 Adult Fitness Revenue	.00	.00	-59,296.75	-45,732.10	-63,216.00
0041 0448 41190 Special Events/Trips Revenue	.00	.00	-2,243.00	-1,686.00	.00
0041 0449 41190 Recreation Programs	-33,574.05	-10,455.66	-8,372.00	-3,325.55	-8,939.00
0041 0570 41190 Rec Soccer Revenue	-13,075.00	-14,876.00	-15,245.00	-11,760.00	-14,235.00
0041 0571 41190 Rec Ultimate Frisbee Revenue	.00	.00	-15,763.00	-1,155.00	.00
0041 0606 41190 CPR/First Aid Revenues	.00	-150.00	1,401.20	-710.00	.00
TOTAL Recreation	-631,081.42	-637,067.31	-779,334.81	-468,526.88	-726,143.00

430 Parks

0043 0391 Field Usage Fees	-15,909.63	-13,485.47	-13,564.12	-5,274.00	-10,000.00
0043 0431 Outside Details	.00	.00	-2,338.17	-1,043.80	.00
0043 0617 Twin Brooks Donations	-177.00	-177.00	-77.00	-23.00	.00
TOTAL Parks	-16,086.63	-13,662.47	-15,979.29	-6,340.80	-10,000.00

450 Library

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
0045 0379 Library Interest Income	-217.38	-121.23	-293.70	.00	-200.00
0045 0392 Library Fines	-4,165.59	-5,865.78	-4,281.45	-2,136.58	-3,500.00
0045 0394 Misc. Library Revenue	-1,561.95	-1,892.98	-1,818.29	-1,102.36	.00
TOTAL Library	-5,944.92	-7,879.99	-6,393.44	-3,238.94	-3,700.00
999 Finance/GAAP entries					
0999 0337 Other State Aid	-2,276.62	.00	.00	.00	.00
0999 0338 Federal Grants	-47,000.00	.00	.00	.00	.00
0999 0620 Grant revenue	49,276.62	.00	.00	.00	.00
TOTAL Finance/GAAP entries	.00	.00	.00	.00	.00
TOTAL General Fund	-23,532,514.27	-24,997,953.78	-27,235,216.89	-25,372,791.72	-26,855,736.00
TOTAL REVENUES	-23,532,514.27	-24,997,953.78	-27,235,216.89	-25,372,791.72	-26,855,736.00
GRAND TOTAL	-23,532,514.27	-24,997,953.78	-27,235,216.89	-25,372,791.72	-26,855,736.00

## EXPENSES

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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
<hr/>					
001 General Fund					
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10 General Government					
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130 Administration	346,723.32	373,273.07	400,029.87	396,165.73	539,990.00
140 Assessor	71,362.46	55,544.40	61,152.64	49,912.74	84,392.00
150 Town Clerk	118,200.93	135,203.25	147,332.51	130,702.18	204,682.00
160 Technology	140,994.21	117,124.34	122,483.07	140,090.40	179,227.00
165 Elections	2,277.55	10,331.38	2,784.99	7,699.62	14,103.00
170 Planning	38,091.89	40,255.17	44,251.45	39,115.04	60,521.00
190 Legal	15,800.21	35,023.70	30,317.60	30,214.06	42,500.00
999 Finance/GAAP entries	.00	-63.26	-25.79	.00	.00
TOTAL General Government	733,450.57	766,692.05	808,326.34	793,899.77	1,125,415.00
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20 Public Safety					
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210 Police	769,888.38	818,884.00	929,084.68	857,726.74	1,251,821.00
220 Fire	513,562.35	597,159.39	596,092.63	620,724.29	892,066.00
240 Code Enforcement	44,891.80	63,897.84	72,420.24	53,442.59	78,681.00
260 Animal Control	25,682.70	19,679.10	23,277.64	21,301.66	31,048.00
TOTAL Public Safety	1,354,025.23	1,499,620.33	1,620,875.19	1,553,195.28	2,253,616.00
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30 Public Services					
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310 Public Works	695,037.13	749,201.86	660,865.11	714,496.24	1,079,901.00
320 Waste Disposal	318,813.09	295,222.62	313,625.12	306,605.87	507,051.00
430 Parks	114,681.86	160,039.05	162,342.90	151,933.41	241,284.00
440 West Cumberland Rec	4,194.84	2,589.54	1,597.65	3,423.53	7,775.00
470 Historical Society Building	.00	.00	1,409.40	1,928.85	3,952.00
TOTAL Public Services	1,132,726.92	1,207,053.07	1,139,840.18	1,178,387.90	1,839,963.00
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37 Val Halla Golf Club					
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	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
350 Valhalla-Club	.00	.00	23,192.53	24,143.90	34,450.00
360 Valhalla-Course	.00	.00	364,538.43	307,786.98	459,857.00
370 Valhalla-Pro Shop	.00	.00	164,693.64	168,053.64	201,158.00
TOTAL Val Halla Golf Club	.00	.00	552,424.60	499,984.52	695,465.00
40 Recreation					
370 Valhalla-Pro Shop	.00	.00	.00	1,290.00	.00
410 Recreation	448,503.69	524,413.82	555,191.16	587,068.26	839,396.00
TOTAL Recreation	448,503.69	524,413.82	555,191.16	588,358.26	839,396.00
45 Library					
450 Library	262,735.91	266,382.04	268,072.71	256,505.31	417,655.00
TOTAL Library	262,735.91	266,382.04	268,072.71	256,505.31	417,655.00
50 Health & Welfare					
580 General Assistance	28,530.55	22,525.18	22,149.46	23,942.27	35,000.00
590 Health Services	7,682.90	9,182.90	12,182.90	12,384.80	13,375.00
TOTAL Health & Welfare	36,213.45	31,708.08	34,332.36	36,327.07	48,375.00
90 Other					
620 Cemetery Association	25,700.00	22,500.00	35,700.00	27,925.00	26,700.00
630 Conservation Commission	3,410.00	2,530.51	5,961.36	2,750.00	6,000.00
800 Fire Hydrants	38,450.16	35,575.69	36,191.03	37,395.45	67,425.00
810 Street Lighting	21,992.83	25,410.75	25,750.58	25,966.73	38,850.00
830 Contingent	11,275.08	.00	2,958.70	12,579.41	10,000.00
840 Municipal Building	113,218.80	111,110.10	47,916.24	47,039.04	73,254.00
850 Abatements	13,166.70	63,751.82	36,078.70	40,894.65	20,000.00
TOTAL Other	227,213.57	260,878.87	190,556.61	194,550.28	242,229.00