

1964

Fifty-seventh Report Maine State Library 1964

Maine State Library

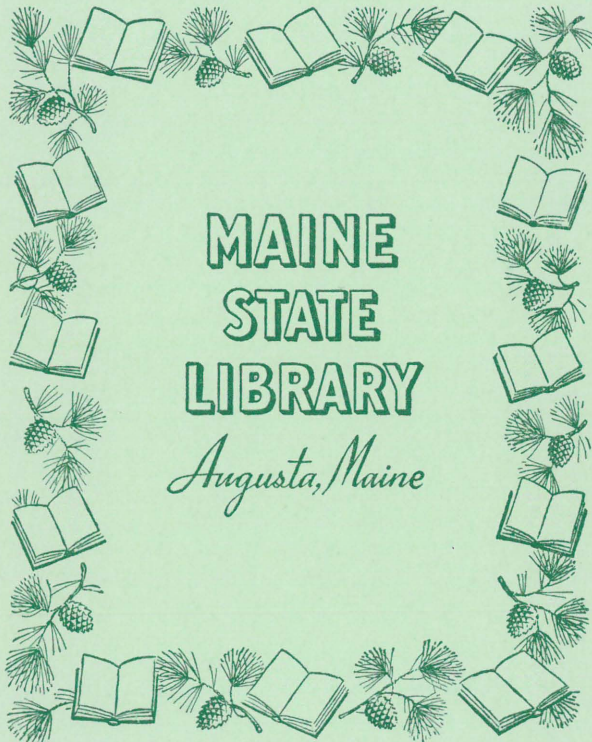
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FIFTY-SEVENTH REPORT



July 1, 1962 to June 30, 1964

Augusta, Maine
1964

FIFTY-SEVENTH REPORT

Maine State Library



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To the Senate and House of Representatives

State of Maine:

In accordance with the provisions of chapter 42, section 14, of the Revised Statutes, the report of the Maine State Library for the period July 1, 1962, to June 30, 1964, is herewith submitted.

Ruth A. Hazelton

Librarian

MAINE STATE LIBRARY

BIENNIAL REPORT

July 1, 1962 to June 30, 1964

The most significant library development in this biennium, affecting every library in the nation, is the publication of the *Standards for Library Functions at the State Level*. Developed by the American Association of State Libraries, together with several cooperating organizations and published by the American Library Association, these *Standards* represent many years of work spent in surveying the library functions of the states and in determining what the standards should be. They are designed to assist states in raising the quality and increasing the extent of library services, both for private citizens and for state officials and legislators.

The *Standards* were presented to two sessions of the National Legislative Conference at its 1963 Annual Meeting for explanation and discussion. The resulting Conference resolution said in part:

"Whereas this survey and the resulting standards may well form the guidelines for state library organization and operations for many years to come; and

"Whereas library services at the state level are a vitally important part of the state's responsibility for education; and

"Whereas there is an urgent need to improve and strengthen the library services at the state level;

". . . Be it . . . resolved that the National Legislative Conference urge all legislators, individually and collectively, to give careful consideration to the standards and . . . take appropriate action to assure that the standards and their recommendations will be reflected in action appropriate to their particular needs."

Each member of the 102nd Legislature will receive a copy of these *Standards* and in this report I shall present an evaluation of the program of the Maine State Library in order to determine to what extent the *Standards* are being met in Maine.

Every state has recognized to some degree that library service is an essential part of a state's responsibility for education. These sixty-two standards indicate the direction in which each state should move to achieve at least minimum library service at the state level. The five

broad areas of the state's responsibility are set forth in the introduction to the *Standards* as follows:

"Resources of state-wide value for both government and citizens, in subject fields ranging from broad questions of public policy to law and history of the state.

"Special library services for state government—to officials, agencies, and institutions.

"Consultant and promotion services for those libraries which bring facilities close to readers, particularly public libraries serving communities and school libraries serving educational institutions.

"Sharing with local government the financing of both public library systems and school libraries as fundamental institutions within the total educational program of the state.

"Research and planning leadership to stimulate steady improvement in state-wide library resources.

