

AGENDA

Cumberland Town Council Meeting

Town Council Chambers

MONDAY, November 23, 2015

7:00 P.M. Call to Order

5:30 P.M. FINANCE COMMITTEE MEETING

6:30 P.M. WORKSHOP re: Rescue Billing with Medical Reimbursement Services

I. CALL TO ORDER

II. APPROVAL OF MINUTES

November 9, 2015

III. MANAGER'S REPORT

IV. PUBLIC DISCUSSION

V. LEGISLATION AND POLICY

15 – 156 To hold a Public Hearing to consider and act on the 2016 Shellfish License allocations, as recommended by the Shellfish Conservation Commission.

15 – 157 To hear a report from the Finance Director re: 1st Quarter Financials.

15 – 158 To hold a Public Hearing to consider and act on amendments to the Town Center Growth Area.

A) To consider and act on the proposed Growth Area Map, and

B) To consider and act on the Planning Board recommendation of changing the lot size within the Growth Area to RR2 from 4-acres to 2-acres.

15 – 159 To hold a Public Hearing to consider and act on accepting Castle Rock Drive as a public road.

15 – 160 To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owner of Map R07/Lot 57C (Pointer Way).

15 – 161 To hold a Public Hearing to consider and act on draft zoning amendments to Section 315-71 F (Residential Care Facilities) of the Cumberland Code, as recommended by the Planning Board.

15 – 162 To consider and act on authorizing Tax Anticipation Note borrowing of up to \$1,500,000.00.

15 – 163 To set a Public Hearing date of December 14th to consider and act on a Memorandum of Understanding with 179 Foreside Road, LLC for a future new pier at Broad Cove Reserve.

15 – 164 To set a Public Hearing date of December 14th to consider and act on amendments to the Coastal Waters Ordinance, the mooring application, mooring fees, and new mooring area at Broad Cove Reserve.

VI. NEW BUSINESS

- Traffic Ordinance Amendments – Parking & Stop Sign – Neighborhood meeting in December?
- Dogs on Payson Property – Ordinance Amendment – December 28th
- Board/Committee Appointments – December 28th
- Senior Circuit Breaker Program – Committee meeting on November 30th at 4:00 P.M.

VII. EXECUTIVE SESSION pursuant to Title 36 M.R.S.A. Section 841(2) to consider and act on two applications for tax abatement based on hardship.

VIII. ADJOURNMENT

MOTIONS

MOTIONS

15 – 156 I move to approve the 2016 Shellfish License allocations, as recommended by the Shellfish Conservation Commission.

15 – 157 No action

15 – 158 A) I move to approve a new Growth Area map as depicted (and amended) in Exhibit ____ (A, B, or C).

B) I move to Table the Planning Board recommendation to change the lot sizes in the Growth Area from 4 acres to 2 acres.

OR

I move to accept the Planning Board recommendation to change the lot sizes in the Growth Area from 4 acres to 2 acres and direct the Ordinance Committee to develop language to change the existing zoning map to RR2.

15 – 159 I move to accept Castle Rock Drive as a public road.

15 – 160 I move to authorize the Code Enforcement Officer to execute a Consent Agreement with the owner of Map R07/Lot 57C (Pointer Way).

15 – 161 I move to adopt draft zoning amendments to Section 315-71 F (Residential Care Facilities) of the Cumberland Code, as recommended by the Planning Board.

15 – 162 I move to authorize Tax Anticipation Note borrowing of up to \$1,500,000.00, pursuant to the attached order.

15 – 163 I move to set a Public Hearing date of December 14th to consider and act on a Memorandum of Understanding with 179 Foreside Road, LLC for a future new pier at Broad Cove Reserve.

15 – 164 I move to set a Public Hearing date of December 14th to consider and act on amendments to the Coastal Waters Ordinance, the mooring application, mooring fees, and new mooring area at Broad Cove Reserve.

MINUTES

11/09/15

AGENDA

Cumberland Town Council Meeting
Town Council Chambers

MONDAY, November 9, 2015

7:00 P.M. CALL TO ORDER

Present: Councilors Copp, Edes, Gruber, Stiles, and Storey-King

Excused: Chairman Bingham and Councilor Turner

Councilor Gruber explained that Chairman Bingham is out of the country and Vice-Chairman Turner is not feeling well this evening, so he will be acting Chairman for this meeting. Also, Town Manager Shane is not present this evening, so Assistant Town Manager, Chris Bolduc is here in his place.

I. APPROVAL OF MINUTES

Motion by Councilor Copp, seconded by Councilor Storey-King, to accept the October 26, 2015 meeting minutes as presented.

VOTE: 5-0 UNANIMOUS

II. MANAGER'S REPORT

Assistant Town Manager, Chris Bolduc, presented the following on the waste events that were held recently:

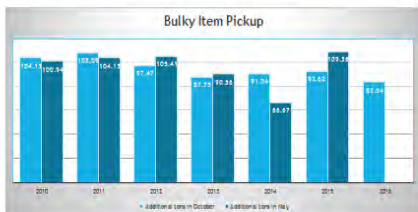
October 2015 Waste and Recycling Events

Confidential Shredding October 3, 2015

- Event Cost = \$500.00
- Shredded = 5,000 pounds vs. Last year of 10,000 pounds
- Steady traffic during the event but slower than last year.

Bulky Item Pickup Week October 12-16th, 2015

- 83.4 Tons / \$4,970
- -10% to last year

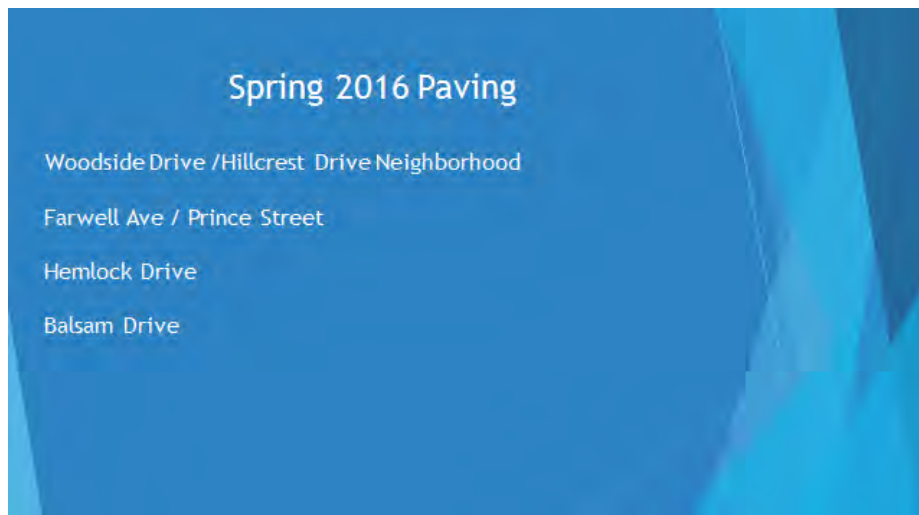
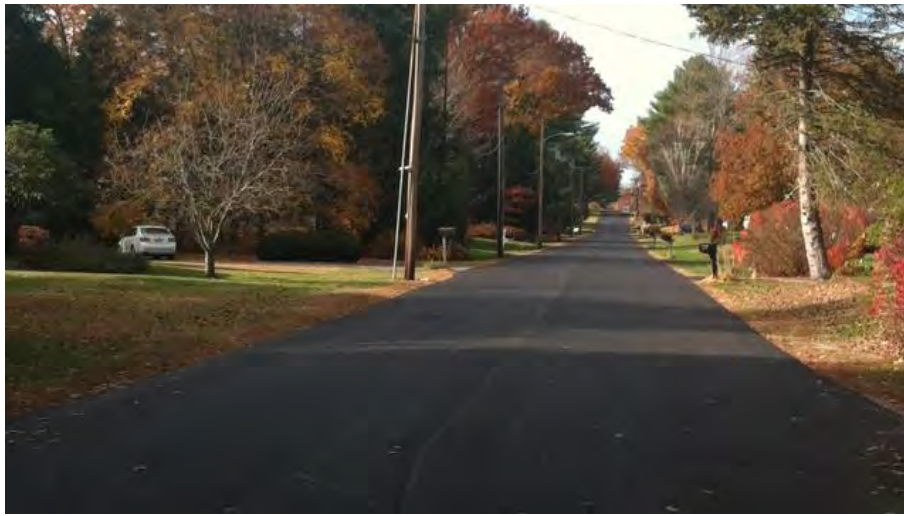


Universal Waste Collection (Ewaste) October 17, 2015

- TV's - 7,288 pounds
- Computers - 2,200 pounds
- Monitors - 615 units
- Air conditioners - 87
- Light Bulbs - 200
- Cost \$1,196 vs. Last year \$1,369
- Traffic down slightly

Assistant Manager Bolduc gave the following paving update:





III. PUBLIC DISCUSSION

None

IV. LEGISLATION AND POLICY

15 – 149 To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owners of 315 Blanchard Road.

Assistant Town Manager explained that this is a setback issue and the Code Enforcement Officer has determined that there are no health or safety issues. Staff is recommending approval.

Motion by Councilor Stiles, seconded by Councilor Edes, to authorize the Code Enforcement Officer to execute a Consent Agreement with the owners of 315 Blanchard Road.

VOTE: 5-0 UNANIMOUS

15 – 150 To adopt the committee charge for the new Conservation Subdivision Advisory Committee.

Town Planner, Carla Nixon explained that the Land Use Advisory Committee has recommended the adoption of a Conservation Subdivision Ordinance and appoint another committee to do work on this. The proposed committee charge is as follows:

The Conservation Subdivision Advisory Committee shall conduct the following steps in order to make recommendations to the Town Council on the advisability of adopting a Conservation Subdivision Ordinance:

- 1. Research and develop, with the assistance of a consultant and town staff, a draft conservation subdivision ordinance. The Committee shall take into consideration the results of an opinion survey conducted during the summer of 2015, and discussions by the Ad Hoc Land Use Advisory Committee on the subject.*
- 2. Consider which areas of town shall be subject to the provisions of a conservation subdivision. Options include: 1) All areas of town; 2) Only areas located within a designated Growth Area as described in the 2009 Comprehensive plan, as amended; 3) Only areas within the Rural Residential 1 and 2 zones.*
- 3. Consider whether the Conservation Subdivision ordinance should have waiver language to address unique hardships or situations specific to a proposed project.*
- 4. Determine if the current cluster subdivision ordinance provisions are sufficient to protect the rural character of the town or whether a more restrictive ordinance is needed.*

The Committee shall be comprised of 5 members of the community and one (non-voting) liaison each from the Planning Board and Town Council.

The Committee shall report its findings and recommendations to the Town Council no later than April 30, 2016.

Chris Neagle, Planning Board Chairman, said that he is a big proponent of the concept, but with all due respect to Town Staff, is disappointed in this proposal. A decision was made to have a Conservation Subdivision and there was specific criteria listed in the Land Use Committee report to the Town Council, and none of those are listed in the committee charge. To wait until April to decide whether we should adopt a Conservation Subdivision Ordinance is, with all due respect, disrespectful to him and the Land Use Committee. All we needed was a small committee to draft the ordinance. It came before the Council in August and he urged the Council to appoint the committee then, but instead they forwarded it to the Planning Board and it is now November. He is disappointed at the pace of this process.

Steve Moriarty, 34 Blanchard Road, was chair of the Ad Hoc Land Use Advisory Committee. It was the recommendation of the Land Use Committee to appoint this, smaller committee to work specifically on the Conservation Subdivision Ordinance.

Motion by Councilor Stiles, seconded by Councilor Copp, to adopt the committee charge for the new Conservation Subdivision Advisory Committee and authorize advertising for committee members.

VOTE: 5-0 UNANIMOUS

15 – 151 To hold a Public Hearing to consider and act on amendments to the Town Center Growth Area and proposed zone changes as recommended by the Planning Board.

Town Planner, Carla Nixon explained that this was another recommendation from the Land Use Advisory Committee. The Council asked the committee to look at whether we should depict on the zoning map, what was described in the 2009 Comprehensive Plan as being a proposed Town Center Growth District. That area is described as extending from the MDR Zone to the Highway Commercial Zone, along the Route 9 corridor. (See map below). The area west of Route 9 has become quite controversial as it picks up the properties along Stockholm Drive and Strawberry Ridge and these are relatively new subdivisions with 4-acre minimum lot sizes. The concern is that if they are depicted in the growth area, that will cause that area to grow, and there will be less privacy for those residents. The growth area in and of itself does not change zoning. It is simply saying that this is the area of Town where growth should be directed. The purpose of a growth area is to put your growth where you have existing services. The second part of the action this evening is to consider changing the zoning in this

 **Growth Area**

Growth Area Map
March 2015

Land Use/Zoning

Zone:

- Office Commercial-South (OC-S)
- Village Center Commercial (VCC)
- Village Office Commercial 1 (VOC1)
- Village Office Commercial 2 (VOC2)
- Village Mixed Use (VMU)
- Mixed Use (MU)
- Office Commercial-North (OC-N)
- Rural Residential 2 (RR2)
- Medium Density Residential (MDR)
- Village Medium Density Residential (VMDR)
- Low Density Residential (LDR)
- Inland Residential (IR)

Scale: 3,000 1,500 0 3,000 Feet

Growth Area

The map displays a large area outlined in red, indicating the proposed growth area. This area is divided into several colored regions corresponding to the land use zones listed in the legend. The zones include Office Commercial-South (OC-S), Village Center Commercial (VCC), Village Office Commercial 1 (VOC1), Village Office Commercial 2 (VOC2), Village Mixed Use (VMU), Mixed Use (MU), Office Commercial-North (OC-N), Rural Residential 2 (RR2), Medium Density Residential (MDR), Village Medium Density Residential (VMDR), Low Density Residential (LDR), and Inland Residential (IR). The map also shows various roads and a scale bar indicating distances up to 3,000 feet.

Mr. Moriarty said that the decision for the Council is to determine if these are the right boundaries, and if the zoning should be changed to facilitate growth, or leave it as it currently is.

Chairman Gruber opened the Public Hearing and requested that everyone please try to keep their comments to 5 minutes.

Brian Cashin of 12 Wildflower Way said that he would like to reiterate the points in the letter that he gave to the Town Council at their last meeting. The Town survey had 2 to 1 mandates to not change the RR1 and RR2 Districts. The survey had a 9.95 mandate to not disturb rural characteristic of our Rural Residential Districts. The recommendation is contrary to the survey results and the survey is the voice of the community. The process of taking a specific RR1 zone and culling out a small area of that zone, designating it for zone changes, and including it in the growth area, is tantamount to selective prosecution. The zoning recommendation is open ended and the Planning Board states that the lot size requirements within the RR1 zone portion of the growth area should be changed to allow more dense development. He feels that this recommendation should be disregarded.

Chris Neagle of Orchard Road said when looking at planning the worst thing you can do is to take into consideration what is there now, and if this is a good idea for those people. You need to step back and ask where this Town wants to aim its growth. This process can take years and he supports the recommendation.

Bob Vail of Cumberland Center said it is time for the Council to show some backbone (no offense). There is no justification to designate a growth area any place in this Town. The population in the state is still declining and there is no need for housing in the State of Maine. We don't do planning based on Cumberland County. We should be discouraging more housing because there is not a need for it.

Stephen Winn of 20 Stockholm Drive said that the survey told us that a 2 to 1 margin that the residents want to leave the RR1 and RR2 zones unchanged. The Planning Board held public hearings, that were very well attended by the public, and the sentiment was very much against the Planning Boards intent and recommendation. Someone asked if the Cianchette farm would be included in the growth area, the answer was no, because it is a farm. This seems very arbitrary to him and he hopes that there is not some underlying, insidious bias. The process and proposal is flawed on so many levels. It feels that his has been a rapid process and the people have spoken and he hopes that the Town Council listens and acts accordingly.

Richard Thompson, 213 Main Street said that he bought his land 32 years ago, built a house, and raised a family there. They would very much like to remain in their home. We are already in a growth area. He has seen it over the past 32 years that he has lived there. The speed of traffic on Main Street is unbelievable. The Village Green Property has displaced a lot of wildlife and he and his wife have contracted Lyme disease many times. Who is to say that someday the Town Forest will be developed? By the time those types of decisions are made, there will be other people on the Town Council. There is no compelling reason to make this change and he urged the Council not to make it.

Ken Cianchette of 43 Winn Road said that they would like to be included in the growth area. Yes, they are farm and they are always looking for ways to make the farm successful. In order to ensure that the land remains a working farm, they will look at creative ways to allow them to generate the necessary revenue to sustain the farm, such as Agra tourism or a Bed and Breakfast type of business. In order to do some long term planning and hopefully get some buy-in from the Council and to be responsible with the property, he hopes that they will be considered to be included in the proposed growth area.

Phil BIRTHISEL of 232 Main Street said that there is no sewer or natural gas on the west side of Main Street. Without services it really is not a growth area and it won't be very desirable to developers.

Marilyn Mathews of 215 Main Street said that she has seen an incredible increase in traffic on Main Street just since the Village Green neighborhood has been built. If you change zoning to make it possible to be developed, developers will be attracted to that area.

Dale Hahn of 7 Turkey Lane said that one of the reasons that she was attracted to this area is because it is an attractive rural community area. Things do change and there will be new development, but she is worried about where it might go (such as the Village Green subdivision). Change happens, but if it's not mindful, it can result in a not good place.

Chairman Gruber closed the Public Hearing.

Councilor Edes said the he agrees with Mr. Vail. He does not see why this designated area is needed.

Councilor Storey-King responded that the Town Attorney said that "Comprehensive Plans must address the State's goals established in 30A, MRSA section 4312. One of these goals is to encourage orderly growth and development in appropriate areas of each community and region while protecting the State's rural character, making efficient use of public services and preventing developmental sprawl". In defense of Village Green, we took a "totally yucky piece of property" and developed it into something nice where a lot of people live now. She also agrees with Councilor Edes and Mr. Vail. She is not sure that this is a hill to die on.

Councilor Stiles said the he also cannot find a reason to have a growth area, but he fought hard to get Range Road to be changed from 4 acre lots to 2 acre lots. He would like to see all zoning in Town be 2 acres lots.

Councilor Copp said that he does not want to make a decision this evening because the entire Council is not present. Village Green was a useless piece of land that now generated a lot of money in taxes to the Town. He does not necessary think that we need a growth district, but he also does not think that you can tell your neighbor that they cannot subdivide their land. We cannot afford to stay stagnant and we will continue to need new developments in Town. He will make a motion to table this. There are no projects on the horizon that this will affect in the immediate future.

Councilor Gruber said that this has been a good discussion and he appreciates all the public input. He has been thinking about this and he is concerned that if we agree tonight to allow the growth area, what happens when there is a new Council someday and they might use the area as a road map for growth.

Motion by Councilor Copp, seconded by Councilor Stiles, to table this item to the next meeting.

VOTE: 3-2 (Gruber and Edes opposed) MOTION PASSES

15 – 152 To hold a Public Hearing to consider and act on accepting Drowne Road, Wyman Way and Beach Drive as public roads.

Assistant Town Manager Bolduc explained that the Town staff and engineers have inspected the roads and staff is recommending acceptance of all three roads.

Councilor Copp said that there is a sign that says "No thru Traffic" at the end of Wyman Way. This is not appropriate for a Town road.

Assistant Town Manager Bolduc said that once it becomes a Town Road, it can likely be removed. This was part of the Planning Board approval.

