

## **AGENDA**

Cumberland Town Council Meeting

Town Council Chambers

**MONDAY, August 10, 2015**

**6:00 Finance Committee Meeting**

**6:30 Workshop**

**7:00 P.M. Call to Order**

**6:30 WORKSHOP** with Fire Chief, Dan Small re: Future of Central Station

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

July 27, 2015

**III. MANAGER'S REPORT**

**IV. PUBLIC DISCUSSION**

**V. LEGISLATION AND POLICY**

**15 – 105** To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owners of 81 Blackstrap Road.

**15 – 106** To hear a report from the Finance Committee Director re: 4th quarter financials.

**15 – 107** To authorize the Town Manager to execute a grant award contract for the Payson Pier Replacement Project.

**15 – 108** To set a Public Hearing date of August 24<sup>th</sup> to consider and act on setting sewer user fees for FY'16.

**15 – 109** To consider and act on authorizing the Town Manager to execute a 3-year Rental Service Agreement with Cintas for Public Services uniforms.

**15 – 110** To consider and act on authorizing the Town Manager to execute a 6-year lease agreement with Wells Fargo Financial Leasing, Inc. for maintenance golf carts at Val Halla.

**15 – 111** To consider and act on Mass Gathering Permits for the Maine Principals Association Regional Cross Country Meet to be held on October 24<sup>th</sup> at Twin Brook.

**15 – 112** To consider and act on Mass Gathering Permits for the Maine Principals Association State Cross Country Meet to be held on October 31<sup>st</sup> at Twin Brook.

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

# MOTIONS

# MOTIONS

**15 – 105 I move to authorize** the Code Enforcement Officer to execute a Consent Agreement with the owners of 81 Blackstrap Road.

**OR (Councilor Edes suggestion)**

**I move to table** action on this item, but if there is any reoccurrence it will be brought back to the Town Council and the Consent Agreement will increase to \$1,000.

**15 – 106 No action.**

**15 – 107 I move to authorize** the Town Manager to execute a contract with the State of Maine for the Payson Pier Replacement Project Grant (\$ 20,906) and to allow the balance of the funding to be transferred from the Land Acquisition Reserve funds (estimated less than \$10,000).

**15 – 108 I move to set** a Public Hearing date of August 24<sup>th</sup> to consider and act on setting sewer user fees for FY'16 and to authorize the Town Manager to send a rate increase letter to all sewer users.

**15 – 109 I move to authorize** the Town Manager to execute a 3-year Rental Service Agreement with Cintas for Public Services uniforms.

**15 – 110 I move to authorize** the Town Manager to execute a 6-year lease agreement with Wells Fargo Financial Leasing, Inc. for maintenance golf carts at Val Halla.

**15 – 111 I move to approve** the Mass Gathering Permit for the Maine Principals Association Regional Cross Country Meet to be held on October 24<sup>th</sup> at Twin Brook.

**15 – 112 I move to approve the** Mass Gathering Permit for the Maine Principals Association State Cross Country Meet to be held on October 31<sup>st</sup> at Twin Brook.

# MINUTES

## 07/27/15

# MINUTES

Cumberland Town Council Meeting  
Town Council Chambers  
**MONDAY, July 27, 2015**

**6:30 P.M. WORKSHOP** with Assistant Town Manager, Chris Bolduc re: Spring Bulky Waste Pick-Up report

## **7:00 P.M. CALL TO ORDER**

**Present:** Councilors Bingham, Turner, Copp, Edes, Gruber, Stiles, and Storey-King

### **I. APPROVAL OF MINUTES**

Motion by Councilor Stiles, seconded by Councilor Gruber, to accept the July 13, 2015 as presented.

VOTE: 7-0                      UNANIMOUS

### **II. MANAGER'S REPORT**

State Representative, Mike Timmons said that he believes that the great people of the Town of Cumberland (whom he represents) and the State of Maine need an explanation and an update on the LMF (Land for Maine's Future) bonds that affect the Knight's Pond and Wormell Farm projects in Cumberland. Representative Timmons said that one of the very first phone calls that he received after he was elected was from Town Manager Shane. Mr. Shane explained to him that we had 2 projects which have not been funded and requested that he look into those bonds. Representative Timmons met with the Governor to inquire on the status of those 2 bonds. He was asked to bring copies of the 2 Cumberland projects back to the Governor's office. A few days later, he received a letter stating that the Governor had requested 5 million dollars for the Forest Woods Project to help the "poor people from Northern Maine". The Governor threatened to leverage that project and until he got approval, the bonds would not be released. Representative Timmons met with the Governor again and still got no commitment from him that the bonds for Cumberland would be released. He has worked on getting these bonds released right up to the last day and he is sorry to report that he was not successful.

Chairman Bingham said that the number one concern of the entire Council is that Representative Timmons came to a Council meeting 2 weeks ago and said he was going to support the vote to release the bonds. Then Representative Timmons became "one of the magic 6 who overturned it". The rumor is that the Governor went to the 6 and told them that the bonds would never be approved. The question is what happened from Monday evening to Thursday morning that made him change his mind?

Representative Timmons said that the Katz Bill made him change his mind. The Katz Bill would have "taken the authority away from the Chief Justice (Chief Executive)". Since 1987, the Chief Executive has been the one to handle the finances of land bonds. He felt that taking that authority away would cause "entanglements that would not be easy to solve". The other reason he voted against the bonds was because he spent an hour in caucus and Ken Fredette had an amendment that never went forward. By the time they got back out on the floor, the majority already had an amendment (which he also voted against) which would force those bonds to be authorized. That will likely also be vetoed and become a legal entanglement. He felt that it didn't matter which way he voted, we would be in the same situation if he had voted to oppose.

Councilor Edes said that he understands how things work at the State House, that there is give and take, but he is bothered by the fact that Representative Timmons came before the Town Council on Monday and told the Council that he would support the bond vote. We expected his support, and then he voted to

kill the bill. Representative Timmons knew that vote would kill the money for Knight's Pond and Wormel's Farm. The people of Cumberland needed his vote and two others and they didn't get it.

Representative Timmons said that the outcome would have been the same either way.

Town Manager Shane said that Representative Timmons brought a lot of talking points from the Governor's Office this evening and none from Mike Timmons. Sometimes you have to do the right thing even though it may be difficult. Two out of three people that he represents in the Town of Cumberland voted for the 2010-2012 LMF funding and the Manager called Representative Timmons and told him that we need his help. Even if he is on the losing side, at least as our Representative, we would have felt that he supported the people he represents. If we lost, we lost. But we lost with our Representative on the wrong side. We have had three land trusts working very hard for 3 years to make this happen (Knight's Pond project) and what Representative Timmons did last week matters to all the people of our community. He let us all down.

Councilor Gruber said that he did not understand where Representative Timmons was going in regard to his vote. It didn't make any sense to him and it still doesn't make any sense to him. If Representative Timmons had a change of heart or mind, it would have been the right thing to do to reach out to the Council and let them know that. He feels that there is something amiss here. There have been other items that Representative Timmons voted against that were near and dear to this community.

Police Lieutenant, Milt Calder reported that the Cumberland Police Department is a member of Casco Bay CAN (Create Awareness Now). Casco Bay CAN Coalition is a group of local individuals, schools, law enforcement agencies, organizations, and businesses who work together to prevent and reduce youth substance abuse in Cumberland, Falmouth, Freeport, North Yarmouth, Yarmouth, Pownal and Gray. Their mission is to foster a healthy community environment with policies and practices that work together to promote positive drug and alcohol-free development for all youths in our communities. Beth Blakeman-Pohl of Casco Bay CAN shared that the group has received 2 awards recently. One from Greater Portland Council of Government and the other was a national award. Lieutenant Calder encouraged the public to attend any of their meetings which are held at Cumberland Town Hall.

### **III. PUBLIC DISCUSSION**

State Senator, Cathy Breen said that she heard some confusion on the part of the Town Council by Representative Timmons. She would like to clarify what took place during the last session with respect to the Land for Maine's Future bonds. As everyone knows, the LMF bonds that were approved by the voters were not issued by the Governor, and many members of the Legislature were trying to figure out a way to shake the bonds loose. She also met with the Governor in regard to the LMF bonds to no avail. To be clear, the Governor's authority for issuing the bonds does not rest in the Constitution. It is actually written into the bills. So if nothing else, they have learned that when they write another bill for future bonds, they will not include the phrase "under the direction of the Governor". In the last session, Senator Roger Katz submitted a bill that was aimed at diminishing the Chief Executive's role in issuing the bonds. It was a very carefully crafted bill to make sure that the Maine taxpayers would be protected. The bill passed both the House and the Senate, the Governor vetoed it, and then it would have needed 2/3 of the Legislature's approval to override the veto. There were 6 folks in the House who initially voted for the Katz Bill and then changed their vote, and voted against it. This has been a very sad chapter for land conservation in Maine. She said that she had done all that she could by voting at every turn for the LMF Bonds and will continue to do so.

Brad Hilton, of Blanchard Road referenced the new sign at the high school. He is very disappointed that the Town and School Board would spend so much money on such a disgusting sign. It is visually distracting to traffic on Main Street and the residents. The concept of that sign is in direct conflict with the rural nature of Cumberland. He plans to go before the School Board as well to complain about the sign.

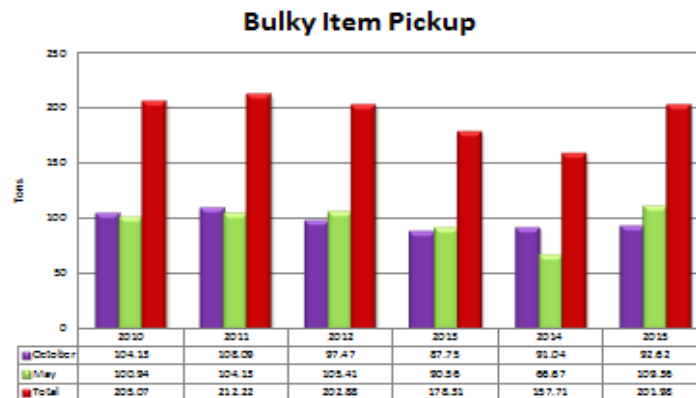
Mr. Hilton gave a \$10 donation to the 4-H fund, which will buy meat products for the food pantry. He asked if his donation would do more good going directly to the food pantry for them to purchase food products then the 4-H club.

Councilor Stiles responded that by donating to the 4-H fund, you are serving 2 causes at the same time. The 4-H kids work all year long raising their animals, spending a considerable amount of money, to bring them to the fair to be auctioned off as food product. The Town Manager will attend the auction with the donated funds, helping the 4-H kids sell their animals, and the food pantry will be stocked with meat. While it might be more economically sound to donate directly to the food pantry, we are helping our future farmers, who have to have a market for their animals in order to make their project complete, encouraging these children to increase their education, while producing a high quality product.

Mr. Hilton commented on the quality and clarity of the information that the Town provides in their budgets. The School budget contains no actuals. He intends to also mention this at a future School Board meeting. The Town's accounting department is tremendous.

#### IV. LEGISLATION AND POLICY

##### 15 – 098 To hear a report from Assistant Town Manager, Chris Bolduc re: Spring Bulky Waste Pick-Up.





#### Contributing to increase this past year:

\*It appears that more residents used the service this year.

\*Waste Management left obvious non-qualifying items behind, but also picked up more items that were questionable.

\*Rain during event soaked items and caused an increase in weight

#### Continuing Efforts:

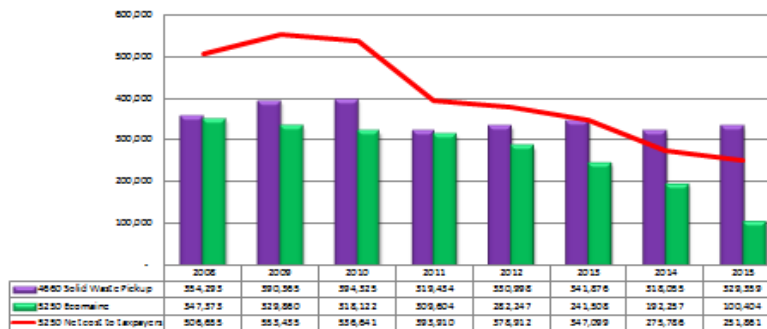
\*Waste Management continues to work with us on reducing bulky item tonnage.

\*Education continues and fewer return trips to residents were made.

\*Fewer incidents of mass cleanouts were reported – residents are putting out qualifying items



**Solid Waste Costs by Year**



\*Costs have declined steadily for the past 6 years.

\*Waste Disposal now costs the taxpayers half of what it did in 2009.

One measure of our success in reducing the Town's waste is Ecomaine's Annual Recycling Report that shows Cumberland had a recycling rate of 41.5% in 2015! Only 2 towns out of Ecomaine's 26 participants recycled more.

Whether it is by holding Confidential Shredding events, Hazardous Household Waste or Universal Waste events, Cumberland continues to focus on the best ways to help it's residents properly dispose of their household waste.

Between 150 and 200 tons of waste is processed through the Town's Bulky Item collection. Bulky Item Pickup is a significant, and successful, part of the residents plan to properly dispose of their household items.





**15 – 099 To hear a report from the Tax Assessor and hold a Public Hearing to consider and act on setting the FY2016 tax rate.**

Tax Assessor, Gary James presented the following growth summary report:

**TOWN OF CUMBERLAND - VALUATION GROWTH SUMMARY**

	As of 4/1/2014		As of 4/1/2015		Net
	Accounts	Taxable	Accounts	Taxable	Growth
<b>Real Estate Parcels</b>	<b>3472</b>		<b>3493</b>		
Total Real Property		\$1,324,514,900		\$1,360,510,800	\$35,995,900
Exempt Parcels		(\$75,968,600)		(\$81,519,100)	
Exemptions (HS/Vet/Blind)		(\$19,750,000)		(\$19,044,000)	
<b>Taxable Real Property</b>		<b>\$1,228,796,300</b>		<b>\$1,259,947,700</b>	<b>\$31,151,400</b>
<b>Personal Property Accounts</b>	<b>145</b>		<b>139</b>		
Personal Property		\$18,074,600		\$24,869,900	\$6,795,300
BETE Personal Property		(\$2,580,100)		(\$2,537,300)	
<b>Taxable PP</b>		<b>\$15,494,500</b>		<b>\$22,332,600</b>	<b>\$6,838,100</b>
<b>Taxable Value</b>		<b>\$1,244,290,800</b>		<b>\$1,282,280,300</b>	<b>\$37,989,500</b>
<b>Budget</b>	<b>145</b>		<b>139</b>		
School		\$14,313,387		\$15,557,051	
County		\$696,073		\$747,431	
Municipal		\$8,736,821		\$9,607,648	
TIF Financing		\$1,251,164		\$1,534,532	
Other Revenues		(\$3,683,142)		(\$4,565,629)	
Overlays		\$336,009		\$328,240	
<b>Total Budget</b>		<b>\$21,650,312</b>		<b>\$23,209,273</b>	
<b>Taxable Value</b>		<b>\$0.01740</b>		<b>\$0.01810</b>	

Prepared by Gary James 7/27/2015

Page 1

Chairman Bingham opened the Public Hearing.

Helen Cleaves asked if the subsidy that the school received will help to reduce taxes.

Chairman Bingham responded that they cannot spend it. It has to be frozen in an account for next year.

Chairman Bingham closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Turner, to set the municipal tax rate for FY2016 at \$18.10.

VOTE: 6-1 (Stiles opposed) MOTION PASSES

**15 – 100 To hold a Public Hearing to set rates at which interest will be paid for delinquent taxes, and to authorize applying tax payments to the oldest unpaid taxes.**

Chairman Bingham opened the Public Hearing.

Public discussion: None

Chairman Bingham closed the Public Hearing.

Motion by Councilor Stiles, seconded by Councilor Storey-King, to set an interest rate of 7% for delinquent real and personal property taxes for FY2016, and be it further Ordered, that all payments for delinquent real and personal property taxes be applied to the oldest, unpaid taxes.

VOTE: 7-0 UNANIMOUS

**15 – 101 To hold a Public Hearing to consider and act on amendments to Chapter 30 (Boards and Commissions) Section 3 (Organization and Rules) of the Cumberland Code, as recommended by the Ordinance Committee.**

Councilor Storey-King explained that this item came before the Ordinance Committee after some confusion at a Planning Board meeting recently, that brought up the question of when there is a quorum present and whether or not a minimum number of votes can pass an item, or if a majority vote of the quorum is required. The Planning Board Chairman referred to an article from Maine Municipal Association that said in the absence of specific language in a Town's ordinance, it would require four votes for an item to pass.

