

AGENDA
Cumberland Town Council Meeting
Town Council Chambers
MONDAY, September 9, 2019
7:00 P.M. Call to Order

I. CALL TO ORDER

II. APPROVAL OF MINUTES

August 26, 2019

III. MANAGER'S REPORT

IV. PUBLIC DISCUSSION

V. LEGISLATION AND POLICY

- 19 – 113** To hold a Public Hearing to consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to the Zoning Ordinance to create an Institutional Overlay District for LED signs, as recommended by the Ordinance Committee.
- 19 – 114** To authorize the Library/Historical Building Committee to begin fundraising for the Library and Historical Society renovation project.
- 19 – 115** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Maine Principals Association Regional Cross Country Championships to be held on October 26th from 9:00 a.m. to 4:00 p.m. at Twin Brook.
- 19 – 116** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Maine Principals Association State Cross Country Championships to be held on November 2nd from 9:00 a.m. to 4:00 p.m. at Twin Brook.

VI. NEW BUSINESS

VII. BUDGET REPORT

VIII. ADJOURNMENT

MINUTES

Cumberland Town Council Meeting
Town Council Chambers

MONDAY, August 26, 2019

6:00 P.M. Ordinance Committee Meeting

6:30 P.M. Finance Committee Meeting with full Council

7:00 P.M. Call to Order

Present: Councilors Copp, Edes, Gruber, Stiles, Storey-King, Turner and Vail

I. APPROVAL OF MINUTES

Motion by Councilor Gruber, seconded by Councilor Copp, to accept the August 12, 2019 meeting minutes as presented.

VOTE: 7-0 UNANIMOUS

II. MANAGER'S REPORT

Chairman Storey-King read the following Town Council Proclamation in honor of the retirement of Diane Bennekamper, Minister of the Congregational Church in Cumberland:

Whereas Reverend Diane E. Bennekamper will retire as Senior Minister of the Congregational Church in Cumberland, Maine on September 8, 2019; and

Whereas Reverend Bennekamper has led the Church brilliantly for 21 years; and

Whereas Reverend Bennekamper is the longest-serving minister in the Church's 226-year history; and

Whereas Reverend Bennekamper is the first openly gay minister of any denomination to lead a church in Maine; and

Whereas Reverend Bennekamper, soon after being ordained by the United Church of Christ in 1974, was told by the Maine Conference Minister that, because of her sexual orientation, there would be no church for her here; and

Whereas Reverend Bennekamper then worked for seventeen years as a Field Representative of the Maine Human Rights Commission, becoming greatly admired by participants on both sides of civil rights disputes; and

Whereas Reverend Bennekamper, while working for the Human Rights Commission, became a member of the Board of Directors of the Maine Conference of the UCC and participated in removing the Conference Minister who had blocked her ministerial service; and

Whereas Reverend Bennekamper then served congregations in Brunswick, Westbrook, and Gorham before coming to Cumberland; and

Whereas Reverend Bennekamper has served her denomination as an eight-time delegate to the UCC General Synod; as Moderator of the Maine Conference of the UCC; as a long-time member and Chair of the Board of Directors for Local Church Ministries of the UCC; and as a long-time member and President of the Massachusetts Congregational Charitable Society; and

Whereas Reverend Bennekamper has officiated at many weddings, baptisms and funerals of Cumberland area residents and provided prayers when the community celebrated or mourned; and

Whereas, during Reverend Bennekamper's ministry, the Congregational Church has opened its doors almost daily to community activities including Greely School concerts, Lyons Club Meetings, Boy Scout and Girl Scout meetings, barbecues, musical performances, and more; and

Whereas, under Reverend Bennekamper's leadership, the Congregational Church has provided critical support to the Cumberland Aging in Place Committee and the Cumberland Area Rides program; and

Whereas, during Reverend Bennekamper's ministry, the Congregational Church has donated the offerings received at its three Christmas Eve services to area service organizations; and
Whereas Reverend Bennekamper has thoughtfully administered the Congregational Church's Samaritan Fund, providing financial assistance to community members in need; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church has supplied countless volunteers to area service organizations like the Preble Street Soup Kitchen and Family Promise; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church housed the Cumberland Food Pantry for years and continues to supply volunteers to that organization; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church founded the Cumberland Wood Bank, thus providing fuel assistance to many area families; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church continued an annual Good Friday walk that since its inception has raised more than \$650,000 for Habitat for Humanity; and
Whereas Reverend Bennekamper has led church members for many years on an annual mission trip to rehabilitate and winterize houses for deserving families in a depressed area of Maine; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church established the Main Street Children's Center; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church's waste management and recycling program received an ecomaine Eco-Excellence Award; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church was the first church in Maine to complete a three-year conservation program and receive GreenFaith certification; and
Whereas, during Reverend Bennekamper's ministry, the Congregational Church's installation of solar panels that will provide 90 percent of its electricity led to its receipt of the only "Cool Congregations" award given in the State of Maine; and
Whereas, during Reverend Bennekamper's ministry, the Church became an Open and Affirming Congregation, extending "welcome to individuals of every race, gender, age, physical and mental ability, sexual orientation, socio-economic status, national, and religious background"; and
Whereas Reverend Bennekamper's greatest contributions are not those recited above but consist of masterful leadership in good and challenging times, deeply moving sermons, tireless pastoral care, and innumerable acts of thoughtfulness and kindness;
NOW THEREFORE the Town of Cumberland congratulates and thanks Reverend Bennekamper and proclaims September 8, 2019 to be Reverend Diane E. Bennekamper Day.

III. PUBLIC DISCUSSION

None

IV. LEGISLATION AND POLICY

19 – 109 To hear a presentation from Scott Simons Architects re: relocation of the Historical Society building to the Library.

Austin Smith and Kayla Caron of Scott Simons Architects presented the following:

Cumberland Historical Society & Prince Memorial Library Expansion Project



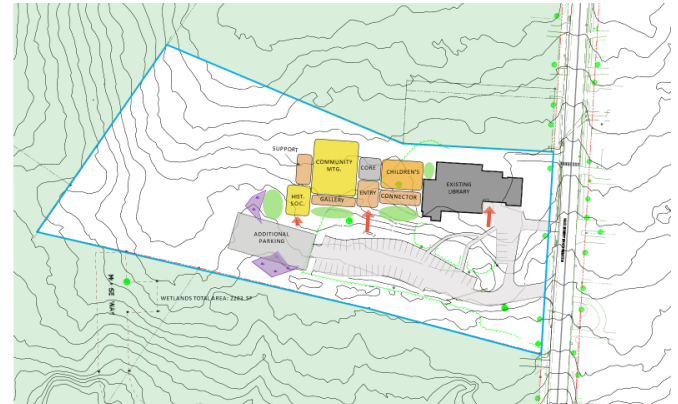
August 26, 2019
Town Council Presentation



scoff simons architects
13 York Street Portland, ME 04101
207.772.4000
www.scoffsimons.com

Existing Site

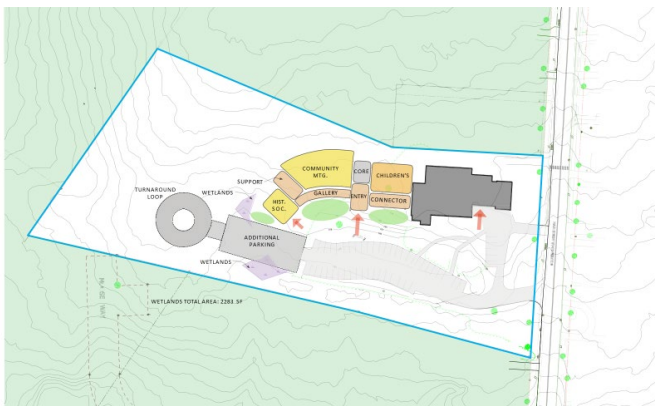
Town of Cumberland
Cumberland, Maine
28 August 2019



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Conceptual Site Plan
Option 1

Town of Cumberland
Cumberland, Maine
28 August 2019



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Conceptual Site Plan
Option 2 (Preferred)

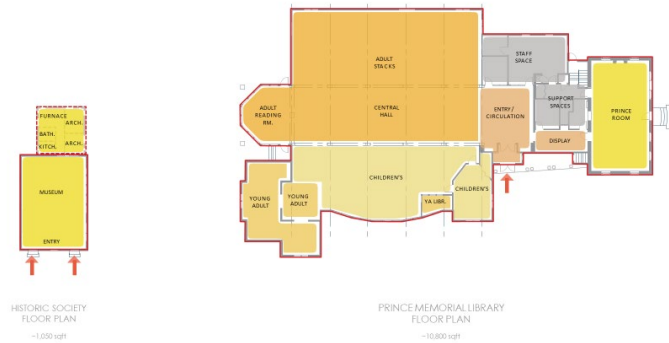
Town of Cumberland
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Conceptual Site Plan
Option 3

Town of Cumberland
Cumberland, Maine
28 August 2019



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12 York Street Portland, ME 04101
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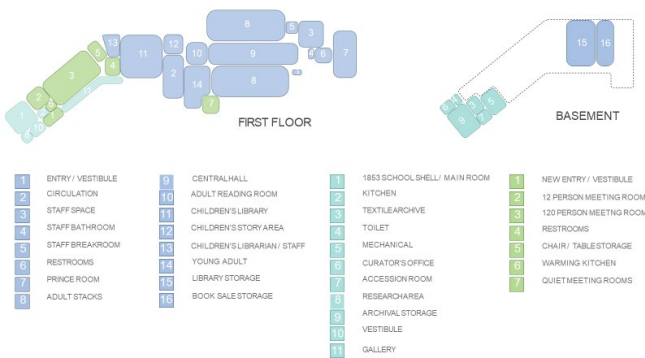
Existing Floor Plans

Town of Cumberland
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Program Space	Existing SF	Program Increase (SF)	Proposed SF	Floor Level	Notes
Prince Memorial Library					
Entry / Vestibule	45	-	45	1	Shared space, see below
Circulation	530	300	830	1	
Staff Space	618	-	618	1	
Staff Bathroom	-	50	50	1	ADA compliant, main level access
Staff Break Room	30	90	120	1	
Restrooms	230	-	230	1	serve both CHS and PM, see below
Prince Room	1,008	-	1,008	1	
Adult Stacks	2,385	1,620	3,905	1	Adult take over existing Children's Space
Central Hall	1,628	-	1,628	1	
Adult Reading Room	470	-	470	1	
Children's Library	1,620	-	1,620	1	Relocated interspersation space
Children's Activity Area	318	-	318	1	Relocated interspersation space
Children's Craft Area	(part of Children's)	180		1	
Children's Librarian / Staff	80	120	200	1	
Young Adult	890	119	1,000	1	
Media A/V	(Integrated into Coll.)	-	-	1	
Library Storage	805	200	1,005	0.1	
Book Sale Storage	560	-	560	0	Book sale space per request
Town Archive	(incl. in Library Storage)	-	-	0	
Mechanical	160	-	-	0	Shared space, see below

Program Space	Existing SF	Program Increase (SF)	Proposed SF	Floor Level	Notes
Cumberland Historical Society					
1853 School Shell / Main Room	580	-	580	1	Permanent collection, some rotating collection
Kitchen	30	90	120	1	Increased 30%
Textile Archive	70	110	180	0	Deep archival boxes on tall shelves, hanging space, climate controlled, increased 30%
Toilet	30	20	50	0	ADA accessible
Mechanical	48	302	350	0	Shared mechanical space, increased 30%
Curator's Office	56	94	140	0	Includes cloak closet, desk, chair & work space, increased 30%
Accession Room	(Integrated into Main)	160	160	0	Needs computer station, shelving, table for layout, 8' X 14', increased 30%
Research Area	88	42	130	0	Computer, work space, increased 30%
Archival Storage	60	520	580	0	Climate controlled
Vestibule	160	-	160	1	Mainish 2 separate historical entries, but also ADA entry
Gallery	-	432	432	1	
Subtotal	1,122	1,770	2,892		

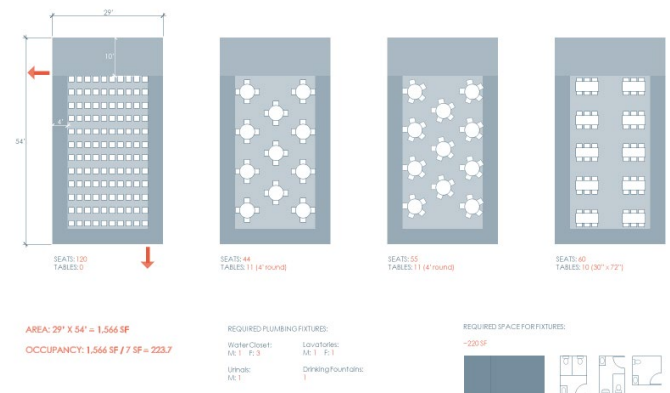
Program Space	Existing SF	Program Increase (SF)	Proposed SF	Floor Level	Notes
Shared Spaces					
New Entry / Vestibule	-	200	200	1	
12 Person Meeting Room	-	300	300	1	
120 person Meeting Room	-	1,550	1,550	1	Build partitions to divide space, larger size for 200 (2,250 sf)
Restrooms	-	220	220	1	
Chair / Table Storage	-	150	150	1	
Warming Kitchen	-	80	80	1	
Quiet Meeting Rooms	-	240	240	1	
Subtotal	0	2,740	2,740		
Subtotal	12,369	7,180	19,549		
Net to Gross	1,807		1,794		approximately 20%
TOTAL GSF	14,176		22,763		



