

TOWN OF  
LISBON, ME

COUNCIL  
MINUTES  
JUL.-DEC. 2006

START



**TOWN COUNCIL  
MEETING MINUTES  
JULY 1, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**INAUGURATION OF ELECTION OFFICIALS.** The Master of Ceremonies, J. Michael Huston, called the ceremony to order at 7:00 p.m. at the Lisbon Community School. The Lisbon Honor Guard led the Procession of Elected Officials and staff to the stage. The Lisbon Honor Guard presented the colors and all joined in the pledge to the flag. Pastor Steven DeGroft from the Lisbon Falls Baptist Church gave the Invocation.

The Master of Ceremonies introduced the newly elected Town Council members, Town Clerk, and Town Manager. After recognizing special guests, David Bowie gave the opening remarks, which reflected upon Lisbon's changes to its form of government from 1799 to present.

The Town Clerk administered the oath of office to the Town Council and Budget Advisory Board members present.

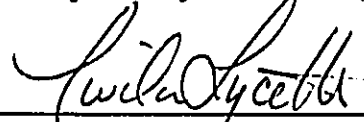
Matthew Watras, Violinist from Lisbon, presented special music. Mr. Watras teaches music in Lisbon for grades Kindergarten through 12, and has been playing with the Portland Symphony for the past eight years.

1. **CALL TO ORDER.** The Town Clerk called the meeting to order.
2. **ROLL CALL.** Members present were E. Charles Smith, Layne Curtis, Michael Bowie, Gina Mason, Janet Henry, Dale Crafts and Norma Wells. Also present were Curtis Lunt, Town Manager; David Brooks, Chief of Police; Rodney Moody, Finance Director; Sean Galipeau, Fire Chief; Diane Nadeau, Librarian; Former Selectmen Edward Madden and Paul Chizmar; Former Town Clerk, Elsie Sullivan; State Senator John Nutting; State Representative Robert Berube; and approximately nine-nine citizens in the audience.
3. **ELECTION OF CHAIRMAN.** The Town Clerk opened the floor to accept nominations. Mr. Smith nominated Mr. Bowie. Seeing no other nominations, the Town Clerk called for a vote. Vote 6-0-1 carried, and Mr. Bowie was elected Chairman. (Abstained: Bowie)
4. **ELECTION OF VICE-CHARIMAN.** Ms. Henry nominated Mr. Curtis. Mr. Curtis nominated Mr. Smith. Mr. Bowie called for a vote, Curtis 4, Smith 2, and Mr. Curtis was elected Vice Chair.

5. ANNOUNCEMENT OF NEXT REGULAR MEETING. Mr. Curtis, seconded by Mr. Crafts, moved to schedule the next Town Council Meeting for July 5<sup>th</sup> at 7:00 p.m. at the Lisbon Town Office. Vote 7-0 carried.
6. CLOSING REMARKS. Mr. Bowie recognized Mr. Lunt, who gave the closing remarks.
7. ADJOURNMENT. Mr. Curtis, seconded by Mr. Smith moved to adjourn at 7:45 p.m. Vote 7-0 carried.

The Master of Ceremonies recognized Pastor DeGroft, who gave the Benediction. The Lisbon Honor Guard retired the flags and led the Procession of Elected Officials and staff from the stage. Light refreshments were served by Graziano's Restaurant. Elected Officials and guests stayed until approximately 8:45 p.m.

Respectfully Submitted,



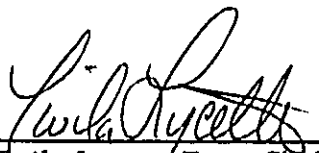
Twila D. Lycette, CMC/CCM  
Lisbon Town Clerk

*TOWN OF LISBON*

*TOWN COUNCIL MEETING NOTICE*

*The Lisbon Town Council will hold its first public meeting on July 1, 2006 at 7:00 PM at the Lisbon Community School at 33 Mill Street in the Cafeteria to take the oath of office, elect a Chair, elect a Vice-Chair, adopt such ordinances and resolutions as may be necessary, and take up such other business the Council may wish to consider. The public is invited to attend.*

*Respectfully submitted,*

  
*Twila Lycette, Town Clerk*



Constable's  
Return Of Posting  
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 6-23-06

Tom Skata  
Constable, Town of Lisbon



**TOWN COUNCIL  
MEETING MINUTES  
JULY 5, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

1. CALL TO ORDER & PLEDGE TO FLAG. The Chairman called the meeting to order and led the pledge to the flag at 7:00 PM.
2. ROLL CALL. Members present were Dale Crafts, Layne Curtis, Janet Henry, Gina Mason, Charles Smith, Norma Wells, and Chairman Michael Bowie. Also present were Curtis Lunt, Town Manager; Twila Lycette, Town Clerk; Roger Therriault, Town Attorney; and one citizen in the audience.
3. PUBLIC HEARINGS. None.
4. CONSENT AGENDA

Mr. Smith, seconded by Mr. Curtis, moved to approve the following consent agenda items:

- 5.001 Proclamation - Childhood Cancer Awareness
- 5.002 Utility Pole Permit - King Road
- 7.1 School Warrant 1001
- 7.2 Payroll Warrants 51 & 52
- 7.3 Town Warrant 24
- 8.1 Appointment - Sealer of Weights and Measures - Louis E. Levesque
- 10.1 Written Communications - Minutes of 6/13/2006 & 6/20/2006

Vote 7-0 carried.

5. SCHEDULED ITEMS

**5.001 PROCLAMATION - CHILDHOOD CANCER AWARENESS.** See Consent Agenda.

**5.002 UTILITY POLE PERMIT - KING ROAD.** See Consent Agenda.

**5.003 TOWN MANAGER'S REPORT.** MDOT has been ditching Route 9 in preparation for paving it this summer. Upland Rd. will also be paved. Replacement of the Barker Brook Bridge is progressing on schedule and expected to be open July 1<sup>st</sup>.

The Public Works Department has finished the Lisbon Falls Park and Ride. The PWD has sent out bids for paving roads, which will come up at the next scheduled Council meeting. Construction on the Bicycle/Pedestrian Trail Segment II is expected to start as soon as an easement is signed. The Town Engineer and Mr. Lunt met with the Department of Conservation to review the boat launch paving plans and discuss a \$4,000 grant which was

approved. Test results of the boat launch parking area were positive, allowing for paving of the lot.

Mr. Lunt has asked Chief Brooks if the LCPAG can help with the ATV Club's request for a landfill easement. This was tabled to the Town Council on June 20<sup>th</sup> when the Town Attorney said there was no Selectmen authority to grant permission to use the landfill and several objections were raised. Mr. Lunt said that he feels the concerns are all solvable, but that a forum for orderly discussion needed to be found.

Mr. Lunt attended a seminar on the Asian Bird Flu and will be discussing ideas with the Police and Fire chiefs, as well as making plans with the county in preparation for a potential outbreak.

**5.004 COMMITTEE APPOINTMENT PROCESS 2006-07.** Mr. Lunt said that he has been running ads for 8 committees with a total of 21 vacancies, and proposed that the Council delegate two or three Councilors to interview applicants with him. Mrs. Mason suggested that applicants be directed to attend a meeting of the board or committee they are applying for before being appointed. Mrs. Wells suggested adding a question to the application that would identify if future applicants know current Councilors. The Council informally appointed Mr. Crafts, Mr. Curtis, and Mr. Bowie to the Interview Committee.

**5.005 COUNCIL WORKSHOP - MEETING SCHEDULE & CONSIDERATION OF COUNCIL RULES.** The Council agreed to postpone the workshop until after the meeting adjourned, as there would be no action taken.

6. AUDIENCE PARTICIPATION. None.

7. WARRANTS. See Consent Agenda.

8. APPOINTMENTS.

**8.1 SEALER OF WEIGHTS AND MEASURES.** See Consent Agenda.

**8.2 AVCOG GENERAL ASSEMBLY (2).** The Council agreed to leave the opening vacant for the time being. Mr. Lunt said he would provide information about the committee and their meeting dates and times at the next Council meeting.

9. GOOD NEWS & RECOGNITION.

Ms. Henry thanked Faye Brown of the Green Thumb Gang for her wonderful work, and encouraged citizens to volunteer to help, as Mrs. Brown intends to retire.

Mrs. Mason encouraged everyone to attend the Moxie Days festival, as it is a time to be proud of the town and join the festivities.

Mr. Curtis thanked the GTG and Public Works, and stated that the Town is looking very colorful and clean for Moxie Days.

Mr. Smith thanked Public Works for their efforts in sweeping up the parking lots.

Mr. Curtis also congratulated Ryan Leighton and Daniel Feeney for their work in coordinating the building of the new dais.

Mr. Bowie echoed Mr. Curtis in his appreciation for the work done for Moxie days, as well as the effort in building the dais.

**10. WRITTEN COMMUNICATIONS**

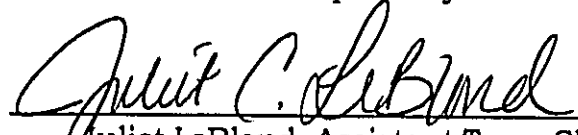
**10.1 MINUTES OF 6/13/2006 & 6/20/2006. See Consent Agenda.**

**11. ORAL COMMUNICATIONS.**

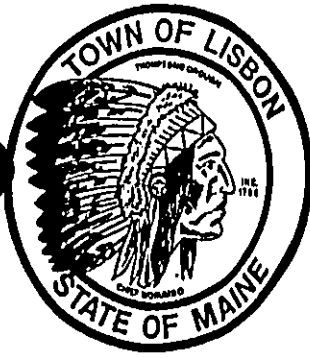
**12. EXECUTIVE SESSION.**

**13. ADJOURNMENT. Mrs. Wells, seconded by Mrs. Mason, moved to adjourn at 7:23 PM. Vote 7-0 carried.**

Respectfully Submitted,

  
Juliet LeBlond, Assistant Town Clerk  
Lisbon Town Clerk's Office

Note: These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

www:Lisbonme.org

## Town Council

Michael Bowie  
Dale Crafts  
Layne Curtis  
Janet Henry  
Gina Mason  
E. Charles Smith  
Norma Wells

## Town Manager

Curtis H. Lunt

## CHILDHOOD CANCER AWARENESS WEEK

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among children in the United States. This tragic disease is detected in more than 12,000 of our nation's young people each and every year; and

WHEREAS, founded thirteen years ago by Steven A. Firestein, a descendent of cosmetics magnate Max Factor, the American Cancer Fund for Children, Inc. and sister organization, Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at the Maine Children's Cancer Program at the Maine Center for Cancer Care in Portland and Connecticut Children's Medical Center's Department of Pediatric Hematology/Oncology in Hartford, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, through its uniquely sensitive and comforting Magical Caps for Kids program, the American Cancer Fund for Children and Kids Cancer Connection distributes thousands of beautifully hand made caps and decorated baseball caps to children who want to protect their heads following the trauma of chemotherapy, surgery and/or radiation treatments; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid Recognition Award ceremonies and hospital celebrations in recognition of a child's bravery and determination to fight the battle against childhood cancer.

Now Therefore, we, The Council do hereby proclaim the week of July 10, 2006 through July 17, 2006 to be Childhood Cancer Awareness Week in the Town of Lisbon, ME.

  
Chairman, Town Council

COVER SHEET

AGENDA ITEM: \_\_\_\_\_

SUBJECT:

Robert Chapman

~~Pole Permit~~ *Aerial permit*

DEPARTMENT HEAD:

Attached you will find a letter from Robert Chapman requesting permission to allow CMP authorization to access the pole located at 2 Evergreen Lane to hook power up to his new home.

## LISBON POLE PERMIT INSPECTION REPORT

PERMIT REQUESTED BY:

Robert Chapman

LOCATION:

2 Evergreen Lane

### ASSESSING DEPARTMENT

I, Gerald Samsone, have reviewed the application and find the pole to be

located in front of property of Bob Chapman

and the physical address is 2 Evergreen Lane

Additional Comments: Camp Pole #39 MR Chapman's Pole #1

Date: 6/28/06

Signed by: [Signature]

\*\*\*\*\*

Recommendation: Deny permission for the following reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

### PLEASE FORWARD TO PUBLIC WORKS DEPARTMENT

### PUBLIC WORKS DEPARTMENT

I, Elwood Beal, have visually inspected this location and find no reason to prohibit placing pole(s) where requested.

Comments: \_\_\_\_\_

Date: 6/28/06

Signed by: [Signature]

\*\*\*\*\*

Recommendation: Deny permission for the following reason: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

### PLEASE RETURN TO THE TOWN CLERK

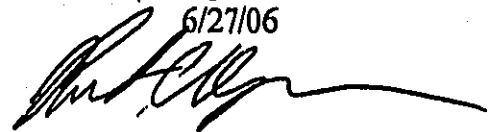
Robert Chapman  
65 Main St,  
Lisbon Falls Me. 04250  
PHONE: 353-7538  
cell: 592-2742

To whom it may concern,

In light of recent conversations between "Gerry Sampson and the town manager of Lisbon" I am writing this letter in hopes of gaining permission for access to the line power adjacent from 2 Evergreen Lane in Lisbon Me. Unfortunately my family and I are about two weeks behind anticipated occupancy and would greatly appreciate any expedient care you may give. I would like to thank you again for your assistance in this matter and look forward to our first night in the house.

Aerial permit from Cwp Pole #39  
To private pole #1

Sincerely yours  
Robert Chapman  
6/27/06





## FAX TRANSMITTAL

Date: 6-27-06 Time Sent: 12:56 PMThe following teletype, consisting of 1 Page(s) Plus Fax Transmittal is being sent:To: Bob ChapmanFax#: 620-8755From: Coutts Bros, IncFax#: (207) 588-0237Any  
Notes: Bob

A copy of the sketch, previously faxed to  
the Field Planning Dept. for C.H.P. in Houston  
on 6/30/06, follows - per your request.

Thanks -

Bob

Fax Transmittal Completed By: \_\_\_\_\_

CMP Pole #39

King Rd. Lisbon, ME

50' Right of Way

Survey markers

Stone wall

Pole Placement

Under Ground wire

Evergreen Lane

CMP Timberline

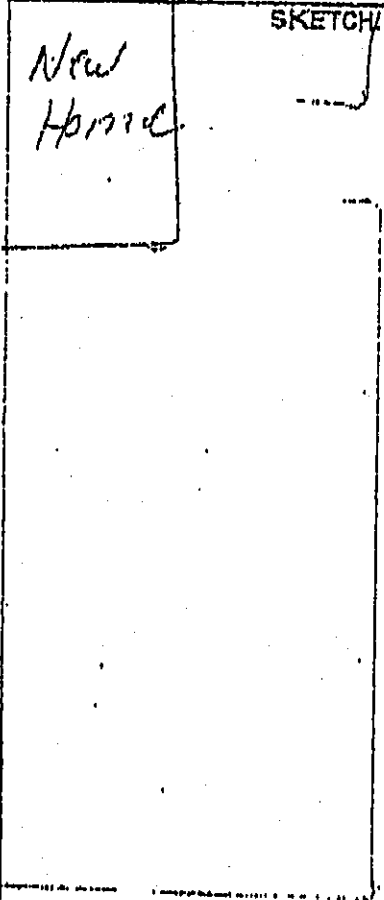
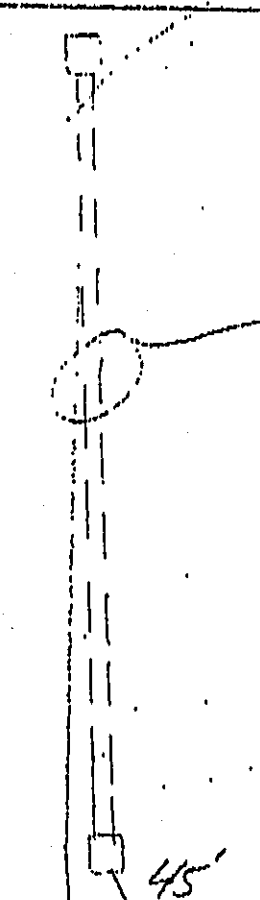
2 Evergreen Lane.  
New Moose

PROJECT NAME:

DISTRICT:	Lewisville		
TOWN:	Lisbon		
STREET:	King Road		
DATE:	6-19-06	BY:	D.A.C.

NAME:	Bob Chapman
HOME:	
WORK:	622 3191
CELL/PAGER:	5922742

REMARKS: Private Line for Robert Chapman  
to remain private

New Home	SKETCH	MATERIALS TO INSTALL:
		Pad #1  420' 15 ft x 2 Loop Dir: Bearrix
		Pole #1 Riser Const. 40' 4" RPP (1) PVC L=13' P-DE AAAC Primary

#5

# SEALER OF WEIGHTS AND MEASURES

LOUIS LEVESQUE  
35 COUNTRY LANE  
BRUNSWICK, MAINE 04011  
*LJLEVESQUE@SUSCOM-MAINE.NET*


May 10, 2006

Town Clerk  
Town Office  
Lisbon, Me 04250

I have been your local Sealer of Weights and Measures for the past fourteen years. My annual appointment will expire on 30 June 2006. If you wish for me to continue in this capacity, you must re-appoint me to this position.

Please call me if you wish to re-appoint me and when to come to get sworn in.

Sincerely,

  
Louis E. Levesque  
729-9082



**AVCOG**  
**Executive Committee**  
**Members**  
**2006-2007**

Stephen Brown,  
President  
Carthage

James Collins,  
Vice-President  
Livermore Falls

Raymond S. Glover,  
Treasurer  
Paris

Phil Nadeau,  
Secretary  
Lewiston

Richard L. Chick,  
Poland

Richard Davis,  
Farmington

David Duguay,  
Oxford County

Stephen Eldridge,  
Rumford

Daniel J. Feeney,  
Lisbon

Normand Guay,  
Auburn

John Johnson,  
Jay

John Madigan,  
Mexico

Gary McGrane,  
Franklin County

Richard Metivier,  
Lewiston

Roland Miller,  
Auburn

Peter Nielsen,  
Wilton

Robert J. Thompson,  
Executive Director

To: Town Clerk  
Fr: Lisa Bonney  
Re: General Assembly Representatives for 2006-2007  
Date: May 12, 2006

Pursuant to the Androscoggin Valley Council of Governments (AVCOG) bylaws, the municipal officers of each municipal member community shall annually appoint two representatives to the General Assembly. At least 50% of the AVCOG's representatives from member municipalities have to be elected officers.

General Assembly members responsibility is to attend meetings that are held semi-annually to discuss progress of AVCOG's activities after six months and twelve months of implementation, and elect officers. They are also part of a forum to receive input on the work plan including goals, objectives and strategies.

*Our records indicate the General Assembly Representatives for the Town of Lisbon are:*

Daniel Feeney (Executive Committee)  
300 Lisbon Street  
Lisbon, ME 04250-0813

Occupation: \_\_\_\_\_

**Elected official:**

Ed Madden  
27 Addison Street  
Lisbon Falls, ME 04252

Occupation: \_\_\_\_\_

Should there be any changes to the General Assembly designation, please indicate on this form and either fax, e-mail or mail changes to:

Androscoggin Valley Council of Governments  
Lisa Bonney  
125 Manley Road  
Auburn, ME 04210  
[Lbonney@avcog.org](mailto:Lbonney@avcog.org)  
Fax) 783-5211

Please update information by **June 9, 2006**. Thank you.



**TOWN COUNCIL  
MEETING MINUTES  
JULY 18, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**PRESENT.** Members present were Councilors Smith, Curtis, Bowie, Mason, Crafts, and Wells. Councilor Henry was excused. Also present were Curtis Lunt, Town Manager; Roger Therriault, Town Attorney; Twila Lycette, Town Clerk; Verla Brooks, Park Ranger; Gerald Samson, Tax Assessor/CEO; Ryan Leighton, Town Engineer; Elwood Beal, Public Works Director; Juliet LeBlond, Assistant Town Clerk; and approximately seven citizens in the audience. The Town Clerk read the meeting rules.

**PUBLIC HEARINGS**

**NEW VICTUALER AND ITINERANT VENDOR PERMITS**  
**BRAKE TIME GRILL**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-03)**

Motion by Councilor Bowie, seconded by Councilor Crafts:

To approve the following consent items: (A) Pole Permit Verizon and CMP (2) on Capital Avenue, (B) School Warrant 1002, (C) Payroll Warrants 1 & 2, (D) Town Warrant 1, (E) Written Communications - Minutes of 7/1/2006 & 7/5/2006. Motion carried - Vote 6-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**NEW VICTUALER AND ITINERANT VENDOR PERMITS**  
**BRAKE TIME GRILL**

**VOTE (2006-04)**

Motion by Councilor Wells, seconded by Councilor Smith:

To approve the Victualer and Itinerant Vendor permits for the Brake Time Grill. *Amendment #1* moved by Councilor Bowie, seconded by Councilor Curtis: To approve only the Victualer License at this time. Amendment #1 carried - Vote 6-0. Main motion as amended #1 carried - Vote 6-0.

BEAVER PARK - UTILITY TRACTOR BIDS**VOTE (2006-05)**

Motion by Councilor Smith, seconded by Councilor Wells:

To approve the bid of \$17,500 from Wallingford Equipment Company for the Kubota L4400DT tractor. *Amendment #1* moved by Councilor Wells, seconded by Councilor Bowie: To approve the bid at \$17,550. Amendment #1 carried - Vote 6-0. Main motion as amended #1 carried - Vote 6-0.

PUBLIC WORKS DEPARTMENT - STREET-PAVING BIDS**VOTE (2006-06)**

Motion by Councilor Curtis, seconded by Councilor Smith:

To approve Harry Crooker's bid for street paving. Motion carried - Vote 6-0.

PUBLIC WORKS DEPARTMENT - STREET SWEEPER BIDS**VOTE (2006-07)**

Motion by Councilor Curtis, seconded by Councilor Smith:

To approve Howard Fairfield's bid of \$132,000 for a Johnson 3-Wheel Street Sweeper. Motion carried - Vote 6-0.

TEEN CENTER - ROOF REPLACEMENT BIDS**VOTE (2006-08)**

Motion by Councilor Bowie, seconded by Councilor Smith:

To approve a bid from Industrial Roofing Corporation for \$19,418 for the Teen Center roof system. *Amendment #1* moved by Councilor Crafts, seconded by Councilor Smith: To table this item until the next meeting pending further investigation on insulation and warranty information. Motion carried - Vote 6-0.

SABATTUS RIVER BOAT LAUNCH - BIDS**VOTE (2006-09)**

Motion by Councilor Curtis, seconded by Councilor Smith:

To approve contracts with Davis Landscaping for \$10,240 and Bullick Construction for \$15,500. *Amendment #1* moved by Councilor Crafts, seconded by Councilor Smith: To request new bids for paving and landscaping at the boat launch. Amendment #1 failed - Vote 3-3. *Amendment #2* moved by Councilor Wells, seconded by Councilor Bowie: To approve the current low bidders with a ceiling of \$10,240 for landscaping and \$30,000 for paving contingent on a 2/3 matching grant from the State. Councilor Wells withdrew her motion. (Second not required) Amendment #2 withdrawn. *Amendment #3* the Council moved to approve concept two's landscaping and paving plans to meet parking specifications for a matching grant. *Amendment #1 Reconsideration:* Councilor Wells having voted on the prevailing side, seconded by Councilor Curtis, moved to reconsider Amendment #1. *Amendment #1:* To request new bids for paving and landscaping at the

boat launch. Amendment #1 voted again and carried - Vote 6-0. Main motion as amended #3 and #1 as reconsidered carried - Vote 6-0.

FOR THE RECORD: Councilor Curtis said he is opposed to maintaining or landscaping the state-owned portion of the boat launch.

AUTHORIZATION TO APPLY TO THE MAINE MUNICIPAL BOND BANK  
FOR THE FALL BOND ISSUE IN THE AMOUNT OF \$540,000.

**VOTE (2006-10)**

Motion by Councilor Bowie, seconded by Councilor Smith:

To approve the application to the Maine Municipal Bond Bank for the Fall-2006 \$540,000 bond. Motion carried - Vote 6-0.

MAINE MUNICIPAL ASSOCIATION'S  
EXECUTIVE COMMITTEE BALLOT

**VOTE (2006-11)**

Motion by Councilor Bowie, seconded by Councilor Smith:

To cast a ballot voting for Nicholas Mavodones for President, Ruth Marden for Vice President, and Stephan Bunker, Scott Harriman and John Sylvester for Directors. Motion carried - Vote 6-0.

MAINE MUNICIPAL ASSOCIATION'S  
LEGISLATIVE POLICY COMMITTEE BALLOT

**VOTE (2006-12)**

Motion by Councilor Smith, seconded by Councilor Bowie:

To cast a ballot voting for Curtis Lunt and Errol "Abe" Additon. Motion carried - Vote 6-0.

**OTHER ITEMS**

2006-2007 DRAFT TAX RATE DISCUSSION

Review only, see attachments. Mr. Samson stated the tax rate should stay the same at \$24.25.

PROPOSED DRAFT COUNCIL RULES

Review only, see attachment. Changes discussed and agreed to:

- Create a new section dealing with issues related to the public
- Correction on Page 3 Paragraph B ... extent to extend
- Change on Page 3 Paragraph E ....following Tuesday to day
- Adopt rules with revisions at the next meeting



TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager.

**AUDIENCE PARTICIPATION**

David Rider, President of the Riverside Trail Riders, passed out ATV Trail plans, and requested this item be placed on the next Council Meeting agenda.

**APPOINTMENTS**

None

**GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS**

Councilor Crafts thanked Randy Cyr for donating his time to set off the Fire Works and for finding us a good deal on purchasing them.

Councilor Mason commented on how well Moxie Days went and what a great turn out we had.

Councilor Smith thanked the Public Works Department for their efforts and a quick clean up.

Councilor Curtis requested the Chamber be made aware of height requirements for placing the Moxie Banner across Route 196.

Councilor Bowie asked for the legal requirements regarding warrants and budget reporting to determine whether a Finance Committee is needed.

Councilor Bowie recommended Councilors be appointed representatives to specific committees that they are interested in to help keep the Council informed.

**EXECUTIVE SESSION**

None


**ADJOURNMENT**

**VOTE (2006-13)**

Motion by Councilor Smith, seconded by Councilor Wells:

To adjourn the meeting at 9:25 PM. Motion carried - Vote 6-0.

Respectfully Submitted,

  
Twila D. Lycette, CCM/CMC  
Town Clerk

**TOWN OF LISBON**

**PUBLIC HEARING**

*The Lisbon Board of Selectmen will hold a public hearing on July 18, 2006 at 7:00 PM at the Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering a new Victualer's License and new Itinerant Vendor Permit for:*

*David & Faith Perron d/b/a Brake Time Grill  
Mobile Unit at 337 Lisbon Street*

*The public is invited to attend*



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*Twila Lycette, Town Clerk*

06-3915

Constable's  
Return Of Posting  
State Of Maine

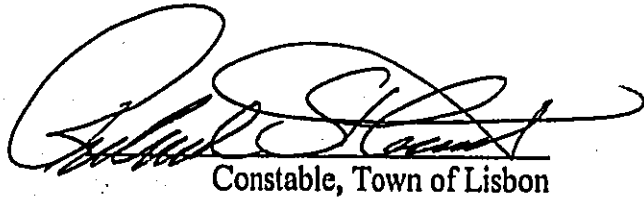
Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

3/30/02



Constable, Town of Lisbon

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## INTEROFFICE MEMORANDUM

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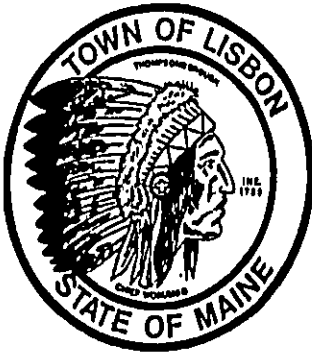
TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: 20065-07 TAX RATE DRAFT  
DATE: JULY 14, 2006

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This is a draft session for setting the 2006 tax rate. Tax Assessor Jerry Samson will set the rate after approval of the revenues and expenditures figures by the Council after another review on August 1.

It looks like a tax rate of \$24.25, the same as 2005, is in order. Last year the tax levy was \$8,381,771. This year it is \$8,482,483. An additional \$100,711 needs to be raised. At Town meeting we were projecting a .25 cent increase. Tax Assessor Jerry Samson estimates new property value sufficient to raise \$100,000 so no tax increase is needed.

Jerry Samson, Rodney Moody and I will be available Tuesday evening to discuss this further.



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250  
Telephone 353-3000 Fax 353-3007

Town Council  
Michael Bowie, Chairman  
Dale Crafts  
Layne Curtis  
Janet Henry  
Gina Mason  
E. Charles Smith  
Norma Wells

Town Manager  
Curtis H. Lunt

August 1, 2006

**DRAFT**

Mr. Gerald Samson  
Town of Lisbon  
300 Lisbon St.  
Lisbon, ME 04250

Dear Mr. Samson:

I hereby certify that \$8,482,483.00 must be raised by local taxation for the fiscal year 2006-2007 for the municipal budget.

Gross Municipal Appropriation	\$ 6,347,709.00
County Tax	\$ 514,674.00
Subtotal	<u>\$ 6,862,383.00</u>
Less Anticipated Municipal Revenue	\$ (2,551,734.00)
Less Other Deductions Allowed State Revenue Sharing	<u>\$ (1,072,890.00)</u>
Subtotal Municipal Tax	\$ 3,237,759.00
Education Tax Local Leeway Tax: Article 74	\$ 3,334,500.00
Education Local Debt Share: Article 75	\$ 97,472.00
Property Tax Only: Article 76	\$ 1,738,205.00
Lisbon Adult Education: Article 79	<u>\$ 74,547.00</u>
Subtotal Education Tax	\$ 5,244,724.00
Net Amount to be Raised by Local Taxation	<u>\$ 8,482,483.00</u>

Sincerely,

Curtis Lunt  
Town Manager

Ph. 5.11 21

**DRAFT**  
July 5-2008

town 06-07

B

draft rev. 06-07

r1020-gen. assist.	\$ 12,500.00
r1021-economic development	\$ 3,000.00
r1090-animal control revenue	\$ 25,652.00
r1091-asbestos inc-dog off	\$ 7,000.00
r1100-parking tickets	\$ 1,200.00
r1101-court fees	\$ 2,500.00
r1102-misc. police rev.	\$ 1,000.00
r1103-police report fees	\$ 1,200.00
r1150-tax interest	\$ 25,000.00
r1151-escrow interest	\$ 50,706.00
r1160-investment int.	\$ 110,000.00
r1170-cost acc.	\$ 6,000.00
r1200-st. revenue sharing	\$ 1,072,890.00
r1221-use of surplus	\$ 444,000.00
r1230-urb. rural incentive	\$ 114,000.00
r1340-construction fees	\$ 12,000.00
r1350-plumbing permits	\$ 4,000.00
r1362-lv fishing fees	\$ 2,400.00
r1363-vital records fee	\$ 4,800.00
r1364-misc. business fees	\$ 4,800.00
r1482-teen center	\$ 2,500.00
r1500-watercraft excise	\$ 7,500.00
r1600-vehicle excise	\$ 1,240,000.00
r1608-recycling revenue	\$ 120,000.00
r1700-registration fees	\$ 24,000.00
r1730-school cost	\$ 10,000.00
r1900-tree growth reimb.	\$ 15,000.00
r1920-recreation rev.	\$ 51,107.00
r1950-library revenue	\$ 1,000.00
r1980-veterans reimbursement	\$ 6,700.00
r1970-park cabin rev.	\$ 9,009.00
r1980 interest on old town office	\$ 380.00
r1486-madon t mooraa	\$ 13,000.00
	\$ 3,624,624.00

no new figures until June 08

proposed

school rev.	\$ 900,327.00
state funding	\$ 2,438,940.00
sub total rev.	\$ 9,339,267.00
local fee/way tax	\$ 3,334,500.00
debt service	\$ 97,472.00
property tax	\$ 1,738,205.00
expense budget	\$ 14,509,444.00
what is the difference	\$ -

article

3	\$ 1,500.00	historical society
4	\$ 2,500.00	movie day
5	\$ 21,350.00	elected officials
7	\$ 634,443.00	insurance
8	\$ 34,000.00	legal
9	\$ 231,784.00	hydrobi rabbit
10	\$ 91,950.00	st. lights
11	\$ 39,009.00	beaver park
12	\$ 10,000.00	interagency
13	\$ 7,527.00	maine m. association
14	\$ 7,616.00	and valley gov.
15	\$ 1,424.00	memorial day
16	\$ 100.00	lisbon emergency
17	\$ 9,932.00	health officer
18	\$ 27,538.00	community services
19	\$ 500.00	conservation comm.
20	\$ 5,370.00	planning board
21	\$ 1,150.00	board of appeals
22	\$ 196,352.00	social security
23	\$ 29,321.00	maine st. rev.
24	\$ 514,674.00	county tax
25	\$ 559,353.00	debt service
26	\$ 117,538.00	town man.
27	\$ 60,782.00	general assistance
28	\$ 181,835.00	finance dept.
29	\$ 106,457.00	computer
30	\$ 73,923.00	town clerk
31	\$ 104,907.00	assessing/codes
32	\$ 27,577.00	board of registration
33	\$ 11,875.00	lisbon emergency
40	\$ 62,253.00	animal control officer
41	\$ 1,106,750.00	police
42	\$ 247,331.00	fire dept.
43	\$ 75,000.00	Fire Apparatus Replace/Refurb Fund
44	\$ 685,984.00	public works
45	\$ 6,000.00	public work truck
46	\$ 41,825.00	town engineer
47	\$ 130,681.00	snow plow
48	\$ 20,000.00	operation projects pw
49	\$ 215,000.00	paving-pw
50	\$ 531,737.00	solid waste
51	\$ 162,548.00	library service
52	\$ 119,384.00	town buildings
53	\$ 10,000.00	cont./grants
54	\$ 65,871.00	economic dev
55	\$ 39,300.00	town purch. Land and build 12 union st.
56	\$ 148,119.00	recreation dept.
57	\$ 41,386.00	teen center
58	\$ 41,500.00	m/m center
	\$ 6,862,383.00	

C

[illegible]

7/14/2006





## **TOWN OF LISBON COUNCIL WORKING RULES**

### **Sec. 1. Purpose**

The purpose of these Rules is to establish procedures for the conduct of Town business before the Council, pursuant to the authority of Council under Sec. 2.06(B) of the Charter.

### **Sec. 2. Effective Date/Adoption/Amendment**

A. **Effective Date.** These Rules shall be effective for the Council Year, that runs from the organizational meeting on the first Tuesday after the first Monday in December to the next organizational meeting in the ensuing year. Should the Council fail to adopt Working Rules at its organizational meeting, then the Rules for the previous year shall remain in full force and effect.

B. **Adoption.** The adoption of these Working Rules, or any amendment thereof, shall require four (4) affirmative votes.

C. **Amendment.** These Working Rules may be amended at any regular or special meeting of the Town Council. Any amendment proposed for these Working Rules shall be submitted in writing and shall be included in the Agenda package for the meeting at which the amendment is to be considered.

### **Sec. 3. Agenda**

A. **Development.** The development of Agendas for meetings of the Lisbon Town Council shall be in accordance with Sec. 2.04 of the Charter.

B. **Deadline.** For regular and special meetings of the Council held at the designated time and place, all Agenda items shall be provided to the Manager's Office by close of business on the Thursday prior to the regular Tuesday meeting. For special meetings not scheduled at the regular Tuesday meeting time, then the Agenda items shall be provided by the Town Manager's Office at least forty-eight (48) hours before the scheduled time and date of the meeting. When an emergency meeting is called, the Agenda items shall be provided as much in advance as possible in advance of the meeting, but may be presented at the meeting itself if circumstances so require.

C. **Consent Agenda.** Those items which in the opinion of the Chair are considered routine matters not requiring debate, may be included on the Agenda as a consent item. If so designated, it shall be marked on the Agenda with an asterisk. Any Councilor wishing to have any item so marked removed from the consent agenda, shall have the unlimited right to do so at any time prior to the vote by Council on the consent agenda. If such an item is removed from the consent agenda, it shall be considered within the normal course of the Agenda. In the case of

Council Working Rules (Page 2)

items included as consent items, the motion to approve the item shall be considered to have been adopted by the Town Council as part of its vote to approve the consent agenda.

