

State Workforce Investment Board (SWIB)
April 6, 2012
Frances Perkins Conference Room
Maine Department of Labor
Augusta Maine

Topic	Introduction of State Workforce Investment Board Members and Guests; Approval of the Minutes
	<p>Fred Webber, SWIB Chair, called the meeting to order at 9:10 AM.</p> <p>Present: Governor Paul LePage, John Butera, Scott Good, Wayne Holmquist, Mel Clarrage, Terry Young, Craig Larrabee, Renee Kelly, Gary McGrane, Thomas Davis, Tracey Cooley, Barbara Woodlee, Dan Muth, Kevin Healey, Liz Ray, Don Berry, Gail Senese, Margaret Harvey, Carolyn Lockwood, Rob Carmichael, Laura Boyett, Chip Roche, Joanne Harris, Ed McKersie, Pete Paré, Fred Webber, Senator Garrett Mason, John Leavitt</p> <p>Susan Corbett and Gerard Salvo attempted to attend by telephone. A technical problem prevented them from joining us. They are listed as “Present.”</p> <p>Absent with notice: Senator Thomas Martin Jr., Representative Amy Volk, Representative Peter Johnson</p> <p>Guests: Ryan Pelletier, Rick Parent, A. Mancusi, Joanna Russell, Lydia Sy, Jeff Sneddon, Fenwick Fowler, Jim Trundy, Heather Stott, Craig Anderson, Bethany Campbell, Richard Fifield, Tim Leet, Richard Freund, Alan Hinsey, Jeanne Paquette</p> <p>Staff: Garret Oswald, Peaches Bass</p>
Discussion	<p>Steve Pound stated that he will not vote to approve the March 2, 2012 meeting minutes as presented because the comment section of the minutes did not include answers to those questions. Steve said that the lack of detail did not allow for the full intent of the concerns to be captured and therefore could be taken out of context. He also clarified that he wants to be listed according to his affiliation with Cianbro Corporation rather than his affiliation with the Tri-County Local Workforce Investment Board so as not to diminish or prejudice in any way the questions he posed regarding workforce development. Steve stated that he requested “notes” and did not receive them. Chip Roche and Tom Davis would prefer that the minutes contain little narrative and instead reflect attendance, motions, votes, and actions. Tracey Cooley would like to see a little narrative in the minutes and she advised that the minutes should be marked “DRAFT” until</p>

	<p>approved. Steve provided a written amendment to the March 2, 2012 minutes.</p> <p>Gary McGrane passed out a February 15, 2012 letter referred to at the March 2, 2012 meeting. The letter had been referred to in discussion and was mentioned in the minutes. Ed McKersie asked for some procedural clarification. Should materials distributed AFTER a meeting be included in that meeting's minutes? The consensus of the Board members was "no." Gary explained that he was providing the letter as a clarification of a point from the March 2, 2012 meeting and was <u>not</u> moving them as part of the March 2 minutes. The February 15, 2012 letter from the chief local elected officials to the US Dept of Labor Assistant Secretary Jane Oates and her response are attached to these minutes.</p>	
Conclusion	<p>Steve Pound moved to amend the March 2, 2012 meeting minutes. ??? seconded the motion.</p> <p>Mel Clarrage moved to accept the March 2, 2012 meeting minutes with the amendment suggested by Steve Pound. Joanne Harris seconded the motion. The minutes were approved unanimously with the amended language.</p>	
Action Items:	Person responsible:	Deadline:
<p>Peaches Bass will amend the March 2, 2012 meeting minutes per Steve Pound's presented amendment.</p>	<p>Peaches Bass</p>	<p>Immediately</p>

Topic	Updates: Maine Association of Chamber of Commerce Executives (MACCE) Meeting
Discussion	<p>Jeanne Paquette presented information and perspective on Maine's workforce system and the need for structural change. She emphasized that the state needs business to be an active partner, and that there are no plans to eliminate "great models" for service delivery. Jeanne distributed "Workforce Development System Partners." She pointed out the bi-directional arrows indicating dialog and an active collaboration among the Governor's Office, the SWIB, MACCE, State and Local Chambers of Commerce, CareerCenters, Contracted Service Providers, and the Maine Department of Labor. She repeated the message that "we need to change the way we think." Jeanne talked about the MACCE meeting held the prior week and their support for a system that has them actively participating to provide business's input. There were comments and questions, and differing points of view on the local or regional Chambers investment in the proposed structure. Jeanne invited questions at any time. Tom Davis wanted to go on</p>