Motion by Councilor Copp, seconded by Councilor Edes, to accept Drowne Road, Wyman Way and Beach Drive as public roads.

VOTE: 5-0 UNANIMOUS

15 – 153 To set a Public Hearing date of November 23rd to consider and act on the 2016 Shellfish License allocations, as recommended by the Shellfish Conservation Commission.

Motion by Councilor Copp, seconded by Councilor Edes, to set a Public Hearing date of November 23rd to consider and act on the 2016 Shellfish License allocations, as recommended by the Shellfish Conservation Commission.

VOTE: 5-0 UNANIMOUS

15 – 154 To set a Public Hearing date of November 23rd to consider and act on authorizing the Town Manager to execute a winter maintenance agreement with Castle Rock Drive.

Motion by Councilor Stiles, seconded by Councilor Edes, to set a Public Hearing date of November 23rd to consider and act on authorizing the Town Manager to execute a winter maintenance agreement with Castle Rock Drive.

VOTE: 5-0 UNANIMOUS

15 – 155 To set a Public Hearing date of November 23rd to consider and act on draft zoning amendments to Section 315-71 F (Residential Care Facilities) of the Cumberland Code, as recommended by the Planning Board.

Motion by Councilor Storey-King, seconded by Councilor Stiles, to set a Public Hearing date of November 23rd to consider and act on draft zoning amendments to Section 315-71 F (Residential Care Facilities) of the Cumberland Code, as recommended by the Planning Board.

VOTE: 5-0 UNANIMOUS

V. NEW BUSINESS

Councilor Edes – He is excited to announce that Cumberland resident, Brigadier General, Gerard Bolduc, has agreed to speak at the Memorial Day celebration next year.

He asked the Councilors present if they would be interested in looking into electronic voting for Council meetings. With 2 Councilors absent this evening, with electronic voting, they could still vote even though they cannot be physically present at a meeting.

Councilor Stiles wondered if electronic voting is legal.

Councilor Storey-King said that it is an interesting proposal but she's not sure that she is ready for it.

Councilor Storey-King – Congratulations to the Greely Girls Soccer Team for winning the State Championship.

Congratulations to Katherine Leggat-Barr who placed first in all cross-country classes in the State.

Congratulations to all the Greely Student Athletes for their individual and collaborative successes.

Councilor Gruber – Thank you to Cumberland/North Yarmouth Cub Scout Pack 13, who last Saturday, delivered a ton of food to the Food Pantry.

The Cumberland/North Yarmouth PTO will be hosting a “Stuff a Bus” event to benefit the Food Pantry. They also did it last year and it was a huge success.

The Aging in Place Community Forum was held on October 31st and over 200 people attended. Thank you to the committee and Bill and Linda Shane for all your hard work.

The Food Pantry just celebrated its 3rd anniversary. Thank you to everyone who has supported us through the years.

Thank you to all the apple orchards in Cumberland and North Yarmouth who have donated to the Food Pantry.

Councilor Stiles – The final total of donations to the 4-H auction to buy meat products for the Food Pantry was \$10,150.00. He is ready to start again for next year. Representative Timmons has already given him \$100 toward his goal and Councilor Copp will give him \$20 at every Council meeting.

Councilor Copp – Blackstrap Road is in the final stages of repair. There has been some traffic congestion on the Route 100 end, but they should be finished soon.

With the time change, a reminder to walkers and cyclists that it is extremely hard to see you in the dark. If you are going to go out walking or bicycling, please remember to wear something reflective.

VI. ADJOURNMENT

Motion by Councilor Copp, seconded by Councilor Storey-King, to adjourn.

VOTE: 5-0 UNANIMOUS

TIME: 9:27 P.M.

Respectfully submitted by,

Brenda L. Moore
Council Secretary

ITEM 15-156

To hold a Public Hearing to consider and act on the 2016
Shellfish License allocations, as recommended by the
Shellfish Conservation Commission



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Town Council
From: William R. Shane, Town Manager
Date: November 17, 2015
Re: Shellfish Allocations for 2016

The Clam flats are now open! The allocations for 2016 will be made this Thursday evening and I believe they will be identical to last year's numbers. I have attached Mike Brown's 2015 Allocation numbers for your review. You will have the 2016 letter on the dais Monday evening for your meeting.

I do not know who the Commercial license holder was in 2015, but have asked Tammy for his name and residence. Remember as long as a commercial license holder abides by the rules, he/she must be reissued that license each year regardless of residency.



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

October 1, 2014

Thomas Gruber, Chairman
Cumberland Town Council
290 Tuttle Road
Cumberland, ME 04021

Re: 2015 Shellfish License Allocation Recommendation

Dear Chairman Gruber:

On Monday, September 29, 2014 the Cumberland Shellfish Commission, by unanimous vote, pursuant to the Town of Cumberland Shellfish Conservation Ordinance, Section 116.2 recommends the following Shellfish License Allocations for 2015:

2015 Calendar Year Shellfish Allocation

RECREATIONAL:				Unlimited resident recreational licenses
	25			non-resident recreational licenses
	8			monthly resident licenses
	2			monthly non-resident licenses
COMMERCIAL:				
	0	1		resident commercial licenses
	0	1		non-resident commercial license

With the addition of Commercial Licenses, the Commission would also like you to consider amendments to the Shellfish Conservation Ordinance that requires Commercial Shellfish License holders to volunteer 10 hours per year as assigned by the Commission (ordinance amendments attached).

I will be present at your November 10, 2014 Public Hearing on the allocations to answer any questions related to this recommendation.

Sincerely,

Michael Brown

Michael Brown, Chairman
Cumberland Shellfish Commission

Cc: Department of Marine Resources
Tammy O'Donnell, Town Clerk
Chief Charron, Cumberland Police Dept.

ITEM 15-157

To hear a report from the Finance Director re: 1st Quarter Financials



Town of Cumberland
Fiscal Year 2016
Q1 Revenues & Expenses

General Fund

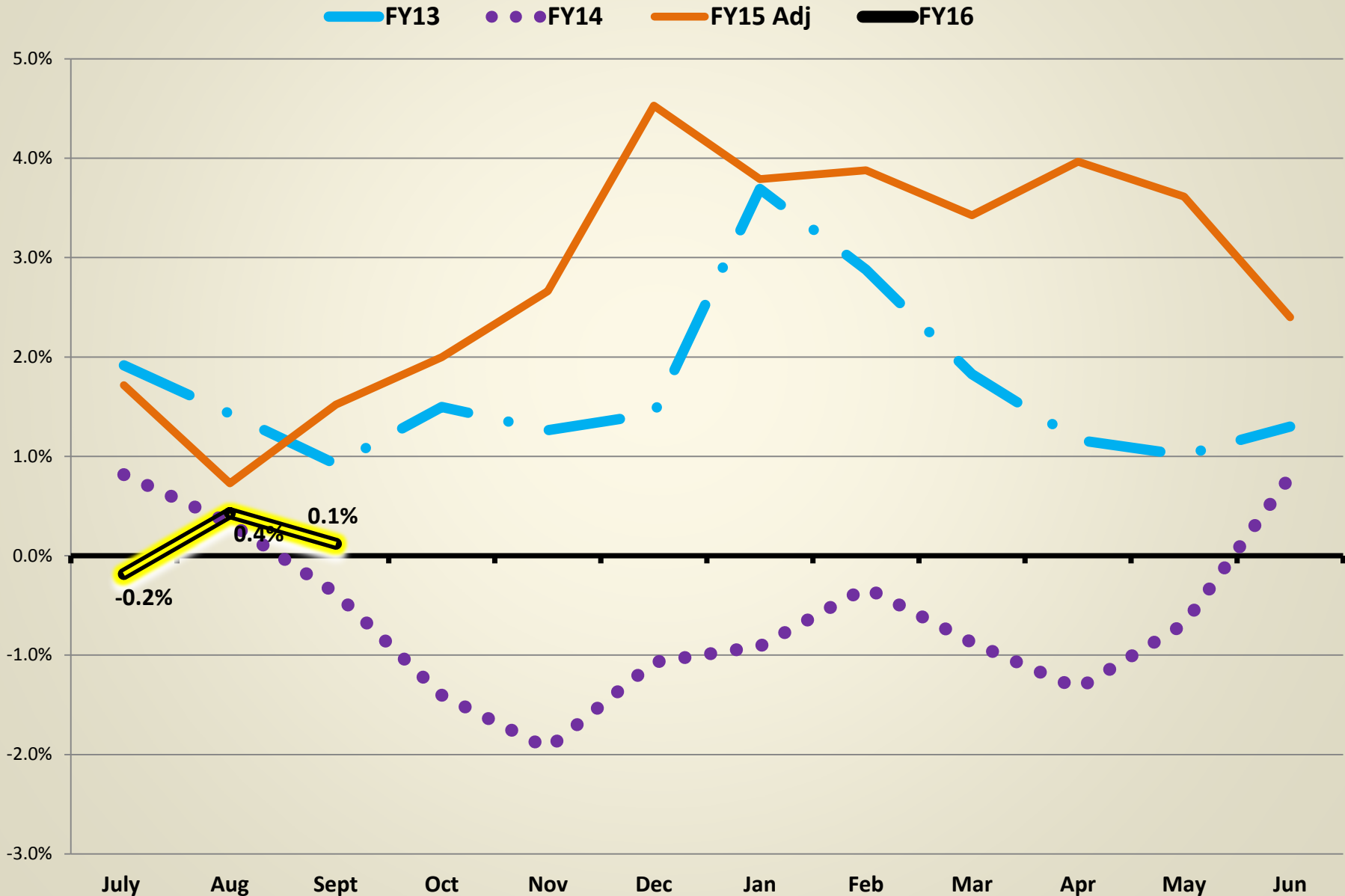
Q1 Revenues & Expenditures

	FY16 Budget	FY16 Actual	FY16%	FY15 %
TOTAL REVENUES	\$ 4,555,489	\$ 1,191,322	26.2%	24.0%
Controllable Expenses	\$ 7,381,649	\$ 2,009,162	27.2%	28.6%
Fixed Expenses	\$ 18,530,481	\$ 6,119,966	33.0%	33.9%
TOTAL EXPENSES	\$ 25,912,130	\$ 8,129,128	31.4%	32.4%

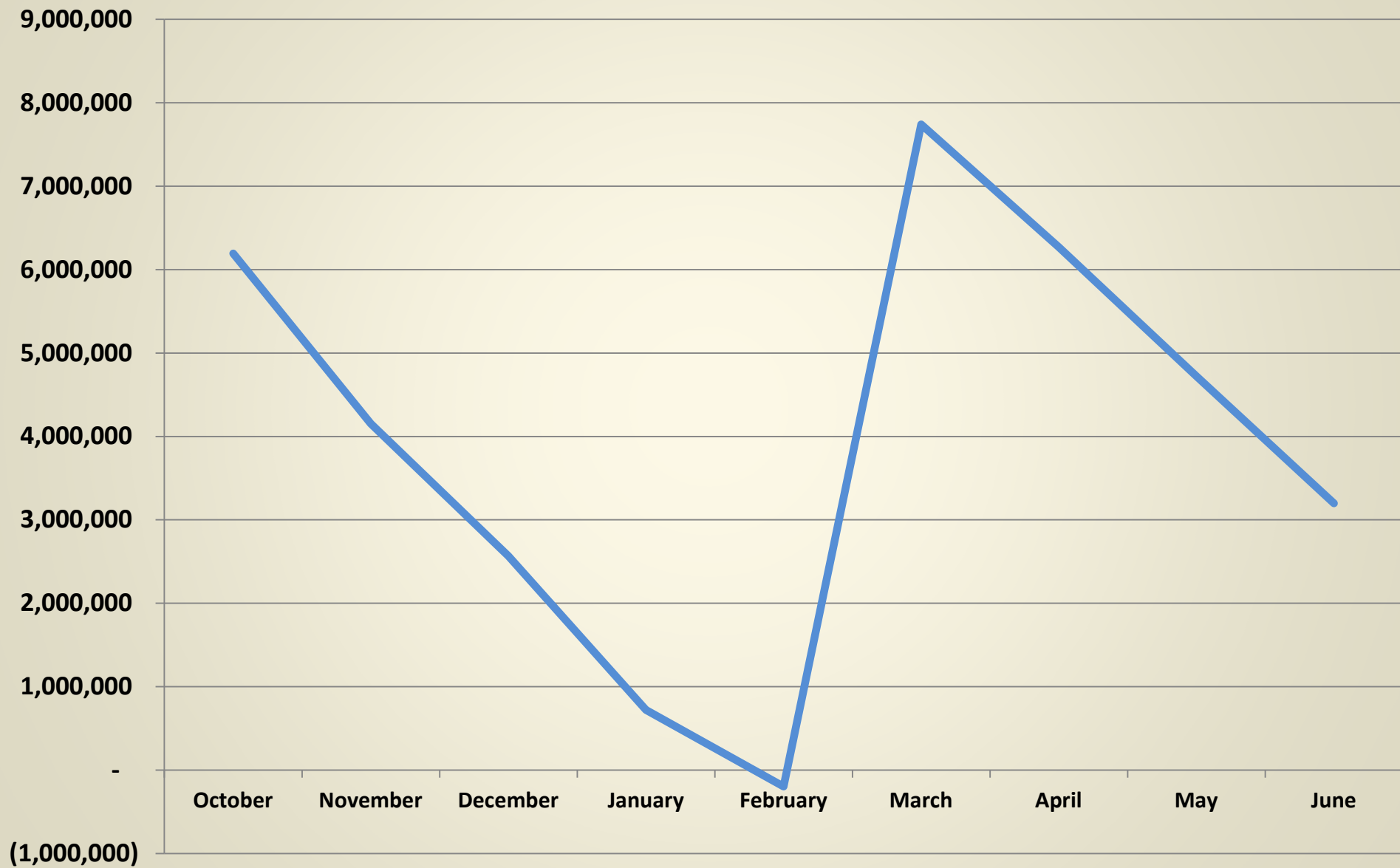
Selected Revenues

	FY16 Budget	FY16 Actual	FY16%	FY15 %
Excise Tax	\$ 1,480,000	\$ 487,295	32.9%	33.2%
State Revenue Sharing	\$ 385,710	\$ 119,194	30.9%	16.8%
Permits & Impact Fees	\$ 158,000	\$ 51,970	32.9%	43.4%
EMS Billing	\$ 186,200	\$ 39,330	21.1%	12.1%
Recreation	\$ 730,468	\$ 119,214	16.3%	19.2%
Val Halla Golf Club	\$ 674,500	\$ 194,019	28.8%	33.0%

% Variance to Average Expenditures



FY2016 Cash Flows Estimate



Questions?



ITEM

15-158

To hold a Public Hearing to consider and act on amendments to the Town Center Growth Area.

- A) To consider and act on the proposed Growth Area Map, and
- B) To consider and act on the Planning Board recommendation of changing the lot size within the Growth Area to RR2 from 4-acres to 2-acres



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Town Council
From: William R. Shane, Town Manager
Date: November 17, 2015
Re: Growth Area

As I watched the last Town Council meeting, it was clear to me that we need to start from the beginning of the Comprehensive Planning process to fully understand the Growth Area debate.

A Comprehensive Plan is a road map as to how we wish to grow the Town over the next 10 years. In 2009, the Town Council approved a Comprehensive Plan that included a Town Center Growth Area. Here is the text from the 2009 Comprehensive Plan:

The second growth area is the town center. This area is a mix of dense residential development, several grandfathered non-residential uses, several schools, the library, fire station and town hall. Most of this area is served by water and sewer. Where it is not, the plan calls for an extension of these services. The zoning in this area is primarily Medium Density Residential (MDR) which allows single and multiplex dwellings and little else. However, the growth area does extend outside this MDR area to include an existing Highway Commercial (HC) district. This is the area where the extended water and sewer lines will go. In the HC district, professional offices, restaurants, retail and other businesses are permitted. Currently there is a small business park which contains a daycare center and several small businesses. A major arterial, Route 9, passes through this area and the MDR district as well. There are three other locations within this growth area where development could occur within the next 10 years. One is the so-called Doane Property which is owned by the Town. It encompasses over 40 acres that is centrally located within the town center area. Water and sewer would need to be extended to this area to facilitate development of the concept plan of a mixed development that would include small businesses, professional offices and a variety of residential types, including affordable and senior housing units.

Also located in the heart of the second growth area is Main Street. Currently, zoning on Main Street allows for only residential uses. There are a few grandfathered businesses: a small convenience store/take out, a gas station and a few professional offices. Within the past three years, the Town Council utilized contract zoning to allow for two condominium developments that exceeded the density standard for the area. As of the time of this writing, a town-wide referendum showed support for the decision to grant a contract zone for a credit union to locate on Main Street. The vote was 80% in favor, 20 % opposed. Many residents expressed the view that Main Street is the town center and that there should be a mix of low-intensity uses allowed. The Council is about to appoint a citizen's committee to look at the issue and make a recommendation to the Council.

Aside from Main Street, there are a number of densely developed neighborhoods that would have little potential for infill growth.

The existing growth area never had a "map" developed before adoption, which has caused for some confusion in interpretation of the actual area defined in the description.

In its simplest form, some would say MDR, HC, Main Street and former Doane property (aka Village Green) is the true growth area. The map developed by the Land Use Committee was a recommendation to clarify and expand the Town Center Growth Area. Clearly the expansion on the westerly side of Route 9 has been the most contentious.