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Programming Adjacency

Town of Cumberland
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Potential Meeting Room Configurations

Town of Cumberland
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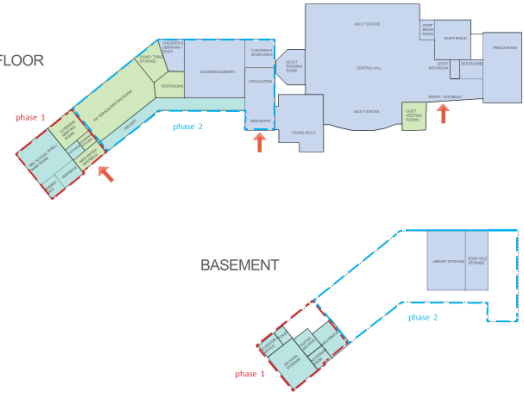


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Dividing Meeting Room

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FIRST FLOOR

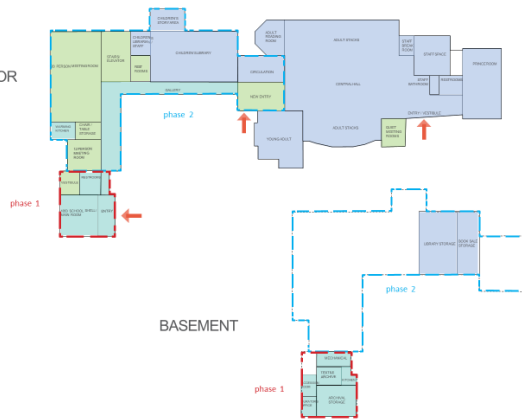


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Preliminary Floor Plan Study: Option A

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FIRST FLOOR



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Preliminary Floor Plan Study: Option B

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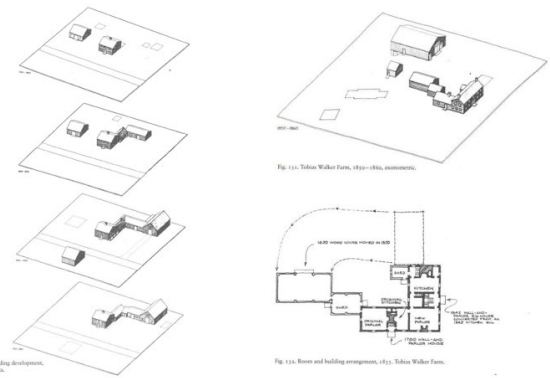


Fig. 11.2. Bacon Farm, building development, 1978-1980, architectural.

Fig. 11.3. Bacon Farm, site plan, 1978-1980, architectural.

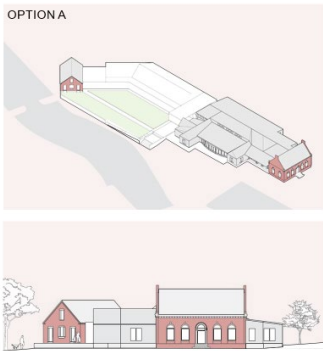
Fig. 11.4. Bacon Farm, building development, 1978-1980, architectural.

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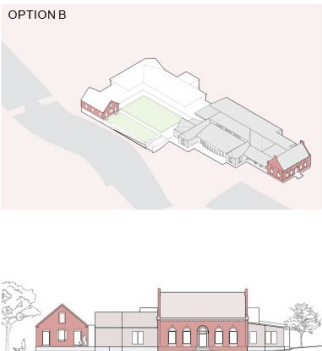
Precedent Research: Big House, Little House

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OPTION A



OPTION B

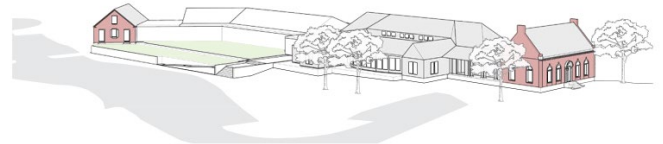


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Preliminary Massing Model Comparison

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OPTION A



OPTION B



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Preliminary Massing Model Comparison

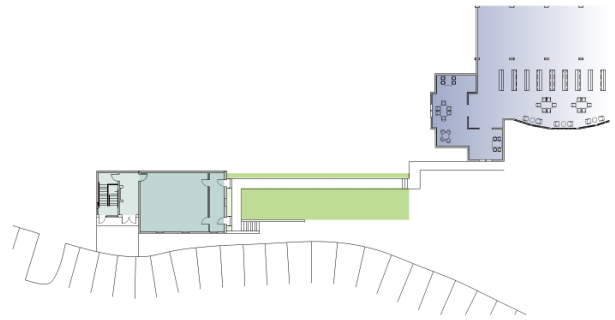
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Proposed Building & Parking

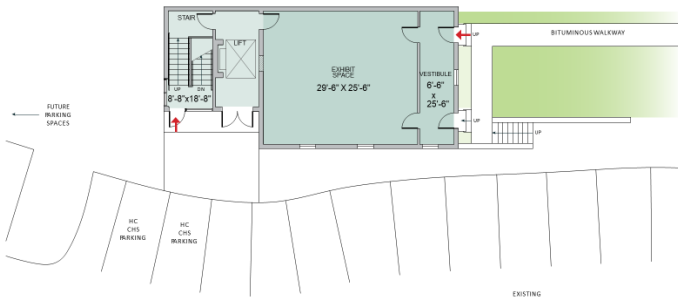
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Main Level: Phase I

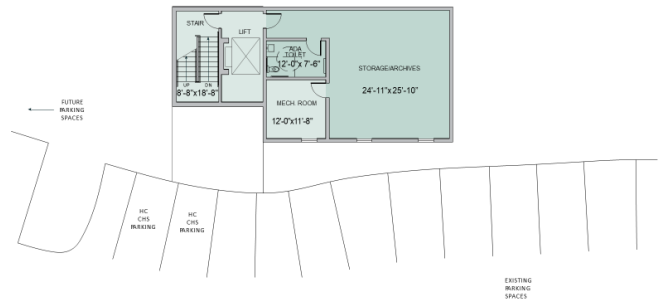
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Historical Society- Main Level: Phase 1

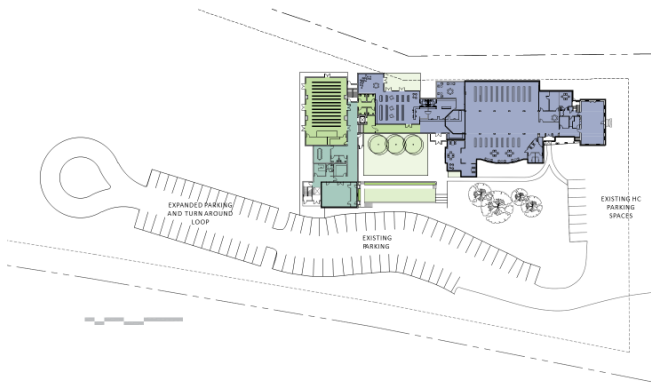
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Historical Society- Lower Level: Phase I

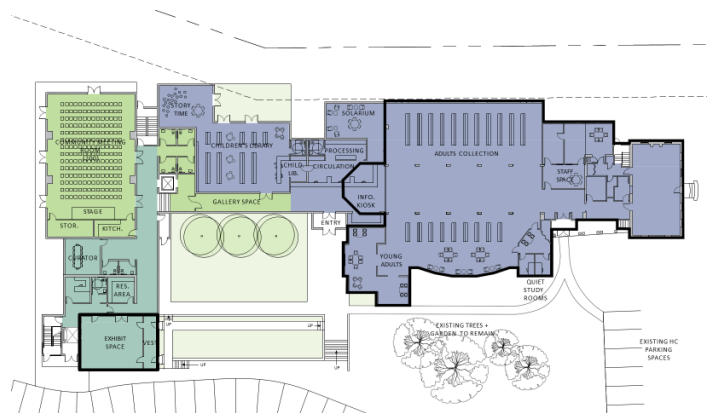
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Main Level: Phase II

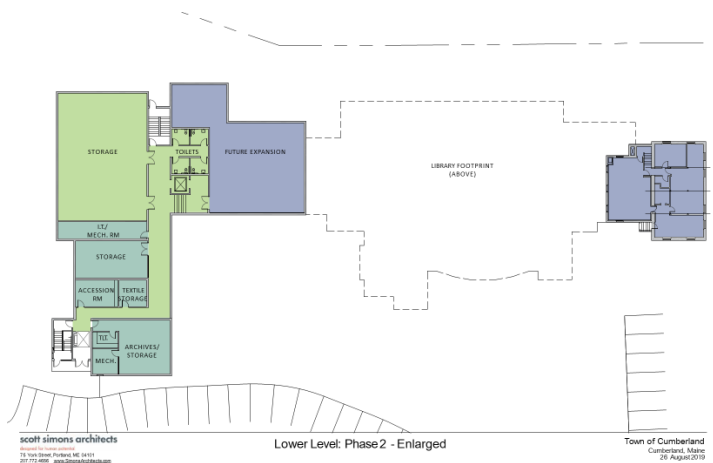
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Main Level: Phase II - Enlarged

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Chairman Storey-King asked for any public comment.

Cathy Merrill of 17 Tammy Lane asked how many parking spots there will be and will there be an opportunity for expanding parking in the future, if need be.

Mr. Smith responded that the area for parking expansion is outlined in their plan, but they did not put a number on it because they need to determine exactly how many parking spaces are required. This will be determined in the later stages of design.

Councilor Gruber said that accessibility, from an ADA perspective, is obviously very important to us. This plan is a good one and the layout will help the Library staff so much. He thanked Mr. Smith and Ms. Caron for the great job in their design.

Councilor Vail said that he has concerns with the windows in the foundation of the Historical Society building. He would prefer to see the grade pulled away from the building so that the visual integrity of the building is maintained.

Councilor Turner said that this design is very welcoming and the architects deserve a lot of credit.

19 – 110 To hold a Public Hearing to consider and act on setting sewer user fees for FY2020.

Town Manager Shane said that staff is recommending no increase to the current sewer user fees for the upcoming year. This is the second year in the past 3 years that we have had no increase. Last year we had a 2% increase.

Chairman Storey-King opened the Public Hearing.

Public discussion: none

Chairman Storey-King closed the Public Hearing.

Motion by Councilor Stiles, seconded by Councilor Turner, to accept the Town Manager's recommendation of a 0% increase in sewer user fees for FY2020.

VOTE: 7-0 UNANIMOUS

19 – 111 To authorize the issuance of Senior Property Tax Assistance Program payments.

Town Manager Shane said that we had 158 residents that qualified for the Senior Property Tax Assistance Program. The refunds total a little under \$60,000 and there are a few more applications to be processed.

Councilors Gruber and Stiles helped with the application process, and a Town Councilor from the Town of Gray observed. She hopes to bring a similar program back to her town. Staff is recommending approval.

Chairman Storey-King asked for any public comment.

No public comment.

Motion by Councilor Stiles, seconded by Councilor Gruber, to authorize the Town Manager to expend up to \$65,000 from the Senior Taxpayer Circuit Breaker Reserve Fund.

VOTE: 7-0 UNANIMOUS

19 – 112 To hold a Public Hearing to consider and act on relocating the sand/salt shed to the Town owned parcel adjacent to the Town Forest, and to send to the Planning Board for Site Plan Review.

Town Manager Shane said that we have held 2 abutter meetings to discuss the location of the compost pad and the sand/salt shed on the Town owned parcel adjacent to the Town Forest. With the Council's approval, we are ready to move forward to the next step of sending this to the Planning Board where he will present a fair representation of what can occur on the site. Of the 34 acres, we will only use approximately 4 acres on the back portion of the parcel. The Planning Board will hold a site walk on September 14th at 8:30 a.m.

Chairman Storey-King opened the Public Hearing.

Public comment: John Leavitt of Greely Road asked what happened to the sale of the Town gravel pit to Storey Brothers.

Town Manager Shane said that the sale will still move forward.

Chairman Storey-King closed the Public Hearing.

Councilor Vail asked if we sell the gravel pit to Storey Brothers, when will we have to begin purchasing sand and how many years is the supply that we are giving up.

Town Manager Shane responded that this coming winter will be the last that we will be operating out of the Drowne Road facility, so we will have to purchase sand in the next fiscal year. The thing to remember with gravel pits is that the material has to be processed and trucked before it can be used. The processing and trucking cost are almost equal to what we will pay for sand.

Councilor Gruber said that he is the Council Liaison to the Lands & Conservation Commission. The Commission is not in favor of this move and he agreed to relay that message this evening and they request another meeting with the Town Manager to discuss their concerns.

Town Manager Shane said that this request should have come a long time ago. There is no time. He has to be ready to submit to the Planning Board next week.

Councilor Edes asked the Town Manager to explain, for the public's benefit, why we are in the composting business.

Town Manager Shane explained that a lot of residents use the facility for brush and yard waste, and as a community, we generate almost 15,000 cubic yards a year. By composting that material, we are able to break it down to 8,000 cubic yards of compost that is used by our residents. Almost 40% of our community lives on a lot that is smaller than an acre and they don't have enough room for backyard composting. It is a positive benefit for the community and the Farmer's Club, because we use their horse manure in our composting operation.