D. Fiscal Items. If a proposal has a direct fiscal impact of \$10,000 or more and requires a Council vote outside the annual budget process, the Council may consider that proposal only after the Finance Department has provided the Council with a written evaluation of the direct impact of the proposal on Town revenues and expenditures during the current and following fiscal year. As used in this rule, "proposal" means a supplemental appropriation, a proposed contract or a proposed grant. This rule does not preclude the Council from considering a proposal's longer term impact on Town revenues and expenditures.

E. Order of Business. All regular meetings of the Town Council shall transact their business in the following order:

1. Call to Order and Pledge to Flag
2. Roll Call
3. Reading of Meeting Rules
4. Public Hearings
5. Consent Agenda
6. Scheduled Agenda Items
7. Public Comment
8. Committee Reports
9. Warrants
10. Appointments
11. Good News and Recognition
12. Written Communications
13. Oral Communications
14. Executive Session
15. Adjournment

The Town Council shall have the right to change the Agenda Order and to take up any Agenda item out of order.

F. Non Agenda Items. In the event that a Councilor, the Town Manager, or Town Staff, wishes a matter to be considered at a Council meeting, that has not been included on the Agenda, then that matter in proper form shall be submitted to the Town Council as far in advance of the meeting as possible, but it may be presented at the meeting. The Councilman, the Manager or Staff requesting that the matter be considered, shall explain the reason for necessity of consideration at that meeting. The Council may vote to waive the Rules to consider that item, and upon a majority vote of those Councilors present, the items shall be considered for action by Council.

#### Sec. 4. Meetings

A. Generally. Unless otherwise designated by the Chair or by four (4) members of Council, and for good cause shown, meeting of the Town Council shall occur at the Central Meeting Room in the Town Office building.

B. Meeting Length. All Council meetings, workshops, or executive sessions shall be conducted, except in extraordinary circumstances, within two and one-half (2 1/2) hours of the time the meeting is called to order. At regularly scheduled meetings, this will call for adjournment on or before 9:30 p.m. The Council may, by waiving these Rules, agree to extent the time for meetings if it is deemed appropriate.

C. Adjourned Sessions. Any session of the Town Council may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting.

D. Organizational Meeting. The Council shall conduct an organizational meeting at 7:00 p.m. at its regular place of meeting, on the first Tuesday after the first Monday of December of each year. The meeting shall address the installation and oath of office of newly elected councilors, the election of a Chair and Vice Chair, appropriate annual appointments as may be necessary, consideration and adoption of Council Working Rules for the ensuing year, and such other organizational matters as may be deemed necessary and appropriate.

E. Regular Meetings. The Town Council shall hold its regular meetings at 7:00 p.m. on the first and third Tuesdays of each month. If that Tuesday falls on a holiday, then the meeting shall be held on the next following Tuesday. For good cause, the meeting date may be changed by the Chair or by the vote of four (4) Councilors to another date and or time. If it is determined by the Chair that there is no business to come before the Town Council, then he/she shall advise the Town Council accordingly and no meeting need be held.

F. Special Meetings. Special meeting shall be held upon the call of the Chair or four (4) or more members of the Council in accordance with the provisions of Sec. 2.06 of the Charter. The same notice requirements for a regular meetings, shall pertain to the calling of a special meeting.

G. Emergency Meetings. Where circumstances justify and constitute a hazard to the health, safety and welfare of the inhabitants, that requires action by the Town Council, then an emergency meeting may be held. Notice shall be given in the best practical manner including telephonically. The press shall be given the same notice within the same time frame as the Town Councilors.

#### Sec. 5. Conduct of Meetings

A. Rules of Procedure. Meetings shall be conducted in accordance with "Roberts Rules of Order" except as otherwise provided herein or required by Town Charter.

B.     Tabling Motions. Although tabling motions under Robert's Rules of Order are not designated as motions which are debatable, this Council shall allow debate on a tabling motion. Any such debate, however, will be limited to the reasons for the tabling motions and shall not be a continuation of the merits of the motion or any amendments that may be offered to the motion.

C.     Chair-Presiding Officer.

1.     Presiding Officer. The Chair shall be the presiding officer at all meetings and workshops of the Lisbon Town Council. In his/her absence, the Vice Chair shall assume the duties of presiding officer. If both the Chair and the Vice Chair are absent, then those Town Council members present, if constituting a quorum, shall proceed to elect by majority vote of those present a Chair pro tem to preside at that particular meeting. If the Chair or Vice Chair appears at the meeting, then they shall assume the duties of presiding officer.

2.     Participation by Presiding Officer. The presiding officer, whether the Chair, Vice Chair or Chair pro tem, shall have full and complete authority to fully participate in the meeting and all Agenda items. Specifically, the presiding officer may move, second, declare by unanimous consent and debate from the chair subject only to those limitations of debate as are by these Rules imposed on all Council members, and shall not be deprived of any of the rights and privileges of a Councilor by reason of acting as presiding officer.

D.     Public Comment. During the time scheduled for public comment on the regular Town Council Meeting Agenda, members of the public who are residents and/or taxpayers of the Town of Lisbon or authorized representatives of such resident or taxpayer, or in the case of an organization, the authorized representative of that organization, may address the Town Council regarding any item or issue that is not on the Agenda for that meeting. Any individual wishing to address Council, after being recognized by the Chair, will move to the lectern to address Council, and shall give his or her name and address before beginning any remarks. Comments shall be limited to the time period of five (5) minutes or less. The purpose of public comment is for the Council to receive input from the general public on Town matters. It is not intended, nor shall it be construed as an opportunity for debate and all public comments shall be conducted in accordance with the rules of decorum set forth in Sec. 5(G)(3) of these Rules.

E.     Action on Agenda Items. As each item on the agenda for any meeting is brought to the floor for discussion, the sponsor of each item or, if there is no Council sponsor, the Town Manager or Town Staff, shall first be allowed to present their initial comments for consideration by the public and other Councilors. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the Town Manager or Staff regarding the agenda item which any Councilor may have which would help to clarify the question presented by the agenda item. The Chair shall allow questions only during this time, and no debate or discussion of collateral issues shall be permitted. Once the agenda item has been explained by its sponsor or the Town Manager or Staff and clarified by any questioning as provided above, there will be time devoted for any resident, taxpayer or authorized representative of an organization resident or taxpayer of the Town of Lisbon to address the Council regarding this particular agenda item.

After listening to any input from the public present, the Chair will close public comment on the issue and then provide for any debate of the issue among Councilors. The Chair may, if the topic warrants, allow a second period of public comment no longer than two minutes per person, prior to final Council vote. Second comments by the public must be to furnish new or undisclosed information or viewpoints. The Chair will then close public debate, provide for a second period of Council debate followed by Council vote, and then proceed to further action.

Any individual wishing to address the Council, after being recognized by the Chair, will move to the lectern to speak and give his or her name and address before beginning remarks.

If, during time of public comment, a person seeks merely to reinforce a point made by another speaker, his or her remarks should simply note concurrence with the specific point.

Any comment by the public shall be limited to the expression of opinions or concerns regarding the agenda item or direct questions pertaining to any factual question presented by the agenda item. All such questions shall be directed through the Chair. In no instance shall debate of an agenda item be allowed between members of the public and the Council. No public comment shall be allowed which has the effect of embarrassing or attacking the character of any individual or Councilor, and this rule shall be liberally construed and strictly enforced.

All individuals addressing the Council shall limit their remarks to five (5) minutes or less. No individual shall be permitted to address the Council more than twice on any agenda item.

F. Voting.

1. Affirmative Votes. In accordance with the provisions of Sec. 2.06(C) of the Town Charter, four (4) affirmative votes shall be required for the adoption of any item by the Town Council.

2. Roll Call Votes. Roll call votes where the vote of each individual Councilor is solicited by the Clerk, may be called for by the Chair or by any individual member of the Town Council, with respect to any particular Agenda item.

3. Abstentions. All Council members recognize the duty of each Councilor to represent their constituents by participating in voting on all items that come before Council in the conduct of the Town's business. Therefore, abstentions on particular items will only be permitted where there is an expressed conflict of interest or other serious matter that precludes the Councilor from participating in a voting on that item. Where the Councilor intends to abstain from participation and voting on a particular item, he shall advise the other Councilors present as soon as that item is placed on the floor, of his intent not to participate and to abstain from voting, and the reasons that the abstention is required. Once expressing the intent to abstain, the Councilor shall have no further participation in that particular Agenda items.

G. Decorum. The Chair shall preserve decorum and decide all questions or order and procedure subject to appeal to the Town Council.

1. Council. During the Town Council meetings, Councilors shall preserve Order and decorum and shall neither by conversation or otherwise delay or interrupts the proceedings nor refuse to obey the order of the Chair or the rules of the Town Council. Town Councilors desiring to speak shall address the Chair, and upon recognition by the Chair, shall confine themselves to the question under debate and shall avoid all personalities and indecorous language. A Councilor, once recognized, shall not be interrupted while speaking unless called to order by the Chair, unless a point of order is raised by another member or unless the speaker chooses to yield to questions from another member. If a Councilor is called to order while speaking, the Town Councilor shall cease speaking immediately until the question or order is determined. If ruled to be in order, the Town Councilor shall be permitted to proceed. If ruled to be not in order, the Town Councilor shall remain silent or shall alter the remarks so as to comply with rules of the Town Council. All members of the Town Council shall accord the utmost courtesy to each other, to Town employees and to the public members appearing before the Town Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities. Town Councilors shall confine their questions as to the particular matters be for the assembly and in debate shall confine their remarks to issues before the Town Council. Members shall be removed from the meeting for failure to comply with decisions of the Chair or for continued violations of the rules of the Town Council. If the Chair fails to act, any member may move to require the Chair to enforce the rules and the affirmative vote of the majority of the Town Council shall require the Chair to act.

2. Staff. Members of the administrative staff and employees of the Town shall observe the same rules of procedure and decorum applicable to the members of the Town Council. While the Chair shall have the authority to preserve decorum in meetings as far as staff members and Town employees are concerned, the Town Manager shall also be responsible for the orderly conduct and decorum of all Town employees under the Town Manager's direction and control. The Town Manager shall take such disciplinary action as may be necessary to insure that such decorum is preserved at all times by Town employees in Town Council meetings. Staff members or the Town Manager desiring to address the Town Council or members of the public shall be recognized by the Chair, shall state their name for the record, and shall limit their remarks to the matter under discussion. All remarks and questions addressed to the Town Council shall be addressed to the Town Council as a whole and not to any individual member thereof. No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly without permission of the Chair.

3. Public. Public members attending Town Council meetings also shall observe the same rules of propriety, decorum and good conduct applicable to members of the Town Council. Any person making personal, impertinent, and slanderous remarks or who becomes boisterous while addressing the Town Council or while attending the Town Council meeting may be removed from the premises if a police officer is so directed by the Chair, and such person shall be barred from further audience before the Town Council for the duration of the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the Chair, who may direct a police offices to remove such offenders from the premises. Aggravated cases shall be prosecuted on appropriate

complaint signed by the Chair. In case the Chair shall fail to act, any member of the Town Council may move to require the Chair to act to enforce the rules, and the affirmative vote of the majority of the Town Council shall require the Chair to act.

Public members desiring to address the Town Council shall be recognized by the Chair, shall state their name and address in an audible tone for the record, and shall limit their remarks to the question under discussion. All remarks and questions addressed to the administration of the Town shall be addressed to the Town Manager and not to any individual Town employee. No person shall enter into any discussion either directly or indirectly or through a member of the Town Council without the permission of the Chair.

#### **Sec. 6. Committees and Appointments**

The Council, from time to time, and where deemed necessary and appropriate to effectively and efficiently carry out the business of the Town, may appoint such committees and make other individual appointments as may be required. Committees may be ad hoc or may be adopted as standing committees. Where the Council elects to use an interview system, and receive recommendations from the interview panel, such recommendations shall be taken into consideration, but shall not be considered binding or requiring the appointment of a particular candidate.

#### **Sec. 7. Executive Sessions**

All motions for Executive Sessions shall state the nature of matters to be dealt with, with specific Statutory references to the particular subject matter. No topic(s) other than these referred to in the Motion shall be discussed during executive session. All matters discussed during executive session shall be held in strictest confidence by Councilors and shall not be discussed with or divulged to any person other than a fellow Councilor or persons in attendance at the executive session. Any violation of this confidentiality requirement shall be deemed to be malfeasance of office and shall subject the offending Councilor to sanction by the Council.

#### **Sec. 8. Workshops**

- A. Workshop meetings shall be held when deemed appropriate and necessary.
- B. Workshop meetings should be focused on the Councils' formulation of policy based upon general topic discussions of current issues or project orientated. They may also be held for the purpose of disseminating information for Council enlightenment and evaluation or for the discussion or refinement of future agenda items.
- C. No binding vote shall be taken on any matter under discussion, but a non-binding vote on any matter under discussion may be taken.
- D. Citizens are welcome to attend workshops, however, citizens will not normally participate in workshop discussion unless invited to do so by the Town Manager and Town Council.

## **Sec. 9. Conflicts**

A. **Financial Interest:** A Town Councilor who has a financial interest in any contract with the Town or in the sale, purchase or lease of any land, material, supplies or services to or from the Town, shall disclose the interest and abstain from negotiating, voting upon or otherwise participating in decisions involving such contract, sale, purchase or lease, unless the contract, lease or sale is awarded through a competitive bidding process. Similarly, a Councilor who has a financial interest in any matter for the Town Council, shall disclose the interest and abstain from voting on any matter involving the interest. A copy of the disclosure and the abstention shall be recorded with the Town Clerk. A Councilor has a "financial interests" within the meaning of this section if the Councilor owns at least a ten percent interest in the business or economic entity or ten percent or more of the stock of the corporation involved in the pending transaction or matter.

B. **Relationship.** A Town Councilor is disqualified in any quasi-judicial matter before the Town Council, if the Councilor is related to any of the parties within the sixth degree (second cousin). The Councilor shall disclose the interest and abstain from voting unless all parties waive the disqualification in writing.

C. **Appearance of Conflict.** A Town Councilor shall avoid the appearance of a conflict of interest, whether there is a technical conflict or not, by disclosure of the facts underlying the potential conflict, and where appropriate, be abstaining from voting on the matter. If, after disclosure, the Councilor believes the interest will affect the Councilor's ability to make a fair and impartial decision faithful to the public interest, the Councilor shall abstain from voting.

D. **Participation.** An abstaining Councilor may but need not remain in the Town Council Chamber during debate or votes on that issue. An abstaining Councilor who wishes to be heard on the matter may join other members of the public and speak as a member of the public during that portion of the meeting when the public is being heard. In no case shall an abstaining Councilor participate in Council discussions or deliberations or otherwise act in an official capacity in the matter as to which the Councilor has abstained.

E. **Judgment of Qualifications.** If there is any doubt as to whether a Councilor has a conflict of interest in any matter, the Chair shall determine the qualification of the challenged member by the vote of Council. The decision of the Town Council shall be final.

## **Sec. 10. Anonymous Communications**

No anonymous communications submitted to Council, the Town Manager or Staff, shall be considered before Council nor shall it be made a part of the record of Council proceedings.



**Sec. 11. Waiver**

Any of the rules contained herein or any portion of any rule, may be waived for the purpose of any meeting or any portion thereof, by a majority vote of the Councilors present.

## ABOUT THE TOWN COUNCIL

The Town Council serves as the governing body of the Town of Lisbon. The Town Councilors are the municipal officers of the Town and have the authority to set policy, establish ordinances for the Lisbon Code and approve the annual town budget, including schools. The Town Council must make decisions that are consistent with the Town Charter, the Lisbon Code of Ordinances, the Maine State Statutes and the Constitution of both the State of Maine and the United States.

The Town Council consists of seven (7) Councilors. Three (3) councilors are elected at large. The voters of each of the two (2) districts of the Town elect two (2) Councilors to represent that section of the Town.

Councilors shall be elected at each regular municipal election to serve three-year terms. Municipal elections are held annually on the first Tuesday, following the first Monday, during the month of November. The next scheduled regular municipal election will be held Tuesday, November 7, 2006.

The Town Council typically meets on the first and third Tuesday of each month. (Please contact the Town Manager's Office for the exact meeting dates.) Meetings are held at 7:00 pm in the Town Office conference room. Four members of the Council shall consist a quorum for voting purposes.

The Chairman shall be the presiding officer of the Council and shall be entitled to vote.

Members of the public are welcome, and encouraged to attend meetings of the Town Council. Citizens will be provided with the opportunity to address the Council on topics that are listed on the meeting agenda as well as any other topics regarding Lisbon town government.

Agendas are available in the Town Manager's Office on the Friday afternoon prior to the regular Tuesday meeting.

Copies of the Council Meeting agenda and minutes are available at this web site and are available for review at the Town Clerk's Office.

Town Council Meetings are currently broadcast through Great Falls Television on Adelphia Cable Channel 7 tape delay on Sunday at 1:00 p.m.

## LISBON COUNCIL MEETING RULES

1. Please obtain a copy of the evening's agenda and note the order that items may be acted upon by the Council (if this is a regular or special meeting where action may be taken by the Council). In some instances, the Council may elect to change the order of the agenda.
2. If the Council is holding a Council workshop, public comment is not typically allowed. There are occasions where some public comment may be recruited, but generally speaking, the workshops are reserved for Council members to educate themselves on and discuss a variety of issues facing the Town.
3. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
4. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function.
5. On regular agenda items, the order of Council and public action is (usually) as follows:
  - A. Town Clerk reads the agenda item and possible action to be taken by the Council.
  - B. Generally speaking, a Councilor will move to accept or oppose the item. If the action is seconded, the Council will undertake some initial discussion of the item.
  - C. The Chairman will then invite public comment following the initial Town Councilors comments. Members of the public who wish to address the Chairman and Councilors must speak at the podium located to the right of the room. Please identify yourself and where you live for the record as these proceedings are videotaped and will be broadcast over the local cable system. *Members of the public will only be allowed to address the Council through the Chairman if they are situated in front of a microphone at the podium (all questions or comments must be directed to the Chairman which may then generate a response from a Councilor who must be recognized by the Chairman prior to any comment).*
  - D. The Chairman, or his/her designee, may set any rule for public comments that may involve, but not be limited to, restricting the time for each speaker or limiting the number of speakers.
  - E. Once the public portion has ceased, the Council will again discuss the issue and then proceed to a vote.
  - F. There are a number of parliamentary procedures that can be exercised by the Council, which may involve actions to amend or table certain agenda items. Though this may be confusing at times, the Chairman and the Town Clerk will try to advise the public as to what actions are being taken so that all votes are clear as to their intent or impact.
6. If a member of the public wishes to address the Council on a matter that is not expressly stated on the agenda, the matter may be taken up at the appropriate time of the agenda under "Audience Participation." The Chairman, or his/her designee, always reserves the right to recognize any member of the public during this portion of the agenda and to limit comments or questions on any given matter.
7. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").

Note: Detailed Council governing rules may be found on our website under *Town Council*.

## LISBON COUNCIL MEETING PROTOCOL SCRIPT

1. Please note we have provided you with a document on the reverse side of your agenda that outlines some simple meeting rules.
2. If you wish to address the Town Manager or Council, the process is outlined in the meeting rules document.

If you require clarification or need immediate assistance with the meeting rules document or with any materials provided at the meeting, please see the Town Manager or myself, the Assistant Town Clerk.

3. Please note that this meeting is being recorded for broadcast on Sunday on Great Falls TV, Public Access Channel 7.

It is important that prior to addressing the Council you identify who you are and where you live. Please speak clearly into the microphone located at the podium to your right to insure that the television audience can hear what is being said.

4. Please silence or turn off cell phones and pagers so that we may avoid those disruptions.

Thank you.

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# INTEROFFICE MEMORANDUM

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TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: TOWN MANAGER'S REPORT  
DATE: JULY 14, 2006

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## Safety

Providing a safe working environment for our employees is a very serious responsibility and among our highest priorities.

Among the recent activities are:

- Formation of an employee Safety Committee. The Fire Chief \_\_\_\_\_ chairs this committee. Representatives of the Police, Public Works, Transfer Station, Recreation Department, Administration, and Water Department attend the meeting. The committee reviews worker's comp accident reports and designs training and safety measures for employees. MMA resources are made available to this committee.
- Recently MMA awarded safety grants to the Public Works Department for an aluminum trench box. \$2,000 from MMA and \$4,000 to be shared by Public Works and the Sewer budget.
- MMA recently awarded a grant to the Public Works Department 75% of a \$1,000 cost to purchase 14 crosswalk (state law) stop for pedestrian signs.
- FEMA recently granted 90% of the \$42,000 cost of a fire prevention and education training trailer. This is a mobile classroom with fire safety training features that will be used to train business employees, school children, and others.



**TOWN COUNCIL  
MEETING MINUTES  
AUGUST 1, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Ryan Leighton, Town Engineer; Gerald Samson, Assessor; Rodney Moody, Finance Director; Betty Griebel, Tax Collector; and approximately eight citizens in the audience. The Assistant Town Clerk read the meeting rules.

**PUBLIC HEARINGS**

**SPECIAL ENTERTAINMENT PERMIT - RAILROAD DINER**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-14)**

Councilor Curtis, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adopts the following consent items: (A) Special Entertainment Permit - Railroad Diner, (B) Off Premise Catering Permit - Slovak Catholic Association, (C) Street Closing - Addison Street Block Party, (D) School Warrants 99 & 1003, (E) Payroll Warrants 3 & 4, (D) Town Warrants 1.1 & 2, (E) Written Communications - Minutes of 7/18/2006. Order passed - Vote 7-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**SETTLEMENT OF TAXES**

**VOTE (2006-15)**

Councilor Curtis, seconded by Councilor Bowie:

BE IT ORDERED that the Town Council accepts a settlement agreement with Tax Collector Betty Griebel for 2005-06 tax collections as outlined in an attached certificate of settlement. Order passed - Vote 7-0.

TAX DUE DATES & RATE OF INTEREST**VOTE (2006-16)**

Councilor Curtis, seconded by Councilor Smith:

BE IT ORDERED that the Town Council sets September 15, 2006 and March 15, 2007 as the tax due dates, and establishes an 11% rate of interest to be charged on all delinquent taxes from each respective due date. Order passed - Vote 5-2 (Opposed: J. Henry, D. Crafts).

TEEN CENTER ROOF REPLACEMENT**VOTE (2006-17)**

Councilor Bowie, seconded by Councilor Wells:

BE IT ORDERED that the Town Council approves a contract with Industrial Roofing Corporation for a roof system replacement for the Teen Center in the amount of \$25,518 using funds appropriated from the 2006 capital bond fund. Order passed - Vote 7-0.

*Rick St. Hilaire, Industrial Roofing Corporation.* Mr. St. Hilaire stated that he offered the PVC roof system because the Teen Center roof holds a lot of water, and the material does not support ponding, though the warranty covers it. Insulation was also suggested to reduce fuel and heating costs.

Councilor Curtis stated for the record that there are at least five local contractors that could do this work and that next time it would be good to allow them to bid.

SABATTUS RIVER BOAT LAUNCH**VOTE (2006-18)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council approves a contract with Davis Landscaping for \$10,090 and HC Crooker & Sons for \$21,325 for landscaping and paving at the Miller Park/Sabattus River Boat Launch and accepts a grant from the Maine Department of Conservation.

Councilor Curtis, seconded by Councilor Henry.

*Amendment #1* - To award the bid to Bulick Construction, Inc. for \$23,500. Amendment failed - Vote 2-5 (In Favor: J. Henry, L. Curtis).

Original order passed - Vote 5-2 (Opposed: J. Henry, L. Curtis).

ATV ROAD USE DESIGNATION**VOTE (2006-19)**

Councilor Curtis, seconded by Councilor Bowie:

BE IT ORDERED that the Town Council does hereby designate the following portions of public ways as ATV access routes, with travel limited to the extreme right of the public



way. The posted speed limit for ATV's shall be 10 mph on public ways and signs designating the ATV access route and the speed limit shall be conspicuously posted.

- Miller Road
- Ferry Road (between Miller Rd. & Bretton Rd.)
- Bretton Road
- Wagg Road
- Ridlon Road

Order passed - Vote 7-0.

#### COUNCIL RULES

#### **VOTE (2006-20)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adopts Council Rules Section 1 through Section 8 on file. Order passed - Vote 7-0.

#### **OTHER BUSINESS**

#### FINANCIAL REPORTS AND CARRY FORWARDS

*Review only, see attachments.* The Town Manager explained that this is a yearly item, previously dealt with by Town Meeting, and elaborated on the items documented.

#### TAX RATE DISCUSSION

*Review only, see attachments.* Gerald Samson, Tax Assessor, stated that town growth is of \$5,000,000 will cover the mil rate remaining the same. He also explained that, though there will likely not be any additional revenue, without a revaluation people are paying the wrong tax amounts. Councilor Bowie suggested a workshop to discuss a revaluation.

#### TOWN MANAGER'S REPORT

*See attachments for the list of items completed by the Town Manager.*

The Councilors agreed by general consensus to meet with the School Committee on the 26<sup>th</sup> at the Town Office. Mr. Lunt reported that the Budget Advisory Board Chairman requested a workshop to discuss the board's new role; Councilor Bowie suggested an internal workshop first to get an understanding of how it will work. Mr. Lunt said that the attorney would be around next meeting to discuss Charter amendments.

Mr. Lunt said that the Brakettime Grill has been closed, and requested a course of action. The Council agreed by general consensus that Mr. Lunt will obtain information about ordinances from surrounding towns and will draft an amendment to the ordinance to be reviewed by the Council.

Mr. Lunt explained that deeds have been given to the Rickers for signing so that construction on a trail segment can begin, and that he expects them to complete the process this week. Councilor Bowie inquired about ongoing ditching and excavation on the Ricker's property; Mr. Leighton explained that Mr. Ricker is having problems with his water conservation system, and that he is trying to dry it out some.

Mr. Lunt explained that, according to the Town Attorney, state statutes allow towns to add unpaid monies owed to tax bills. He added that Reggie Thiboutot owes such dues for action taken on 39 Village Street.

#### APPOINTMENTS COMMITTEE REPORT

*Review only, see attachments.*

#### **AUDIENCE PARTICIPATION**

*David Rider, 10 Enterprise Street.* (See Vote 2006-16) Mr. Rider suggested that if the Town created a tax interest rate similar to their own paid interest, then it would be a wash and no undue hardship would occur.

*Don Jolson, 4 Whitney Street.* (See Vote 2006-16) Mr. Jolson asked who decides who is eligible for 'hardship' determination. Councilor Bowie explained that the process for deciding includes applying for abatement, producing financial information, and discussing the application during a Council meeting in Executive Session.

*David Rider, 10 Enterprise Street, of the Riverside Trail Riders.* (See Vote 2006-19) Mr. Rider asked to be put on the agenda for next meeting to add another road (Edgecomb Road) to the list of permissions, and stated that he would provide signed landowner permissions. Regarding the landfill, Mr. Lunt has asked the Lisbon Community Policing Advisory Group (LCPAG) via Chief Brooks to meet on the use of the landfill with the Riverside Trail Riders. The next LCPAG meeting is scheduled for August 23rd and Mr. Lunt will contact the LCPAG chairman to ensure Mr. Rider is invited and that this topic is on the agenda.

*Brian Bronson, Department of Conservation Bureau of Parks.* (See Vote 2006-19) Mr. Bronson explained that in addition to laws protecting landowners from liability for riders on their land, that the Dept. of Conservation provides an insurance policy of \$400,000 for all riders and landowners, regardless of club affiliation.

#### **APPOINTMENTS**

##### **VOTE (2006-21)**

Councilor Curtis, seconded by Councilor Smith:

BE IT ORDERED that the Town Council does hereby appoint the following:

- Carroll Curtis to the Conservation Commission for a 3-year term to expire in 2009
- James Appleby to the Conservation Commission for a 1-year term to expire in 2007
- Tim Carville and Sean Kaherl to the Recreation Committee with 3-year terms to expire in 2009
- Keith Anoe to the Technology Committee as an Alternate
- Jackie Katz-Austin and Steven Miles to the Appeals Board with 3-year terms to expire in 2009
- Dan Nezol and Dan Goyette to the Planning Board with 5-year terms to expire in 2011
- Jonathan Foster to the Planning Board as an Alternate with a 5-year terms to expire in 2011
- Richard Baillargeon to the Trail Commission

- Sally Lunt and Julie Porter to the Library Governing Board with 3-year terms to expire in 2009
- Richard Golden to the Library Governing Board with a 1-year term to expire in 2007
- Roger Cote to the Budget Advisory Board for District 1 with a 1-year term to expire in 2006
- Lori Pomelow to the Budget Advisory Board for District 2 with a 1-year term to expire in 2006.

Councilor Curtis dispensed with the reading. Order passed - Vote 7-0.

#### **GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS**

Councilor Smith thanked Wyman and Simpson for construction on the bridge. Mr. Lunt explained that the Lisbon Elementary School building had been vandalized, and the Recreation Department had painted over it with a mural, though there are plans to remove the paint. Councilor Curtis requested a letter be sent to the Moxie Day Committee thanking them for a nice event.

#### **EXECUTIVE SESSION**

None

#### **ADJOURNMENT**

#### **VOTE (2006-22)**

Councilor Wells, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adjourns at 9:19 PM. Order passed - Vote 7-0.

Respectfully Submitted,

  
Juliet C. LeBlond  
Assistant Town Clerk

*Certificate of Settlement  
State of Maine*

*County of Androscoggin ss*

To, Betty J. Griebel, Tax Collector of the Municipality of Lisbon, within this county:

We hereby certify that the 2005-2006 taxes committed to you consisting of:

1. Real and Personal Tax Commitments:	<u>\$8,780,242.03</u>
2. Supplemental Commitments Totaling:	<u>\$4,151.36</u>
3. Interest:	<u>\$24,562.65</u>
4. A Grand Total of:	<u>\$8,808,956.04</u>
5. Cash Payments:	<u>\$8,510,151.25</u>
6. Abatements Granted:	<u>\$23,205.49</u>
7. Tax Lien Mortgages:	<u>\$249,601.78</u>
8. Other Credits:	<u>\$24,562.65</u>
9. A Net Total of:	<u>\$8,807,521.17</u>
10 Balance Due of:	<u>\$1,434.87</u>

Under the authority contained in MRSA, Title 36, § 763, as amended, we hereby discharge you from further liability or obligation to collect the balance of: \$1,434.87 and acknowledge receipt of the tax lists for the taxable year 2005-2006.

Given under our hands this 2<sup>nd</sup> day of August, A.D. 2006.  
Municipal Officers of The Town of Lisbon.

Michael R. Bowie  
Ernest C. Smith  
Greg Coffey  
Herman Wells

Janet R. Henry  
Jayne

**TOWN OF LISBON**  
**PUBLIC HEARING**

*The Lisbon Town Council will hold a public hearing on August 1, 2006 at 7:00 PM at the Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering a new Special Entertainment Permit:*

*Sonya Caron d/b/a Railroad Diner  
695 Lisbon Street  
Lisbon Falls, ME*

*The public is invited to attend*

*Twila D. Lycette*

---

*Twila Lycette, Town Clerk*

Constable's  
Return Of Posting  
State Of Maine

Lisbon,

Androscoggin, ss.

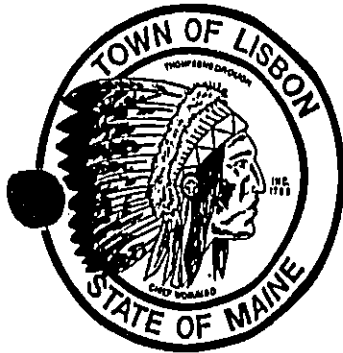
Pursuant to the within notice, I have posted said notice at the Lisbon Center Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

7-20-06

*Tom Sted*

Constable, Town of Lisbon



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

www:Lisbonme.org

## Town Council

Michael Bowie

Dale Crafts

Layne Curtis

Janet Henry

Gina Mason

E. Charles Smith

Norma Wells

## Town Manager

Curtis H. Lunt

August 1, 2006

Brent Chesley  
Wyman & Simpson, Inc  
910 Main Street  
P.O. Box 40  
Richmond, ME 04357

Dear Mr. Chesley:

As the project manager for the Barker Brook Bridge replacement on Upland Road, we would like to offer our compliments to you and your company for a job well done.

We appreciate the MDOT design with wider roadway, sidewalk to allow connection to our proposed trail, improved flowage and guardrails. It looks like you have built it very well.

Usually bridgework disrupts traffic flow but we have heard no complaints as your traffic plan has worked very well.

Again, thank you for a good job.

Sincerely,

*Michael R. Bowie*  
*Eugene C. Spill*  
*Dale Crafts*  
*Gina Mason*  
*Janet R. Henry*

*Layne*  
Lisbon Town Council

Cc: James Wentworth, MDOT

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## INTEROFFICE MEMORANDUM

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TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: 2005-06 CARRY FORWARDS  
DATE: JULY 28, 2006

---

6.A.

In prior years, the Town Meeting authorized the Board of Selectmen to carry forward "ongoing voter approved project" funds.

The new Town Charter Article VI Section 6.06 Lapse of Appropriations says that general appropriation funds lapse except those that are expended, encumbered or are capital. No vote is required by Council but in the interest of transparency your view and comments are solicited. Mr. Moody and I have categorized the list into general fund appropriation with notes on its status and separately the income, special funds grants lines and sewer treatment funds that get carried annually. Last year we carried \$513,000 on page 30 of the 2005 audit. The auditors will also review this.



As of July 26- 2006

CARRY FORWARD 2005-2006

GENERAL FUND CAPITAL

11114000 Fire Pump Line	\$147,648.00	Fire Dept.,
11634430 Improvements	\$6,331.00	Public Works
10704441 Voting Machine	\$2,416.00	Town Clerk
10414440 Computer Capital	\$11,527.00	Lease NDA/More Computers
13506000 MTM furnace	\$5,108.00	Carried from prior year
12504420 Town Buildings	\$3,794.00	
<b>Subtotal Capital Items</b>	<b>\$176,824.00</b>	

GENERAL FUND NON-CAPITAL

11602272 Center Line Painting	\$16,000.00	Public Works	Contract po87502
11603355 Tree Loam & Seed	\$1,500.00	Public Works	Contract PO87495
11652270 Paving	\$3,500.00	Public Works	Needed due to Increase price contract
11902290 Western Me. Transportation	\$7,707.00	Western Me. Trans.	Contract in Place PO 84156
11622230 Professional Service	\$3,173.00	Engineer	Contract PO85394
12003322 Tires	\$1,700.00	Solid Waste	
<b>Subtotal Non-Capital Items</b>	<b>\$33,580.00</b>		

BONDED ITEMS

11684003 Bond Lisbon Trails	\$34,742.00	Public Works
14844000 Paper Mill Road Match	\$1,975.00	Paper Mill Road
12002001 Landfill Closeout	\$5,083.00	Solid Waste
<b>Subtotal Bonded Items</b>	<b>\$41,800.00</b>	

NOT GENERAL FUND APPROPRIATED

12222000 Library Sale of Building	\$67,014.00	Library
r1231 Wood Harvest money	\$48,029.00	Beaver Park
r1270 Conservation/ Beaver Park	\$5,320.00	Beaver Park
<b>Subtotal Not Appropriated Items</b>	<b>\$120,363.00</b>	

GRANTS

11514000 Beaver Park Grant	\$2,602.00	Beaver Park
14822001 Senter Grant	\$2,032.50	Recreation Ctr.
13105000 Grants Match	\$2,000.00	
<b>Subtotal Grants</b>	<b>\$6,634.50</b>	

ALL ON GOING GRANTS POLICE/FIRE & MISC INCOME & DONATIONS

11115000 Used Rescue Unit Sold Money	\$1,531.00	Fire Dept.,
11115001 Donatons	\$3,230.00	Fire Dept.,
11115002 Fire Assistance Money	\$851.00	Fire Dept.,
14812200 Fitness Center-memberships	\$190.00	Recreation Ctr.
14832000 Maine Community Fund(Donation)	\$3,683.00	Recreation Ctr.
14854000 Ball Field	\$172.00	Recreation Ctr.
14824442 Teen Ctr. Earth Tech Donation	\$390.00	Donation-Teen Center
14844003 Trails Donations	\$551.00	Trails Donations
revenue MTM Revenue	\$4,000.00	
<b>Subtotal Ongoing Grants, Income &amp; Donations</b>	<b>\$14,598.00</b>	

Grand Total

\$393,799.50

Treatment Plant-Carry Forwards

13234002 Sewer Replacement	\$18,309.57	Sewer Replacement	Capital
13234003 Pump Station Repair	\$7,525.00	Pump Station Repair	Capital
13234013 Sewer Billing Software	\$5,549.45	Billing Software	Capital
1324016 Misc. Small Capital Items	\$3,923.79	Misc. Items	Capital
<b>Total</b>	<b>\$35,307.81</b>		

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## INTEROFFICE MEMORANDUM

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TO: BOARD OF SELECTMEN  
FROM: CURTIS H. LUNT, TOWN MANAGER 6.B.  
SUBJECT: 2006-07 TAX RATE DRAFT  
DATE: JULY 28, 2006

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This is a session for setting the 2006 tax rate. Tax Assessor Jerry Samson will set the rate after certification of the revenues and expenditures figures by the Town Manager.