	record, saying, “As recently as five days ago, the Portland and Bangor Chambers are not on board” with the new proposal. An April 2, 2012 memo from Steve Wallace, the President of the Maine Association of Chamber of Commerce Executives, to Commissioner Robert Winglass, in which the support of the MACCE members present at their March 29 meeting is affirmed, is attached to these minutes.
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Topic	Governor LePage
Discussion	Governor Paul LePage thanked everyone for serving on the State Workforce Investment Board. He said that his administration is taking a hard look at education and labor. He told the SWIB members that, “We really look to you to make a change in our workforce investment boards and to help us define what is needed for our workforce. We’re looking to our Chambers.” He also said, “It’s about our students and it’s about our students going into the workforce.” In closing, he added, “It’s about helping our businesses getting the workforce they need so our state can prosper.”

Topic	Update on LD 1874 and Workforce Investment Act (WIA) Reauthorization
Discussion	<p>Garret Oswald reported that the state legislature passed for enactment LD 1874, <i>An Act To Rename the Maine Jobs Council as the State Workforce Investment Board and Make Changes to Its Structure</i>. He reiterated that once signed by the Governor, the law will change the name of the Maine Jobs Council to the State Workforce Investment Board, align the SWIB membership with the Workforce Investment Act, and changes the status of some of the <i>ad hoc</i> and standing committees.</p> <p>Garret gave a rundown of the current WIA reauthorization proposals being considered in Congress. He said that there seems to be some “movement” on reauthorization and that Maine should be weighing on those proposals.</p>

Topic	Work Groups
Discussion	Garret Oswald distributed a SWIB Activities and Deadlines handout and a sheet describing the three work groups that are needed in order to prepare the next State WIA Strategic Plan, which has to be submitted to the US Department of Labor by September 15, 2012. Garret provided an overview of the timetable, particularly

	<p>the need to have the Strategic Plan drafted by July 6 in order to have a 30 day Public Comment Period. He also clarified the waiver, the modification to the current plan, and new plan.</p> <p>Steve Pound asked if everyone in the room will be involved and have their expertise integrated into the work. Garret replied, “Yes.”</p> <p>SWIB Members were asked to volunteer for one of the three work groups: Performance Measures, SWIB By-Laws, and WIA Strategic Plan. A description of those work groups and who volunteered for each work group is attached to the minutes. The Program Policy Committee will function as the Metrics Work Group.</p> <p>Peaches Bass is staffing the By-Laws work group and Garret Oswald is staffing the Strategic Plan work group. Peter will lead the Performance Measures work group/Program Policy Committee.</p>	
Conclusion	A list of the members of the work groups is attached to these minutes.	
Action Items: Garret Oswald and Peaches Bass will convene their work groups and provide logistic and clerical support. Peter Paré will convene the Program Policy Committee.	Persons responsible: Garret Oswald, Peaches Bass, Peter Paré.	Deadline: July 6, 2012

Topic	Many Flags One Campus: Alan Hinsey	
Discussion	Alan Hinsey, the Director of Many Flags, One Campus, provided a slide presentation overview of this Rockland-area integration of career and technical education with traditional academic education. This is a first-in-the-nation model designed to address the transition from a manufacturing and agricultural economy to a knowledge-based economy.	
Conclusion	After the presentation, Chair Fred Webber offered this resolution for the SWIB’s consideration: “The State Workforce Investment Board supports the Many Flags One Campus model for industry directed workforce training and seamlessly integrated secondary and post secondary education, and we urge the Governor to include the innovative Many Flags model as a part of his education reform and economic development strategies for Maine.” Barbara Woodlee moved the	

	resolution and John Leavitt seconded it. The resolution passed unanimously.	
Action Item: Chair Fred Webber will present the resolution to Governor LePage.	Persons responsible: Fred Webber	Deadline: before July 27, 2012 meeting