Motion by Councilor Copp, seconded by Councilor Turner, to approve the relocation of the sand/salt shed to the Town owned parcel adjacent to the Town Forest and to send to the Planning Board for Site Plan Review.

VOTE: 6-1 (Gruber opposed) MOTION PASSES

V. NEW BUSINESS

Councilor Vail – none

Councilor Gruber – A resident contacted him on Friday and told him that a child recently had a birthday party and asked that instead of gifts that everyone contribute to our food pantry. That is such a nice idea, thank you.

On September 24th, the SAD will be having an all day workshop on equity, which our Chairwomen appointed him to attend. He is looking forward to not only attending, but contributing from his experiences, especially while in the military and with his involvement with many volunteer activities.

Our annual Aging in Place Forum will be held on Saturday, November 9th, at the Performing Arts Center. Also, the annual Council on Aging, known as the Wisdom Conference, is being held at the Augusta Civic Center on September 24th.

Councilor Edes – none

Councilor Stiles – he celebrated his 58th wedding anniversary last weekend.

He thanked those who donated to the 4-H auction that benefits the Food Pantry and urged those who have not donated yet to please do so.

Chairman Storey-King – the Ordinance Committee met tonight to discuss a new LED sign overlay district for part of Cumberland Center to allow churches and schools to have LED signs. This will be before the Council at their next meeting.

She sits on the K-5 Task Force, which is looking at school enrollment increases, and the Superintendent believes that an accurate prediction is 700 new students in the next 10 years. The task force is discussing school building options.

School starts on Wednesday for grades 1-12, so please be careful driving.

Councilor Copp – youth football starts this weekend in West Cumberland, so the field there will be getting a lot of use. He mowed his lot that is adjacent to the field so people can park there as well.

Councilor Turner – none

Town Manager Shane – some communities have used interns to look into how their residents are recycling and what is going into their recycling that should not be, in order to get the cost down. Cumberland residents are amazing and we didn't need interns to check our recycling. Our Town has not had a penalty since the penalty system was implemented 7 months ago, due to our efforts in getting the word out regarding what is and is not recyclable.

Paving will begin on September 10th. Tuttle Road and some of the West Cumberland roads will be paved.

This is Councilor Storey-King's last year teaching. She will retire after this year and he thanked her for her service.

VI. ADJOURNMENT

Motion by Councilor Gruber, seconded by Councilor Turner, to adjourn.

VOTE: 7-0 UNANIMOUS

TIME: 8:21

Respectfully submitted by,

Brenda L. Moore
Council Secretary

ITEM

19-113

To hold a Public Hearing to consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to the Zoning Ordinance to create an Institutional Overlay District for LED signs, as recommended by the Ordinance Committee



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Town Council
From: William R. Shane, Town Manager
Date: September 4, 2019
Re: LED Overlay District

The attached Overlay District is developed with the assistance of our Town Attorney, Natalie Burns. It gets the Town Council to a place where the “trial balloon” could be used to experiment and tweak the new LED sign ordinance language.

Previously, the Ordinance Committee nearly reached the finish line with this task and ended it when the Planning Board wanted LED signs to be expanded to all commercial zones. This is a good first step. I would recommend sending the draft to the Planning Board, with the Technical Standards developed last time, and ask the Planning Board for their input and a final draft prior to holding a Public Hearing and sending it back to the Town Council with their recommendation. Paul Auclair was well versed in the technical pieces for the LED signs and was a huge help last time the issue came forward.

This is still a work in progress and may be best handled by your Planning Board prior to going to a Public Hearing. Carla and Paul could work through simplifying the technical standards, possibly making it an appendix to the ordinance. I anticipate this could be completed and ready for a Council vote by your December 9th meeting.



MEMORANDUM

TO: William Shane

FROM: Natalie Burns

RE: LED Sign Overlay

DATE: August 9, 2019

Attached to this memorandum is a draft copy of an amendment to the Zoning Ordinance creating an overlay district referred to as the Institutional Overlay District. The language is very basic and is intended to show how the Overlay would fit into the Ordinance. If the Town Council wishes to pursue this, we may want to consider additional provisions concerning the operation of the LED signs, whether it be hours of use, number of times that a message may be changed within a set period of time, or details concerning the overall appearance of the sign.

This version has utilized existing provisions of the Ordinance concerning sign height, as well as the dimensional limitations that you provided to me. Once the Council has had a chance to review this, we can further refine the language.

INSTITUTIONAL USE OVERLAY ZONE

§ 315-28.7 Institutional Use (IU) Overlay District

A. Purpose. The purpose of the Institutional Use (IU) Overlay District is to permit the creation and operation of institutional uses within certain areas of the Town and to allow flexibility in the types of signage allowed for those uses to assist them in their provisions to the residents of the Town and the area.

B. District.

(1) The Institutional Use Overlay District is hereby designated as an overlay district for the purposes set forth above within the ____ District and limited to the following properties:

Tax Map U11, Lots 01, 04, 08, 09, 27, 28 and 48.

Tax Map U11A, Lot 1A

C. Permitted uses. In addition to the uses allowed in the underlying zoning district as identified above, and notwithstanding anything to the contrary in the regulations for the underlying zoning district, the following uses shall be permitted uses in the Institutional Use Overlay Zone:

- (1) Public or private schools.
- (2) Municipal uses and buildings.
- (3) Nonprofit uses, incorporated pursuant to the provisions of Title 13-B of the Maine Revised Statutes.
- (4) Religious institutions.

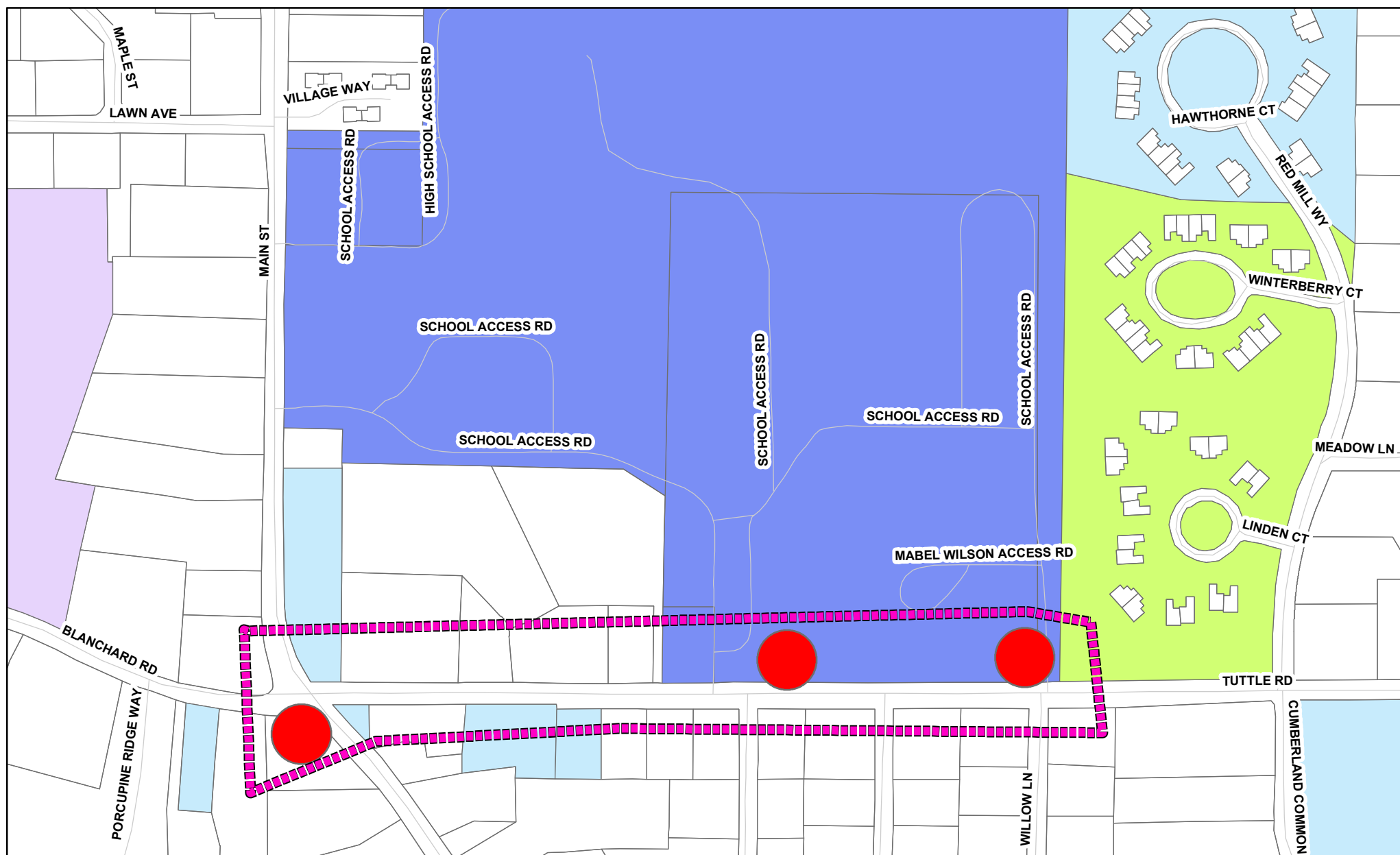
D. Lot standards. The lot standards shall be the same as in the underlying zoning district.

E. Allowed signs. In addition to those signs allowed in the underlying zoning district and notwithstanding the provisions of § 315-63(E)(1)(j) and (k), any permitted use in the Institutional Overlay Zone shall be entitled to have no more than one (1) LED sign, subject to the following requirements:

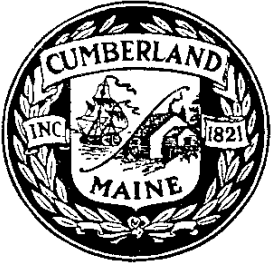
- (1) Displays shall be limited to black and white only, with no color displays allowed.
- (2) The total area of the sign shall not exceed sixteen (16) square feet for each side of the sign, including the frame or other supporting material.
- (3) No LED sign shall be higher than twenty-five (25) feet above the ground level of land on which it is located and as measured from the ground to the highest point on the sign, including the frame or other supporting material.

(4) Except as expressly modified by this Overlay District, all signs shall be subject to the requirements of § 315-63, including the permitting requirements set forth in § 315-63(C).

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Potential LED Sign Location- UCC Church on Main and Two School signs - Black & White Only



MEMORANDUM

Town of Cumberland, Maine
290 Tuttle Road
Cumberland Center, ME 04021
Telephone (207) 829-2205 • Fax (207) 829-2214

To: Town Council
From: William R. Shane
Subject: 16-151 LED SIGNS
Date: November 9, 2016

The Ordinance Committee has worked diligently on a new sign ordinance to include LED signs. The directive by the Town Council was to develop language to be inclusive of LED's. Previously, the sign ordinances prohibited internally illuminated signs everywhere in Town.

Due to a recent Supreme Court case, LED signs and "Freedom of Speech" arguments have been closely scrutinized. "Content Based" discrimination has become the new challenge to all sign related ordinance work.

The Ordinance Committee and Town Attorney have developed a plan to allow LED signs in the TCD with the following restrictions:

Size: 3' X 5'
Hours: 7:00 a.m. to 10:00 p.m.
Illumination: Specific number of units of illumination.
Prohibitions: Flashing signs and number of times a message can change.
Color: Black & white only

The schools are recommended to be added to the TCD with their current MDR setbacks. While the Town Center District (TCD) is a mixed use district with businesses and homes the challenge has been to not "over" commercialize Main Street. The compromises of sign size, illumination, hours of use and color will hopefully achieve a better fit for all of Main Street.

The next steps would be to send all of this to the Planning Board for a Public Hearing and recommendation.

You would be asking to:

- 1) Add LED signs to the TCD
- 2) Update the Sign Ordinance
- 3) Add the MSAD 51 properties to the TCD with their current MDR setbacks.

This is a significant amount of work and I would expect may require multiple meetings. I anticipate the process could begin in December and then return to you sometime early in 2017. Staff and the Ordinance Committee continues to work with the Town Attorney to insure the new language is not in conflict with the new state laws regarding signs.

Chapter 315. Zoning
Article VI. General Regulations
§ 315-63. Signs.

A. Purpose.

It is the intent of these regulations to provide for attractive, coordinated, informative, and efficient signs with the express purpose of protecting property values, enhancing the physical appearance of the Town, and providing for public safety.

B. Definitions.

(1) Athletic Field Sign: A one-sided sign that is placed on a fence that fully or partially surrounds an athletic field.

(2) Advertising Sign: A sign that has its purpose to promote, advertise, or sell a product or service obtainable on the premises upon which the sign is located, and not to identify the premises.

(3) Abandoned Sign: Any sign that advertises a business, lessor, owner, product, service, or activity that is no longer located on the premises where the sign is displayed.

(4) Business Directional Sign: An off-site sign which provides direction to a business location.

(5) Canopy Sign: Any sign that is a part of or attached to an awning, canopy or other fabric, plastic or structural protective cover over a door, entrance or window.

(6) Civic Event Sign: A temporary sign, other than a commercial sign, posted to advertise a civic event sponsored by a public agency.

