

5-10-2011

Martin's Point Bridge Advisory Committee : 10th Meeting, Tuesday, May 10, 2011

Maine Department of Transportation

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Martin's Point Bridge Advisory Committee
Maine Department of Transportation

10th Meeting: Tuesday, May 10, 2011
Martin's Point Health Care Center – Marine Hospital
331 Veranda Street, Portland
6:00-8:00 pm

Agenda

- 6:00 pm Welcome, goals of the meeting – Sally
- Approval of meeting notes
- 6:05 pm Reports from MaineDOT about cross-section, lighting requirements, under bridge passage examples and progress on RFQ and RFP drafting.
- 6:15 pm RFQ – Request for Qualifications
Discussion of recommended requirements in RFQ:
- Aesthetic Design Professional: qualifications, role within team
 - Context Sensitive Solutions qualifications
 - Landscape architect qualifications
 - Public involvement professional qualifications
 - Public information professional qualifications
- Scoring Criteria for RFQ – Leanne, discussion with all
See attached example of scoring criteria from the RFQ for Veterans Bridge
- 6:50 pm Public Involvement Pre-Bid Award
- Public Information Meeting – Mid-July, 2011
MaineDOT's general procedures for public information meetings - Leanne
Who is the desired audience?
How do we reach this audience?
Meeting location; Date
Content of meeting
Role of Advisory Committee members
 - Current Advisory Committee membership
Are we missing important voices/constituencies?
- 7:10 pm Public Involvement During Proposal Period
- Report from Leanne about Department's plans for communication with short listed D-B teams
- Committee recommendations made in April 26 reports:
- Leanne should be the point of contact for any information requested by Design-Build teams
 - Have meeting required for all bidders where the Department explains the Advisory Committee process and recommendations and establishes the Department's expectations for public involvement post bid award.

Handling in RFP of design details that impact the bridge aesthetics (railing, lighting, etc.) No consensus as yet; three options suggested

Discuss pros and cons of different approaches – Leanne

1. Require single option for design details.
2. Require 2 or 3 holistic aesthetic design packages to be considered by Advisory Committee post bid award. Each package would fit within bidders offered price.
3. Require bidders to state price for superstructure with a financial allowance for design details (railing, lighting, etc.). Work with Advisory Committee in post bid award period to select a single holistic package of design elements.

7:35 pm Public Involvement Post Bid Award – test for consensus
Communications with general public

- Require Public Information Plan to outline D-B team’s approach to on-going public information throughout final design and construction including website use, email, newspaper coverage, etc.
- Hold 1 to 3 public information meetings in this period including initial meeting to introduce winning team and outline anticipated final design/construction process and timeline and one or two subsequent meetings as needed to inform the public and seek input.

Work with Advisory Committee that is representative of the public to make recommended choices or refinements of plans as presented in the winning proposal.

- Require Public Involvement Plan to outline D-B team’s approach to working with the Martin’s Point Advisory Committee or sub-committee.
- Continue to work with Advisory Committee (reconstitute from current Committee acknowledging that some members have resigned and others have seldom if ever attended meetings adding members if necessary to maintain a group fully representative of the public). Define specific role for this Committee in the RFP (depends on what issues are left undecided regarding aesthetic design choices, construction issues where public input would be desired, etc.). Allow for specified number of meetings.
- Allow for possibility of creating a sub-committee of the Advisory Committee to work together with MaineDOT and D-B team to address final design and construction details beyond period that Advisory Committee meets. Allow for specified number of meetings.

7:55 pm Approach to discussions at next meeting; schedule for next meetings
Public Information Meeting: Week of July 11
Dates to consider for Advisory Comm. July meeting: July 19 or July 26

8:00 pm Adjourn

Next Meeting: June 14 6-8 pm