She said that the Ordinance Committee feels that since a lot of people put a lot of time and money into preparing to go before the Planning Board, and to get tabled because there is not a quorum at the meeting they are scheduled to be at, would be a burden to those people.

The Ordinance Committee is suggesting adding the following language (to Chapter 30 - Boards and Commissions, Section 3 – Organization and Rules): *The concurring vote of a majority of the members of the Board present and voting shall be necessary to approve any application or to support a recommendation to the Town Council on any amendment to the Zoning Ordinance or Zoning Map.*

Chairman Bingham opened the Public Hearing.

Public discussion: None

Chairman Bingham closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Edes, to amend Chapter 30 (Boards and Commissions) Section 3 (Organization and Rules) of the Cumberland Code, as recommended by the Ordinance Committee.

VOTE: 7-0 UNANIMOUS

**15 – 102 To authorize the Code Enforcement Officer to pursue the Notice of Violation issued to the property owners of 81 Blackstrap Road for an unauthorized junk yard.**

Town Manager Shane explained that this property had a yard full of junk that got moved from that property on to the abutting, private property without the consent of that property owner. As of now, most of the junk has been removed and staff is recommending that the Code Enforcement Officer is authorized to continue to pursue the Notice of Violation.

Motion by Councilor Turner, seconded by Councilor Copp, to authorize the Code Enforcement Officer to pursue the Notice of Violation issued to the property owners of 81 Blackstrap Road for an unauthorized junk yard.

VOTE: 7-0 UNANIMOUS

**15 – 103 To authorize the Town Manager to enter into a Route One street study with PACTS.**

Town Manager Shane explained that this is a joint project with the Towns of Freeport, Yarmouth, Falmouth and Cumberland to put a full transportation study together on the Route One corridor. Working closely with our neighbors, we can make sure that our vision for that area is protected.

Councilor Edes said that he feels that Falmouth and Yarmouth have their own development going on Route One and we don't have much property left in that area. He doesn't feel that we will get much out of this. He does not support it.

Councilor Stiles said that he will support it in hopes that we can get a dialog going that will hopefully make that corridor the way we all want to see it.

Councilor Storey-King said that we do not have to pay money to be good neighbors, but if \$3,000 buys us a seat at the table, she is in favor.

Motion by Councilor Gruber, seconded by Councilor Turner, to authorize the Town Manager to enter into a Route One street study with PACTS.

VOTE: 5-2 (Bingham and Edes opposed) MOTION PASSES

**15 – 104 To authorize the Town Manager to execute an Agreement for Services with the Coastal Humane Society for animal shelter services.**

Town Manager Shane explained that this will in no way change the Town's relationship with Charlie's Friends (where strays are currently taken). This has to do with those who want to surrender their pets to be put up for adoption.

Councilor Edes said that this is mainly for those people, who are moving out of Town, will no longer be taxpayers, and we are paying for them to give up their pets.

Town Manager Shane clarified that it's not only for those who are leaving Town, but also for residents who have to give up their pet for other reasons.

Motion by Councilor Gruber, seconded by Councilor Stiles, to authorize the Town Manager to execute an Agreement for Services with the Coastal Humane Society for animal shelter services.

VOTE: 6-1 (Edes opposed) MOTION PASSES

**V. NEW BUSINESS**

**Councilor Edes** – thank you to Pete O'Donnell for his service on the Aging in Place Committee. He is moving back to Portland, but has done a lot for Cumberland during his short time here. Pete is a good man and friend.

Thank you to Penny Asherman for all the work she does for the community. He drove by Twin Brook recently and saw so many people enjoying that property. He knows that the Payson Property will be the same someday.

**Councilor Gruber** – the Aging in Place survey results are in and interim Chairman of the AIP Committee, Dale Denno will report on the results at a Council meeting in September. The biggest comment topic on the survey

was tax relief. There was no question regarding taxes on the survey because the committee realizes that is a top priority and concern for most people.

**Councilor Storey-King** – she has a lot of respect for Mike Timmons. He has done great things, but she is saddened that he chose to vote the way that he did. Working in Augusta is not an easy feat and she wants to keep some perspective on that.

Tax bills will be mailed very soon and she reminded the public that it is the property owner's responsibility to review their tax bill for accuracy.

There have been quite a few accidents at the intersection of Tuttle Road and Middle Road. She has requested more of a police presence in that area due to the speed of traffic coming down the hill on Tuttle Road. There are a lot of pedestrians and cyclists in that area, so please slow down.

**Councilor Turner** – he was terribly disappointed in Mike Timmons vote, but feels that in some convoluted way Representative Timmons thought that if he cast his vote the way he did, something better would come out of it. Local government has more trust in general than the State or Federal government.

**Chairman Bingham** – Meredith Strang Burgess represented our community for a long time and she voted against her party a lot of the time. That likely cost her being Speaker of the House, but she had the courage to vote that way in support of her constituents. He is very disappointed in Representative Timmons, but he did come and face the Council and explain why he voted the way that he did. He deserves credit for that.

**Councilor Stiles** – he reminded everyone that the 4-H auction benefits the 4-H children, who learn how to treat and raise animals properly, and the food pantry receives quality food product. Every donation is helping 2 great organizations. He is asking for just \$10 from 1,000 residents from Cumberland and North Yarmouth.

**Councilor Copp** – after listening to Representative Timmons this evening, he feels that a lot of people (himself included) feel let down.

**Town Manager Shane** – on August 6<sup>th</sup> at 6:00 p.m. there will be a neighborhood meeting at Town Hall to discuss the Phase 4 of the Village Green Project (6 additional lots).

He and Councilors Copp and Edes will meet with the Windham Town Council to continue discussions about the roads around Forest Lake.

He was very disappointed by Representative Timmons vote last week. Mike is a good man and has done some great things at the Cumberland Fairgrounds over the years. His disappointment has nothing to do with Mike's capacity there, but as our State Representative.

## **VI. ADJOURNMENT**

Motion by Councilor Copp, seconded by Councilor Edes, to adjourn.

VOTE: 7-0 UNANIMOUS

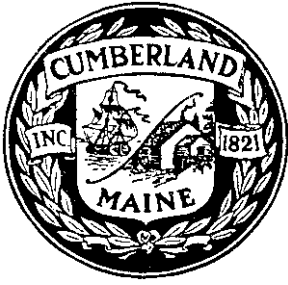
TIME:

Respectfully submitted by,

Brenda L. Moore  
Council Secretary

# ITEM 15-105

To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owners of 81 Blackstrap Road



# M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE  
290 TUTTLE ROAD  
CUMBERLAND, MAINE 04021  
TEL: 207-829-2205 FAX: 829-2224

**To:** Town Council  
**From:** William R. Shane, Town Manager  
**Date:** August 5, 2015  
**Re:** Mark Sloat Consent Agreement – 81 Blackstrap Road

---

Attached you will see the consent agreement developed by Bill Longley our Code Enforcement Officer. The areas in question have cleaned up and are at an acceptable level of compliance to staff.

Councilor Edes will present an alternative strategy for a motion on this item.



**DRAFT**

**CONSENT AGREEMENT**

THIS CONSENT AGREEMENT is entered into as of this \_\_\_ day of August, 2015 by and between Heirs of Donald E. and Sandra E. Sloat by Mark Sloat their heir. ("Sloat" ) and the TOWN OF CUMBERLAND, a Maine Municipal Corporation located in the County of Cumberland, State of Maine (the "Town").

Sloat and the Town stipulate and agree to the following facts:

1. The Town is a municipal corporation organized under the law of the State of Maine. William Longley is the duly authorized Code enforcement Officer of the Town and authorized under state and municipal laws to administer and enforce the Town's Zoning Ordinance.
2. About 5-12-2015 as per "Notice of Violation" and photos attached, The Town issued said "Notice of Violation" to Mark Sloat based on multiple complaints for allowing a junk yard in a zone that does not allow junk yards. Since then the majority of the junk has been removed as shown in photos also attached.
3. The Code Enforcement Officer has investigated the case and has determined that the Apparent Junk Yard Violation does not result in any significant health, safety, or welfare problem.
4. Sloat has agreed to pay the Town's attorney fees and associated costs in whatever reasonable amount is assessed and approved by the Town Council for work undertaken in connection with the Town's review of this matter.
5. Based on the investigation and conclusions of the Code Enforcement Officer, the Town agrees to relinquish its rights to prosecute Sloat and his heirs, successors and assigns, including any subsequent owners of the Premises, for any alleged violation arising from the Junk Yard Violation.
6. This Consent Agreement shall be binding upon the Town and Sloat and any successors, heirs and assigns and may be recorded in the Cumberland County Registry of Deeds and a copy provided to the Code Enforcement Officer and maintained in the Town's books and records.



7. At a meeting of the Town council on September \_\_, 2015, the Town approved this resolution of the Apparent Zoning Violation based upon the terms and conditions set forth in this Agreement and the Town has authorized the Code Enforcement officer to sign this Consent Agreement on its behalf.

In Witness Whereof, the undersigned have executed this Agreement on the date appearing beside their names below.

Date: September \_\_, 2015

---

Mark Sloat, on behalf of  
Heirs of Donald E. Sloat  
Heirs of Sandra E. Sloat

TOWN OF CUMBERLAND

Date: September \_\_, 2015

---

By: William Longley  
Its: Code Enforcement Officer

STATE OF MAINE  
COUNTY OF CUMBERLAND, ss

September \_\_\_\_, 2015

Then personally appeared before me Mark Sloat and acknowledged the foregoing instrument to be her free act and deed.

Before me,

\_\_\_\_\_  
Notary Public/Attorney at Law  
My Commission Expires: \_\_\_\_\_

STATE OF MAINE  
COUNTY OF CUMBERLAND, ss

September \_\_\_\_, 2015

Then personally appeared before me William Longley and acknowledged the foregoing instrument to be his free act and deed.

Before me,

\_\_\_\_\_  
Notary Public/Attorney at Law  
My Commission Expires: \_\_\_\_\_

**NOTICE OF VIOLATION**  
**ORDER FOR CORRECTIVE ACTION**

To: Mark Sloat on behalf of  
Heirs of Donald and Sandra Sloat  
81 Blackstrap Road  
Cumberland, Maine 04021

Tax Assessor's MAP: R-07 LOT: 35

You are hereby notified that you are in violation of the Town of Cumberland Zoning Ordinance which does not allow for a junk yard in the RR2 Zone as well as State of Maine law for requirements of 30-A M.R.S.A. Section 3753 which requires a permit prior to starting a new junk yard.

DATE VIOLATION OBSERVED: Based on a complaint, observations and photo documentation by CEO William C. Longley Jr on 05-12-2015 as shown in the attached photo.

DESCRIPTION OF VIOLATION: New junk and scrap metal items have recently been brought to this property that now are considered to meet the definition of junkyard again which is no longer an allowed use anywhere in the Town of Cumberland and / or automobile graveyard as defined by State Law.

You are hereby ordered to take the following corrective action or measures no later than: 10 days after receipt of this notice **"REMOVAL OF ALL JUNK MATERIALS AND ANY UNREGISTERED VEHICLES AND PARTS Thereof"** and notify the CEO that the removal is complete. Or if the vehicles shown are registered and inspected provide the CEO documentation of such.

Failure to comply with this Order will result in court action against you. Title 30-A M.R.S.A. Section 4452 establishes a fine of \$100.00 or up to \$2,500 for each violation. (A separate fine will be assessed for each day a violation continues). The Town of Cumberland will seek an order for corrective action, a substantial fine, plus its attorney's fees and costs in such an action.

Please contact the Code Enforcement Officer at the Town Office or by telephone at 207-829-2207 if you have any questions concerning this violation and to make arrangements to bring your property into compliance. You must notify the Code Enforcement Officer when corrective action is taken so that a compliance check may be made.

DATE: 06-18-15

---

William C. Longley Jr.  
Code Enforcement Officer,  
Town of Cumberland

c.c.: W. Shane, Town Manager  
Town Attorney  
FILE



1AKW 5-12-15 by William C. Loveley Jr CEO Embarked





1AKW 5-12-15 by William C. Long for the CEO Ambassadors









State Use: 1010

Print Date: 06/23/2015 14:35

## VISION





**81 BLACKSTRAP ROAD****Location** 81 BLACKSTRAP ROAD**Assessment** \$63,600**Mblu** R07/ 35/ / /**PID** 1672**Acct#** S0960R**Building Count** 1**Owner** SLOAT DONALD E - HEIRS OF**Current Value**

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$100	\$63,500	\$63,600

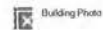
**Owner of Record****Owner** SLOAT DONALD E - HEIRS OF**Sale Price** \$0**Co-Owner** SLOAT SANDRA E - HEIRS OF**Certificate****Address** 81 BLACKSTRAP ROAD  
CUMBERLAND, ME 04021**Book & Page** 2973/ 143**Sale Date****Ownership History**

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
SLOAT DONALD E - HEIRS OF	\$0		2973/ 143	

**Building Information****Building 1 : Section 1**

**Year Built:** 1950  
**Living Area:** 768  
**Replacement Cost:** \$77,811  
**Building Percent** 0  
**Good:**  
**Replacement Cost**  
**Less Depreciation:** \$0

Building Attributes	
Field	Description
Style	Ranch
Model	Residential
Grade:	Minimum
Stories:	1 Story
Occupancy	1
Exterior Wall 1	Wood Shingle
Exterior Wall 2	

**Building Photo**

(<http://images.vgsi.com/photos/CumberlandMEPhotos//\00\00\49\64.jpg>)

**Building Layout**

Roof Structure:	Gable/Hip
Roof Cover	Asph/F GlS/Cmp
Interior Wall 1	Drywall/Sheet
Interior Wall 2	
Interior Flr 1	Minimum/Plywd
Interior Flr 2	Carpet
Heat Fuel	Oil
Heat Type:	Hot Water
AC Type:	None
Total Bedrooms:	3 Bedrooms
Total Bthrms:	1
Total Half Baths:	0
Total Xtra Fixtrs:	
Total Rooms:	6 Rooms
Bath Style:	Average
Kitchen Style:	Average



Building Sub-Areas			Legend
Code	Description	Gross Area	Living Area
BAS	First Floor	768	768
FBM	Basement, Finished	768	0
		1536	768

### Extra Features

Extra Features				Legend
Code	Description	Size	Value	Bldg #
FPL1	FIREPLACE 1 ST	1 UNITS	\$0	1

### Land

#### Land Use

**Use Code** 1010  
**Description** Single Fam MDL-01  
**Zone** I  
**Neighborhood** 70  
**Alt Land Appr** No  
**Category**

#### Land Line Valuation

**Size (Acres)** 0.8  
**Frontage** 0  
**Depth** 0  
**Assessed Value** \$63,500

### Outbuildings

Outbuildings						Legend
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
SHD1	SHED FRAME			264 S.F.	\$100	1

### Valuation History

Assessment			
Valuation Year	Improvements	Land	Total
2013	\$16,900	\$81,600	\$98,500
2012	\$16,900	\$81,600	\$98,500
2011	\$68,000	\$90,700	\$158,700



er clean up













# ITEM 15-106

To hear a report from the Finance Committee Director re:  
4th quarter financials

Materials passed out at meeting

# ITEM

# 15-107

To authorize the Town Manager to execute a grant award contract  
for the Payson Pier Replacement Project



PAUL R. LEPAGE  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY  
MAINE COASTAL PROGRAM  
93 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0093



WALTER E. WHITCOMB  
COMMISSIONER

**2016 Shore and Harbor Planning Grant Award Letter**

William Shane  
Town of Cumberland  
290 Tuttle Rd.  
Cumberland, ME 04021

July 1, 2015

Dear Bill,

I am pleased to inform you that the Shore and Harbor Planning Grant review committee has recommended a grant award of \$20,906.00 for the Payson Pier Replacement Project in Cumberland. This recommendation is based on project scoring and the committee's evaluation of the impacts of the project.

We received applications for 9 projects totaling \$163,206.00 in requests. The review committee did its best to fund the projects that would have direct impacts on harbor planning and management and adjacent shore land development to improve public access and use. I would be happy to discuss the committee's evaluation of your project.

The grant will be awarded through a State contract procedure. Attached, please find a draft award contract for review. Once we have the terms in place, the Town will sign the contract and send two copies with original signature back to this office for processing. The grant award will be made by check directly to the town following an invoice to the State for services performed, as detailed in the contract.