"The purposes behind the several activities and responsibilities are clear: to provide for the education of the citizens of the state, to promote both economic and cultural life in the state, and to support rational, informed government in the conduct of its affairs."

Rather than comment on each individual standard, this report will describe the present services as they relate to the *Standards*, outline the projects now under way which contribute to attainment of the *Standards*, and set forth some goals which will be a guide in eventually achieving the *Standards*.

For convenience in relating this report to the *Standards* the numbers interspersed throughout the text refer to the specific standards.

Maine is one of the few states in which the three broad areas of state library service—building and servicing subject and reference resources, direct service to state government, and consultation services over the state—are administratively unified in a separate agency of government. (35, 36, 40)

Under the present program the Maine State Library, through its General Loan and Reference Section, does provide reference, bibliographic and interlibrary loan service to stand behind community libraries (30) and to serve directly those individuals who have no local access to library service. Also provided is a relatively complete collection of state documents, a collection of local and federal documents, and a collection of history relating to Maine. (7, 9)

Similar services are provided by the Law and Legislative Reference Sections in furnishing more specialized, legal materials for the particu-

lar needs of the Judiciary, the Legislature and the executive departments of State government and to supplement public and county law library resources for the professional or citizen user. The collection is strong in federal and state statutes, laws and reports, and representative in its holdings of treatises, periodicals and other secondary sources. (8)

The Extension Section provides the following services as set forth in the *Standards*:

- 1) Gathers and publishes annual statistics on libraries in the state. (22)
- 2) Provides direct library service to rural areas of the state through the bookmobile service and the traveling library boxes. (28)
- 3) Provides consultant service to public libraries. (31, 32)
- 4) Lends 16mm films to public libraries for use in library-sponsored programs and for lending to local organizations. This service is made possible through the State Library's membership in the North Country Libraries Film Service in cooperation with New Hampshire and Vermont. (12)

At present there is no comprehensive state plan for the cooperative development of research and reference sources. However, several projects have been developed during the past few years which are leading toward this ultimate goal. These are the following:

1. A survey of public libraries in Maine, conducted by Miss L. Marion Moshier in 1961, with a report of the survey published in 1962 under the title *Are Maine's Public Libraries in Focus?*, recommends that public libraries join together in regional systems (27, 29) in order to make a wide range of library materials readily available to all residents in a particular area. In turn, these regional systems would reach out to draw on the greater and more specialized resources available in the state and nation. The goal of such a plan for regional cooperation is to provide equal access to good library service to every resident of the State of Maine.
2. The Interstate Compact (1) ratified by five of the six New England states, including Maine, in 1963, provides the legal basis for extending cooperative library services across state lines. Under the Compact state libraries may make agreements to provide services or permit the use of facilities on an interstate basis. The Compact also authorizes local libraries to make similar arrangements for providing services to residents of other states. The provisions of this Compact will facilitate cooperation among libraries and make possible a variety of services which either would not be furnished at all or would be provided only at greater expense.

3. A report, *Cooperation Among Maine Libraries*, prepared for the larger libraries of Maine by Keyes D. Metcalf, formerly Director of the Harvard University Libraries, sets forth a plan for cooperation among libraries in the State having research materials or serving patrons who require research materials (1, 5). Among his definite recommendations, as they affect the State Library, are the following: (a) the Maine State Library should acquire and catalog as promptly as possible all newly published Maine material and make the cataloging information available to others; (b) compilation of union lists, including holdings of all Maine items in Maine libraries, current and back files of serials, periodicals and newspapers, holdings of microreproductions, expensive research sets, federal documents.

To date two of the above projects are being carried out. The State Library, Portland, and Bangor public libraries, and the four major college libraries have worked together to establish union lists of federal documents and to coordinate acquisition and withdrawal of these government publications.

The above-mentioned libraries are also cooperating with libraries in New Hampshire and Vermont in a Union List of Serials. The fifty-two libraries cooperating in this three-state project also include special libraries such as that of the Maine Historical Society, Jackson Laboratory, Augusta State Hospital, Veterans Administration Hospital, Bangor Theological Seminary. Serial and periodical publications included in this list are available to any library in the three-state area either by loan of the actual volume or by photoduplication.