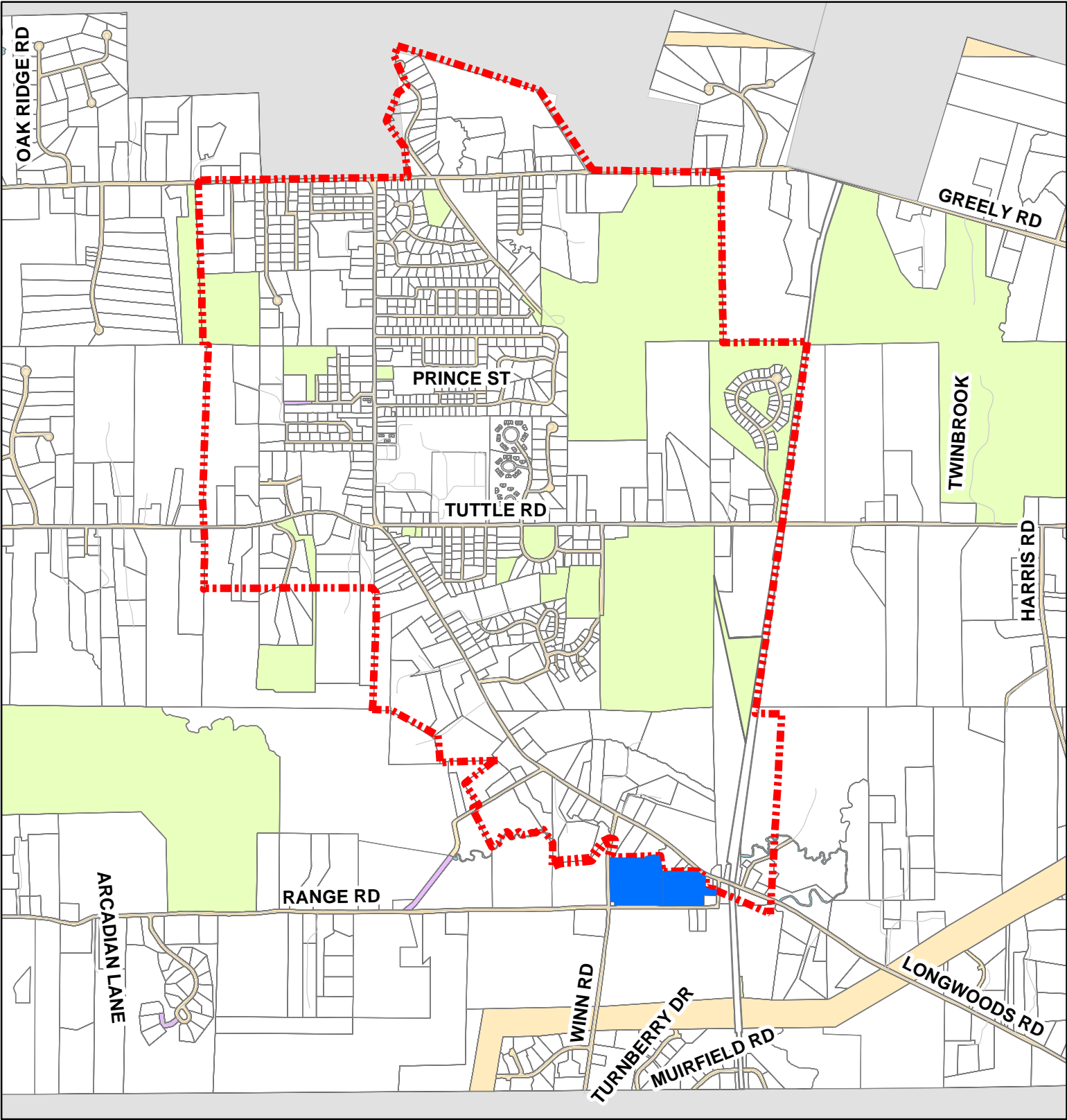
Abolishing the growth area, while an easy decision today, will result in future issues related to CDBG Grants and contract zones. Both of which require consistency with the Comprehensive Plan. With regard to contract zones, a Contract Zone Agreement must be in a growth area and be consistent with the Comprehensive Plan and the Growth Management Plan. The absence of a growth area will make senior housing, assisted care, or other desirable Town projects impossible to approve, as we will open ourselves to additional lawsuits for not following our Comprehensive Plan. We have tried to identify growth areas around Town infrastructure and facilities that would be able to support a proposed project. A growth area not identified in the center of a community where schools, Town Hall, Public Safety, and water and sewer are in place, would lead anyone with minimal knowledge of Comprehensive Planning to challenge our entire plan.

I would recommend that you consider the following strategies:

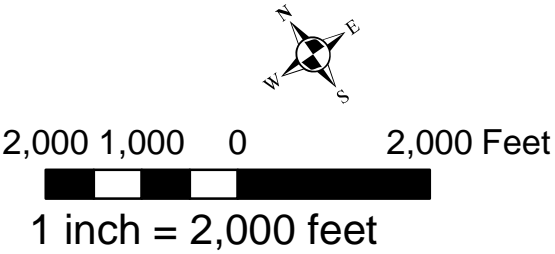
- A) Adopt the Planning Board recommendation as presented (Exhibit A)
- B) Consider a modified proposal as attached (Exhibit B)
- C) Consider a strict interpretation of the original growth area (Exhibit C)

I would also recommend you do not do anything with lot sizes at this time as it may have little or no impact if you choose to use the modified growth map or stick to the 2009 Plan's growth map.

Your decision process has been respectful and thoughtful to date. The final decision for the Town Center Growth Area rests on the shoulders of the elected officials and will map out our direction for growth for the next 10 years. This is an important decision for our community and hopefully the information provided will assist you with your decision.



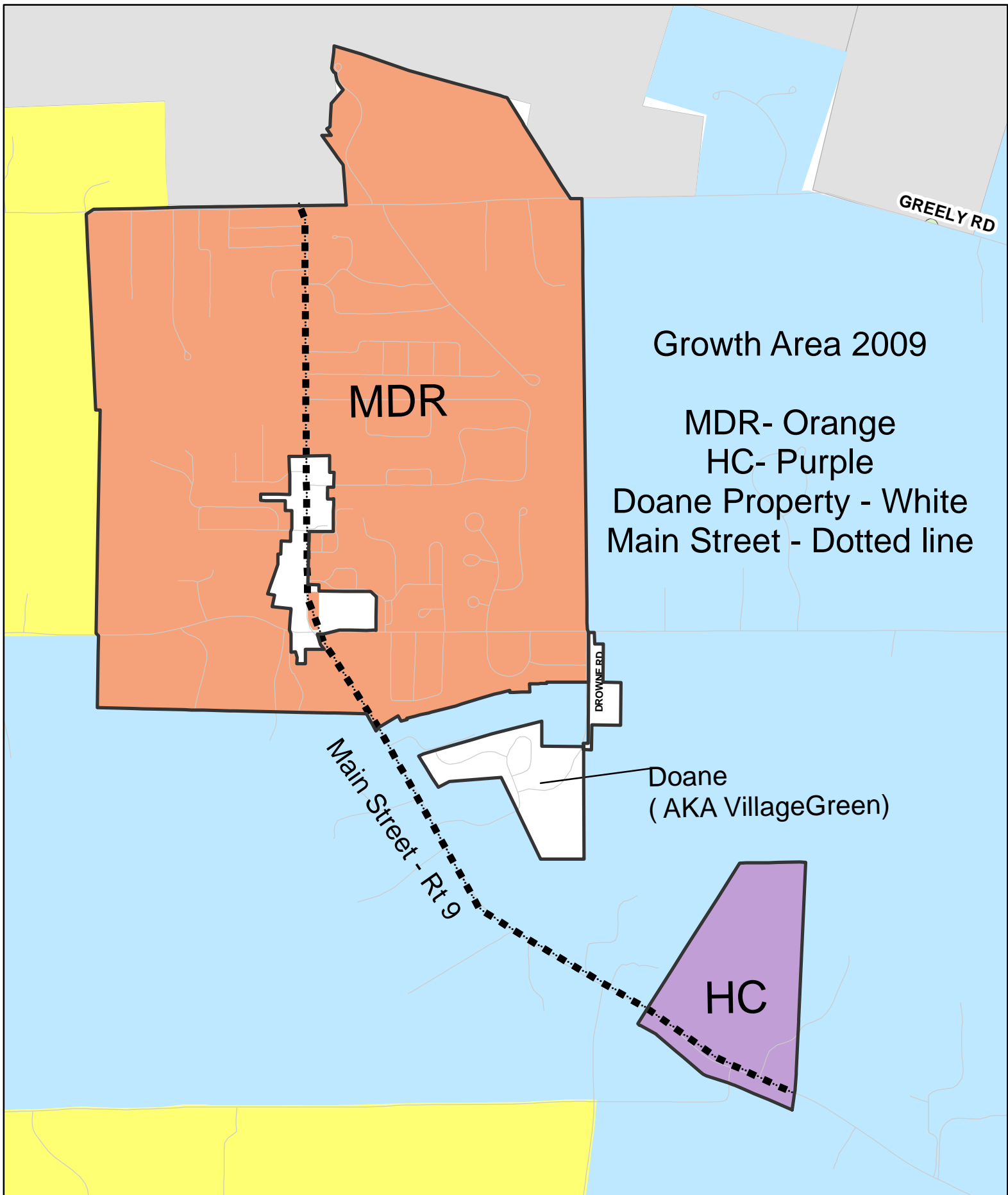
PB Proposed Growth Map - Main Street - Town Center Area



21 Acres
Requested Growth Area



Growth Area **Exhibit A**



Strict Interpretation of Original Area 2009

ITEM

15-159

To hold a Public Hearing to consider and act on accepting
Castle Rock Drive as a public road

No materials

- Warrantee Deed
- Drainage Maintenance Agreement
- Inspection Report
- Bond
- Town Attorney Letter

All of the above items are still being reviewed and will be emailed as soon as they are available. The Finance Committee will be reviewing this in their meeting prior to the Town Council meeting on Monday evening.

ITEM

15-160

To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owner of Map R07/Lot 57C (Pointer Way)

Due to the Finance Committee not being able to meet until Monday, Nov 23, the Agreement will be reviewed and a recommendation related to the Penalties will be part of the Finance Committee Report Monday night under this item.

The agreement will not be ready for your review until late Friday at which time it will be emailed to you. We have expedited this to assist with allowing construction to resume again **once all terms of the Consent Agreement** have been met, including:

- a. A new building permit and fees,
- b. \$500 fee for the consent agreement drafting and review,
- c. A fine, if assessed by the Town Council, be paid in full prior to the lifting of the Stop Work Order and,
- d. Agreement to contact the CEO no later than every 6 months to request an inspection and put in writing any request for the extension of the new building permit.

ITEM 15-161

To hold a Public Hearing to consider and act on draft zoning amendments to Section 315-71 F (Residential Care Facilities) of the Cumberland Code, as recommended by the Planning Board

Notice of Decision

Date: October 21, 2015

To: William Shane, Town Manager
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

RE: Public Hearing: To recommend to the Town Council draft zoning amendments to §315-71 F – Residential Care Facilities of the Cumberland Code. §315-71 F – Reserved Units. A proposed residential care facility **with 25 or more dwelling units or independent rooms** shall be required to reserve at least 10% of its units to lower-income people.....

This is to advise you that on October 20, 2015 the Planning made the following Recommendations:

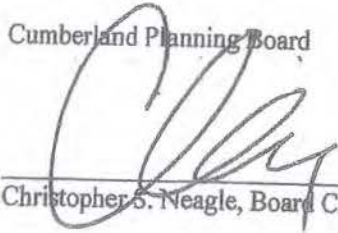
§315-71 F – Reserved Units. A proposed residential care facility **with 25 20 or more dwelling units or independent rooms** shall be required to reserve at least 10% of its units to lower-income people. .

"Lower income" is defined as the full range of incomes at or below 80% of the median household income as determined by the Department of Economic and Community Development. Any applicant seeking a variance from the requirement of this subsection must, in addition to the other variance standards under this chapter, demonstrate that the Town has achieved a level of 10% or more of new residential development, including units in residential care facilities, based on the most recent five-year historical average of residential development in the Town, which meets the definition of housing for lower-income persons as defined herein.

Standard Conditions of Approval

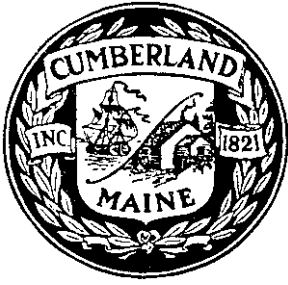
This approval is dependent upon and limited to the proposals and plans contained in the application and supporting documents submitted by the applicant. Any variation from the plans, proposals and supporting documents, except minor changes as so determined by the Town Planner which do not affect approval standards, is subject to review and approval of the Planning Board prior to implementation.

Cumberland Planning Board


Christopher S. Neagle, Board Chair

ITEM 15-162

To consider and act on authorizing Tax Anticipation Note
borrowing of up to \$1,500,000.00



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Town Council
From: William R. Shane, Town Manager
Date: November 17, 2015
Re: TAN 2016

I am recommending that you authorize a TAN in the amount of \$1.5 Million for Fiscal year 2016. We are anticipating the TAN to be used for capital expenditures only such as road paving, infrastructure improvements and equipment purchases. I do hope this can be avoided and we are working toward avoiding additional capital spending until after February when our cash flow dramatically improves.

The severity of our winter will determine if we can be successful in avoiding using the TAN.

**TOWN OF CUMBERLAND
VOTE OF TOWN COUNCIL
AUTHORIZING TAX ANTICIPATION BORROWING**

Order # 15- 162

Ordered, that, pursuant to Section 5771 of Title 30-A of the Maine Revised Statutes, as amended, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending **June 30, 2016** in the principal amount or amounts not exceeding \$3,000,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated **“Town of Cumberland 2016 Tax Anticipation Notes.”** All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by the Chair of the Town Council, shall be payable on or before **June 30, 2016**, out of money raised by taxation during the fiscal year ending **June 30, 2016**, shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to negotiate the interest rate, maturity and other terms and conditions of the notes with whatever financial institutions the Treasurer deems appropriate and to award the notes to such financial institution or institutions, and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

ITEM

15-163

To set a Public Hearing date of December 14th to consider and act on a Memorandum of Understanding with 179 Foreside Road, LLC for a future new pier at Broad Cove Reserve

No materials

ITEM

15-164

To set a Public Hearing date of December 14th to consider and act on amendments to the Coastal Waters Ordinance, the mooring application, mooring fees, and new mooring area at Broad Cove Reserve

No materials

NEW BUSINESS



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

November 16, 2015

Re: Pleasant Valley Right-of-Way- 66' or 4 rods

Dear Pleasant Valley Road Homeowner:

I was recently asked to assist with a property boundary issue on Pleasant Valley Road. While the Town is not responsible for the location of property pins and typically does not get involved with these types of issues, we are responsible for establishing the Town road right of way. Typically, that is done by locating our roadway monuments and then a licensed surveyor ties your own property into the official boundary markers of the Town. Pleasant Valley Road is one of the original town roads. It was laid out as a 4 Rod Road in 1788 when we were still part of North Yarmouth. A rod is a unit of measure approximately 16.5' in length. Most roads in Town are 3 rod roads or 49.5' in width. Your road is 4 rods or 66'. The right of way is owned by the Town and contains the paved portion of Pleasant Valley Road which is 23' +/- in width. The remaining 43' of width is used for snow storage, future drainage, utilities and long term expansion of the road if ever needed.

Many homes on Pleasant Valley Road used a 3 rod road for the road right-of-way instead of 4. This caused some properties to be placed closer to right of way line and in many cases caused the homes to be out of compliance with zoning setbacks. Many of the current homes were built in the 1940's and preceded zoning standards and have fallen into a category which is commonly known as a "grandfathered."

I have asked the Town Attorney to attend a future meeting with the homeowners along Pleasant Valley Road to discuss the implications for these homes and possible next steps to resolve these issues. The even numbered side of the roadway appears to be in compliance with town zoning. Many of the odd numbered homes are not in compliance and in some cases are within the Town right-of-way.

The meeting with your neighbors will be held on **Tuesday, November 24, 2015 at 6 PM** and you are invited to attend and ask questions after my brief presentation. I will have handouts for all the neighbors and we can review the next step in the process. Because of the numerous scenarios associated with this current issue, it would be impractical to respond to each and every question at this time and I hope you attend the meeting and or forward any questions you have to me. I will compile all questions and have answers distributed to all the neighbors requesting additional information. You can expect all questions submitted on or before November 24th to be answered within one week due to the holidays.

Sincerely,

William R. Shane, P.E.

Town Manager

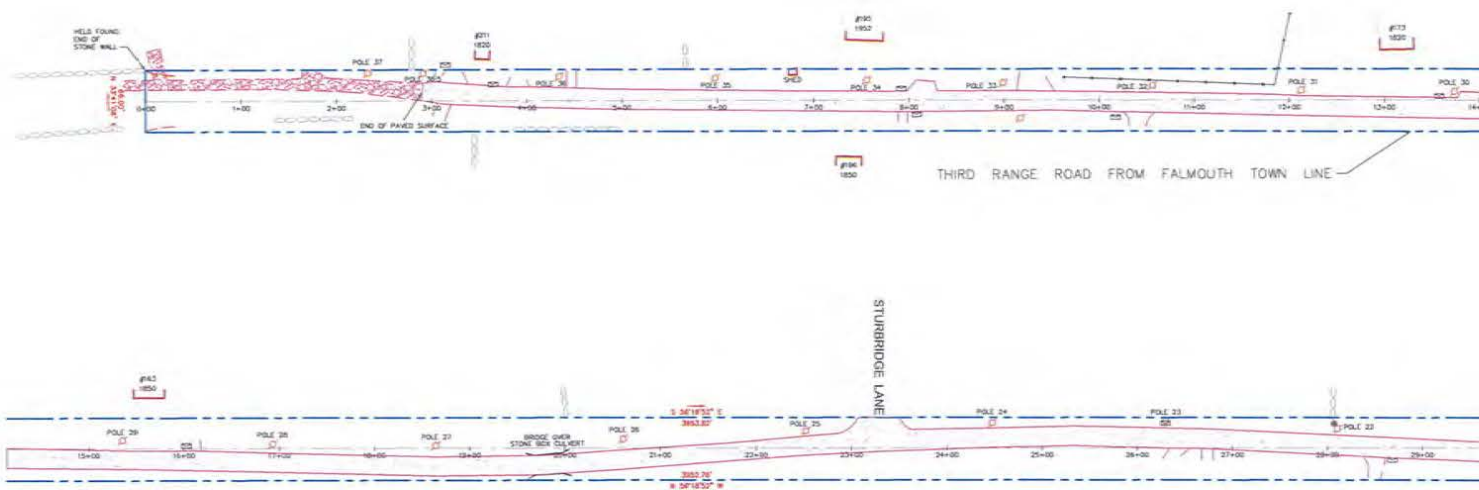
wshane@cumberlandmaine.com

SURVEYOR'S NOTES

1. THIS SURVEY PLAN IS ONLY VALID IF AUTHENTIC EMBOSSED SEAL AND SIGNATURE OF CERTIFYING PROFESSIONAL APPEAR ON THE FACE OF THIS SURVEY PLAN.
2. REFERENCE IS MADE TO THE CONTRACTUAL AGREEMENT BETWEEN THE PROFESSIONAL LAND SURVEYOR AND THE CLIENT.
3. THIS SURVEY PLAN IS SUBJECT TO POSSIBLE REVISION UPON RECEIPT OF A CERTIFIED TITLE OPINION.
4. ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF I CERTIFY EXCLUSIVELY TO THE CLIENT THAT THIS SURVEY PLAN, MADE TO THE NORMAL STANDARD OF CARE, SUBSTANTIALLY CONFORMS TO THE MAINE BOARD OF LAND SURVEYOR STANDARDS.
5. NO CERTIFICATION IS MADE TO THE EXISTENCE OR NONEXISTENCE OF HAZARDOUS SUBSTANCES, ENVIRONMENTALLY SENSITIVE AREAS, UNDERGROUND UTILITIES, UNDERGROUND STRUCTURES, ZONING REGULATIONS OR REAL ESTATE TITLE.
6. DIG SAFE MUST BE CONTACTED AND CONTRACTOR SHALL FIELD VERIFY LOCATIONS AND DEPTHS OF ALL UTILITIES PRIOR TO EXCAVATION.
7. THE SOURCE OF BEARINGS FOR THIS LAND SURVEY WAS MAINE STATE PLANE 09H NORTH AMERICAN DATUM 1983 LOCATED IN THE WEST ZONE.
8. THE RANGE WAY SURVEYED IS DESCRIBED IN THE APRIL 15, 1788 CUMBERLAND ROAD ACCEPTANCE RECORDS AS BEING A ROAD WIDE OR 66 FEET.
9. THE AREA SURVEYED IS DEPICTED ON THE TOWN ASSESSOR'S MAP 808 AND 808A.