Congratulations on your successful grant proposal. I look forward to working with you to get your project underway and seeing the results!

Sincerely,

*Melissa Anson*

Melissa Anson  
Shore and Harbor Grant Program Manager  
Maine Coastal Program  
93 State House Station  
Augusta, ME 04333-0093  
207-287-8084 (o)/ 207-592-5689 (c)  
Melissa.Anson@maine.gov

## **Application**

# **Payson Pier Replacement Project Town of Cumberland, Maine**



**May 21, 2015**

**Maine Coastal Program**

**Shore and Harbor Planning Grant Program**



Melissa Anson  
C/O Maine Coastal Program  
93 State House Station  
Augusta, Maine 04333

Subject: **Proposal for Shore and Harbor Planning Grant**  
Payson Pier Replacement Project; Town of Cumberland, Maine

Dear Ms. Anson,

Thank you for the opportunity to submit this proposal for grant funding through the 2015 Shore and Harbor Planning Grant program. This application by the Town of Cumberland is for the Payson Pier Replacement Project. The work funded by the grant will include field survey, engineering design, and permitting of a new pier to replace the existing 200' span timber pier at a large public waterfront site recently acquired by the Town. The existing pier is badly deteriorated, and as a result it is not suitable for public use in it's present state.

The amount of funding requested through the Shore and Harbor Planning Grant program is \$20,906. This will be matched by an additional \$4,094 from the Town's Harbor and Waterfront fund to cover the cost of professional services to be provided by a consultant engineering firm and an in-kind contribution of \$2,875 for Town oversight and project management for a Total Project cost of \$27,875.

Bill Shane, PE, is the Town Manager and will function as the Project Manager for this project. The project will be completed in partnership with Baker Design Consultants, a local engineering firm with expertise in design of municipal piers and past experience at this site, and Titcomb Associates, a surveyor who has performed a significant amount of survey of the Payson property in the past years.

The work will begin in Summer 2015, and continue through summer 2016, to allow for construction in fall/winter 2016.

The recently acquired Payson property provides a major boost to public water access for the Town of Cumberland. We are excited about the opportunity to replace the existing infrastructure with a solution that will support the new, increased use and further enhance public water access in Casco Bay.

Sincerely,

A handwritten signature in blue ink, appearing to read 'W.R. Shane', with a long horizontal flourish extending to the right.

William R. Shane, PE  
Town Manager

## 1. Executive Summary

This project involves the replacement of an existing timber pier at a municipally owned waterfront property in the Town of Cumberland. See chart section in Figure 1 below for property/pier location. There are two Phases of the proposed project, as described below:

- **Phase I: Planning & Public Participation** – An initial planning phase will be conducted to identify access needs for the property, and potential volume and type of users. This work will include a public participation phase consisting of a public workshop and an online survey. Information will be gathered on various user groups (boaters, canoers, kayakers, swimmers, fisherman). This information will be used to guide the design of the replacement pier.
- **Phase II: Pier Design & Permitting** – This work will include field survey, engineering design, and permitting for a replacement pier. The result of the work will be a complete set of construction documents including plans and specifications, as well as the necessary Local, State, and Federal permits in hand to allow the Town to proceed to construction as early as Fall 2016. The new pier will be fully ADA compliant, and designed to modern standards and loading requirements.

The work will enhance public access for residents of the Town of Cumberland and beyond by providing safe, accessible water access from the large Payson Property to Casco Bay.

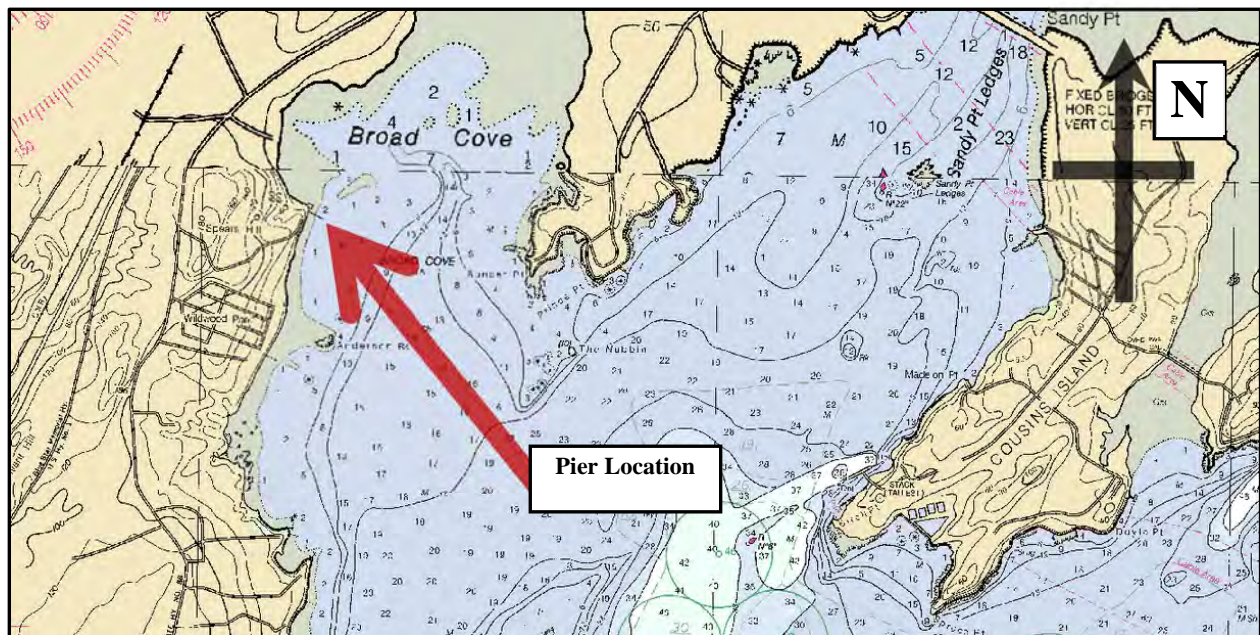
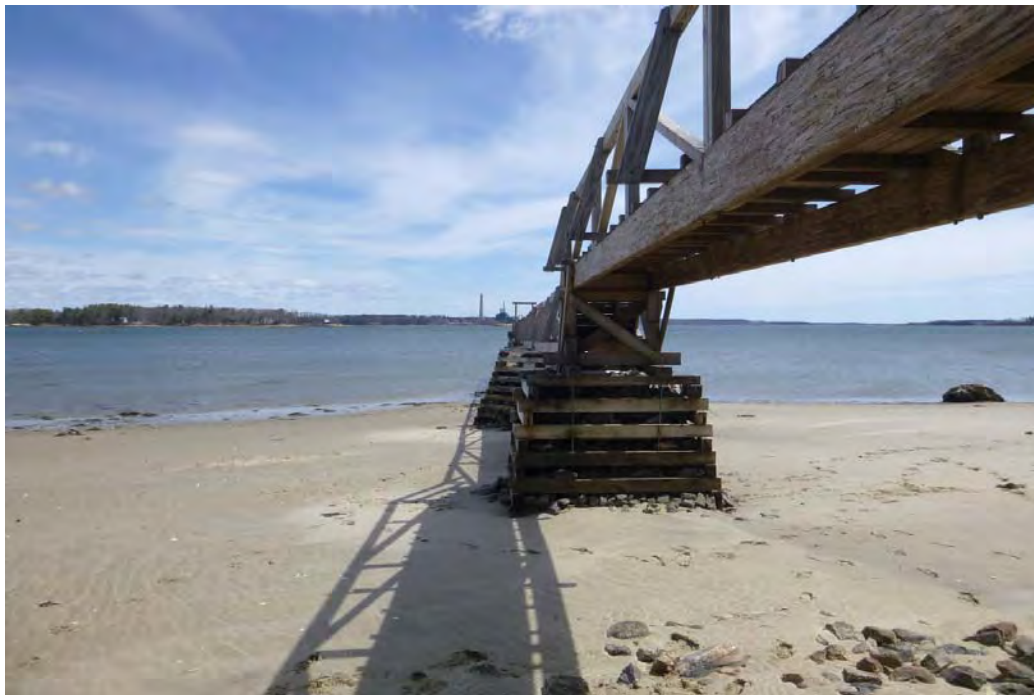


Figure 1 – Pier Location (Section of NOAA Chart 13292-Portland Harbor and Vicinity)

## **2. Project Description**

The Payson Property is a 100+/- acre waterfront parcel located in Cumberland Foreside, with frontage of Broad Cove in Casco Bay. The entire property is covered by a conservation easement. The Town of Cumberland has recently acquired approximately 23 acres of the property, including approximately 14 acres along with waterfront. The Town portion of the property includes a tidal beach and an existing 200' long timber pier. The town's intent with this purchase is to develop the property as a public waterfront site with shore access, and swimming and recreation opportunities. The existing 200'+/- timber pier at the site is in a severe state of disrepair, and is not suitable for public use. In early 2015, the Town contracted with Baker Design Consultants to assess the condition of the pier. The assessment identified a number of structural and functional issues with the pier that require immediate repair to support any public use, and warrant full replacement of the structure in the near future.



**Figure 2 – Existing Payson Pier**

This application for funding through the Maine Coastal Program's Shore and Harbor Planning Grant program will support improved public water access in the Town of Cumberland through the planning and design of a replacement pier for the Payson Property waterfront. The planning phase of the project will allow for determining consist of planning, site survey, and design in support of a replacement pier for the Payson property.

The sections below describe the proposed scope of work in further detail.



## **Scope of Work**

### **Phase I. Planning & Public Participation**

- Task I.a. Stakeholder Identification** – Working with Town Staff, Coastal Waters Commission members, and Ocean Access Committee Members, a list of stakeholders will be developed for the project. The project Team will make contact with the stakeholders to gain any comments/input and to request their participation in a project working group who will work with the consultants throughout the design process.
- Task I.b. Web Based Survey** – A survey will be developed to gather information from the public regarding potential type and volume of uses of the pier, opportunities for enhancing access from the upland or from the water, need for mooring access, etc.
- Task I.c. Public Forum** – A public forum will be held to present an overview of the project, gather public input, and identify further stakeholders. This will also provide an opportunity to point more people to the survey and generate additional responses.
- Task I.d. Work Group Synthesis Meetings** – Meet with the project Work Group to review and synthesize public input received through the forum and survey, and distill this information into a list of parameters to guide the pier design.
- Task I.e. Summary Report** – Prepare a brief summary report that documents information received through the public participation and planning phase of the project.

### **Phase II. Pier Design & Permitting**

- Task II.a. Background Data Collection** – Gather public domain mapping for the site, including tidal information, FEMA mapping, MEGIS habitat mapping, exposure data, etc.
- Task II.b. Field Survey** – Complete detailed topographic survey in the vicinity of the pier to supplement existing topographic and boundary survey that is available for the site.
- Task II.c. Preliminary Design and Plan Development** – Complete preliminary layout and design for a replacement pier structure. Prepare design plans.
- Task II.d. Permitting** – Prepare and submit permit applications as required for the project. It is anticipated that the project will require permits from Maine DEP, Army Corps of Engineers, Maine DACF Submerged Lands Bureau, and the Town of Cumberland.
- Task II.e. Final Design and Plan Development** – Complete final design. Prepare final plans and details for the proposed structure.
- Task II.f. Bid Documents** – Prepare a package of plans and specifications that can be used by the Town to solicit contractor bids for the project.
- Task II.g. Cost Estimate** – Prepare a construction cost estimate to support Town budgeting and/or grant applications for funding for the pier replacement project.

### Highlights of Proposed Project Approach

<b>Cost Effectiveness</b>	<ul style="list-style-type: none"><li>• Utilize consultants with past experience with the pier/site (Baker Design Consultants, Titcomb Associates)</li></ul>
<b>Applicant qualifications and capacity</b>	<ul style="list-style-type: none"><li>• BDC specializes in marine projects and has demonstrated experience with similar projects. BDC has the tools and capacity to complete the necessary work.</li><li>• Bill Shane will be the lead Town Staff member managing the project. As the Town Manager, Bill has been closely involved in efforts to date related to the Payson Property.</li></ul>
<b>Quality of proposal; project feasibility and readiness</b>	<ul style="list-style-type: none"><li>• Project is ready and needed to support future public use of the site.</li></ul>
<b>Evidence that the proposed project will make measurable improvements in harbor planning and management and/or public access to the shore</b>	<ul style="list-style-type: none"><li>• The purchase of the Payson property is a substantial boost to the Town of Cumberland. The parcel creates public shore access where none previously existed. Yet, the existing pier is structurally deficient and functionally obsolete, which severely limits it's usefulness. The pier is not capable of supporting live loads associated with public use, has several barriers to accessibility, and access to the float is limited tidally.</li></ul>
<b>Ability to quantify economic impact, private investment, and/or leveraged funding directly or indirectly related to this project proposal</b>	<ul style="list-style-type: none"><li>• Ability to leverage outside grant funds for later stages of project (SHIP Grants, Boating Infrastructure Grants, Boating Facilities Fund Grants)</li><li>• Supports Working Waterfront</li><li>• Beach user fees for non-residents</li></ul>
<b>Consistency of project with and contribution to local and regional efforts and priorities</b>	<ul style="list-style-type: none"><li>• Town goal of improving water access led to purchase of Payson Property. This work will further support that effort.</li></ul>

### 3. Project Schedule

Work on the project will commence as soon as grant funding is approved. The design and permitting work will take approximately 6 months to complete. After completion of design work, timing for construction will be dependent on the approval of funding, or successful grant application. The target timing for start of construction will be Fall 2016.

#### 4. Project Budget

##### Part 1, Estimated Personnel Expenses

Position Name & Title	Hourly Rate	Number of Project Hours	Salary & Fringe / hr.	Total Grantee Personnel Expenses
1. Bill Shane, Town Manager	\$57.03	40	\$14.85	\$2,875
2.				
3.				
Totals				\$2,875

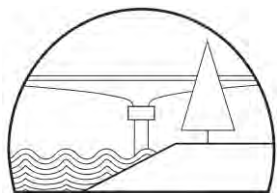
##### Part 2, Budget Estimates by Cost Category

Cost Category	MCP Grant	Non-Federal Match	Total Cost
Personnel	\$1,711	\$570	<b>\$2,281</b>
Fringe Benefits	\$445	\$149	<b>\$594</b>
Travel			
Equipment			
Supplies			
Contractual			
Baker Design Consultants (PHASE I)	\$1,875	\$625	<b>\$2,500</b>
Baker Design Consultants (PHASE II)	\$15,000	\$5,000	<b>\$20,000</b>
Titcomb Associates	\$1,875	\$625	<b>\$2,500</b>
Other (specify)			
Indirect			
Totals	<b>\$20,906</b>	<b>\$6,969</b>	<b>\$27,875</b>

##### Part 3. Sources and Types of Match

Source of Match	Cash	In – Kind	Total
1. Town of Cumberland	<b>\$4,094</b>	<b>\$2,875</b>	<b>\$6,969</b>
2.			
3.			
<b>Total</b>			<b>\$6,969</b>

**5. Appendix A – Baker Design Consultant Proposal**



BAKER DESIGN CONSULTANTS  
*Civil, Marine and Structural Engineering*

May 13, 2015

Bill Shane – Town Manager  
290 Tuttle Road  
Cumberland, ME 04021

Subject: **Payson Pier**; Cumberland, Maine  
Planning, Design, and Permitting Services for Pier Replacement

Dear Bill,

This letter proposal follows our recent discussions regarding replacement of the existing pier at the Payson Property, and the Condition Assessment report by Baker Design Consultants that was commissioned in January and submitted in draft form on 2/18/15.

It is our understanding that based on the significant issues with the existing structure, the Town would like to pursue a full replacement, and that the Town intends to apply for funding through the Maine Coastal Program FY2016 Shore and Harbor Planning Grant program to fund the work. We further understand that the Payson Property was recently acquired by the Town and has yet to fully realize it's potential as a public waterfront site. A key piece of the work will be an initial planning and public participation phase that identifies access needs and pier usage to guide the design of the replacement structure.

Baker Design Consultants specializes in design of coastal infrastructure and has recently completed planning, design, and construction projects for municipal, private, and institutional piers in a number of nearby Towns. We are excited about this opportunity to work with the Town of Cumberland on their waterfront improvement needs.

The following sections provide a scope of work, fee estimate and approximate timetable for the work.

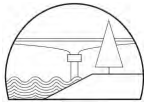
A. Proposed Scope of Work .....	2
B. Project Timeline.....	5
C. Budget Fee Estimate .....	6

Please contact me with any questions on the contents of this proposal.