(7) Changeable Copy Sign: A non-digital sign with characters, numerals or letters that can be changed or rearranged without altering the face of the surface of the sign.

(8) Contractors Sign: A temporary sign placed by a contractor to advertise the work done on the property.

(9) Development Identification Sign: An on-site sign identifying, by logo, trademark, symbol, address, name or any combination thereof, of a building, premises or property, for example a subdivision or a shopping center.

(10) Electronic Message Center Sign: A form of a changeable copy sign that can be electronically or mechanically changed by remote or automatic means.

(11) Entity: An organization or being that possesses separate existence for tax purposes. Examples would be corporations, churches or not for profit organizations.

Commented [ACT1]: Definitions already in Section 315-4.
Keep there and amend as needed or remove from there and reference here?

(12) Freestanding Sign: Any non-moveable sign not attached to a building. This can be a sign with only the name of one entity or a kiosk type sign showing multiple entities one the parcel.

(13) Home Occupation Sign: A sign containing only the name and occupation of a permitted home occupation. This sign shall be no larger than 4 square feet in size and shall be designed and placed to be least visible to other property owners.

(14) Identification Sign: A sign indicating the location of, or direction to, a separate function performed within one portion of that building. Examples include: “entrance”, “exit”, etc.

(15) Illumination: A source of light for a sign that is external or internal to the sign.

(16) Internal Illumination: A sign designed to give forth artificial light through transparent or translucent material from a source of light within the sign.

(17) Indirect Illumination: A sign whose light source is external to the sign and which casts light onto the sign from some distance.

(18) Kiosk Sign: A sign or group of signs attached to a building or freestanding which identifies the business, owner, address, or occupation of a group of businesses, but contains no advertising.

(19) LED Signs: LED stands for Light Emitting Diodes. It is a form of an internally illuminated sign allowing for intense surface brightness and motion.

(20) Non-Conforming Sign: A sign lawfully existing at the time of adoption, revision, or amendment of the ordinance which no longer conforms to the zoning standards because of said revision or amendment.

(21) Portable Sign: A sign that is not permanently affixed to a structure or the ground or designed to be transported. “Portable signs” may include but are not limited to signs designed to be transported by wheels; signs with A or T-frames, menu and sandwich boards, balloons or other inflated devices used as signs.

(22) Projecting Sign: An outdoor sign which is attached to a wall at an angle. Projecting signs must clear the ground by at least eight (8) feet and contain advertising for no more than two activities or businesses.

(23) Public Way: Any way designed for vehicular or pedestrian use and is maintained with public funds.

(24) Real Estate Sign, Off-Site: A readily removable sign announcing the proposed sale or rental of property other than the property upon which the sign is located and providing directions to the subject property.

(25) Real Estate Sign, On-Site: A sign announcing the sale or rental of the property upon which the sign is located.

(26) Sandwich Board Sign: A moveable sign not secured or attached to the ground or surface upon which it is located, typically constructed in such a manner as to form an “A” or tent-like shape, hinged or not hinged at the top. Sign shall not exceed 2’ wide by 4’ long and shall be removed at closing time. Sign shall not obstruct a public roadway or walkway.

(27) Sign Setback: The closest distance a back from the road right of way that a sign may be located.

(28) Sign: A communication device, structure, or fixture that incorporates graphics, symbols, or written copy intended to promote the sale of a product, commodity, or service or to provide direction or identification for a premises or facility.

(29) Sign Area: The area of the square, rectangle, triangle, circle or combination thereof, which encompasses the facing of a sign, including copy, insignia, background and borders. The structural support of a sign is to be excluded in determining the sign area. Where a supporting structure bears more than one sign, all such signs on the structure shall be considered as one sign, and so measured. The area of one face of a two-sided sign shall be considered in determining the total area of the sign.

(30) Signage Plan: A graphic representation showing a comprehensive detailed presentation of all signage proposed for a particular lot or lots.

(31) Subdivision Sign: A freestanding sign, illuminated or non-illuminated, located at the entrance to a residential subdivision, which gives the name of the subdivision and logo, if any. A subdivision sign may have two faces back-to-back or, if integrated as part of landscaping or solid structural features, may be two signs, each constructed at either side of the entrance into the subdivision.

(32) Suspended Sign: A sign that is suspended, parallel, or perpendicular from a building wall, roof, façade, canopy, marquee, or porch by means of brackets, hooks, or chains and the like.

(33) Temporary Sign: A non-illuminated freestanding sign, erected on a temporary basis not to exceed 14 days.

Commented [ACT2]: Why would we have two categories of temporary signs? This will get confusing.

(34) Temporary Off-Premise Noncommercial Sign: A sign bearing a noncommercial message that has been placed within the public right-of-way for a limited period of time, not to exceed six weeks per calendar year.

Commented [ACT3]: This definition matches state law – which does not include any reference to illumination.

(35) Third-Party Sign: Any sign identifying an enterprise and/or including a sponsoring advertisement such as Coca-Cola.

(36) Wall Sign: An outdoor sign which is attached flat to, painted on, or pinned away from a building or wall or part thereof, and does not project more than 18" from the wall.

(37) Window Sign: A sign affixed to the interior or exterior of a window or placed immediately behind a window pane so as to attract the attention of persons outside the building.

CA. Application process, permits and fees.

(1) A person who wishes to erect or ~~have erected~~ display a sign within the Town shall make application on a prescribed application form and submit the same to the Town ~~office-Planner~~ for each location where a sign is desired. A fee as established by ~~order of~~ the Town Council in Chapter 84 of the Cumberland Code per sign shall be submitted with each application, except as indicated in Subsections ~~DB(1) and E.~~ Each application shall include, at a minimum, information regarding the dimensions, materials, colors, lighting, and method of mounting for the proposed sign.

(2) The ~~Code Enforcement Officer and~~ Town Planner shall ~~either approve or deny~~ the application within ~~two weeks~~ eight (8) working days of receipt of submission. ~~If it meets the requirements of this section; otherwise the application shall be denied, reasons for the denial shall be provided to the applicant. with a statement of the reason given.~~

(3) Any person aggrieved by the decision of the Town Planner regarding an application may appeal to the Planning Board of Adjustment and Appeals, which shall consider said appeal within 30 days or at its next regularly scheduled meeting, whichever event occurs later, and the decision of the Planning Board of Adjustment and Appeals shall be final.

(4) No sign or outdoor display structure shall be erected, attached, suspended or altered until a permit has been issued to the person or owner in control of the sign.

Commented [ACT4]: Do you want to define this and apply this ordinance to it or just delete?

DB. General regulations ~~Applicability and Exemptions.~~

(1) The provisions of this section shall apply to all new and replacement, temporary and permanent signs proposed for erection or display in the Town of Cumberland with the following exceptions: ~~No sign or outdoor display structure shall be erected, attached, suspended or altered until a permit has been issued by the Code Enforcement Officer to the person or owner in control of the sign.~~

Commented [ACT5]: Are the following signs totally exempt from this ordinance? Previously, they were exempt from permit requirements only and this seems to be suggesting the whole ordinance.

(a) This section does not apply to:

[1] Signs for the sale or lease of a ~~single family~~private residence.
[2] ~~Temporary or permanent State~~ or municipal signs displayed for purposes of information regarding civic events.
[3] Historical designation signs approved by the Cumberland Historical Society or the Maine State Historic Preservation Commission.
~~[4] Contractors' signs.~~
[54] On-Premises Signs noticing an event to be held at the Cumberland Fairgrounds that are displayed for no more than ten days- per event related to activities at the fairgrounds posted for seven days or less.
[65] Signs which relateing to or controlling the use of private property (e.g., no trespass signs) and which are not visible from a public way.
~~[7] Signs which are not visible from a public way.~~
[86] Signs for private or group associated with one day sales such as yard/garage/tag sales that are displayed for no more than three days per sale and no more than times per year.

Commented [ACT6]: Add schools?

Commented [ACT7]: Did you meant to delete this? Do you intend for all contractor's signs to get permits now?

Commented [ACT8]: These are often posted at the entrance to a property – this doesn't seem like a reasonable requirement.

(b) Except as otherwise provided in this section, a temporary sign is one that is erected for 14 days or less.

(2) Signs advertising the sale of agricultural products are allowed as permitted by 23 M.R.S.A. § 1913-A, Subsection 2G, as amended from time to time.^[2]

E. Prohibited Sign Types.

(1) The following types of signs shall be prohibited:

- a) Wind Activated Signs
- b) Helium or Inflated Signs.
- c) Streamers or Banner Signs
- d) Window Signs
- e) Billboards
- f) Any sign located within a public right of way, except as otherwise permitted by Maine law or this ordinance.
- g) Roof Mounted Façade Signs

(2) Authorized Town Personnel have the authority to immediately remove any sign that is in violation of this Section.

F. Existing Non-Conforming Signs.

~~(31) A non-conforming signs lawfully existing at the time of adoption of this section or subsequent amendment may continue, but may not be altered, rebuilt or relocated on the same premises. Normal maintenance and repairs are permitted.~~

Commented [ACT9]: As of when?

~~(42) A non-conforming sign damaged or destroyed by accident or act of God may be replaced with a within a one year period following the damage or destruction, provided that a duly issued permit has been obtained. The replacement sign shall replicate or be~~

Commented [ACT10]: Proposed "shall" – we don't need to require them to replace a sign if they choose not to.

~~less noneonforming than the original~~ that meets the standards of this section at the time of destruction, provided that a duly issued permit has been obtained.

(53) Nonconforming signs located within the public right-of-way shall not be permitted to be altered or relocated within the public right-of-way and must be relocated to an area outside the public right-of-way within 30 days of notification by the Code Enforcement Officer that a violation exists.

(6) ~~No sign, whether new or existing, shall be permitted that causes a sight, traffic, health or welfare hazard or results in a nuisance due to illumination, placement, display, or manner of construction.~~

G. General Regulations.

(1) Maintenance and Location.

(a) Signs must be kept clean, neatly painted and free from all hazards such as, but not limited to, faulty wiring and loose fastenings, and must be maintained at all times in such safe conditions so as not to be detrimental to the public health or safety or to the physical appearance or scenic or natural beauty of the community, or constitute a distraction or obstruction that may contribute to traffic accidents. Whenever a sign shall become structurally unsafe or endanger the safety of a building or the public, the ~~Building Inspector~~ Code Enforcement Officer shall order such sign to be made safe or removed. Such order shall be complied with within 10 days of the receipt thereof by the person owning or using the sign, or by the owners of the building or premises on which such sign is affixed or erected.

(b) ~~Any sign which no longer advertises, identifies or pertains to a bonafide business conducted, product sold, an activity being conducted, or public notice no longer in existence shall be taken down and removed by the owner, agent or person having the beneficial use of the building or premises upon which such of the sign may be found or the property or person otherwise responsible within a period of 14 -30 days following from the date~~time the activity has ceaseds existence. This provision does not apply to seasonal activities during the regular periods in which they are closed.

(c) No sign, whether new or existing, shall be permitted that causes a sight, traffic, health or welfare hazard or results in a nuisance due to illumination, placement, display, or manner of construction.

(d) No advertising or identification sign, whether permanent or temporary, shall be erected on any premises other than the premises where the activity to which the sign pertains is located.

(2) Number of Signs.

Commented [ACT11]: This was originally intended to grandfather nonconforming signs – but the new language seems to suggest the opposite. There is already a provision for removal for non-compliance (Section N). Not sure what this is getting at.

Up to two (2) signs per business may be displayed on any lot in the Office Commercial (OC – North and OC – South), Rural Industrial, Village Center Commercial, Village Office Commercial (VOC 1 and VOC 2) and Industrial zones. One sign may be located at the entrance and another sign on the building. If two signs per business are proposed, one of the two signs shall not exceed 50% of the allowable sign size for the district in which it is located. Advertising signs in all other zones are prohibited except for signs advertising the sale or lease of real estate and except as may be specifically provided for by the Board of Adjustment and Appeals in its granting of a use and of a corresponding temporary advertising sign by special exception. Such specific provisions shall not violate the intent and purpose of this section.

Commented [ACT12]: Not sure what this means.

(3) Dimensional Standards.

(a) No individual sign shall contain more than 25 square feet, except in the Highway Commercial (HC), Village Center Commercial (VCC), Mixed-Use (MUZ), Office Commercial South (OC-S), Office Commercial North (OC-N), Village Office Commercial I (VOC I), Village Office Commercial II (VOC II), Village Mixed-Use (V-MUZ), Industrial (I) and Rural Industrial (RI) Districts where no individual sign shall exceed 30 square feet.

(b) Sign area shall be measured as the rectangular area enclosing all elements of the sign.

(c) No individual sign shall have a height greater than 20 feet above the ground level of land upon which it is located and as may be measured from the highest point on the sign.

(d) Signs attached to a principal structure shall not extend above the roofline or the parapet.

(e) No sign, except business directional signs, shall be closer than 15 feet to any lot line or five feet to the edge of any public way, as may be determined by a lawful authority, or otherwise encroach over in the airspace of any public right-of-way.

(f) Sign setbacks shall be measured from the closest projecting edge of the sign. Portions of a sign structure may project no more than two (2) feet from the edge of the sign area.

(4) Freestanding Signs.