SURVEY PLAN REFERENCES

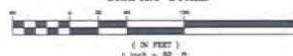
PLAN BOOK	PAGE	DATE	NAME
215	357	2015	PATRICK S. & APRIL DECOURCY
304	378	2003	MICHELLE DOWNS
166	265	1986	HOWARD & HELEN ANIGHT
136	6	1982	BRUCE HILL ACRES II
119	11	1978	FRED T. KINNEY
24	14	1978	TOWN OF CUMBERLAND



LEGEND

EXISTING	DESCRIPTION
---	RANGE WAY LINE
---	ADJACENT LINE
---	BUILDING SETBACK
---	EASEMENT
---	CENTER LINE
□	MONUMENT
○	IRON PIPE
●	IRON ROD
⊕	5/8" IRON REBAR
⊙	DRILL HOLE
▭	BUILDING
▭	WET LANDS
▭	EDGE WETLAND SIGN
▭	EDGE PAVEMENT
▭	GRAVEL ROAD
▭	TREE LINE
---	ELECTRIC LINES
□	MAIL BOX
○	GATE VALVE
○	LIGHT POLE
○	UTILITY POLE
○	HYDRANT
○	CATCH BASIN
○	MAN HOLE
○	POTABLE WELL
○	CULVERT
---	CHAIN LINK FENCE
---	WIRE FENCE
---	WOODEN FENCE
---	STONE WALL

GRAPHIC SCALE



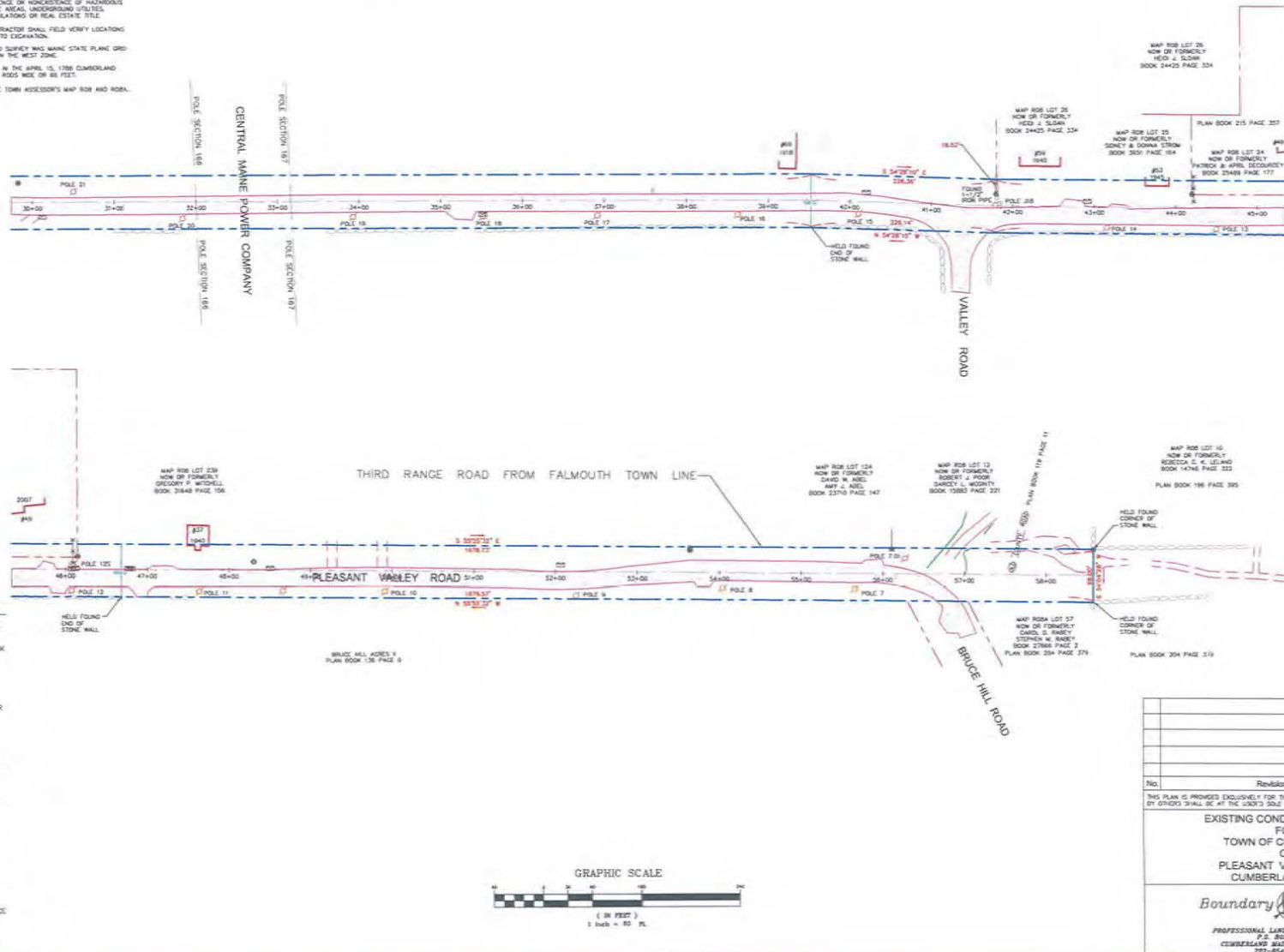
No.	Revision	Date	Plan Date
			10-8-2015
THIS PLAN IS PROVIDED EXCLUSIVELY FOR THE CLIENT STATED HEREIN. ANY USE OR ALTERATION OF THIS PLAN BY OTHERS SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO BOUNDARY POINTS, LLC.			
EXISTING CONDITIONS SURVEY FOR TOWN OF CUMBERLAND OF PLEASANT VALLEY ROAD CUMBERLAND MAINE			1
Boundary Points			
PROFESSIONAL LAND SURVEYING, LLC P.O. BOX 172 CUMBERLAND MAINE 04111-0172 207-854-1715			

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5. NO CERTIFICATION IS MADE TO THE EXISTENCE OR NONEXISTENCE OF HAZARDOUS SUBSTANCES, ENVIRONMENTALLY SENSITIVE AREAS, UNDERGROUND UTILITIES, UNDERGROUND STRUCTURES, ZONING REGULATIONS OR REAL ESTATE TITLE.
6. DIG SAFE MUST BE CONTACTED AND CONTRACTOR SHALL FIELD VERIFY LOCATIONS AND SHOWNINGS OF ALL UTILITIES PRIOR TO EXCAVATION.
7. THE SOURCE OF BEARINGS FOR THIS LAND SURVEY WAS MAINE STATE PLANE GRID NORTH AMERICAN DATUM 1983 LOCATED IN THE WEST ZONE.
8. THE RANGE WAY SURVEYED IS DECIDED IN THE APRIL 15, 1788 CUMBERLAND ROAD ACCEPTANCE RECORDS AS BEING 4 ROADS WIDE OR 80 FEET.
9. THE AREA SURVEYED IS SHOWN ON THE TOWN ASSESSOR'S MAP 808 AND 808A.

SURVEY PLAN REFERENCES

PLAN BOOK	PAGE	DATE	NAME
215	357	2015	PATRICK S. & APRIL SECOURCY
204	379	2003	MICHELLE SWINGS
196	395	1996	RICHARD & HELEN KNIGHT
136	6	1982	BRUCE HILL ACRES 2
119	11	1978	TRUDY L. VANEY
24	14	1918	TOWN OF CUMBERLAND



Scale: 1" = 80'	
Project No: 201522	
AutoCAD Release: 2011	
Drawn By: DB	
Field Date: 9-23-2015	
No.	Revision
Date: 10-8-2015	
THIS PLAN IS PROVIDED EXCLUSIVELY FOR THE CLIENT STATED HEREIN. ANY USE OR ALTERATION OF THIS PLAN BY OTHERS SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO BOUNDARY POINTS, LLC.	
EXISTING CONDITIONS SURVEY FOR TOWN OF CUMBERLAND OF PLEASANT VALLEY ROAD CUMBERLAND MAINE	
Boundary Points PROFESSIONAL LAND SURVEYING, LLC P.O. BOX 170 CUMBERLAND MAINE 04231-0170 207-864-7010	

WEBER THEODORE S
16 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

RABEY CORAL D
16 BLACK OAK DRIVE
CUMBERLAND, ME 04021

HALLETT RICHARD
225 PLEASANT VALLEY
CUMBERLAND, ME 04021

ALBRIGHT, CARETON W.
150 BAY STREET, APT.
JERSEY CIT, NJ 07302

ELDREDGE JOHN
214 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

INGRAM THOMAS M
6 STURBRIDGE LANE
CUMBERLAND, ME 04021

HESSERT LOUISE M
173 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

NEAGLE RUTH W
108 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

TRI-STATE GENERAL CO
10 STATE ROAD, SUITE
Bath, ME 04530

STROM SIDNEY J
53 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

WRIGHT MARK E
270 BRUCE HILL ROAD
CUMBERLAND, ME 04021

BOWDEN RANDALL M
16 APPLE BLOSSOM WAY
CUMBERLAND, ME 04021

ROSS DAVID A
219 PLEASANT VALLEY
CUMBERLAND, ME 04021

WEIR ANNA ELIZABETH
69 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

DOUGLAS LYNDA J
195 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

OKEEFE MARGARET
5 STURBRIDGE LANE
CUMBERLAND, ME 04021

ADAMS MICHAEL E
126 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

LITTEL, MARVIN C.
7 HEATHER STREET
MANCHESTER, ME 04351

SLOAN HEIDI J
59 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

DECOURCEY PATRICK S
49 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

BLAKENEY CAROL A
211 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

CASALE JOSEPH M
163 PLEASANT VALLEY
CUMBERLAND, ME 04021

WEIR ANNA ELIZABETH
69 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

ADAMS MICHAEL E
126 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

DAGGETT MARY E
196 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

CASALE JOSEPH M
163 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

FRESNE KAREN H
116 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

JANOSIK ZACHARY B
PO BOX 374
WINDHAM, ME 04062

MITCHELL GREGORY P
41 WORDSWORTH STREET
PORTLAND, ME 04103

STUART ROBERT S JR
75 VALLEY ROAD
CUMBERLAND, ME 04021

ABEL DAVID W
9 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

MADIGAN JOHN K
46 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

FLUET STEPHEN
15 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

POOR ROBERT J
7 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

GIBSON DONALD G
40 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

GAGEL EILEEN
32 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

ELBERT NANCY
22 PLEASANT VALLEY RD
CUMBERLAND, ME 04021

BUDGET REPORT



REVENUES

Financials, Revenue & Citizen Services and Human Capital Management



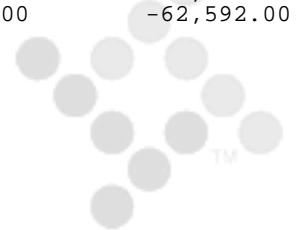
11/19/2015
12:20:35

TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 1
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
<hr/>					
0011 Tax Revenues					
<hr/>					
0011 0303 Motor Vehicle Excise Tax	-628,129.12	-685,305.36	-713,535.98	-741,998.36	-1,480,000.00
0011 0304 Boat Excise Tax	-2,088.50	-2,604.60	-1,555.80	-2,443.90	-10,000.00
0011 0328 Outer Islands Property Tax	-20,232.32	-20,783.21	.00	-19,944.63	-40,000.00
0011 0329 Payment in Lieu of Taxes	.00	-11,556.00	-14,328.00	-14,804.00	-23,793.00
TOTAL Tax Revenues	-650,449.94	-720,249.17	-729,419.78	-779,190.89	-1,553,793.00
0012 License & Permit Revenues					
<hr/>					
0012 0311 Hunting & Fishing License	-119.00	-185.25	-200.75	-129.00	-600.00
0012 0312 Marriage Lic & Vital Records	-1,243.80	-1,167.20	-1,460.40	-1,092.20	-1,900.00
0012 0313 Birth Certificates	-541.20	-807.40	-503.60	-450.00	-365.00
0012 0314 Death Certificates	-594.20	-427.20	-547.40	-365.40	-1,000.00
0012 0315 Clerk Licenses	-596.00	-1,235.00	-1,235.00	-1,340.00	-4,500.00
0012 0316 Shellfish Licenses	-27.14	-87.85	-47.14	-25.00	-3,000.00
0012 0317 Conservation Fees	-12.86	-33.15	-22.86	-10.00	-500.00
0012 0334 Snowmobile Reg	-14.00	-12.00	-17.00	-15.00	-200.00
0012 0361 Auto Reg. Fees	-8,553.00	-9,010.00	-8,746.00	-8,503.00	-21,000.00
0012 0362 Boat Reg. Fees	-119.00	-485.60	-456.40	-142.00	-500.00
0012 0366 Building Permits	-50,253.83	-36,230.33	-40,455.82	-36,321.30	-70,000.00
0012 0367 Electrical Permits	-5,905.68	-9,617.13	-9,842.15	-7,746.15	-18,000.00
0012 0368 Plumbing Permits	-8,668.50	-10,825.30	-10,846.25	-6,869.98	-18,000.00
0012 0369 Other Permits	-400.00	-925.00	-950.00	-350.00	-2,500.00
0012 0383 Agent Fees-Moses	.00	-6.00	-2.00	.00	.00
0012 0398 Application Fee	-800.00	-533.33	-400.00	-255.56	-1,000.00
0012 0401 Dog Licenses	-539.00	-1,042.00	-323.00	-281.00	-3,000.00
0012 0404 Commercial Haulers License	-200.00	.00	.00	-200.00	-600.00
TOTAL License & Permit Revenue	-78,587.21	-72,629.74	-76,055.77	-64,095.59	-146,665.00
0013 Intergovernmental Revenues					
<hr/>					
0013 0327 Homestead State Reimb	-161,558.14	-119,408.00	-81,770.00	-128,242.00	.00
0013 0331 State Revenue Sharing	-248,433.70	-171,651.30	-150,563.65	-160,322.13	-385,710.00
0013 0332 Park Fee Sharing	.00	.00	.00	.00	-7,080.00
0013 0335 DOT Block Grant	-40,836.00	.00	.00	.00	-62,592.00



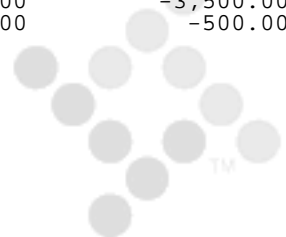
11/19/2015
12:20:35

TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 2
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
0013 0337 State Grant revenue	.00	.00	-2,673.74	.00	.00
0013 0338 Federal Grants	.00	.00	-10,000.00	.00	.00
0013 0341 North Yarmouth Recreation Shar	-12,588.25	-12,589.00	-8,976.00	-1,822.00	-7,355.00
0013 0342 North Yarmouth Library Share	-32,819.00	-32,819.00	-35,345.00	-36,488.00	-145,952.00
0013 0347 North Yarmouth Channel 2	.00	-550.00	-636.00	-637.00	-2,674.00
0013 0348 ACO Sharing Payments	-1,697.22	-2,475.00	.00	.00	.00
0013 0397 Windham-Fire & Rescue	.00	.00	.00	.00	-3,900.00
0013 0509 Regional Assessing	-29,244.00	.00	.00	.00	.00
TOTAL Intergovernmental Revenue	-527,176.31	-339,492.30	-289,964.39	-327,511.13	-615,263.00
0015 Other Revenues					
0015 0305 Interest & Penalties	-10,121.86	-16,460.12	-8,518.56	-6,974.87	-40,000.00
0015 0306 Over/Short	68.51	164.05	-121.24	-51.31	-100.00
0015 0364 Growth Permits	-2,000.00	-2,400.00	-2,300.00	-1,800.00	-2,000.00
0015 0365 Board of Appeals	-100.00	.00	.00	-100.00	-100.00
0015 0379 Investment Earnings	-663.93	-135.22	-116.10	1,040.88	.00
0015 0381 Building Rentals	.00	.00	.00	.00	-500.00
0015 0382 Sale of Assets	.00	-550.00	-2,100.00	.00	-25,000.00
0015 0390 Misc. Revenue	-1,219.50	-35,246.80	-35,667.73	-1,489.15	-38,000.00
0015 0399 Staff Review Fee	-9,450.00	-1,416.67	-5,059.00	-719.44	-10,000.00
0015 0402 Cable TV Revenue	-550.00	.00	.00	.00	-107,000.00
0015 0403 Mooring Fees	-130.00	-135.00	-135.00	-135.00	-1,000.00
0015 0410 Private Ways	-200.00	-200.00	-400.00	-600.00	-400.00
0015 0432 Workers Compensation Dividend	.00	-15,122.30	-13,804.80	.00	.00
0015 0508 Impact Fees	-31,690.40	-41,506.35	-42,157.05	-52,126.20	-50,000.00
0015 0513 Assessing Records	.00	.00	-30.00	.00	-100.00
TOTAL Other Revenues	-56,057.18	-113,008.41	-110,409.48	-62,955.09	-274,200.00
0021 Police Related Revenues					
0021 0351 Police Issued Permits	-1,876.00	-526.14	-368.00	-225.00	-3,500.00
0021 0353 Police Insurance Reports	-168.00	-232.00	-202.00	-224.00	-500.00
0021 0427 Parking Tickets	-190.00	.00	.00	.00	-200.00
0021 0428 Outside Detail	-18,692.65	-20,987.58	-14,551.30	-16,710.83	-35,000.00
0021 0536 Animal Control Officer Revenue	-576.60	-721.00	-518.00	-547.00	-2,500.00
0021 0546 Court Reimbursements	-366.68	-1,306.71	-569.80	-150.00	-3,500.00
0021 0547 Miscellaneous Police Revenue	-2,320.49	-1,042.08	-78.00	-3,563.00	-500.00



11/19/2015
12:20:35

TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 3
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
0021 0620 Federal Grant revenue	.00	-12,500.00	.00	-5,000.00	-25,000.00
TOTAL Police Related Revenues	-24,190.42	-37,315.51	-16,287.10	-26,419.83	-70,700.00
0022 Fire Related Revenues					
0022 0390 Misc. Revenue	-10,518.50	.00	.00	-5.00	-15,000.00
0022 0431 Outside Details	-14,947.00	-17,758.00	-2,990.00	-16,462.80	-15,000.00
0022 0504 Rescue Billing	-23,319.96	-15,233.90	-28,708.60	-35,426.48	-155,000.00
0022 0505 Non Emergency Transports	.00	.00	-10,918.72	-28,503.18	-31,200.00
0022 0507 Paramedic Intercepts	-600.00	-1,500.00	.00	.00	-2,000.00
TOTAL Fire Related Revenues	-49,385.46	-34,491.90	-42,617.32	-80,397.46	-218,200.00
0031 Public Works Related Revenues					
0031 0355 Recycling Income	.00	-20.00	.00	.00	.00
0031 0390 Misc. Revenue	-569.00	-312.00	-31,843.00	-273.00	-500.00
0031 0517 Bags/Universal Waste	-72,410.00	-79,636.50	-82,710.50	-53,260.00	-260,000.00
0031 0539 Brush Passes	-1,061.00	-1,173.00	-1,385.00	-973.00	-7,500.00
TOTAL Public Works Related Rev	-74,040.00	-81,141.50	-115,938.50	-54,506.00	-268,000.00
0037 ValHalla Revenues					
0037 0306 Over/Short	.00	.00	.00	-8.87	.00
0037 0329 Payment in Lieu of Taxes	.00	.00	.00	.00	-8,000.00
0037 0357 Golf Memberships	.00	.00	.00	-108,856.50	-239,283.00
0037 0358 Greens Fees	.00	.00	.00	-74,040.95	-127,148.00
0037 0359 Golf Cart Rentals	.00	.00	.00	-45,001.02	-89,232.00
0037 0378 Soda Sales	.00	.00	.00	-1,705.87	-3,325.00
0037 0416 Practice Range	.00	.00	.00	-6,519.00	-9,465.00
0037 0417 Program Revenues	.00	.00	.00	-12,954.00	-60,132.00
0037 0419 Advertising Sales	.00	.00	.00	-2,050.00	-24,000.00
0037 0522 Outing Golf	.00	.00	.00	-68,682.08	-72,315.00
0037 0560 Rental Income	.00	.00	.00	-6,611.17	-21,600.00
0037 0565 Cell Tower Land Lease	.00	.00	.00	.00	-20,000.00
TOTAL ValHalla Revenues	.00	.00	.00	-326,429.46	-674,500.00