Sincerely,

BAKER DESIGN CONSULTANTS, Inc.

Barney Baker, PE  
JN: 15-05  
Dan Bannon – Baker Design Consultants



## A. Proposed Scope of Work

---

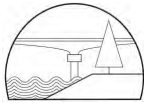
The proposed scope of work is outlined below. The work is broken into two phases; Phase I – Planning and Public Participation, and Phase II – Pier Design & Permitting. The work will result in a design package that is ready for construction pending allocation of funding for the replacement work.

### **Phase I – Planning & Public Participation**

100. Stakeholder Identification
  - a. Working with Town Staff, Coastal Waters Commission members, and Ocean Access Committee Members, a list of stakeholders will be developed for the project. The project Team will make contact with the stakeholders to gain any comments/input and to request their participation in a project working group who will work with BDC throughout the design process.
200. Web Based Survey
  - a. A survey will be developed to gather information from the public regarding potential type and volume of uses of the pier, opportunities for enhancing access from the upland or from the water, need for mooring access, etc.
300. Public Forum
  - a. A public forum will be held to present an overview of the project, gather public input, and identify further stakeholders. This will also provide an opportunity to point more people to the survey and generate additional responses.
400. Work Group Meetings
  - a. Meet with the project Work Group to review and synthesize public input received through the forum and survey, and distill this information into a list of parameters to guide the pier design.
500. Summary Report
  - a. Prepare a brief summary report that documents information received through the public participation and planning phase of the project.

### **Phase II – Pier Design & Permitting**

100. Background Data Collection
  - a. Review Town records that relate to property ownership, historical use of the site and more recent improvements.



- b. Meet with Town staff and stakeholders on site to discuss the proposed pier replacement.
- c. Complete web based research of the project location to record available parameters that relate to physical and environmental characteristics of the site from the following sources:
  - i. Tidal information and flood data.
  - ii. GIS mapping of physical and environmental features.
  - iii. Land use and regulatory mapping and zoning.

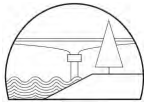
200. Field Survey

- a. Existing survey topographic and boundary information has been provided for the site by Titcomb Associates of Falmouth, ME, and supplemented more recently in the pier location by Boundary Points of Cumberland, ME. This survey information is sufficient for base layout of the project and design development. It is anticipated that the existing topographic survey will need to be supplemented in order to complete final design. Key information that will need to be supplemented could include, but is not limited to the following items.
  - i. Topography and bathymetry to 1-ft contour intervals in the vicinity of the pier, including the embankment slope, intertidal beach, and subtidal seabed a minimum of 25' horizontal distance beyond the location of any proposed improvements.
  - ii. Surface features including structures, access trails, vegetation, ledge outcrops, etc.
  - iii. Deck and seabed elevation at existing pier limits.
  - iv. Sufficient Property boundary information to determine chord location of shore frontage to enable an interpretation of littoral lines to be made.
  - v. Data points as required to geo reference the survey plan on horizontal (Maine State Plane coordinates) and NAD88 vertical datum.
- b. Geotechnical Exploration-
  - i. A geotechnical evaluation will be necessary to confirm subsurface conditions and pier support type and layout. An allowance for this work is provided. The final scope and cost will be contingent on design approach utilized, and will be identified during the preliminary design phase.

300. Preliminary Design and Plan Development

- a. General
  - i. Baker Design Consultants will undertake design development with consideration of the existing pier construction and the input gained during Phase I of this work. The process will include checkpoints along the way to validate and achieve consensus on the proposed design with Town staff and stakeholders.





b. Preliminary Design

To facilitate client review, a Preliminary Design Report (PDR) will be prepared in Maine DOT format that addresses the following items as they relate to this project:

- i. Purpose and need for the Project.
- ii. Scope of work and description
- iii. Existing conditions
- iv. Plan View and Cross Sections of the Project;
- v. Preliminary identification of impacts, obstacles and site constraints;
- vi. Recommended strategies for avoidance and minimization, if necessary; and
- vii. Preliminary cost estimate for construction and construction engineering.

400. Regulatory Permitting

- a. Prepare and submit Federal, State and Local Permit applications. It is anticipated that the project will require permits from Maine DEP, Army Corps of Engineers, and the Town of Cumberland.
- b. Prepare an application for Submerged Lands Lease through the Maine Department of Agriculture, Conservation, and Forestry, Submerged Lands Bureau if required based on the final pier configuration selected.

500. Final Design and Plan Development – Complete final design for the replacement pier structure. Prepare final plans and details.

600. Bid Documents

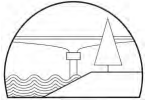
- a. Prepare a package of plans and specifications that can be used by the Town to solicit contractor bids for the project.

700. Cost Estimate

- a. Prepare a construction cost estimate to support Town budgeting and/or grant applications for funding for the pier replacement project.

800. Work not included.

- a. The following services are not anticipated at this time, but can be provided at an additional cost if required by the regulatory agencies.
  - i. Environmental Consultants- Specialized environmental consultant services (e.g. wetland or wildlife biologists study).
  - ii. A survey allowance has been provided to review existing property boundaries and to provide guidance for the determination of littoral boundaries. If the property information is vague or contentious, an attorney may need to be retained to develop and reach a riparian agreement with abutting properties. This work has not been included.

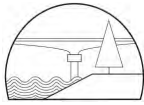


- b. Additional services may be required to address Planning Board requests associated with Site Plan approval by the Town Planning Board such as landscape architecture, parking and traffic analysis may need to be added to comply with.

#### B. Project Timeline

---

BDC can be available immediately to begin work on the project. The planning, design and permitting work will take approximately 9 months to complete. After completion of design work, timing for construction will be dependent on the approval of funding, or successful grant application. The target timing for start of construction will be fall 2016 or spring 2017.

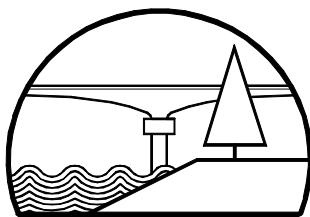


### C. Budget Fee Estimate

Baker Design Consultants				15-05				JOB NO	
Payson Pier Replacement - Planning, Design, and Permitting				Cumberland, ME				PROJECT	
				HOUR ESTIMATE/CLASSIFICATION					
TASK DESCRIPTION				Senior Engineer	Project Engineer	CAD Technician	TASK HOURS	% By Phase	Cumulative
RATE				\$125.00	\$95.00	\$80.00			
Phase I Planning & Public Participation								\$2,465	
100	Stakeholder Identification	1	1				2	13%	13%
200	Web Based Survey		4		4		8		
300	Public Forum	2	2		2		6		
400	Work Group Meetings	2	2				4		
500	Summary Report	1	4				5		
Phase II Pier Design & Permitting									
100	Background Data Collection								
	Web Based Research		2		4		6	\$1,460	
	Prepare Base Mapping		2		4		6	8%	21%
	Client Meeting	2	2				4		
200	Field Survey								
	Topographic Survey		by subconsultant					\$510	
	Geotechnical Investigation		by subconsultant					3%	24%
	Incorporate Subconsultant data		2		4		6		
300	Preliminary Design & Plan Development								
	50% Design & Plans	4	16		16		36	\$4,250	
	Preliminary Design Report	2	4		4		10	23%	47%
400	Permitting								
	Maine DEP		8				8	\$3,480	
	ACOE		8				8	19%	65%
	Submerged Lands		8				8		
	Town of Cumberland		8				8		
	Permit Review & Submittal	2	2				4		
500	Final Design								
	90% Design & Plans	4	16		16		36	\$5,200	
	100% Design & Plans	4	8		8		20	28%	93%
600	Bid Documents								
	Prepare specifications and project manual	2	4				6	\$630	
								3%	97%
700	Cost Estimate								
	Prepare cost estimate	2	4				6	\$630	
								3%	100%
TOTAL LABOR HOURS							TOTAL HOURS		
PER CLASSIFICATION				28	107	62	197		
Direct Costs				SUMMARY				\$18,625	
								100%	
Mileage	4 trips to Cumberland	\$89		Classification	Hours	Rate	Cost		
Communication Fee (4%)				Senior Engineer	28	125.00	\$3,500		
Telephone/postage/copies	\$745			Project Engineer	107	95.00	\$10,165		
Permit Application Fees				CAD Technician	62	80.00	\$4,960		
	\$1,200			Total Labor Hours	197	TOTAL LABOR	\$18,625		
	TOTAL	\$2,034				Direct Costs	\$2,034		
Subconsultants						Subconsultants	\$4,500		
Surveyor	\$2,500								
Geotechnical Investigation	\$2,000								
	TOTAL	\$4,500							
				PROJECT SUBTOTAL				\$25,159	

# Qualifications Resumes Representative Projects

<b>Municipal/Institutional Piers .....</b>	<b>6</b>
<b>Bulkheads-Retaining Walls-Revetments .....</b>	<b>9</b>
<b>Dredging.....</b>	<b>11</b>
<b>Working Waterfront.....</b>	<b>13</b>
<b>Marina and Boat Yard Development .....</b>	<b>15</b>
<b>Recreational Waterfront &amp; Trail Projects.....</b>	<b>16</b>
<b>Shorefront Stabilization and Beach Nourishment .....</b>	<b>18</b>
<b>Boat Launches, Ways and Mooring Plans .....</b>	<b>19</b>



**BAKER DESIGN CONSULTANTS**  
*Civil, Marine and Structural Engineering*

**Contact Person:**

Barney Baker PE  
Baker Design Consultants  
7 Spruce Road  
Freeport, Maine 04032  
[b.baker@bakerdesignconsultants.com](mailto:b.baker@bakerdesignconsultants.com)

(207) 846-9724





## GENERAL QUALIFICATIONS

### GENERAL QUALIFICATIONS

#### MISSION STATEMENT

*Baker Design Consultants is a firm dedicated to providing planning and design services to clients and communities on projects that make our infrastructure safer and on programs that encourage access to ocean, estuary, river, lake, and wilderness recreational resources in an economic, safe and environmentally responsible manner.*

#### SMALL FIRM WITH TRACK RECORD

Established in 1996, Baker Design Consultants Inc. has remained a small engineering firm with a select listing of projects and clients. The firm has an extensive portfolio of civil, marine, and structural engineering design projects that include buildings, bridges, dams, waterfront improvements, and site development.

#### CLIENT/COMMUNITY PARTNERSHIP

Baker Design Consultants will establish the short and long-term goals of each project through client workshops and public participation. Early identification of program expectations and design requirements will establish a realistic program budget.

Under the guidance of Barney Baker PE, cost effective technical designs are provided for each community that consider potential grant sources, environmental constraints, construction schedule, and long-term maintenance and safety.

#### TEAM TAILORED TO PROJECT NEEDS

With Federal, State, and Local regulations for design, environmental impact, and accessibility constantly being updated and expanded, consultant service requirements for engineering projects have become increasingly complex and costly. Baker Design Consultants has countered this trend by remaining a small versatile shop with the ability to supplement expertise from an extensive portfolio of specialized Subconsultants in the region. The resulting Project Team is tailored to meet the needs of the client efficiently and economically.

#### TOOLS FOR THE JOB

The firm has state of the art project management and design software, drafting (AutoCAD Civil 3D 2012) and color plotting capabilities to support the technical and graphic demands of any project.

#### PLANNING

Waterfront  
Masterplans  
Space Planning  
Site Development  
Bridge Inspection  
Ferry Operations

#### PERMITTING

Local, State,  
Federal  
  
Flood Hazard  
Development

#### DESIGN

Bridges &  
Highway  
Approaches  
  
Beach  
Nourishment  
  
Buildings  
  
Coastal  
Protection  
  
Dams, Water  
Retaining  
Structures  
  
Embankment  
Stabilization  
  
Parks, Boat  
Launch Sites  
  
Parking and Shore  
side  
Infrastructure  
  
Piers, Docks,  
Wharves  
  
Travel Lifts,  
Marinas

#### PROJECT ECONOMICS

Grant Application  
Support  
  
Life Cycle  
Analysis

#### CONSTRUCTION ADMINISTRATION

## GENERAL QUALIFICATIONS CONTI

### OUR CLIENTS ARE OUR MOST IMPORTANT ASSET

Architech	
Anderson Landscaping	
Barton and Gingold	
Bowdoin College	
Buell Heminway and Associates	
By Design	
Chicks Marina	Architects
City of Auburn	
City of Belfast	
City of Portland	
Custom Float Services	Contractors
Deluca Hoffman Associates	
Dirigo Management Company	
Doanes Wharf Project	
Dolphin Marina	Commercial
Earle Noyes & Sons	Businesses
Earthscapes Limited	
Eastern Maine Development Corporation	
Eider Construction	
Even Keel Marine Specialties	Developers
Federal Aviation Administration	
First Congregational Church of Gray	
Florida Power and Light	
Fore River Dock and Dredge, Inc.	Engineers
RW Gillespie and Associates	
Harding ESE	
Harraseeket Yacht Club	
HB Fleming	Federal Agencies
Lower Falls Landing Associates	
Maine Bureau of General Services	
Maine Department of Agriculture, Conservation and Forestry	
Maine Department of Corrections	Home Owners
Maine Department of Economic and Community Development	
Maine Department of Inland Fisheries and Wildlife	
Maine Department of Marine Resources	
Maine Department of Transportation	
Maine-ly Hydroponics	Island
Maine Maritime Academy	Corporations
Maine Municipal Association	
New England Organics	
Portland Yacht Services	
Prouts Neck Bathing Club	Marketing
Richardson & Associates	Analysts
Scott Vogel Contracting	
Southern Maine Community College	
S W Cole Engineering	
Tacoma Lakes Association	Non-profit
Terrence J. DeWan & Associates	Organizations
Tuchenhagen-Zajac	
TY Lin International	
Town of Boothbay	
Town of Boothbay Harbor	
Town of Brunswick	Regional
Town of Camden	Development
Town of Castine	Corporations
Town of Chebeague Island	
Town of Cumberland	
Town of Durham	
Town of Falmouth	
Town of Kennebunk	Schools, Colleges
Town of Kittery	& Universities
Town of Harpswell	
Town of Machiasport	
Town of Northport	
Town of Scarborough	State Agencies
Town of Stonington	
Town of Tremont	
Town of Wiscasset	
Town of Yarmouth	Towns, Cities
Town of York	
Turners Island LLC	
Washington County Community College	
Wright-Pierce	Utilities
WH Shurtleff Company	
Yankee Marina & Boatyard	
Yarmouth Boat Yard	
University of Maine, Ira C Darling Center	
University of New England	

## BARNEY BAKER PE

### RESUMES OF KEY PERSONNEL

#### 1996 to Present Baker Design Consultants, Inc. -Freeport, Maine

Mr. Baker established Baker Design Consultants, Inc. in 1996 to serve the civil and structural engineering needs of public and private clients in the region. In more than 25 years as a practicing professional engineer, he has designed and supervised projects that include site development, buildings, bridges, dams, river walks, and waterfront facilities.

A portfolio of Maine projects undertaken by Mr. Baker includes work for public agencies, municipalities and private clients. In addition to design services, this work often includes concept planning and facilitation for a cost effective design, Masterplan development to serve long-term needs, grant writing to support project funding and local, state and federal permitting to move projects to construction.

In his capacity as principal and chief engineer, Mr. Baker personally supervises all projects undertaken by the firm.

#### 1985 T.Y. Lin International -Falmouth, Maine

In his tenure with this internationally renowned company specializing in transportation structures, Mr. Baker's responsibilities progressed to that of Senior Structural Engineer and Project Manager for the Maine office. In this capacity, he supervised planning, permitting, design, and construction administration for transportation structures and waterfront projects undertaken in the region.

Bridge projects included highway, rail, and pedestrian structures for federal, state and municipal clients in the region. Structure types comprised prefabricated arches, multi-plate culverts, rigid frames, single and multiple span bridges, and access walkways.

Building projects undertaken by Mr. Baker included a precast concrete parking garage, municipal treatment plant buildings and tankage, fire stations, hatcheries, and public works facilities.

#### 1980 WA Fairhurst and Partners -Edinburgh, Scotland

Mr. Baker worked as team project structural engineer on a variety of bridge, roadway and historic building rehabilitation projects.