(a) Freestanding signs shall have no more than two faces. If the two faces are not back-to-back, the angle of separation between the two faces shall be less than 45 degrees. If the angle is 45 degrees or greater, the sign shall be considered as two separate signs and shall be approved only if the site qualifies for two signs.

The back of freestanding signs with only one face used for signing area shall be a single color.

(b) The top of freestanding signs shall not exceed the height limit of principal structures in the zone where located or 20 feet, whichever is less.

(c) The area surrounding freestanding signs shall be kept neat, clean, and landscaped.

(d) Freestanding signs shall be designed to complement the architecture of the associated building.

(5) Route One, Route 100, TCD.

(a) Signs that are located in the Town Center District (TCD), or along the Route 1 or Route 100 Corridors are subject to the design guidelines standards found in Chapter 315 of the Cumberland Code. Refer to the documents for those districts for specific standards.

H. Specific Sign Types.

(1) Electronic Message Center (EMC) Signs.

Electronic Message Center Signs shall be permitted in the TCD only; however residential uses in all zones, including the TCD, are prohibited from displaying EMC signs. No more than one EMC will be allowed per lot.

A special permit is required. This permit will state the requirements for use of an electronic message sign as listed below.

(a) EMC Sign Requirements:

1. Electronic Message Center (EMC) signs shall be limited to alpha-numeric text only. No symbols, figures, pictures or mages may be displayed.

2. The sign shall show only one fixed message at a time.

3. The sign may not change messages more frequently than once every 20 minutes.

4. When the message changes it must be done as quickly as technology permits.

5. There shall be no flashing, revolving, animation effects, lights of changing degree and intensity or lights or lighting effects that cause glare.

6. No phasing, rolling, scrolling, flashing or blending is allowed when the message is changed.

7. The sign shall have only white alpha-numeric characters with conventional fonts on a black background with no other colors or graphics allowed. Font size shall not exceed 12 pitch so as to simulate a traditional painted sign.

8. A digital sign must have installed an ambient light monitor, which shall continuously monitor and automatically adjust the brightness level of the display based on ambient light conditions consistent with the terms of this article

9. The maximum brightness levels for digital signs shall not exceed .2 (two tenths) foot-candles over ambient light levels measured within 150 feet of the source, consistent with the terms of this section. Certification must be provided to the Town demonstrating that the sign has been preset to automatically adjust the brightness to these levels or lower. Re-inspection and recalibration may be periodically required by the Township in its reasonable discretion, at the permittee's expense, to ensure that the specified brightness levels are maintained at all times.

Brightness of digital signs shall be measured as follows:

At least 30 minutes following sunset, a foot candle meter shall be used to obtain an ambient light reading for the location. This is done while the sign is off or displaying black copy. The reading shall be made with the meter aimed directly at the sign area at the pre-set location.

The sign shall then be turned on to full white copy to take another reading with the meter at the same location.

If the difference between the readings is 0.2 foot candles or less, the brightness is properly adjusted.

10. No colored lights are permitted. Only white lights on a black background are permitted.

11. DPI (Dot Pixel Size?) TBD

12. The sign shall be turned off completely between the hours of 9:00 p.m. and 7:00 a.m.

13. 3' x 5'

14. Signs must be encased by a wood or wood-like material that reflects the architecture of the building.

15. No portable electronic message (LED) signs are permitted.

Commented [ACT13]: What about this provision: Electronic **Temporary Sign**: A non-illuminated freestanding sign, erected on a temporary basis not to exceed 14 days.

(2) Changeable Copy Signs.

A sign on which the message automatically changes shall be considered an animated sign or Electronic Message Center and not a changeable copy sign.

Commented [ACT14]: There is already a definition of this, it doesn't need to be restated here. Are there other specific regulations you want to include for these types of signs?

(3) Motor Vehicle Signs.

Registered and inspected motor vehicles, including, but not limited to, trucks, buses, vans, automobiles and tractors, may display categorical signs without a permit provided that such signs do not extend beyond the height, width or length of the vehicle, are not parked or placed continuously in the same location and are not otherwise intended to circumvent this ordinance or state law, 23 M.R.S.A. c. 21.

(4) Home Occupation Signs.

~~(a) (7) In any district, a H~~home occupation signs shall be permitted in all districts but may not exceed ~~ing~~ four (4) square feet in surface area and shall be placed on the structure in which the home occupation is located. The sign may only include ~~is permitted which announces~~ the name, address, and type of profession or home occupation of the occupant(s) of the premises on which said sign is located, except that in the Rural Industrial District (RI), Village Center Commercial District (VCC), Village Medium Density Residential District (VMDR) and Village Mixed Use Zone (VMUZ) the home occupation sign shall not exceed 12 square feet.

(5) Athletic Field Signs.

~~(8a)~~ Signs may be installed on the fences of all athletic fields, subject to the following:

~~(a1)~~ Individual signs are to be no more than four (4') feet by ~~eight-five~~ (5') feet.

~~(b2)~~ Text and graphics shall be on only one side of the sign, and the signs shall be installed so the text and graphics face in toward the field.

(3) All signs must be removed at the end of the sport's season for which the athletic field is designated.

(6) Temporary Off-Premise Noncommercial Signs.

Temporary off-premise noncommercial signs located in the public right-of-way shall comply with the requirements of 23 MRSA ss 1913-A (1)(L). No such sign shall be located within five (5) feet of the traveled portion of the right-of-way or within 30 feet of another temporary sign bearing the same or substantially the same message. A temporary off-premise noncommercial sign may not exceed 4 feet by 8 feet in size. A sign under this subsection must be labeled with the name and address of the individual, entity or organization that placed the sign within the public right-of-way and the designated time period the sign will be maintained within the public right-of-way. Temporary off-premise noncommercial signs may be placed within the public right-of-way for no more than six (6) weeks per calendar year.

(7) ~~F. Business D~~irectional Signs.

(a) Purpose. This subsection regulates and restricts business directional signs within the Town in order to promote the safety and well-being of the users of the public ways, reduce distractions, and preserve the natural beauty and other aesthetic features of the Town.

(4b) Location.

(a) Business directional signs ~~may~~ shall be located within the highway right-of-way, subject to Maine Department of Transportation (DOT) placement approval, only on approaches to the Town intersections of:

- [4i] U.S. Route 1 at Tuttle Road;
- [2ii] Tuttle Road at Middle Road;
- [3iii] Route 9 at Winn Road;
- [4iv] Route 9 at Tuttle and Blanchard Roads;
- [5v] Route 9 at Greely Road;
- [6vi] Skillin/Blackstrap Roads at Routes 26 and 100;
- [7vii] Blanchard Road at Skillin Road;
- [8viii] Route 100 at Range Road; ~~and~~
- [9ix] Middle Road at Greely Road;
- [x] Route 88 and Tuttle Road;
- [xi] Route 100 and Blackstrap;

(3c) Standards. ~~Business d~~irectional signs erected or in place after the effective date of this subsection shall meet the following specifications:

(a) Size: 48 inches long by 12 inches wide.

(b) Lettering: 3 1/2 inches.

Commented [ACT15]: Do you want to just reference the DOT specifications here? They are slightly different than what is here and are subject to change.

(e3) Signboard: one-half-inch plywood overlay.

(d4) Post: four inches by six inches, painted green.

(e5) Color: background color shall be blue (highway blue, color tolerance charts PR Color No. 3). The background sign legend and border of all signs shall be reflectorized with reflective sheeting to show the same shape and color for both day and night. Edges and backs of signboards shall be sealed and painted. Reflectorized legend and border shall meet the requirements of Federal Specifications LS-300R.

(f6) Style: all lettering used in the name of the business, including the directional legend and mileage, shall be 8 helvetica medium lowercase lettering with initial uppercase.

(g7) Legend: directional legend shall be located on the left or right edge of the sign depending upon the direction of the turn required. The distance in miles from the intersection shall be shown below the directional arrow.

(h8) Signs shall meet all applicable Department of Transportation guidelines.

(b9) Directional signs shall be located within 1,000 feet of the intersection where a change in direction is required, and there shall be no more than three signs per post assembly, with only one post assembly per intersection approach. Businesses must be located within five miles of the intersection sign, and businesses may be eligible for no greater than four signs within the Town.

(5d) Maintenance.

(a1) All signs shall be furnished by the business owner or applicant and shall be installed by the DOT at approved locations on approved signposts furnished by the DOT, which shall thereafter maintain the sign support.

(b2) Signboards which are lost, stolen, defaced, or damaged shall be replaced by the owner for reinstallation by the DOT.

(c3) Businesses with signs which are no longer applicable due to business name or location changes, or other reasons, shall notify the DOT within 30 days of such change to have the sign removed. An owner failing to properly maintain a sign may subject the sign to removal by the DOT.

(17) Signs attached to a principal structure shall not extend above the roofline or the parapet.

(18) No sign, except business directional signs, shall be closer than 15 feet to any lot line or five feet to the edge of any public way, as may be determined by a lawful authority, or otherwise encroach over in the airspace of any public right of way.
(19) No advertising or identification sign, whether permanent or temporary, shall be erected on any premises other than the premises where the activity to which the sign pertains is located.^[3]
(20) Freestanding signs shall be designed to complement the architecture of the associated building.

¶I. Lighting Standards.

(1) A sign may be illuminated, provided that it identifies the premises on which it is displayed. An illuminated sign may be displayed in all commercial and industrial districts, provided that it does not emit a glare beyond the premises upon which it is located. All other illuminated signs may only be lighted during the daylight hours or those hours during which the premises may be opened to the public. Illuminated signs, other than those for emergency service providers, may only be lighted during the hours of operation of the business for which the sign is advertising, and may not be lit between the hours of 10:00 p.m. to 7:00 a.m. This provision applies whether the illumination is external to the sign or internal as in Electronic Message Center (EMC) Signs. Illuminated signs for entities that are open on an intermittent basis may only be lit during the time the entity is open.

Commented [ACT16]: This isn't really clear.

Commented [ACT17]: Would be better to specify which ones.

Commented [ACT18]: All other than what?

Commented [ACT19]: This is inconsistent with the provision in the EMC section above.

(2) In all districts the source of light of an illuminated sign shall be shielded or concealed. Lighting fixtures should be located, aimed, and shielded such that light is only directed onto the surface of the sign. Wherever possible, fixtures should be mounted above the sign and be aimed downward to prevent illumination of the sky.

(3) Colored lights are not permitted for any illuminated sign.

(1) The number of permanent or temporary identification signs which may be displayed on any lot in any zone must not exceed two.

(2) The number of permanent or temporary advertising signs which may be displayed on any lot only in a commercial, business, or industrial zone must not exceed four. Advertising signs in all other zones are prohibited except for signs advertising the sale or lease of real estate and except as may be specifically provided for by the Board of Adjustment and Appeals in its granting of a use and of a corresponding temporary advertising sign by special exception. Such specific provisions shall not violate the intent and purpose of this section.

(3) No individual sign shall contain more than 25 square feet, except in the Highway Commercial (HC), Village Center Commercial (VCC), Mixed Use (MUZ), Office Commercial

South (OC-S), Office Commercial North (OC-N), Village Office Commercial I (VOC-I), Village Office Commercial II (VOC-II), Village Mixed Use (V-MUZ), Industrial (I) and Rural Industrial (RI) Districts where no individual sign shall exceed 40 square feet.

(4) No individual sign shall have a height greater than 25 feet above the ground level of land upon which it is located and as may be measured from the highest point on the sign.

(5) The top of freestanding signs shall not exceed the height limit of principal structures in the zone where located or 25 feet, whichever is less.

(6) The area surrounding freestanding signs shall be kept neat, clean, and landscaped.