An additional project concerns the coordination of resources available to the legal profession. Visits to the various county law libraries by the Law Librarian have produced a central file of their general holdings. The State Library's acquisition policies in this field are directed not only to providing a self-contained Anglo-American legal collection but are consciously designed to cover in depth the areas which these smaller law libraries must forego. Our consultant services seek to upgrade county libraries through improved organization, financial planning, acquisitions and weeding. Kennebec, Sagadahoc and York counties have each undertaken major improvements in this biennium. Several have traded volumes to fill gaps for each other. All are represented in the *Guide to Law Library Resources* published by the Law Librarians of New England in 1963. All have received copies of our most recent *Checklist of Legal Periodicals and Proceedings* (1963) available for lending and several have begun subscriptions to the *Index to Legal Periodicals*. It is noteworthy that the counties of Lincoln and Saga-

dahoc are supervised by the same librarian. This coordination of research and reference sources moves slowly due to personnel limitations but very real results are being achieved.

Mr. Metcalf's recommendations place a particular burden on the Maine State Library in regard to making cataloging information for Maine material available to other libraries and in housing and servicing various union lists. This is justified by the fact that the resulting increased resources will be made available to all residents of Maine. Additional space and additional personnel must be made available before these proposals can become a reality.

Contributing to equalization of access to the total library resources in Maine is a new policy recently put into effect by the Maine State Library. The State Library now serves as a clearing house for requests from local public libraries which cannot be met from State Library resources. For adult requests of a serious nature the State Library will attempt to locate material within the State, if requested to do so by the local public library. This is done through the system of inter-library loan inquiry used by the Larger Libraries group, comprised of the State Library, Portland and Bangor public libraries and the libraries of the four major colleges.

It is expected that the recently appointed Planning and Development Committee of the Maine Library Association will make a real contribution toward the strengthening and coordination of library resources and service in Maine (1, 24, 25, 26). The membership of this committee represents the State Library, college libraries, public libraries, school libraries and public library trustees. The task of the committee is to study ways and means of improving library service and to make definite recommendations to the membership for action.

It is expected that this committee will give particular consideration to the following:

- (a) the need for revision of the state laws affecting library service (21)
- (b) the development of statewide plans for all types of library service, including regional systems (24-27)
- (c) the need for a more adequate program of state aid as an incentive to local libraries to upgrade their services (26, 42-48)

If the *Standards* are to be met eventually, goals must be set now to guide us in upgrading the library resources and services available to Maine residents. Priority should be given to the following:

- 1) More adequate financial support of the State Library program so that it will be able to (a) compete for qualified professional per-

sonnel (49-54); (b) provide a more specialized reference and bibliographic service (30); (c) strengthen the collection of the law library (8); (d) enlarge the consultant staff (31, 32).

- 2) Provision of adequate physical facilities for the State Library (58-62)
- 3) Development of a more adequate program of state aid to local libraries (26, 42-48)
- 4) Development of some type of regional library system (6, 25, 27, 29)

Other library services which are administered separately from the State Library must be considered in any study of total library resources available in Maine.

Archives. It is of first importance that Maine have an archives collection and program for the preservation and organization of the state's records and the records of local government. (10)

Institutional libraries. Library programs maintained in state institutions should be an integral part of the treatment and rehabilitation programs. (18-20)

School libraries. The school library must be an integral part of the total school program, with school library consultants at the state level in close touch with other consultants and supervisors responsible for special aspects of the school program. This is best achieved by having school library consultants on the staff of the Department of Education. (38)

As the conclusion to this brief evaluation of the library program in Maine, I want to quote from the introduction to the *Standards for the Library Functions at the State Level*:

"The United States is at a significant point in the development of its educational and cultural life. For many years there has been a struggle to get better schools for children and to provide continuing education for adults. Finally a degree of progress can be seen. But just at this moment, when the people are ready and responding, the necessary library resources are not available. Students and adults are turning to the fountain of knowledge, but it is often dry. The development of adequate library resources should take high priority in the programs of the states in order to capitalize upon a golden opportunity."

REVIEW OF THE BIENNIUM

From the statistics which follow it will be evident that use of State Library resources continues to increase. However, not just in number of books lent, but in every aspect of the Library's program, this has been a period of increased activity.