11/19/2015
12:20:35

TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 4
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR: 001 General Fund	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
<hr/>					
0041 Recreation Related Revenues					
0041 0370 Recreation Programs	-1,624.00	-5,308.50	-3,501.66	-2,612.00	-32,408.00
0041 0371 Fall Recreation Revenue	-38,601.90	-40,167.96	-33,686.50	-43,739.00	-36,228.00
0041 0372 Winter Recreation Revenue	-42,921.38	-27,208.00	-37,396.26	-33,750.00	-124,846.00
0041 0373 Spring Recreation Revenue	-325.70	-21.00	-2,498.00	.00	-41,239.00
0041 0374 Summer Recreation Revenue	-34,599.68	-37,578.79	-36,024.92	-21,743.50	-223,017.00
0041 0385 After School Programs	-43,144.99	-42,919.45	-64,413.35	-56,119.55	-173,302.00
0041 0387 Adult Enrichment Revenue	.00	.00	-11,591.50	-11,646.15	-32,377.00
0041 0388 Adult Fitness Revenue	.00	.00	-16,150.05	-19,317.68	-41,840.00
0041 0570 Rec Soccer Revenue	-1,755.00	-10,320.00	-7,456.00	-6,815.00	-10,211.00
0041 0606 CPR/First Aid Revenues	.00	.00	.00	-100.00	.00
TOTAL Recreation Related Reven	-162,972.65	-163,523.70	-212,718.24	-195,842.88	-715,468.00
0043 Park Revenues					
0043 0391 Field Usage Fees	-5,929.87	-6,182.70	-6,882.40	-5,427.16	-15,000.00
0043 0617 Twin Brooks Donations	.00	.00	-25.00	.00	.00
TOTAL Park Revenues	-5,929.87	-6,182.70	-6,907.40	-5,427.16	-15,000.00
0045 Library Related Revenues					
0045 0379 Library Interest Income	-182.84	-79.80	-60.48	-93.80	-200.00
0045 0392 Library Fines	-1,933.55	-1,908.98	-2,923.49	-2,131.18	-3,500.00
0045 0394 Misc. Library Revenue	-978.10	-444.00	-656.50	-602.90	.00
TOTAL Library Related Revenues	-3,094.49	-2,432.78	-3,640.47	-2,827.88	-3,700.00
TOTAL General Fund	-1,631,883.53	-1,570,467.71	-1,603,958.45	-1,925,603.37	-4,555,489.00
TOTAL REVENUES	-1,631,883.53	-1,570,467.71	-1,603,958.45	-1,925,603.37	-4,555,489.00
GRAND TOTAL	-1,631,883.53	-1,570,467.71	-1,603,958.45	-1,925,603.37	-4,555,489.00



EXPENSES



Financials, Revenue & Citizen Services and Human Capital Management



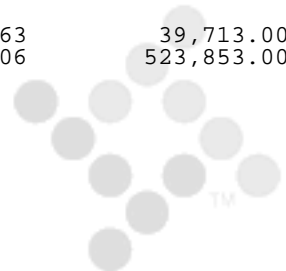
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TOWN OF CUMBERLAND HISTORICAL ACTUALS COMPARISON REPORT

PAGE 1
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
<hr/>					
10 General Government					
<hr/>					
130 Administration	241,982.30	225,382.70	240,547.92	255,547.35	548,827.00
140 Assessor	67,635.62	38,408.04	28,804.02	27,224.37	79,486.00
150 Town Clerk	70,646.19	72,295.87	81,699.41	88,950.52	221,002.00
160 Technology	97,813.00	96,141.40	76,028.26	80,411.89	166,546.00
165 Elections	2,936.77	3,370.89	8,267.44	1,510.99	11,953.00
170 Planning	24,594.14	22,124.48	24,605.56	24,786.62	63,775.00
190 Legal	5,298.59	9,250.68	15,054.59	16,533.38	42,500.00
999 Finance/GAAP entries	.00	.00	-63.26	-2,129.65	.00
TOTAL General Government	510,906.61	466,974.06	474,943.94	492,835.47	1,134,089.00
20 Public Safety					
<hr/>					
210 Police	453,935.66	443,323.09	519,461.17	506,572.10	1,257,423.00
220 Fire	306,205.08	294,837.91	362,870.51	353,807.00	885,161.00
240 Code Enforcement	27,731.87	29,000.59	39,233.15	44,458.68	94,049.00
260 Animal Control	17,655.84	18,059.33	12,025.84	16,062.40	27,661.00
TOTAL Public Safety	805,528.45	785,220.92	933,590.67	920,900.18	2,264,294.00
30 Public Services					
<hr/>					
310 Public Works	362,770.93	282,195.94	323,547.29	324,160.24	968,453.00
320 Waste Disposal	248,615.11	191,087.19	195,138.39	157,762.26	520,525.00
430 Parks	67,697.47	91,602.67	135,693.87	134,851.87	221,520.00
440 West Cumberland Rec	1,422.60	1,507.75	581.65	59.70	7,775.00
470 Historical Society Building	.00	.00	.00	.00	2,102.00
TOTAL Public Services	680,506.11	566,393.55	654,961.20	616,834.07	1,720,375.00
37 Val Halla Golf Club					
<hr/>					
350 Valhalla-Club	.00	.00	.00	14,865.63	39,713.00
360 Valhalla-Course	.00	.00	.00	290,575.06	523,853.00



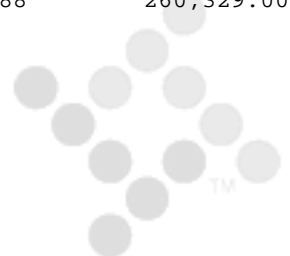
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TOWN OF CUMBERLAND
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 2
glactrpt

FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
370 Valhalla-Pro Shop	.00	.00	.00	175,644.90	195,668.00
TOTAL Val Halla Golf Club	.00	.00	.00	481,085.59	759,234.00
40 Recreation					
410 Recreation	307,316.91	297,355.16	375,804.28	365,629.43	783,686.00
TOTAL Recreation	307,316.91	297,355.16	375,804.28	365,629.43	783,686.00
45 Library					
450 Library	149,754.46	152,166.67	157,346.85	159,770.51	411,267.00
TOTAL Library	149,754.46	152,166.67	157,346.85	159,770.51	411,267.00
50 Health & Welfare					
580 General Assistance	11,922.90	13,576.54	13,111.48	24,392.67	35,000.00
590 Health Services	6,639.55	6,639.55	8,139.55	11,139.55	13,375.00
TOTAL Health & Welfare	18,562.45	20,216.09	21,251.03	35,532.22	48,375.00
90 Other					
620 Cemetery Association	22,600.00	25,700.00	22,500.00	32,500.00	26,700.00
630 Conservation Commission	.00	1,500.00	2,163.56	5,961.36	6,000.00
800 Fire Hydrants	23,706.10	24,036.36	19,958.30	22,055.66	65,000.00
810 Street Lighting	12,259.50	12,256.84	13,674.97	14,386.21	37,000.00
830 Contingent	4,133.62	10,375.08	.00	2,958.70	25,000.00
840 Municipal Building	61,603.27	67,823.26	66,550.97	21,941.96	80,629.00
850 Abatements	19,399.95	13,166.70	41,149.22	1,771.99	20,000.00
TOTAL Other	143,702.44	154,858.24	165,997.02	101,575.88	260,329.00
98 Fixed Expenses					



11/19/2015
 12:25:48

**TOWN OF CUMBERLAND
 HISTORICAL ACTUALS COMPARISON REPORT**
**PAGE 3
 glactrpt**
FOR PERIOD 05 OF 2016

ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
650 Debt Service	572,892.69	573,109.57	594,419.19	571,794.72	825,000.00
750 Insurance	181,025.93	167,005.35	139,515.06	150,290.52	219,499.00
860 MSAD #51	5,490,252.75	5,698,544.87	5,963,877.50	6,482,104.55	15,557,051.00
890 County Tax	623,416.00	665,675.00	696,073.00	747,431.00	747,431.00
910 Capital Imp. Plan	896,137.00	1,133,693.00	1,323,868.00	1,181,500.00	1,181,500.00
TOTAL Fixed Expenses	7,763,724.37	8,238,027.79	8,717,752.75	9,133,120.79	18,530,481.00
TOTAL General Fund	10,380,001.80	10,681,212.48	11,501,647.74	12,307,284.14	25,912,130.00
TOTAL EXPENSES	10,380,001.80	10,681,212.48	11,501,647.74	12,307,284.14	25,912,130.00
GRAND TOTAL	10,380,001.80	10,681,212.48	11,501,647.74	12,307,284.14	25,912,130.00



EXECUTIVE SESSION pursuant to Title
36 M.R.S.A. Section 841(2) to consider and
act on two applications for tax abatement
based on hardship

CONFIDENTIAL

To: Town Council
From: William R. Shane, Town Manager
Date: November 17, 2015
Re: Executive Session – Poverty Abatements

Last month, the poverty abatement requests for two residents were rejected. While preparing for the appeal with the Board of Assessment Review, I spoke with the Town Attorney regarding the process and the lack of guidance offered by State Law. The Town Attorney believes that both abatements should have been granted. What I have learned from this experience is the “bar” is set very low for poverty abatements. I have also found in my review some additional information that might have influenced your decision that evening.

The missing piece of information you did not have last month was the 2014 tax bills.

ABATEMENT A:

Paid \$1,767 toward 2014 taxes (approximately \$150/month).
Expenses do not exceed income, but will not cover taxes.
Abatement request: \$2,037.86
Staff recommendation: approval of abatement request.

ABATEMENT B:

Paid \$800 toward 2014 taxes.
Pays \$250 per month toward property taxes.
Expenses exceed income.
Abatement request: \$2,986.19
Staff recommendation: approval of abatement request.

Both Abatements for FY 2014, should be approved as recommended by Staff.

Town of Cumberland, Maine- Board of Assessment Review

November 17, 2015

Peter Bingham, Chairman
Town Council
290 Tuttle Road
Cumberland, Maine 04021

Re: Tax Abatement— Map R06 Lot 025

Dear Peter:

On Tuesday, November 17, 2015 the Board of Assessment Review convened a hearing to hear the appeal of the Town Council's October 26, 2015 decision to deny the poverty abatement for the property referenced above.

Town Manager Shane presented the Board with new information regarding the applicant's financial status and requested that the Board send the appeal back to the Council. In order to maintain the rights of the taxpayer, the Board has tabled further consideration on the merits of the appeal in order for the Council to review the application.

A motion to this effect was made and passed unanimously as follows:

"Mr. Gamache moved (Mr. Crawford, second) that the Board table further consideration of the appeal pending the Town Council's further consideration of the merits presented in the new information and to allow the Town Council to reexamine the application on Monday, November 23, 2015; and to further authorize Mr. Thomas, as Chair and on behalf of the Board, after the Council has had the chance to reexamine the application with the new information, to close the hearing upon request by the applicant."

James H. Thomas
Board of Assessment Review

TOWN OF CUMBERLAND



CUSTOMER STATEMENT

CURRENT ADDRESS:
TONINI GEORGE
TONINI DOROTHY
426 GREELY ROAD EXT
CUMBERLAND ME 04021

LOCATION:
MULTIPLE

PROPERTY CODE:
R06025000000

CUSTOMER ID: 103248

INTEREST DATE: 11/17/2015

YEAR TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
2016 RE-R 1	REAL ESTAT	1,071.52	1,071.52	13.15	.00	1,084.67
2016 RE-R 2	REAL ESTAT	1,071.52	1,071.52	.00	.00	1,071.52
BILL# 20163126		2,143.04	2,143.04	13.15	.00	2,156.19
2015 TL-R 1	REAL ESTAT	3,880.20	3,880.20	126.50	.00	4,006.70
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	NOTFEE	3.00	3.00	.00	.00	3.00
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	COLLECTORS	1.00	1.00	.00	.00	1.00
1	LNFE	9.00	9.00	.00	.00	9.00
1	REGFEE	38.00	38.00	.00	.00	38.00
1	TAX LIEN I	125.02	125.02	.00	.00	125.02
BILL# 20158061		4,069.20	4,069.20	126.50	.00	4,195.70
2014 TL-R 1	REAL ESTAT	3,791.00	2,966.28	19.91	.00	2,986.19
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	NOTFEE	3.00	3.00	.00	.00	3.00
1	REGFEE	38.00	38.00	.00	.00	38.00
1	COLLECTORS	1.00	1.00	.00	.00	1.00
1	LNFE	9.00	9.00	.00	.00	9.00
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	TAX LIEN I	118.50	118.50	.00	.00	118.50
1st INST. TOTAL		3,973.48	3,148.76	19.91	.00	3,168.67
BILL# 20148077		3,973.48	3,148.76	19.91	.00	3,168.67
CUSTOMER TOTALS		10,185.72	9,361.00	159.56	.00	9,520.56

** END OF REPORT - Generated by Tammy Odonnell **

\$800 of 2014 taxes paid →

\$250/month was paid toward 2013 taxes before Abatement.

\$ Abatement \$ 3,168.67 2014 Taxes

TOWN OF CUMBERLAND
General Assistance

Re: Dorothy Tonini
426 Greely Road Extension
Cumberland, Maine 04021
Map R06, Lot 025
Book 3197, Page 248
Date: 10/21/2015
To: Town Council
From: Maurice E. Geoffroy,
General Assistance Administrator

Dear Council Members:

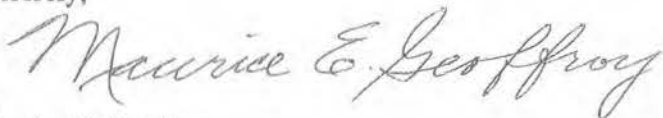
On 10/21/2015, I assisted Dorothy Tonini in completing a request for Property Tax Abatement. She came well prepared and fully documented. I also assisted her in completing a General Assistance application.

I determined she was ineligible for General Assistance, and would have been for the period for which she is requesting an abatement (FY '15 through current FY '16).

In determining her monthly debt, she included \$300 in the line item of "Taxes". She stated she would try to set aside \$300/month for her property taxes. However, that would set her into a deficit mode of approximately \$210+/month. And, given her history of serious health issues, her efforts at monthly budgeting could be easily disrupted. I would recommend she use local resources such as the food pantry, and State programs such as the Tax and Rent Rebate (that replaced the Circuit Breaker Program), and Food Stamps. These latter benefits would be small, but could help free up a bit more "cash".

I am willing to assist her in devising and implementing a monthly budget to help avoid a repeat of the situation at hand. But, I know of no other program that could address the tax arrearage problem.

Sincerely,



Maurice E. Geoffroy.

Sent DS \$ 250/month

MUNICIPALITY OF CUMBERLAND
MUNICIPAL OFFICERS
CUMBERLAND, MAINE

Application for Abatement of Local Property Tax
(Under 36 M.R.S.A. ss. 841)

Instructions:

All questions should be answered. You may be requested to supply additional data to support your request. An application must be submitted for each year for which the abatement is being requested.

Name: DOROTHY TONINI
Address: 426 GREELY RD. EXT
Phone: 207-489-9483

Marital Status: Single ☐ Married ☐ Widowed ☒
Divorced ☐ Separated: ☐

List ALL household members including applicant and spouse:

Name	Birthdate	Occupation
<u>DOROTHY TONINI</u>	<u>03 23 39</u>	<u>RETIRED</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Are you or your spouse a disabled veteran? NO

If either you or your spouse is disabled, specify whom and describe disability:

MYSELF = NARCOLEPSY - DEPRESSION -
HBP - ANXIETY - DIABETES²

Please describe real estate for which abatement is requested.

Description (Address)	Location (Town)	Current Assessed Value (on tax bill)
<u>426 GREELY RD. EXT.</u>	<u>CUMB. CT</u>	<u>118,400.00</u>

Amount of property tax abatement requested:

? 5004.55 *

* 3933.03 FY '15 }
* 1071.52 FY '16 }

INCOME: (Monthly)

Net Income: Total → 1364.77
 S. S. Benefits: 1295.00
 S. S. Income: + 69.77
 Pensions: —
 Other: —

ASSETS:

Cash on hand: 50.00
 Checking: 760.00
 Property: —
 Vehicles: 1250.00

Total 2000.

DEBT: (Monthly)

Mortgage: 0
 Credit Cards: —
 Food: 325.00
 Household items: 80.00
 Medication: 50.00
 Insurance: 133.90
 Heating Fuel: 330.00
 Electricity: 88.74
 Telephone: 37.50
 Gas: 50.00
 Car Payments: 0
 Medical Expenses: 180.00
 Taxes: 300.00

Total 1575.14

OUTSTANDING INDEBTEDNESS:**AMOUNT OF MORTGAGE ON PROPERTY:****CREDITOR'S NAME:**

0

TOTAL AMOUNT OWED:

0

TOTAL INCOME:

1364.77 mo

TOTAL EXPENSES:

1575.14

To the Municipal Officers for the Municipality of Cumberland, Maine:

I hereby apply for abatement of property taxes in accordance with Title 36, M.R.S.A., Section 841, as amended, which permits tax abatement by the municipal officers, or the State Tax Assessor for the Unorganized Territory, who may on their own knowledge or on written application therefore, make such abatements as they believe reasonable in the real and personal taxes of all persons who, by reason of infirmity or poverty, are in their judgement unable to contribute to the public charges. The answers to the above questions are correct to the best of my knowledge and belief.

Dated: X 10.21.2015

Dated: —

STATE OF MAINE

Applicant: X Corthy Town

Applicant: —

Cumberland, ss

Subscribed and sworn to before me this day.

Dated: —

Notary Public: —

Notice: A written decision shall be made within 30 days of the date of application.

HARDSHIP ABATEMENT WORKSHEET

INCOME: (Monthly)

Net Income:
 S. S. Benefits: 1295.00
 S. S. Income:
 Pensions: 69.77
 Other:
Total 1364.77

ASSETS:
 Cash on hand: 50.00
 Checking: 700.00
 Property:
 Vehicles: 1250.00

Total: 2000

OUTSTANDING INDEBTEDNESS:

AMOUNT OF MORTGAGE ON PROPERTY:
 CREDITOR'S NAME:

DEBT: (Monthly)

Mortgage: 0
 Credit Cards:
 Food: 325.00
 Household items: 80.00
 Medication: 50.00
 Insurance: *car* 133.90
 Heating Fuel: 330 (average)
 Electricity: 88.74
 Telephone: 37.50
 Gas: 50.00
 Car Payments: 0
 Medical Expenses: 180.00
 Taxes: *Coverage* 300.00

Total 1575.14

() Monthly amount due if averaged over 12/mo period.*

TOTAL AMOUNT OWED:

TOTAL INCOME: 1364.77

TOTAL EXPENSES: 1575.14

**Town of Cumberland**

290 Tuttle Road
Cumberland, ME 04021
(207) 829-2200

PROPERTY TAX BILL

For the Fiscal Year of 7/1/2014 to 6/30/2015

OFFICE HOURS

Mon. - Wed. 8:00 - 5:00
Thurs. 8:00 - 6:00

Bill Number: 20153093

Current Billing Distribution

	RATE	%
School	11.70	67.24
County	0.57	3.28
Municipal	5.13	29.48
Total	17.40	100.00

Late Payments

All late payments accrue interest each day.
Your interest due as of February 04, 2015 is
\$52.83 If any interest is due, this amount is
included in the amount shown below.