It is now in order to set the rate at \$24.25, the same as last year. Last year the tax levy was \$8,381,771.04. This year it is \$8,482,483.00. At town meeting we were projecting a 25 cent increase. Due to property value increases and school and town budget restraint, a tax increase is not needed.

Jerry Samson, Rodney Moody, and I will be available Tuesday evening to discuss this further.

[illegible]

Ph. 5.11 #1

**DRAFT**

July 6-2001

town 06-07

B

draft rev. 06-07

rt020-gen. assist \$ 12,500.00  
rt021-economic development \$ 3,000.00

rt090-animal control revenue \$ 25,652.00  
rt091-sabbath live-don off \$ 7,000.00  
rt100-parking tickets \$ 1,200.00  
rt101-court fees \$ 2,500.00  
rt102-misc. police rev. \$ 1,000.00  
rt103-police report fees \$ 1,200.00  
rt150-tax interest \$ 25,000.00  
rt151-escrow interest \$ 50,708.00  
rt160-investment int. \$ 110,000.00  
rt170-cost etc. \$ 8,000.00

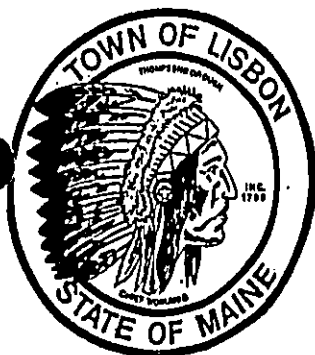
rt200-st. revenue sharing \$ 1,072,890.00 no new figures until June06  
rt221-use of surplus \$ 664,000.00 proposed  
rt230-urb. rural incentive \$ 114,000.00

rt340-construction fees \$ 12,000.00 school rev.  
rt350-plumbing permits \$ 4,000.00 state funding  
rt362-fishing fees \$ 2,400.00 sub total rev.  
rt363-vital records fee \$ 4,600.00 local sewer tax  
rt364-misc. business fees \$ 4,800.00 debt service  
rt402-teen center \$ 2,500.00 property tax  
rt500-watercraft excise \$ 7,500.00  
rt500-vehicle excise \$ 1,240,000.00 expense budget  
rt508-recycling revenue \$ 120,000.00 what is the difference  
rt700-registration fees \$ 24,000.00  
rt730-school cost \$ 10,000.00  
rt800-tree growth reimb. \$ 15,000.00  
rt820-recreation rev. \$ 51,107.00  
rt850-library revenue \$ 1,000.00  
rt860-veterans reimbursement \$ 6,700.00  
rt870-park cabin rev. \$ 8,000.00  
rt880 interest on old town office \$ 360.00  
rt886-marion L Moore \$ 12,000.00

\$ 3,824,624.00

article

3 \$ 1,500.00 historical society  
4 \$ 2,500.00 movie day  
5 \$ 21,350.00 elected officials  
7 \$ 624,443.00 insurance  
8 \$ 34,000.00 legal  
9 \$ 231,784.00 hydrant rebalek  
10 \$ 91,950.00 st. lights  
11 \$ 39,000.00 beaver ark  
12 \$ 10,000.00 interagency  
13 \$ 7,527.00 maine m. association  
14 \$ 7,616.00 andy valley rev.  
15 \$ 1,424.00 memorial day  
16 \$ 100.00 lisbon emergency  
17 \$ 9,822.00 health officer  
18 \$ 27,526.00 community workers  
19 \$ 500.00 conservation comm.  
20 \$ 5,370.00 planning board  
21 \$ 1,150.00 board of appeals  
22 \$ 198,352.00 social security  
23 \$ 29,321.00 maine st. rel.  
24 \$ 514,674.00 county tax  
25 \$ 559,352.00 debt service  
26 \$ 117,518.00 town mgr.  
27 \$ 60,782.00 general assistance  
28 \$ 181,615.00 finance dept.  
29 \$ 108,457.00 computer  
30 \$ 73,922.00 town clerk  
31 \$ 104,807.00 assessing/codes  
32 \$ 27,577.00 board of registration  
33 \$ 11,875.00 lisbon emergency  
34 \$ 62,253.00 animal control officer  
35 \$ 1,108,750.00 police  
36 \$ 247,311.00 fire dept.  
37 \$ 75,000.00 Fire Apparatus Replace/Refurb Fund  
38 \$ 685,914.00 public works  
39 \$ 8,000.00 public work truck  
40 \$ 41,615.00 town engineer  
41 \$ 139,611.00 snow plow  
42 \$ 20,000.00 operation projects pw  
43 \$ 218,000.00 paving-pw  
44 \$ 531,737.00 solid waste  
45 \$ 162,541.00 library service  
46 \$ 118,384.00 town bulldozing  
47 \$ 10,000.00 contractors  
48 \$ 65,871.00 econmic dev  
49 \$ 38,300.00 town purch. Land and build 12 union st.  
50 \$ 148,119.00 recreation dept.  
51 \$ 41,318.00 teen center  
52 \$ 41,600.00 min center  
\$ 6,862,383.00



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250  
Telephone 353-3000 Fax 353-3007

Town Council  
Michael Bowie, Chairman  
Dale Crafts  
Layne Curtis  
Janet Henry  
Gina Mason  
E. Charles Smith  
Norma Wells

Town Manager  
Curtis H. Lunt

August 1, 2006

**DRAFT**

Mr. Gerald Samson  
Town of Lisbon  
300 Lisbon St.  
Lisbon, ME 04250

Dear Mr. Samson:

I hereby certify that \$8,482,483.00 must be raised by local taxation for the fiscal year 2006-2007 for the municipal budget.

Gross Municipal Appropriation	\$ 6,347,709.00
County Tax	\$ 514,674.00
Subtotal	<u>\$ 6,862,383.00</u>
Less Anticipated Municipal Revenue	\$ (2,551,734.00)
Less Other Deductions Allowed State Revenue Sharing	<u>\$ (1,072,890.00)</u>
Subtotal Municipal Tax	\$ 3,237,759.00
Education Tax	
Local Leeway Tax: Article 74	\$ 3,334,500.00
Education Local Debt Share: Article 75	\$ 97,472.00
Property Tax Only: Article 76	\$ 1,738,205.00
Lisbon Adult Education: Article 79	<u>\$ 74,547.00</u>
Subtotal Education Tax	\$ 5,244,724.00
Net Amount to be Raised by Local Taxation	<u>\$ 8,482,483.00</u>

Sincerely,

Curtis Lunt  
Town Manager

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# INTEROFFICE MEMORANDUM

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TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: TOWN MANAGER'S REPORT  
DATE: JULY 28, 2006

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6.C.

## Workshop Recommendations

The School Superintendent and I recommend a Council/School Committee workshop Tuesday, September 26 at 7:00 p.m.

The Budget Advisory Board Chairman has requested a workshop with the Council to discuss the new Advisory Board role. Perhaps it could be combined with the School Committee workshop evening.

The Recreation Committee would like to meet with the Town Council to discuss their goals and objectives and MTM (moving office there and landscaping). If it were in September I could invite the MTM Board as well and have a draft of a Recreation/Parks consolidation proposal to review as well.

## Itinerant Vendor Amendment?

Does the Council wish to amend the ordinance to allow larger than 144 sq ft to be covered. If the unit is to be placed on private property in a permitted zone.

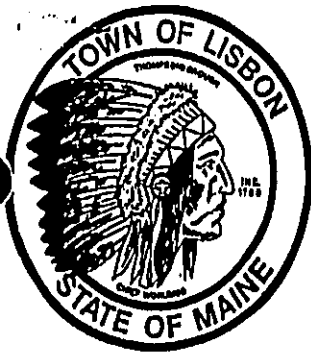
## Other Information

The Pedestrian/Bicycle Trail Segment II construction is near. The deeds have been given to the Rickers and as soon as they are signed construction can begin.

MDOT will pave Route 9 and Upland Road in early August.

Tracy Austin has been appointed to the School Committee until November 2006.

I met with the Public Works Director and Reggie Thiboutot at 39 Village Street to address the placement of a basin and other water issues. Does the Council wish to send a property tax bill for our \$6,100 of expenses in dealing with the dangerous building hearings.



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

[www:Lisbonme.org](http://www.Lisbonme.org)

## Town Council

Michael Bowio

Dale Crafts

Layne Curtis

Janet Henry

Gina Mason

E. Charles Smith

Norma Wells

## Town Manager

Curtis H. Lunt

**2006-20 Council Rules**

**August 1, 2006**

**BE IT ORDERED** that the Town Council adopts Council Rules Section 1 through Section 8

## TOWN OF LISBON COUNCIL WORKING RULES

### Sec. 1. Purpose

The purpose of these Rules is to establish procedures for the conduct of Town business before the Council, pursuant to the authority of Council under Sec. 2.06(B) of the Charter.

### Sec. 2. Effective Date/Adoption/Amendment

A. **Effective Date.** These Rules shall be effective for the Council Year, that runs from the organizational meeting on the first Tuesday after the first Monday in December to the next organizational meeting in the ensuing year. Should the Council fail to adopt Working Rules at its organizational meeting, then the Rules for the previous year shall remain in full force and effect.

B. **Adoption.** The adoption of these Working Rules, or any amendment thereof, shall require four (4) affirmative votes.

C. **Amendment.** These Working Rules may be amended at any regular or special meeting of the Town Council. Any amendment proposed for these Working Rules shall be submitted in writing and shall be included in the Agenda package for the meeting at which the amendment is to be considered.

### Sec. 3. Agenda

A. **Development.** The development of Agendas for meetings of the Lisbon Town Council shall be in accordance with Sec. 2.04 of the Charter.

B. **Deadline.** For regular and special meetings of the Council held at the designated time and place, all Agenda items shall be provided to the Manager's Office by close of business on the Thursday prior to the regular Tuesday meeting. For special meetings not scheduled at the regular Tuesday meeting time, then the Agenda items shall be provided by the Town Manager's Office at least forty-eight (48) hours before the scheduled time and date of the meeting. When an emergency meeting is called, the Agenda items shall be provided as much in advance as possible in advance of the meeting, but may be presented at the meeting itself if circumstances so require.

C. **Consent Agenda.** Those items which in the opinion of the Chair are considered routine matters not requiring debate, may be included on the Agenda as a consent item. If so designated, it shall be marked listed on the Agenda under "Consent Agent" with an asterisk. Any Councilor wishing to have any item so marked listed, removed from the consent agenda, shall have the unlimited right to do so at any time prior to the vote by Council on the consent agenda. If such an item is removed from the consent agenda, it shall be considered as the next item of



~~business after the Consent~~ within the normal course of the Agenda. In the case of items included as consent items, the motion to approve the item shall be considered to have been adopted by the Town Council as part of its vote to approve the consent agenda.

D. Fiscal Items. If a proposal has a direct fiscal impact of \$10,000 or more and requires a Council vote outside the annual budget process, the Council may consider that proposal only after the Finance Department has provided the Council with a written evaluation of the direct impact of the proposal on Town revenues and expenditures during the current and following fiscal year. As used in this rule, "proposal" means a supplemental appropriation, a proposed contract or a proposed grant. This rule does not preclude the Council from considering a proposal's longer term impact on Town revenues and expenditures.

E. Order of Business. All regular meetings of the Town Council shall transact their business in the following order:

1. Call to Order and Pledge to Flag
2. Roll Call
3. Reading of Meeting Rules
4. Public Hearings
5. Consent Agenda
6. ~~Scheduled Agenda Items~~ Council Orders, Resolutions and Ordinances
7. ~~Public Comment~~ Other Business
8. ~~Committee Reports~~ Audience Participation
9. ~~Warrants~~
9. Appointments
- ~~11.~~ 10. Good News and Recognition and Oral Communications
- ~~12. Written Communications~~
- ~~Oral Communications~~
11. Executive Session
- ~~15.~~ 12. Adjournment

The Town Council shall have the right to change the Agenda Order and to take up any Agenda item out of order.

F. Non Agenda Items. In the event that a Councilor, the Town Manager, or Town Staff, wishes a matter to be considered at a Council meeting, that has not been included on the Agenda, then that matter in proper form shall be submitted to the Town Council as far in advance of the meeting as possible, but it may be presented at the meeting. The Councilman, the Manager or Staff requesting that the matter be considered, shall explain the reason for necessity of consideration at that meeting. The Council may vote to waive the Rules to consider that item, and upon a majority vote of those Councilors present, the items shall be considered for action by Council.

#### Sec. 4. Meetings

A. Generally. Unless otherwise designated by the Chair or by four (4) members of Council, and for good cause shown, meeting of the Town Council shall occur at the Central Meeting Room in the Town Office building.

B. Meeting Length. All Council meetings, workshops, or executive sessions shall be conducted, except in extraordinary circumstances, within two and one-half (2 1/2) hours of the time the meeting is called to order. At regularly scheduled meetings, this will call for adjournment on or before 9:30 p.m. The Council may, by waiving these Rules, agree to extend the time for meetings if it is deemed appropriate.

C. Adjourned Sessions. Any session of the Town Council may be continued or adjourned from day to day, or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting.

D. Organizational Meeting. The Council shall conduct an organizational meeting at 7:00 p.m. at its regular place of meeting, on the first Tuesday after the first Monday of December of each year. The meeting shall address the installation and oath of office of newly elected councilors, the election of a Chair and Vice Chair, appropriate annual appointments as may be necessary, consideration and adoption of Council Working Rules for the ensuing year, and such other organizational matters as may be deemed necessary and appropriate.

E. Regular Meetings. The Town Council shall hold its regular meetings at 7:00 p.m. on the first and third Tuesdays of each month. If that Tuesday falls on a holiday, then the meeting shall be held on the next following Tuesday. For good cause, the meeting date may be changed by the Chair or by the vote of four (4) Councilors to another date and or time. If it is determined by the Chair that there is no business to come before the Town Council, then he/she shall advise the Town Council accordingly and no meeting need be held.

F. Special Meetings. Special meeting shall be held upon the call of the Chair or four (4) or more members of the Council in accordance with the provisions of Sec. 2.06 of the Charter. The same notice requirements for a regular meetings, shall pertain to the calling of a special meeting.

G. Emergency Meetings. Where circumstances justify and constitute a hazard to the health, safety and welfare of the inhabitants, that requires action by the Town Council, then an emergency meeting may be held. Notice shall be given in the best practical manner including telephonically. The press shall be given the same notice within the same time frame as the Town Councilors.

#### Sec. 5. Conduct of Meetings

A. Rules of Procedure. Meetings shall be conducted in accordance with "Roberts Rules of Order" except as otherwise provided herein or required by Town Charter.

B. Tabling Motions. Although tabling motions under Robert's Rules of Order are not designated as motions which are debatable, this Council shall allow debate on a tabling motion. Any such debate, however, will be limited to the reasons for the tabling motions and shall not be a continuation of the merits of the motion or any amendments that may be offered to the motion.

C. Chair-Presiding Officer.

1. Presiding Officer. The Chair shall be the presiding officer at all meetings and workshops of the Lisbon Town Council. In his/her absence, the Vice Chair shall assume the duties of presiding officer. If both the Chair and the Vice Chair are absent, then those Town Council members present, if constituting a quorum, shall proceed to elect by majority vote of those present a Chair pro tem to preside at that particular meeting. If the Chair or Vice Chair appears at the meeting, then they shall assume the duties of presiding officer.

2. Participation by Presiding Officer. The presiding officer, whether the Chair, Vice Chair or Chair pro tem, shall have full and complete authority to fully participate in the meeting and all Agenda items. Specifically, the presiding officer may move, second, declare by unanimous consent and debate from the chair subject only to those limitations of debate as are by these Rules imposed on all Council members, and shall not be deprived of any of the rights and privileges of a Councilor by reason of acting as presiding officer.

D. Public Comment.

1. General Public Comment. During the time scheduled for public comment on the regular Town Council Meeting Agenda, members of the public who are residents and/or taxpayers of the Town of Lisbon or authorized representatives of such resident or taxpayer, or in the case of an organization, the authorized representative of that organization, may address the Town Council regarding any item or issue that is not on the Agenda for that meeting.

2. Public Comment on Agenda Items. After introduction of an Agenda item, appropriate motions and time for explanation and Council questions, the public shall be allowed to comment on that Agenda item. During that period of time, the public comment shall address only the Agenda item before Council.

3. Public Comment Generally. Any individual wishing to address Council, after being recognized by the Chair, will move to the lectern to address Council, and shall give his or her name and address before beginning any remarks. Comments shall be limited to the time period of five (5) minutes or less. No individual shall be permitted to address the Council more than twice on any subject or Agenda item. The purpose of public comment is for the Council to receive input from the general public on Town matters. It is not intended, nor shall it be construed as an opportunity for debate and all public comments shall be conducted in accordance with the rules of decorum set forth in Sec. 5(G)(3) of these Rules. Any comment by the public shall be limited to the expression of opinions or concerns regarding the agenda item or direct questions pertaining to any factual question presented by the agenda item. All such questions

shall be directed through the Chair. No public comment shall be allowed which has the effect of embarrassing or attacking the character of any individual or Councilor, and this rule shall be liberally construed and strictly enforced. If, during time of public comment, a person seeks merely to reinforce a point made by another speaker, his or her remarks should simply note concurrence with the specific point.

E. Action on Agenda Items. As each item on the agenda for any meeting is brought to the floor for discussion:

1. The Town Clerk reads the Agenda item and the action being requested of Council.

2. T, the sponsor of each item or, if there is no Council sponsor, the Town Manager or Town Staff, shall first be allowed to present their initial comments for consideration by the public and other Councilors.

3. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the Town Manager or Staff regarding the agenda item which any Councilor may have which would help to clarify the question presented by the agenda item. The Chair shall allow questions only during this time, and no debate or discussion of collateral issues shall be permitted.

4. Once the agenda item has been explained by its sponsor or the Town Manager or Staff and clarified by any questioning as provided above, there will be time devoted for any resident, taxpayer or authorized representative of an organization resident or taxpayer of the Town of Lisbon to address the Council regarding this particular agenda item.

5. After listening to any input from the public present, the Chair will close public comment on the issue and then provide for any debate of the issue among Councilors.

6. The Chair may, if the topic warrants, allow a second period of public comment no longer than two minutes per person, prior to final Council vote. Second comments by the public must be to furnish new or undisclosed information or viewpoints. The Chair will then close public debate, provide for a second period of Council debate followed by Council vote, and then proceed to further action.

~~Any individual wishing to address the Council, after being recognized by the Chair, will move to the lectern to speak and give his or her name and address before beginning remarks.~~

~~If, during time of public comment, a person seeks merely to reinforce a point made by another speaker, his or her remarks should simply note concurrence with the specific point.~~

~~Any comment by the public shall be limited to the expression of opinions or concerns regarding the agenda item or direct questions pertaining to any factual question presented by the agenda item. All such questions shall be directed through the Chair. In no instance shall debate of an agenda item be allowed between members of the public and the Council. No public comment~~

~~shall be allowed which has the effect of embarrassing or attacking the character of any individual or Councilor, and this rule shall be liberally construed and strictly enforced.~~

~~All individuals addressing the Council shall limit their remarks to five (5) minutes or less. No individual shall be permitted to address the Council more than twice on any agenda item.~~

F. Voting.

1. Affirmative Votes. In accordance with the provisions of Sec. 2.06(C) of the Town Charter, four (4) affirmative votes shall be required for the adoption of any item by the Town Council.

2. Roll Call Votes. Roll call votes where the vote of each individual Councilor is solicited by the Clerk, may be called for by the Chair or by any individual member of the Town Council, with respect to any particular Agenda item.

3. Abstentions. All Council members recognize the duty of each Councilor to represent their constituents by participating in voting on all items that come before Council in the conduct of the Town's business. Therefore, abstentions on particular items will only be permitted where there is an expressed conflict of interest or other serious matter that precludes the Councilor from participating in a voting on that item. Where the Councilor intends to abstain from participation and voting on a particular item, he shall advise the other Councilors present as soon as that item is placed on the floor, of his intent not to participate and to abstain from voting, and the reasons that the abstention is required. Once expressing the intent to abstain, the Councilor shall have no further participation in that particular Agenda items.

G. Decorum. The Chair shall preserve decorum and decide all questions or order and procedure subject to appeal to the Town Council.

1. Council. During the Town Council meetings, Councilors shall preserve Order and decorum and shall neither by conversation or otherwise delay or interrupts the proceedings nor refuse to obey the order of the Chair or the rules of the Town Council. Town Councilors desiring to speak shall address the Chair, and upon recognition by the Chair, shall confine themselves to the question under debate and shall avoid all personalities and indecorous language. A Councilor, once recognized, shall not be interrupted while speaking unless called to order by the Chair, unless a point of order is raised by another member or unless the speaker chooses to yield to questions from another member. If a Councilor is called to order while speaking, the Town Councilor shall cease speaking immediately until the question or order is determined. If ruled to be in order, the Town Councilor shall be permitted to proceed. If ruled to be not in order, the Town Councilor shall remain silent or shall alter the remarks so as to comply with rules of the Town Council. All members of the Town Council shall accord the utmost courtesy to each other, to Town employees and to the public members appearing before the Town Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities. Town Councilors shall confine their questions as to the particular matters be for the assembly and in debate shall confine their remarks to issues before the Town Council. Members shall be removed from the

meeting for failure to comply with decisions of the Chair or for continued violations of the rules of the Town Council. If the Chair fails to act, any member may move to require the Chair to enforce the rules and the affirmative vote of the majority of the Town Council shall require the Chair to act.

2. Staff. Members of the administrative staff and employees of the Town shall observe the same rules of procedure and decorum applicable to the members of the Town Council. While the Chair shall have the authority to preserve decorum in meetings as far as staff members and Town employees are concerned, the Town Manager shall also be responsible for the orderly conduct and decorum of all Town employees under the Town Manager's direction and control. The Town Manager shall take such disciplinary action as may be necessary to insure that such decorum is preserved at all times by Town employees in Town Council meetings. Staff members or the Town Manager desiring to address the Town Council or members of the public shall be recognized by the Chair, shall state their name for the record, and shall limit their remarks to the matter under discussion. All remarks and questions addressed to the Town Council shall be addressed to the Town Council as a whole and not to any individual member thereof. No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly without permission of the Chair.

3. Public. Public members attending Town Council meetings also shall observe the same rules of propriety, decorum and good conduct applicable to members of the Town Council. Any person making personal, impertinent, and slanderous remarks or who becomes boisterous while addressing the Town Council or while attending the Town Council meeting may be removed from the premises if a police officer is so directed by the Chair, and such person shall be barred from further audience before the Town Council for the duration of the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the Chair, who may direct a police offices to remove such offenders from the premises. Aggravated cases shall be prosecuted on appropriate complaint signed by the Chair. In case the Chair shall fail to act, any member of the Town Council may move to require the Chair to act to enforce the rules, and the affirmative vote of the majority of the Town Council shall require the Chair to act.

Public members desiring to address the Town Council shall be recognized by the Chair, shall state their name and address in an audible tone for the record, and shall limit their remarks to the question under discussion. All remarks and questions addressed to the administration of the Town shall be addressed to the Town Manager and not to any individual Town employee. No person shall enter into any discussion either directly or indirectly or through a member of the Town Council without the permission of the Chair.

## **Sec. 6. Committees and Appointments**

The Council, from time to time, and where deemed necessary and appropriate to effectively and efficiently carry out the business of the Town, may appoint such committees and make other individual appointments as may be required. Committees may be ad hoc or may be adopted as standing committees. Where the Council elects to use an interview system, and receive recommendations from the interview panel, such recommendations shall be taken into

consideration, but shall not be considered binding or requiring the appointment of a particular candidate.

#### **Sec. 7. Executive Sessions**

All motions for Executive Sessions shall state the nature of matters to be dealt with, with specific Statutory references to the particular subject matter. No topic(s) other than these referred to in the Motion shall be discussed during executive session. All matters discussed during executive session shall be held in strictest confidence by Councilors and shall not be discussed with or divulged to any person other than a fellow Councilor or persons in attendance at the executive session. Any violation of this confidentiality requirement shall be deemed to be malfeasance of office and shall subject the offending Councilor to sanction by the Council.

#### **Sec. 8. Workshops**

- A. Workshop meetings shall be held when deemed appropriate and necessary.
- B. Workshop meetings should be focused on the Councils' formulation of policy based upon general topic discussions of current issues or project orientated. They may be also held for the purpose of disseminating information for Council enlightenment and evaluation or for the discussion or refinement of future agenda items.
- C. No binding vote shall be taken on any matter under discussion, but a non-binding vote on any matter under discussion may be taken.
- D. Citizens are welcome to attend workshops, however, citizens will not normally participate in workshop discussion unless invited to do so by the Town Manager and Town Council.

#### **Sec. 9. Conflicts**

A. **Financial Interest:** A Town Councilor who has a financial interest in any contract with the Town or in the sale, purchase or lease of any land, material, supplies or services to or from the Town, shall disclose the interest and abstain from negotiating, voting upon or otherwise participating in decisions involving such contract, sale, purchase or lease, unless the contract, lease or sale is awarded through a competitive bidding process. Similarly, a Councilor who has a financial interest in any matter for the Town Council, shall disclose the interest and abstain from voting on any matter involving the interest. A copy of the disclosure and the abstention shall be recorded with the Town Clerk. A Councilor has a "financial interests" within the meaning of this section if the Councilor owns at least a ten percent interest in the business or economic entity or ten percent or more of the stock of the corporation involved in the pending transaction or matter.

B. **Relationship.** A Town Councilor is disqualified in any quasi-judicial matter before the Town Council, if the Councilor is related to any of the parties within the sixth degree

(second cousin). The Councilor shall disclose the interest and abstain from voting unless all parties waive the disqualification in writing.

C. Appearance of Conflict. A Town Councilor shall avoid the appearance of a conflict of interest, whether there is a technical conflict or not, by disclosure of the facts underlying the potential conflict, and where appropriate, be abstaining from voting on the matter. If, after disclosure, the Councilor believes the interest will affect the Councilor's ability to make a fair and impartial decision faithful to the public interest, the Councilor shall abstain from voting.

D. Participation. An abstaining Councilor may but need not remain in the Town Council Chamber during debate or votes on that issue. An abstaining Councilor who wishes to be heard on the matter may join other members of the public and speak as a member of the public during that portion of the meeting when the public is being heard. In no case shall an abstaining Councilor participate in Council discussions or deliberations or otherwise act in an official capacity in the matter as to which the Councilor has abstained.

E. Judgment of Qualifications. If there is any doubt as to whether a Councilor has a conflict of interest in any matter, the Chair shall determine the qualification of the challenged member by the vote of Council. The decision of the Town Council shall be final.

#### **Sec. 10. Anonymous Communications**

No anonymous communications submitted to Council, the Town Manager or Staff, shall be considered before Council nor shall it be made a part of the record of Council proceedings.

#### **Sec. 11. Waiver**

Any of the rules contained herein or any portion of any rule, may be waived for the purpose of any meeting or any portion thereof, by a majority vote of the Councilors present.





**TOWN COUNCIL  
MEETING MINUTES  
AUGUST 15, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, and Crafts. Norma Wells was excused. Also present were Curtis Lunt, Town Manager; Ryan Leighton, Town Engineer; Elwood Beal, Public Works Director; Roger Therriault, Town Attorney; Daniel Moreno, AIA Architect; and no citizens in the audience. The Chairman waived the reading of the meeting rules.

**PUBLIC HEARINGS**

None.

**CONSENT AGENDA**

**VOTE (2006-23)**

Councilor Curtis, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adopts the following consent items: (A) School Warrant 1004, (B) Payroll Warrants 5 & 6, (C) Town Warrant 3, (D) Minutes of 8/01/2006. Order passed - Vote 6-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**FUEL BIDS AWARD**

**VOTE (2006-24)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council awards bids for the supply of fuel oil, kerosene and diesel for 2006 as follows:

- Downeast Energy for #2 Heating Oil at a fixed price of \$2.489
- Downeast Energy for kerosene at a fixed price of \$2.779
- Downeast Energy for diesel at a fixed price of \$2.649

Order passed - Vote 6-0.

**FIRST READING AND SCHEDULED PUBLIC HEARING FOR  
ITINERANT VENDOR ORDINANCE AMENDMENT**

**VOTE (2006-25)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED by the Town Council to set a public hearing on September 5, 2006, and that Lisbon Code Chapter 10 Article IV Section 256(a) Itinerant Vendors be amended by adding the underlined:

Sec. 10-256. Location.

(a) No itinerant vendor may occupy an area larger than 144 square feet. The Town Council may, after public hearing, allow for a larger area to be occupied provided the vendor is located in a private lot and within a zone allowing the proposed use. No vendor may operate within 200 feet, measured by a direct line, of any establishment doing business at a fixed location, which sells the same or similar food or merchandise being sold by the vendor. In addition, no vendor may operate within 100 feet, measured by a direct line, of any other vendor who sells the same or similar food or merchandise. Vendors authorized to participate in carnivals, festivals, mass gatherings or flea markets shall be exempt from this section.

**ROLL CALL VOTE:**

Henry - Yea, Mason - Yea, Curtis - Yea, Bowie - Yea, Smith - Yea, Crafts - Yea. Order passed - Vote 6-0.

**OTHER BUSINESS****PROPOSED CHARTER AMENDMENTS**

Review only, see attachments. The following votes were taken for advisory only:

Page 1. The Council unanimously agreed to Amendment to Article V, Part 5, Section 5.54 as printed.

Page 2. The Council unanimously agreed to Amendment to Article VIII, Part 2, Section 8.22 and Article II, Section 2.08 as printed.

Page 3. The Council unanimously agreed to Amendment to Article IV, Section 4.06 and Article VIII, Part 1, Section 8.11(b) 2 with additional language explaining that the \$100,000 spending limit is on a per-item purchased basis.

Page 4. The Council unanimously agreed to Amendment to Article II, Section 2.04(a) and Article IV, Section 4.04 as printed.

Page 5. The Council unanimously agreed to Amendment to Article II, Section 2.10(b) and Article II, Section 302(a) with the proposed amendment as printed, reinstating 'Appointments and' in the opening language of Article II, Section 2.10(b).

Page 6. The Council unanimously agreed to Amendment to Article VIII, Part 2, Section 8.21(a) and (b) as printed.

Page 7. The Council unanimously agreed to Amendment to Article V, Part 2, Section 5.23 as printed.

Page 8. The Council unanimously agreed to Amendment to Article II, Section 2.08(b) as printed.

The Council agreed to review the adjustments and schedule a public hearing on September 5<sup>th</sup>, and submit an Order on the 19<sup>th</sup> sending these Charter Revisions to the Town Clerk for placement on the November 7<sup>th</sup> ballot.

#### NOVEMBER 2006 ELECTION NOMINATION PAPERS

Review only. The following individual's terms expire this November: Councilor Michael Bowie, at Large-3 Yr; Councilor Janet Henry, District 1-3 Yr; Councilor Norma Wells, District 2-3 Yr; and Budget Advisory Board Members Jeffrey Ganong, At Large-3 Yr; Roger Cote, District 1 3-Yr; Lori Pomelow, District 2 3-Yr; and School Committee Members Deborah Danuski 3-Yr; Harold Moran 3-Yr; Tracey Austin 1-Yr; and Water Commissioner Stan Doughty, Jr. 3-Yr. Nomination Papers will be available on or after August 16<sup>th</sup> at 8:30 A.M. Papers must be returned to the Town Clerk for filing on or before September 25<sup>th</sup> by 4:30 P.M.

#### MEETING WITH ARCHITECT FOR PUBLIC WORKS BUILDING PROJECT

Review only, see attachments. Dan Moreno and Ryan Leighton explained the two plan proposals and answered questions. Mr. Lunt stated that several debt service expenditures would be retired before this bond would require first payment, which means that no increase of the mil rate would be required. The Council generally preferred building new to remodeling, and scheduled a formal vote for September 5, 2006. A meeting with the Budget Advisory Board and an informative public hearing will be scheduled, and the estimate placed on the referendum ballot. Several potential changes were mentioned, and Councilor Bowie suggested that Mr. Moreno's team consider expansion possibilities for the final estimation.

The Council agreed by general consensus to waive the rules for meeting time length.

#### TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager. The Councilors will review the submitted Goals and Objectives and offer suggestions in a few weeks.

#### PROPOSED FINANCE BUDGET WORKSHOP AUGUST 29<sup>TH</sup>

Review only, see attachments. The Council agreed to this workshop date and agenda.

#### BOARD & COMMITTEE COUNCIL REPRESENTATION

Review only, see attachments.

#### **AUDIENCE PARTICIPATION**

None.

#### **APPOINTMENTS**

None

**GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS**

Councilor Curtis expressed concern with some streets listed for construction that did not seem to need it, such as Maple Street. Councilor Curtis also mentioned that a phone call was received regarding giving notice to residents when construction will be occurring. Mr. Beal said that from now on, Public Works would inform people when construction is scheduled, though generally he is not given much notice from the construction company.

Councilor Henry requested that notice be sent to residents when flushing is scheduled, and stated that not all residents receive or read newspapers. Councilor Bowie suggested that there be communication with the Water Department on this matter.

Councilor Smith requested a Council representative to Senators, especially regarding deadlines and sharing.

Councilor Bowie congratulated the Library Governing Board on a successful Ice Cream Social on children's reading. He said 60 children and their parents attended, and four children won rides in a fire truck, and four in a police cruiser.

Councilor Bowie asked when the auditors would be coming; Mr. Lunt said they are expected to meet with the Council toward the end of October. Councilor Bowie inquired about paving on Moody Road in front of the Water Department well; Mr. Beal said that the Water Department paid for that construction. Councilor Bowie said that the tar over the excavation was bumpy, and requested that it be addressed with the Water Department sooner rather than later.

Mr. Lunt said that an Ordinance is needed that requires permits for street opening and driveway permits.

Councilor Bowie requested that Wayne Ricker look into Eco-Maine's regional waste systems, as they have gone to a single stream recycling system that could mean savings for the Town.

Councilor Curtis thanked Public Works for doing a very good job with paving and feathering.

**EXECUTIVE SESSION**


None

**ADJOURNMENT****VOTE (2006-26)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adjourned at 9:37 PM. Order passed - Vote 6-0.

Respectfully Submitted,

  
Juliet C. LeBlond  
Assistant Town Clerk



**TOWN COUNCIL  
WORKSHOP MINUTES  
AUGUST 28, 2006**

Charles Smith – At Large  
Layne Curtis – At Large  
Michael Bowie – At Large  
Gina Mason – District 1  
Janet Henry – District 1  
Dale Crafts – District 2  
Norma Wells – District 2

**CALL TO ORDER.** The Chairman, Michael Bowie called the meeting to order at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Rodney Moody, Finance Director; Daniel Feeney, Economic Development Director; and no citizens in the audience.

**REVIEW FINANCIAL PROVISIONS ARTICLE VI**

**BUDGET PROCESS – INCLUDING CAPITAL PROGRAM  
& BUDGET ADVISORY BOARD ARTICLE 5.54**

Mr. Therriault explained the legalities per the Charter. The Town Council is a legislative body, so the responsibility for enacting the budget is on them. Compared to the Selectmen form of government, the role is significantly different. Previously, the Manager prepared a budget shortly after the first of the year, the Selectmen would review it and make changes, and the Advisory Board would review it and make recommendations. After that, the budget would be condensed into Articles for the Town Meeting Warrant. With the new Charter, the Manager and staff create the budget, submit it to the Council for changes, and by June 1<sup>st</sup> a revised or agreed upon budget must be adopted or the Manager's budget will automatically go into effect. At some point the Budget Advisory Board (BAB) reviews it and makes recommendations to the Council, as well as being a source for outside advice.