### REGISTRATIONS

Licensed  
Professional  
Engineer in the  
State of Maine  
(5737)

MDOT Level II  
Local Project  
Certification

### PROFESSIONAL ACTIVITIES:

Member:

American Society  
of Engineers

Consulting  
Engineers of  
Maine

Friends of Casco  
Bay

Maine Better  
Transportation  
Association

Maine Island  
Trails

Structural  
Engineering  
Association of  
Maine

Island Institute

Associate  
Member:

Maine Marine  
Trades  
Association

### ACADEMIC ACHIEVEMENTS:

BS (Hon) Civil  
Engineering,  
University of  
Edinburgh,  
Scotland, 1980

Thesis: Fabric in  
Reinforced Earth

## DANIEL BANNON PE

---

### 2012 to Present      Baker Design Consultants, Inc. -Freeport, Maine

Mr. Bannon joined Baker Design Consultants in 2012 as a Project Engineer. His responsibilities include all facets of project management including client liaison, planning, permitting, design development, plan production and construction oversight.

Using his background and expertise in structural materials, Mr. Bannon provides a unique opportunity for the firm to consider the first cost and life cycle benefits of reinforced concrete, timber, steel, and composite alternatives for bridge, building and coastal structures.

### 2009 to 2012      Advanced Infrastructure Technologies -Orono, Maine

In his position as Structural Bridge Engineer, Mr. Bannon played a major role in the engineering startup efforts of a small company commercializing new bridge construction technology. His primary responsibilities were structural engineering and project management on highway and pedestrian bridge projects.

His projects included over ten bridges in ME, MA, and NH, with involvement throughout all phases of design and construction. Engineering responsibilities included design of reinforced concrete, steel, and fiber-reinforced polymer (FRP) composites, as well as specification writing, drafting, and construction oversight.

Mr. Bannon has co-authored design specifications for AASHTO, and presented to TRB, FHWA, AASHTO, ACI, and numerous other engineering and trade organizations.

### 2007 to 2009      University of Maine, AEWCC Composites Center

Design, fabrication, and testing of FRP composite materials, finite element analysis, and full-scale structural testing of FRP reinforced concrete bridge components.

### 2005 to 2007      Summit Environmental Consultants -Lewiston, Maine

Field and laboratory testing of concrete and soils, construction oversight, field monitoring of geotechnical investigations, QA inspection of geosynthetic landfill liners.

#### REGISTRATIONS & CERTIFICATIONS

Licensed Professional Engineer in the State of Maine (13033), and Florida (75660)

Maine DOT Local Project Administration

ACMA Certified Composites Technician

#### PROFESSIONAL ASSOCIATIONS

Member - American Concrete Institute

#### EDUCATION

M.S. Civil/Structural Engineering, University of Maine, 2009

B.S. Civil Engineering, University of Maine, 2007



## JEFF COMEAU

---

### 2011 to Present     Baker Design Consultants, Inc.-Freeport, Maine

Mr. Comeau joined Baker Design Consultants in 2011 as a civil designer with over 20 years of experience within the survey and civil consulting engineering fields. Jeff serves as our designer for the firm with duties including, but not limited to, drafting of full and half size permitting and construction drawing sets using AutoCAD and Civil3D; figure & exhibit drafting; mapping; 3D modeling, site grading, & site layout with Civil3D, assist engineers with permitting tasks; quantity take-offs from planar and 3D objects; building and advanced editing of digital surfaces from varying data sources; use of Imagery, SHP files, DEM files and other mapping data from public domain websites and other resources; geo-referencing; data conversions (datum, file type, other).

### 2007 to 2011     HDR Engineering (formerly DTA) -Portland, Maine

In his capacity as senior civil technician, Mr. Comeau provided technical and drafting support to Professional Engineers and Scientists supporting the renewable energy industry (Hydro, Wind, Tidal, etc.).

### 2005 to 2007     SYT Design Consultants -Cumberland, Maine

Mr. Comeau provided AutoCAD support to a team of Civil Engineers and Landscape Architects on a wide range of land use projects.

### 2002 to 2005     SGC Engineering, LLC -Westbrook, Maine

Manager of CAD, GPS Equipment, Vehicles, and Plotting for all offices; managed all aspects of assigned projects from start to finish including, but not limited to; project estimating and proposal composition; management & setup for field tasks; office QA/QC of final field data; field observation adjustments (least squares) and importing to AutoCAD/LDD; led crews in field as needed; deed research & analysis; boundary solving; drafting of boundary plats, topographic, and location surveys; mapping; generated survey computation worksheets using Massachusetts Court Land Survey standards; advanced construction stakeout; performed and post-Processed all static, RTK, and differential GPS surveys; worked closely with photogrammetric companies to acquire contours, digital surfaces and other data for larger projects; assisted civil engineers with drafting & mapping projects; developed CAD standards and survey operational standards for the firm; technical mentor to the survey group.

### TRAINING & CERTIFICATIONS

Hydrologic  
Technician  
Certification  
Level I  
2009- 2011

4D Technologies:  
Civil3D 2010  
Series

Imaginit:  
Civil3D  
Intermediate  
Civil3D Advanced  
Road Grading

MicroDesk:  
Civil3D  
Fundamentals

DTI Technology:  
AutoCAD  
Land Development  
Desktop

### EDUCATION

1989-1990 Capitol  
Area Technical  
Center, Augusta,  
ME; Drafting &  
Design  
Technology

### SOFTWARE

AutoCAD 2012

Civil3D 2012

Raster Design  
2010

LDD 2009

MS Office 2010



## REPRESENTATIVE PROJECTS

---

### MUNICIPAL/INSTITUTIONAL PIERS

**Project: Hope Island Pier Extension**, Chebeague, Maine –Current

Planning, Design and permit support for a new pier extension that will allow the island to be serviced by ferry boat. Design development to date has included field studies, background data collection and concept design for a fixed pile supported pier extension that provides a deep water landing facility.

*Client: Scorpio Island Corporation*

*Contact Person: Steve Bushey (Deluca –Hoffman): (207) 775-1121*

**Project: Colonial Pemaquid Pier**, New Haven, Maine –Current

Baker Design Consultants was retained to provide a condition survey and life cycle assessment of an existing timber pile supported pier that provides waterfront access for park visitors and local mooring holders. The existing pier also supports a popular seasonal restaurant. The project will identify remedial action required to keep the facility in operation for the 2012 season and a longer-term program of improvements and maintenance necessary to maintain the function and purpose of this waterfront landing at this historic park facility.

*Client: State of Maine Department of Conservation*

*Contact: Walter Varney, Dir. of Real Property Management & Engineering: (207) 287-4970*

**Project: Camp Ellis Pier**, Saco, Maine –Current

Camp Ellis pier (extensively constructed and improved in the mid 1990's) provides a year-round base for commercial fisherman and seasonal access for recreational boaters. Baker Design Consultants was retained to undertake a pier inspection to identify short-term repair requirements and to provide a life-cycle analysis for long range planning and to position the City to take advantage of working waterfront grant opportunities.

*Client: City of Saco*

*Contact Person: Michael Bolduc, Public Works Director: (207) 284-6641*

**Project: Wiscasset Memorial Pier**, Wiscasset, Maine –2011

Used extensively by local fishermen, shellfish harvesters, wormers, and by Town Public Works (snow dumping), the Wiscasset Memorial Pier defines the Town working waterfront. Baker Design Consultants inspected the 1970's facility and evaluated options for repair and replacement. Construction documents were prepared for complete pier replacement. Construction options included precast concrete and timber deck superstructures and substructure pile systems that ranged from pressure treated pine to disease resistant composite piles and tropical hardwood. The replacement pier was constructed in the fall of 2011 on schedule and on budget.

*Client: Town of Wiscasset*

*Contact Person: Laurie Smith; Town Manager: (207) 882-8200 ext. 108*



## REPRESENTATIVE PROJECTS

---

### MUNICIPAL/INSTITUTIONAL PIERS CONTI.

**Project: Stone Wharf**, Town of Chebeague Island, Maine –2011

Baker Design Consultants coordinated a design/build project with Anderson Landscaping Inc. to reconstruct a deteriorated section of the historic granite filled pier that provides seawall protection, vehicle parking and turnaround and a tidal float s

*Client: Town of Chebeague Island*

*Contact Person: Ron Tozier, Code Enforcement Officer: (207) 846-3148*

**Project: SMCC Pier**, South Portland, Maine –2006

Planning, Design and grant support for a new pier to replace a historical timber structure on the school campus. The new \$1.2 M quasi-public pier project serves a multitude of educational, institutional and municipal users that require waterfront access to Casco Bay. The facility provides a truck-rated deck, berthing for small and large vessels and a dedicated classroom area.

*Client: Southern Maine Community College*

*Contact Person: Chuck Gregory, Ph.D.: (617) 273-7204*

**Project: Bowdoin College Pier**, Harpswell Maine -2006

Planning, permitting and design for a new pier at the Bowdoin Coastal Studies Center on Orr's Island in Harpswell. The pier is ADA accessible, provides a deep-water boat landing and a redundant pump system to ensure a continuous water supply to the marine laboratory. The pier design utilizes long-span Glulam timber beams and steel piles socketed into subsurface ledge.

*Client: Bowdoin College*

*Contact Person: Office of Facilities Management: Greg Hogan; (207) 725-3091*

**Project: FAA Catwalk Repairs**, South Portland, Maine –2006

The work includes substructure rehabilitation of an existing marine catwalk that extends from the Portland Jetport across Long Creek and into the Fore River Estuary. It provides access and support for navigational aids for Runway 29. The work began with a structural investigation of the entire structure. As a result of premature failure of one pile and deterioration in others, a program of pile jacketing was determined to be the most cost effective repair.

*Client: Federal Aviation Administration*

*Contact Person: Charles Beaton: (603) 881-1306*



## REPRESENTATIVE PROJECTS

---

### MUNICIPAL/INSTITUTIONAL PIERS CONT.

**Project: DIFW Seaplane Dock, Greenville, Maine -2004**

Located on Moosehead Lake, an existing 100-foot long crib shore bulkhead had deteriorated above the waterline to the point that it was no longer serviceable. Baker Design Consultants completed field investigation, planning, permitting, design and construction management for a replacement facility. The new construction placed ballasted precast concrete structures on the original rock crib structure to form a 12-ft wide pier approach and a fastening point for a 'strong-arm' dock system for an offset 100-ft floating dock. Remaining bulkhead sections were converted to a riprap slope to complete the project.

*Client: Maine Department of Inland Fisheries and Wildlife*

*Contact Person: Ron Taylor: Director of Engineering; (207) 287-5218*

**Project: Little John Pier, Yarmouth, Maine -2004**

Structural inspection resulted in the development of a reconstruction program for this of an existing Town pier that provides year-round waterfront access for fishermen to Casco Bay and seasonal access for recreational boaters. Work included replacement of deteriorated timber superstructure and the addition of reinforced concrete piers extending from an original rock crib.

*Client: Town of Yarmouth*

*Contact Person: Town Engineer Dan Jellis: (207) 846-4971 ext. 434*

**Project: WCTC Pier, Eastport, Maine -2002**

Work included a condition assessment of an existing pile supported pier that serves the school marine trade program and the local aquaculture and fishing industries. The port facility included a travel lift operation and an integral WWII granite seaplane (now barge) ramp. On the basis of this report, grant money was obtained to execute a \$330,000 renovation of this vital resource to the local economy.

*Client: Washington County Technical College*

*Contact Person: Arlene Wren: Project Coordinator; (207) 454-1020*

**Project: Bernard Public Pier, Tremont, Maine -2001**

The Bernard Pier is a municipal pier that is maintained by the Town of Tremont. The facility provides waterfront access and boat ramp launching to commercial fishing and recreational users. Baker Design Consultants was retained to design a new abutment for the aging pier. This is the 1<sup>st</sup> phase of necessary upgrade improvements to the aging pile supported timber pier structure.

*Client: Town of Tremont*

*Contact Person: Michael Chammings; Town Manager (207) 244-7204*





## REPRESENTATIVE PROJECTS

---

### BULKHEADS-RETAINING WALLS-REVTMENTS

**Project: Mackworth Island Causeway Rehabilitation**, Falmouth, Maine –2011

Baker Design Consultants (BDC) was retained to plan, design, permit and coordinate funding for marine causeway repairs necessary to maintain the only roadway link to educational facilities on the island. BDC identified elements of the project that were eligible for federal FEMA and state MEMA funding and additional improvements necessary to prevent further destabilization of the slope section. Phase I repairs added stone armor to approximately 350 feet of the marine slope and reinforced the flow-thru bridge abutments.

*Client: Maine Bureau of General Services/ Baxter School for the Deaf*

*Contact Person: Joseph Ostwald- Director of Construction; (207) 624-7353*

**Project: Stone Seawall**, Scarborough, Maine –2011

An existing timber seawall/bulkhead failed due to wave damage in the April 2006 coastal storm event. Working with multiple property owners in a very sensitive coastal regulatory environment, Baker Design Consultants coordinated a geotechnical and survey investigation and design for an effective replacement that provides long-term protection to shorefront property and benefits the adjacent sand dune system that include beach nourishment and salt tolerant plantings.

*Client: Stone Family*

*Contact Person: On request*

**Project: Higgins Beach Stone Revetment**, Scarborough, Maine -2010

This popular beach suffered damage in the April 2006 storm event. Wave generated erosion threatened the perimeter road and several shorefront properties. Baker Design Consultants provided coastal engineering design and permit support for the replacement of 550-ft of failed concrete/riprap armor with a more aesthetic fitted stone shore protection system. The stone revetment reduces scour of the adjacent sand dune due to less reflected wave energy and incorporates sidewalk, granite stairs and a beach access ramp to the beach.

*Client: Town of Scarborough*

*Contact Person: Mike Shaw: Public Works Director; (207) 730-4400*

**Project: Wells Beach Seawall**, Wells Beach, Maine -2009

Baker Design Consultants undertook a complete assessment of reinforced concrete deterioration and beach scour activity at the site location. This research led to the development of a repair program to protect resort property that included reconstruction of deteriorated concrete and the installation of a protective steel sheet pile cut-off wall. Compliance with restrictive permit criteria mandated careful documentation throughout design and construction.

*Client: Lafayette Oceanfront Resort*

*Contact Person: Katheryn W Kelly (207) 646-2831*



## REPRESENTATIVE PROJECTS

---

### BULKHEADS-RETAINING WALLS-REVETMENTS CONTI.

**Project: Skipper Joes Point Seawall, Kennebunkport, Maine -2009**

The project included field inspection and survey of an existing deteriorated coastal concrete seawall and the design and permitting for a cost effective replacement system. Approximately 400-ft of wall was replaced with a durable reinforced concrete wall. Plantings and granite coping encourage the seawall system to blend with the rocky shore.

*Client: LaRose-Montagner Family*

*Contact Person: On Request*

**Project: Yankee Marina Timber Bulkhead, Yarmouth Maine -2007**

The failure of a section of an existing seawall that defines property frontage on the Royal River prompted the design of a replacement timber bulkhead. Through a process of value engineering, a pressure treated timber soldier pile with deadman tiebacks solution was selected. This option allowed for sections of the timber wall to be fabricated on shore and lifted into place during the winter.

*Client: Yankee Marina*

*Contact Person: Deborah Delp: President; (207) 333-6600*

**Project: Prouts Neck Bathing Association Seawall, Scarborough Maine -2005**

Failure of the existing 1990's timber bulkhead prompted a directive for an effective long-term solution. The solution selected combines the aesthetics of the original bulkhead with the longevity of a composite sheet pile system that is sheathed with timber following installation. During the April 2007 coastal storm the site was overtopped by waves without damage.

*Client: Prouts Neck Bathing Association*

*Contact Person: Luke Lockwood: Project Manager; Eider Investments (207) 289-7760*

**Project: Chester Street Cribwork Seawall, Portland Maine -2007**

Following storm damage assessment, a review of design alternatives and value engineering a replacement seawall was permitted for neighboring coastal properties. The solution comprised a ballasted pressure treated timber crib on the alignment of the previous wall.

*Client: Ellis and Repeta Families*

*Contact Person: Available on Request*

**Project: Highland Avenue Retaining Wall, Auburn Maine -2006**

A field investigation was undertaken to determine the most cost-effective program to stabilize a 16-ft high masonry retaining wall to allow safe passage of vehicle traffic and to protect the properties below. A geotechnical and structural evaluation of alternatives include precast concrete modular block, steel soldier piles and bin wall solutions. The recommended \$300K option replaced a 115-ft section of wall with a cast-in-place concrete in an open excavation. The road was closed for the duration of the work with the added benefit that utilities were upgrade in this road section.