DUE DATE **AMOUNT**
3/16/2015 **\$3,933.03**

Current Billing Information

Land Value	\$117,500.00
Building Value	\$115,500.00
Total Value	\$233,000.00
Exemptions	\$10,000.00
Homestead Ex.	
Tax Value	\$223,000.00

Personal Property

Total Tax **\$3,880.20**

As of June 30, 2014, the outstanding
bonded indebtedness of the
Town of Cumberland was \$14,526,775.

MAP R06 LOT 025
SUB 000 TYPE 000
BOOK/PAGE 3197/248
ALT PARCEL R06-025-000-000
LOCATION
426 GREELY ROAD EXT

ONINI GEORGE
ONINI DOROTHY
26 GREELY ROAD EXT
CUMBERLAND, ME 04021

Interest at 7% per annum charged beginning September 16, 2014 and March 17, 2015.

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT

Bill Number: 20153093
06-025-000-000

ONINI GEORGE
ONINI DOROTHY
26 GREELY ROAD EXT
CUMBERLAND, ME 04021

Owner as of April 1, 2014

ONINI GEORGE

DUE DATE **3/16/2015** **AMOUNT DUE** **\$3,933.03**

AMOUNT PAID \$ _____

REMITTANCE INSTRUCTIONS

Please make check or money order payable to Town of Cumberland and mail to:
Town of Cumberland, 290 Tuttle Road, Cumberland, ME 04021
If a receipt is desired, please send a self-addressed, stamped envelope.

TAXPAYER'S NOTICE

Notice is hereby given that your property tax is due by September 15, 2014 and March 16, 2015

Interest will be charged on unpaid taxes at an annual rate of 7% beginning September 16, 2014 and March 17, 2015

If you have an escrow account or sold your property after 04/01/2014, please send a copy of this bill to your mortgage holder or new owner.

INFORMATION

Information regarding changes OR information regarding valuations, please call the Assessor, tel. (207) 829-2204.

For information regarding payments, interest, cost changes, and/or refunds, please call (207) 829-5559.

Without State Aid Revenue Sharing, Homestead Exemption, State Revenue Sharing, your taxes would have been 30.8% higher.

This bill for the current year only, past due amounts are not included.

**Town of Cumberland**

290 Tuttle Road
Cumberland, ME 04021
(207) 829-2200

PROPERTY TAX BILL

For the Fiscal Year of 7/1/2015 to 6/30/2016

OFFICE HOURS

Mon. - Wed. 8:00 - 5:00
Thurs: 8:00 - 6:00

Bill Number: 20163126

Current Billing Distribution

	RATE	%
School	12.13	67.02
County	0.58	3.20
Municipal	5.39	29.78
Total	18.10	100.00

Current Billing Information

Land Value	\$117,500.00
Building Value	\$10,900.00
Total Value	\$128,400.00
Exemptions	\$10,000.00
Homestead Ex.	
Tax Value	\$118,400.00
Personal Property	
Total Tax	\$2,143.04

MAP R06 LOT 025
SUB 000 TYPE 000
BOOK/PAGE 3197/248
ALT PARCEL R06-025-000-000
LOCATION
126 GREELY RD EXT

ONINI GEORGE
ONINI DOROTHY
126 GREELY ROAD EXT
CUMBERLAND, ME 04021

DUE DATE 9/15/2015
AMOUNT \$1,071.52

As of June 30, 2015 the outstanding bonded indebtedness of the Town of Cumberland was \$15,982,134.

Interest at 7% per annum charged beginning September 16, 2015 and March 16, 2016.

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT

Bill Number: 20163126
R06-025-000-000

ONINI GEORGE
ONINI DOROTHY
126 GREELY ROAD EXT
CUMBERLAND, ME 04021

Owner as of April 1, 2015

ONINI GEORGE

DUE DATE 9/15/2015 **AMOUNT DUE** \$1,071.52

AMOUNT PAID \$

REMITTANCE INSTRUCTIONS

Please make check or money order payable to Town of Cumberland and mail to:
Town of Cumberland, 290 Tuttle Road, Cumberland, ME 04021
If a receipt is desired, please send a self-addressed, stamped envelope.

TAXPAYER'S NOTICE

Notice is hereby given that your property tax is due by September 15, 2015 and March 15, 2016

Interest will be charged on unpaid taxes at an annual rate of 7% beginning September 16, 2015 and March 16, 2016

If you have an escrow account or sold your property after 04/01/2015, please send a copy of this bill to your mortgage holder or new owner.

INFORMATION

Information regarding changes OR information regarding valuations, please call the Assessor, tel. (207) 829-2204.

For information regarding payments, interest, and/or refunds, please call the Deputy Tax Collector at (207) 829-5559.

Without State Aid Revenue Sharing, Homestead Exemption, State Revenue Sharing, your taxes would have been 30.8% higher.

This bill is for the current year only, past due amounts are not included.

Please Read Carefully

Notice of General Assistance Ineligibility

Date: 10/21/2015

Dear DOROTHY TONINI :

You have been found ineligible to receive General Assistance for the following reason(s):

- ☒ You are not in need (your income exceeds the maximum levels or you have sufficient available resources. (22 M.R.S.A. §§ 4301(10), 4305, 4315-A)
- ☐ You are over income and there is no emergency. (22 M.R.S.A. § 4308)
- ☐ You refused to search for employment as required. (22 M.R.S.A. § 4316-A)
- ☐ You refused to register for work. (22 M.R.S.A. § 4316-A)
- ☐ You refused to accept a suitable job offer. (22 M.R.S.A. § 4316-A)
- ☐ You refused to participate in a training or education program as directed. (22 M.R.S.A. § 4316-A)
- ☐ You failed to perform or complete workfare. (22 M.R.S.A. § 4316-A)
- ☐ You quit work without just cause or were fired for misconduct. (22 M.R.S.A. § 4316-A)
- ☐ You refused to utilize a potential resource after being instructed to in writing. (22 M.R.S.A. § 4317)
- ☐ You willfully made a false representation about your eligibility. (22 M.R.S.A. § 4315)
- ☐ You did not report changes in your income or other circumstances affecting your eligibility. (22 M.R.S.A. § 4309)
- ☐ You did not provide or permit me to gather the necessary verification and documentation as requested. (22 M.R.S.A. § 4309)
- ☐ Other: _____

Explanation:

YOUR MONTHLY INCOME OF \$1364.77 EXCEEDS THE GENERAL ASSISTANCE GUIDELINE OF \$806/MONTH FOR A HOUSEHOLD OF 1.

Disqualification Period: You are ineligible to receive General Assistance:

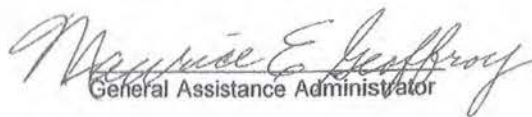
- ☐ for 120 days
- ☐ for 120 days—unless you regain your eligibility by complying with the work requirement(s)
- ☐ until you attempt to make use of the following potential resources: _____
- ☐ for 120 days from separation from employment, or until (date) _____
- ☐ Other: _____

Important: If you disagree with this decision, please feel free to discuss it with me. You have the right to request a Fair Hearing. A person who was not involved in this decision will decide whether you are eligible for assistance. If you would like a Fair Hearing, you must request a hearing in writing within 5 working days of when you receive this notice or by _____ (date). You have the right to be represented by an attorney, at your expense, and to present witnesses and written evidence on your behalf. Forms to request a hearing are available from my office.

You also have the right to contact the State Department of Human Services in Augusta (1-800-442-6003) if you think this decision violates state law.

If you have any questions, do not hesitate to contact me. Please read the other side of this decision.

Sincerely,


General Assistance Administrator

If you want to receive General Assistance in the future:

- You must make a good-faith effort to make all reasonable efforts to reduce your need for General Assistance, including using available and potential resources such as other government benefit programs, assistance from legally liable relatives, employment opportunities, etc.
- If you are able to work, but are unemployed you must make a good-faith attempt to find a job, accept a job offer, and participate in any training or rehabilitation program that would help you become employed.
- You must not quit your job unless you can document a good reason for doing so, nor must you be fired for misconduct.
- If you are assigned workfare, you must complete your work assignment satisfactorily.
- You must report your household income and expenses completely and accurately and report any changes in the household or income to the administrator.
- Should you receive a lump sum payment between the date of this decision and any future application for General Assistance, you must report to the Administrator the receipt and the amount of that lump sum payment. Under certain circumstances the municipality has the right to consider (i.e., prorate) lump sum income available to your household for as long as 12 months after an application for General Assistance. Lump sum income that is spent toward basic necessities will not be prorated, therefore you should keep receipts of your expenditure of lump sum income in order to preserve your eligibility for General Assistance during the 12-month period after receiving a lump sum payment.
- You must not commit fraud or violate rules of other programs which would cause you to lose other public benefits such as TANF or Unemployment Compensation.
- You must show that your income has been used for basic necessities such as: rent/mortgage, fuel, utilities, non-elective medical services, non-prescription drugs, telephone when medically necessary, necessary work-related expenses, clothing, personal supplies and food. Income received within a 30-day period and spent on non-necessities shall be considered available to the household resulting in a reduction or denial of future benefits. Examples of spending for non-necessities include expenditures for tobacco or alcohol, gifts, trips or vacations, court fines, repayments of unsecured loans, credit card debt, etc.
- The municipality reserves the right to apply specific use-of-income requirements to any applicant who fails to use his or her income for basic necessities or fails to reasonably document his or her use of income. These requirements will take the form of written directives to spend all or a portion of prospective income toward priority basic necessities such as housing (rent/mortgage), energy (heating fuel/electricity), or other specified basic necessities. Failure to abide by these requirements may result in an ineligibility for General Assistance to replace the misspent income, unless you are able to show with verifiable documentation that all income was spent on basic necessities up to the maximum amounts allowed by ordinance.
- For you to be eligible for emergency General Assistance in the future (for example, to avert an eviction or disconnection of electric service), you will have to be able to demonstrate that you could not have prevented the emergency situation from occurring with the income and resources available to you. Please refer to the municipal General Assistance ordinance to review the guidelines the administrator may follow to limit the amount of emergency General Assistance you will be eligible for if you could have financially prevented or partially prevented the emergency from occurring.

Important:

Failure to fulfill one or more of these requirements may result in your being ineligible to receive assistance the next time you apply, or even disqualification from the program for 120 days.

Assistance that you receive must be repaid to the municipality if you are ever financially able to repay it. Parents who are financially able are required by law to help their children under the age of 25, as spouses are legally required to financially support each other. The municipality has the right to require these relatives to repay any assistance that is granted.

If you are dissatisfied with this decision, please feel free to discuss it with me. You have the right to have a fair hearing.

A person who was not involved with this decision will decide whether you are eligible for assistance. If you would like a fair hearing, you must request a hearing **in writing within 5 working days** of when you receive this notice. You have the right to be represented by an attorney, at your expense, and to present witnesses and written evidence on your behalf. Forms to request a hearing are available from my office.

You also have the right to contact the State Department of Human Services in Augusta (1-800-442-6003) if you think this decision violates state law.

Town/City of Cumberland

01/07/14

APPLICATION FOR GENERAL ASSISTANCE**Administrator:** Please read the following to the applicant or have the applicant read it in your presence.

PENALTY FOR FALSE REPRESENTATION. Any person who knowingly and willfully makes any written or oral false statement of a material fact to the administrator for the purpose of causing himself/herself to be granted assistance will be ineligible for the assistance for 120 days and may be prosecuted for committing a Class E crime, which carries a penalty of up to a \$1,000 fine and one year in jail (22 M.R.S.A. § 4315).

1. HOUSEHOLD (Please type or print)

Name of Applicant: TONINI, DOROTHY		Date of Birth: 3/23/39	Place of Birth: PORTLAND	Social Security Number: 004-36-0174	Telephone numbers:	
					Home:	
					Cell:	749-3397
					Message:	
Mailing Address: SEE BELOW					Length of Use:	
Physical Address: 426 GREELY ROAD EXTENSION, CUMBERLAND					Length of Residence: 43 YEARS	
Most recent previous address:					Length of Residence:	
Applicant is: (Circle One)	Single	Has anyone in the HH ever applied for GA in the past? NO	If yes, Where: When:		Type of Assistance Received:	
Married	Divorced					
Separated	Widowed X					
Does anyone in your household have a warrant for their arrest as a result of a felony conviction? NO		If yes, who? N/A	Have you reached the TANF 60 mo. Limit? N/A		If yes, have you applied for an extension? N/A	
Has your household applied for LIHEAP?	Does everyone receive SNAP benefits?	If so, how much?	Do you have a Government funded cell phone?		Has your household filed for an income tax refund?	
Are you a Veteran? NO	Has anyone applied for a VA pension? N/A	Does anyone receive Financial Aid? N/A	Subsidized Housing? No\NO Utility Allowance? NO \$		Is everyone in the household a US citizen? YES	
Total number of people in household: 1	Number seeking assistance: 1	Total # of people for whom applicant is seeking assistance: 1	Is anyone Sanctioned through GA or TANF? NO		If so, who and date: N/A	
PEOPLE LIVING WITH THE APPLICANT		RELATIONSHIP	DOB	Birthplace	SOCIAL SECURITY #	Disabled(D) Veteran (V)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

NAMES AND ADDRESSES OF SPOUSE, EX-SPOUSE, PARENTS, GRANDPARENTS AND CHILDREN'S PARENTS WHO ARE NOT MEMBERS OF THE HOUSEHOLD

<u>GEORGE</u>		<u>2. Name:</u>	
Mailing Address:		Mailing Address:	
Relationship: HUSBAND/CEASED	Telephone #:	Relationship:	Telephone #:

3. Name:		4. Name:	
Mailing Address:		Mailing Address:	
Relationship:	Telephone #:	Relationship:	Telephone #:

2. EMPLOYMENT INFORMATION - APPLICANT

Is applicant currently employed? NO		If YES, type of job: RETIRED	
If yes, name of employer:		Address of Employer:	
Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS (if needed):			
Name:		Address:	Start Date: End Date:
Name:		Address:	Start Date: End Date:
Are you disabled? YES	Do you have an active SSI/SSDI application?	If so, what stage of the process are you in?	Do you have an attorney? If so, who? Have you filed an IAR?
Under what circumstances did the Applicant leave his/her last place of employment?		Date of Separation from employment:	
If unemployed, has applicant registered with the Maine Job Bank/Career Center?		Highest level of education completed:	Was applicant in the military? Branch?
Job Skills:			

EMPLOYMENT INFORMATION – OTHER HOUSEHOLD MEMBER – Name:

Is member currently employed?		If YES, type of job:	
If yes, name of employer:		Address of Employer:	
Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS :			
Name:		Address:	Start Date: End Date:
Name:		Address:	Start Date: End Date:
Are they disabled?	Do they have an active SSI/SSDI application?	If so, what stage of the process are they in?	Do you have an attorney? If so, who? Have they filed an IAR?
Under what circumstances did this member leave his/her last place of employment?		Date of Separation from employment?	
If unemployed, has member registered with the Maine Job Bank/Career Center?		Highest level of education completed?	Was member in the military? Branch?
Job Skills:			

EMPLOYMENT INFORMATION – OTHER HOUSEHOLD MEMBER - Name:

Is member currently employed?		If YES, type of job:	
If yes, name of employer:		Address of Employer:	
Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS:			
Name:		Address:	Start Date: End Date:

Name:		Address:		Start Date:	End Date:
Are they disabled?	Do they have an active SSI/SSDI application?	If so, what stage of the process are they in?		Do they have an attorney? If so, who?	
				Have they filed an IAR?	
Under what circumstances did this member leave his/her last place of employment?			Date of Separation from employment?		
If unemployed, has member registered with the Maine Job Bank/Career Center?		Highest level of education completed?		Was this member in the military? Branch?	
Job Skills:					

3. ASSISTANCE REQUESTED

ASSISTANCE REQUESTED: Please place check mark next to each type of assistance being requested and enter the amount of the request.

✓	ASSISTANCE	AMOUNT	✓	ASSISTANCE	AMOUNT
	1. Food	\$		7. Household/Personal Supplies	\$
	2. Rent	\$		8. Prescriptions/Medical	\$
	3. Mortgage	\$		9. Water	\$
	4. Electricity	\$		10. Sewer	\$
	5. LP Gas	\$	X	11. Other (Specify): TAXES	\$5004.55
	6. Heating Fuel	\$		TOTAL ASSISTANCE REQUESTED	\$5004.55

4. USE OF INCOME - PRIOR 30 DAYS (Office use only)

Income:	\$	NOT APPLICABLE. GA SCREENING FOR TA ABATEMENT PURPOSES ONLY.	(Use of income may not bar eligibility for applicants in a life threatening emergency or initial applicants)	
	\$			
	\$			
Total: (A)	\$			
Household Receipts			Other Receipts	
Food	\$		Phone	\$
Housing	\$		Internet	\$
Utilities	\$		Cable	\$
Propane	\$		Tobacco	\$
Fuel	\$		Alcohol	\$
Household	\$		Magazines	\$
Personal	\$		Pet Food	\$
Med/Presc.	\$		Fines/bails	\$
Water	\$		Other:	\$
Sewer	\$			\$
Other:GAS	\$		Total:	
	\$		(C)	\$
	\$		Total Income:	
Total:			(A)	\$
(B)	\$		Less Total Receipts:	
			(B)	\$
Notes:			Plus Misspent Money:	
			(C)	\$
			Plus Difference Between	
			(A)-(B)+(C) - Unaccounted	\$
			(A) Total Added to Line "N,	
			section 5":	\$

5. PROJECTED 30 DAY INCOME

INCOME: Check YES or NO for each type of income. Enter the amount of all money to be received (in the next 30 days) by: (1) the applicant; (2) the applicant's family; and (3) unrelated household members. Report how often income is received.