Mr. Lunt explained the School and Town budgets need to have tax impact figures listed in their budgets, and that is a key role for the BAB. Mr. Therriault said that there is more concern with revenue and sources of revenue than in the past. Mr. Lunt requested input on how to format the budgets going forward. Councilor Bowie said that a highly detailed line-item budget should be prepared for the Council, and a less hyper-explanatory version be made available for the BAB. Councilor Wells suggested that a new format might confuse the new Councilors and cause more questions than anything.

Mr. Therriault explained that the School Department's essential programs and services (EPS) are State regulated, but that their budget as a whole is still the responsibility of the Council, and that they have the authority to make such adjustments as they deem fit. He also explained that rather than suggesting bottom line cuts, the Council generally will go through the budget line by line and make suggestions for cuts. The reasoning behind the line item format is to prevent money from being shifted from the accounts and purposes they were intended. In addition, the Manager has dual roles of both advocate for his budget and employee of the Council. In the end, the Council must approve all transfers. The Council can adopt whatever they approve of for the budget, and the School Department or Town Manager may offer revisions after the fact.

Layne Curtis left at 7:30PM.

Mr. Therriault continued by saying that the new Council format doesn't get so far into micro managing the budget, but does set parameters, and that they can work around things as they are. Mr. Lunt suggested that a new form of LD1 could be in the future.

Layne Curtis returned at 7:35PM.

Councilor Bowie asked how the School Board, Town Manager, Town Council, and BAB could work together, specifically questioning the flow of it all. Mr. Therriault said that it depends on style of review the Council prefers. There could be series of discussion meetings over 30-60 days, a public meeting right away or a preliminary review. There is no limit to the number of meetings, workshops, or public hearings. The BAB must review all budgets that are submitted.

Councilor Wells suggested that the BAB be included in the first budget hearing. Councilor Bowie wanted to know whether to give the BAB the line-item version of the budget or a less detailed version. Councilor Wells suggested that the BAB be allowed to choose which version. Councilor Bowie requested that the categories be more descriptive this year. Mr. Lunt commented that it is redundant as it is, and that adding another level of detail would only add to the bureaucracy. Councilor Mason said that they don't need to know how many paperclips there are. Councilor Smith said that Section 6.02 of the Charter states that 'major changes' should be noted, and that is the most significant part. Mr. Therriault suggested that the Council hold a workshop at the beginning of the year to determine the level of detail and what they're looking for before the budget is written, and a second workshop after the budget is presented with the BAB present to work out interaction. Mr. Therriault explained that the main concerns are Public Hearings and getting the budget approved by June 1<sup>st</sup>. Councilor Bowie suggested that three Public Hearings be held the first year to facilitate open communication with the citizens.

Mr. Lunt said that both the School Board and the Town present capital items in their budgets, and that according to the Charter the Planning Board, then the Council, must approve them by March 1<sup>st</sup>. Councilor Bowie explained that anything that would be bonded, leased, etc, for more than one year must be listed in the capital expenditures. Councilor Bowie then suggested moving these items into a 500 account rather than a 400 account, since 500 accounts can only be used for the item specified. Mr. Therriault said that there is no longer that constraint, though they may self-constrain if desired. Mr. Lunt commented that the School Board should be informed of the changes in the budget method before they begin working on their next budget. Councilor Wells suggested that if they plan on meeting with them, they should schedule it soon because the calendar is usually completed in November for the rest of the fiscal year.

Mr. Lunt mentioned that State Law requires that if there is a Budget Committee they have to put recommendations along with the Council, and that both have to put recommendations on the ballot. Mr. Therriault said that he would look into the matter and that if needed it will happen.

#### **OTHER REVIEW ITEMS**

##### **WARRANTS - SCHOOL EDUCATION COSTS & TOWN PAYROLL**

Mr. Lunt explained that warrants have been signed without explanation for years, and that those signing cannot verify that they are paying actual bills, though they have to be verified to the treasurer. He suggested that a one or more municipal officers be delegated the responsibility of ensuring the legitimacy of and signing the warrants. Councilor Henry agreed that there are not always enough people to sign. Mr. Therriault said that this approach is an exception to the standard, but that if there is a method they want to use it can be created through either a Charter revision or an Ordinance. Councilor Bowie clarified that this would be only for payroll and school warrants, not the Town warrants. Councilor Bowie suggested a possible rotation for the committee; Mr. Therriault commented that it could be very difficult to keep up with rotations, though having a couple of alternates could work. Mr. Lunt explained that the Chairman or the Town Council could designate one or more people. Mr. Therriault agreed that the Council Chairman has the power to designate who would get the responsibility.

Dale Crafts left at 8: 08.

Councilor Bowie asked if the Chairman could designate them on meeting-by-meeting basis; Mr. Therriault said that it could be done that way.

Dale Crafts returned at 8:11.

Mr. Lunt suggested that the Chairman, Town Manager, and one other be designated to sign the warrants, and that an ordinance be written to that effect. Councilor Wells questioned how frequently the signing would occur, and how long it would take to do. Mr. Lunt said that it could take an hour or more depending on the level of review desired. Mr. Bowie commented that he looks at every purchase order before regular meetings. Mr. Therriault explained that usually up to three people is how it's done, and that a formal meeting isn't required.

TOWN WARRANTS, FINANCE COMMITTEE  
& REPORTING TOWN AND SCHOOL

Mr. Therriault suggested forming a Finance Committee of no more than three Councilors that would take interest in financial matters, specifically as an interim step for reviewing the budget. He warned that this could become micromanaging, which would not be good for the Council or staff, and that relationships would have to be established. Mr. Lunt suggested perhaps doing the reports quarterly rather than monthly; Councilor Wells disagreed, stating that monthly reports are easier for the Finance Manager to generate and explain. Mr. Lunt said that he would ask around and find out what other towns do, especially regarding Charter-influenced relationships with other boards.

PURCHASING POLICY REVIEW

Councilor Crafts questioned the purchasing process, using a recent sweeper purchase as an example, stating that he was concerned that only one dealer returned two different bids. He also suggested research via the internet in the future to ensure the best price, and that if multiple brands and styles are offered that all bidders be given the opportunity to make offers on the others as well. Councilor Bowie stated that local bidding shouldn't be cut a break if not a low bidder, and that a provision allows a higher local bid acceptance within a certain percentage. Councilor Curtis explained that local bids are the most advantageous to the town. Councilor Mason expressed that always dealing with one vendor is easy, but not always fair.

Mr. Therriault offered two suggestions: (1) that standard bidding disclaimers be added to the policy that allow flexibility with rejecting, etc., and (2) that language be added that clarifies what is classified as an unusual purchase, which could include limited market items, like the pump grinder and sweeper. This would provide flexibility for both the Town Manager and the Council, though it would require documentation that the item is an unusual purchase, and that reasonable effort was put in.

Councilor Crafts suggested that, rather than advertising for bids in local newspapers, that trade journals and similar periodicals be used instead, since most businesses don't read the papers for that purpose. Mr. Therriault suggested adding a link to offered bids on the Town's website. Mr. Smith offered that a database of contractors could simplify the process for Mr. Lunt. Councilor Bowie stated that if a Councilor knows something about an item that they do some homework and bring the information to the meeting.

TAX INCREMENT FINANCE (TIF) DISTRICTS

Mr. Feeney and Mr. Therriault explained what TIFs are and how they work.

The meeting ended at 9:20 PM.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine



**TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 5, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Henry, Crafts, and Wells. Councilor Mason was excused. Also present were Curtis Lunt, Town Manager; Daniel Feeney, Economic Development Director; Ryan Leighton, Town Engineer; David Brooks, Chief of Police; Mark Stevens, Recreation Director; Verla Brooks, Park Ranger; Roger Therriault, Town Attorney; Gerald Kamke, Treatment Plant Manager; and approximately twenty-one citizens in the audience. The Assistant Town Clerk read the meeting rules.

**PUBLIC HEARINGS**

**NEW VICTUALER'S LICENSE - POPPY'S**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**ITINERANT VENDOR ORDINANCE AMENDMENT**

The Chairman opened the public hearing. Dan Feeney asked why we are changing an ordinance. Comp plan will be rewriting ordinances. Mr. Bowie explained the reasoning for the changes. The Chairman closed the public hearing.

**RENEWAL SPECIAL ENTERTAINMENT & LIQUOR LICENSE - LEFT HAND CLUB**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-27)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adopts the following consent items: (A) School Warrant 1005, (B) Payroll Warrants 7, 8, & 9, (C) Town Warrants 3.1 & 4, (D) Minutes of 8/15/2006. (E) New Victualer's License - Poppy's, (F) Renewal Special Entertainment & Liquor License - Left Hand Club. Order passed - Vote 6-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**ITINERANT VENDOR ORDINANCE AMENDMENT**

**VOTE (2006-28)**



Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED by the Town Council that Lisbon Code Chapter 10 Article IV Section 256(a) Itinerant Vendors be amended by adding the underlined:

Sec 10-256. Location.

- (a) No itinerant vendor may occupy an area larger than 144 square feet. The Town Council may, after public hearing, allow for a larger area to be occupied provided the vendor is located in a private lot and within a zone allowing the proposed use. No vendor may operate within 200 feet, measured by a direct line, of any establishment doing business at a fixed location, which sells the same or similar food or merchandise being sold by the vendor. In addition, no vendor may operate within 100 feet, measured by a direct line, of any other vendor who sells the same or similar food or merchandise. Vendors authorized to participate in carnivals, festivals, mass gatherings or flea markets shall be exempt from this section.

Councilor Wells left at 7:05 PM.

Order passed - Vote 5-0.

#### MTM BOILER BIDS

#### **VOTE (2006-29)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council accepts the bid of \$43,070 from MW Sewall & Co. for boiler replacement at the MTM Community Center. (Option 2)

Councilor Wells returned at 7:09 PM.

Order passed - Vote 6-0.

#### DONATION - SUNSHINE HILL FUND ACCEPTANCE

#### **VOTE (2006-30)**

Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED that the Town Council accepts a donation in the amount of \$15,000 from the Sunshine Hill Foundation for Recreation Department use as proposed (see attachments). Order passed - Vote 6-0.

#### ATV USE OF EDGEComb ROAD DESIGNATION

#### **VOTE (2006-31)**

Councilor Wells, seconded by Councilor Bowie:

BE IT ORDERED that the Town Council hereby designates Edgecomb Road (4,291 feet) as an ATV access route, with travel limited to the extreme right of the public way. The posted speed limit for ATV's shall be 10 mph and signs designating the ATV access route and the speed limit shall be conspicuously posted. Councilors Wells withdrew the order, no second required. Order withdrawn.

#### CHARTER PROPOSED AMENDMENTS - PUBLIC HEARING ORDER FOR PUBLIC NOTICE

#### **VOTE (2006-32)**

Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED by the Town Council of the Town of Lisbon that a public hearing be convened on Tuesday, September 19, 2006, at 7:00 PM at the General Meeting Room at the Lisbon Town Office, 300 Lisbon Street, Lisbon, Maine, for the purpose of receiving public comment on proposed Charter Amendments 1 through 8.

BE IT FURTHER ORDERED that the Town Clerk publish notice of this public hearing at least seven days prior to the date of the hearing in a newspaper having general circulation within the municipality. The notice shall contain the text of each proposed Amendment with a brief explanation.

Order passed - Vote 6-0.

PUBLIC WORKS BOND ISSUE - ORDER FOR PUBLIC NOTICE

**VOTE (2006-33)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED by the Town Council of the Town of Lisbon that a public hearing be held on Tuesday the 19<sup>th</sup> day of September, 2006.

BE IT FURTHER ORDERED that the Town Clerk publish notice of the hearing in one or more newspapers of general circulation within the Town of Lisbon not less than seven days nor more than 15 days prior to the public hearing and the scheduled final action by Council scheduled after the public hearing at its regular meeting on September 19, 2006.

Order passed - Vote 6-0.

The Council agreed by a straw pole vote to hold a workshop next Monday the 11<sup>th</sup> at 7:00 PM at the Public Works building to discuss building plans. Straw pole vote: 5-1 (Opposed: Curtis)

BEAVER PARK POND DRAINAGE REPAIR

**VOTE (2006-34)**

Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED that the Town Council approves a contract with Ralph Bard & Sons for \$16,000 to make repairs to the Beaver Park ponds drainage systems, with the funds appropriated from the woodlot account. Order passed - Vote 6-0.

2006 BOND ISSUE RESOLUTION

**VOTE (2006-35)**

Councilor Bowie, seconded by Councilor Smith:

BE IT RESOLVED by the Town Council as follows:

VOTED: That pursuant to law the Municipality is hereby authorized to borrow up to the aggregate principal amount of Five Hundred Forty Thousand Dollars (\$540,000) from the Bond Bank, and execute and implement a Loan Agreement with the Bond Bank in substantially the form provided by the Bond Bank to provide financing for the Project. The

Chairman of the Town Council, or the Treasurer, either singly, is authorized to execute and deliver the Loan Agreement; and

FURTHER  
VOTED:

Pursuant to the Loan Agreement, there is hereby authorized the issuance and sale of interest bearing General Obligation Bonds of the Municipality up to the aggregate principal amount of Five Hundred Forty Thousand Dollars (\$540,000) for the Project (the "Bonds"). The proceeds of the Bonds shall, without limitation, be used to cover the capital costs of the Project, refund outstanding temporary obligations of the Municipality previously issued to cover costs associated with the Project, and pay expenses of the issue; and

FURTHER  
VOTED:

The Bonds shall bear such date or dates as the purchaser shall request, mature at such date or dates, bear such interest rate or rates, be in such denominations, and be redeemable at such price or prices, all as may hereafter be determined by the Treasurer, and the Chairman of the Town Council, the execution of the Bonds to be conclusive evidence of their determination of the terms and provisions thereof; and

FURTHER  
VOTED:

Each of the Bonds shall bear on its face the words "Town of Lisbon, Maine" and "General Obligation Bond" and shall be signed by the Treasurer and shall be countersigned by the manual or facsimile signature of the Chairman of the Town Council. Each of the Bonds shall be in substantially the same form as the specimen bond attached as an exhibit to the Loan Agreement; and

FURTHER  
VOTED:

The Bonds shall be sold at the par value thereof to the Bond Bank in Augusta, Maine; and

FURTHER  
VOTED:

The Municipality hereby covenants to take all lawful action necessary to comply with those provisions of the Internal Revenue Code of 1986, as amended, that except for such compliance, would affect adversely the excludability of interest on the Bonds from gross income for federal income tax purposes, and to refrain from taking any action that would cause the interest on the Bonds to become included in such gross income; and without limiting the generality of the foregoing, specifically covenants and certifies that no part of the proceeds of the issue and sale of such Bonds, including any notes or bonds in renewal thereof, shall be used, directly or indirectly, in such manner as to cause the Bonds to be "private activity bonds" or "arbitrage bonds" within the meanings of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended; and

FURTHER  
VOTED:

The Municipality covenants to pay when due interest on the outstanding indebtedness of the Municipality incurred or assumed for Municipal purposes; and to pay or provide for the payment of all indebtedness created or assumed by the Town; and

FURTHER  
VOTED:

All actions taken to date by the Town Council and the officers of the Issuer with respect to the authorization and sale of the Bonds are hereby ratified and confirmed. The Treasurer and the Chairman of the

Town Council, and each of them singly, is hereby authorized to take such action and to execute and deliver an Arbitrage and Use of Proceeds Certificate, a Signature and No Litigation Certificate and such additional documents, certificates and instruments as may be deemed by them as necessary to effectuate the execution and implementation of the Loan Agreement and effectuate the issuance and delivery of the Bonds heretofore authorized; and

**FURTHER  
VOTED:**

Any prior resolutions of the Town Council restricting the amount of authorized loans or issuance of bonds and notes are hereby superseded; and

**FURTHER  
VOTED:**

If any officer or official of the Municipality who has signed or sealed the Bonds shall cease to be such officer or official before the Bonds have been authenticated or delivered by the Municipality, such Bonds nonetheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Bonds had not ceased to be such officer or official; and any such Bonds may be signed and sealed on behalf of the Municipality by those persons who, at the actual date of the execution of such Bonds shall be the proper officers and officials of the Municipality, although at the nominal date of such Bonds such person or persons shall not be such officer or official.

Resolution passed - Vote 6-0.

**ADOPTION OF POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR  
EDUCATION COSTS AND MUNICIPAL PAYROLL**

**VOTE (2006-36)**

Councilor Bowie, seconded by Councilor Smith:

BE IT RESOLVED by the Town Council of the Town of Lisbon, being the municipal officers thereof, that the Policy on Treasurer's Disbursement Warrants, attached hereto and made a part hereof, be and hereby is adopted in accordance with the terms, conditions and provisions stated therein. Resolution passed - Vote 6-0.

**ORDINANCE FIRST READING: DELEGATION OF AUTHORITY TO APPROVE  
TOWN TREASURER'S DISBURSEMENT WARRANTS**

**VOTE (2006-37)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDAINED by the Town Council of the Town of Lisbon that the Municipal Code of Ordinances of the Town of Lisbon, Maine, adopted May 13, 2000, and subsequently amended, be further amended as follows:

Chapter 2. Administration.

Article VI. Municipal Finance.

Division II. Budget.

Sec 2-284. Town Disbursement Warrants.

- (a) Purpose. The purpose of this Ordinance is to adopt a procedure for the payment of municipal obligations that will timely and efficiently discharge the financial

obligations of the Town while providing for adequate and appropriate oversight of the payment process.

- (b) Enabling Legislation. The provisions of 30-A M.R.S.A. § 5603(2) only allow a Treasurer of a municipality to disburse monies upon the authority of a Warrant drawn for that purpose approved by majority vote of the Municipal Officers of that community. This provision, however, also allows the municipality by Charter or by Ordinance, to adopt its own procedure for approval of Municipal Warrants in accordance with appropriate oversight requirements and the necessity for efficiency and timeliness in paying the Town's obligations.
- (c) Warrant Requirements. The Treasurer shall be required to make payments and disbursement, in accordance with funds duly appropriated for those purposes, to satisfy the Town's financial obligations, from general fund monies or other appropriate Town funds, in accordance with a Warrant duly signed by the Town Manager and co-signed by the Chair of the Town Council and one other Town Council member. In the absence or disability of the Chair, the Vice Chair or the designee of the Chair or Vice Chair, shall be the signatory, along with the other Council member.

Order passed - Vote 6-0.

#### PUBLIC HEARING FOR ORDINANCE

#### **VOTE (2006-38)**

Councilor Bowie, seconded by Councilor Wells:

BE IT ORDERED that the Town Council will hold a public hearing on September 19 at 7:00 PM to hear comments on an ordinance entitled "Town Disbursement Warrants".  
Order passed - Vote 6-0.

#### **OTHER BUSINESS**

#### INTERAGENCY REQUESTS

Review only, see attachments. Mr. Bowie suggested that each Councilor make their own recommendations and provide them to the Town Manager's office prior to the next agenda due date for discussion at the next meeting.

#### MADelyn STREET SEWERAGE PUMP STATION

Review only, see attachments. Councilor Smith agreed with the proposal, and stated that over the last 3-4 years the new equipment has worked well. Mr. Leighton asked for guidance for the purchase requirements, and stated that the price of the package is right in line with the budget, despite a lack of competition.

Councilor Henry left at 8:49 PM.

The Council generally gave Mr. Leighton support in his efforts going forward.

#### TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager.

Councilor Henry returned at 8:52 PM.

Great Falls Television offered a contract for broadcast of public meetings for \$5,000 annually, which Mr. Lunt explained is similar to other communities.

Councilor Crafts left at 8:55 PM.

Mr. Therriault said that Time Warner is aware of several communities that do not have active franchises, and are planning to address the issue soon. Councilor Bowie mentioned that the proposal includes better equipment and training, and that he would like to see us have better microphones that pick up everyone when they talk.  
Councilor Crafts returned at 8:59 PM.

#### AUDIENCE PARTICIPATION

None.

#### APPOINTMENTS

##### VOTE (2006-39)

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council does hereby appoint the following:

- YCL  
8-8-09
- 3 > Jessica Ireton-Hewitt to the Conservation Commission as an Alternate for a 1-year term to expire in ~~2007~~ 2007
  - > Ross Cunningham to the Conservation Commission as an Alternate for a 1-year term to expire in 2007
  - > Sandra Levesque to the Technology Committee as an Alternate
  - > Robert Ireton-Hewitt to the Appeals Board for a 1-year term to expire in 2007
  - > Justin Livdvinaitis to the Trail Commission
  - > Michael Lahti to the Trail Commission
  - > Lucien Asselin as Civil Constable

Order passed - Vote 6-0.

#### GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS

Councilor Smith thanked the Public Works Department for the tour of the Public Works building and the trail groundbreaking ceremony, adding that it was a job well done.

Councilor Smith also questioned whether the Edgecomb Road Bridge was town owned, as there is a potential liability if a horse or person falls through a recently reported hole. Mr. Lunt stated that there is a three-ton limit on that bridge, which is inspected regularly by the State, and that he will inspect it himself for holes right away. Councilor Smith also asked if access permission is required. Mr. Lunt said that he will check, and remarked that the first driveway on the left is something that is used publicly.

Mr. Therriault stated that as of 1976, there are no longer any county roads. He stated that there are two ways that it can stop being public: abandonment (old common law of 20 years, completely private ownership), or discontinuance by a municipality. Because the records for Edgecomb Road are in Topsham, it makes the issue more complicated. Mr. Feeney mentioned that Edgecomb Road might have been discontinued in Topsham at Town Meeting as late as last year.

Councilor Curtis said that Councilor Smith lost a calf and Councilor Bowie helped corral him. He also thanked Frank Gross for his paintings, adding that he is a fine artist.

Councilor Curtis questioned when the Council could begin bringing in the different committees, stating that they are a part of this board, and that there should be more communication. Mr. Lunt said that this is usually scheduled in October, and that it was planned for the same time this year. Councilor Crafts stated that he would prefer that the committees be seen between December and January; Councilor Bowie agreed on that time

frame. Councilor Wells suggested that rather than seeing eight committees in October, that they have one per month throughout the year present their goals and objectives. Councilor Bowie agreed, and added that he would like them to do some small presentations to explain what they do and what they need.

#### **EXECUTIVE SESSION**

##### **VOTE (2006-40)**

Councilor Bowie, seconded by Councilor Wells:

BE IT ORDERED that the Town Council went into Executive Session at 9:29 PM per M.R.S.A. Title 1, Chapter 13, Section 405(6)(D)(E). The recording secretary was excused. The Town Council came out of Executive Session at 9:50 PM. Order passed - Vote 7-0.

#### **ADJOURNMENT**

##### **VOTE (2006-41)**

Councilor Smith, seconded by Councilor Curtis:

BE IT ORDERED that the Town Council adjourned at 9:51 PM. Order passed - Vote 6-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.


*TOWN OF LISBON*

*PUBLIC HEARING*

*The Town Council will hold a public hearing on September 5, 2006 at 7:00 PM at the Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering a renewal Special Entertainment Permit and Liquor License for:*

*Lisbon Left Hand Club  
Left Hand Lane  
Off Wagg Road  
Lisbon, ME 04250*

*The public is invited to attend.*

  
*Twila Lycette, Town Clerk*



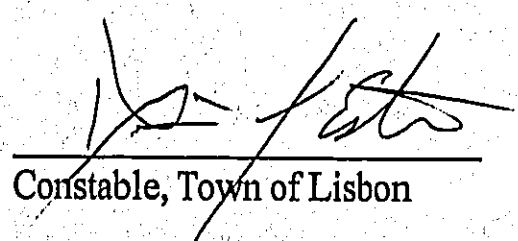
Constable's  
Return Of Posting  
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Center Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 8/30/06

  
Constable, Town of Lisbon

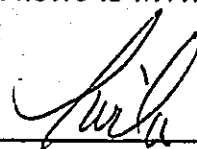
*TOWN OF LISBON*

*PUBLIC HEARING*

*The Lisbon Board of Selectmen will hold a public hearing on  
September 5, 2006 at 7:00 PM at the Town Office at 300 Lisbon Street in  
the Public Meeting Room for the purpose of considering a new  
Victualer's License for:*

*Lisa Vanzile d/b/a Poppy's  
12 Frost Hill Ave (inside X-Tra Mart)  
Lisbon Falls, ME*

*The public is invited to attend*



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*Twila Lycette, Town Clerk*

6193

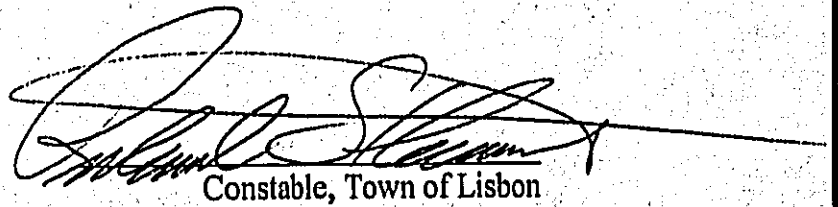
Constable's  
Return Of Posting  
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 8-24-00

  
Constable, Town of Lisbon

*TOWN OF LISBON*

*PUBLIC HEARING*

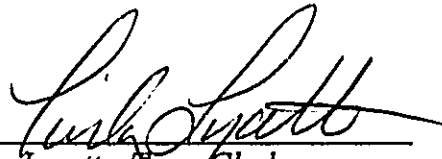
*Ordinance Amendment to the Lisbon Code*

*The Lisbon Town Council will hold a public hearing on SEPTEMBER 5, 2006 at 7:00 PM at the Lisbon Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering for final passage the following Ordinance Amendment to the Lisbon Code Chapter 10 Article IV Section 256 (a) Itinerant Vendors:*

*Sec. 10-256. Location.*

*(a) No itinerant Vendor may occupy an area larger than 144 square feet. The Town Council may, after public hearing, allow for a larger area to be occupied provided the vendor is located in a private lot and within a zone allowing the proposed use. No vendor may operate within 200 feet, measured by a direct line, of any establishment doing business at a fixed location, which sells the same or similar food....*

*The public is invited to attend.*

  
Twila Lycette, Town Clerk

6654

Constable's  
Return Of Posting  
State Of Maine

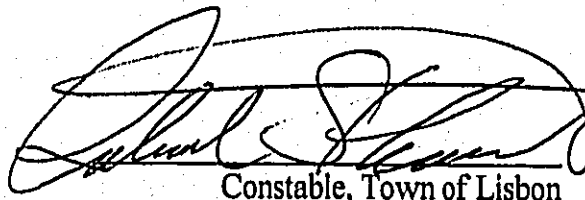
Lisbon,

Androscoggin, ss.

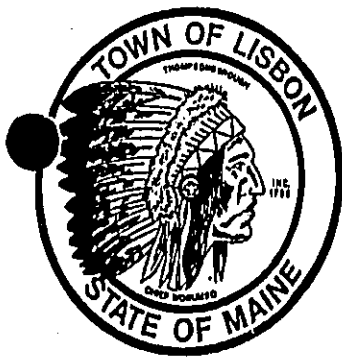
Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

8/29/00



Constable, Town of Lisbon



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

[www:Lisbonme.org](http://www.Lisbonme.org)

## Town Council

Michael Bowie

Dale Crafts

Layne Curtis

Janet Henry

Gina Mason

E. Charles Smith

Norma Wells

## Town Manager

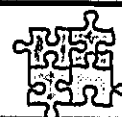
Curtis H. Lunt

**2006-30 Accept Donation/Sunshine Hill Fund September 5, 2006**

**BE IT ORDERED** that the Town Council accepts a donation in the amount of \$15,000 from the Sunshine Hill Foundation for Recreation Department use as proposed



# LISBON RECREATION DEPARTMENT



Children ~ Families ~ Community

300 Lisbon Street  
Lisbon, Maine 04250

Phone: 207-353-3000 / 207-353-2289  
Fax: 207-353-2749  
Email: [mstevens@lisbonme.org](mailto:mstevens@lisbonme.org)

## Recreation Committee

Carroll Curtis 353-4545  
Steven Curtis 353-6162  
Mark Tupper 353-7428  
Jon Foster 873-1163  
Tim Carville 353-5436  
Sean Kaheri 353-6513  
Loretta Martin 353-4991

## Staff

Dolly Soucy Teen Center:  
[brian@bandmusiccenter.com](mailto:brian@bandmusiccenter.com)

Pauline Mathieu Office:  
[Lisrec@lisbonme.org](mailto:Lisrec@lisbonme.org)

Eric Hall Assistant:  
[Lisbonrec@adelphia.net](mailto:Lisbonrec@adelphia.net)

Mark Stevens Director:  
[Mstevens@lisbonme.org](mailto:Mstevens@lisbonme.org)

To: Curtis Lunt Town Manger,  
From: Mark Stevens  
Re: Sunshine Hill Fund Gift  
Date: August 15, 2006

This is the third year the Sunshine Hill Fund has inquired with me to contribute money to the Recreation Department. As always, I am expected to keep the Sunshine Hill representative updated on how things are going with the funds and programs that are supported by these funds.

I have attached the list of items that could be funded and also an email response from the Sunshine Hill representative.



# LISBON RECREATION DEPARTMENT

Children ~ Families ~ Community

300 Lisbon Street  
Lisbon, Maine 04250

Phone: 207-353-3000 / 207-353-2289  
Fax: 207-353-2749  
Email: mstevens@lisbonme.org

## Recreation Committee

Carroll Curtis	353-4545
Steven Curtis	353-6162
Mark Tupper	353-7428
Jon Foster	873-1163
Tim Carville	353-5436
Sean Kahel	353-6513
Loretta Martin	353-4991

## Staff

Dolly Soucy Teen Center:  
brlan@banddmusiccenter.com

Pauline Mathieu Office:  
Lisbon@lisbonme.org

Eric Hall Assistant:  
Lisbonrec@adelphia.net

Mark Stevens Director:  
Mstevens@lisbonme.org

## Sunshine Hill Fund Proposal

### After School Program ~

A continuation of the program that was funded last year. This year, I would like to see the program run for three days per week. Monday, Wed, Fri. 3:00 - 4:30 pm Four week sessions, 3 classes per session 10 sessions or 40 weeks.

### MTM Fitness Center Equipment ~

The MTM Fitness Center is an attraction at the MTM Center that has older used home fitness equipment. I am requesting these funds to give the fitness center a boost to inspire new members, and to offer more than the one tread mill. A life cycle, and an elliptical walker would meet the needs of senior citizens and for others who are not able to walk or run on the tread mill. The fitness center is in need of mirrors, posters, towels.

### Materials for Back Board for outside basketball courts at MTM Park~

Currently the MTM Park has only on Basketball Goal. One was removed by public works two years ago because the posts were rusted and were at risk of falling. This would allow us to purchase the materials and have volunteers construct a new goal.

### High Element on the Lisbon Project Adventure

Project Adventure mission is to challenge, lead, inspire, and teach participants about relationships, and about self. This funding would increase our functionality to our current low element project, and attract teens and adults who thirst for more challenge. The element would be in the form of a double climbing wall, that may have inverted sides that if conquered would make those realize their potential.

### Digital Camera for the Department

Our camera we have now was purchased in 1996. Pictures are used to promote our programs. We also use pictures to provide end of the season slide shows, with the new projectors we can do these slide shows on the big screen.

### Hot Dog Machine Special Events

Our current machine is on its final leg of life.

### 24' Soccer Goals for Pinewoods fields.

We have practice goals at the Pinewoods fields and would like to offer home games.



**Mark Stevens**

---

**From:** [REDACTED]  
**Sent:** Tuesday, August 08, 2006 4:20 PM  
**To:** 'Mark Stevens'  
**Subject:** Sunshine Contribution

Mark..

We have discussed your proposal among ourselves and enthusiastically will supply \$15,000 to the Town of Lisbon Rec Dept. We strongly support the after school program expansion to three days – and your plans to have it begin to generate fees next year – and would also like to give the balance to you to use in any way you see fit. We trust you to spread it as appropriate and don't let the scholarship fund run too low. We also appreciate the mention of the Sunshine Hill Fund in public forums.

Our only affirmative objection is to the hot dog stand! Do you know what they put in those things?

Let me know if this is OK with you. All the best and thanks from all of us for making our town a better place to live.

8/16/2006

## POLICY ON TREASURER'S DISBURSEMENT WARRANTS

**Purpose.** This policy is to enable the Town of Lisbon to process certain Treasurer's Warrants for payment, without full majority approval of the municipal officers at a duly called meeting, and in accordance with the exceptions noted in 30-A M.R.S.A. § 5603(2)(A)(1)&(2). These exceptions allow the municipal officers through this policy to permit one or more designated municipal officers to approval a disbursement Warrant for employees' wages and benefits, and to allow for disbursement of payments for municipal education costs upon approval by the School Superintendent and a majority of the School Board. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

**Delegation of Authority.** Pursuant to the provisions of 30-A M.R.S.A. § 5603(2)(A)(1) &(2) the following authority is granted with respect to treasurer's disbursement warrants for municipal employee wages and benefits, and education costs.

1. Disbursements for employee wages and benefits may be made when a disbursement warrant has been signed by one or more designated municipal officers, such municipal officer(s) to be designated by the Chairman of the Town Council.
2. Disbursements for municipal education costs in accordance with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

**Effective Date.** This policy becomes effective on the date of adoption by the Town Council. Copies shall be furnished to the municipal clerk, municipal treasurer and town manager.


**Lapse and Renewal.** This policy lapses one year after the date of adoption, if not sooner amended, reapproved or cancelled. The policy may be renewed at any time before its lapse and may be readopted at any time.

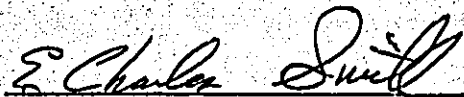
**Original.** The municipal clerk shall maintain the original copy of this policy in accordance with the records of actions of the Town Council.

Dated at Lisbon, Maine this 5<sup>th</sup> day of September, 2006.

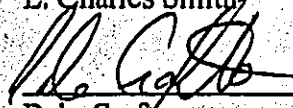
TOWN COUNCIL

  
Michael Bowie

  
Layne Curtis

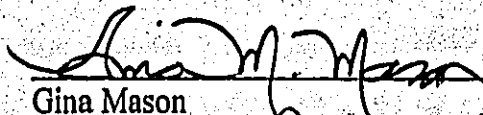


E. Charles Smith

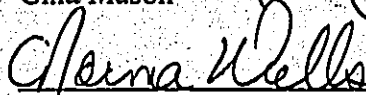


Dale Crafts

Janet Henry



Gina Mason



Norma Wells

RESOLUTION ADOPTING POLICY ON TREASURER'S DISBURSEMENT WARRANTS

WHEREAS, the provisions of 30-A M.R.S.A. § 5603(2) permit the Treasurer of a municipality to disburse monies only on the authority of a Warrant drawn for that purpose and approved by affirmative vote of the majority of the municipal officers of that community; and

WHEREAS, approval by the municipal officers may only be in the form of action taken approving the payment Warrant at a duly authorized meeting of said municipal officers; and

WHEREAS, the efficient management of the finances of the Town of Lisbon often require more flexibility than is provided by bi-weekly meetings of the Town Council to address approval of municipal Warrants; and

WHEREAS, §§ (2)(A)(1) allows the municipal officers to adopt a policy permitting disbursement of employees wages and benefits upon the approval of one or more designated municipal officers; and

WHEREAS, §§ (2)(A)(2) also allows municipal officers to adopt a policy permitting disbursement of payments for municipal education costs in accordance with a disbursement Warrant signed by the Superintendent of Schools and a majority of the duly elected School Board.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon, being the municipal officers thereof, that the Policy on Treasurer's Disbursement Warrants, attached hereto and made a part hereof, be and hereby is adopted in accordance with the terms, conditions and provisions stated therein.

## **ORDER FOR PUBLIC NOTICE**

**WHEREAS**, the Municipal Officers of the Town of Lisbon have considered and approved in concept a capital project calling for the replacement of the current Public Works Facility; and

**WHEREAS**, the funding for this project requires that the Town issue general obligation securities pursuant to Section 6.09 of the Charter of the Town of Lisbon; and

**WHEREAS**, approval of the issuance of general obligation securities is dependent on a public hearing concerning the issuance of said securities.

**NOW, THEREFORE, BE IT ORDERED** by the Town Council of the Town of Lisbon that a public hearing be held on Tuesday the 19<sup>th</sup> day of September, 2006, and be it further ordered by the Town Council of the Town of Lisbon that the Town Clerk publish notice of the hearing in one or more newspapers of general circulation within the Town of Lisbon not less than seven days nor more than 15 days prior to the public hearing and the scheduled final action by Council scheduled after the public hearing at its regular meeting on September 19, 2006.