*Client: City of Auburn*

*Contact Person: Sid Hazelton: Project Manager; (207) 333-6600*



## REPRESENTATIVE PROJECTS

---

### DREDGING

**Project: Royal River Piggyback Dredging, Yarmouth, Maine –Current**

The Royal River has been dredged since the late 1800's to provide a deep water channel from Casco Bay to a protected inner harbor/anchorage that is essential to the commercial livelihood of the waterfront. There is a federal channel and anchorage that is maintained by the Army Corps of Engineers. Baker Design Consultants is representing the interests of the private marine businesses by providing or coordinating the necessary planning, design, survey, testing and permit services for dredge activity that will 'piggyback' on the federal program.

*Clients: Lower Falls Landing Associates, Yankee Marina & Boatyard, Yarmouth Boat Yard*

*Contact Person: Steve Arnold (846-9050), Deborah Delp (846-4326), Jon Knowles (846-4545)*

**Project: Upland Dredge Spoils Disposal Options, Yarmouth, Maine –2011**

The Town of Yarmouth funded this study to investigate upland locations for the disposal of spoils material that is a byproduct of the periodic dredge activity that maintains a deep water harbor basin and navigable access to Casco Bay. The research included a study of the history and volume of offshore, near shore and upland dredge spoils disposal generated by federal, municipal and private activity. The final report identified limited upland disposal capacity and concluded a coordinated offshore disposal program to be the most practical solution. The report has been endorsed by the Town and the Army Corps of Engineers.

*Client: Town of Yarmouth*

*Contact Person: Nat Tupper; Town Manager: (207) 846-9036*

**Project: Ralph Stevens and Associates-Royal River Dredge**

Yarmouth, Maine –2002 to present

Yankee Marina & Boat Yard is a prominent year-round full service marina with seasonal slips for more than 200 sail and power boats together with upland storage and maintenance facilities. Lower Falls Landing Associates maintains a smaller slip area on the adjacent property. Sections of the marina must be dredged on a rotational basis to maintain deep water. Baker Design Consultants prepared federal, state and local permit applications for a 10-year maintenance dredge program that allowed for dredging each year within a specified window and upland disposal of the material in the Town landfill.

*Client: Yankee Marina & Boatyard/Lower Falls Landing Associates*

*Contact Person: Curt Mildrum: (207) 846-4326*

**Project: Licensed Disposal of Dredge Material by Rail, South Portland, Maine –2008**

This project was driven by the escalating costs and impracticality of permitting and testing for offshore disposal or upland 'beneficial reuse of dredge material associated with small dredge volumes. The work included coordination with the Department of Environmental Protection and documentation of a pilot activity to illustrate that dredge material (in this case 120 cyds) could be effectively transferred from barge to rail cars, dewatered and sent for disposal to a licensed landfill with minimal environment impact.

*Client: Turners Island LLC Rail Terminal*

*Contact Person: Melody Hale: (207) 767-1200*





## REPRESENTATIVE PROJECTS

---

### DREDGING CONTI.

*Project:* **Deakes Wharf**, Portland, Maine –2008

Planning, permitting and design for a dredge program to reinstate a berth at Deakes Wharf in Portland Harbor. The work included material testing and benthic analysis to ensure that a lobster relocation plan was not required and that impacts to the subtidal habitat were minimal.

*Client:* Fore River Dock and Dredge

*Contact Person:* Roger Hale: (207) 772-5354

*Project:* **Basin Dredge and Upland Beneficial Use**, Yarmouth, Maine –2006

Planning, permitting and design for a dredge program that includes the removal of approximately 7000 cyds of material to reinstate tanker berth and approaches. Significant savings in project costs were achieved with the reuse of material in an upland location on site as a visual screen to a proposed parking area.

*Client:* FPL Energy Wyman LLC

*Contact Person:* Nancy Bladow: (207) 846-8185



## REPRESENTATIVE PROJECTS

---

### WORKING WATERFRONT

**Project: Harpswell Oceanic Center**, Harpswell, Maine –Current

Harpswell Oceanic Center, Inc. (HOC) was established with the goal of introducing a multi-million dollar aquaculture production facility with companion lab and educational facilities to the 118 acre site of a former US Naval fuel depot in Harpswell. A 9 acre 'Business District' has been set aside for the development. Baker Design Consultants has been retained to complete conceptual planning and permitting for the facility in the midst of grant funding and public/private partnerships.

*Client:* Harpswell Oceanic Center, Inc.

*Contact Person:* Chris Heinig; Director; (207) 846-4878

**Project: Days Crabmeat**, Yarmouth, Maine –2011

Days Crabmeat is a long established wholesale seafood and takeout facility located on the Cousins River in Yarmouth. The owners retained Baker Design Consultants to petition the Town to change the property zoning from *Resource Protection* to the less restrictive (and more appropriate given the historical use of the property) *General Development* zoning. In addition to successful rezoning, structural and civil engineering plans were prepared for a program of improvements that included jacking up the building to replace a failing foundation and changes in traffic circulation to increase site safety and parking efficiency.

*Client:* Days Crabmeat & Lobster Company

*Contact Person:* Dennis & Sandy Owens; (207) 846-5871

**Project: Holyoke Pier Extension**, Portland, Maine –2010

To facilitate and improve an existing berth on Holyoke Pier, a mooring dolphin and access will be added. The work will require permitting from Federal State and Local regulatory agencies.

*Client:* Fore River Dock & Dredge

*Contact Person:* Roger Hale; (207) 772-5354

**Project: Even Keel Boatyard Masterplan**, Yarmouth, Maine –2009

The Lowell family can trace their boat-building legacy back for six generations. Carroll Lowell, a pioneer in lobster boat design, established Even Keel Marine on the property in 1961. In addition, part of the yard is leased to Green Marine, an internationally recognized builder of multi-hull sailboats. Baker Design Consultants has provided engineering services that include planning and design of infrastructure improvements and facilitation of a change in site zoning to ensure this section of working waterfront remains intact for future generations.

*Client:* Even Keel Marine Specialties

*Contact Person:* Jamie Lowell; Owner; (207) 846-4878

**Project: Maine Maritime Academy Pier Evaluation**, Castine, Maine –2009

The USMA retained Baker Design consultants to do a field inspection and crane loading evaluation of the Maine Maritime Academy Pier. The work undertaken confirmed member size, general condition, applied loading and safe load capacity for each structural component to enable truck and crane movement/setup criteria and recommendations to be made.

*Client:* US Maritime Administration

*Contact Person:* Matt O'Donnell -Marine Surveyor; (757) 287-2849



## REPRESENTATIVE PROJECTS

---

### WORKING WATERFRONT CONTI.

**Project: Global Oil Companies Pier Cargo Deck**, South Portland, Maine -2003

Permitting and design of a pier addition to facilitate the ship to shore transfer of petroleum products from transient tanker ships.

*Client: Fore River Dock & Dredge*

*Contact Person: Roger Hale; (207) 772-5354*

**Project: Yarmouth Commercial Pier**, Yarmouth, Maine –2002

Replacement of an existing deteriorated wooden crib pier with a precast concrete pier to serve the Town fishing industry.

*Contact Person: Erik Street; Public Works (207) 846-4971*

**Project: Dredge Spoils Off-Loading Facility**, Meadowlands, New Jersey -2001

A feasibility analysis was undertaken for a dredge spoils off loading dock on the Hackensack River. The port facility would handle barge traffic and the handling and processing of dredge spoils material destined for land area remediation. Conceptual costs are currently under review by the project developer and federal and state administrators.

*Client: Harding ESE*

*Contact Person: Geoffrey Shallard; Project Manager (207) 775-5401*

**Project: Mainland Site for Chebeague Island Ferry**, Cumberland Maine -1997

Participation as technical advisor on a facilitated task force charged with the identification of alternative mainland waterfront locations to serve the Chebeague Island Ferry. The group identified and evaluated 22 sites before reaching a consensus recommendation for the ferry landing location.

*Client: Maine Department of Transportation*

*Contact Person: Ron Roy; Director, Office of Passenger Transportation; (207) 287-3318*



## REPRESENTATIVE PROJECTS

---

### MARINA AND BOAT YARD DEVELOPMENT

**Project: Sprague Boat Yard**, Portland, Maine –Current

Portland Yacht Services has retained Baker Design Consultants to develop designs and to provide permit support for landmark Travel Lift and Boat Ramp structures to serve the marina and boat yard facility. This work will be supported by a geotechnical investigation undertaken by SW Cole Engineering.

*Client: Portland Yacht Services Inc.*

*Contact Person: Phineas Sprague; President (207) 774-1067*

**Project: Dolphin Marina**, Harpswell, Maine –2010

Baker Design Consultants provided engineering design and construction administration services for a new marina. The timber float design incorporates perimeter wave attenuators and internal finger float dockage for approximately 50 seasonal and transient boaters. Although several restraint systems were considered, steel guide piles socketed into ledge was determined to be the most practical long-term solution because of the soft sediments encountered and the close proximity of ledge to the seabed surface. The project was funded in part by a federal Boating Infrastructure Grant (BIG) and sponsored by the Maine Department of Transportation.

*Client: Dolphin Marine Service, Inc.*

*Contact Person: Chris and Billy Saxton; (207)-833-5343*

**Project: Yankee Marina**, Yarmouth, Maine –2000 to present

Yankee Marina & Boatyard is an established full service marine business on the Royal River watershed with access to Casco Bay. The facility caters to sail, power and kayaking interests. Over the years Baker Design Consultants has provided planning, permitting and design services for a number of projects. These include a ten-year program of dredging (20,000 CY) to maintain marina depths, bulkhead replacement, embankment stabilization and drainage improvements.

*Client: Yankee Marina & Boatyard*

*Contact Person: Deborah Delp; Owner (207) 846-4326*

**Project: Lower Falls Landing**, Yarmouth, Maine –2001 to present

Baker Design Consultants provides engineering services for variety of projects that require regulatory permitting. These include dredging activities and documentation of seasonal float footprint in accordance with Submerged Lands Lease criteria.

*Client: East Coast Yacht Sales*

*Contact Person: Jon Knowles; (207) 846-4545*

**Project: Yarmouth Boatyard**, Yarmouth, Maine –2004 to present

The firm has provided survey, planning, permitting and design services for portfolio of projects that include Masterplan development, fuel system evaluation, building design, marina layout support and a new boat ramp to serve the boat yard operations.

*Client: Yarmouth Boatyard*

*Contact Person: Steve Arnold; (207) 846-9050*





## REPRESENTATIVE PROJECTS

---

### RECREATIONAL WATERFRONT & TRAIL PROJECTS

**Project: Madeleine Point Waterfront**, Yarmouth, Maine –current

Working closely with the Town Harbor and Waterfront Committee, Baker Design Consultants prepared a Masterplan for a program of improvements to this waterfront property. The process included a series of informational meetings to present the plan and to obtain feedback from stakeholders. The proposed work maintains existing beach activity (e.g. swimming and kayaking) and reduces onsite congestion by limiting onsite vehicles and adding offsite parking. A new pier and seasonal floats (on adjacent leased property) provide segregated space for dinghies and improve access to the adjacent mooring field.

*Client: Town of Yarmouth*

*Contact Person: Town Engineer Dan Jellis: (207) 846-4971 ext. 434*

**Project: Mitchell Field Study**, Harpswell, Maine –2007

Mitchell Field is a 119-acre property with 2,600 feet of deep-water shore frontage on Middle Bay. The site was commissioned in 1954 by the U.S. Navy as a fuel depot for the Brunswick Naval Air Station. In 1991, the property was conveyed to the Town of Harpswell. Baker Design Consultants (BDC) was part of the consultant team that prepared the Mitchell Field Master Plan (reference Final Report dated September 13, 2007). BDC coordinated an alternatives study for waterfront development that looked at removal, rehabilitation or replacement of existing pier/waterfront infrastructure. The most promising waterfront development model that emerged from the 2007 study combined commercial development with public waterfront access (boat ramp, pier, floats, and beach access) and shoreside facilities (parking, restrooms, harbor master building) for the Town. *Client: Town of Harpswell*

*Contact Person: Town Selectman Amy N. Haible: (207) 833-5771*

**Project: Riverpark Site Improvements**, Auburn, Maine -2006

Baker Design Consultants were the civil and structural engineers for an extension of the Auburn Riverwalk connecting Court Street to existing walkways adjacent to the William B Longley Bridge. The entire project is below the base flood elevation of the Androscoggin River and required flood resistant design. Elements included a 28-ft high retaining wall, stairs and overlooks, parking, drainage, lighting and planting areas.

*Client: City of Auburn*

*Contact Person: Reine Mynahan: Community Development Administrator; (207) 333-6600*

**Project: Longley Bridge Underpass Trail**, Auburn, Maine –2005

Baker Design Consultants completed a feasibility study for a multi-user trail that would link the existing perimeter City trail system. The proposed route would provide an ADA accessible route along the Androscoggin River that bypasses heavy Court Street traffic. The report presents a concept design that considers construction and long-term maintenance in the flood plain, environmental impacts and an estimated cost for construction.

*Client: City of Auburn*

*Contact Person: James DePalma: Public Works Project Manager; (207) 333-6600*



## REPRESENTATIVE PROJECTS

---

### RECREATIONAL WATERFRONT & TRAIL PROJECTS CONTI.

*Project:* **Auburn Rail Trail**, Auburn, Maine -2002

Baker Design Consultants provides structural design services on a multi-disciplined team for retaining, stair and seating elements on this pedestrian bike trail project funded in a State/City partnership. The project incorporates mechanically stabilized earth, cast-in-place concrete and precast concrete components for economics, aesthetics and durability.

*Client:* City of Auburn

*Contact Person:* James DePalma; Public Works Project Manager; (207) 333-6600

*Project:* **Falmouth Town Pier**, Falmouth, Maine –2000

Program included demolition and removal of the existing pier, a new 240 ft. timber pier, and a float system for use by the Town commercial and pleasure boat fleets.

*Client:* Town of Falmouth

*Contact Person:* Edward Tolan; Falmouth Police Chief (207) 781-2300

*Project:* **Harraseeket Yacht Club**, South Freeport, Maine -1999

The yacht club has been in existence for 50 years. In this period, the fixed pier and float system has evolved to accommodate a youth sailing program and an active membership. BDC completed a waterfront inventory in compliance with ME Submerged Lands requirements and prepared an NRPA permit application and Town Harbor Commission notice for float expansion and pile maintenance.

*Client:* Harraseeket Yacht Club

*Contact Person:* Karl Leiter; Commodore (207) 865-1981

*Project:* **Back Cove Park**, Portland, Maine -1999

Back Cove Park is a public development on tidal frontage on Back Bay. BDC was retained to prepare permit documentation and to design a pile supported Marine Overlook Pier that extends into the estuary and a Marshland Boardwalk for educational access to the coastal saltwater wetland.

*Client:* Portland Parks and Recreation

*Contact Person:* Chris DiMatteo; City Landscape Architect (207) 874-8793



## REPRESENTATIVE PROJECTS

---

### SHOREFRONT STABILIZATION AND BEACH NOURISHMENT

**Project: Hamilton Beach, Chebeague Island, Maine -2012**

This project includes permitting, design and construction documents for a system of coastal embankment stabilization for multiple properties on Hamilton Beach. Following detailed survey of the site, a geotechnical investigation, preliminary design, value engineering and consultation with regulatory authorities, a construction program has been developed that includes rock filled composite gabions and integral plantings. When construction is complete the coastal properties will be protected from erosion in an attractive 'green' solution that minimizes the amount of construction material that must be imported from the mainland.

*Client: Private Owners*

*Contact Person: By Request*

**Project: Browns Point Embankment Stabilization, Yarmouth, Maine -2010**

This focus of this project is the development of cost effective options for stabilization of a coastal embankment at the confluence of the Royal River and Cousins Rivers that is in a state of accelerated erosion due to toe failure. Complicating the project are the regulatory limitations of work in the Resource Protection District that would allow reconstruction of the fringe marsh to protect the slope. Working closely with regulatory agencies, Baker Design Consultants is gradually moving towards solutions to control the rate of erosion and property loss.

*Client: Private Owner*

*Contact Person: By Request*

**Project: Chapin Shorefront Improvements, Scarborough, Maine -2009**

This project includes permitting, design and development of a construction program to address the failure of an existing timber seawall and associated erosion of the property shorefront. Working with regulators, a program of timber bulkhead replacement, sand dune reconstruction and planting of dune grass serve to reestablish the coastal defenses for the property.