~~(9) No sign shall be painted upon or otherwise directly affixed to any rock, ledge, or other natural feature except for signs reading "No Trespassing" or "No Hunting" or other signs of similar import relating to controlling the use of private property.~~

~~(10) No sign shall be erected at any location where, by reason of position, shape, wording or color, it interferes with or obstructs the view of pedestrian or vehicular traffic or which may be confused with any other traffic sign, signal, or device.~~

~~(11) Permanent signs, other than municipal or state directional signs in accordance with Subsection D, shall not be erected within the right-of-way of any street or approved sight easements, nor shall any sign, including temporary signs, be located so as to constitute a traffic hazard.~~

~~(12) All signs and their supporting structures shall be properly maintained to prevent rust, rot, peeling, or similar deterioration.~~

~~(13) Whenever a sign shall become structurally unsafe or endanger the safety of a building or the public, the Building Inspector shall order such sign to be made safe or removed. Such order shall be complied with within 10 days of the receipt thereof by the person owning or using the sign, or by the owners of the building or premises on which such sign is affixed or erected.~~

~~(14) Any sign which advertises, identifies or pertains to an activity no longer in existence shall be removed by the owner of the sign or the property or person otherwise responsible within 30 days from the time the activity ceases existence. This provision does not apply to seasonal activities during the regular periods in which they are closed.~~

~~(15) No sign shall have visible moving parts or have blinding, moving or glaring illumination or consist of banners, pennants, ribbons, streamers or similar devices.~~

~~(16) No animated, flashing, apparently moving, or portable signs shall be permitted.~~

~~(17) Signs attached to a principal structure shall not extend above the roofline or the parapet.~~

~~(18) No sign, except business directional signs, shall be closer than 15 feet to any lot line or five feet to the edge of any public way, as may be determined by a lawful authority, or otherwise encroach over in the airspace of any public right of way.~~

~~(19) No advertising or identification sign, whether permanent or temporary, shall be erected on any premises other than the premises where the activity to which the sign pertains is located.^[2]~~

~~(20) Freestanding signs shall be designed to complement the architecture of the associated building.~~

~~C. Lighting.~~

~~(1) A sign may be illuminated, provided that it identifies the premises on which it is displayed. An illuminated sign may be displayed in all commercial and industrial districts, provided that it does not emit a glare beyond the premises upon which it is located. All other illuminated signs may only be lighted during the daylight hours or those hours during which the premises may be opened to the public.~~

~~(2) In all districts the source of light of an illuminated sign shall be shielded or concealed. Lighting fixtures should be located, aimed, and shielded such that light is only directed onto the surface of the sign. Wherever possible, fixtures should be mounted above the sign and be aimed downward to prevent illumination of the sky.~~

~~D. Standards.~~

~~(1) The number of permanent or temporary identification signs which may be displayed on any lot in any zone must not exceed two.~~

~~(2) The number of permanent or temporary advertising signs which may be displayed on any lot only in a commercial, business, or industrial zone must not exceed four. Advertising signs in all other zones are prohibited except for signs advertising the sale or lease of real estate and except as may be specifically provided for by the Board of Adjustment and Appeals in its granting of a use and of a corresponding temporary advertising sign by special exception. Such specific provisions shall not violate the intent and purpose of this section.~~

~~(3) No individual sign shall contain more than 25 square feet, except in the Highway Commercial (HC), Village Center Commercial (VCC), Mixed Use (MUZ), Office Commercial South (OC-S), Office Commercial North (OC-N), Village Office Commercial I (VOC-I), Village Office Commercial II (VOC-II), Village Mixed Use (V-MUZ), Industrial (I) and Rural Industrial (RI) Districts where no individual sign shall exceed 40 square feet.~~

~~(4) No individual sign shall have a height greater than 25 feet above the ground level of land upon which it is located and as may be measured from the highest point on the sign.~~

~~(5) The top of freestanding signs shall not exceed the height limit of principal structures in the zone where located or 25 feet, whichever is less.~~

~~(6) The area surrounding freestanding signs shall be kept neat, clean, and landscaped.~~

~~(7) A temporary sign used to provide directional instructions to a single-family residence that is for sale or lease shall not exceed four square feet in size, shall be limited to three in number at any one time relative to a single house, and shall be so located as not to interfere with traffic or otherwise cause a public nuisance.~~

~~(8) Temporary signs for the sale of real estate other than a single-family residence shall not exceed 25 square feet in area, and a renewal permit shall be required after the expiration of the first six months that such a sign is posted; such renewal permit shall be valid for up to six months.~~

~~E. Temporary political campaign signs may be erected in any zone under the following terms and conditions:~~

~~(1) A resident of Cumberland may erect temporary political campaign signs within the right-of-way of a Town or state public way directly abutting the resident's property without obtaining a permit from the Town. Temporary political campaign signs must not individually exceed 16 square feet in size.~~

~~(a) No temporary political signs may be erected more than six weeks prior to the election to which signs pertain.~~

~~(b) No temporary political campaign signs shall be closer than five feet to the travel surface of the Town or state public way, and no such signs may encroach over in the air space of the paved surface of any Town or state public way.~~

~~(c) Temporary political campaign signs must be removed within seven days following the election.~~

~~(2) A candidate for political office, a political campaign, a political party or organization, an advocacy organization, or a Cumberland resident may erect temporary political campaign signs within the right-of-way of a Town or state public way in the Town of Cumberland but only after obtaining a permit for the display of such signs from the Code Enforcement Officer and payment of a refundable application fee as established by order of the Town Council.~~

(a) Applications for such signs shall be made on forms provided by the Code Enforcement Officer. Temporary political campaign signs must not individually exceed 16 square feet in size.

(b) No temporary political campaign signs may be erected more than six weeks prior to the election to which such signs pertain.

(c) No temporary political campaign signs shall be closer than five feet to the edge of the travel surface of a Town or state public way, and no such signs may encroach over in the air space of the paved surface of any Town or state public way.

(d) Temporary campaign signs must be removed within seven days following the election, and upon such removal the Code Enforcement Officer shall refund the application fee. If such signs are not removed within seven days following the election, the application fee shall be forfeited to the Town.

~~F. Business directional signs.~~

~~(1) Purpose. This subsection regulates and restricts business direction signs within the Town in order to promote the safety and well-being of the users of the public ways, reduce distractions, and preserve the natural beauty and other aesthetic features of the Town.~~

~~(2) Scope. This subsection controls off premises signs in the Town directing the public to the specific location of a business. The provisions of this subsection shall take effect on April 27, 1986, and any sign covered hereunder not in compliance within 120 days of the effective date shall be subject to removal 30 days after written notice.~~

~~(3) Standards. Directional signs erected or in place after the effective date of this subsection shall meet the following specifications:~~

~~(a) Size: 48 inches long by 12 inches wide.~~

~~(b) Lettering: 3 1/2 inches.~~

~~(c) Signboard: one half inch plywood overlay.~~

~~(d) Post: four inches by six inches, painted green.~~

~~(e) Color: background color shall be blue (highway blue, color tolerance charts PR Color No. 3). The background sign legend and border of all signs shall be reflectorized with reflective sheeting to show the same shape and color for both day and night. Edges and backs of signboards shall be sealed and painted. Reflectorized legend and border shall meet the requirements of Federal Specifications LS 200R.~~

~~(f) Style: all lettering used in the name of the business, including the directional legend and mileage, shall be helvetica medium lowercase lettering with initial uppercase.~~

~~(g) Legend: directional legend shall be located on the left or right edge of the sign depending upon the direction of the turn required. The distance in miles from the intersection shall be shown below the directional arrow.~~

~~(h) Signs shall meet all applicable Department of Transportation guidelines.~~

~~(4) Location:~~

~~(a) Business directional signs shall be located within the highway right of way, subject to Maine Department of Transportation (DOT) placement approval, only on approaches to the Town intersections of:~~

- ~~[1] U.S. Route 1 at Tuttle Road;~~
- ~~[2] Tuttle Road at Middle Road;~~
- ~~[3] Route 9 at Winn Road;~~
- ~~[4] Route 9 at Tuttle and Blanchard Roads;~~
- ~~[5] Route 9 at Greely Road;~~
- ~~[6] Skillin/Blackstrap Roads at Routes 26 and 100;~~
- ~~[7] Blanchard Road at Skillin Road;~~
- ~~[8] Route 100 at Range Road; and~~
- ~~[9] Middle Road at Greely Road.~~

~~(b) Directional signs shall be located within 1,000 feet of the intersection where a change in direction is required, and there shall be no more than three signs per post assembly, with only one post assembly per intersection approach. Businesses must be located within five miles of the intersection sign, and businesses may be eligible for no greater than four signs within the Town.~~

~~(5) Maintenance:~~

~~(a) All signs shall be furnished by the business owner or applicant and shall be installed by the DOT at approved locations on approved signposts furnished by the DOT, which shall thereafter maintain the sign support.~~

~~(b) Signboards which are lost, stolen, defaced, or damaged shall be replaced by the owner for reinstallation by the DOT.~~

~~(c) Businesses with signs which are no longer applicable due to business name or location changes, or other reasons, shall notify the DOT within 30 days of such change to have the sign removed. An owner failing to properly maintain a sign may subject the sign to removal by the DOT.~~

~~G-N~~ Enforcement. Where due written notification has been given by the Code Enforcement Officer and compliance has not been made within the required thirty-day period, the Town may cause removal of such sign and charge the cost of such removal to the owner. The Code Enforcement Officer has the authority to immediately remove any unauthorized off premise sign.

~~H-O~~ Violations. Any violation of this section shall constitute a nuisance, and the owner, person or firm having control or use of any premises or sign violating any provisions hereof shall be fined as established by order of the Town Council for each day such violation is permitted to exist after notification in writing from the Town.

~~I-P~~ Minimum requirements. The provisions of this section are minimum requirements. Whenever the requirements of this section are at a variance with the requirements of any other lawfully adopted statute, rule, regulation, ordinance, deed restriction, or covenant, the most restrictive or that imposing the highest standard shall govern.

~~J-Q~~ Waivers.

(1) The Town Planner, prior to the application for, or issuance of, any nontemporary sign permit, shall approve the proposed sign design, lighting, and landscaping. In the event that the applicant and the Town Planner are unable to agree on appropriate sign designs, the applicant shall appear before the Planning Board for review and determination.

(2) Notwithstanding any requirements of Town codes or ordinances, the Planning Board may waive any sign standard(s) where it finds that Town objectives, goals, and policies will be better served.

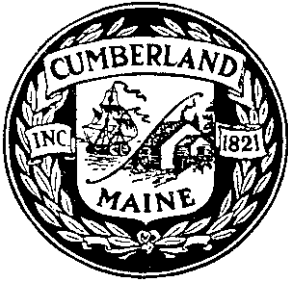
R. Effective Date.

This Ordinance shall become effective on the date of adoption by the Cumberland Town Council.

ITEM

19-114

To authorize the Library/Historical Building Committee to begin fundraising for the Library and Historical Society renovation project



M E M O R A N D U M

TOWN OF CUMBERLAND, MAINE
290 TUTTLE ROAD
CUMBERLAND, MAINE 04021
TEL: 207-829-2205 FAX: 829-2224

To: Appointments Committee
From: William R. Shane, Town Manager
Date: September 4, 2019
Re: Fundraising for Library – Historical Society Building Project

As we have not identified this project in our CIP and the Finance Committee has recommended that the Council consider a public fundraising campaign in conjunction with our bicentennial efforts, I believe a Council appointed AD Hoc committee may be a good solution for this task.

I would recommend the Chairs of both the Historical Society and the Library Board be appointed as well as the Finance Committee and three members from our community that have fundraising experience. This would be a recommendation for the Ad Hoc Fundraising Committee:

Jennifer Robinson

Paul Draper

Jerry Benezra

Tom Foley, Chair Library Board

Linda Fulda, Chair Historical Society

Finance Committee

Outline of Responsibilities:

- The Committee shall report back to the Town Council with a Fundraising Plan and strategies.
- Acquire additional resources as necessary to complete the task.
- Use as little of the capital funds to support fundraising effort (less than 1.5%)
- Work with the Finance Committee and the Finance Committee will update the full Town Council at least once a month on the progress of the Committee.

ITEM 19-115

To hold a Public Hearing to consider and act on a Mass Gathering Permit
for the Maine Principals Association Regional Cross Country
Championships to be held on October 26th from 9:00 a.m. to 4:00 p.m.
at Twin Brook

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Maine Principals' Association

Address of Applicant: 50 Industrial Drive, Augusta, ME 04330

Name of Event: MPA Regional and State Cross Country Championships

Facility where the event will be held: Twin Brook

Is the facility owned by the applicant: _____ yes; ☒ no, (if no, attach a copy of the contract with
The owner which allows use of property)

Name of promoter (if different from above): _____

Telephone number: (207) 622-0217 ext. 141

Date of Event: South Regional 10/26/19
State Championship 11/2/19 Time (start and finish times): 9:00 - 4:00

Number of tickets available: _____

Expected attendance: 1,500 including participants and spectators

Description of event: Regional Cross Country Championships - Boys + Girls Class A, B, + C
State Cross Country Championships - Boys + Girls Class A, B, + C

Will any food vendors be serving at the event: ☒ yes, _____ no, (if yes, how many, and
what types) Greely Sports Boosters

Will any alcohol vendors be serving at the event? _____ yes, ☒ no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. 2018 South Regional Cross Country Championship at Twin Brook
2. 2017 South Regional Cross Country Championship at Twin Brook
3. 2017 State Championship Cross Country at Twin Brook

Description of facility:

- A. Seating capacity: _____ permanent; _____ temporary
- B. Other seating capacity: _____ festival; _____ standing room only (sq. ft.)
- C. Number of toilets available: 6-8 permanent; 1 portable
- D. Number of parking spaces available: Handicap Event Staff on-site; Gruely for spectators off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: _____ yes; _____ no, if no, which lots are not lighted Not necessary
- F. Source of potable water: Yes
- G. Refuse containers available, number and size: _____
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse) _____
- I. When will refuse be picked up? _____

Public Safety:

- J. Describe first aid facilities: Athletic Trainers will be provided by the MPA
- K. Describe emergency facilities: _____
- L. Describe communication facilities: _____
- M. Number of certified police officers: _____
- N. Other security personnel (include company name and qualification): _____
- O. Describe fire personnel: _____

Other:

- P. Name of liability insurance National Casualty Company
Amount of coverage \$1,000,000; amount of property insurance \$300,000
- Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)

Michael Birn
Authorized Signature

On _____ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Maine Principals Association State Cross Country Regionals

Date: August 5, 2019

I held a meeting at 3:00 p.m., on Tuesday, September 3, 2019, with Peter Bingham, Assistant Recreation Director, Police Chief Rumsey, Lt. Young, and Fire Dept. Representative Patty Murphy.