General Loan and Reference Section.

In November, 1962, we were required to move all of our material which was housed in the basement of the State Office Building to the Vickery-Hill building in order that Civil Defense Headquarters might occupy this space. Due to this move it was necessary to hire an additional staff member, so that someone would be available to obtain material from the Vickery-Hill building as needed.

The year 1963-64 is a record one in that the 96,869 books lent from the General Loan Section is the largest number ever lent in one year. This is an increase of 10,000 over 1961-62 and represents an increase of 99 per cent over 1953-54.

Extension Section.

Special activities carried on by the Extension Section are indicative of the expanding program of public library development throughout the state.

In the fall of 1962 the State Library sponsored a series of eleven regional meetings for public library trustees. These meetings were followed up in April, 1963, by a Governor's Conference for Library Trustees. This conference was sponsored by the Maine Library Association with the State Library taking an active part in planning and carrying out the program. The immediate result of this Conference was the formation of a Trustees Section of the Maine Library Association, which will be of inestimable assistance in planning a program of statewide library development.

In order to give some practical assistance to public librarians in the improvement of their book collections, a series of Weeding Workshops was held in the fall of 1963. Members of the State Library staff gave demonstrations to point out the type of obsolete material which should be removed from library shelves.

Participation in the Farm and Home Week program in the spring of 1964 included displays and a program on each of the three days under the title "Know Your Library as a Personal and Community Resource." Minimum standards for public libraries were discussed and on each day

local librarians participated in a discussion planned to show how libraries with an active program are serving their communities and also what it means to the community to have good library service.

The regular series of four Round Table meetings held in the spring of 1963 was well attended by 214 librarians and trustees. Book selection was the special topic for discussion as a follow-up to the Weeding Workshops. Beginning in 1964 the Round Table meetings will be held in the fall.

The Extension Section has continued to give advisory service on a limited basis, with 21 visits to public libraries made in 1962-63 and 20 in 1963-64.

The monthly publication of the *Downeast Newsletter* has helped to enlarge the scope of our advisory assistance with regular discussion of such topics as children's work, budgeting, public relations, Friends of the Library groups. Monthly selections of current books and special subject bibliographies have proved helpful to public librarians.

Through the State Library's cooperation with New Hampshire and Vermont in the North Country Libraries Film Service we continue to lend 16mm films to public libraries for use in library-sponsored programs and by local organizations. A total of 279 films was lent during this biennium.

The Deputy State Librarian continues to give the correspondence course in library techniques to public librarians. At the time the Department of Education increased its requirements for certification of school librarians to eighteen credit hours, it was decided to discontinue giving the correspondence course to school librarians. During the biennium the State Library has awarded certificates to nine public librarians and six school librarians who have satisfactorily completed the course. At present five public librarians and one school librarian who had enrolled before the change in policy are taking the course.

Law and Legislative Reference Section.

Practically every phase of legislative activity has been reflected in the work of the biennium: concern with apportionment problems demanded of us extensive bibliographic resources; new approaches to the study of intergovernmental problems led to the creation of a special collection of material dealing with federal grant-in-aid programs in cooperation with the new Committee on Intergovernmental Relations; revision of the Statutes brought an invitation for the Law Librarian to participate in the discussions of the Committee on Revision and the

Library furnished to the publishers volumes needed in the work of annotation. New legislation governing the handling of the Revision will simplify and reduce the work of the Library.

As Maine correspondent for the *Current State Legislation Index* we have supplied the copy of Maine enactments to the American Bar Foundation for indexing. This new Index, compiled by a computer process, fills a long-felt need for up-to-date information about legislative activity in the states.

All possible assistance has been given to special study committees of the Legislature.

Cooperative activities yield continuing benefits. Our set of the *Hansard Debates* has been placed on permanent loan at the University of Maine in Orono where the demand for them has been constant. This loan saves the University many hundreds of dollars, yet the volumes are still available to answer the needs of any patron of the State Library. A gift from the University of Maine School of Law has enabled us to place a set of the U. S. Supreme Court Reports in the State Prison Library at Thomaston. We have benefited by the exchange of various other books with the Law School.