*Client: Private Owner*

*Contact Person: By Request*

**Project: Taylor Embankment, Yarmouth, Maine -2003**

This project included permitting, design and contract development for a proactive stabilization of approximately 100 linear feet of coastal embankment. Under the restrictive parameters dictated by the local, state and federal permit agencies, riprap stabilization with upland access for material and equipment proved to be the most practical solution to the slope stability problem. Native plantings were encouraged to infiltrate the stone armor.

*Client: Private Owner*

*Contact Person: By Request*



## REPRESENTATIVE PROJECTS

---

### BOAT LAUNCHES, WAYS AND MOORING PLANS

**Project: FPL Energy Barge Ramp, Yarmouth, Maine -2008**

This project included the design and permitting of a temporary barge landing to accommodate the delivery and transfer ashore of a replacement 350 ton transformer. Intense coordination with and support from local, state and federal regulatory agencies allowed the landing to be completed in record time ensuring vital equipment installation during a scheduled outage.

*Client: FPL Energy Wyman Station LLC*

*Contact Person: Peter Levesque -Northeast Outage Manager (207) 846-8159*

**Project: YBY Boat Ramp and Fuel Facility, Yarmouth, Maine –2005**

Planning, design and permitting for a boat ramp on the Royal River to support the operations of a full service boat yard and marina. The ramp incorporates a precast concrete plank and side floats on an adjusted grade (14%) for efficient launching. Permitting also considered the placement of above grade and below grade fuel tanks to serve the marina.

*Client: Yarmouth Boat Yard*

*Contact Person: Steve Arnold; (207) 846-9050*

**Project: Boothbay Harbor Mooring Plan, Boothbay Harbor, Maine -2002**

Baker Design Consultants was retained to develop reallocation of mooring assignments to correct problems associated with congestion and lack of coordination on the east side. With input from the Harbor Committee, a database was developed that including mooring and channel locations compiled in AutoCAD with aerial mapping overlay and interface with an excel database that included assignment data. A local contractor using land-based survey to GPS coordinates implemented the plan.

*Client: Town of Boothbay Harbor*

*Contact Person: Ross Maddocks; Harbor Master (207) 633-5281*

**Project: Yarmouth Town Landing, Yarmouth Maine -2000**

Following workshops with the Town Harbor Committee, Baker Design Consultants developed plans and specifications for improvements to the Town Landing that included the demolition and removal of two (2) failing cribwork piers that provided commercial and waterfront access. Plans detailed a replacement boat ramp float system, a new cribwork pier, and a deep-water extension to the existing boat ramp. The completed project provided a safer public use facility with greater capacity to serve recreational and commercial fishing interests.

*Client: Town of Yarmouth*

*Contact Person: William Shane PE; Town Engineer (207) 846-4971*

**Project: Spearman Pier, Long Island, Maine –2009**

Planning, permitting and design for a new pier to provide primary access for an island property. The project includes an embankment stair with beach access and a pile supported pier to reduce the structural footprint. Composite and treated materials are used throughout to reduce long-term maintenance and carbon footprint.

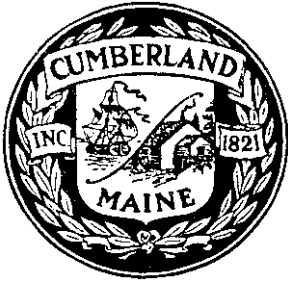
*Client: Spearman Family*

*Contact Person: On request*



# ITEM 15-108

To set a Public Hearing date of August 24<sup>th</sup> to consider and act on  
setting sewer user fees for FY'16



TOWN OF CUMBERLAND, MAINE  
290 TUTTLE ROAD  
CUMBERLAND, MAINE 04021  
TEL: 207-829-2205 FAX: 829-2224

August 11, 2015

Re: Sewer User Fee – 2% Increase - Proposed September 2015

**Dear Cumberland Sewer User:**

A Public Hearing has been set for **7:00 PM, Monday, August 24, 2015** in the Town Council Chambers at **Town Hall** to discuss the sewer user fees as proposed in the table below.

	2013	Current	Sept 2015	Sept 2016	Sept 2017
Consumption 6 HCF or 150gallons/day	6.00	6.00	6.00	6.00	6.00
Charge per HCF	\$5.29	\$ 5.29	$\$5.29 \times 6 = \$31.74$	\$5.29	\$5.29
Base Fee- Ready to Serve	\$34.25	\$ 34.25	\$35.58	\$36.92	\$38.26
Proposed Monthly Avg.	66.00	\$ 66.00	\$67.32	\$68.66	\$70.00
\$\$ Increase		\$ 0.00	\$1.32	\$1.34	\$1.34
% Increase		0%	2%	2%	2%

The nearly \$6 million dollar of improvements to the pump stations in Falmouth which process all of our wastewater has resulted in a 17% increase to our users. Fortunately, by expanding our customer base and using reserve funds we will be able to mitigate some of the impact and gradually add modest increases of 2% over the next few years.

The Town Council will be hearing public comment and voting on the proposed increases at their August 24<sup>th</sup> meeting. If you cannot attend the Town Council meeting, it will be televised on cable Channel 2 and re-broadcast several times during the month. Please contact my office if I can be of any further assistance to you regarding this matter.

Sincerely,

William R. Shane, P.E.  
Town Manager  
[wshane@cumberlandmaine.com](mailto:wshane@cumberlandmaine.com)

# ITEM

## 15-109

To consider and act on authorizing the Town Manager to execute a  
3-year Rental Service Agreement with Cintas for  
Public Services uniforms





## STANDARD RENTAL SERVICE AGREEMENT

Annual 2% increase / year

Location No. 758 Contract No. 1609 Customer No. 7409 Date \_\_\_\_\_  
 Customer TOWN OF CUMBERLAND Phone (207) 829-2223  
 Address 290 TUTTLE RD City CUMBERLAND State ME Zip 04021

## UNIFORM RENTAL PRICING:

Item #	Description	Unit Price
00383	CARHARTT PANT	0.708 .000
00384	CARHARTT SHIRT	0.587 .489
00912	COVERALL	0.981
00970	HIP LENGTH JKT	0.487
00594	INDURA SOFT SHIRT	0.505 .006
70544	INDURA SOFT PANT	0.708 .006

- Other items set forth on the invoice dated 05/13/15
- This agreement is effective as of the date of execution for a term of 36 months from date of installation.
  - The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
  - Name Emblem \$ 0.50 ea
  - Company Emblem \$ 1.00 ea
  - Custom Emblem \$ 5.25 ea
  - Embroidery \$ 1.75 ea
  - COD Terms \$ 5.00 per week charge for prior service (if Amount Due is Carried to Following Week)
  - Credit Terms - Charge Payments due 10 Days After End of Month
  - Automatic Lost Replacement Charge: Item SM SHOP TWL-RED % of Inventory 10 \$ \_\_\_\_\_ ea.
  - Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \_\_\_\_\_ \$ \_\_\_\_\_ ea.
  - Minimum Charge \$ 25.00 per delivery.
  - Make-Up Charge \$ 2.50 per garment.
  - Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.10 per garment
  - Seasonal Sleeve Change \$ 0.75 per garment.
  - Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
  - Shop Towel Container \$ \_\_\_\_\_ per week.
  - Artwork Charge for LogoMat \$ 25.00
  - Uniform Storage Lockers: \$ 9.95 ea/week, Laundry Lock-up: \$ \_\_\_\_\_ ea/week Shipping: \$ \_\_\_\_\_
  - Service Charge \$ 9.95 per delivery.
  - This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
  - Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ \_\_\_\_\_ per garment will be assessed for employees size changed within 4 weeks of add-on or installation.
  - Uniform Advantage \$ \_\_\_\_\_ per garment Premium Advantage \$ \_\_\_\_\_ per garment
  - Uniform and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage does not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage at any time.
  - Other \_\_\_\_\_

## FACILITY SERVICES PRODUCTS PRICING:

\*Indicates bundled items/services

Bundle*	Item #	Description	Rental Freq.	Unit Price	Discount
	02150	SM SHOP TWL-RED	W	0.285 .128	

- / ☐ \_\_\_\_\_ Initial and check box if Unilease. All garments will be cleaned by Customer.  
 Date \_\_\_\_\_
- / ☐ \_\_\_\_\_ Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control of Customer.  
 Date \_\_\_\_\_
- / ☐ \_\_\_\_\_ Initial and check box if receiving direct embroidery. If service is discontinued for any employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.  
 Date \_\_\_\_\_
- / ☐ \_\_\_\_\_ Initial and check box if declining the Uniform Advantage program.  
 Date \_\_\_\_\_

Cintas Loc. No. 758 CUSTOMER: Please Sign Name \_\_\_\_\_  
 By \_\_\_\_\_ Please Print Name \_\_\_\_\_  
 Title \_\_\_\_\_ Please Print Title \_\_\_\_\_  
 Accepted-GM: \_\_\_\_\_ E-mail \_\_\_\_\_





## STANDARD RENTAL SERVICE AGREEMENT

Annual 2% increase/year

Location No. 755 Contract No. 7514 Customer No. 7514 Date \_\_\_\_\_  
Customer VAL HALLA GOLF & REC CTR Phone (207) 829-2225  
Address 60 VAL HALLA RD City CUMBERLAND CEN State ME Zip 04021

## UNIFORM RENTAL PRICING:

Item #	Description	Unit Price
00912	COVERALL	0.490

- This agreement is effective as of the date of execution for a term of 36 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- Name Emblem \$ 0.50 ea
- Custom Emblem \$ 1.50 ea
- COD Terms \$ 5.00 per week charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms -- Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Item SM SHOP TWL-RED % of Inventory 10 \$ 0.37 ea.
- Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \_\_\_\_\_ \$ \_\_\_\_\_ ea.
- Minimum Charge \$ 25.00 per delivery.
- Make-Up Charge \$ 2.50 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.10 per garment
- Seasonal Sleeve Change \$ 0.75 per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Shop Towel Container \$ \_\_\_\_\_ per week.
- Artwork Charge for LogoMat \$ 25.00
- Uniform Storage Lockers: \$ 9.95 ea/week, Laundry Lock-up: \$ \_\_\_\_\_ ea/week Shipping: \$ \_\_\_\_\_
- Service Charge \$ 17.00 per delivery.
- This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ \_\_\_\_\_ per garment will be assessed for employees size changed within 4 weeks of add-on or installation.
- Uniform Advantage \$ 0.04 per garment Premium Advantage \$ \_\_\_\_\_ per garment
- Uniform and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage does not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage at any time.
- Other \_\_\_\_\_

## FACILITY SERVICES PRODUCTS PRICING:

\*Indicates bundled items/services

Bundle*	Item #	Description	Rental Freq.	Unit Price	Discount
	02160	SM SHOP TWL-RED	M	<del>0.400</del> <u>1.30</u>	
	B4335	3X5 BLACK MAT	W	<del>5.900</del> <u>5.00</u>	

- / ☐ \_\_\_\_\_ Date Initial and check box if Unilease. All garments will be cleaned by Customer.
- / ☐ \_\_\_\_\_ Date Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control of Customer.
- / ☐ \_\_\_\_\_ Date Initial and check box if receiving direct embroidery. If service is discontinued for any employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.
- / ☐ \_\_\_\_\_ Date Initial and check box if declining the Uniform Advantage program.

Cintas Loc. No. 755 CUSTOMER: Please Sign Name \_\_\_\_\_  
By \_\_\_\_\_ Please Print Name \_\_\_\_\_  
Title \_\_\_\_\_ Please Print Title \_\_\_\_\_  
Accepted-GM: \_\_\_\_\_ E-mail \_\_\_\_\_

# ITEM

## 15-110

To consider and act on authorizing the Town Manager to execute a 6-year lease agreement with Wells Fargo Financial Leasing, Inc. for maintenance golf carts at Val Halla



**Headquarters:** 2D Express Drive • Wareham, MA 02571

**Eastern Massachusetts**

Sales: 1-800-662-2585

Fax: 1-508-273-9950

**Western Massachusetts**

Wells St., Greenfield

Sales: 1-800-287-0955

Fax: 1-413-773-8922

**Maine**

837 Portland Road, Saco

Sales & Service:

1-800-576-1771

Fax: 1-207-854-3659

**New Hampshire**

8051 S. Willow St. Manchester

Sales & Service:

1-866-702-0200

Fax: 1-603-669-6097

**ORDER CONFIRMATION**

<b>Club Info</b>	<b>Date:</b>	August 6, 2015	<b>Sales Rep:</b>	Robby R Brown
	<b>Name of Club:</b>	ValHalla Golf Club		
	<b>Legal Name of Company:</b> (if different)	Town of Cumberland, Maine		
	<b>Billing Address:</b>	290 Tuttle Road		
	City/State/Zip	Cumberland, Me 04021		
	<b>Shipping Address:</b>	ValHalla Road		
	City/State/Zip	Cumberland, Me 04021		
<b>Sales</b>	<b>Sales Contact:</b>	Toby Young		
	Title:	Golf Course Superintendent		
	Phone:	207-829-2227		
	Fax:	207-829-5373		
	Email Address:	<a href="mailto:tobysyoung@gmail.com">tobysyoung@gmail.com</a>		
<b>Finance</b>	<b>Financing Contact:</b>	Alex Kimball		
	Title:	Finance Director		
	Phone:	207-829-2205		
	Fax:	207-829-2224		
	Email Address:	<a href="mailto:akimball@cumberlandmaine.com">akimball@cumberlandmaine.com</a>		
<b>Delivery</b>	<b>Delivery Contact:</b>	Toby Young		
	Title:	Golf Course Superintendent		
	Phone:	207-829-2227		
	Email Address:	<a href="mailto:tobysyoung@gmail.com">tobysyoung@gmail.com</a>		
	<b>2nd Delivery Contact:</b>			
	Title:			
Phone:				



**Club Name:**

ValHalla Golf Club

**Sales Rep:**

Robby R Brown

<b>Lease</b>	<b>2</b>	<b>2015</b>	<b>Carryall 300</b>	<b>Electric</b>
	<b>2</b>	<b>2015</b>	<b>Carryall 500</b>	<b>Electric</b>
	<b>1</b>	<b>2012</b>	<b>TURF 252</b>	<b>Electric</b>
	<b>1</b>	<b>2009</b>	<b>Precedent</b>	<b>Gas</b>

The funding of this transaction may require a credit application and financials.

This agreement is subject to credit approval.

Lease contract must be signed and returned to authorize delivery

The payment stream may change due to credit issues.

### Third Party Lease

#### Payment Stream:

Total Monthly Payment:	Payment Months	# of Payments		Total Yearly Payment
\$1,310.00	Sept-October	2	2015	\$2,620.00
\$1,310.00	May-October	6	2016	\$7,860.00
\$1,575.00	May-October	6	2017	\$9,450.00
\$1,575.00	May-October	6	2018	\$9,450.00
\$1,575.00	May-October	6	2019	\$9,450.00
\$1,575.00	May-October	6	2020	\$9,450.00
\$1,575.00	May-August	4	2021	\$6,300.00

For Maine and Rhode Island customers only; Applicable sales tax is included in monthly payments.  
All lease/finance customers are responsible for paying all applicable property and/or other local tax assessment.

#### Insurance Requirement:

- \* Club will provide insurance for all vehicles included in the lease as directed by the lender under the terms of the lease agreement.