I have reviewed in detail the requirements of the Mass Gathering Ordinance. As in the past, the application fee has been waived for the M.S.A.D. However, all additional town personnel required to staff these events will be reimbursed. The following represents our mutual understanding:

- This event is sponsored by Maine Principals Association and MSAD #51 and will be held on October 26, 2019 (Regionals).
- There will be approximately 500 to 600 runners. There will also be approximately another 800 spectators.
- The event will start at approximately 09:00 a.m. and end at approximately 4:00 p.m.
- This is a high school boys and girls cross country running event.
- The concession booth will be open and operated by the Lions Club.
- There will be 6 additional porta potties will be available during this event.
- There will be 3 police officers on duty for this event.
- Spectators will be shuttled during these events. Cumberland Police will be on duty to direct traffic flow.
- Refuse containers will be available at the site. Public Services Director Chris Bolduc stated that there are a sufficient number at the site now to handle this event. Event staff will monitor trash and empty as needed and at the close of the event. There will be a staff person from Public Services on site at this event.
- Cumberland EMS will be on site, with 2 staff members. There will also be 2 Certified Athletic trainers on site and a medical tent set up at the finish area.
- EMS/Park/Race Director will have direct communications via radio and/or cell phone. Race personnel will have radio communications.
- Each school has designated a coach/race official or supervisor and a state representative will be on site.
- Contact person for this event will be Dave Shapiro, Greely Athletic Director. He can be reached at 829-4809.

- Insurance certificate forthcoming to Mr. Bingham

I believe we have covered all areas related to the Mass Gatherings. There has been a concerted effort by the Recreation Department to avoid any parking issues. I appreciate the cooperation of all parties involved. I wish all participants success in their races. Thank you.



TOWN OF CUMBERLAND
MASS GATHERING EVENT PUBLIC SAFETY SIGN-OFF

Date of event 10-26-19

Name of event MPA Cross Country Regionals

Location of event Twin Brook

Estimated attendance Up to 3,000

Police Chief recommendation for event coverage: 3 officers, 2 from 9 a.m. -
3 p.m. (12 hrs.) 1 from 10 a.m. - 4 p.m. (6 hrs.) 18 hrs @ \$61.47/hr

Police event coverage cost: \$ 1,106.46

Fire Chief recommendation for event coverage: 2 EMT's 9:30-3 each day
total hrs. 22 hrs @ \$25.94/hr.

Fire Department event coverage cost: \$ 570.68

Total safety cost for event coverage: \$ 1,677.14

***This is a cost estimate based on the numbers you provided. If the event changes & additional staff is required, costs will increase.**

Event Coordinator Signature: 

ITEM

19-116

To hold a Public Hearing to consider and act on a Mass Gathering
Permit for the Maine Principals Association State Cross Country
Championships to be held on November 2nd from 9:00 a.m. to 4:00 p.m.
at Twin Brook

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Maine Principals' Association

Address of Applicant: 50 Industrial Drive, Augusta, ME 04330

Name of Event: MPA Regional and State Cross Country Championships

Facility where the event will be held: Twin Brook

Is the facility owned by the applicant: _____ yes; ☒ no, (if no, attach a copy of the contract with
The owner which allows use of property)

Name of promoter (if different from above): _____

Telephone number: (207) 622-0217 ext. 141

Date of Event: South Regional 10/26/19
State Championship 11/2/19 Time (start and finish times): 9:00 - 4:00

Number of tickets available: _____

Expected attendance: 1,500 including participants and spectators

Description of event: Regional Cross Country Championships - Boys + Girls Class A, B, + C
State Cross Country Championships - Boys + Girls Class A, B, + C

Will any food vendors be serving at the event: ☒ yes, _____ no, (if yes, how many, and
what types) Greely Sports Boosters

Will any alcohol vendors be serving at the event? _____ yes, ☒ no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. 2018 South Regional Cross Country Championship at Twin Brook
2. 2017 South Regional Cross Country Championship at Twin Brook
3. 2017 State Championship Cross Country at Twin Brook

Description of facility:

- A. Seating capacity: _____ permanent; _____ temporary
- B. Other seating capacity: _____ festival; _____ standing room only (sq. ft.)
- C. Number of toilets available: 6-8 permanent; 1 portable
- D. Number of parking spaces available: Handicapped Event Staff on-site; Gravelly for spectators off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: _____ yes; _____ no, if no, which lots are not lighted Not necessary
- F. Source of potable water: Yes
- G. Refuse containers available, number and size: _____
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse) _____
- I. When will refuse be picked up? _____

Public Safety:

- J. Describe first aid facilities: Athletic Trainers will be provided by the MPA
- K. Describe emergency facilities: _____
- L. Describe communication facilities: _____
- M. Number of certified police officers: _____
- N. Other security personnel (include company name and qualification): _____
- O. Describe fire personnel: _____

Other:

- P. Name of liability insurance National Casualty Company
Macomber, Farr, and Whitten
Amount of coverage \$1,000,000; amount of property insurance \$300,000
- Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)

Michael Burr
Authorized Signature

On _____ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Maine Principals Association State Cross Country Meet State Championship

Date: August 5, 2019

I held a meeting at 3:00 p.m., on Tuesday, September 3, 2019, with Peter Bingham, Assistant Recreation Director, Police Chief Rumsey, Lt. Young, and Fire Dept. Representative Patty Murphy.

I have reviewed in detail the requirements of the Mass Gathering Ordinance. As in the past, the application fee has been waived for the M.S.A.D. However, all additional town personnel required to staff these events will be reimbursed. The following represents our mutual understanding:

- This event is sponsored by Maine Principals Association and MSAD #51 and will be held on November 2, 2019 (State Championship).
- There will be approximately 500 to 600 runners. There will also be approximately another 800 spectators.
- The event will start at approximately 09:00 a.m. and end at approximately 4:00 p.m.
- This is a high school boys and girls cross country running event.
- The concession booth will be open and operated by the Lions Club.
- There will be 6 additional porta potties will be available during this event.
- There will be 3 police officers on duty for this event.
- Spectators will be shuttled during these events. Cumberland Police will be on duty to direct traffic flow.
- Refuse containers will be available at the site. Public Services Director Chris Bolduc stated that there are a sufficient number at the site now to handle this event. Event staff will monitor trash and empty as needed and at the close of the event. There will be a staff person from Public Services on site at this event.
- Cumberland EMS will be on site, with 2 staff members. There will also be 2 Certified Athletic trainers on site and a medical tent set up at the finish area.
- EMS/Park/Race Director will have direct communications via radio and/or cell phone. Race personnel will have radio communications.
- Each school has designated a coach/race official or supervisor and a state representative will be on site.

- Contact person for this event will be Dave Shapiro, Greely Athletic Director. He can be reached at 829-4809.

- **Insurance certificate forthcoming to Mr. Bingham**

I believe we have covered all areas related to the Mass Gatherings. There has been a concerted effort by the Recreation Department to avoid any parking issues. I appreciate the cooperation of all parties involved. I wish all participants success in their races. Thank you.



TOWN OF CUMBERLAND
MASS GATHERING EVENT PUBLIC SAFETY SIGN-OFF

Date of event 11-2-19

Name of event MPA State Cross Country Championships

Location of event Twin Brook

Estimated attendance Up to 3,000

Police Chief recommendation for event coverage: 3 officers, 2 from 9 a.m. - 3 p.m. (12 hrs) 1 from 10 a.m. - 4 p.m. (6 hrs) 18 hrs @ \$61.47/hr

Police event coverage cost: \$ 1,106.46

Fire Chief recommendation for event coverage: 2 EMT's 9:30-3 each day
total hrs 22 hrs @ 25.94/hr.

Fire Department event coverage cost: \$ 570.68

Total safety cost for event coverage: \$ 1,677.14

***This is a cost estimate based on the numbers you provided. If the event changes & additional staff is required, costs will increase.**

Event Coordinator Signature: 

BUDGET REPORT

REVENUES

09/05/2019
11:10:45

TOWN OF CUMBERLAND HISTORICAL ACTUALS COMPARISON REPORT

PAGE 1
glactrpt

FOR PERIOD 12 OF 2019

ACCOUNTS FOR: 001 General Fund	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
<hr/>					
0011 Other Tax Revenues					
<hr/>					
0011 0303 Motor Vehicle Excise Tax	-1,839,285.88	-1,943,428.95	-2,101,824.00	-2,146,834.02	-1,950,000.00
0011 0304 Boat Excise Tax	-16,862.30	-16,021.70	-18,402.19	-16,043.70	-14,000.00
0011 0325 Supplemental Taxes	-51,067.34	-14,130.35	.00	.00	.00
0011 0328 Outer Islands Property Tax	-39,889.25	-43,352.06	-43,774.06	-44,041.00	-42,000.00
0011 0329 Payment in Lieu of Taxes	-29,608.00	-29,804.00	-30,688.00	-31,918.00	-31,000.00
TOTAL Other Tax Revenues	-1,976,712.77	-2,046,737.06	-2,194,688.25	-2,238,836.72	-2,037,000.00
0012 License & Permit Revenues					
<hr/>					
0012 0311 Hunting/Fishing Lic Agent Fees	-512.25	-495.03	-488.50	-481.25	-541.00
0012 0312 Marriage Lic & Vital Records	-2,341.80	-2,361.86	-2,090.60	-2,503.80	-2,436.00
0012 0313 Birth Certificates	-1,276.20	-1,447.00	-1,667.20	-1,491.40	-1,361.00
0012 0314 Death Certificates	-1,554.60	-1,848.13	-1,391.00	-1,994.00	-1,713.00
0012 0315 Clerk Licenses	-6,020.00	-3,545.00	-4,615.00	-5,170.00	-4,608.00
0012 0316 Shellfish Licenses	-553.44	-729.69	-593.85	-662.95	.00
0012 0317 Conservation Fees	-121.56	-150.31	-146.15	-177.05	.00
0012 0334 Snowmobile Reg. Agent Fees	-183.00	-241.00	-201.00	-223.00	.00
0012 0361 Motor Vehicle Reg. Agent Fees	-21,562.00	-21,448.00	-22,030.00	-21,763.00	-21,406.00
0012 0362 Boat Reg. Agent Fees	-675.00	-660.00	-706.00	-681.00	-1,098.00
0012 0366 Building Permits	-92,281.87	-120,409.01	-68,660.01	-74,055.25	-75,000.00
0012 0367 Electrical Permits	-19,001.85	-27,410.83	-25,610.10	-22,440.55	-21,634.00
0012 0368 Plumbing Permits	-14,955.00	-21,357.50	-18,252.50	-15,056.00	-18,789.00
0012 0369 Other Permits	-1,600.00	-1,902.00	-1,000.00	-976.00	-1,751.00
0012 0383 ATV Reg. Agent Fees	-30.00	-60.72	-94.00	-122.00	-37.00
0012 0390 Misc. Revenue	.00	.00	.00	-1,350.00	.00
0012 0398 Application Fee	-1,597.23	-800.00	-1,450.00	-4,150.00	-1,300.00
0012 0401 Dog Reg. Clerk Fees	-3,307.50	-2,422.00	-1,999.00	-937.00	-2,800.00
0012 0404 Commercial Haulers License	-600.00	-600.00	-500.00	-500.00	-500.00
TOTAL License & Permit Revenue	-168,173.30	-207,888.08	-151,494.91	-154,734.25	-154,974.00
0013 Intergovernmental Revenues					
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0013 0331 State Revenue Sharing	-428,937.71	-415,633.17	-458,304.35	-468,848.55	-453,207.00
0013 0332 Park Fee Sharing	-8,133.33	-10,624.80	.00	.00	-10,055.00

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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
0013 0335 DOT Block Grant	-63,232.00	-68,012.00	-69,136.00	-68,644.00	-69,136.00
0013 0341 North Yarmouth Recreation Shar	-7,288.00	-43,685.00	-33,376.00	-18,920.00	-35,000.00
0013 0342 North Yarmouth Library Share	-145,952.00	-144,349.00	-155,424.00	-160,072.00	-160,000.00
0013 0347 North Yarmouth Channel 2	-2,548.00	-2,774.00	-737.00	.00	.00
0013 0348 ACO Sharing Payments	-12,644.00	-10,039.34	.00	.00	.00
TOTAL Intergovernmental Revenue	-668,735.04	-695,117.31	-716,977.35	-716,484.55	-727,398.00
0015 Other Revenues					
0015 0305 Interest & Penalties	-39,164.85	-31,385.94	-24,351.71	-32,127.31	-30,000.00
0015 0306 Over/Short	73.18	103.54	1,207.02	-442.16	-100.00
0015 0364 Growth Permits	-4,100.00	-13,600.00	-3,000.00	-2,400.00	-2,000.00
0015 0365 Board of Appeals	-500.00	.00	-300.00	-100.00	.00
0015 0379 Investment Earnings	-6,162.01	-349.64	.00	.00	.00
0015 0382 Sale of Assets	-7,599.00	.00	.00	.00	.00
0015 0390 Misc. Revenue	-51,294.27	-38,903.69	-33,518.02	-40,746.09	-25,000.00
0015 0399 Staff Review Fee	-15,827.77	-10,675.00	-23,332.50	-11,250.00	-14,117.00
0015 0402 Cable TV Revenue	-111,418.32	-116,809.64	.00	.00	.00
0015 0403 Mooring Fees	-1,935.00	-3,700.00	-4,100.13	-4,387.92	-1,500.00
0015 0410 Private Ways	-1,400.00	-200.00	-200.00	-1,000.00	-400.00
0015 0432 Workers Compensation Dividend	-10,803.37	-13,558.82	.00	.00	.00
0015 0508 Impact Fees	-112,953.50	-184,440.79	-59,616.20	-79,340.10	-60,000.00
TOTAL Other Revenues	-363,084.91	-413,519.98	-147,211.54	-171,793.58	-133,117.00
0021 Police Related Revenues					
0021 0337 State Grant revenue	.00	.00	.00	-1,195.00	.00
0021 0351 Police Issued Permits	-3,667.00	-2,839.00	-2,329.00	-2,212.00	-2,000.00
0021 0353 Police Insurance Reports	-545.00	-456.00	-562.00	-446.00	-500.00
0021 0390 Miscellaneous Police Revenue	-938.00	-128.00	-318.15	-811.25	-648.00
0021 0427 Parking Tickets	.00	-111.00	-615.00	-375.00	-100.00
0021 0431 Outside Detail	-28,804.28	-32,566.00	-32,737.68	.00	.00
0021 0536 Dog Licenses ACO Revenue	-1,695.00	-1,970.00	-3,003.00	-2,983.00	-1,800.00
0021 0540 MSAD #51 SRO Reimbursement	.00	.00	-48,000.00	-49,000.00	-49,000.00
0021 0546 Court Reimbursements	-2,933.04	-2,409.72	-3,246.56	-1,209.32	-2,200.00
0021 0620 Federal Grant revenue	-25,000.00	.00	.00	.00	.00
TOTAL Police Related Revenues	-63,582.32	-40,479.72	-90,811.39	-58,231.57	-56,248.00
0022 Fire Related Revenues					

