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Application for Private Facility Exception License, June 16, 2009

Maine Department of Transportation

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STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
APPLICATION FOR PRIVATE FACILITY EXCEPTION LICENSE

A "**Private Facility Exception License**" is a statement from the Department of Transportation that acknowledges a private installation within the public right-of-way limits. No property rights or guarantees for continued use are granted as part of this acknowledgment. The recipient of a Private Facility Exception License is allowed to install/leave the described property within the public right-of-way until such time that it interferes with the highway or any related activities. Upon notice of interference, the owner may be required to adjust, relocate or entirely remove the property from the public right-of-way. All direct and indirect expenses incurred with such adjustment, relocation or removal shall be borne entirely by the owner of the installation. The following is an application for such acknowledgment from the Department:

1. Owner Information:

Name: _____
Address: _____
Town: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____

2. Information Regarding Proposed Installation:

Town: _____ State Highway/State Aid - Route #: _____
Type of Installation: _____
Minimum Depth of Cover: _____

GPS Coordinates:

Decimal Degrees	Latitude (ex: 44.3074199)	Longitude (ex: -69.7775613)
Starting Point:		
Ending Point:		

3. Location description:

Please describe the location (distance & direction) from the nearest bridge, town line or intersection shown on your location map. Feel free to use local road names but please include the road numbers from the location map:

On _____, beginning at a point approximately _____
Route #, I.R. # or Name shown on Location Map Distance (including units – i.e. feet, meters, etc...)

_____ of _____ and extending in a
Direction (North, South, East or West) Reference Point (Major Intersection from Delorme, I.R. Number, Town Line, Bridge, etc...)

_____ Direction for a distance of _____
Direction (i.e. Northerly, Southerly, Easterly or Westerly) Distance (including units – i.e. feet, meters, etc...)

4. Additional Requirements:

- a) Please indicate where your proposed installation is generally located on the location map.
- b) Attach a sketch plan (no larger than 11" X 17") that shows the specific location of your proposed installation in relation to the highway, your property lines and the nearest bridge, town line or intersection referenced above. The attached sketch sheet may be used. All distances must be clearly shown, along with any major obstacles or potential conflicts.
- c) **ARE YOU CROSSING THE ROAD? YES ___ NO**
- d) **DO YOU OWN BOTH SIDES OF THE ROAD? YES ___ NO**
- e) If this installation is within the right-of way, and **in front of any property not owned by you**, you must attach a letter from the abutting property owner(s) stating that they do not object to your installation.
- f) Upon completion of your application package, please deliver or mail to the applicable MaineDOT Region Office.

Owner's Signature: _____ Date: _____
Sign and Print your name

NAME: _____ DATE: _____

TOWN: _____

The purpose of this "Sketch Plan" is to show the location of the proposed facility in relation to the highway. This plan is not necessarily drawn to scale, however, all reference points, offset distances and lengths must be accurately indicated.