Two volumes of special Maine interest have been presented to us: *Settlement of Decedents' Estates in Maine* by H. Willis Day, Jr. and the centennial *Story of the Firm of Verrill, Dana, Walker, Philbrick, and Whitehouse, 1862-1962*. From the Farmington Public Library we received 200 volumes of the *Congressional Record* to use as replacements for worn volumes in our set.

As in other sections of the Library, insufficient staff and lack of adequate space hamper development of book collection and library services. Primarily due to lack of staff we do not have sufficient control of the material in the legislative reference collection. Much more could be done to assist the county law libraries. Space is always a consideration in deciding upon purchase of needed periodicals, citators, treatises and loose-leaf services.

Staff Activities.

Staff members regularly attend state, regional and national library conferences and participate in the activities of these groups.

In 1963 the State Librarian was made a member ex officio of the Council of the Maine Library Association.

The State Librarian also represents Maine on the Regional Planning Committee of the New England Library Association.

Margaret A. Whalen, Research Librarian, completed a three-year term as Secretary of the Maine Library Association in September, 1963.

Mrs. Mary Elizabeth Dudman, Extension Librarian, was chairman of the Committee on Arrangements for the Governor's Conference for Library Trustees, held in April, 1963.

Mrs. Janice Mages, Field Advisory Librarian, served as Chairman of the North Country Library Film Service in 1962-64.

Edith L. Hary, Law Librarian, was elected in September, 1963, to serve for a year as the library representative on the Executive Committee of the National Legislative Conference.

Staff members have contributed articles to the Bulletin of the Maine Library Association as follows:

Depository Libraries in Maine, by Edith L. Hary. August, 1962.

Trustees in Action, by Mary Elizabeth Dudman. February, 1963.

Ten Years of Bookmobile Service in Maine, by Mary Elizabeth Dudman. November, 1963.

The Summer Reading Program in the Public Library, by Mary Noel Bleecker. May, 1964.

STATISTICS

Accessions

	<i>1962-63</i>	<i>1963-64</i>	<i>Totals</i>
By purchase			
Main library	1,623	1,813	3,436
Law library	406	386	792
Traveling libraries	1,695	1,218	2,913
Bookmobiles	9,021	5,055	14,076
	<hr/>	<hr/>	<hr/>
	12,745	8,472	21,217
By gift			
Main library	170	266	436
Law library	11	67	78
Traveling libraries	34	40	74
Bookmobiles	84	1	85
	<hr/>	<hr/>	<hr/>
	299	374	673
By exchange			
Main library	49	247	296
Law library	261	280	541
	<hr/>	<hr/>	<hr/>
	310	527	837
From U. S. Government			
Main library	3,602	3,962	7,564
Law library	84	142	226
	<hr/>	<hr/>	<hr/>
	3,686	4,104	7,790
Maine state, county and town reports			
Main library	2,343	1,658	4,001
Law library	11	13	24
	<hr/>	<hr/>	<hr/>
	2,354	1,671	4,025
Maine Author Collection	46	42	88
Microfilm	48	182	230

Miscellaneous	1962-63	1963-64	Totals
Main library.....	11	166	177
Bookmobile.....	1,100	138	1,238
	<hr/> 1,111	<hr/> 304	<hr/> 1,415
Total.....	20,599	15,676	36,275

Withdrawals

	1962-63	1963-64	Totals
Main library.....	794	420	1,214
Law library.....	37	26	63
Traveling libraries.....	973	242	1,215
Bookmobiles.....	1,498	1,036	2,534
	<hr/> 3,302	<hr/> 1,724	<hr/> 5,026

Circulation

<i>General loan section</i>	1962-63	1963-64	Totals
General works.....	2,950	2,745	5,695
Philosophy.....	1,662	2,056	3,718
Religion.....	1,346	1,408	2,754
Social Science.....	8,980	9,695	18,675
Language.....	566	423	989
Science.....	5,017	5,942	10,959
Useful Arts.....	8,246	8,918	17,164
Fine Arts.....	7,350	7,405	14,755
Literature.....	6,348	5,997	12,345
History.....	13,736	13,492	27,228
Travel.....	4,886	4,641	9,527
Biography.....	11,986	11,353	23,339
Current Periodicals.....	8,688	7,960	16,648
Law and Legislative Reference.....	11,918	13,291	25,209
View Masters.....	444		444
U. S. Documents.....	1,027	912	1,939
Maine Documents.....	669	631	1,300
	<hr/> 95,819	<hr/> 96,869	<hr/> 192,688
Total.....	95,819	96,869	192,688