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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
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0022 0390 Misc. Revenue	-60.00	-77.50	-450.00	.00	-100.00
0022 0431 Outside Details	-18,700.35	-21,132.19	-20,036.25	.00	.00
0022 0504 Rescue Billing	-163,410.49	-154,208.48	-157,138.83	-180,580.79	-160,000.00
0022 0505 Non Emergency Transports	-73,280.64	-59,378.19	-6,865.06	.00	-12,000.00
0022 0507 Paramedic Intercepts	-900.00	-600.00	-300.00	.00	-600.00
TOTAL Fire Related Revenues	-256,351.48	-235,396.36	-184,790.14	-180,580.79	-172,700.00
 0031 Public Services Revenues					
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0031 0390 Misc. Revenue	-390.00	-312.00	-615.00	-23,706.60	-500.00
0031 0391 Field Usage Fees	-13,564.12	-8,334.00	-9,774.40	-7,643.80	-10,000.00
0031 0431 Outside Details	-2,338.17	-2,265.56	-1,912.00	-1,234.03	.00
0031 0517 Bags/Universal Waste	-288,725.00	-290,043.50	-254,555.00	-314,056.35	-286,015.00
0031 0539 Brush Passes	-7,614.00	-9,237.00	-10,200.00	-10,730.00	-8,277.00
0031 0617 Twin Brooks Donations	-77.00	-23.00	-143.00	.00	-92.00
TOTAL Public Services Revenues	-312,708.29	-310,215.06	-277,199.40	-357,370.78	-304,884.00
 0035 VH Other Revenues					
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0035 0329 Payment in Lieu of Taxes	-2,000.00	-2,000.00	-3,000.00	.00	-8,000.00
0035 0378 Soda Sales	-2,669.12	-2,381.49	-2,860.30	-2,604.60	-2,500.00
0035 0560 Rental Income	-23,015.69	-25,841.34	-25,091.49	-22,026.91	-14,000.00
0035 0565 Cell Tower Land Lease	-14,400.00	-21,600.00	-21,600.00	-21,600.00	-24,000.00
TOTAL VH Other Revenues	-42,084.81	-51,822.83	-52,551.79	-46,231.51	-48,500.00
 0037 VH Golf Revenues					
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0037 0306 Over/Short	-14.78	-22.75	-5.43	250.38	.00
0037 0357 Golf Memberships	-233,003.80	-230,898.00	-225,085.69	-220,646.15	-230,000.00
0037 0358 Greens Fees	-137,497.94	-116,041.92	-131,917.19	-132,082.98	-120,000.00
0037 0359 Golf Cart Rentals	-88,125.84	-85,193.13	-93,134.10	-76,800.09	-88,000.00
0037 0416 Practice Range	-10,819.00	-8,116.75	-9,798.00	-5,281.75	-10,000.00
0037 0417 VH Program Revenues	-52,018.64	-61,040.00	-78,586.57	-58,925.70	-56,529.00
0037 0419 Advertising Sales	-29,289.10	-17,495.69	-16,390.00	-19,631.50	-23,392.00

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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
0037 0522 Outing Golf	-90,122.08	-61,758.81	-43,998.00	-46,725.43	-45,000.00
0037 0617 Donations Received	.00	.00	-845.00	.00	.00
TOTAL VH Golf Revenues	-640,891.18	-580,567.05	-599,759.98	-559,843.22	-572,921.00
0041 Recreation Related Revenues					
0041 0371 41000 Fall Recreation Revenue	-45,092.45	.00	.00	.00	.00
0041 0372 41000 Winter Recreation Revenue	-97,131.00	.00	.00	.00	.00
0041 0373 41000 Spring Recreation Revenue	-39,582.00	.00	.00	.00	.00
0041 0374 41000 Summer Recreation Revenue	-248,440.33	.00	.00	.00	.00
0041 0440 41100 After School Programs	-210,848.38	-258,014.19	-304,583.25	-315,864.87	-214,836.00
0041 0441 41110 Youth Enrichment Programs	.00	-117,240.86	-155,269.23	-173,051.23	-108,607.00
0041 0442 41120 Youth Sports Programs	.00	-96,123.95	-108,076.27	-122,223.96	-93,052.00
0041 0443 41130 Skiing Programs	.00	-45,741.28	-49,560.85	-52,049.32	-45,020.00
0041 0444 41140 Day Camps	.00	-184,832.94	-205,066.36	-205,424.63	-180,160.00
0041 0445 41150 Swimming Programs	.00	-23,803.10	-28,319.02	-26,468.45	-54,052.00
0041 0446 41160 Adult Enrichment Revenue	-38,722.10	-43,397.91	-41,566.98	-38,503.05	-39,515.00
0041 0447 41170 Adult Fitness Revenue	-59,296.75	-70,572.38	-62,142.14	-61,279.49	-37,743.00
0041 0448 41190 Special Events/Trips Reven	-2,243.00	-5,796.43	-6,292.58	-5,763.61	-2,243.00
0041 0449 41190 Recreation Programs	-8,372.00	-1,334.62	-3,209.26	-2,098.49	-6,971.00
0041 0570 41190 Rec Soccer Revenue	-15,245.00	-23,349.77	-29,279.99	-23,561.67	-20,245.00
0041 0571 41190 Rec Ultimate Frisbee Reven	-15,763.00	-13,694.97	-12,318.14	-14,279.33	-15,672.00
0041 0606 41190 CPR/First Aid Revenues	1,401.20	-1,010.00	-50.00	295.00	.00
TOTAL Recreation Related Reven	-779,334.81	-884,912.40	-1,005,734.07	-1,040,273.10	-818,116.00
0045 Library Related Revenues					
0045 0379 Library Interest Income	-293.70	.00	.00	.00	.00
0045 0392 Library Fines	-4,281.45	-3,396.57	-3,314.26	-3,221.73	-3,500.00
0045 0394 Misc. Library Revenue	-1,818.29	-1,571.16	-1,253.90	-1,199.00	-1,000.00
TOTAL Library Related Revenues	-6,393.44	-4,967.73	-4,568.16	-4,420.73	-4,500.00
TOTAL General Fund	-5,278,052.35	-5,471,623.58	-5,425,786.98	-5,528,800.80	-5,030,358.00
TOTAL REVENUES	-5,278,052.35	-5,471,623.58	-5,425,786.98	-5,528,800.80	-5,030,358.00
GRAND TOTAL	-5,278,052.35	-5,471,623.58	-5,425,786.98	-5,528,800.80	-5,030,358.00

EXPENSES

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ACCOUNTS FOR: 001 General Fund	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
<hr/>					
10 General Government					
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130 Administration	611,711.29	603,647.43	618,871.79	627,465.08	588,736.00
140 Assessor	97,596.59	94,209.74	95,385.43	109,178.77	96,036.00
150 Town Clerk	228,136.72	216,522.88	214,723.00	245,900.34	247,295.00
160 Technology	167,767.11	192,988.37	212,556.07	210,966.94	202,151.00
165 Elections	7,967.70	12,376.48	13,976.40	10,828.93	16,026.00
170 Planning	73,727.32	68,575.85	62,423.48	63,216.84	71,630.00
190 Legal	50,461.63	69,113.60	59,052.56	63,448.53	47,500.00
TOTAL General Government	1,237,368.36	1,257,434.35	1,276,988.73	1,331,005.43	1,269,374.00
20 Public Safety					
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210 Police	1,350,919.74	1,326,514.27	1,350,866.32	1,333,653.48	1,378,565.00
220 Fire	891,645.61	954,962.29	930,189.59	936,211.35	968,342.00
240 Code Enforcement	110,891.95	105,919.08	136,336.13	141,882.52	132,952.00
250 Harbor Master	.00	105.49	6,058.23	5,524.64	11,650.00
260 Animal Control	31,971.83	30,658.01	32,632.30	30,247.55	31,108.00
TOTAL Public Safety	2,385,429.13	2,418,159.14	2,456,082.57	2,447,519.54	2,522,617.00
30 Public Services					
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310 Public Works	991,019.10	1,171,825.94	1,171,553.28	1,128,117.68	1,166,478.00
320 Waste Disposal	501,471.73	482,145.42	505,919.34	524,674.69	512,350.00
430 Parks	243,376.86	221,338.55	298,141.16	314,233.93	292,754.00
440 West Cumberland Rec	4,031.07	6,536.09	6,294.36	6,184.03	7,202.00
470 Historical Society Building	2,732.45	3,977.49	5,821.22	7,418.96	4,958.00
TOTAL Public Services	1,742,631.21	1,885,823.49	1,987,729.36	1,980,629.29	1,983,742.00
37 Val Halla Golf Club					
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350 Valhalla-Club	42,733.01	38,097.97	36,267.41	35,775.72	26,485.00
360 Valhalla-Course	468,567.49	454,334.33	470,687.73	486,014.13	489,882.00

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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
370 Valhalla-Pro Shop	219,172.99	226,534.65	232,683.07	269,250.03	243,415.00
TOTAL Val Halla Golf Club	730,473.49	718,966.95	739,638.21	791,039.88	759,782.00
40 Recreation					
410 Recreation	867,136.94	931,074.38	993,842.74	1,085,326.03	993,045.00
420 Aging in Place	.00	.00	185.50	24,580.18	37,453.00
TOTAL Recreation	867,136.94	931,074.38	994,028.24	1,109,906.21	1,030,498.00
45 Library					
450 Library	415,406.30	426,319.84	449,610.27	490,800.43	494,236.00
TOTAL Library	415,406.30	426,319.84	449,610.27	490,800.43	494,236.00
90 Other					
580 General Assistance	24,094.92	36,344.93	27,783.78	31,100.17	35,000.00
590 Health Services	13,432.73	13,875.30	13,875.30	13,875.30	13,875.00
620 Cemetery Association	41,217.04	27,925.00	31,165.00	28,450.00	26,700.00
630 Conservation	6,046.68	4,733.73	5,216.99	6,212.20	5,000.00
800 Fire Hydrants	62,288.45	64,565.79	76,381.42	80,355.12	75,624.00
810 Street Lighting	43,345.21	43,373.02	43,693.00	37,248.35	45,000.00
830 Contingent	1,298.92	13,622.01	8,365.00	9,339.68	10,000.00
840 Municipal Building	84,322.37	83,848.07	102,005.57	102,248.36	90,847.00
850 Abatements	80,422.80	42,825.52	23,069.43	29,520.91	20,000.00
TOTAL Other	356,469.12	331,113.37	331,555.49	338,350.09	322,046.00
96 Fixed Expenses					
650 Debt Service	835,125.86	947,757.40	962,673.17	969,023.35	970,000.00
750 Insurance	232,492.01	222,370.00	318,755.09	284,486.55	286,554.00
910 Capital Reserves	1,181,500.00	1,038,598.00	693,000.00	699,300.00	699,300.00
TOTAL Fixed Expenses	2,249,117.87	2,208,725.40	1,974,428.26	1,952,809.90	1,955,854.00

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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
<hr/>					
98 Assessments					
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860 MSAD #51	15,557,050.91	16,060,474.08	17,208,107.28	18,690,270.84	18,690,270.84
890 County Tax	747,431.00	775,374.00	813,904.00	878,954.00	878,954.00
TOTAL Assessments	16,304,481.91	16,835,848.08	18,022,011.28	19,569,224.84	19,569,224.84
TOTAL General Fund	26,288,514.33	27,013,465.00	28,232,072.41	30,011,285.61	29,907,373.84
TOTAL EXPENSES	26,288,514.33	27,013,465.00	28,232,072.41	30,011,285.61	29,907,373.84
GRAND TOTAL	26,288,514.33	27,013,465.00	28,232,072.41	30,011,285.61	29,907,373.84