Camp White Plains July 20, 1778

Sir,

You being appointed a Deputy Master, Masters, in that Part of the Army, the Master whereof are under my immediate superintendence, will, in the Execution of that Office, be pleased to attend to the Articles of War of the subsequent Resolutions of Congress, and the following & such other Directions as you may from Time to Time, receive from Colo. Ward or myself.

As I suppose you are well acquainted with the Rules necessary to have the Brigade, Regiments, or Corps, to be mustered, prepared for that Purpose, I shall only confine myself to the necessary Instructions, with respect to the Forms of the Musters. Vols. If you conduct all, and after the Muster,

The Vols. are to be drawn exactly agreeable to the Forms, & Instructions, Therewith delivered to you, without Variation, either with Respect to Form or Substance.

End. your Humble Servant.
For the better enforcing the Instructions, they are to be published in the Division Orders of your Division, or the Brigade Orders of your Brigade, to be by you mustered, with a particular Order from the Major General, Brigadier or Officer commanding the Division or Brigade, directing every Captain or Officer commanding a company, to take a Copy thereof—

Opposite to the Names of all the Absentees: You can, or the Captain or Officer commanding the Company, is, on the Parade, or immediately before the muster, to set down the Causes of Absence, whether on Duty, on Command, on Leave, sick in Camps or in Hospitals, or sick in the Country.—

The Place of Command as well as of Absence is to be inserted in the Column of Remarks. Opposite to the Names of those on Leave is to be entered, the Date of the Leave, by whom given & the Number of Days for which it is granted—

Such of the non-commissioned Officers abroad.
as shall not have returned to the Company, at the Expiration of the Number of Days limited in the Turloogh, are to be muster'd as Deserters, on the Day of the Expiration of such Turloogh, unless the Officers of the Company can certify to your Satisfac'sion, That the Person absent, has reasonable cause of Absence, such as Sickness, Lameness, or some other such like cause, which you will note in the [blank].

As soon as the Regiment, or Corps is mustered, You will rectify all Mistakes in the Rolls & take a short Abstract of the State of the several Companies, Or if I am present at the Muster, deliver them to me to be abstracted & then return them to be copied and sworn to by the Captain or 1st Lieut. of the next Officer in Command, present at the Muster.

You will demand a Roll of the Officers, Staff, & Commissioned Officers of the Regiment from the Commanding Officer. Hereof Tobin is to be sworn agreeable to the Forms herewith.
believe to you, and to comply with the terms of the several companies. Where places, have expressed to be adhered to there with the copies of original of the company Roll—

Copies as these preserve the copies of the acts of a regiment at the hands of which, I am present. You will examine them, correct the mistakes, and certify them, then deliver them to me, so examination & correction.

When the muster is complete, I will send my detailed return, in which case every acting & the muster list of each batt of troops to one, with the returns. Return on the last, it is by me & the board of war, and forwards, to the board of treasury.

The officers are not to post orders excepted to the officers until they are approved by me & the return.

Many other subjects may arise, which cannot be foreseen. I therefore no decisions can now be given about them. In such cases, you will exercise your own good judgment & act at any known your advice.

To the Secretary

The above is true

December 6th 1863

R.G. I propose to express in 20, to the present of the President in the matter.

By myself, will go over the books of President as not to be asperities in the books.