Topic	Chair's Report	
Discussion	<p>Chair Fred Webber reported that he attended the <i>Maine's Untapped Workforce</i> conference and that it was an excellent program designed to foster business support for employing people with disabilities. It's part of larger efforts in the Bureaus of Vocational Rehabilitation and Employment Services. Garret Oswald passed out information about the Business Leadership Network in tandem with this information. Chair Webber also reported that he is planning to visit the Springvale CareerCenter with Scott Good and Wayne Holmquist on April 20 and that he plans to visit CareerCenters in Bangor and Caribou. Chair Webber and Deputy Labor Commissioner Jeanne Paquette met with Mike Bourret and Antoinette Mancusi of Coastal Counties Workforce, Incorporated. Labor Commissioner Winglass added that all SWIB members should attend a Career Fair. Peter Paré noted that the SWIB website will post Career Fair dates on its website, and for now, those events are also on the CareerCenters' website. Commissioner Winglass encouraged everyone to visit a CareerCenter. He advised the SWIB that their decisions are going to affect the Departments of Labor, Education, and Economic and Community Development. He advised the Local Workforce Investment Boards that they should participate on the Work Groups, and emphasized that they have a role and voice in the develop of the Strategic Plan. Steve Pound asked if the LWIBs can be on the Work Groups. Chair Webber responded that they would not have a vote, but would be welcome to provide information.</p> <p>Two SWIB members who were attending their first meeting, Deb Neuman and Rob Carmichael, were introduced.</p>	
Conclusion	Garret informed the SWIB that they will be receiving an updated directory of SWIB members.	
Action Item: Garret Oswald or Peaches Bass will update the SWIB member directory and send it to members.	Persons responsible: Garret Oswald and Peaches Bass	Deadline: May 4, 2012

Topic	Adjourn
Discussion	Chair Fred Webber asked if anyone was opposed to adjourning the meeting.
Conclusion	Hearing no objections, the Chair adjourned the meeting at 11:36 AM.

ATTACHMENT ONE

-----Original Message-----

From: Steven Wallace [mailto:president@midcoastmaine.com]

Sent: Monday, April 02, 2012 4:49 PM

To: Winglass, Robert

Cc: Paquette, Jeanne; Butera, John; Oswald, Garret J.; Wasserott, Susan; Steven Wallace; Fred Webber (webberonsebago@msn.com)

Subject: RE: Vote today

Commissioner Winglass,

I hope this email finds you doing well.

I want to personally give you an official response on your department's invitation to partner with the Maine Association of Chamber of Commerce Executives; specifically, chamber supported outreach to help Maine's business community better access workforce development programs and services.

At the MACCE Business Meeting last Thursday, March 29th, I asked the membership present to vote on two issues, specifically: (1) whether or not Chamber Executives wanted MACCE to serve as an information conduit between Chamber Executives statewide and MeDoL, and (2) whether or not Chamber Executives wanted MACCE to work with MeDoL to further clarify on-the-ground projects and programs that reach out to the business community.

I am happy to report that both issues received UNANIMOUS VOTES OF SUPPORT from the directors present. As such, we will be reaching out to Maine DoL in the next month to start pulling together an information campaign -- the who, what, when, where, and why -- to support our mutual outreach to Maine's business community. Furthermore, I will coordinate with your staff to facilitate the next steps for putting together an incentive plan for chambers that have the ability/desire to provide in-depth workforce development services.

I am excited to move this initiative forward, as are my colleagues, and we are honored to form this partnership with the Maine Department of Labor.

Warm Regards & Semper Fi,

Steve

Steven Wallace

2012 President, Maine Association of Chamber of Commerce Executives President, Southern Midcoast Maine Chamber Border Trust Business Center

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ATTACHMENT TWO

WIA State Strategic Plan Work Groups

By-Laws Work Group

- Barbara Woodlee
- John Leavitt
- Mark Adams
- Don Berry
- Staff: Peaches Bass

Strategic Plan Work Group

- Don Berry
- Scott Good
- Joanne Harris
- Kevin Healey
- Wayne Holmquist
- John Leavitt
- Gary McGrane
- Ed McKersie
- Steve Pound
- Chip Roche
- Gerard Salvo
- Gail Senese
- Fred Webber
- Barbara Woodlee
- Staff: Garret Oswald

Performance Measures Work Group (same members as Program Policy Committee)

- Peter Pare
- Gail Senese
- Carolyn Lockwood
- Liz Ray
- Dan Muth
- Barbara Woodlee
- Deb Neuman
- William Burney
- Laura Boyett
- Renee Kelly
- Margaret Harvey

ATTACHMENT THREE

RE: Approval of Minutes

SWIB meeting April 6, 2012

Proposed amended language for the March 2, 2012 minutes:

Steve Pound stated that he will not vote to approve the minutes as presented because the comment section of the minutes did not include answers to the questions and lack of detail did not allow for the full intent of the concern to be captured and therefore could be taken out of context. He also clarified that he would like to be listed according to his affiliation with Cianbro since he was appointed by the Governor as a business representative, and not be listed as Tri-County Workforce Investment Board chair so as not to diminish or prejudice in any way the questions he posed regarding workforce development. Steve stated that he requested “notes” and did not receive them. Chip Roche and Tom Davis would prefer that the minutes contain little narrative and instead reflect attendance, motions, votes, and actions. Tracey Cooley would like to see a little narrative in the minutes and she advised that the minutes should be marked “DRAFT” until approved.