TYPE OF INCOME	✓	MONEY APPLICANT RECEIVES		MONEY FAMILY RECEIVES		MONEY OTHERS RECEIVE		OFFICE USE ONLY MONTHLY TOTAL
		AMOUNT	FREQUENCY	AMOUNT	FREQUENCY	AMOUNT	FREQUENCY	
A. Employment		\$		\$		\$		\$
B. TANF		\$		\$		\$		\$
C. Social Security	X	\$1295.00	MONTHLY	\$		\$		\$ 1295.00
D. Military/Veteran Benefits		\$		\$		\$		\$
E. Retirement or Pension Plan	X	\$69.77	MONTHLY	\$		\$		\$69.77
F. Unemployment Benefits		\$		\$		\$		\$
G. Worker's Compensation		\$		\$		\$		\$
H. Child Support/Alimony		\$		\$		\$		\$
I. SSI-Supplemental Security Income		\$		\$		\$		\$
J. Bank Accounts & Cash on Hand		\$		\$		\$		\$
K. Income/In kind from Relatives		\$		\$		\$		\$
L. Other (please specify)		\$		\$		\$		\$
For Repeat Applicants Only:								
M. Investment Asset(s) Value (See Section 5, C)								\$
N. Misspent Income & Unverified Expenditures (during the last 30 days)								\$
SUBTOTAL - MONTHLY HOUSEHOLD INCOME								\$ 1364.77
O. LESS: Total verified monthly work-related expenses: Child Care: \$ _____ Mileage: (RT miles _____ * # of days a week: _____ * # of weeks per month: _____ * ordinance mileage: _____) = _____ Other: _____								\$
TOTAL - MONTHLY HOUSEHOLD INCOME								\$ 1364.77

6. ASSETS

ASSETS: Check yes for each asset owned and enter the value. Enter who in the household owns the asset.

TYPE OF ASSET	✓	VALUE	ASSET OWNED BY
A. Home	X	\$118,400	DOROTHY
B. Real Estate (other than home)		\$	
C. Investments: Stocks, Bonds, Retirement Account(s), Life Insurance, etc.		\$	
D. Vehicle(s) i.e., car, truck, motorcycle) 03 NISSAN		\$ 1250	
Additional:		\$	
E. Recreational Vehicle (s) (i.e., camper, ATV, snowmobile, boat)		\$	
Additional:		\$	
F. Other		\$	

7. EXPENSES

MONTHLY EXPENSES	ACTUAL COST FOR NEXT 30 DAYS	MAXIMUM AMOUNT (OFFICE USE ONLY)	ALLOWED AMOUNT (OFFICE USE ONLY)
1. Food	\$325	\$194	\$194
2. Rent – Name and Address of Landlord:			
	\$	\$	\$
3. Mortgage – Mortgage Holder:	\$	\$	\$
4. Electricity – Hot Water/N Electric Heat /N	\$ 88.74	\$60	\$60
5. LP Gas	\$	\$	\$
6. Heating Fuel TYPE: #2	\$ 174.90	\$174.90	\$ 174.90
7. Household/Personal Supplies	\$ 45	\$45	\$45
8. Prescriptions/Medical	\$ 50	\$50	\$50
9. Water	\$	\$	\$
10. Sewer	\$	\$	\$
11. Other (specify)	\$	\$	\$
	\$	\$	\$
TOTAL MONTHLY HOUSEHOLD EXPENSES	\$	\$	\$ 523.90

8. OTHER EXPENSES

NOTE: The administrator should be aware of the following to gain an understanding of the applicant's financial situation.

A. Do you have any debts (i.e., bank loans, car payments, credit cards)?

NO

If **YES**, give (1) name; (2) purpose money was borrowed; and (3) amount (list below).

NAME	PURPOSE	AMOUNT
1.		\$
2.		\$
3.		\$

9. DEFICIT (Office use only)

A. Overall Maximum Level of Assistance Allowed (See GA Ordinance Appendix A)	\$ 806	D. Deficit (If line A is greater than line B)	\$
B. Income (See Section 5)	\$ 1364.77	E. *Surplus (If line B is greater than line A)	\$558.77
C. Result (Line A minus line B)	\$	* Note: If a surplus exists, applicant is not eligible for regular GA. Proceed to Section 10 to determine if "unmet need" results in eligibility for "emergency" GA	

10. UNMET NEED (Office use only)

A. Allowed Expenses (See Section 7)	\$ 523.90	D. Unmet Need (Amount from line C, but <u>only</u> if line A is greater than line B)	\$
B. Income (See Section 4)	\$ 1364.77	E. Deficit (See Section 9, line D)	\$
C. Result (Line A minus line B)	\$(840.870)	F. Amount of GA Eligibility (The lower of line D and line E)	\$

INSTRUCTIONS:

- 1) If Section 9, line B (income) is greater than line A (overall maximum), then applicant has a surplus of \$_____ and will not be eligible for General Assistance unless the GA administrator determines there is need for emergency assistance.
- 2) If Section 10, line A (allowed expenses) is greater than line B (income), the result will be an "Unmet Need" (line D).
- 3) If there is both an "Unmet Need" (Section 10, line D) and a "Deficit" (Section 10, line E), the applicant will be eligible for the lower of the two amounts. This lower amount is the amount of assistance the applicant is eligible for in the next 30-day period, or a proportionate amount for a shorter period of eligibility (i.e., if the applicant needs one week's worth of GA assistance, they should receive 1/4 of the 30 day amount).

Administrator: Please read the following to the applicant or have the applicant read it in your presence.

In accordance with Maine law (22 M.R.S.A. § 4321) you have the right to be given a written decision concerning your application within 24 hours of submitting a completed application. If you disagree with the administrator's decision on the application, you have the right to a fair hearing before an impartial hearing authority. If you believe that the municipality has violated state law with respect to your application, you have the right to notify the State Department of Health and Human Services in Augusta (1-800-442-6003)

STATEMENT BY APPLICANT: I hereby affirm that the facts in this application are true, correct and complete, and that I have not knowingly withheld any information. I understand the Administrator has the right to verify any information necessary to determine my eligibility and hereby give my consent. I understand if I refuse to give my consent it may result in my not being eligible to receive assistance; therefore, I hereby give my express permission for the Administrator to contact the following specific sources or persons to verify any or all information material to the determination of General Assistance eligibility for my household:

- Employer(s) (past/present);
- Persons, organizations or businesses referenced in this application;
- Past, present and/or future landlords;
- Bank(s) or financial institutions;
- The Department of Health and Human Services or any department of the State of Maine;
- The area Community Action Program;
- Relatives, specify: _____
- Persons/vendors to whom I owe money (i.e. utility company, fuel dealer, car dealership);
- Physician(s) with information related to my ability to work or receive other benefits;
- Housing Authority (local and/or state);
- The following specific sources of information _____

Applicant's Signature: _____

Date: _____

Administrator's Signature: _____

Date: _____

TOWN OF CUMBERLAND
General Assistance

Re: Eleanor Hunter
PO Box 151
5 Linda Street
Cumberland, Maine 04021
Map U14, Lot 098
Book 4573, Page 265
Date: 10/21/2015
To: Town Council
From: Maurice E. Geoffroy,
General Assistance Administrator

Dear Council Members:

On 10/21/2015, I assisted Eleanor Hunter in completing a request for Property Tax Abatement. She came well prepared and fully documented.

Previously, on 10/07/2015, I had determined she was ineligible for General Assistance, and would have been for the period covering FY '15 through current FY '16.

She has incurred a significant amount of "credit-type" debt, on which she is not making regular payments. Given that situation, she has approximately \$213 per month available in "tenuous" discretionary income. She, herself, suggested she consider her taxes a form of rent, and that she divide her tax bill by 12, and pay that amount monthly.

Though this would perhaps help address an on-going need to honor her tax obligation, it does not solve the arrearage issue. At most, she might qualify for the Tax and Rent benefit of \$300-\$400, which replaced the Circuit Breaker Program. I know of no other assistance program for which she qualifies. I am willing to assist her to devise and implement a monthly budget, at her request.

Sincerely,

A handwritten signature in cursive script that reads "Maurice E. Geoffroy". The ink is dark and the signature is fluid, with the first and last names being more prominent than the middle initial.

Maurice E. Geoffroy.

TOWN OF CUMBERLAND



CUSTOMER STATEMENT

CURRENT ADDRESS:
HUNTER ELEANOR
5 LINDA STREET
PO BOX 151
CUMBERLAND CTR ME 04021-0151

LOCATION:
MULTIPLE

PROPERTY CODE:
U14098000000

CUSTOMER ID: 727

INTEREST DATE: 11/17/2015

YEAR TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
2016 RE-R 1	REAL ESTAT	1,881.50	1,881.50	23.09	.00	1,904.59
2016 RE-R 2	REAL ESTAT	1,881.49	1,881.49	.00	.00	1,881.49
BILL# 20161499		3,762.99	3,762.99	23.09	.00	3,786.08
2015 TL-R 1	REAL ESTAT	3,617.46	3,617.46	117.94	.00	3,735.40
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	NOTFEE	3.00	3.00	.00	.00	3.00
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	COLLECTORS	1.00	1.00	.00	.00	1.00
1	LNFFEE	9.00	9.00	.00	.00	9.00
1	REGFEE	38.00	38.00	.00	.00	38.00
1	TAX LIEN I	116.55	116.55	.00	.00	116.55
BILL# 20158036		3,797.99	3,797.99	117.94	.00	3,915.93
2014 TL-R 1	REAL ESTAT	1,767.15	1,767.15	182.33	.00	1,949.48
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	NOTFEE	3.00	3.00	.00	.00	3.00
1	REGFEE	38.00	38.00	.00	.00	38.00
1	COLLECTORS	1.00	1.00	.00	.00	1.00
1	LNFFEE	9.00	9.00	.00	.00	9.00
1	CERTIFIED	6.49	6.49	.00	.00	6.49
1	TAX LIEN I	24.40	24.40	.00	.00	24.40
1st INST. TOTAL		1,855.53	1,855.53	182.33	.00	2,037.86
BILL# 20148043		1,855.53	1,855.53	182.33	.00	2,037.86
CUSTOMER TOTALS		9,416.51	9,416.51	323.36	.00	9,739.87

** END OF REPORT - Generated by Tammy Odonnell **

2014 - \$ 1,767 PAID toward taxes

\$ Abatement \$ 2037.86

MUNICIPALITY OF CUMBERLAND
MUNICIPAL OFFICERS
CUMBERLAND, MAINE

Application for Abatement of Local Property Tax
(Under 36 M.R.S.A. ss. 841)

Instructions:

All questions should be answered. You may be requested to supply additional data to support your request. An application must be submitted for each year for which the abatement is being requested.

Name: (Alice) Eleanor Hunter
Address: PO Box 151, 5 Linda Street
Phone: 207-420-7462

Marital Status: Single ☐ Married ☐ Widowed ☒
Divorced ☒ Separated: ☐

List ALL household members including applicant and spouse:

Name	Birthdate	Occupation
<u>Eleanor</u>	<u>5/23/38</u>	<u>retired</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you or your spouse a disabled veteran? No

If either you or your spouse is disabled, specify whom and describe disability:

Eleanor: trouble walking. Can't
walk more than 200 feet @ 1 time.

Please describe real estate for which abatement is requested.

Description (Address)	Location (Town)	Current Assessed Value (on tax bill)
<u>5 Linda St.</u>	<u>Cumberland</u>	<u>207,900</u>

Amount of property tax abatement requested:

\$3,666.72 (FY '14-'15)
\$1,881.50 (FY '15-'16)

Total 5548.22

INCOME: (Monthly)

Net Income: 1100
 S. S. Benefits: 353
 S. S. Income: _____
 Pensions: _____
 Other: _____

1353.**ASSETS:**

Cash on hand: 50 Savings
 Checking: (-) 183.14
 Property: _____
 Vehicles: 1997 Lincoln

DEBT: (Monthly)

Mortgage: 0
 Credit Cards: -
 Food: 200
 Household items: 70
 Medication: Rx 261
 Insurance: 224.53 } house
 Heating Fuel: 110 gal 176 } car
 Electricity: 80
 Telephone: (cell) 48
 Gas: for car 80
 Car Payments: 0
 Medical Expenses: _____
 Taxes: _____

1139.53**OUTSTANDING INDEBTEDNESS:****AMOUNT OF MORTGAGE ON PROPERTY:****CREDITOR'S NAME:**

Citibank (cc)
Catharine's (cc)
Medical Bills
Electrician
Plumber
Co-sign for grandson
TOTAL INCOME: 1353.00

TOTAL AMOUNT OWED:

1516
319
3,983.94
117.15
123.70
1200.00
TOTAL EXPENSES: 1139.53

7199.79

To the Municipal Officers for the Municipality of Cumberland, Maine:

I hereby apply for abatement of property taxes in accordance with Title 36, M.R.S.A., Section 841, as amended, which permits tax abatement by the municipal officers, or the State Tax Assessor for the Unorganized Territory, who may on their own knowledge or on written application therefore, make such abatements as they believe reasonable in the real and personal taxes of all persons who, by reason of infirmity or poverty, are in their judgement unable to contribute to the public charges. The answers to the above questions are correct to the best of my knowledge and belief.

Dated: 10/21/15Applicant: X Eleanor Hunter

Dated: _____

Applicant: _____

STATE OF MAINE

Cumberland, ss

Subscribed and sworn to before me this day.

Dated: _____

Notary Public: _____

Notice: A written decision shall be made within 30 days of the date of application.

HARDSHIP ABATEMENT WORKSHEET

INCOME: (Monthly)

Net Income: 1,000
 S. S. Benefits: 353
 S. S. Income: -
 Pensions: -
 Other: -

ASSETS:

Cash on hand: 50 (Savings)
 Checking: -183.14
 Property: -
 Vehicles: 1997 Lincoln

DEBT: (Monthly)

Mortgage: - 0 -
 Credit Cards: -
 Food: 2.00
 Household items: 70
 Medication: Rx 261
 Insurance: 224.53
 Heating Fuel: 100 gal 176
 Electricity: 80
 Telephone: 48
 Gas: (Car) 80
 Car Payments: - 0 -
 Medical Expenses: Rx 261
 Taxes: -

\$ 1,139.53

OUTSTANDING INDEBTEDNESS:

AMOUNT OF MORTGAGE ON PROPERTY:

CREDITOR'S NAME:

Citi bank (cc)
Costumes (cc)
Medical Bills
Electrician
Plumber
Tax bill Apr.

TOTAL AMOUNT OWED:

1,516
319
3,983.94
117.15
63.70
1,200.00

Co-Sign

* Not paying credit card and other debt on a regular basis (Mr. Geoffrey)

TOTAL INCOME: 1353

TOTAL EXPENSES: 1139.53



Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021
(207) 829-2200

PROPERTY TAX BILL

For the Fiscal Year of 7/1/2015 to 6/30/2016

OFFICE HOURS

Mon. - Wed. 8:00 - 5:00
Thurs: 8:00 - 6:00

Bill Number: 20161499

Current Billing Distribution

	RATE	%
School	12.13	67.02
County	0.58	3.20
Municipal	5.39	29.78
Total	18.10	100.00

Current Billing Information

Land Value	\$109,600.00
Building Value	\$108,300.00
Total Value	\$217,900.00
Exemptions	\$10,000.00
Homestead Ex.	
Tax Value	\$207,900.00
Personal Property	
Total Tax	\$3,762.99

MAP U14 LOT 098
SUB 000 TYPE 000
BOOK/PAGE 4573/265
ALT PARCEL U14-098-000-000
LOCATION
5 LINDA ST

HUNTER ELEANOR
5 LINDA STREET
PO BOX 151
CUMBERLAND CTR, ME 04021-0151

DUE DATE 9/15/2015
AMOUNT \$1,881.50

As of June 30, 2015 the outstanding bonded indebtedness of the Town of Cumberland was \$15,982,134.

Interest at 7% per annum charged beginning September 16, 2015 and March 16, 2016.

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT

Bill Number: 20161499

U14-098-000-000

HUNTER ELEANOR

5 LINDA STREET

PO BOX 151

CUMBERLAND CTR, ME 04021-0151

Owner as of April 1, 2015

HUNTER ELEANOR

DUE DATE 9/15/2015 **AMOUNT DUE** \$1,881.50

AMOUNT PAID \$

REMITTANCE INSTRUCTIONS

Please make check or money order payable to Town of Cumberland and mail to:
Town of Cumberland, 290 Tuttle Road, Cumberland, ME 04021
If a receipt is desired, please send a self-addressed, stamped envelope.

TAXPAYER'S NOTICE

Notice is hereby given that your property tax is due by September 15, 2015 and March 15, 2016

Interest will be charged on unpaid taxes at an annual rate of 7% beginning September 16, 2015 and March 16, 2016

If you have an escrow account or sold your property after 04/01/2015, please send a copy of this bill to your mortgage holder or new owner.

INFORMATION

Information regarding changes OR information regarding valuations, please call the Assessor, tel. (207) 829-2204.

For information regarding payments, interest, and/or refunds, please call the Deputy Tax Collector at (207) 829-5559.

Without State Aid Revenue Sharing, Homestead Exemption, State Revenue Sharing, your taxes would have been 30.8% higher.

This bill is for the current year only, past due amounts are not included.



Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021
(207) 829-2200

PROPERTY TAX BILL
For the Fiscal Year of 7/1/2014 to 6/30/2015

OFFICE HOURS
Mon. - Wed. 8:00 - 5:00
Thurs. 8:00 - 6:00

Bill Number: 20151463

Current Billing Distribution

	RATE	%
School	11.70	67.24
County	0.57	3.28
Municipal	5.13	29.48
Total	17.40	100.00

Late Payments

All late payments accrue interest each day.
Your interest due as of February 04, 2015 is
\$49.26 If any interest is due, this amount is
included in the amount shown below.

DUE DATE	AMOUNT
3/16/2015	\$3,666.72

Current Billing Information

Land Value	\$109,600.00
Building Value	\$108,300.00
Total Value	\$217,900.00
Exemptions	\$10,000.00
Homestead Ex.	
Tax Value	\$207,900.00

Personal Property

Total Tax	\$3,617.46
------------------	-------------------

As of June 30, 2014, the outstanding
bonded indebtedness of the
Town of Cumberland was \$14,626,775.

MAP U14 LOT 098
SUB 000 TYPE 000
BOOK/PAGE 4573/265
ALT PARCEL U14-098-000-000
LOCATION
5 LINDA STREET

HUNTER ELEANOR
5 LINDA STREET
PO BOX 151
CUMBERLAND CTR, ME 04021-0151

Interest at 7% per annum charged beginning September 16, 2014 and March 17, 2015.

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT

Bill Number: 20151463
U14-098-000-000
HUNTER ELEANOR
5 LINDA STREET
PO BOX 151
CUMBERLAND CTR, ME 04021-0151

DUE DATE	3/16/2015	AMOUNT DUE	\$3,666.72
-----------------	------------------	-------------------	-------------------

AMOUNT PAID \$ _____

REMITTANCE INSTRUCTIONS

Please make check or money order payable to **Town of Cumberland** and mail to:
Town of Cumberland, 290 Tuttle Road, Cumberland, ME 04021
If a receipt is desired, please send a self-addressed, stamped envelope.

Owner as of April 1, 2014
HUNTER ELEANOR

TAXPAYER'S NOTICE

Notice is hereby given that your property tax is due by September 15, 2014 and March 16, 2015
Interest will be charged on unpaid taxes at an annual rate of 7% beginning September 16, 2014 and March 17, 2015
If you have an escrow account or sold your property after 04/01/2014, please send a copy of this bill to your mortgage holder or new owner.

INFORMATION

Information regarding changes OR information regarding valuations, please call the Assessor, tel. (207) 829-2204.
For information regarding payments, interest, cost changes, and/or refunds, please call (207) 829-5550.
Without State Aid Revenue Sharing, Homestead Exemption, State Revenue Sharing, your taxes would have been 30.8% higher.
This bill for the current year only, past due amounts are not included.