**\* Leased vehicles will be picked up by December 1st of the last year of the lease term**

FOR QUESTIONS REGARDING DELIVERY OR FINANCING

PLEASE CALL SALES ADMIN AT 800-662-2585 EXT. 29

Customer Signature

Date



Club Name:

ValHalla Golf Club

Sales

Rep:

Robby R Bro

**NEW CAR PRODUCT INFORMATION**

Delivery Date:

Last week on or before September 2015

# CARS	YEAR	TYPE OF PRODUCT	ENERGY SOURCE
1	2012	Turf 252	Electric

Car Color:

DARK GREEN

Seat Color:

GRAY

Canopy Top Color:

\* Turf Package

Color/Style/Position	# of Cars
Factory	1

--	--	--


Payment Terms

Third Party L

All Manufacturer's Warranties Apply

Customer Signature

Date

Club Name:

ValHalla Golf Club

Sales

Rep:

Robby R Brown

**NEW CAR PRODUCT INFORMATION**

Delivery Date:

Last week on or before September 2015

# CARS	YEAR	TYPE OF PRODUCT	ENERGY SOURCE
2	2015	Carryall 500	Electric

Car Color:

DARK GREEN

Seat Color:

GRAY

Canopy Top Color:

\* Turf Package

Color/Style/Position	# of Cars
Factory	2

--	--	--	--


**Payment Terms**

Third Party Lease

All Manufacturer's Warranties Apply

Customer Signature

Date

Club Name:

ValHalla Golf Club

Sales

Rep:

Robby R Brown

**NEW CAR PRODUCT INFORMATION**

Delivery Date:

Last week on or before September 2015

# CARS	YEAR	TYPE OF PRODUCT	ENERGY SOURCE
2	2015	Carryall 500	Electric

Car Color:

DARK GREEN

Seat Color:

GRAY

Canopy Top Color:

\* Turf Package

Color/Style/Position	# of Cars
Factory	2

--	--	--	--


**Payment Terms**

Third Party Lease

All Manufacturer's Warranties Apply

Customer Signature

Date

Club Name:

ValHalla Golf Club

Sales

Rep:

Robby R Bro

**NEW CAR PRODUCT INFORMATION**

Delivery Date:

Last week on or before September 2015

# CARS	YEAR	TYPE OF PRODUCT	ENERGY SOURCE
1	2009	Precedent	Gasoline

Car Color:

BEIGE

Seat Color:

BEIGE

Canopy Top Color:

BEI

\* Four Passenger Kit

Color/Style/Position	# of Cars
	1


**Payment Terms**

**Third Party L**

All Manufacturer's Warranties Apply

Customer Signature

Date



Club Name:

**ValHalla Golf Club**

Sales

Rep:

Robby R Brown

Before signing this page, be sure that you have read all pages of this order confirmation. Vehicles contained on this order are being manufactured on your behalf to exact specifications. By signing this order, you are giving your authorization to CCE to purchase these vehicles and accept responsibility for payment of such. **This order is non-refundable and non-cancelable.** Please fax ALL pages of this signed Order Confirmation back to Country Club Enterprises at 1-508-273-9950.

I hereby agree to the terms and conditions as detailed in the preceding order confirmation and addendums. By signing this order, I state that I am authorized to sign on behalf of the Club and have given my authorization for CCE to purchase equipment on my behalf as needed to complete

**AUTHORIZED SIGNATURES**

Signature

**Robby R Brown**

Territory Sales Manager  
Country Club Enterprises

Date:

Authorized Signature

**Toby Young**

Golf Course Superintendent  
ValHalla Golf Club

Date:

Tax ID#


# ITEM

## 15-111

To consider and act on Mass Gathering Permits for the Maine Principals Association Regional Cross Country Meet to be held on October 24<sup>th</sup> at Twin Brook

## MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Maine Principals Association State Cross Country Meet  
Maine Principals Association Regional Cross Country Meet

Date: July 16, 2015

I held a meeting at 2:00 p.m., on Thursday, July 16, 2015, with Peter Bingham, Assistant Recreation Director.

I have reviewed in detail the requirements of the Mass Gathering Ordinance. As in the past, the application fee has been waived for the M.S.A.D. However, all additional town personnel required to staff these events will be reimbursed. There were two separate events that were discussed. The first event is the Maine Principals Association Regional Cross Country meet being held on October 24, 2015. The second event is the Maine Principals Association State Cross Country meet being held on October 31, 2015. As both events are very similar in scope, the rules discussed below will apply to both events.

The following represents our mutual understanding:

- This event is sponsored by Maine Principals Association
- There will be approximately 500 to 600 runners. There will also be approximately another 800 spectators.
- The event will start at approximately 08:00 a.m. and end at approximately 5:00 p.m.
- This is a high school boys and girls cross country running event.
- The concession booth will be open and operated by the Lions Club.
- There will be 5 additional porta potties will be available during this event.
- There will be 3 police officers on duty for this event.
- There will be 10-12 adults assisting the police in directing traffic and parking. Greely High School boosters clubs will be directing the traffic.
- Refuse containers will be available at the site. Public Services Director Chris Bolduc stated that there are a sufficient number at the site now to handle this event. Event staff will monitor trash and empty as needed and at the close of the event. There will be a staff person from Public Services on site at this event.
- Cumberland EMS will be on site, with 2 staff members. There will also be 2 Certified Athletic trainers on site and a medical tent set up at the finish area.
- EMS/Park/Race Director will have direct communications via radio and/or cell phone. Race personnel will have radio communications.

- Each school has designated a coach/race official or supervisor and a state representative will be on site.
- Contact person for this event will be Dave Shapiro, Greely Athletic Director. He can be reached at 829-4809.

Approximate fees for this event as follows:

Police	-	\$1,275.00
Fire	-	\$ 377.00
Recreation	-	\$1,750.00

- |                                    |
|------------------------------------|
| Insurance certificate forthcoming. |
|------------------------------------|

I believe we have covered all areas related to the Mass Gatherings. There has been a concerted effort by the Recreation Department to avoid any parking issues. I appreciate the cooperation of all parties involved. I wish all participants success in their races.

Thank you.



## TOWN OF CUMBERLAND

Publication Dates: \_\_\_\_\_  
Publication Names: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Fee Received: \_\_\_\_\_  
Date Ordinance Received: \_\_\_\_\_  
Issued: \_\_\_\_\_  
Denied: \_\_\_\_\_

### Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.  
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Maine Principals' Association  
Address of Applicant: 50 Industrial Dr. Augusta, ME. 04330  
Name of Event: M.P.A. Regional + State X-Country meets.  
Facility where the event will be held: Twin Brook

Is the facility owned by the applicant: \_\_\_\_\_ yes; ☒ no, (if no, attach a copy of the contract with  
The owner which allows use of property)

Name of promoter (if different from above): \_\_\_\_\_

Telephone number: 622-0217 ext. 41

Date of Event: Oct 24 Regionals Time (start and finish times): 7:30 a.m. - 5:00 p.m.  
Oct 31 States

Number of tickets available: \_\_\_\_\_

Expected attendance: 1500 including participants (x-c participants has gone down 3 consecutive years.)

Description of event: Regional Boys + Girls X-C  
State Boys + Girls X-C

Will any food vendors be serving at the event: ☒ yes, \_\_\_\_\_ no, (if yes, how many, and  
what types) \_\_\_\_\_

vendors are associated with Greeley H.S.

Will any alcohol vendors be serving at the event? \_\_\_\_\_ yes, ☒ no (if yes, list name and attach  
A copy of the vendors license to sell alcohol, describe what alcohol will be served) \_\_\_\_\_

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Description of facility:**

- A. Seating capacity: \_\_\_\_\_ permanent; \_\_\_\_\_ temporary
- B. Other seating capacity: \_\_\_\_\_ festival; \_\_\_\_\_ standing room only (sq. ft.)
- C. Number of toilets available: 6-8 permanent; X portable
- D. Number of parking spaces available: preferable on-site; \_\_\_\_\_ off-site (
- E. Are all parking lots lighted (applicable only if event runs into evening hours: \_\_\_\_\_ yes;  
\_\_\_\_\_ no, if no, which lots are not lighted  
don't need
- F. Source of potable water: should have
- G. Refuse containers available, number and size: \_\_\_\_\_
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)  
\_\_\_\_\_
- I. When will refuse be picked up? yes

**Public Safety:**

- J. Describe first aid facilities: trainers will be assigned
- K. Describe emergency facilities: if necessary
- L. Describe communication facilities: \_\_\_\_\_
- M. Number of certified police officers: ?
- N. Other security personnel (include company name and qualification): \_\_\_\_\_
- O. Describe fire personnel: none

Other:

National Casualty Co.

P.

Name of liability insurance

Macomber, Farr & Whitten

Amount of coverage

\$1,000,000

; amount of property insurance

\$300,000

Q.

Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)

Wald R. Dug -

Authorized Signature

On \_\_\_\_\_ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

# ITEM

## 15-112

To consider and act on Mass Gathering Permits for the Maine Principals Association State Cross Country Meet to be held on October 31<sup>st</sup> at Twin Brook



## MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Maine Principals Association State Cross Country Meet  
Maine Principals Association Regional Cross Country Meet

Date: July 16, 2015

I held a meeting at 2:00 p.m., on Thursday, July 16, 2015, with Peter Bingham, Assistant Recreation Director.

I have reviewed in detail the requirements of the Mass Gathering Ordinance. As in the past, the application fee has been waived for the M.S.A.D. However, all additional town personnel required to staff these events will be reimbursed. There were two separate events that were discussed. The first event is the Maine Principals Association Regional Cross Country meet being held on October 24, 2015. The second event is the Maine Principals Association State Cross Country meet being held on October 31, 2015. As both events are very similar in scope, the rules discussed below will apply to both events.

The following represents our mutual understanding:

- This event is sponsored by Maine Principals Association
- There will be approximately 500 to 600 runners. There will also be approximately another 800 spectators.
- The event will start at approximately 08:00 a.m. and end at approximately 5:00 p.m.
- This is a high school boys and girls cross country running event.
- The concession booth will be open and operated by the Lions Club.
- There will be 5 additional porta potties will be available during this event.
- There will be 3 police officers on duty for this event.
- There will be 10-12 adults assisting the police in directing traffic and parking. Greely High School boosters clubs will be directing the traffic.
- Refuse containers will be available at the site. Public Services Director Chris Bolduc stated that there are a sufficient number at the site now to handle this event. Event staff will monitor trash and empty as needed and at the close of the event. There will be a staff person from Public Services on site at this event.
- Cumberland EMS will be on site, with 2 staff members. There will also be 2 Certified Athletic trainers on site and a medical tent set up at the finish area.
- EMS/Park/Race Director will have direct communications via radio and/or cell phone. Race personnel will have radio communications.

- Each school has designated a coach/race official or supervisor and a state representative will be on site.
- Contact person for this event will be Dave Shapiro, Greely Athletic Director. He can be reached at 829-4809.

Approximate fees for this event as follows:

Police	-	\$1,275.00
Fire	-	\$ 377.00
Recreation	-	\$1,750.00

- Insurance certificate forthcoming.

I believe we have covered all areas related to the Mass Gatherings. There has been a concerted effort by the Recreation Department to avoid any parking issues. I appreciate the cooperation of all parties involved. I wish all participants success in their races.

Thank you.

## TOWN OF CUMBERLAND

Publication Dates: \_\_\_\_\_  
Publication Names: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Fee Received: \_\_\_\_\_  
Date Ordinance Received: \_\_\_\_\_  
Issued: \_\_\_\_\_  
Denied: \_\_\_\_\_

### Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.  
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Maine Principals' Association  
Address of Applicant: 50 Industrial Dr. Augusta, ME. 04330  
Name of Event: M.P.A. Regional + State X-Country meets.  
Facility where the event will be held: Twin Brook

Is the facility owned by the applicant: \_\_\_\_\_ yes; ☒ no, (if no, attach a copy of the contract with  
The owner which allows use of property)

Name of promoter (if different from above): \_\_\_\_\_

Telephone number: 622-0217 ext. 41

Date of Event: Oct 24 Regionals Time (start and finish times): 7:30 a.m. - 5:00 p.m.  
Oct 31 States

Number of tickets available: \_\_\_\_\_

Expected attendance: 1500 including participants (x-c participants has gone down 3 consecutive years.)  
Description of event: Regional Boys + Girls X-C  
State Boys + Girls X-C

Will any food vendors be serving at the event: ☒ yes, \_\_\_\_\_ no, (if yes, how many, and  
what types) \_\_\_\_\_

vendors are associated with Greeley H.S.

Will any alcohol vendors be serving at the event? \_\_\_\_\_ yes, ☒ no (if yes, list name and attach  
A copy of the vendors license to sell alcohol, describe what alcohol will be served) \_\_\_\_\_

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Description of facility:**

- A. Seating capacity: \_\_\_\_\_ permanent; \_\_\_\_\_ temporary
- B. Other seating capacity: \_\_\_\_\_ festival; \_\_\_\_\_ standing room only (sq. ft.)
- C. Number of toilets available: 6-8 permanent; X portable
- D. Number of parking spaces available: preferable on-site; \_\_\_\_\_ off-site (
- E. Are all parking lots lighted (applicable only if event runs into evening hours: \_\_\_\_\_ yes; \_\_\_\_\_ no, if no, which lots are not lighted  
don't need
- F. Source of potable water: should have
- G. Refuse containers available, number and size: \_\_\_\_\_
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)  
\_\_\_\_\_
- I. When will refuse be picked up? yes

**Public Safety:**

- J. Describe first aid facilities: trainers will be assigned
- K. Describe emergency facilities: if necessary
- L. Describe communication facilities: \_\_\_\_\_
- M. Number of certified police officers: ?
- N. Other security personnel (include company name and qualification): \_\_\_\_\_
- O. Describe fire personnel: none



Other:

National Casualty Co.

P.

Name of liability insurance

MaComber, Farr & Whitten

Amount of coverage \$1,000,000 ; amount of property insurance \$300,000

Q.

Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)

Wald R. Dug.

Authorized Signature

On \_\_\_\_\_ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

\_\_\_\_\_  
Authorized Signature

# NEW BUSINESS



PAUL R. LEPAGE  
GOVERNOR

7.29.15

Bill,

I was sent a copy of your email to Mike Timmins. Fully agree with you that 63% of people voted for LMF bonds from your area. However, the vote Mike took was not for LMF bonds it was to take the Governor's powers away. Had the veto been overridden it would have forced the issue into litigation for several years. - The bill was factually unconstitutional. Further, Mike's vote was to save the bonds from expiring and having them sold next year. Now the bonds will expire in November - reauthorized next year and unfortunately will not be sold for a number of years - likely not at least till the next Governor is elected. . . . unless of course the legislature looks at the big picture - which being the only <sup>wide</sup> state elected official the Governor must do. There are ways to get the bonds sold quickly, it simply means the Democrats have to negotiate. When have they attempted to sit and discuss the LMF bonds? The law and Maine Constitution requires the Governor to sign off - and it was approved by the voters for the LMF bonds. Even if the vote was to take my powers passed - it was not retroactive. You're going after the wrong person - Breen is the one who billed the bonds.

Regards,  
Governor.

I want to sell  
the bonds!!!  
but I need help  
for the poor and  
underprivileged of  
Maine

July 20, 2015

William R. Shane, P.E.; Town Manager; Town of Cumberland  
and Members of the Town Council; Town of Cumberland  
and Members of the Town Planning Board; Town of Cumberland  
290 Tuttle Road  
Cumberland, Maine 04021

Dear Mr. Shane and Members of the Town Council and Planning Board,

We are writing to advise you (William Shane, Town Manager; the Town Planning Board; and the Town Council) of our position with regard to the upcoming planning board agenda item, scheduled for discussion on 8/18/15, regarding determination of the Town of Cumberland Growth Area. Also, we understand that a defined Growth Area might be subject to subsequent zoning change to MDR-1, which could be considered at the Town Council meeting scheduled for 9/14/15.

We are all owners of property on, or property immediately abutting, Stockholm Drive and Strawberry Ridge Lane.

We strongly oppose inclusion of this property in the town's Growth Area, and we strongly oppose any move to re-define zoning of this property from the current RR-1 designation.

While we respect the Town of Cumberland's efforts to balance its land uses, including actions such as it took in re-zoning land that it owned for development of Village Green subdivision along Wyman Way, we do and will aggressively oppose any effort to re-define zoning or use of our privately owned property. Our individual, privately owned properties have values to each of us that were determined by each of us with consideration of lot sizes, zoning, and use, as is currently defined and matter of record.

We request that these properties be excluded from any Growth Area designation, and that no attempt be made to change current RR-1 zoning of these contiguous properties.

Respectfully,

Please see Page 2 of 2 for the names, addresses and signatures of those submitting this letter.



Steven Winn and Kathleen Church  
20 Stockholm Drive  
Cumberland, ME 04021

*Kathleen* *Steve Winn*

Brian Cashin and Mary Dickinson  
12 Wildflower Way  
Cumberland, ME 04021

*Brian M. Cashin*  
*Mary Dickinson Cashin*

Kevin and Joanie Doree  
10 Stockholm Drive  
Cumberland, ME 04021

*Kevin Doree*  
*Joanie Doree*

Shaun and Heidi Alfreds  
30 Stockholm Drive  
Cumberland, ME 04021

*Shaun Alfreds*  
*Heidi E. Alfreds*

Linda and Paul Draper  
244 Main Street  
Cumberland, ME 04021

*Paul Draper*

David and Peggy Ludden  
26 Strawberry Ridge Lane  
Cumberland, ME 04021

*Linda Draper*  
*David Ludden*  
*Peggy Ludden*

Ben and Debbie Grover  
56 Strawberry Ridge Lane  
Cumberland, ME 04021

*Ben Grover*  
*Debbie Grover*

Chuck and Kathy Burnie  
Moose Way  
Cumberland, ME 04021

*Chuck Burnie*  
*Kathy Burnie*