## ORDER PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION SECURITIES

That the following Order authorizing the issuance of general obligation securities for the Town of Lisbon, Maine, in an amount up to but not to exceed \$1,750,000.00, for the purpose of replacement of the Town of Lisbon Public Works Facility, be and hereby is adopted by the Town Council of the Town of Lisbon in accordance with the following:

Section 1. That a sum up to, but not to exceed, \$1,750,000.00 is hereby appropriated for the purpose of demolishing the current Public Works Facility and constructing and equipping a new facility.

Section 2. That, for the purpose of financing the aforesaid appropriation, authorization is hereby given to incur indebtedness by the issuance of general security obligations in an amount up to, but not to exceed, \$1,750,000.00, pursuant to, and under the provisions of the Charter of the Town of Lisbon, Section 6.09.

Section 3. That any and all bonds, notes and other securities issued pursuant to this Ordinance may be payable in serial form in annual installments, which need not be equal, or under such payment terms or conditions as may be in the best interest of the Town, but which shall be calculated to extinguish the entire debt at majority.

Section 4. That the term of any general obligation securities issued under the within Order shall not exceed twenty (20) years.

Section 5. That the proceeds of any general obligation securities issued pursuant to this Order shall be used only for those purposes specified in Section 1 above.

Section 6. That any proceeds of the general obligation securities issued not used for the purposes specified in Section 1 shall be applied to repayment of the principal and/or interest of any such general obligation securities.

Section 7. That the Municipal Officers, being the Town Council of the Town of Lisbon, may borrow money temporarily by the issuance of notes in anticipation of the issuance of general obligation securities, subsequent to the authorization of the general obligation securities by the voters of the Town of Lisbon.

Section 8. That the Municipal Officers of the Town of Lisbon shall determine the date or dates, maturities, denominations, interest rate or rates, place of payment, form, or any other details of each of the securities and, if applicable, notes issued in anticipation of the issuance of the securities.

Section 9. That any and all general securities and/or notes issued by the Town pursuant to Section 6.09 of the Charter of the Town of Lisbon and pursuant to the

provisions of 30-A M.R.S.A. § 5772(7), shall be signed by the Treasurer of the municipality and countersigned by a majority of its Municipal Officers.

Section 10. That any such securities and/or notes authorized to be issued hereunder be subject to call for redemption with or without premium at the election of the Town, before the dates fixed for the final payment thereof, in accordance with the provisions of 30-A M.R.S.A. § 5772(6).

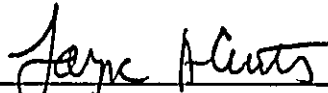
Section 11. That any and all general obligation securities and/or notes issued pursuant to this Order and to Section 6.09 of the Charter of the Town of Lisbon shall be general obligation securities of said Town.

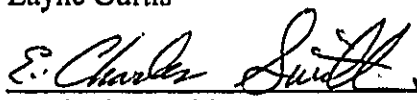
Section 12. That the Treasurer of the municipality has prepared, signed and attached hereto, the Financial Statement required under the provisions of 30-A M.R.S.A. § 5772(2-A).

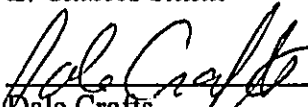
SO ORDERED AND ADOPTED by the Town Council of the Town of Lisbon this 19 day of September, 2006, and be it FURTHER ORDERED by the Town Council of the Town of Lisbon that this Order be submitted to the voters in accordance with the requirements of Section 8.11(b)(2) and under the provisions of Section 8.25(b) of said Charter, the submission to the voters to occur at the general election scheduled for November 7, 2006.

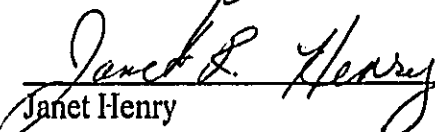
TOWN COUNCIL

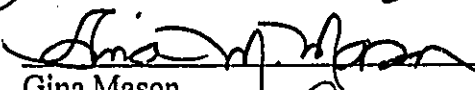
  
Michael Bowie

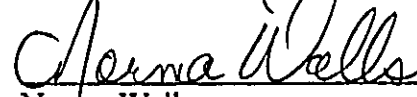
  
Layne Curtis

  
E. Charles Smith

  
Dale Crafts

  
Janet Henry

  
Gina Mason

  
Norma Wells

DEPARTMENT: INTERAGENCIES							
CODE NUMBER: 1170							
CONTRACTUAL SERVICES (200)							
WRITTEN DETAIL	APPROP 2003-04	APPROP 2004-05	APPROP 2005-06	AGENCY REQUEST 2006-07	COUNCILOR RECOMMEND 2006-07	FINAL APPROP 2006-07	
*Abused Woman's Advocacy	500	500	450	1,000	500		
Advocates for Children	700	700	610	750	700		
American Red Cross	1,100	1100	2100	4,500	1,250		
Androscoggin Head Start & Child Care	200	200	180	1,000	500		
Androscoggin Home Care & Hospice	600	600	540	400	400		
Big Brothers/Big Sisters	250	250	225	250	250		
Catholic Charities of Maine	750	750	655	500	500		
Child Health Center	500	500	450	3,260	500		
Children's Center	600	600	540	2,000	600		
Community Concepts	600	600	540	18,114	600		
Family Fun Day	500	500	500	500	500		
Hospice of Midcoast Maine	600	600	540	600	600		
Kennebec Valley Mental Health Center	0	0	0	500	200		
LACO	800	800	720	1,000	800		
Potte Hill, Inc.				No amount specified			
Seniors Plus	750	750	655	650	750		
Sexual Assault Crisis Center	600	600	540	600	600		
Tedford Program	200	200	100	100	0		
Tri-County Mental Health	750	750	655	9,457	750		
UCP	0	0	0	500	0		
TOTAL 200 ACCOUNT	10,000	10,000	10,000	45,681	10,000		



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MEMORANDUM FROM THE TOWN ENGINEER

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TO: TOWN COUNCIL

CC: CURTIS LUNT

FROM: RYAN LEIGHTON

SUBJECT: MADELYN STREET PUMP STATION REPLACEMENT

DATE: 8/30/2006

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**DRAFT**

The current Treatment Plant Budget includes \$60,000 to replace the Madelyn Street Pump Station. When the Board of Selectmen reviewed and approved the budget the consensus was to budget money to replace the station with an above ground Smith and Loveless (S&L) station similar to those we installed on Pinewoods Road and Summer Street two years ago. At that time, S&L was the low bidder chosen based on bid specifications developed by a consulting engineer.

In an effort to avoid the costs associated with a consulting engineer and development of formal bid documents we have been working for the past month with Jim Russell of Russell Resources, Inc. in a design build type of scenario. I feel the most cost effective method of properly sizing a station to service the Gross Development now and through full build out is by utilizing the S&L in-house engineering staff. This also puts the responsibility for the station to perform on the supplier.

We have received two quotes based on the sizing recommendations from S&L. Russell Resources submitted a quote with a bottom line of \$38,480, while J&R Engineered Products, Inc. submitted a quote of \$39,380. I have contacted S&L Municipal Sales Division to discuss the possibility of getting a price from a Sales Representative from a different part of the country and was informed I would be directed to contact one of the two responsible for our area. Based on our successful history with the two stations currently in use and our desire to standardize our equipment I am respectfully requesting leniency with respect to the bid process and recommend we purchase the S&L Formula X pump station through Russell Resources, Inc. The lead time on this item is approximately 8-10 weeks, and we would like to complete this project before winter.

Please contact me if you have any questions.

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## INTEROFFICE MEMORANDUM

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TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: TOWN MANAGER'S REPORT  
DATE: SEPTEMBER 1, 2006

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MMA Legislative Policy Committee

There being a tie vote Livermore Falls Town Manager Martin Puckett and I agreed I would serve the first year and he the second with each other at alternates.

ATV

I have met with the Riverside Trail Rider ATV Club and we are working together to identify and resolve issues related to use of the landfill.

Winter Park

We have had repeated problems with the sewer pump station (clogging) since its start up two years ago. We have demanded the subdivider or pump company replace the pumps with grinder pumps or add a screening wet well. We have subcited the Town Attorney assistance.

TV

I have received a proposal from Great Falls TV for airing on Wednesday evening and tech assistance for \$5,000 annually.

E911

I have received a proposal from LA911 emergency for answering our E911 calls for \$5,000 annually. Odds and Ends

8/31/2006

Re: Lisbon Agreement

Attn: Curtis Lunt

Curtis,

We discussed the criteria for keeping a working relationship with Lisbon at our last committee meeting. We came up with the following suggestions although some criteria can still be amended as needed. Please review and discuss with the folks in Lisbon and let us know what they think.

1. We would continue our current relationship and suggest a contribution of \$5,000.00 per year.
2. We would loan a camera to Lisbon for recording their town council & school board meetings.
3. We will run their meetings on Wednesdays at 7:00 pm on one of our channels as we have in the past in a consistent time slot.
4. We will provide some technical support for their facility in order to keep them running. This would be on an emergency or as needed basis.
5. We will assist them in covering some community events i.e.; graduations and other events we have worked with them on in the past. This item would need to be carefully qualified to avoid the expectation that we would be available upon request. We have always operated on a first come /first serve basis with preference being given to the L/A community.
6. We will also provide some assistance to Lisbon in training their people to operate equipment relevant to recording their town meetings. We would allow Lisbon volunteers to sign out equipment for projects if it is available.
7. We will review our agreement yearly in order to make adjustments as necessary.
8. Lisbon would have to purchase equipment upgrades after this initial agreement as needed. I.e. a DVD utility for making DVDs of their meetings would be required in order to be compatible with our new equipment and program submission requirements. The approximate cost with our recommendations would be around \$500.00 for this purpose.

Other things to consider are that we must stipulate the above limitations to this agreement so that we have a good understanding of expectations within the agreement. Also, that Lisbon would have to provide their own equipment operators and volunteers to record local events in the Lisbon community not covered in this agreement. We would allow Lisbon residents to sign out equipment on an as available basis as long as they complete our requirements for signing out such equipment. They would be responsible (as are our volunteers) for any losses or damages that may occur while in possession of the equipment. L/A volunteers would have first refusal in the case of a same date request. Once again, priorities are given to established producers who are producing existing shows. They agree to follow all of the rules & policies of GFTV while using our equipment or airing shows on our station. We do not want Lisbon to have the expectation that due this payment and agreement that we

will be on call or that they may increase submissions of content for programming, increase overall coverage of Lisbon community events in ways that we cannot handle due to staff limitations & priorities. Considerations could be made by entering in to discussions with Lisbon regarding changes in policy for coverage of Lisbon events. These policies will allow Lisbon a continued relationship with GFTV and give them consistent time slots for their community meetings. It will prevent the Lisbon community from having to start-up a community access station and minimize costs for reaching the Lisbon people. For less than \$100.00 per week, we felt that this agreement will be very cost effective solution for Lisbon and assist us with justifying a continued relationship with some revenues. Lisbon can choose to establish their own community access station by contacting an attorney who could assist them in this endeavor as we have. Please feel free to contact the committee through me to discuss these proposals and facilitate any amendments to the above.

Sincerely,  
Philip Larlee  
Great Falls TV / Committee Response



**TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 19, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Councilor Henry was late, excused. Also present were Curtis Lunt, Town Manager; Ryan Leighton, Town Engineer; Elwood Beal, Public Works Director; David Brooks, Chief of Police; Gerald Kamke, Treatment Plant Operations Manager; and approximately five citizens in the audience. The Chairman dispensed with the reading of the meeting rules.

**PUBLIC HEARINGS**

**PROPOSED ORDINANCE - TOWN DISBURSEMENT WARRANTS**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**PROPOSED PUBLIC WORKS GARAGE BOND ISSUE**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**PROPOSED CHARTER AMENDMENTS**

The Chairman opened the public hearing.

David Bowie requested information on why the articles were being amended; Councilor Bowie explained that most of it was minor textual adjustments to include necessary functions. David Bowie said that he felt the Budget Advisory Board being appointed by the Council would be inappropriate since it is meant to keep the Council in check.

David Hale asked why the Council is cutting the number of days required for referendum petitions in Amendment #2. Roger Theriault explained that currently an Ordinance could go into effect before the filing deadline for referendum petitions, and that the proposed Amendment would prevent that from happening.

The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-42)**

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council adopts the following consent items: (A) Town Warrant 5, (B) Minutes of 8/28/2006 & 9/5/2006. Order passed - Vote 6-0.

COUNCIL ORDERS, ORDINANCES & RESOLUTIONS

TOWN DISBURSEMENT WARRANTS  
ORDINANCE - SECOND READING

VOTE (2006-43)

Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED by the Town Council to adopt the proposed ordinance amendment to Lisbon Code Chapter 2, Article VI, Section 2-284 as follows:

CHAPTER 2. ADMINISTRATION

Article VI. Municipal Finance

Division II. Budget

Add Section 2-284 as follows:

Sec. 2-284. Town Disbursement Warrants

- a. Purpose. The purpose of this Ordinance is to adopt a procedure for the payment of municipal obligations that will timely and efficiently discharge the financial obligations of the Town while providing for adequate and appropriate oversight of the payment process.
- b. Enabling Legislation. The provisions of 30-A M.R.S.A. § 5603(2) only allow a Treasurer of a municipality to disburse monies upon the authority of a Warrant drawn for that purpose approved by majority vote of the Municipal Officers of that community. This provision, however, also allows the municipality by Charter or by Ordinance, to adopt its own procedure for approval of Municipal Warrants in accordance with appropriate oversight requirements and the necessity for efficiency and timeliness in paying the Town's obligations.
- c. Warrant Requirements. The Treasurer shall be required to make payments and disbursement, in accordance with funds duly appropriated for those purposes, to satisfy the Town's financial obligations, from general fund monies or other appropriate Town funds, in accordance with a Warrant duly signed by the Town Manager and co-signed by the Chair of the Town Council and one other Town Council member. In the absence or disability of the Chair, the Vice Chair or the designee of the Chair or Vice Chair, shall be the signatory, along with the other Council member.

Order passed - Vote 6-0 (*Final Passage*).

PUBLIC WORKS GARAGE FACILITY BOND ISSUE

VOTE (2006-44)

Councilor Smith, seconded by Councilor Wells:

BE IT ORDERED that the Town Council adopts an order dated September 19, 2006 Sections 1-12 authorizing the issuance of general obligation securities for the Town of Lisbon, Maine, in an amount up to but not to exceed \$1,750,000 for the purpose of replacement of the Town of Lisbon Public Works Facility.

BE IT FURTHER ORDERED that this order be submitted to the voters in accordance with the requirements of Section 8.11(b)(2) and under the provisions of Section 8.25(b) of said Charter, the submission to the voters to occur at the general election scheduled for November 7, 2006.

- Section 1. That a sum up to, but not to exceed, \$1,750,000.00 is hereby appropriated for the purpose of demolishing the current Public Works Facility and constructing and equipping a new facility.
- Section 2. That, for the purpose of financing the aforesaid appropriation, authorization is hereby given to incur indebtedness by the issuance of general security obligations in an amount up to, but not to exceed, \$1,750,000.00, pursuant to, and under the provisions of the Charter of the Town of Lisbon, Section 6.09.
- Section 3. That any and all bonds, notes and other securities issued pursuant to this Ordinance may be payable in serial form in annual installments, which need not be equal, or under such payment terms or conditions as may be in the best interest of the Town, but which shall be calculated to extinguish the entire debt at majority.
- Section 4. That the term of any general obligation securities issued under the within Order shall not exceed twenty (20) years.
- Section 5. That the proceeds of any general obligation securities issued pursuant to this Order shall be used only for those purposes specified in Section 1 above.
- Section 6. That any proceeds of the general obligation securities issued not used for the purposes specified in Section 1 shall be applied to repayment of the principal and/or interest of any such general obligation securities.
- Section 7. That the Municipal Officers, being the Town Council of the Town of Lisbon, may borrow money temporarily by the issuance of notes in anticipation of the issuance of general obligation securities, subsequent to the authorization of the general obligation securities by the voters of the Town of Lisbon.
- Section 8. That the Municipal Officers of the Town of Lisbon shall determine the date or dates, maturities, denominations, interest rate or rates, place of payment, form, or any other details of each of the securities and, if applicable, notes issued in anticipation of the issuance of the securities.
- Section 9. That any and all general securities and/or notes issued by the Town pursuant to Section 6.09 of the Charter of the Town of Lisbon and pursuant to the provisions of 30-A M.R.S.A. § 5772(7), shall be signed by the Treasurer of the municipality and countersigned by a majority of its Municipal Officers.
- Section 10. That any such securities and/or notes authorized to be issued hereunder be subject to call for redemption with or without premium at the election of the Town, before the dates fixed for the final payment thereof, in accordance with the provisions of 30-A M.R.S.A. § 5772(6).
- Section 11. That any and all general obligation securities and/or notes issued pursuant to this Order and to Section 6.09 of the Charter of the Town of Lisbon shall be general obligation securities of said Town.
- Section 12. That the Treasurer of the municipality has prepared, signed and attached hereto, the Financial Statement required under the provisions of 30-A M.R.S.A. § 5772(2-A).

Councilor Smith, seconded by Councilor Wells, moved to amend Section 1 of the proposed order as follows:

Section 1. That a sum up to, but not to exceed, \$1,750,000.00 is hereby appropriated for the purpose of ~~demolishing the current Public Works Facility and~~ constructing and equipping a new Public Works facility with possible demolition/renovation of the current facility.

Amendment passed - Vote 6-0.

Order as amended passed - Vote 5-1 (Opposed: Curtis).

#### PROPOSED CHARTER AMENDMENTS

#### **VOTE (2006-45)**

Councilor Crafts, seconded by Councilor Wells:

BE IT ORDERED by the Town Council that the proposed amendments 1-8 be submitted to the voters on a ballot at the general election scheduled for November 7, 2006.

#### **CHARTER REFERENDUM AMENDMENT #1**

Article V. Administration, Organization and Departments.

Part 5. Other Boards and Agencies.

5.54 Budget Advisory Board. There shall be a seven-member Budget Advisory Board ~~appointed by the Town Council elected by the registered voters of the Town~~ to staggered three year terms. ~~Two members of the Board shall be nominated and elected by the qualified voters of each of the two Voting Districts and three members of the Board shall be nominated and elected by the qualified voters of the Town at large.~~ The Budget Advisory Board shall review all budgets submitted in accordance with Section 6.03 of this Charter and budget amendments after adoption proposed in accordance with Section 6.05 of this Charter and shall make recommendations to the Council thereon. The lack of such review or making of recommendations shall not be cause for delay of Council procedures. Vacancies on the Budget Advisory Board shall be filled by the Council.

*EXPLANATION: To provide for appointment of the seven-member Budget Advisory Board by the Town Council.*

#### **CHARTER REFERENDUM AMENDMENT #2**

Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

Part 2. Initiative and Referendum.

8.22. Petitions.

(d) Time for Filing Referendum Petitions. Referendum petitions must be filed within ~~30~~20 days after final adoption by the Council of the ordinance sought to be considered.

Article II. Town Council

2.08. Ordinances.

(a) Procedure. An ordinance may be introduced by any Councilor at any regular or special meeting of the Council and may not be enacted except after public hearing thereon. Notice of all public hearings on any proposed ordinance shall be given at least seven (7) days in advance of the public hearing by publication in a newspaper or newspapers having general circulation in the Town and by posting copies of said notice at the Town Hall and such other places as the Council may designate. An ordinance, in order to be finally adopted, must be read and voted upon at two separate meetings of the Town Council held not less than seven days apart without any material amendment of the ordinance between the first and second



vote. Except as otherwise provided in this Charter, every ordinance shall be effective 1421 days after the date of final adoption.

*EXPLANATION: To provide for consistency in the effective date of Ordinances and the referendum period.*

#### CHARTER REFERENDUM AMENDMENT #3

##### Article IV. School Department.

4.06. Major Appropriations. No action of the School Committee which authorizes a lease or other contractual obligation of the School Department for capital equipment whose costs per unit exceeds one hundred thousand dollars (\$100,000) and which exceeds a term of twelve months and which requires and expenditure of School Department funds in excess of one hundred thousand dollars (\$100,000) shall be effective unless and until said action is ratified by the qualified voters of the Town in a referendum conducted in accordance with the provisions set forth in Article VIII. This provision specifically excludes agreements for services, personnel contracts and collective bargaining agreements.

##### Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

###### Part 1. General Provisions.

###### 8.11. General Authority.

###### (b) Referendum.

2. Borrowing; Major Appropriations. No action of the Town Council which approves the issuance of any general obligation or revenue obligation bond of the Town or which authorizes a lease or other contractual obligation of the Town for capital equipment whose costs per unit exceed \$100,000 and which exceeds a term of twelve months and which requires an expenditure of Town funds in excess of one hundred thousand dollars (\$100,000) shall be effective unless and until said action is ratified by the qualified voters of the Town in a referendum conducted in accordance with the provisions set forth in this Article. This provision specifically excludes agreements for services, personnel contracts and collective bargaining agreements.

*EXPLANATION: To clarify that the requirement for referendum vote approval for capital equipment items, is for any individual item in excess of \$100,000 in cost and shall not apply to agreements for services, personnel contracts or collective bargaining agreements.*

#### CHARTER REFERENDUM AMENDMENT #4

##### Article II. Town Council.

###### 2.04. Chair.

(a) Election and Term. ~~At the first meeting of the Town Council held after each regular election~~At its organizational meeting held on the first Tuesday after the first Monday in December, or as soon thereafter as practicable, it shall elect, by a majority vote of the entire Council, one of its members as Chair and one of its members as Vice-Chair for the ensuing year, and the Council shall fill, for an unexpired term, any vacancy in the office of Chair or Vice-Chair that may occur. This Chair shall be recognized as head of the town government for all ceremonial purposes and by the Governor for purposes of military law, but the Chair shall have no regular administrative duties. In the temporary absence or disability of the chair, the Vice-Chair shall exercise all the powers of the Chair during such temporary absence or disability of the Chair. It shall be the duty of the Chair to (1) preside at all meetings of the Council; (2) develop, after consultation with the Town Manager, agenda for Council meetings, provided that no Councilor shall be denied the right to place an item on the agenda; (3) after consultation with the Council, represent the Council in all dealings with the Town Manager and with all statutory and advisory boards, commissions and committees in person or by delegation.

##### Article IV. School Department.

4.04. Chair. ~~At the first meeting of the School Committee held after each regular election~~At its organizational meeting held on the first Tuesday after the first Monday in December, or as soon thereafter as practicable, the School Committee shall elect, by a majority vote of the entire Committee, one of its members as Chair for the ensuing year, and the School Committee shall fill for an unexpired term any vacancy in the office of Chair that may occur. The Chair shall preside at all meetings of the School Committee and may vote on any matter to come before the Committee.

*EXPLANATION: To provide for the election of the Town Council Chair and the School Department Chair after the new Council and School Board are seated at their first meetings in December.*

#### CHARTER REFERENDUM AMENDMENT #5

##### Article II. Town Council.

###### 2.10. Prohibitions.

(b) Appointments and Removals. ~~The Town Manager's appointments of the following administrative offices shall be subject to confirmation by the Council: Town Clerk, Police Chief, Fire Chief, Public Works Director, Finance Director, Tax Assessor, Town Treasurer/Tax Collector, and Town Attorney.~~ Except as provided herein, neither the Council nor any of its members shall in any manner dictate the appointment or removal of any Town administrative officers or employees within the jurisdiction of the Town Manager or his or her subordinates, but the Council may express its views and fully and freely discuss with the Manager anything pertaining to appointment and removal of such officers and employees.

##### Article III. Town Manager.

###### 3.02. Powers and Duties of the Town Manager.

(a) Except as provided in Section 2.10(b), the Manager shall appoint, prescribe the duties of, supervise and, when necessary for the good of the Town, suspend or remove all town employees and appointive administrative officers provided for by or under this Charter, except as otherwise provided by law, by this Charter, or by personnel rules adopted pursuant to this Charter. The Manager may authorize any administrative officer who is subject to his or her direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency. The Town Manager's appointments of the following administrative offices shall be subject to confirmation by the Council: Town Clerk, Police Chief, Fire Chief, Public Works Director, Finance Director, Tax Assessor, Town Treasurer/Tax Collector, and Town Attorney.

*EXPLANATION: To move appointments by the Manager subject to Council confirmation to Section 3.02 dealing with Manager appointments.*

#### CHARTER REFERENDUM AMENDMENT #6

##### Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

###### Part 2. Initiative and Referendum.

###### 8.21. Commencement of Proceedings.

(a) Petitioners Committee; Affidavit. Any five qualified voters of the Town may commence initiative or referendum proceedings by filing with the Clerk an affidavit stating that they will constitute the petitioners committee and be responsible for circulating the petition and filing it in proper form, stating their names and street addresses, specifying the mailing address to which all notices to the committee are to be sent, and setting out in full the proposed ordinance or the ordinance sought to be reconsidered. Promptly after the affidavit of the petitioners committee is filed, the Clerk shall issue the appropriate petition blanks to the petitioners committee.

(b) Council Action. The Town Council may submit on its own initiative, a proposal for the enactment, repeal or amendment of any ordinance except as otherwise prohibited in this Charter, and specifically to comply with the provisions for approval of bond issues and

certain contracts for capital equipment or expenditures as may be required under the provisions of Section 6.09 of this Charter as well as Section 8.11(b)(2) and Section 4.06. Such proposition submitted to the voters may be voted on at any municipal election or any special election called by the Town Council and should such proposition receive a majority of the votes cast thereon at such election, it shall be enacted, repealed or amended accordingly.

*EXPLANATION: To clarify the authority of the Town Council to submit referendum items to the voters.*

#### CHARTER REFERENDUM AMENDMENT #7

Article V. Administrative Organization and Departments.

Part 2. Personnel Administration.

5.23. Personnel Rules. The Personnel Director shall prepare personnel rules ~~not inconsistent with existing labor contracts.~~ A, a draft of ~~which proposed personnel rules~~ shall be submitted to the Council no later than 2 years after the effective date of this charter. The Council may adopt the proposed rules with or without amendment. These rules shall provide for: ...

*EXPLANATION: To eliminate the connection between Town Personnel Rules and the provisions of Collective Bargaining Agreements.*

#### CHARTER REFERENDUM AMENDMENT #8

Article II. Town Council.

2.08. Ordinances.

(b) Emergency Ordinances. ....Every ordinance shall stand repealed as of the ninety-first (91<sup>st</sup>) day following the date on which it was adopted, ~~but this shall not prevent reenactment of the ordinance in the manner specified in this section, if the emergency still exists unless adopted under the provisions of 2.08(a) within the emergency ordinance period.~~

*EXPLANATION: To eliminate the restriction against the adoption of emergency ordinances as regular ordinances.*

Councilor Henry arrived at 7:35 PM.

Councilor Bowie seconded by Councilor Smith moved to remove the proposed Charter Amendment #1. Amendment passed - Vote 7-0.

Order as amended passed - Vote 7-0.

#### DAVIS STREET SEWER INFLUENT GRINDER BIDS

#### VOTE (2006-46)

Councilor Bowie, seconded by Councilor Wells:

BE IT ORDERED that the Town Council accepts the bid of \$18,989 from F.R. Mahoney to upgrade the Davis Street Pump Station Channel Grinder (option 1). Order passed - Vote 7-0.

#### OTHER ITEMS

#### INTERAGENCY REQUESTS

#### VOTE (2006-47)

Councilor Curtis, seconded by Councilor Wells:

BE IT ORDERED that the Town Council accepts the submitted list of interagency requests as follows:

WRITTEN DETAIL	AGENCY REQUEST 2006-07	COUNCIL APPROVED AMOUNT
*Abused Woman's Advocacy	1,000	500
Advocates for Children	750	700
American Red Cross	4,500	1,250
Androscoggin Head Start & Child Care	1,000	600
Androscoggin Home Care & Hospice	400	400
Big Brothers/Big Sisters	250	250
Catholic Charities of Maine	500	500
Child Health Center	3,260	500
Children's Center	2,000	600
Community Concepts	18,114	600
Family Fun Day	500	550
Hospice of Midcoast Maine	600	600
Kennebec Valley Mental Health Center	500	150
LACO	1,000	850
Pottle Hill, Inc.	No amount specified	0
Seniors Plus	650	650
Sexual Assault Crisis Center	600	600
Tedford Program	100	0
Tri-County Mental Health	9,457	700
UCP	500	0
Totals:	\$ 45,681	\$ 10,000

Order passed - Vote 7-0.

#### COMMITTEE VISITATION - PROPOSED SCHEDULE

Review only, see attachments. The Council agreed by general consensus to the proposed schedule.

#### DRIVEWAY PERMIT FEES / STREET OPENING ORDINANCE

Review only, see attachments. Mr. Lunt explained the proposed fees and ordinance. Mr. Beal explained that several private homes have connected to the public sewers without his department receiving notification, which caused considerable issues throughout the summer, and that a permit would ensure that the department is notified; the same applies to driveway permits. Mr. Therriault stated that towns with similar ordinances and fees in place have fewer issues with people randomly digging up the road. The Council agreed by general consensus that Mr. Beal, Mr. Lunt, and Mr. Therriault will put together an Ordinance to this effect.

#### TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager. Councilor Bowie asked if any Councilors were interested in attending a seminar on the potential regional consolidation of dispatching in Androscoggin County. Councilor Henry offered to attend. Mr. Lunt noted that an agreement of systematic payment to Great Falls TV has been accepted, and that, beginning October 1<sup>st</sup> Council meetings will be aired on Wednesdays.

#### E911 DISPATCHING SERVICE

Review only, see attachments. Chief Brooks reported that the Androscoggin County Sheriff's Office (ASO) is willing to offer 911 services at no cost, whereas the LA911 is requiring annual payment of \$5000, which was not budgeted. He also reported that Androscoggin County has taken the position that it is inappropriate to charge taxpayers for 911. Also, ASO no longer dispatches for Livermore Falls, which was the reason ASO was at their maximum call capacity. Chief Brooks stated that with the current situation and staffing, he would feel comfortable using ASO, and that a change in Sheriff would not adversely affect the service. Chief Brooks anticipates closure of Lisbon's PSAP at any time. The Council agreed by general consensus to change to ASO, and will write a letter to the PUC to request the change.

#### AUDIENCE PARTICIPATION

None.

#### APPOINTMENTS

##### VOTE (2006-48)

Councilor Smith, seconded by Councilor Crafts:

BE IT ORDERED that the Town Council does hereby appoint Councilors Crafts, Wells, Bowie, Smith, and Mason to a 5-member Board of Assessment Review. Order passed - Vote 7-0.

#### GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS

Councilor Bowie mentioned a letter from a couple in St. Petersburg, FL, requesting information about Maine and the town, as they are moving here; Mr. Lunt agreed to send them some information. Councilor Bowie also expressed disapproval of an application for service from the Water Department, which requires a social security number and date of birth on both initial connection and final reading requests; the Council agreed to send a letter to the Water Commission about it.

Councilors Smith and Curtis thanked the PW department for their paving work.

Councilor Curtis expressed concern regarding trees blocking vision for turning drivers, and stated that MDOT should remove them. Councilor Smith added that MDOT has placed signs in low shoulder areas that also block the field of vision.

Councilor Curtis asked that potholes on Alexandria Street be filled. He also asked when the Purchasing Policy would be presented again; Mr. Lunt said that it would be scheduled for October.

Councilor Curtis stated that he would like the 11 departments to come before the Council to review short and long-term goals and explain what their functions are. Councilor Bowie suggested a workshop in November to think about budget items, priorities, ordinance changes, and goals and objectives for the following year. Mr. Lunt stated that it could be a burden to the Council's schedule.

Councilor Mason mentioned that MDOT left drop-offs on Route 9 that are terrible.

#### EXECUTIVE SESSION

##### VOTE (2006-49)

Councilor Bowie, seconded by Councilor Smith:

BE IT ORDERED that the Town Council went into Executive Session at 8:41 PM to discuss Real Estate - MRSA Title 1, Chapter 13, Section 406(6)(c). Order passed - Vote 7-0. The Council returned from Executive Session at 9:09 PM.

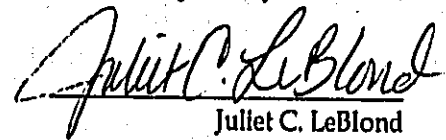
ADJOURNMENT

VOTE (2006-50)

Councilor Smith, seconded by Councilor Crafts:

BE IT ORDERED that the Town Council adjourned at 9:10 PM. Order passed - Vote 7-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.

TOWN OF LISBON  
PUBLIC HEARING NOTICE  
BOND ORDER

The Lisbon Town Council will hold a public hearing on Tuesday, September 19 at 7 p.m. in the Town Office conference room at 300 Lisbon Street, Lisbon, Maine to hear comments on a proposed bond issue to be placed before the voters on the November 7 ballot.

"Shall a Bond Order authorizing the issuance of general obligation securities in an amount not to exceed one million seven hundred and fifty thousand dollars (\$1,750,000), for the purpose of demolishing the current public works facilities and constructing and equipping a new facility, be ratified?"

The public is invited to attend.

Attest:

  
Twila D. Lycette, CMC/CCM  
Lisbon Town Clerk

9/8/2006

10:00:11 AM

Public Hearing 09-19-2006  
Bond Order

Constable's  
Return Of Posting  
State Of Maine

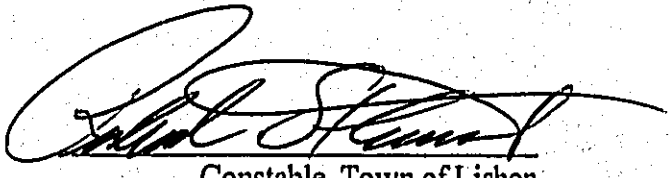
Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

9/8/06



Constable, Town of Lisbon



TOWN OF LISBON


PUBLIC HEARING

DISBURSEMENT WARRANT ORDINANCE

The Lisbon Town Council will hold a public hearing on Tuesday, September 19 at 7:00 p.m. in the Town Office conference room to hear comments on a proposed ordinance entitled "Town Disbursement Warrants". A copy of the proposed ordinance may be obtained at the Town Clerks office, 300 Lisbon Street, Lisbon, Maine.

The public is invited to attend.

Attest:

  
Twila D. Lycette, CMC/CCM  
Lisbon Town Clerk

Public Hearing 09-19-2006  
Disbursement Warrant Ord.

Constable's  
Return Of Posting  
State Of Maine

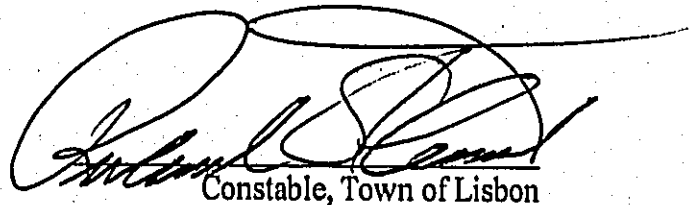
Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

9/8/06

  
Constable, Town of Lisbon

## POLICY ON TREASURER'S DISBURSEMENT WARRANTS

**Purpose.** This policy is to enable the Town of Lisbon to process certain Treasurer's Warrants for payment, without full majority approval of the municipal officers at a duly called meeting, and in accordance with the exceptions noted in 30-A M.R.S.A. § 5603(2)(A)(1)&(2). These exceptions allow the municipal officers through this policy to permit one or more designated municipal officers to approval a disbursement Warrant for employees' wages and benefits, and to allow for disbursement of payments for municipal education costs upon approval by the School Superintendent and a majority of the School Board. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

**Delegation of Authority.** Pursuant to the provisions of 30-A M.R.S.A. § 5603(2)(A)(1) &(2) the following authority is granted with respect to treasurer's disbursement warrants for municipal employee wages and benefits, and education costs.

1. Disbursements for employee wages and benefits may be made when a disbursement warrant has been signed by one or more designated municipal officers, such municipal officer(s) to be designated by the Chairman of the Town Council.
2. Disbursements for municipal education costs in accordance with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

**Effective Date.** This policy becomes effective on the date of adoption by the Town Council. Copies shall be furnished to the municipal clerk, municipal treasurer and town manager.

**Lapse and Renewal.** This policy lapses one year after the date of adoption, if not sooner amended, reapproved or cancelled. The policy may be renewed at any time before its lapse and may be readopted at any time.