Please Read Carefully

Notice of General Assistance Ineligibility

Date: 10/07/2015

Dear ELEANOR HUNTER:

You have been found ineligible to receive General Assistance for the following reason(s):

- ☒ You are not in need (your income exceeds the maximum levels or you have sufficient available resources. (22 M.R.S.A. §§ 4301(10), 4305, 4315-A)
- ☐ You are over income and there is no emergency. (22 M.R.S.A. § 4308)
- ☐ You refused to search for employment as required. (22 M.R.S.A. § 4316-A)
- ☐ You refused to register for work. (22 M.R.S.A. § 4316-A)
- ☐ You refused to accept a suitable job offer. (22 M.R.S.A. § 4316-A)
- ☐ You refused to participate in a training or education program as directed. (22 M.R.S.A. § 4316-A)
- ☐ You failed to perform or complete workfare. (22 M.R.S.A. § 4316-A)
- ☐ You quit work without just cause or were fired for misconduct. (22 M.R.S.A. § 4316-A)
- ☐ You refused to utilize a potential resource after being instructed to in writing. (22 M.R.S.A. § 4317)
- ☐ You willfully made a false representation about your eligibility. (22 M.R.S.A. § 4315)
- ☐ You did not report changes in your income or other circumstances affecting your eligibility. (22 M.R.S.A. § 4309)
- ☐ You did not provide or permit me to gather the necessary verification and documentation as requested. (22 M.R.S.A. § 4309)
- ☐ Other:

Explanation:

YOUR MONTHLY INCOME OF 1353 PER MONTH EXCEEDS THE GENERAL ASSISTANCE GUIDELINE OF \$806/MONTH FOR A HOUSEHOLD OF 1.

Disqualification Period: You are ineligible to receive General Assistance:

- ☐ for 120 days
- ☐ for 120 days—unless you regain your eligibility by complying with the work requirement(s)
- ☐ until you attempt to make use of the following potential resources:

for 120 days from separation from employment, or until (date)

Other:

Important: If you disagree with this decision, please feel free to discuss it with me. You have the right to request a Fair Hearing. A person who was not involved in this decision will decide whether you are eligible for assistance. If you would like a Fair Hearing, you must request a hearing in writing within 5 working days of when you receive this notice or by (date). You have the right to be represented by an attorney, at your expense, and to present witnesses and written evidence on your behalf. Forms to request a hearing are available from my office.

You also have the right to contact the State Department of Human Services in Augusta (1-800-442-6003) if you think this decision violates state law.

If you have any questions, do not hesitate to contact me. Please read the other side of this decision.

Sincerely,

Maurice E. Goffroy
General Assistance Administrator

If you want to receive General Assistance in the future:

- You must make a good-faith effort to make all reasonable efforts to reduce your need for General Assistance, including using available and potential resources such as other government benefit programs, assistance from legally liable relatives, employment opportunities, etc.
- If you are able to work, but are unemployed you must make a good-faith attempt to find a job, accept a job offer, and participate in any training or rehabilitation program that would help you become employed.
- You must not quit your job unless you can document a good reason for doing so, nor must you be fired for misconduct.
- If you are assigned workfare, you must complete your work assignment satisfactorily.
- You must report your household income and expenses completely and accurately and report any changes in the household or income to the administrator.
- Should you receive a lump sum payment between the date of this decision and any future application for General Assistance, you must report to the Administrator the receipt and the amount of that lump sum payment. Under certain circumstances the municipality has the right to consider (i.e., prorate) lump sum income available to your household for as long as 12 months after an application for General Assistance. Lump sum income that is spent toward basic necessities will not be prorated, therefore you should keep receipts of your expenditure of lump sum income in order to preserve your eligibility for General Assistance during the 12-month period after receiving a lump sum payment.
- You must not commit fraud or violate rules of other programs which would cause you to lose other public benefits such as TANF or Unemployment Compensation.
- You must show that your income has been used for basic necessities such as: rent/mortgage, fuel, utilities, non-elective medical services, non-prescription drugs, telephone when medically necessary, necessary work-related expenses, clothing, personal supplies and food. Income received within a 30-day period and spent on non-necessities shall be considered available to the household resulting in a reduction or denial of future benefits. Examples of spending for non-necessities include expenditures for tobacco or alcohol, gifts, trips or vacations, court fines, repayments of unsecured loans, credit card debt, etc.
- The municipality reserves the right to apply specific use-of-income requirements to any applicant who fails to use his or her income for basic necessities or fails to reasonably document his or her use of income. These requirements will take the form of written directives to spend all or a portion of prospective income toward priority basic necessities such as housing (rent/mortgage), energy (heating fuel/electricity), or other specified basic necessities. Failure to abide by these requirements may result in an ineligibility for General Assistance to replace the misspent income, unless you are able to show with verifiable documentation that all income was spent on basic necessities up to the maximum amounts allowed by ordinance.
- For you to be eligible for emergency General Assistance in the future (for example, to avert an eviction or disconnection of electric service), you will have to be able to demonstrate that you could not have prevented the emergency situation from occurring with the income and resources available to you. Please refer to the municipal General Assistance ordinance to review the guidelines the administrator may follow to limit the amount of emergency General Assistance you will be eligible for if you could have financially prevented or partially prevented the emergency from occurring.

Important:

Failure to fulfill one or more of these requirements may result in your being ineligible to receive assistance the next time you apply, or even disqualification from the program for 120 days.

Assistance that you receive must be repaid to the municipality if you are ever financially able to repay it. Parents who are financially able are required by law to help their children under the age of 25, as spouses are legally required to financially support each other. The municipality has the right to require these relatives to repay any assistance that is granted.

If you are dissatisfied with this decision, please feel free to discuss it with me. You have the right to have a fair hearing.

A person who was not involved with this decision will decide whether you are eligible for assistance. If you would like a fair hearing, you must request a hearing **in writing within 5 working days** of when you receive this notice. You have the right to be represented by an attorney, at your expense, and to present witnesses and written evidence on your behalf. Forms to request a hearing are available from my office.

You also have the right to contact the State Department of Human Services in Augusta (1-800-442-6003) if you think this decision violates state law.

APPLICATION FOR GENERAL ASSISTANCE

Administrator: Please read the following to the applicant or have the applicant read it in your presence.

PENALTY FOR FALSE REPRESENTATION. Any person who knowingly and willfully makes any written or oral false statement of a material fact to the administrator for the purpose of causing himself/herself to be granted assistance will be ineligible for the assistance for 120 days and may be prosecuted for committing a Class E crime, which carries a penalty of up to a \$1,000 fine and one year in jail (22 M.R.S.A. § 4315).

1. HOUSEHOLD (Please type or print)

Name of Applicant: HUNTER, ELEANOR A.		Date of Birth:	Place of Birth BOSTON	Social Security Number: 005-36-0758		Telephone numbers:	
		5/23/38				Home:	
						Cell:	420-7462
						Message:	
Mailing Address: PO BOX 151, CUMBERLAND 04021						Length of Use: 20 YRS.	
Physical Address: 5 LINDA STREET, CUMBERLAND 04021						Length of Residence: 40 YEARS+	
Most recent previous address:						Length of Residence:	
Applicant is: (Circle One)	Single	Has anyone in the HH ever applied for GA in the past? YES	If yes,		Type of Assistance Received: N/A		
Married	Divorced		Where:	N/A			
Separated	Widowed X		When:	N/A			
Does anyone in your household have a warrant for their arrest as a result of a felony conviction? NO		If yes, who? N/A	Have you reached the TANF 60 mo. Limit? N/A		If yes, have you applied for an extension? N/A		
Has your household applied for LIHEAP? NO	Does everyone receive SNAP benefits? NO	If so, how much? N/A	Do you have a Government funded cell phone? NO		Has your household filed for an income tax refund? NO		
Are you a Veteran? NO	Has anyone applied for a VA pension? N/A	Does anyone receive Financial Aid? NO	Subsidized Housing? NO		Is everyone in the household a US citizen? YES		
			Utility Allowance? NO \$				
Total number of people in household: 1	Number seeking assistance: 1	Total # of people for whom applicant is seeking assistance: 1	Is anyone Sanctioned through GA or TANF? NO		If so, who and date: N/A		
PEOPLE LIVING WITH THE APPLICANT		RELATIONSHIP	DOB	Birthplace	SOCIAL SECURITY #	Disabled(D) Veteran (V)	
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

NAMES AND ADDRESSES OF SPOUSE, EX-SPOUSE, PARENTS, GRANDPARENTS AND CHILDREN'S PARENTS WHO ARE NOT MEMBERS OF THE HOUSEHOLD

1. Name:	2. Name:
-----------------	-----------------

Mailing Address:		Mailing Address:	
Relationship:	Telephone #:	Relationship:	Telephone #:
3. Name:		4. Name:	
Mailing Address:		Mailing Address:	
Relationship:	Telephone #:	Relationship:	Telephone #:

2. EMPLOYMENT INFORMATION - APPLICANT

Is applicant currently employed? NO		If YES, type of job: RETIRED, RECEIVES SSA	
If yes, name of employer:		Address of Employer:	
Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS (if needed):			
Name:		Address:	Start Date: End Date:
Name:		Address:	Start Date: End Date:
Are you disabled?	Do you have an active SSI/SSDI application?	If so, what stage of the process are you in?	Do you have an attorney? If so, who?
			Have you filed an IAR?
Under what circumstances did the Applicant leave his/her last place of employment?		Date of Separation from employment:	
If unemployed, has applicant registered with the Maine Job Bank/Career Center?		Highest level of education completed:	Was applicant in the military? Branch?
Job Skills:			

EMPLOYMENT INFORMATION – OTHER HOUSEHOLD MEMBER – Name:

Is member currently employed?		If YES, type of job:	
If yes, name of employer:		Address of Employer:	
Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS :			
Name:		Address:	Start Date: End Date:
Name:		Address:	Start Date: End Date:
Are they disabled?	Do they have an active SSI/SSDI application?	If so, what stage of the process are they in?	Do you have an attorney? If so, who?
			Have they filed an IAR?
Under what circumstances did this member leave his/her last place of employment?		Date of Separation from employment?	
If unemployed, has member registered with the Maine Job Bank/Career Center?		Highest level of education completed?	Was member in the military? Branch?
Job Skills:			

EMPLOYMENT INFORMATION – OTHER HOUSEHOLD MEMBER - Name:

Is member currently employed?	If YES, type of job:
If yes, name of employer:	Address of Employer:

Start Date:	How many hours per week?	Date last wages received?	Amount?
LIST TWO PREVIOUS EMPLOYERS:			
Name:	Address:	Start Date:	End Date:
Name:	Address:	Start Date:	End Date:
Are they disabled?	Do they have an active SSI/SSDI application?	If so, what stage of the process are they in?	Do they have an attorney? If so, who?
			Have they filed an IAR?
Under what circumstances did this member leave his/her last place of employment?		Date of Separation from employment?	
If unemployed, has member registered with the Maine Job Bank/Career Center?		Highest level of education completed?	Was this member in the military? Branch?
Job Skills:			

3. ASSISTANCE REQUESTED

ASSISTANCE REQUESTED: Please place check mark next to each type of assistance being requested and enter the amount of the request.			
✓	ASSISTANCE	AMOUNT	
	1. Food	\$	
	2. Rent	\$	
	3. Mortgage	\$	
	4. Electricity	\$	
	5. LP Gas	\$	
	6. Heating Fuel	\$	
✓	ASSISTANCE	AMOUNT	
	7. Household/Personal Supplies	\$	
	8. Prescriptions/Medical	\$	
	9. Water	\$470.63	
	10. Sewer	\$	
	11. Other (Specify):	\$	
	TOTAL ASSISTANCE REQUESTED	\$470.63	

4. USE OF INCOME - PRIOR 30 DAYS (Office use only)

Income:	\$	1 st TIME APPLICANT.		
SS	\$ 353			
TRUST	\$1000			
Total: (A)	\$ 1353			
Household Receipts			Other Receipts	
Food	\$		Phone	\$
Housing	\$		Internet	\$
Utilities	\$		Cable	\$
Propane	\$		Tobacco	\$
Fuel	\$		Alcohol	\$
Household	\$		Magazines	\$
Personal	\$		Pet Food	\$
Med/Presc.	\$		Fines/bails	\$
Water	\$		Other:	\$
Sewer	\$			\$
Other: GAS	\$		Total:	
	\$		(C)	\$
Total:			Total Income:	
(B)	\$		(A)	\$
Notes:			Less Total Receipts:	
			(B)	\$
			Plus Misspent Money:	
			(C)	\$
			Plus Difference Between	

		(A)-(B)+(C) - Unaccounted	\$
		(A) Total Added to Line "N, section 5":	\$

5. PROJECTED 30 DAY INCOME

INCOME: Check YES or NO for each type of income. Enter the amount of all money to be received (in the next 30 days) by: (1) the applicant; (2) the applicant's family; and (3) unrelated household members. Report how often income is received.

TYPE OF INCOME	✓	MONEY APPLICANT RECEIVES		MONEY FAMILY RECEIVES		MONEY OTHERS RECEIVE		OFFICE USE ONLY MONTHLY TOTAL
		AMOUNT	FREQUENCY	AMOUNT	FREQUENCY	AMOUNT	FREQUENCY	
A. Employment		\$		\$		\$		\$
B. TANF		\$		\$		\$		\$
C. Social Security	X	\$353		\$		\$		\$ 353
D. Military/Veteran Benefits		\$		\$		\$		\$
E. Retirement or Pension Plan		\$		\$		\$		\$
F. Unemployment Benefits		\$		\$		\$		\$
G. Worker's Compensation		\$		\$		\$		\$
H. Child Support/Alimony		\$		\$		\$		\$
I. SSI-Supplemental Security Income		\$		\$		\$		\$
J. Bank Accounts & Cash on Hand		\$		\$		\$		\$
K. Income/In kind from Relatives		\$		\$		\$		\$
L. Other (please specify) TRUST		\$1000		\$		\$		\$1000
For Repeat Applicants Only:								
M. Investment Asset(s) Value (See Section 5, C)								\$
N. Misspent Income & Unverified Expenditures (during the last 30 days)								\$
SUBTOTAL - MONTHLY HOUSEHOLD INCOME								\$ 1353
O. LESS: Total verified monthly work-related expenses: Child Care: \$ _____ Mileage: (RT miles ____ * # of days a week: ____ * # of weeks per month: ____ * ordinance mileage: ____)= _____ Other: _____								\$
TOTAL - MONTHLY HOUSEHOLD INCOME								\$ 1353

6. ASSETS

ASSETS: Check yes for each asset owned and enter the value. Enter who in the household owns the asset.

TYPE OF ASSET	✓	VALUE	ASSET OWNED BY
A. Home	X	\$	VALUE UNKNOWN
B. Real Estate (other than home)		\$	
C. Investments: Stocks, Bonds, Retirement Account(s), Life Insurance, etc.		\$	
D. Vehicle(s) i.e., car, truck, motorcycle) 97 LINCOLN	X	\$	VALUE UNKNOWN
Additional:		\$	
E. Recreational Vehicle (s) (i.e., camper, ATV, snowmobile, boat)		\$	
Additional:		\$	
F. Other		\$	

7. EXPENSES

MONTHLY EXPENSES	ACTUAL COST FOR NEXT 30 DAYS	MAXIMUM AMOUNT (OFFICE USE ONLY)	ALLOWED AMOUNT (OFFICE USE ONLY)
1. Food	\$194	\$194	\$194
2. Rent – Name and Address of Landlord:			
	\$	\$	\$
3. Mortgage – Mortgage Holder:	\$	\$	\$
4. Electricity – Hot Water/Y Electric Heat /N	\$ 50.58	\$86	\$50.58
5. LP Gas	\$	\$	\$
6. Heating Fuel TYPE: 2	\$ 174.90	\$174.90	\$ 174.90
7. Household/Personal Supplies	\$ 45	\$45	\$45
8. Prescriptions/Medical	\$ 75.17	\$18	\$18
9. Water	\$58.23	\$58.23	\$58.23
10. Sewer	\$	\$	\$
11. Other (specify)	\$	\$	\$
	\$	\$	\$
TOTAL MONTHLY HOUSEHOLD EXPENSES	\$	\$	\$ 540.71

8. OTHER EXPENSES

NOTE: The administrator should be aware of the following to gain an understanding of the applicant's financial situation.

A. Do you have any debts (i.e., bank loans, car payments, credit cards)? **YES** **NO**

If **YES**, give (1) name; (2) purpose money was borrowed; and (3) amount (list below).

NAME	PURPOSE	AMOUNT
1.		\$
2.		\$
3.		\$

9. DEFICIT (Office use only)

A. Overall Maximum Level of Assistance Allowed (See GA Ordinance Appendix A)	\$ 803	D. Deficit (If line A is greater than line B)	\$
B. Income (See Section 5)	\$ 1353	E. *Surplus (If line B is greater than line A)	\$550
C. Result (Line A minus line B)	\$	* Note: If a surplus exists, applicant is not eligible for regular GA. Proceed to Section 10 to determine if "unmet need" results in eligibility for "emergency" GA	

10. UNMET NEED (Office use only)

A. Allowed Expenses (See Section 7)	\$ 540.17	D. Unmet Need (Amount from line C, but <u>only</u> if line A is greater than line B)	\$
B. Income (See Section 4)	\$ 1353	E. Deficit (See Section 9, line D)	\$
C. Result (Line A minus line B)	\$ (812.83)	F. Amount of GA Eligibility (The lower of line D and line E)	\$

INSTRUCTIONS:

- 1) If Section 9, line B (income) is greater than line A (overall maximum), then applicant has a surplus of \$ _____ and will not be eligible for General Assistance unless the GA administrator determines there is need for emergency assistance.

- 3) If there is both an "Unmet Need" (Section 10, line D) and a "Deficit" (Section 10, line E), the applicant will be eligible for the lower of the two amounts. This lower amount is the amount of assistance the applicant is eligible for in the next 30-day period, or a proportionate amount for a shorter period of eligibility (i.e., if the applicant needs one week's worth of GA assistance, they should receive $\frac{1}{4}$ of the 30 day amount).

Administrator: Please read the following to the applicant or have the applicant read it in your presence.

In accordance with Maine law (22 M.R.S.A. § 4321) you have the right to be given a written decision concerning your application within 24 hours of submitting a completed application. If you disagree with the administrator's decision on the application, you have the right to a fair hearing before an impartial hearing authority. If you believe that the municipality has violated state law with respect to your application, you have the right to notify the State Department of Health and Human Services in Augusta (1-800-442-6003)

STATEMENT BY APPLICANT: I hereby affirm that the facts in this application are true, correct and complete, and that I have not knowingly withheld any information. I understand the Administrator has the right to verify any information necessary to determine my eligibility and hereby give my consent. I understand if I refuse to give my consent it may result in my not being eligible to receive assistance; therefore, I hereby give my express permission for the Administrator to contact the following specific sources or persons to verify any or all information material to the determination of General Assistance eligibility for my household:

- Employer(s) (past/present);
- Persons, organizations or businesses referenced in this application; *Hatter District*
- Past, present and/or future landlords;
- Bank(s) or financial institutions;
- The Department of Health and Human Services or any department of the State of Maine;
- The area Community Action Program;
- Relatives, specify: _____
- Persons/vendors to whom I owe money (i.e. utility company, fuel dealer, car dealership);
- Physician(s) with information related to my ability to work or receive other benefits;
- Housing Authority (local and/or state);
- The following specific sources of information _____

Applicant's Signature: *X*

A. Eleanor Hunter

Date: *10/7/15*

Administrator's Signature: *Maurice E. Geoffrey*

Date: *10/7/15*