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Memorandum regarding recruiting to maximum statutory strength, March 28, 1917

George McL. Presson
Maine National Guard

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MEMORANDUM:
Office of The Adjutant General
Augusta, March 28, 1917

For the purpose of recruiting the National Guard organizations up to the maximum statutory strength until further orders, recruiting stations will be established in all armories. The recruiting parties will consist of two enlisted men for each organization who will be detailed by the organization commander.

All armories will be kept open from 8:00 A.M. until 10:00 P.M., Sundays included. The recruiting officer will be present from 8:00 P.M. until 10:00 P.M. and at such other times as his presence may be necessary: the enlisted men will be on duty from 8:00 A.M. to 10:00 P.M. They will be instructed by the Recruiting Officer in the principal requirements for enlistment of recruits and in their duties in connection with securing recruits. The enlisted men will be allowed state pay of grade and commutation of subsistence at 75 cents per day. Expense voucher, Form 33, will be submitted at the end of each month.

The requirements of G. O. No. 4, A.G.O., Maine, 1917, and Cir. No. 5, Division of Militia Affairs, 1916, will be strictly complied with.

Attention is invited to Par. 15, G.O. No. 4, A.G.O., Maine, 1917.

Each organization commander will forward to this office the names of the men detailed for recruiting duty, giving their rank and date of beginning duty, also a copy of the order detailing the recruiting officer.

GEORGE McL. PRESSON,
The Adjutant General.

3 to a company