**Original.** The municipal clerk shall maintain the original copy of this policy in accordance with the records of actions of the Town Council.

Dated at Lisbon, Maine this 5<sup>th</sup> day of September, 2006.

TOWN COUNCIL

---

Michael Bowie

---

Layne Curtis

---

E. Charles Smith

---

Dale Crafts

---

Janet Henry

---

Gina Mason

---

Norma Wells

RESOLUTION ADOPTING POLICY ON TREASURER'S DISBURSEMENT WARRANTS

WHEREAS, the provisions of 30-A M.R.S.A. § 5603(2) permit the Treasurer of a municipality to disburse monies only on the authority of a Warrant drawn for that purpose and approved by affirmative vote of the majority of the municipal officers of that community; and

WHEREAS, approval by the municipal officers may only be in the form of action taken approving the payment Warrant at a duly authorized meeting of said municipal officers; and

WHEREAS, the efficient management of the finances of the Town of Lisbon often require more flexibility than is provided by bi-weekly meetings of the Town Council to address approval of municipal Warrants; and

WHEREAS, §§ (2)(A)(1) allows the municipal officers to adopt a policy permitting disbursement of employees wages and benefits upon the approval of one or more designated municipal officers; and

WHEREAS, §§ (2)(A)(2) also allows municipal officers to adopt a policy permitting disbursement of payments for municipal education costs in accordance with a disbursement Warrant signed by the Superintendent of Schools and a majority of the duly elected School Board.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon, being the municipal officers thereof, that the Policy on Treasurer's Disbursement Warrants, attached hereto and made a part hereof, be and hereby is adopted in accordance with the terms, conditions and provisions stated therein.

TOWN OF LISBON  
PUBLIC HEARING NOTICE  
CHARTER AMENDMENTS

Pursuant to Order of the Town Council, the public is hereby notified of a public hearing to be held on Tuesday, September 19, 2006 at 7:00 p.m. in the Conference Room at the Lisbon Town Office, 300 Lisbon Street, Lisbon, Maine for the purpose of receiving public input on Charter Amendment questions 1 through 8. The text of those Charter Amendments with an explanation of each is as follows:

**CHARTER REFERENDUM AMENDMENT #1**

Text Changes:

Article V. Administration, Organization and Departments.

Part 5. Other Boards and Agencies.

5.54 Budget Advisory Board. There shall be a seven-member Budget Advisory Board ~~appointed by the Town Council elected by the registered voters of the Town~~ to staggered three year terms. ~~Two members of the Board shall be nominated and elected by the qualified voters of each of the two Voting Districts and three members of the Board shall be nominated and elected by the qualified voters of the Town at large.~~ The Budget Advisory Board shall review all budgets submitted in accordance with Section 6.03 of this Charter and budget amendments after adoption proposed in accordance with Section 6.05 of this Charter and shall make recommendations to the Council thereon. The lack of such review or making of recommendations shall not be cause for delay of Council procedures. Vacancies on the Budget Advisory Board shall be filled by the Council.

EXPLANATION: To provide for appointment of the seven-member Budget Advisory Board by the Town Council.

**CHARTER REFERENDUM AMENDMENT #2**

Text Changes:

Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

Part 2. Initiative and Referendum.

8.22. Petitions.

(d) Time for Filing Referendum Petitions. Referendum petitions must be filed within ~~30~~20 days after final adoption by the Council of the ordinance sought to be considered.

## Article II. Town Council

### 2.08. Ordinances.

(a) Procedure. An ordinance may be introduced by any Councilor at any regular or special meeting of the Council and may not be enacted except after public hearing thereon. Notice of all public hearings on any proposed ordinance shall be given at least seven (7) days in advance of the public hearing by publication in a newspaper or newspapers having general circulation in the Town and by posting copies of said notice at the Town Hall and such other places as the Council may designate. An ordinance, in order to be finally adopted, must be read and voted upon at two separate meetings of the Town Council held not less than seven days apart without any material amendment of the ordinance between the first and second vote. Except as otherwise provided in this Charter, every ordinance shall be effective ~~142~~1 days after the date of final adoption.

EXPLANATION: To provide for consistency in the effective date of Ordinances and the referendum period.

## CHARTER REFERENDUM AMENDMENT #3

### Text Changes:

## Article IV. School Department.

4.06. Major Appropriations. No action of the School Committee which authorizes a lease or other contractual obligation of the School Department for capital equipment whose costs per unit exceeds one hundred thousand dollars (\$100,000) and which exceeds a term of twelve months and which requires an expenditure of School Department funds in excess of one hundred thousand dollars (\$100,000) shall be effective unless and until said action is ratified by the qualified voters of the Town in a referendum conducted in accordance with the provisions set forth in Article VIII. This provision specifically excludes agreements for services, personnel contracts and collective bargaining agreements.

## Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

### Part 1. General Provisions.

## 8.11. General Authority.

### (b) Referendum.

2. Borrowing; Major Appropriations. No action of the Town Council which approves the issuance of any general obligation or revenue obligation bond of the Town or which authorizes a lease or other contractual obligation of the Town for capital equipment whose costs per unit exceed \$100,000 and which exceeds a term of twelve months and which requires an expenditure of Town funds in excess of one hundred thousand dollars (\$100,000) shall be effective unless and until said action is ratified by the qualified voters of the Town in a referendum conducted in accordance with the provisions set forth in this Article. This provision specifically excludes agreements for services, personnel contracts and collective bargaining agreements.

EXPLANATION: To clarify that the requirement for referendum vote approval for capital equipment items, is for any individual item in excess of \$100,000 in cost and shall not apply to agreements for services, personnel contracts or collective bargaining agreements.

## CHARTER REFERENDUM AMENDMENT #4

### Text Changes:

### Article II. Town Council.

#### 2.04. Chair.

(a) Election and Term. ~~At the first meeting of the Town Council held after each regular election~~ At its organizational meeting held on the first Tuesday after the first Monday in December, or as soon thereafter as practicable, it shall elect, by a majority vote of the entire Council, one of its members as Chair and one of its members as Vice-Chair for the ensuing year, and the Council shall fill, for an unexpired term, any vacancy in the office of Chair or Vice-Chair that may occur. This Chair shall be recognized as head of the town government for all ceremonial purposes and by the Governor for purposes of military law, but the Chair shall have no regular administrative duties. In the temporary absence or disability of the chair, the Vice-Chair shall exercise all the powers of the Chair during such temporary absence or disability of the Chair. It shall be the duty of the Chair to (1) preside at all meetings of the Council; (2) develop, after consultation with the Town Manager, agenda for Council meetings, provided that no Councilor shall be denied the right to place an item on the agenda; (3) after consultation with the



Council, represent the Council in all dealings with the Town Manager and with all statutory and advisory boards, commissions and committees in person or by delegation.

#### Article IV. School Department.

4.04. Chair. ~~At the first meeting of the School Committee held after each regular election~~ At its organizational meeting held on the first Monday after the first Monday in December, or as soon thereafter as practicable, the School Committee shall elect, by a majority vote of the entire Committee, one of its members as Chair for the ensuing year, and the School Committee shall fill for an unexpired term any vacancy in the office of Chair that may occur. The Chair shall preside at all meetings of the School Committee and may vote on any matter to come before the Committee.

EXPLANATION: To provide for the election of the Town Council Chair and the School Department Chair after the new Council and School Board are seated at their first meetings in December.

### CHARTER REFERENDUM AMENDMENT #5

#### Text Changes:

#### Article II. Town Council.

##### 2.10. Prohibitions.

(b) Appointments and Removals. ~~The Town Manager's appointments of the following administrative offices shall be subject to confirmation by the Council: Town Clerk, Police Chief, Fire Chief, Public Works Director, Finance Director, Tax Assessor, Town Treasurer/Tax Collector, and Town Attorney.~~ Except as provided herein, neither the Council nor any of its members shall in any manner dictate the appointment or removal of any Town administrative officers or employees within the jurisdiction of the Town Manager or his or her subordinates, but the Council may express its views and fully and freely discuss with the Manager anything pertaining to appointment and removal of such officers and employees.

#### Article III. Town Manager.

##### 3.02. Powers and Duties of the Town Manager.

(a) Except as provided in Section 2.10(b), the Manager shall appoint, prescribe the duties of, supervise and, when necessary for the good of the Town, suspend or remove all town employees and appointive administrative

officers provided for by or under this Charter, except as otherwise provided by law, by this Charter, or by personnel rules adopted pursuant to this Charter. The Manager may authorize any administrative officer who is subject to his or her direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency. The Town Manager's appointments of the following administrative offices shall be subject to confirmation by the Council: Town Clerk, Police Chief, Fire Chief, Public Works Director, Finance Director, Tax Assessor, Town Treasurer/Tax Collector, and Town Attorney.

EXPLANATION: To move appointments by the Manager subject to Council confirmation to Section 3.02 dealing with Manager appointments.

### CHARTER REFERENDUM AMENDMENT #6

Text Changes:

Article VIII. Initiative, Referendum, Recall and Special Town Meeting.

Part 2. Initiative and Referendum.

8.21. Commencement of Proceedings.

(a) Petitioners Committee; Affidavit. Any five qualified voters of the Town may commence initiative or referendum proceedings by filing with the Clerk an affidavit stating that they will constitute the petitioners committee and be responsible for circulating the petition and filing it in proper form, stating their names and street addresses, specifying the mailing address to which all notices to the committee are to be sent, and setting out in full the proposed ordinance or the ordinance sought to be reconsidered. Promptly after the affidavit of the petitioners committee is filed, the Clerk shall issue the appropriate petition blanks to the petitioners committee.

(b) Council Action. The Town Council may submit on its own initiative, a proposal for the enactment, repeal or amendment of any ordinance except as otherwise prohibited in this Charter, and specifically to comply with the provisions for approval of bond issues and certain contracts for capital equipment or expenditures as may be required under the provisions of Section 6.09 of this Charter as well as Section 8.11(b)(2) and Section 4.06. Such proposition submitted to the voters may be voted on at any municipal election or any special election called by the Town Council and should such proposition receive a majority of the votes cast thereon at such election, it shall be enacted, repealed or amended accordingly.

EXPLANATION: To clarify the authority of the Town Council to submit referendum items to the voters.

#### CHARTER REFERENDUM AMENDMENT #7

Text Changes:

Article V. Administrative Organization and Departments.

Part 2. Personnel Administration.

5.23. Personnel Rules. The Personnel Director shall prepare personnel rules ~~not inconsistent with existing labor contracts. A~~ a draft of ~~which~~ proposed personnel rules shall be submitted to the Council no later than 2 years after the effective date of this charter. The Council may adopt the proposed rules with or without amendment. These rules shall provide for:.....

EXPLANATION: To eliminate the connection between Town Personnel Rules and the provisions of Collective Bargaining Agreements.

#### CHARTER REFERENDUM AMENDMENT #8

Text Changes:

Article II. Town Council.


2.08. Ordinances.

(b) Emergency Ordinances. ....Every ordinance shall stand repealed as of the ninety-first (91<sup>st</sup>) day following the date on which it was adopted; ~~but this shall not prevent reenactment of the ordinance in the manner specified in this section, if the emergency still exists. unless adopted under the provisions of 2.08(a) within the emergency ordinance period.~~

EXPLANATION: To eliminate the restriction against the adoption of emergency ordinances as regular ordinances.

The public is invited to attend.

Attest:

  
Twila D. Lycette, CMC/CCM  
Lisbon Town Clerk

06-6294

Public Hearing 09-19-2006  
Charter Amendments

Constable's  
Return Of Posting  
State Of Maine

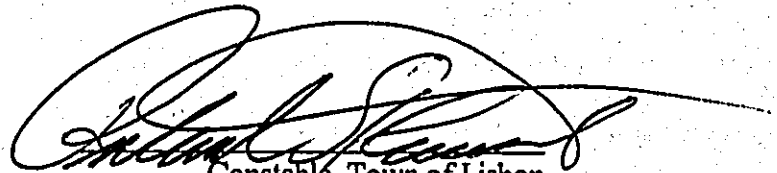
Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

9/8/06



Constable, Town of Lisbon



**TOWN COUNCIL  
MEETING MINUTES  
OCTOBER 3, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, Mason (arriving at 7:16 pm) and Wells. Also present were Curtis Lunt, Town Manager; Rodney Moody, Finance Director; Paul Adams, General Manager at the Water Department; Ryan Leighton, Town Engineer; and approximately three citizens in the audience.

**PUBLIC HEARINGS - None.**

**CONSENT AGENDA**

**VOTE (2006-51)** Councilor Bowie, seconded by Councilor Wells moved to adopt the following consent items: (A) Minutes of 9/11/2006 & 9/19/2006. Order passed - Vote 6-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**WARRANT FOR NOVEMBER 7<sup>TH</sup> ELECTION**

**VOTE (2006-52)** Councilor Curtis, seconded by Councilor Smith moved to approve the warrant for the November 7<sup>th</sup> Election. The contents of the warrant are as follows:

- Polling Hours, 7:00 AM - 8:00 PM
- Absentee Ballot Casting - 7:00 AM, 10:00 AM, 2:00 PM, 7:00 PM and 8:00 PM
- Polling Locations- Ward 1 at the Lisbon Town Office/Ward 2 at the MTM Center
- Registration Hours - Oct 31, Nov 1, 2, 3, & 6 from 8:30 AM to 4:30 PM & Election Day 7:00 AM - 8:00 PM
- Election of Municipal Officers
- Bond Issue Questions
- Seven Charter Amendments

Order passed - Vote 6-0.

**MADELYN STREET PUMP STATION BIDS**

**VOTE (2006-53)** Councilor Bowie, seconded by Councilor Smith moved to accept the bid of \$36,650 from Russell Resources, Inc. for the replacement of the Madelyn Street Pump Station. Councilor Smith, seconded by Councilor Crafts, moved to amend the order to increase the purchase amount to \$38,480. Amendment passed - Vote 6-0. Order as amended passed - Vote 6-0.

Councilor Mason arrived at 7:16 PM.

2005-06 TRANSFERS - PUBLIC HEARING

**VOTE (2006-54)** Councilor Bowie, seconded by Councilor Smith moved to approve a transfer of \$34,435 and further ordered a public hearing on October 17 at 7:00 PM. Order passed - Vote 6-1 (Opposed: Curtis).

STREET EXCAVATION

**VOTE (2006-55)** Councilor Smith, seconded by Councilor Crafts moved that the following ordinance entitled Street Excavations, Lisbon Code Chapter 47, Article 1, Sections 1-7 be adopted as follows:

Chapter 47. Article 1. Excavations and Street Openings.

47-1. Rules and Regulations

The Public Works Director shall establish rules and regulations governing excavations at all public places within the limits of the Town of Lisbon. These rules and regulations shall contain technical and design standards and guidelines regarding the methodology under which excavations are undertaken and restoration of the excavated areas are accomplished. They may also contain any other provisions necessary and appropriate to the implementation of this Ordinance.

47-2. Permit Required

No person or utility shall make any excavation, modify, or fill any excavation, excluding a previously permitted location, in any public place which shall include all Town sewer and storm water drainage easements without first obtaining a permit to do so from the Town except as otherwise provided in this Article or the rules and regulations. Any excavation within the Town's streets, sidewalks, esplanades or other public rights-of-way including Town sewer and storm water drainage easements shall only be permitted in accordance with this Article or the rules and regulations. The granting of such a permit shall cover all required activities and mandate conformance with this Article and the rules and regulations.

47-3. Time of issue restricted

Except in an emergency as determined by the public works director, no street or sidewalk opening permit shall be issued between November 1 and March 15 of the following year.

47-4. Fee schedule.

A fee of twenty dollars (\$20.00) shall be paid for the issuance of an excavation permit. Utilities have the option to pay a yearly fee of two hundred dollars (\$200) for unlimited excavations.

47-5. Inspections.

(a) The Town shall make such inspections as are reasonably necessary in the enforcement of this Article and the rules and regulations.

(b) The Public Works Director may order such actions as it deems necessary to ensure that this Article and the rules and regulations implementing it are not violated.

(c) In the event that any dispute exists as to the amount, nature, or scope of the work required under this Article or the rules and regulations, the decision and judgment of the responsible Town Official will be final and binding unless appealed to or stayed by a Court of competent jurisdiction.

47-6. Violations

(a) Any person or utility found to be conducting any excavation activity within the public right-of-way without having first obtained the required permit(s) shall immediately cease all activity (exclusive of actions required to stabilize the area) and be required to obtain a permit before work may be restarted. A surcharge of two hundred fifty dollars (\$250.00) shall be required in addition to all applicable permit fees. This section does not apply to excavations necessitated by an emergency situation, as previously defined.

(b) Any person or utility failing to comply with or violating any provision of this ordinance or the rules shall be served by the Public Works Director with written notice stating the nature of the failure or violation and providing a reasonable time limit for the necessary corrective actions. Such person or utility shall, within the period of time stated in such notice, permanently cease or correct all failures or violations.

(c) In order to ensure public safety, the Public Works Director shall have the right to verbally notify and require immediate corrective actions of any person or utility whose failure to comply with this ordinance or the rules could cause a safety hazard.

(d) Any person or utility who shall continue any failure or violation beyond the time limit required for compliance in any notice given pursuant to this ordinance or the rules shall be guilty of a violation of this ordinance.

(e) Any person or utility violating any of the provisions of this ordinance or the rules shall be liable to the Town for any expense, loss, or damage occasioned by the Town by reason of such violation. The Town may seek injunctive relief for the purposes of enforcing this ordinance or the rules.

(f) Any permittee or party who continues to violate any section of this ordinance or the rules and fails to correct violations in a timely manner shall receive no further permits and will be invoiced for permanent repairs until such time as the Town is satisfied that the permittee or party shall have corrected all violations in compliance with the terms of this ordinance and the Rules & Regulations.

(g) The Town reserves the right to notify a permittee's insurance and/or bond carrier of repeated violations.

#### 47-7. Costs & Penalties

(a) Any violation of this ordinance which is also a violation of 35-A M.R.S.A. § 2509 or 2511 or a violation of 23 M.R.S.A. § 3353 or 3355 shall subject the permittee or party to a fine as provided in said statutes, as said statutes may be amended from time to time.

(b) Any violation of this ordinance other than the violations of state law prescribed in the preceding paragraph shall subject the permittee or party to a \$50.00 fine per day for each day that a violation continues.

Order passed - Vote 7-0.

#### ENTRANCE ONTO PUBLIC WAYS FEES

**VOTE (2006-56)** Councilor Bowie, seconded by Councilor Smith moved that a fee of \$10 per entrance be added to Lisbon Code 46, Section 132, "Entrance Onto Public Ways". Order passed - Vote 7-0.

SET PUBLIC HEARING - FOR STREET EXCAVATION ORDINANCE  
AND PERMIT FEE FOR ENTRANCE ONTO PUBLIC WAYS

**VOTE (2006-57)** Councilor Smith, seconded by Councilor Wells moved to schedule a public hearing for an ordinance entitled "Street Excavation" and "Entrance Onto Public Way Permit Fee" for Tuesday, October 17 at 7:00 PM. Order passed - Vote 7-0.

**OTHER ITEMS**

DISCUSSION OF TABOR

Review only. The Town Manager read Question #1 on the ballot as follows: Do you want to limit increases in state and local government spending to the rate of inflation plus population growth and to require voter approval for all tax and fee increases? He said this would apply to state, county, schools, municipal, and quasi-municipal i.e. water, sewer. He said that this means both expenditures and revenues in the municipal budgets would be limited.

For example, if our 2006-07 municipal budget were \$6,347,709, less our county taxes, under Tabor (effective 7-1-07) we could be limited to the lower of the two following scenarios: the 4.5% increase determined by the increase in population (unknown but assumed to be 1% for this example) plus the CPI (unknown but assumed to be 3.5% for this example) totaling the 4.5% increase previously mentioned, or the 2% increase determined by the increase in the amount of revenue for the previous year as adjusted by the change in the assessed value (assumed to be 2% for this example) totaling the previously mentioned 2%, however, the 2% being lower, the budget would not exceed 2% or \$6,474,663. The current 2006-07 municipal budget did increase by 4.8%, and totaled \$6,652,399 which would have been \$ 177,736 over the cap under Tabor.

The School's 2006-07 budget expenditures of \$14,509,444 times the inflation adjustment factor (assumed to be 3.5% for this example) times the change in student enrollment (assumed to be 1% for this example) would have allowed a 4.5% increase under Tabor totaling \$15,162,368. However the current 2006-07 school budget % increase was 4.8%.

Mr. Lunt said to increase expenditures beyond the cap amount requires approval by a vote of 2/3 of the legislative body (5 of 7 Councilors) and then by a majority of the voters at a referendum election, provided a notice gets mailed to all registered voters. He said the same method is required to raise the property tax rate or fee increases.

FINANCIAL REPORT

Review only, see attachments. Mr. Moody stated that Lisbon had \$6,164,181 invested, that the Certificate of Deposit (CD) interest rates were around 4.95% to 5.35%, and that Lisbon currently has \$2,380,143 in a money market account and \$2,879,000 in the general fund. Mr. Moody requested permission to put another \$800,000 into CDs. The Council unanimously agreed to invest \$800,000 into eight CDs. Mr. Moody said excise revenue looked like it was down \$10,000 as compared to last year at this time.

MDOT 2008-10 BIENNIAL TRANSPORTATION IMPROVEMENT PROGRAM (BTIP)

Review only, see attachments. Mr. Curtis explained the BTIP procedure and reviewed the list with the Council. After much discussion, the Council placed Upland Road on its priority list with Mill Street next. The Route 196 study was discussed and Mr. Lunt said it should be available sometime in November or December.



TOWN MANAGER'S REPORT

Mr. Lunt stated he received several requests for streetlights in Winter Park, and stated that there are over 80 houses and 6 intersections, which would require 21 lights at \$12 a month per light. He recommended installing lights at only the intersections to keep the unbudgeted expenses to a minimum. He stated Mr. Feeney had received over 90 requests for business pictures for his next brochure about Lisbon. Mr. Lunt stated Ralph Sawyer, the owner of the property at 338 Lisbon Road, paid a \$500 fine in District Court and our attorney's fees for the junk car violation cited in 2005, and that eight cars have been removed. The Boat Launch had been paved and landscaping was underway. The Mill Street trail was proceeding as planned. Crosman Street was reconstructed with base paving completed. He said Mr. Therriault had written to the Winter Park developer, Ron Smith, demanding the sewer pump station be repaired. He said the Sabattus Credit Union expects 12 Union Street will be vacated by the foreclosure date, October 10, after which the Town will close on the purchase agreement approved by Town Meeting.

AUDIENCE PARTICIPATION - None.

APPOINTMENTS

**VOTE (2006-58)** Councilor Curtis, seconded by Councilor Smith moved to appoint Marie Hale, Warden for District 2, and Sheila Gray, Warden for District 1. Order passed - Vote 7-0.

GOOD NEWS & RECOGNITION/ ORAL COMMUNICATIONS

Councilor Curtis asked for updates on Economic Development and the Parks/Recreation Consolidation plan. Mr. Lunt said this was still being discussed. Councilor Bowie asked for an update on a legal matter regarding the Farwell Mill.

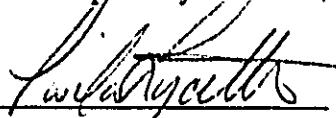
EXECUTIVE SESSION

**VOTE (2006-59)** Councilor Bowie, seconded by Councilor Wells moved to go into Executive Session at 8:55 PM to discuss a personnel matter per M.R.S.A. Title 1 Section 405 subsection 6A. Order passed - Vote 7-0.

ADJOURNMENT

**VOTE (2006-60)** Councilor Wells, seconded by Councilor Smith moved to adjourn at 7:00 PM. Order passed - Vote 7-0.

Respectfully Submitted,

  
Twila D. Lycette, CCM/CMC  
Lisbon Town Clerk

<u>Cash as of 09-30-2006</u>	<u>9/30/2006</u>	<u>Interest</u> <u>Rate</u>	<u>Interest</u> <u>Earned</u> <u>July 1-2006 to 9-30-2006</u>	
<u>Town north Bank</u>	<u>Dallas, TX</u>	<u>\$ 100,000.00</u>	<u>5.00%</u>	<u>\$ 1,247.57</u>
<u>Discover Bank</u>	<u>Greenwood, DL</u>	<u>\$ 100,000.00</u>	<u>4.95%</u>	<u>\$ 1,234.11</u>
<u>Capital Crossing Bank</u>	<u>Boston, MA</u>	<u>\$ 100,000.00</u>	<u>4.95%</u>	<u>\$ 1,234.11</u>
<u>Idaho Banking Co.</u>	<u>Boise, Idaho</u>	<u>\$ 100,000.00</u>	<u>5.20%</u>	<u>\$ 1,296.44</u>
<u>GMAC Auto Bank</u>	<u>Mid-Vale, UT</u>	<u>\$ 100,000.00</u>	<u>5.35%</u>	<u>\$ 1,333.84</u>
<u>Riverside NB</u>	<u>Fort Pierce, FL</u>	<u>\$ 100,000.00</u>	<u>5.20%</u>	<u>\$ 1,296.44</u>
<u>Fremont I &amp; L</u>	<u>Brea, CA</u>	<u>\$ 100,000.00</u>	<u>5.30%</u>	<u>\$ 1,321.37</u>
	<u>Total</u>	<u>\$ 700,000.00</u>		<u>\$ 8,963.88</u>

<u>United Kingfield Bank</u>	<u>Bangor, Maine</u>	<u>\$ 100,000.00</u>	<u>4.15%</u>	<u>\$ 1,035.00</u>	<u>Matures 10-15-2006</u>
<u>Androscoggin Bank</u>	<u>Lisbon Falls, ME</u>	<u>\$ 104,090.06</u>	<u>4.27%</u>	<u>\$ 1,108.12</u>	<u>Bus Premier Saving Account</u>
<u>TD Banknorth n.a</u>	<u>Lisbon Falls, ME</u>	<u>\$ 2,380,443.55</u>	<u>4.00%</u>	<u>\$ 22,878.29</u>	<u>Municipal Money Market</u>
<u>TD Banknorth n. a.</u>	<u>Lisbon Falls, ME</u>	<u>\$ 2,879,647.19</u>	<u>5.12%</u>	<u>\$ 19,788.25</u>	<u>Gen. Fund Checking</u>

BUDGET FY08		Year 06-07		EXPENSE REPORT																	
		appropriation		control report																	
		Sept. 30-2006																			
Account	Department Name	Appropriation	Adjustment	Final	fin. budget	exp.	thru	June 07	unencumbered	%	Projected	diff. Between									
						exp.	thru	June 07	Balance	Exp.	Exp. Forecast	budget & forecast									
1011	elected officials	\$ 21,350.00		\$ 21,350.00	\$ 21,350.00	\$ 188.03			\$ 21,161.97	1%	\$ 21,350.00	\$ -									
1012	town manager	\$ 117,538.00		\$ 117,538.00	\$ 117,538.00	\$ 29,052.19			\$ 88,485.81	25%	\$ 117,538.00	\$ -									
1013	insurance	\$ 634,443.00		\$ 634,443.00	\$ 634,443.00	\$ 131,687.89			\$ 502,755.11	21%	\$ 634,443.00	\$ -									
1014	legal	\$ 34,000.00		\$ 34,000.00	\$ 34,000.00	\$ 8,434.04			\$ 25,565.96	25%	\$ 34,000.00	\$ -									
1014	charter comm. legal								\$ -			\$ -									
1021	gen. assistance	\$ 60,782.00		\$ 60,782.00	\$ 60,782.00	\$ 11,586.09			\$ 49,195.91	19%	\$ 60,782.00	\$ -									
1040	finance	\$ 181,635.00		\$ 181,635.00	\$ 181,635.00	\$ 40,418.29			\$ 141,216.71	22%	\$ 181,635.00	\$ -									
1041	computer	\$ 106,457.00	\$ 11,517.00	\$ 117,974.00	\$ 117,974.00	\$ 23,877.45			\$ 94,096.55	20%	\$ 117,974.00	\$ -									
1050	town clerk	\$ 73,922.00		\$ 73,922.00	\$ 73,922.00	\$ 15,822.41			\$ 58,099.59	21%	\$ 73,922.00	\$ -									
1060	assessing	\$ 104,907.00		\$ 104,907.00	\$ 104,907.00	\$ 25,427.19			\$ 79,479.81	24%	\$ 104,907.00	\$ -									
1070	election	\$ 27,577.00	\$ 2,416.00	\$ 29,993.00	\$ 29,993.00	\$ 3,382.50			\$ 26,610.50	11%	\$ 29,993.00	\$ -									
1090	animal control off.	\$ 62,253.00		\$ 62,253.00	\$ 62,253.00	\$ 9,540.91			\$ 52,702.09	15%	\$ 62,253.00	\$ -									
	police	\$ 1,106,750.00		\$ 1,106,750.00	\$ 1,106,750.00	\$ 337,522.09			\$ 769,227.91	30%	\$ 1,106,750.00	\$ -									
	fire	\$ 247,331.00		\$ 247,331.00	\$ 247,331.00	\$ 22,880.69			\$ 224,450.31	9%	\$ 247,331.00	\$ -									
1111	fire-extow	\$ 75,000.00	\$ 147,648.00	\$ 222,648.00	\$ 222,648.00	\$ -			\$ 222,648.00	0%	\$ 222,648.00	\$ -									
1112	liabon emergency	\$ 11,875.00		\$ 11,875.00	\$ 11,875.00	\$ -			\$ 11,875.00	0%	\$ 11,875.00	\$ -									
1130	hydrant rental	\$ 231,784.00		\$ 231,784.00	\$ 231,784.00	\$ 115,892.00			\$ 115,892.00	50%	\$ 231,784.00	\$ -									
1140	street lights	\$ 91,960.00		\$ 91,960.00	\$ 91,960.00	\$ 7,699.44			\$ 84,260.56	8%	\$ 91,960.00	\$ -									
1141	traffic signal modif			\$ -	\$ -	\$ -			\$ 3,000.00		\$ 3,000.00	\$ -									
1150	beater park	\$ 39,009.00		\$ 39,009.00	\$ 39,009.00	\$ 9,218.98			\$ 29,790.02	24%	\$ 39,009.00	\$ -									
1160	public works	\$ 606,669.00	\$ 17,500.00	\$ 624,169.00	\$ 624,169.00	\$ 171,743.37			\$ 452,425.63	25%	\$ 624,169.00	\$ -									
1161	public works winter	\$ 130,681.00		\$ 130,681.00	\$ 130,681.00	\$ 1,202.72			\$ 129,478.28	1%	\$ 130,681.00	\$ -									
1162	town engineer	\$ 41,625.00	\$ 3,173.00	\$ 44,798.00	\$ 44,798.00	\$ 10,280.71			\$ 34,517.29	23%	\$ 44,798.00	\$ -									
1163	Erosion cont. proj.			\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1163	recons capital			\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1163	improvements	\$ 20,000.00	\$ 6,331.00	\$ 26,331.00	\$ 26,331.00	\$ 4,287.44			\$ 22,043.56	18%	\$ 26,331.00	\$ -									
1163	Reconstruction proj.			\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1165	town paving	\$ 218,500.00	\$ 3,500.00	\$ 222,000.00	\$ 222,000.00	\$ 148,931.09			\$ 73,068.91	88%	\$ 222,000.00	\$ -									
1166	leasing	\$ 31,325.00		\$ 31,325.00	\$ 31,325.00	\$ 24,999.00			\$ 6,326.00	80%	\$ 31,325.00	\$ -									
1163	Reconst.of 123	\$ -		\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1169	recovery grant			\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1170	enteragencies	\$ 10,000.00		\$ 10,000.00	\$ 10,000.00	\$ -			\$ 10,000.00	0%	\$ 10,000.00	\$ -									
1171	Maine municipal ass	\$ 7,527.00		\$ 7,527.00	\$ 7,527.00	\$ -			\$ 7,527.00	0%	\$ 7,527.00	\$ -									
1172	mcog	\$ 7,616.00		\$ 7,616.00	\$ 7,616.00	\$ -			\$ 7,616.00	0%	\$ 7,616.00	\$ -									
1173	memorial day	\$ 1,424.00		\$ 1,424.00	\$ 1,424.00	\$ -			\$ 1,424.00	0%	\$ 1,424.00	\$ -									
1174	Liabon emergency	\$ 100.00		\$ 100.00	\$ 100.00	\$ -			\$ 100.00	0%	\$ 100.00	\$ -									
1175	music day	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	\$ -			\$ 2,500.00	0%	\$ 2,500.00	\$ -									
1180	health officer	\$ 9,932.00	\$ -	\$ 9,932.00	\$ 9,932.00	\$ 2,344.25			\$ 7,587.75	24%	\$ 9,932.00	\$ -									
1190	senior citizen	\$ 37,536.00	\$ 7,707.00	\$ 45,243.00	\$ 45,243.00	\$ 7,024.46			\$ 38,218.54	20%	\$ 45,243.00	\$ -									
1200	solid waste	\$ 531,737.00	\$ 1,700.00	\$ 533,437.00	\$ 533,437.00	\$ 107,108.98			\$ 426,328.02	20%	\$ 533,437.00	\$ -									
1201	landfill closure		\$ 5,083.00	\$ 5,083.00	\$ 5,083.00	\$ -			\$ 5,083.00	0%	\$ 5,083.00	\$ -									
1220	liabon library	\$ 162,548.00		\$ 162,548.00	\$ 162,548.00	\$ 38,823.71			\$ 123,724.29	24%	\$ 162,548.00	\$ -									
1221	HOLD BUILDING SALE		\$ 67,014.00	\$ 67,014.00	\$ 67,014.00	\$ 34,958.11			\$ 32,055.89		\$ 32,055.89	\$ -									
1250	town buildings	\$ 119,394.00	\$ 3,794.00	\$ 123,188.00	\$ 123,188.00	\$ 33,214.03			\$ 89,973.97	27%	\$ 123,188.00	\$ -									
1251	historical society	\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	\$ -			\$ 1,500.00	0%	\$ 1,500.00	\$ -									
1260	conservation	\$ 500.00		\$ 500.00	\$ 500.00	\$ -			\$ 500.00	0%	\$ 500.00	\$ -									
1291	planning board	\$ 5,370.00		\$ 5,370.00	\$ 5,370.00	\$ 318.88			\$ 5,051.12	8%	\$ 5,370.00	\$ -									
1292	board of appeals	\$ 1,150.00		\$ 1,150.00	\$ 1,150.00	\$ 13.80			\$ 1,136.20	1%	\$ 1,150.00	\$ -									
1293	comprehensive plan		\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1310	contingency	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00	\$ -			\$ 3,000.00	0%	\$ 3,000.00	\$ -									
1311	grant match	\$ 9,000.00	\$ 2,000.00	\$ 11,000.00	\$ 11,000.00	\$ -			\$ 9,000.00	0%	\$ 9,000.00	\$ -									
1320	economic dev.	\$ 65,671.00	\$ -	\$ 65,671.00	\$ 65,671.00	\$ 12,395.42			\$ 53,275.58	19%	\$ 65,671.00	\$ -									
1350	marion T. Morse	\$ 41,800.00	\$ 5,108.00	\$ 46,908.00	\$ 46,908.00	\$ 8,125.73			\$ 41,482.27	11%	\$ 46,908.00	\$ -									
1360	abatement	\$ -		\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1370	social security	\$ 196,352.00		\$ 196,352.00	\$ 196,352.00	\$ 47,086.17			\$ 149,265.83	24%	\$ 196,352.00	\$ -									
1380	Nic. St. retirement	\$ 29,321.00		\$ 29,321.00	\$ 29,321.00	\$ 7,595.09			\$ 21,725.91	26%	\$ 29,321.00	\$ -									
1420	county tax	\$ 514,674.00		\$ 514,674.00	\$ 514,674.00	\$ -			\$ 514,674.00	0%	\$ 514,674.00	\$ -									
1440	debt. Service	\$ 559,353.00		\$ 559,353.00	\$ 559,353.00	\$ -			\$ 559,353.00	0%	\$ 559,353.00	\$ -									
1480	recreation department	\$ 148,119.00		\$ 148,119.00	\$ 148,119.00	\$ 82,866.88			\$ 65,252.12	42%	\$ 148,119.00	\$ -									
1482	teen center	\$ 41,386.00	\$ 2,422.00	\$ 43,808.00	\$ 43,808.00	\$ 7,380.72			\$ 36,427.28	17%	\$ 43,808.00	\$ -									
1484	paper mill rd. match		\$ 1,975.00	\$ 1,975.00	\$ 1,975.00	\$ 642.87			\$ 1,332.13	33%	\$ 1,975.00	\$ -									
1485	ball field		\$ 172.00	\$ 172.00	\$ 172.00	\$ -			\$ 172.00	0%	\$ 172.00	\$ -									
1484	Mill street	\$ -		\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
1484	trails donations		\$ 551.00	\$ 551.00	\$ 551.00	\$ (250.00)			\$ 801.00	-45%	\$ 551.00	\$ -									
1700	Land Purchase	\$ 39,300.00		\$ 39,300.00	\$ 39,300.00	\$ -			\$ 39,300.00	0%	\$ 39,300.00	\$ -									
1150	Woodlot Money		\$ 48,029.00	\$ 48,029.00	\$ 48,029.00	\$ 35,400.00			\$ 12,629.00	74%	\$ 48,029.00	\$ -									
1151	Deaver Park Grant	\$ -	\$ 2,602.00	\$ 2,602.00	\$ 2,602.00	\$ 1,039.26			\$ 1,562.74	40%	\$ 2,602.00	\$ -									
1111	used rescue auction		\$ 3,230.00	\$ 3,230.00	\$ 3,230.00	\$ 1,075.00			\$ 2,155.00	33%	\$ 3,230.00	\$ -									
1111	fire dept. donation		\$ 1,531.00	\$ 1,531.00	\$ 1,531.00	\$ -			\$ 1,531.00	0%	\$ 1,531.00	\$ -									
1111	rescue equip. Ret.		\$ 851.00	\$ 851.00	\$ 851.00	\$ -			\$ 851.00	0%	\$ 851.00	\$ -									
1483	maine community found	\$ -	\$ 3,683.00	\$ 3,683.00	\$ 3,683.00	\$ (6,738.00)			\$ 10,419.00	-183%	\$ -	\$ -									
1168	bicycle trails		\$ 34,732.00	\$ 34,732.00	\$ 34,732.00	\$ (1,431.60)			\$ 36,163.60	-4%	\$ -	\$ -									
		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	\$ -									
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Revenue report dated 09-30-2006