<i>Bookmobiles</i>	<i>Adult</i>	<i>Juvenile</i>	<i>Adult</i>	<i>Juvenile</i>	<i>Totals</i>
	<i>1962-1963</i>		<i>1963-1964</i>		
Augusta Area.....	18,857	51,724	16,478	42,058	129,117
Washington County..	15,166	20,825	14,063	22,460	72,514
Northern Aroostook..	9,228	36,405	4,275	24,737	74,645
Houlton Area.....	13,752	36,865	13,497	37,435	101,549
Livermore Falls.....	17,537	45,183	19,188	49,970	131,878
Dexter Area.....	11,784	42,041	18,718	46,405	118,948
Total.....	86,324	233,043	86,219	223,065	628,651

<i>Traveling library boxes</i>	<i>1962-63</i>	<i>1963-64</i>	<i>Totals</i>
Easy reading.....	105	180	285
Grades 1-3.....	22		22
Grades 3-4.....	115	171	286
Grades 4-6.....	115	215	330
Grades 4-8.....	92	173	265
Rural, Grades 1-8.....	11	49	60
Junior High School.....	76	175	251
High School.....	45	113	158
Adult.....	70	96	166
Maine.....	10	67	77
Nature.....	25	29	54
Reading Courses.....	11	23	34
Special.....	6	14	20
Total.....	703	1,305	2,008

Binding

Books.....	1,218
Periodicals.....	511
Court Reports.....	11
Laws and Statutes.....	847
Legislative Documents.....	6
	2,593

Documents

Distributed to the public officers and libraries entitled to receive them:

State department reports.....	4,860
State department miscellaneous publications.....	4,899
Library checklist of state publications.....	2,848
Reports of special committees, etc.....	276
Maine Reports, vols. 157, 158.....	534
Maine Reports, advance sheets.....	4,512
Legislative documents.....	22,400
Legislative documents, special session.....	1,260
Revised Statutes, 1954.....	114
1961 Cumulative Supplement.....	27
1963 Cumulative Supplement.....	280
Laws, 1957.....	2
Laws, 1959.....	7
Laws, 1961.....	11
Laws, 1963.....	314
Laws, special session, January, 1964.....	100
Index to Private and Special Laws, 1820-1944.....	1
Index to Private and Special Laws, 1944-1957.....	2
Legislative Research Committee reports.....	608
3 Maine Digest Supplement.....	3

Sales

Revised Statutes, 1954.....	60
1961 Cumulative Supplement.....	50
1963 Cumulative Supplement.....	767
Laws, 1957.....	13
Laws, 1959.....	10
Laws, 1961.....	29
Laws, 1963.....	657
Index to Private and Special Laws, 1820-1944.....	15
Index to Private and Special Laws, 1944-1957.....	16
Miscellaneous volumes of Maine Reports.....	13
3 Maine Digest Supplement.....	18

FINANCES

Receipts

Appropriations:	<i>1962-63</i>	<i>1963-64</i>
Departmental Operations.....	\$164,986.00	\$183,148.00
Transfer for Salaries.....	2,160.00	2,338.00
Transfer from Contingent Fund.....	1,277.11	
Maine Court Reports.....	13,676.00	6,951.00
Gifts.....	5.00	
Federal Grant.....	86,338.00	86,234.00
Encumbrances brought forward.....	6,929.88	4,773.74
Insurance.....		828.00
Unencumbered balance forward.....	3,236.47	
Adjustment of balance forward.....	(3,584.87)	(3,042.52)
	<hr/>	<hr/>
Total.....	\$275,023.59	\$281,230.22

The following moneys were received and deposited to the credit of the general fund of the state:

Fines.....	\$ 564.37	\$ 896.89
Sales: miscellaneous.....	63.50	17.50
Sales: laws, statutes, etc.....	1,978.46	21,658.06
Sales tax.....	28.18	384.82
Miscellaneous special services.....	64.15	112.70
Over-payments.....	2.64	.92
Adjustment for Canadian exchange...		(1.96)
	<hr/>	<hr/>
Total.....	\$2,701.30	\$23,068.93

Expenditures

	<i>1962-63</i>	<i>1963-64</i>
Salaries.....	\$160,547.17	\$157,584.12
Casual labor.....	985.96	2,007.24
Books.....	41,519.67	37,153.71
Periodicals.....	3,902.00	4,537.94
Microfilm.....	298.14	1,204.77
Binding.....	2,873.46	3,628.99
Postage.....	4,216.29	4,738.40
Freight, express.....	77.20	65.73

Expenditures (Concluded)

	<i>1962-63</i>	<i>1963-64</i>
Office supplies.....	5,221.18	6,093.18
Utilities.....	1,944.28	2,203.10
Repairs.....	108.95	349.37
Printing, advertising.....	279.40	341.27
Professional fees.....		10.00
Travel.....	2,108.25	2,704.90
Hospital and medical expense.....	441.06	
Furniture, typewriters, equipment.....	2,165.28	3,135.55
Gas, oil, insurance, vehicle maintenance.	7,320.77	9,747.08
Rent.....	4,365.00	4,386.00
Fuel.....	466.43	689.66
State aid.....	15,849.97	16,018.01
Films.....	1,564.50	1,949.93
Maine Court Reports.....	6,553.06	3,069.90
Miscellaneous.....	316.89	408.51
	<hr/>	<hr/>
Total.....	\$263,124.91	\$262,027.36
	<hr/>	<hr/>
Encumbered balance forward.....	\$ 4,773.74	\$ 9,903.76
Unexpended balance lapsed.....	7,124.94	9,299.10
	<hr/>	<hr/>
Total.....	\$11,898.68	\$19,202.86

LIBRARIAN AND STAFF

June 30, 1964

Ruth A. Hazelton, *State Librarian*
Virginia Hill, *Deputy Librarian*
Mary Elizabeth Dudman, *Extension Librarian*
Edith L. Hary, *Law Librarian*
Vacancy, *Cataloger*
Margaret A. Whalen, *Research Librarian*
Florence A. Bessey, *Reference Librarian*
Mary N. Bleecker, *Children's Specialist*
Janice B. Mages, *Field Advisory Librarian*
Vacancy, *Bookmobile Cataloger*
Irene E. Bell, *Bookmobile Librarian*
Marilyn J. Brown, *Bookmobile Librarian*
Joan D. Manning, *Bookmobile Librarian*
John W. Perkins, *Bookmobile Librarian*
Karl N. Ramsdell, *Bookmobile Librarian*
Gwendolyn S. Towne, *Bookmobile Librarian*
Lester L. Clark, *Documents Librarian*
Alice G. Nute, *Sales and Distribution Librarian*
Richard A. Amero, *Library Assistant (on Military leave)*
Roger R. Bossie, *Library Assistant*
Thais L. Bradford, *Library Assistant*
Charles B. Brown, Jr., *Library Assistant*
Catherine S. Cates, *Library Assistant*
Gerald E. Ellis, *Library Assistant*
Richard Hurtubise, *Library Assistant*
Floyd A. Lambert, *Library Assistant*
Freeman E. Littlefield, *Library Assistant*
Norman R. Pierce, *Library Assistant*
Margaret W. Taylor, *Library Assistant*
Jessica H. Wallace, *Library Assistant*
Hilda McLeod Jacob, *Chief Clerk*
Vacancy, *Clerk-Typist*
Henry T. Cook, *Clerk-Typist*
Marie O. Webster, *Clerk-Typist*
Shirley H. Whitaker, *Clerk-Typist*
Bertha K. Cobb, *Clerk-Typist*
David L. Rabasca, *Clerical Aide*

Temporary

James R. Bossie, *Library Assistant*

Donald J. Dupont, *Library Assistant*

Jean L. Oliver, *Library Assistant*