Revenue Report	budgeted	month receipts	F/Y'06-07												
Dated 9-30--2006	rev.	July	aug	sept	oct	nov	dec	jan	feb.	mar	apr	may	June	grand total	%
r1020-gen. assist.	\$12,500.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1021-economic dev. R	\$3,000.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1090-animal control r	\$25,652.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1091-sabattus inc-dog	\$7,000.00	\$79.00	\$211.00	\$29.00										\$319.00	4.56
r1100-parking tickets	\$1,200.00	\$0.00	\$40.00	\$0.00										\$40.00	3.33
r1101-court fees	\$2,500.00	\$0.00	\$0.00	\$350.00										\$350.00	14.00
r-1102-misc. police rev.	\$1,000.00	\$40.00	\$150.00	\$0.00										\$190.00	19.00
r-1103-police report fee	\$1,200.00	\$0.00	\$200.00	\$0.00										\$200.00	16.67
r1150-tax interest	\$25,000.00	\$1,955.34	\$1,647.44	\$634.62										\$4,237.40	16.95
r1151-escrow interest	\$50,706.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1160-investment int.	\$170,000.00	\$15,961.59	\$10,989.38	\$19,767.06										\$46,718.03	27.48
r1170-cost acc.	\$6,000.00	\$1,123.76	\$755.08	\$522.08										\$2,400.92	40.02
r1200-st. revenue shar	\$932,890.00	\$168,716.27	\$39,540.42	\$19,147.49										\$227,404.18	24.38
r1221 use of surplus	\$664,000.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1280-urb. rural incen	\$114,000.00	\$0.00	\$0.00	\$28,821.00										\$28,821.00	25.28
r1340-construction fees	\$12,000.00	\$2,453.56	\$2,340.46	\$979.00										\$5,773.02	48.11
r1350-plumbing permit	\$4,000.00	\$264.00	\$707.25	\$232.50										\$1,203.75	30.09
r1362-h/fishing fees	\$2,400.00	\$179.00	\$107.25	\$143.25										\$429.50	17.90
r1363-vital records fee	\$4,600.00	\$615.00	\$685.00	\$480.00										\$1,780.00	38.70
r1364-misc. business fe	\$4,800.00	\$10.00	\$157.00	\$125.00										\$292.00	6.08
r1482-teen center	\$2,500.00	\$0.00	\$155.00	\$259.24										\$414.24	16.57
r1500-watercraft excise	\$7,500.00	\$679.20	\$243.80	\$93.80										\$1,016.80	13.56
r1600-vehicle excise	\$1,280,000.00	\$98,995.39	\$108,072.22	\$88,734.58										\$295,802.19	23.11
r1608-recycling revenue	\$120,000.00	\$13,637.75	\$10,972.92	\$12,061.10										\$36,671.77	30.56
r1700-registration fees	\$24,000.00	\$2,421.00	\$2,457.00	\$1,726.00										\$6,604.00	27.52
r1730-school cost	\$10,000.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1900-tree growth reim	\$15,000.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1920-recreation rev.	\$51,107.00	\$20,440.00	\$6,128.00	\$5,291.00										\$31,859.00	62.34
r1950-library revenue	\$1,000.00	\$0.00	\$106.15	\$0.00										\$106.15	10.62
r1960-veterans reimmun	\$6,700.00	\$0.00	\$0.00	\$0.00										\$0.00	0.00
r1970-park cabin/rev.	\$9,009.00	\$375.00	\$375.00	\$375.00										\$1,125.00	12.49
r1980 interest on old lo	\$360.00	\$42.91	\$0.00	\$0.00										\$42.91	11.92
r1486-mfm center rent	\$13,000.00	\$0.00	\$100.00	\$3,550.00										\$3,650.00	28.08
R1090-ANIMAL CONTROL REVENUE WILL INCREASE IN JAN-FEB-LICENSE OF DOGS, FINES AND LATE FEES															\$0.00
beaver park includes r1270 -r1022-r1970 library includes r1390-r1400-r1950.															
recycling rev includes r1609-1610-1611-1612-1613-1614-1615-1616-1617-1618-1619.															
recreation rev. includes r1920-1921-1922-1923-1924-1925-1926-1927-1928-1929-1930.															
RODNEY MOODY-FINANCE DIRECTOR APRIL 30- 2005															
license are renewed in May & The majority of r1500 Watercraft registration is April, May & June.															
R1900 Tree growth and r1960 Veterans reimbursement both are recieved in June.															
R1150 tax interest will increase in May & June when tax liens are filed.															

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## INTEROFFICE MEMORANDUM

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TO: TOWN COUNCIL  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: PRIORITIES FOR STATE 2008-10 BTIP  
DATE: SEPTEMBER 6, 2006

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6.C.

The State MDOT 2-year budgeting cycle for 2008-10 is upon us. The Regional Transportation Agency (ATRC) puts together a planning document (attached) which is then used as a blueprint for the final BTIP submitted to MDOT next spring. 2008 starts October 1, 2007.

The priorities are ours to comment and vote on. Councilor Curtis and I have votes at the ATRC and want your priorities for Lisbon.

Previously Upland Road (#23) was our highest priority and it needs construction money probably \$1 million or more. We do not want to assume your priorities. About \$5 million is available in total.

#3 on the list is Route 196 as a place marker. ATRC is unsure of the costs as the study in progress is not finished (November) and as the list is due by October end some number to carry out the recommendations is prudent.

ATRC Project Proposal List - 2008-2010 TIP																					
																	DRAFT	9/14/2006			
				FORMULA WEIGHTING FOR RECON/REHAB					25%			10%	15%	15%	5%	5%	5%	10%	10%		100 points
				FORMULA WEIGHTING FOR RESURFACING					30%			5%			50%			5%	5%	5%	100 points
				FORMULA WEIGHTINGS FOR INTERSECTION					20%			10%			40%	15%	10%	5%			100 points
									TRAFFIC VOLUME		TRAFFIC GROWTH	SAFETY	PVMT. COND.	L.O.S	FEDERAL STANDARDS	BIKE/PED	COST PER LANE MILE				
RANK	CITY	PIN #	LOCATION	DESCRIPTION	PROJECT CLASS	MILES	COST ESTIMATE	2004 AADT	2015 AADT	%	2002-2004 CRF	2001 PCR	2004 V/C	Number of Improved Standards	Number of Improvements	(Dollars)	CONNECTIVITY	CAPACITY	SCORE	COMMENTS	
1	LEW	13062.00	Sebatius Street Laurier Ave to Randall Rd/Old Greene Rd	Reconstruction; including addition of center left-turn lane	Recon/Rehab	0.50	\$2,035,000	25,190	27,500	9%	4.34	3.61	0.6629	1	1	\$1,017,500	1	3800	56.79	safety score, 10% credit	
2	LEW		Eastside Corridor, Phase II	East Ave widening @ Bartlett/Pleasant - left turn lanes; PE - East Ave widening Sebatius to Webster	Intersection	N/A	\$750,000	18,070	21,900	21%	1.48	N/A	0.3159	3	0	N/A	N/A	5720	38.57		
3	LIS		Rte 196	To be determined	Resurfacing	9.00	\$1,985,000	15,140	15,100	0%	0.00	3.9	0.6326	1	1	\$109,170	0	2320	38.08		
4	AUB		South Main Street Cook St to Vickery Rd	Reconstruct to urban stds; incl recomm. of corridor study	Recon/Rehab	0.75	\$1,110,000	2,900	5,200	79%	0.00	2.82	0.2071	3	1	\$740,000	0.5	1400	37.70		
5	AUB		South Main Street Ninth St to Cook St	Reconstruct to urban stds; incl recomm. of corridor study	Recon/Rehab	0.43	\$675,000	3,840	6,000	55%	0.00	2.76	0.2743	3	1	\$750,000	0.5	1400	36.70		
6	AUB		Hazel Road East Hardscrabble Rd to Lewiston Junction Rd	Reconstruction to urban requirements; drainage	Recon/Rehab	0.50	\$1,154,000	6,710	7,900	18%	0.00	3.87	0.3495	3	1	\$1,154,000	1	1920	35.90		
7	LEW		Main Street Memorial to Stetson	Reconstruction including drainage, sidewalks and pavement	Recon/Rehab	0.58	\$1,523,000	13,720	13,700	0%	1.38	3.49	0.5914	1	1	\$1,312,930	0.5	2320	35.62	Does not address safety issues, no credit	
8	AUB		Main Street/Elm Street (Main Street/Academy Street)	Geometric improvements; lane use designation; signalization & upgrades	Intersection	N/A	\$775,000	18,200	32,800	80%	0.00	N/A	0.4740	3	0	N/A	N/A	3840	35.56		
9	AUB		South Main Street Mill St to Ninth St	Reconstruct to urban stds; incl recomm. of corridor study	Recon/Rehab	0.40	\$650,000	6,256	8,200	31%	0.00	3.36	0.4469	3	1	\$812,500	0.5	1400	35.45		
10	LIS		Route 123 Huston St to Urban Compact Line	Replace subbase where needed; establish ditch lines & shoulders; grind & reclaim pavement	Recon/Rehab	1.00	\$2,234,000	2,490	3,300	34%	1.49	3.03	0.1297	3	1	\$1,117,000	1	1920	34.91	Does not address safety issues, no credit for safety score	
11	AUB		Park Avenue Lake to Mt Auburn	Reconstruction; drainage, sidewalks	Recon/Rehab	1.21	\$3,185,000	5,460	7,000	29%	4.00	3.07	0.3900	5	2	\$1,307,850	0	1400	34.60	*Full Description will be Based on results of Study. Does not address safety issues, no credit	
	AUB		Park Avenue Court to Lake	Reconstruction; drainage, sidewalks	Recon/Rehab	0.78	\$2,080,000	4,740	6,100	29%	0.00	3.13	0.3386	5	2	\$1,333,330	0	1400	31.33	*Full Description will be Based on results of Study	
13	LIS		Route 123 Route 196 to Huston St	Shim and overlay	Resurfacing	0.97	\$737,150	4,650	5,100	10%	1.49	3.20	0.2422	3	0	\$379,970	1	1920	30.71	Last backlogged section	
14	LIS		Route 196 Farwell St to Memorial St	Resurfacing	Resurfacing	0.42	\$175,000	15,140	15,100	0%	0.00	4.09	0.6326	3	0	\$208,330	0	2320	30.31		
15	SAB		Greene St Main St to Greene Town Line	Drainage; sidewalks; curbing	Recon/Rehab	0.60	\$305,000	2,000	2,200	8%	0.00	3.36	0.1429	3	2	\$254,170	0	1400	30.16	to open Fall 2004; intended major bus route	
16	LEW		Sebatius Street Campus Ave to Central Ave	Resurfacing	Resurfacing	0.43	\$500,000	10,680	11,600	9%	0.00	3.33	0.4603	3	0	\$555,560	0	2320	30.01		
17	LEW		South Avenue St to Lincoln St	PE only for full reconstruction	Recon/Rehab	0.55	\$180,000	4,940	5,300	8%	0.00	3.24	0.2573	3	1	\$163,640	0	1920	29.46		
18	AUB		Park Avenue Court to Park Avenue School	Reconstruction; drainage, sidewalks	Recon/Rehab	0.35	\$927,500	4,740	6,100	29%	0.00	3.13	0.3386	5	2	\$1,325,000	0	1400	29.37	*Full Description will be Based on results of Study	
19	LEW		Lisbon Street Traffic Signals	Upgrade traffic signals, controls and must arms on Lisbon St at Chestnut, Pine, & Ash; Chestnut at Canal; Ash at Bates; Pine at Bates; tie system into Main St system	Intersection	N/A	\$657,000	10,000	10,500	5%	2.24	N/A	0.2681	3	0	N/A	N/A	3720	28.81	Safety Score, 60% credit	

[illegible]



**TOWN COUNCIL  
MEETING MINUTES  
OCTOBER 17, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Twilla Lycette, Town Clerk; P. Sean Galipeau, Fire Chief/E.M.A. Director; Tammy Thatcher, Administrative Assistant; Judy Hardy-Goddard, Welfare Director; Mark Stevens, Recreation Department Director; and approximately five citizens in the audience. The Chairman dispensed with the reading of the meeting rules.

**PUBLIC HEARINGS**

**SPECIAL ENTERTAINMENT PERMIT RENEWAL  
COOMBS MOUNTFORD POST 158**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**ENTRANCE ONTO PUBLIC WAYS PERMIT FEE**

The Chairman opened the public hearing. A citizen asked if the permit fee would apply to current street entrances. The Chairman explained that no, the fee would effect only new street entrance construction. The Chairman closed the public hearing.

**STREET EXCAVATION ORDINANCE**

The Chairman opened the public hearing. Gordon Curtis of 270 Bowdoinham Road asked for an explanation of the ordinance; Councilor Bowie summarized the Ordinance. The Chairman closed the public hearing.

**FISCAL YEAR 2005-06 TRANSFERS**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-61)** Councilor Bowie, seconded by Councilor Wells moved to adopted the following consent items: (A) Renewal Special Entertainment Permit and Liquor License - Coombs Mountford Post 158, (B) 2005-06 Fiscal Year End Financial Account Transfer, (C) Minutes of 9/26/2006 and 10/3/2006. Order passed - Vote 6-1 (opposed: Curtis).

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**ENTRANCE ONTO PUBLIC WAYS PERMIT FEE  
ORDINANCE - SECOND READING**

**VOTE (2006-62)** Councilor Smith, seconded by Councilor Wells moved to adopt a \$10.00 per entrance onto public way permit fee under Lisbon Code Chapter 46 Section 132. Order passed - Vote 7-0 (*Final Passage*).

**STREET EXCAVATIONS ORDINANCE - SECOND READING**



**VOTE (2006-63)** Councilor Bowie, seconded by Councilor Smith moved to adopt an ordinance entitled Street Excavations as Lisbon Code Chapter 47 Sections 1-7. Order passed - Vote 7-0 (*Final Passage*).

FIRE ENGINE #7 REFURBISHMENT

**VOTE (2006-64)** Councilor Bowie, seconded by Councilor Smith moved to approve a contract with Lakes Region Fire Apparatus, Inc. for \$43,305 to refurbish Fire Engine #7.

*Councilor Curtis left at 7:17 PM and returned at 7:18 PM.*

Councilor Bowie withdrew the Order to seek additional bids. Councilor Smith withdrew his second. The Order was withdrawn.

ADOPTION OF GENERAL ASSISTANCE MAXIMUMS

**VOTE (2006-65)** Councilor Bowie, seconded by Councilor Smith moved to adopt the 2006-07 MMA Model General Assistance Ordinance Appendixes A-C, in compliance with MRSA 22 Section 4305(4). Order passed - Vote 7-0(*Final Passage*).

OTHER ITEMS

GENERAL ASSISTANCE PROCEDURES

Review only. Tammy Thatcher and Judy Hardy-Goddard explained the General Assistance program and approval process. Information on the application process is available on the Town's website.

SAFETY COMMITTEE AND FIRE APPARATUS STORAGE

Review only. Mr. Lunt stated that the Fire Chief is currently Chair of the Safety Committee, which was started some time ago. Chief Galipeau explained the functions of the Safety Committee. MMA did a couple of walkthroughs, and they have approved of the Committee. The Committee has set agenda and minute schedules, a mission statement, officers, and long- and short-term goals. Short-term goals include reducing reported injuries by 5%-10%. Department Heads are required to follow up on training and other requirements as needed. The Wellness Committee has received a grant to improve overall wellness of employees. All Town properties are smoke-free. Councilor Bowie asked about training equipment liability, and requested that the Town Attorney approve the liability waiver. Mark Stevens stated that MMA has approved the liability waiver.

Chief Galipeau explained that despite removal of accumulated 'junk', there is a lack of storage space. George Thomas has offered storage for the new Fire Prevention storage trailer and three Town-owned antiques that MMA could not put a worth on. The Water Department requested access to store a 1-ton dump truck there as well. Chief Galipeau stated that he would like to take Mr. Thomas up on the offer, and requested feasibility of use and assistance in heating the space. Mr. Lunt stated that the building would need to be insured, which would require around \$500-\$1000 annually.

*Councilor Henry left at 8:18 PM and returned at 8:19 PM.*

The Council requested that more information about the costs and liability of using the space be obtained and provided to the Council at a later date.

RECREATION COMMITTEE AND MTM BOARD OF DIRECTORS

Review only, see attachments.

*Councilor Smith left at 8:27 PM.*

Councilor Wells stated that one of the reasons for this building is to house all of the functions of the Town in one place, and asked why the Committee would prefer to move to the MTM Center. Mr. Kaherl stated that half of the staff is at one end of town, and the other half at the other, which is causing general confusion and miscommunications. Mark Stevens was directed to oversee the MTM Center by the previous Selectmen.

Councilor Henry suggested that a new position be created to oversee the MTM Center so the Recreation Department can function from the Lisbon Town Office. A resident stated that having someone available consistently at the MTM Center would reduce confusion for the parents and potential for building damage, vandalism, and theft. Mr. Stevens stated that more staff availability at the MTM Center would lower liability and improve the safety of the building. Councilor Wells asked if there would be a telephone connection with the Town Office available, and suggested a call-forwarding service.

*Councilor Wells left at 8:58 PM. (Excused for the remainder of the meeting)*

Councilor Bowie stated that the decision regarding the location of personnel is ultimately up to the Town Manager per the Charter.

Councilor Curtis inquired about the current programs being run by the Recreation Department. Mr. Kaherl listed several sporting activities and events that are currently underway, including football, field hockey, and a recent trip to Boston. Mr. Kaherl also suggested that volunteers should be given more access to training. Mr. Stevens explained that a Senior Fitness program had not done well, though efforts to implement something similar are ongoing. Mr. Kaherl stated that of the several facilities that fall under the Recreation Department, there is a need for continuous maintenance, potentially including the addition of part-time maintenance staff. The Recreation Committee meets the first Monday of every month at the MTM Center or Town Office at 7:00 PM, and meetings are open to the public.

Julia Wilson is the Chair of the MTM Board of Directors, and Mr. Curtis was available to discuss the goals and objectives of the Board. The Board is responsible for overseeing the use of rooms and making the offered services affordable for everyone. Mr. Curtis reported that the new boilers have been installed, and all insulation has been removed from that room. Additional pipes were required to complete installation, as more pipes than expected were taken out during the removal of the old boilers. The MTM Board of Directors is in favor of the Recreation Department moving their offices to the MTM Center.

Mr. Lunt stated that the proposed improvements to the back area of the MTM Center will likely happen in the spring of 2007, and that there should be planning involved.

*Councilor Henry left at 9:18 PM.*

*Councilor Curtis left at 9:20 PM and returned at 9:21 PM.*

*Councilor Henry returned at 9:21 PM.*

Mr. Stevens said that Pine Knoll offered a drafted plan for the proposed park, as well as an estimate of approximately \$16,000.

#### TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager. Ken Goodwin has been awarded a contract for \$4,200 to reshingle the Beaver Park house. \$5,000 was budgeted, and he was the low bidder. Mr. Lunt has been monitoring the drainage project at Beaver Park, the Boat Launch, the MTM roofing project, Library construction, and the trail. All projects are underway and on schedule except for a front door delay on the Library.

The Council agreed by unanimous consent to move the meeting scheduled for Tuesday, November 7<sup>th</sup> to Thursday, November 9<sup>th</sup> at 7:00 PM in the Town Office meeting room.

Mr. Lunt has been working with the Town Attorney on several issues, including deed and subdivision issues on a Capital Avenue property sold to Trenchless Technologies (Kelly), Appeals Board cases involving Lisbra LLC, and a six-lot subdivision on Old Meadow Road. A request for the Recreation Director to move the Recreation offices to MTM was granted and will be effective December 4<sup>th</sup>.

#### AUDIENCE PARTICIPATION

Mrs. Lycette stated that Linda Morrow called from ACE Detective and Security Agency to request Harry Gorman and Harry Darling be appointed Civil Constables. A \$500 bond was provided, which is not typically what is received, and Mrs. Lycette requested a reappointment pending receipt of the proper insurance binder information.

### APPOINTMENTS

**VOTE (2006-66)** Councilor Smith, seconded by Councilor Curtis moved to appoint Harry Gorman and Harry Darling of ACE Detective and Security Agency as Civil Constables pending receipt of an insurance binder. Order passes 4-1-1 (Abstained: Bowle, Opposed: Crafts).

### COUNCILOR COMMUNICATIONS

Councilor Smith encouraged supervision of road construction off of Upland Road.

Councilor Henry congratulated five Lisbon sports teams for making the playoffs. She added that Lisbon's D.A.R.E. program event is the largest in the state, and congratulated Detective Bernie McAllister for coordinating it. Councilor Henry suggested that because it is easier to get Alumni from the Red Sox, they might look into baseball games in the future.

Councilor Bowle said that management is required in all areas, and encouraged Mr. Lunt to use that in his decision for moving the Recreation Department.

Councilor Curtis expressed his concerns about cleaning up the boat launch area.

**VOTE (2006-67)** Councilor Crafts, seconded by Councilor Mason moved to support Tabor, State Referendum Question #1, on the November 7<sup>th</sup> ballot. Order passes - Vote 4-2 (Opposed: Henry, Bowle).

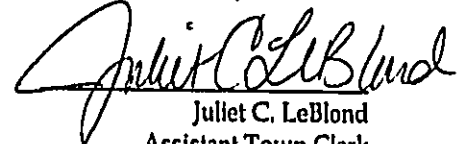
### EXECUTIVE SESSION

None

### ADJOURNMENT

**VOTE (2006-68)** Councilor Curtis, seconded by Councilor Crafts moved to adjourn at 9:50 PM. Order passed - Vote 6-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.

*TOWN OF LISBON*


*PUBLIC HEARING*

*Business License*

*The Lisbon Town Council will hold a public hearing on October 17, 2006  
at 7:00 PM at the Town Office at 300 Lisbon Street in the Public Meeting  
Room for the purpose of considering a renewal Special Entertainment  
Permit for:*

*Coombs-Mountfort Post 158  
10 Webster Road  
Lisbon, ME*

*The public is invited to attend.*

  
Twila Lycette, CMC/CCM  
Lisbon Town Clerk

06-7288

Public Hearing 10-17-2006  
Business License

Constable's  
Return Of Posting  
State Of Maine

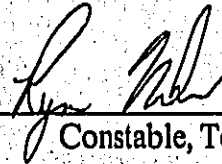
Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date:

09/18/06



Constable, Town of Lisbon

Sept. 12, 2008

Transfer over \$1000.00		New Appropriation			
Transfer To		Appropriation	Transfer		
12002271	Solid Waste Disposal	\$ 212,750.00	\$ 25,079.00	\$ 237,829.00	
12502240	Town Building Utilities	\$ 32,000.00	\$ 2,958.00	\$ 34,958.00	Higher Electric Cost-generated from fuel prices
11103330	Fire Repair Parts	\$ 4,000.00	\$ 1,912.00	\$ 5,912.00	More expensive repair than previous years
Total Transfer To			\$ 28,949.00		
Transfer From					
10212290	General Assistance	\$ 23,000.00	\$ (3,300.00)	\$ 19,700.00	Fewer Clients
10132280	Health Insurance	\$ 486,927.00	\$ (13,419.00)	\$ 453,508.00	More people got off health insurance
11603341	Catch basin & Manhole Cover	\$ 3,000.00	\$ (1,600.00)	\$ 1,400.00	fewer used Purchase from Project money.
11602251	Building Maintenance	\$ 3,000.00	\$ (1,800.00)	\$ 1,200.00	No furnace repairs-fewer repairs
11602256	Equipment Painting	\$ 1,100.00	\$ (600.00)	\$ 500.00	Painting less then anticipated
13705590	Social Security	\$ 197,000.00	\$ (4,700.00)	\$ 192,300.00	Less Money Spent More Reimbr.
10402290	Finance Postage	\$ 5,665.00	\$ (1,200.00)	\$ 4,465.00	The Liens went in July 06-Instead June 06
10413324	Receipts	\$ 608.00	\$ (608.00)	\$ -	There was enough receipts to carry us for a year and finance does not spend money just because its there.
10413321	Printer Ribbons	\$ 1,475.00	\$ (432.00)	\$ 1,043.00	Due to careful shopping we saved money.
10602270	Mapping & Mirco Film	\$ 2,925.00	\$ (378.00)	\$ 2,547.00	Not all money spent.
11102249	Fire Repair Building	\$ 6,000.00	\$ (1,912.00)	\$ 4,088.00	Repairs was paid out of bond money
			\$ (29,849.00)		

Sept. 12, 2008

Transfers Under \$ 1,000.00

Transfer to

10121180	Manager professional	\$ 1,200.00	\$ 767.00	\$ 1,967.00	
10112200	Selectmen Advertising	\$ 400.00	\$ 15.00	\$ 415.00	Advertising-Reference Council
11002260	Police Repair Maint.	\$ 6,000.00	\$ 854.00	\$ 6,854.00	Older Vehicles-more expensive repairs
11402241	Route 196 Lights	\$ 960.00	\$ 229.00	\$ 1,189.00	Under Budgeted
11501140	Beaver Park Temp Wage	\$ 1,400.00	\$ 84.00	\$ 1,484.00	Thought the last week in June was paid in July
11502210	Beaver park Phone	\$ 500.00	\$ 53.00	\$ 553.00	Did not budget enough money
11503370	Beaver Park Gas & Oil	\$ 450.00	\$ 121.00	\$ 571.00	Due to increased price of gasoline
12503380	Town Building Heating Oil	\$ 10,970.00	\$ 820.00	\$ 11,790.00	Due to increased price of Heating Oil
13503302	MTM Electric CMP	\$ 7,000.00	\$ 802.00	\$ 7,802.00	More Meeting in the evening & increase electric prices
13805590	Maine State Retirement	\$ 27,066.00	\$ 705.00	\$ 27,771.00	The last payment high then estimate.
14823320	Recreation-Teen CTR	\$ 2,200.00	\$ 36.00	\$ 2,236.00	More Activities
Total Transfer To			\$ 4,486.00		
10402290	Finance Postage	\$ 6,665.00	\$ (990.00)	\$ 5,665.00	Liens went out in July this year.
10402260	Finance Maintenance	\$ 1,790.00	\$ (300.00)	\$ 1,490.00	Fewer Repairs on typewriter Etc.
10902290	Animal Fees	\$ 2,800.00	\$ (990.00)	\$ 1,810.00	less animal fees money spent
11001161	Police Personal Days	\$ 8,280.00	\$ (990.00)	\$ 7,290.00	Not all money used.
11602256	Public Works Equip. Paint	\$ 1,100.00	\$ (816.00)	\$ 284.00	Not all money used.
10413320	Computer Paper	\$ 1,000.00	\$ (400.00)	\$ 600.00	Due to careful shopping we saved money.
To Transfer From			\$ (4,486.00)		



*Judy Hardy-Goddard*  
*General Assistance Director*

*TOWN OF LISBON*  
*300 LISBON STREET*  
*LISBON, MAINE 04250*

Date: October 11, 2006  
To: Town Council  
From: Judy Hardy-Goddard, GA Administrator  
Re: GA Appendix Adoption

Enclosed you will find the new maximums for General Assistance for October 2006/2007. These appendixes need to be adopted by the Town Council.

Appendix A is a listing of the overall maximum levels of assistance pertaining to all municipalities in Maine. These new overall maximum levels of assistance have been calculated on the basis of the 2006-2007 HUD Fair Market Rent (FMR) values that will become effective on October 1, 2006. These maximum levels of assistance are established by Maine General Assistance law and cannot be altered.

Appendix B is a listing of the maximum levels of assistance for food. These maximum levels are the same as the USDA 2006-2007 Thrifty Food Plan, which are presumed to be reasonable by regulation of the Department of Health and Human Services (DHHS).

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2006-2007 HUD Fair Market Rent.

The adoption process is as follows:

1. Allow all interested members of the public an opportunity to comment on the proposed ordinance.
2. End public discussion, close hearing; and
3. Move and vote to adopt the ordinance either in its posted form or as amended in light of the public discussion.

Examples of the increases for a 1 person household is \$20.00 for appendix A and for Appendix B (food) it is \$3.00. There was no increases in the unheated apartments. There was an increase of \$17.00 in a 2 bedroom heated rent.

If you have any questions regarding these appendixes, please contact me at 353-3000 ext. 124.

**GENERAL ASSISTANCE ORDINANCE  
APPENDIXES A-C  
2006-2007**

The Municipality of Lisbon adopts the MMA Model Ordinance GA Appendixes (A-C) for the period of Oct. 1, 2006—Oct. 1, 2007. These appendixes are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 17 (day) of October (month) 2006 (year)  
by the municipal officers:

MICHAEL R BOWIE  
(Print Name)

Michael R Bowie  
(Signature)

(Print Name)

GINA MASON

(Signature)

Gina Mason

(Print Name)

Dale Crafts

(Signature)

Dale Crafts

(Print Name)

E. Charles Smith

(Signature)

E. Charles Smith

(Print Name)

LAYNE A. CURTIS

(Signature)

Layne A Curtis

(Print Name)

(Signature)



## GA Overall Maximums

### Metropolitan Areas

#### Persons in Household

COUNTY	1	2	3	4	5
<b>Bangor HMFA:</b> Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	520	607	774	985	1111
<b>Penobscot County HMFA:</b> Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	529	530	637	796	977
<b>Lewiston/Auburn MSA:</b> Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	428	537	657	831	927
<b>Portland HMFA:</b> Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	702	833	1079	1360	1456
<b>York/Kittery/S.Berwick HMFA:</b> Berwick, Eliot, Kittery, South Berwick, York	908	913	1095	1594	1737
<b>Cumberland County HMFA:</b> Baldwin, Bridgton, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	603	660	850	1015	1301
Brunswick	606	722	934	1184	1420

## **Food Maximums**

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. Through October 1, 2007, those amounts are:

<b>Number in Household</b>	<b>Weekly Maximum</b>	<b>Monthly Maximum</b>
1	36.05	155
2	66.05	284
3	94.88	408
4	120.47	518
5	143.02	615
6	171.63	738
7	189.77	816
8	216.74	932

**Note: For each additional person add \$117 per month.**

## Appendix C

Effective: 10/01/06-10/1/07

### Non-Metropolitan FMR Areas

<u>Waldo County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		107	429	120	479
1		109	437	126	504
2		129	517	151	602
3		156	622	185	738
4		156	622	192	766
<u>Washington County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		87	346	100	401
1		88	351	106	422
2		99	396	124	497
3		123	490	154	617
4		123	490	164	655

### Metropolitan FMR Areas

<u>Bangor HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		88	350	103	413
1		99	394	119	475
2		123	492	151	604
3		157	629	193	773
4		164	656	216	863
<u>Penobscot County HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		90	358	105	421
1		90	358	105	421
2		92	367	120	479
3		115	458	151	602
4		134	534	186	742
<u>Lewiston/Auburn MSA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		72	287	85	338
1		89	357	106	424
2		105	420	128	513
3		134	536	163	653
4		135	540	177	709

# GA MAXIMUMS SUMMARY SHEET

(Oct. 1, 2005-Oct. 1, 2006)

## APPENDIX A OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

## APPENDIX B FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	36.05	155
2	66.05	284
3	94.88	408
4	120.47	518
5	143.02	615
6	171.63	738
7	189.77	816
8	216.74	932
NOTE: For each additional person add \$117 per month.		

## APPENDIX C HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

## UTILITIES

### ELECTRIC

**NOTE:** For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is *not automatically* entitled to the "maximums" established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$82.50
5	\$21.00	\$90.00
6	\$22.70	\$97.50

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$16.30	\$70.00
2	\$18.60	\$80.00
3	\$21.00	\$90.00
4	\$23.30	\$100.00
5	\$25.60	\$110.00
6	\$27.90	\$120.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

### HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

**FOR MUNICIPAL USE ONLY**

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

### PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$8.20	\$35.00
3-4	\$9.30	\$40.00
5-6	\$10.50	\$45.00
7-8	\$11.60	\$50.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

### SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$10.50	\$45.00
2	\$15.10	\$65.00
3	\$20.90	\$90.00
4	\$25.60	\$110.00

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## INTEROFFICE MEMORANDUM

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**TO:** TOWN COUNCIL  
**FROM:** CURTIS H. LUNT, TOWN MANAGER  
**SUBJECT:** TOWN MANAGER'S REPORT  
**DATE:** OCTOBER 13, 2006

---

6.D.

- Ken Goodwin has been awarded a contract for \$4,200 to reshingle the Beaver Park house. We had budgeted \$5,000. He was the low bidder
- I have been monitoring work: at Beaver Park (drainage project is substantially finished), Boat Launch (paving is done and landscaping is underway), MTM (Boilers are in and expected to be completed by 10-16), Library (front door delay), Trail (on schedule).
- Your next meeting is scheduled for Tuesday, November 7 election day. I recommend moving it to Wednesday, November 8.
- I have been working with Town Attorney Roger Therriault on legal issues i.e. correcting errors in a deed and subdivision regarding the Capital Avenue Trenchless Technologies (Kelly) lot we sold. We have also been working on an Appeals Board case involving Lisbra LLC. They are the owners of the former Grumbacher plant at 196/Capital Avenue and plan to demolish the building, subdivide, and build a 14,000 sq ft Rite Aid store. They requested a driveway and sign variance. In addition I have been working with the owner of Old Meadow Road subdivision (6 lots) off Upland Road on road construction issues.
- I have granted a request for the Recreation Director to move the Recreation offices to MTM effective December 4.



# LISBON RECREATION DEPARTMENT



Children ~ Families ~ Community

300 Lisbon Street  
Lisbon, Maine 04250

Phone: 207-353-3000 / 207-353-2289  
Fax: 207-353-2749  
Email: mstevens@lisbonma.org

#### Recreation Committee

Carroll Curtis 353-4545  
Steven Curtis 353-6162  
Mark Tupper 353-7428  
Jon Foster 873-1163  
Tim Carville 353-5436  
Sean Kahel 353-6513  
Loretta Martin 353-4991

#### Staff

Dolly Soucy Teen Center:  
brian@bandmusicervice.com

Pauline Mathieu Office:  
Llure@lisbonma.org

Eric Hall Assistant:  
Liborrec@adelphia.net

Mark Stevens Director:  
Mstevens@lisbonma.org

To: Curtis Lunt Town Manger, Shannon Welsh Superintendent

From: Mark Stevens

Re: Committee/Board Meeting

Date: October 12, 2006

#### RECREATION DEPARTMENT ITEMS:

DEFINITION OF PARKS AND RECREATION  
CURRENT PROJECTS AND PROGRAMS  
GOALS FOR 2006-2007 AND LONGER RANGE GOALS  
STAFFING NEEDS

#### MTM BOARD ITEMS:

PARK PROPOSAL/FUNDS  
FEATURES AND BENEFITS OF THE MTM CENTER  
MAINTENANCE NEEDS  
GOALS/FUTURE IMPROVEMENTS OF THE BUILDING



## ARTICLE I. IN GENERAL

Secs. 74-1—74-30. Reserved.

## ARTICLE II. OFFICERS AND EMPLOYEES

## DIVISION 1. GENERALLY

Secs. 74-31—74-50. Reserved.

## DIVISION 2. TOWN MANAGER

## Sec. 74-51. Duties.

(a) The town manager shall serve as tree warden.

(b) The town manager shall have the appointive power over the civil defense director, health officer, plumbing inspector, milk inspector, wiring inspector, building inspector, surveyor of lumber and weigher, all subject to the approval of the board of selectmen. Appointments should be made of residents of the town.

(Sel. Ord. of 3-14-1956; Sel. Ord. of 4-2-1956; Sel. Ord. of 8-15-1962)

Secs. 74-52—74-70. Reserved.

## ARTICLE III. DEPARTMENTS\*

## DIVISION 1. GENERALLY

Secs. 74-71—74-90. Reserved.

## DIVISION 2. RECREATION DEPARTMENT

## Sec. 74-91. Established.

The recreation department is established as a town department.

(Sel. Ord. of 7-21-1992, § 10-201)

\*Cross reference—Solid waste department, § 38-51 et seq.

## Sec. 74-92. Administration.

Administration and financial authority of the recreation department shall be voted on by the Lisbon Recreation Committee. A director shall be appointed by the town manager, subject to confirmation by the board of selectmen. The department shall be subject to the purchasing policy and personnel policy and rules as promulgated by the board of selectmen.

(Sel. Ord. of 7-21-1992, § 10-202)

Cross reference—Administration, ch. 2.

## Sec. 74-93. Public meetings; approval of programs.

(a) The recreation department, with the approval of the Lisbon Recreation Committee, shall hold periodic public meetings where it shall seek the opinions and ideas of the townspeople for new or expanded programs and facility.

(b) Department programs shall be approved by the Lisbon Recreation Committee.

(Sel. Ord. of 7-21-1992, §§ 10-201, 10-203)

## Sec. 74-94. Budget.

The director of the recreation department shall prepare an annual budget, which shall be reviewed by the Lisbon Recreation Committee, approved by the town manager and the board of selectmen.

(Sel. Ord. of 7-21-1992, § 10-204)

## Sec. 74-95. Consultation with school committee.

The school committee shall be consulted about programs and activities, planning and maintenance.

(Sel. Ord. of 7-21-1992, § 10-205)

Secs. 74-96—74-120. Reserved.

## DIVISION 3. WATER DEPARTMENT

## Sec. 74-121. State law adopted.

The law creating the town's water department is in the Private and Special Laws of the State of Maine, 1955, chapter 34.



# LISBON RECREATION DEPARTMENT

Children ~ Families ~ Community

300 Lisbon Street  
Lisbon, Maine 04250

Phone: 207-353-3000 / 207-353-2289  
Fax: 207-353-2749  
Email: mstevens@lisbonme.org

## Recreation Committee

Carroll Curtis 353-4545  
Steven Curtis 353-6162  
Mark Tupper 353-7428  
Jon Foster 873-1163  
Tim Carville 353-5436  
Sean Kaled 353-6513  
Loretta Martin 353-4991

## Staff

Dolly Soucy Teen Center:  
bsf@lisbonme.org

Pauline Mathias Office:  
lmarec@lisbonme.org

Eric Hall Assistant:  
lisbonrec@adelphia.net

Mark Stevens Director:  
mstevens@lisbonme.org

To: Curtis Lunt Town Manager

From: Mark Stevens

Re: MTM Park Funding

Date: May 24, 2006

I would like to request the transfer of funds or carry forward of \$9,108.00 from the MTM budget to be utilized for the development of the back lot located behind the MTM Center.

Currently the area behind the MTM Center is considered non-functional and even an eye sore for many of the Lisbon residents. This area is a perfect location for the development of a community park.

With the help of many of the MTM area neighbors, I was able to collect information that clearly defined what features such a park would bear. A survey was taken by those who attended the first of two meetings, and the consensus was that people were not satisfied with the function and appearance of the back lot. Comments were made that more grass, some park benches, and picnic tables would enhance the appearance and the overall functionality of the back lot.

The idea is to utilize this year's funds from the MTM boiler account, in addition, use the MTM revenues that have exceeded expectations, to either be transferred or carried forward to assist in the development of this park. I have cost estimates attached that would include all the features the park. It should be noted that the current estimates from Pine Knoll are over the amount requested. That would not pose a problem since we would recruit local volunteers to make this plan work.

With these funds the town could have a functional and eye pleasing park that would be available for all residents for many years. The current maintenance budget from the MTM Center along with volunteers would provide enough funds and labor to care for the park.

## MTM CENTER

Boiler.....	\$5108.00
✓ Revenues.....	\$4000.00
Total.....	\$9108.00

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## INTEROFFICE MEMORANDUM

---

TO: MARK STEVENS, RECREATION DIRECTOR  
FROM: CURTIS H. LUNT, TOWN MANAGER  
SUBJECT: OFFICE MOVE TO MTM  
DATE: OCTOBER 12, 2006

---

On several occasions over the past couple of years you have requested permission to move your office staff to MTM. Last year the Board of Selectmen delayed any move saying that there was uncertainty about the longevity of the MTM operations. I think it's pretty clear now that the MTM will be ongoing. I also understand it is difficult to administer the MTM from the town office. I have also received a letter from the Recreation Committee recommending the move and I understand the MTM Board of Directors is also in favor of the move.

I do want the public to have ample notice so that your walk in customers will not be confused. Accordingly I will grant permission to move December 4 or later. I would like to be kept informed of progress and issues that come up. Best wishes and thank you for your patience.

CHL:tlt

TO: LISBON TOWN COUNCIL/LISBON TOWN MANAGER

FROM: LISBON RECREATION COMMITTEE

RE: RECREATION DEPARTMENT OFFICE MOVE

DATE: SEPTEMBER 5, 2006

The Lisbon Recreation Committee recommends to the Town Council and the Town Manager that the Lisbon Recreation Department office relocate to the MTM Center before the end of the year. The following items will be accomplished with this move:

\* Offer a single location presence with the Community.

The relocation would improve communication and be less confusing for the public. The move would improve many aspects of the Department while providing excellence to the Citizens in the form of Recreation.

\* Enable the Recreation Staff to supervise and monitor the building for safety.

Supervision to ensure safety is essential when there are groups using the building. Currently there are a variety of people utilizing the building throughout the days and evenings. Staffing is needed at the building to ensure people are not wandering into areas they shouldn't be in, including the boiler room, fitness room, storage areas, and rooms occupied by other renters. The Department could offer evening hours 5-8 pm to cover gym and meeting room rentals.

\* Maintain better security for the interior of the building.

Several groups have access to the building at any time. Often the building is left unlocked or windows left open. The Center is occupied by Seniors Plus, Historical Society, LACO Food Bank, Head Start of Androscoggin, and one private school group. In addition, the building is rented or used by civic groups nearly every day of the week. Storage for the Green Thumb Gang, Church groups, Boy Scouts, Girl Scouts, and the Lisbon Library are in various parts of the building. Paintings on the walls supplied by Mr. Frank Gross, items in the Historical society and supplies stored in the building increase the security risk. A staff presence when the building is open would deter crime.

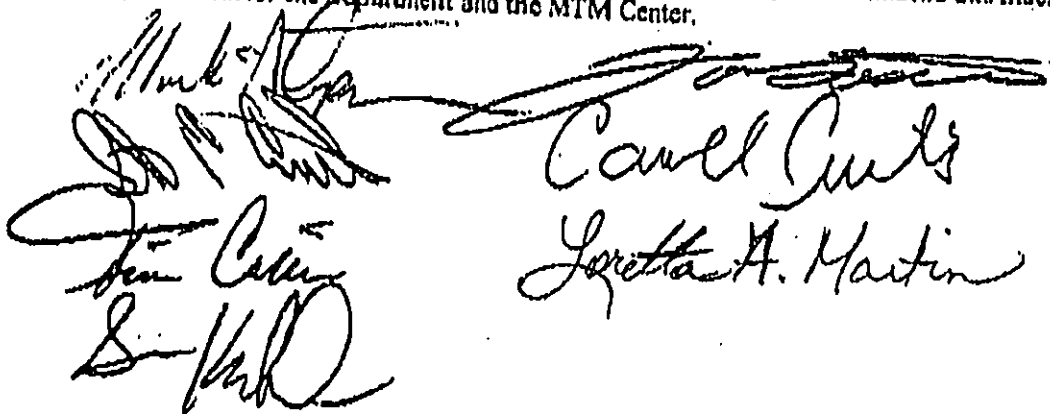
\* Monitor general upkeep of both the interior and the exterior of the building.

A cleaning contract is in place, however there is always a need for minor maintenance. Leaky faucets, toilets, wet floors, furnace, and lights need to be monitored every day. Upkeep to the exterior of the building is also important, including the park area out back of the MTM. Staffing would be there nearly every day to check on possible liability issues.

\* Foster relationships with senior citizens on a daily basis.

The Senior Population is growing in our community and the recreation department could be the facilitators that bring this group together and offer activities. Having a daily connection with seniors, the Recreation staff would be able to determine needs and foster relationships to better serve them in the future.

Thank you for giving the Recreation Committee an opportunity to recommend this much needed improvement for the Department and the MTM Center.

  
Carol Curtis  
Loretta A. Martin

**TOWN OF LISBON  
NOVEMBER 7, 2006  
STATE & LOCAL BALLOTING RESULTS**

	Ward-1	Ward -2	Total
<u>United States Senator</u>			
Jean Hay Bright	250	252	502
William Slavick	92	106	198
Olympia Snowe	1380	1528	2908
<u>Governor</u>			
John Baldacci	504	583	1087
Patricia Lamarche	161	211	372
Barbara Merrill	471	507	978
Phillip Napier	10	13	23
Chandler Woodcock	594	591	1185
<u>Representative to Congress</u>			
<u>District #2</u>			
Laurence Damboise	778	836	1614
Michael Michaud	916	1023	1939
<u>State Senator Dist 17</u>			
Randall Greenwood	728	788	1516
John Nutting	947	1050	1997
<u>State Representative Dist 104</u>			
Robert A Berube	923	910	1833
Prudence Grant	787	836	1623
<u>State Representative Dist 105</u>			
Christopher Rheault		38	38
Michael Vaughan		71	71
<u>Judge of Probate</u>			
Robert Couturier	1384	1511	2895
<u>County Treasurer</u>			
Robert Poulin	1384	1500	2884
<u>Register of Deeds</u>			
Tina Choulnard	1393	1517	2910
<u>Sheriff</u>			
Guy Desjardens	1199	1353	2552
<u>Write-In</u>			
Ronald Gagnon	214	173	387
<u>District Attorney</u>			
Norman Croteau	1379	1516	2895

**TOWN OF LISBON  
NOVEMBER 7, 2006  
STATE & LOCAL BALLOTING RESULTS**

		Ward-1	Ward -2	Total
Ques #1 - TABOR				
	YES	999	1010	2009
	NO	681	865	1546
Constitutional Amdt - Petitions				
	YES	893	982	1875
	NO	715	805	1520
<u>Town Council - At Large</u>				
Michael Bowle		1439	1601	3040
<u>Town Council - Dist #1</u>				
Jeffrey Ganong		572		572
Janet Henry		862		862
<u>Town Council - Dist #2</u>				
Norma Wells			1505	1505
<u>Budget Advisory Bd - At Large</u>				
Lori Pomelow		1363	1531	2894
<u>Budget Adv Bd - Dist #1</u>				
<u>Write In</u>				
Roger Cote		6		6
<u>Budget Advisory Bd - Dist #2</u>				
<u>Write In</u>				
Walter Morse			7	7
<u>School Committee - 3 Year</u>				
Deborah Danuski (elected)		664	770	1434
Janet Henry		684	740	1424
Janice Comber (elected)		657	935	1592
<u>School Committee - 1 Year</u>				
Traci Austin		1367	1541	2908
<u>Water Commission</u>				
Edward Madden		619	609	1228
Stanley Doughty Jr. (elected)		841	1055	1896
ARTICLE 2: Bond Question - Public Works Bldg				
	YES	584	699	1283
	NO	965	1036	2001

**TOWN OF LISBON  
NOVEMBER 7, 2006  
STATE & LOCAL BALLOTING RESULTS**

	Ward-1	Ward-2	Total
Ques 1 - Effective date for Ordinances 21 days			
YES	1019	1181	2200
NO	501	541	1042
Ques 2 - Referendum Vote for Capital Items exceeding \$100,000			
YES	986	1106	2092
NO	535	607	1142
Ques 3 - Election of Chairman on/after new members take office			
YES	1141	1346	2487
NO	387	379	766
Ques 4 - Manager Appointments under Powers & Duties			
YES	1033	1161	2194
NO	539	585	1124
Ques 5 - Council can submit initiative questions			
YES	1165	1332	2497
NO	405	437	842
Ques 6 - Eliminate personnel rules be consistant w/labor contracts			
YES	845	989	1834
NO	686	739	1425
Ques 7 - Allow adoption of emergency ordinances as regular ordinances			
YES	919	1068	1987
NO	630	664	1294
<b>Ballots Cast:</b>	<b>1751</b>	<b>1919</b>	<b>3670</b>

	Ward-1	Ward-2
Wardens:	Shella Gray	Marie Hale
Ward Clerks:	Karen Hanlon	Anita Fournier
Registrars:	Gwen Michel	Juliet LeBlond
	Lorraine Dunn	Jody Durisko
Election Clerks:	Camille Booker	Helen Baumer
	Connie Doboga	Duanne Smith
	Sally Lunt	Addie Yenco
	Shirley Ricker	Flora Morin
	Diane Kidder	Madeleine Perron
	Katie Dunn	Anita Fournier
	Brian Doble	Sharon Huston
		Jeannie LaPlume
		Alfred Smith
		Cheryl Goddard
		Dot Smith
		Nate May, Student
		Courtney Stewart, Student
		Lacey Donie, Student

A true Copy

Attest:

  
Twila D. Lycette, Lifetime CCM  
Certified Municipal Clerk



**TOWN COUNCIL  
MEETING MINUTES  
NOVEMBER 9, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Councilor was excused. Also present were Curtis Lunt, Town Manager; Michael Cote, Deputy Code Enforcement Officer; Elwood Beal, Public Works Director; and approximately three citizens in the audience. The Chairman dispensed with the reading of the meeting rules.

**PUBLIC HEARINGS**

None.

**CONSENT AGENDA**

**VOTE (2006-69)**

Councilor, seconded by Councilor moved to adopt the following consent items: (A) Written Communications - Minutes of 10-17-2006. Order passed - Vote 7-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**PLANNING BOARD RECOMMENDATION  
ORDINANCE TO REZONE PINEWOODS ROAD**

**VOTE (2006-70)** Councilor Wells, seconded by Councilor Henry moved to adopt an ordinance to change the zoning district on the south side of Pinewoods Road by extending the limited residential zone westerly to include Lot 9 Map U 20 and Lots 40D, 40C, 40B, 40, 40A, 13A, and 13C Tax Map R8 in the Limited Residential, said district designation change to be included as an amendment to the official zoning map of the Town of Lisbon dated 11-21-2002. Councilor Wells seconded by Councilor Henry moved to withdraw the motion. Motion to withdraw passed by unanimous vote. The Order was withdrawn and will be rescheduled for a later date pending Comprehensive Plan Committee discussion.

**SCHEDULE PUBLIC HEARING: ORDINANCE TO REZONE PINEWOODS ROAD**

**VOTE (2006-71)** Order to set a public hearing on a proposed Residential to Limited Residential for Tuesday, December 5, 2006 at 7 PM and that notice be given as required by law, moved to a future agenda by general consensus.

**SCHEDULE PUBLIC HEARING: TIME WARNER CABLE**

**VOTE (2006-72)** Councilor Smith, seconded by Councilor Bowie moved to set a public hearing for December 5, 2006 at 7 PM to hear comments regarding proposed cable TV rate increases by Time Warner. Order passed - Vote 7-0.

**COUNCIL WORKSHOP MEETING ON PRIORITIES**



**VOTE (2006-73)** Councilor Curtis, seconded by Councilor Henry moved to set a special Council Workshop on November 28<sup>th</sup> at 7:00 PM to review and discuss Council priorities. Order passed - Vote 7-0.

#### OTHER ITEMS

##### PUBLIC WORKS DIRECTOR'S REPORT

Review only. In the past few months the Public Works Department has been working on several projects. The Sabattus River Boat Launch has been completed. The Park & Ride by the Railroad Diner has been completed. The Walking Trail is still an open project, and Carl Huston has stopped as of now for the winter. Crossman Street reconstruction only has landscaping along the sides of the road, which will be taken care of in the spring. Some drainage work was completed at 39 Village Street. Whitney Street will be ditched by Rand Griffin. The Public Works Department plans to install snow fencing within the next couple of weeks, which seemed to work well last winter. Winter sand bids have been sent out and were opened as of Monday November 6<sup>th</sup>. Only two bids were returned, no other interest was given. One bid was very high, the other was the same as last year, and Mr. Beal intends to buy 1700 yards instead of 2000. "No" Parking signs were posted on Town property located on Booker Street to stop people from parking there, though some are still parking on the grass behind the signs. The sign will soon be replaced with "No Parking Anytime" signs. Councilor Curtis asked if the MTM Center could be added to the plowing list, and Mr. Beal said that now that he has the personnel he can do that.

##### COUNTY BUDGET

Review only, see attachments. Councilor Bowie had invited Commissioner Berry to the meeting, but he wasn't able to attend due to the recent death of Deputy Sherriff Rancourt. The County intends to cut the prisoner transport program for municipalities that have their own police department. Commissioners are also requesting that non-union workers take five furlough days. There are no projected wage increases for elected officials or step increases for non-union workers. Commissioners did not take a reduction in their pay despite the impending layoffs for non-union workers, though they receive full-time health benefits. The Committee does not like to see furloughs or layoffs, but there is a \$400,000 reduction in County revenue, mainly attributed to surplus funds being used while taxes were cut. The final budget is not expected to be approved for some time. Councilor Bowie stated that he will be working behind the scenes to come up with ways to balance the budget without taking out the prisoner transport program, and that he believes the Commissioners should charge a fee instead, which would allow the Sherriff's department to hire needed staff. The County Commissioner is scheduled to attend the Lewiston City Council meeting on Tuesday, November 14<sup>th</sup>, at the City Hall at 7:00 PM.

##### TOWN MANAGER'S REPORT

Mr. Lunt participated, along with all department heads and Council Chairman Bowie, in a 3+ hour NIMS training (National Incident Management System) held by the County EMA staff. This is not only a requirement for any further FEMA disaster or grants assistance but a useful response to the deplorable lack of command and planning that occurred during and after Hurricane Katrina.

The MPO Androscoggin Transportation Response Center (ATRC) Policy Committee voted last week to allocate \$325,000 to Upland Road for 2008-2010 with \$177,000 for 3<sup>rd</sup> year funding 2006-08. With whatever funding remains from the \$540,000 allocated for 2006-08, which is to be used for design and right-of-way, some type of construction project may proceed.

Fire Department Unit 10 (Rescue) is out of service indefinitely due to extensive body rust.

Construction has continued on the Mill Street/Upland Road trail adding culverts and gravel. He visited Beaver Park where the shed, picnic shelter, and drainage projects have been completed. Landscaping is underway at the Boat Launch.

Mr. Lunt worked with Town Attorney Roger Therriault on a variety of issues including acquisition of 12 Union Street, deed revisions, and a re-subdivision for Trenchless Technologies on Capital Avenue, and cable television issues.

**AUDIENCE PARTICIPATION**

None.

**APPOINTMENTS****PLANNING BOARD RESIGNATION**

**VOTE (2006-74)** Councilor Smith seconded by Councilor Wells moved to accept Kevin Hanlon's resignation from the Planning Board. Order passed - Vote 7-0.

**VOTE (2006-75)** Councilor Bowie seconded by Councilor Smith moved to appoint John Potvin to the Planning Board. Councilor Bowie withdrew the motion. Motion to withdraw passed - Vote 7-0. John Potvin and Jonathan Foster will be interviewed for the position at a later date.

**TECHNOLOGY COMMITTEE RESIGNATIONS**

**VOTE (2006-76)** Councilor Smith seconded by Councilor Wells moved to accept the resignations of Daniel Polsson and Sandra Levesque from the Technology Committee. Order passed - Vote 7-0.

**COUNCILOR COMMUNICATIONS**

Councilor Smith congratulated the local emergency and rescue personnel for a job well done regarding an accident in front of his farm on Oct 21st. Councilor Crafts said congratulated the voters of Lisbon for a job well done on the local voting results for TABOR, and commented that the Council should take their opinion under consideration. Councilor Henry stated that the Historical Society is selling a book called *The History of Lisbon*, and commended Pauline Mathieu and Detective Bernie McAllister for taking a bus of kids to a camp about. Councilor Bowie, Mason, and Wells announced that they will all be unable to attend the November 21<sup>st</sup> Council meeting.

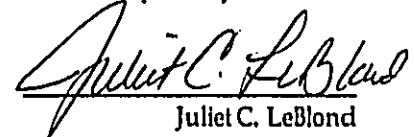
**EXECUTIVE SESSION**

**VOTE (2006-77)** Councilor Curtis seconded by Councilor Smith moved to go into Executive Session at 8:24 PM to discuss Real Estate MRSA Title 1 Chapter 13 405(6)C. Order passed - Vote 7-0. The Council returned from Executive Session at 9:05 PM.

**ADJOURNMENT**

**VOTE (2006-78)** Councilor Wells, seconded by Councilor Henry moved to adjourn at 9:06 PM. Order passed - Vote 7-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

TOWN OF LISBON  
ASSESSOR / CODE ENFORCEMENT  
300 LISBON ST.  
LISBON ME 04250  
TEL. 353-3000 FAX 353-3007

TO: Curtis Lunt / Town Manager

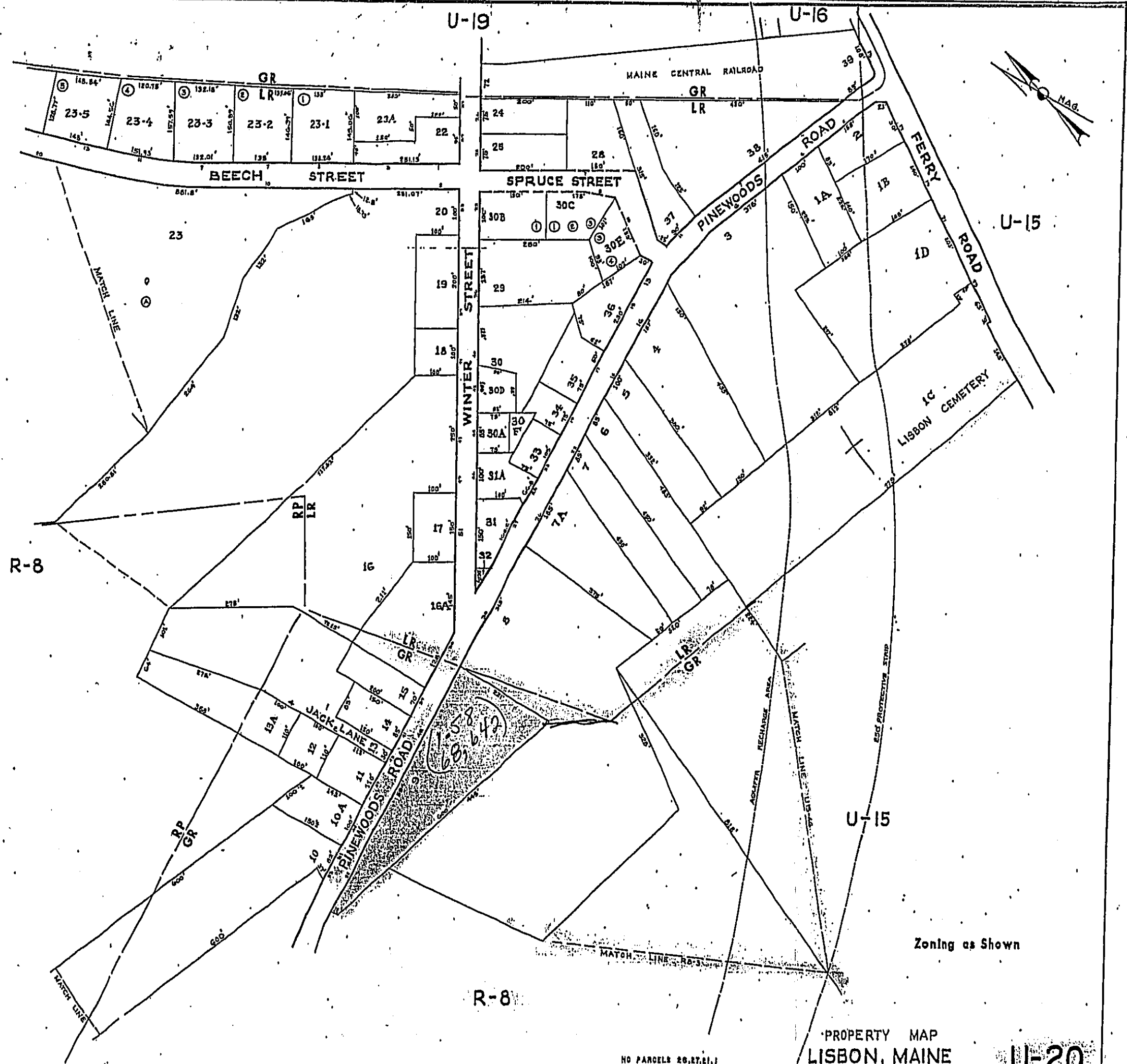
FROM: Michael Cote / Deputy CEO

Re: Proposed Zoning Change

The Planning Board held a public hearing on October 26, 2006 to review a proposed zoning change on Pinewoods Road in Lisbon, to change the zoning from General Residential to Limited Residential Zone.

The proposed change was placed on the copy of the Town Map and was reviewed by the board and after reviewing the area as well as listening to any public or abutters comments, the Planning Board agreed that the zoning change would not impact the area and voted to forward the proposed plan to the Town Council for review and to either have the plan approved or denied by the council.

The proposed plan as shown on the map will be available to see at the Code Enforcement Office as well as at the Town Council meeting.



Zoning as Shown

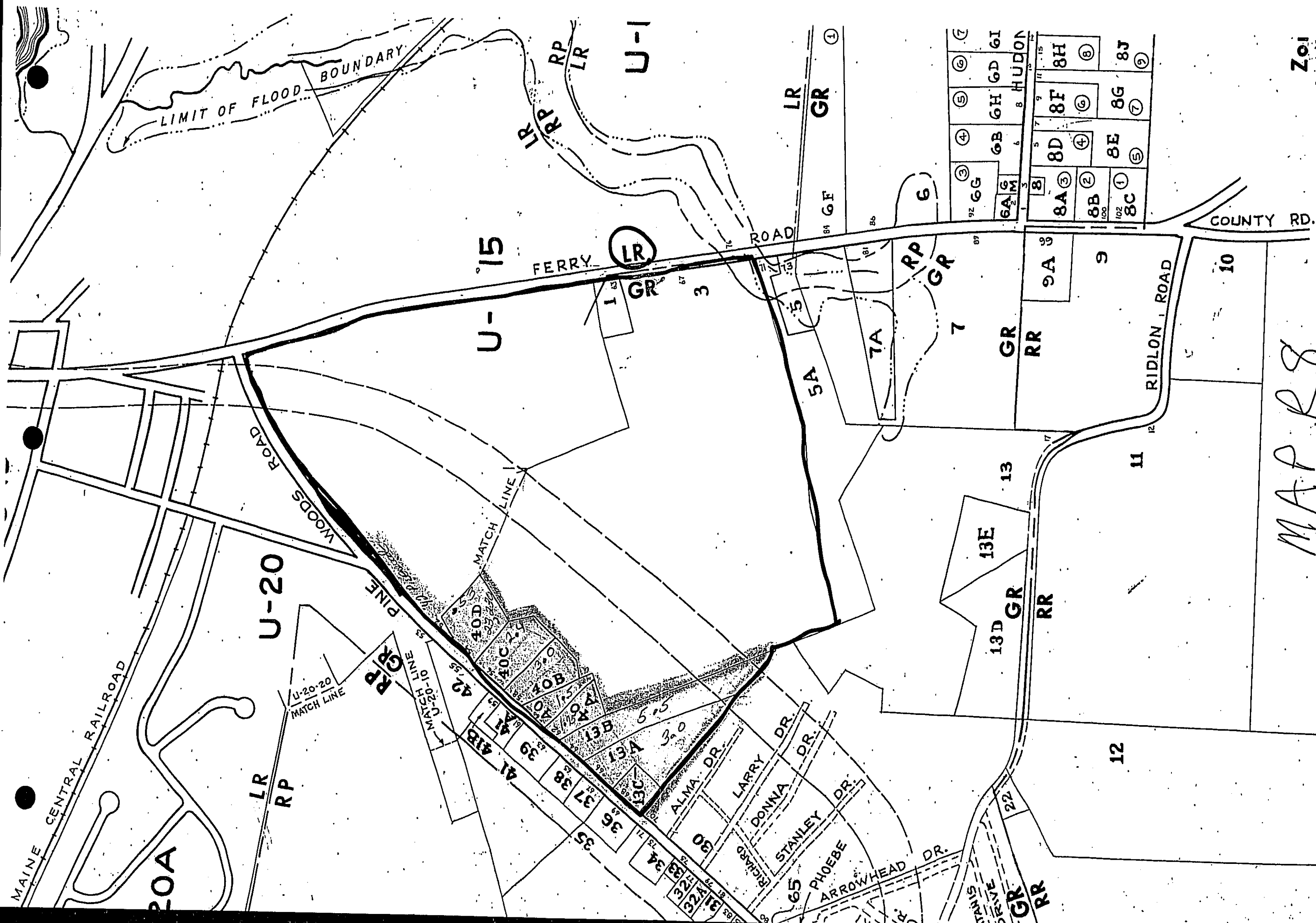
PROPERTY MAP  
LISBON, MAINE

APRIL, 2004

SCALE: 1"=100'

U-20

NO PARCELS 26, 27, 28, 1



MAP R8

ZOI

### DIVISION 3. LIMITED RESIDENTIAL DISTRICT

#### Sec. 70-291. Purpose.

The purpose of the limited residential district is to provide:

- (1) Areas for medium-density residential growth in such a manner and at such locations to be compatible with existing development and the ability of the town to provide essential services and utilities.
- (2) Areas for public and semipublic uses compatible with and necessary to residential development.

(Code 1983, § 15-402(1))

#### Sec. 70-292. Permitted uses.

The following uses are permitted in the limited residential district:

(1) *Residential.*

- a. Single-family dwelling (not to include a mobile home);
- b. Two-family dwelling.
- c. Accessory uses and structures.

(2) *Public, semipublic and institutional.*

- a. Church or other place of worship, parish house, rectory, convent and other religious institutions.
- b. Public, private and parochial schools.
- c. Public buildings, such as libraries, fire stations, civic centers.
- d. Accessory uses and structures.

(3) *Rural.*

- a. Open space use.
- b. Agricultural and gardening.
- c. Raising of nondomestic animals where the following criteria are met:
  1. Minimum lot size of one acre for the first animal or flock.
  2. An additional 10,000 square feet of lot area for each additional animal or flock.
- d. Timber harvesting.
- e. Raising of domestic pets so long as they do not constitute a public nuisance or endanger public health and safety.
- f. Accessory uses and structures.

(4) *Other.* Signs as permitted by section 70-711 et seq.

(Code 1983, § 15-402; T.M. of 5-13-1995, art. 60, § 4; T.M. of 5-20-1996, art. 62, § 15-402)

#### **Sec. 70-293. Conditional uses.**

The following uses may be allowed in the limited residential district only upon the authorization of a conditional use permit by the planning board, in accordance with the provisions of article III of this chapter:

(1) *Residential.*

- a. Planned unit development or cluster development.
- b. Accessory uses and structures.

(2) *Public, semipublic and institutional.*

- a. Public facilities other than those permitted.
- b. Utilities, including sewage pumping facilities.
- c. Semipublic activities, clubs and institutions.
- d. Child day care facilities in the home for eight or fewer children.
- e. Accessory uses and structures.

(3) *Rural.*

- a. Public or private recreation facilities, including parks, playgrounds, golf courses, driving ranges and public swimming pools.
- b. Accessory uses and structures.

(4) *Other.*

- a. Boathouses.
- b. Piers and docks.

(Code 1983, § 15-402(3); T.M. of 5-13-1995, art. 58, §§ 6, 7; T.M. of 5-13-1995, art. 60, § 4; T.M. of 5-20-1996, art. 63, § 15-402)

#### **Sec. 70-294. Prohibited uses.**

Uses which are not allowed as permitted uses or conditional uses in this division are prohibited.

(Code 1983, § 15-402(4))

#### **Sec. 70-295. Dimensional requirements:**

Lots in the limited residential district shall meet or exceed the following minimum requirements:

(1) *Minimum lot size.*

- a. Without public water and sanitary sewers, a single-family dwelling requires a minimum lot size of 30,000 square feet; a two-family dwelling (duplex), 25,000 square feet per dwelling unit. A variance can be granted by the zoning board of appeals if soils are shown to be suitable under the State of Maine Plumbing Code, Part II, of July 1974, Guidelines as shown on the town's soil suitability map. Absolute minimum lot size shall be 20,000 square feet.

b. With public water and sanitary sewers, single-family dwelling, 15,000 square feet; two-family dwelling (duplex), 11,500 square feet per dwelling unit. Minimum lot sizes of 10,000 square feet in subdivisions approved during the period June 29, 1971, through March 10, 1975, under the previous ordinance, shall remain valid.

(2) *Minimum frontage.* Minimum frontage shall be:

- a. For a single-family dwelling, 100 feet.
- b. For a two-family dwelling, 75 feet per dwelling unit.
- c. Minimum shore frontage shall be a minimum of 200 feet.

(3) *Minimum yard dimension.* Minimum yard dimension shall be:

- a. Front setback, 50 feet along arterial roads, 35 feet along collector roads, and 25 feet along minor roads.
- b. Side setback, 15 feet.
- c. Rear setback, 25 feet.
- d. Setback for accessory buildings shall conform with standards delineated in article VI of this chapter.
- e. Minimum lot width, 100 feet.
- f. All structures shall be set back a minimum of 75 feet from the normal high water line and upland edge of a freshwater wetland.

(4) *Maximum coverage.* Maximum coverage of lot by structures shall not exceed 20 percent.

(5) *Parking.* Parking requirements shall be in accordance with the provisions of section 70-661 et seq.

(6) *Additional requirements.* All additional requirements as delineated in article VI, division 2, of this chapter shall be met.

(Code 1983, § 15-402(5); T.M. of 5-16-1992, art. 86, § 15-402; T.M. of 5-13-1995, art. 58, § 8; T.M. of 5-17-2003, art. 54)

#### **Sec. 70-296. Performance or land use standards.**

Permitted uses and conditional uses in this division shall conform to the performance standards delineated in article VI of this chapter.

(Code 1983, § 15-402(6))

Secs. 70-297--70-320. Reserved.



## DIVISION 4. GENERAL RESIDENTIAL DISTRICT

### Sec. 70-321. Purpose.

The purpose of the general residential district is to provide for the uses and activities generally found in developed residential neighborhoods, while protecting the health, safety, welfare and property values of residents and property owners from encroachment by incompatible uses.

(Code 1983, § 15-403(1))

### Sec. 70-322. Permitted uses.

The following uses are permitted in the general residential district:

#### (1) Residential.

- a. Single-family dwelling, not to include a mobile home.
- b. Multifamily dwelling, up to four dwelling units.
- c. Home occupations, limited to 25 percent of the total floor area and employing no more than two outside employees.
- d. Mobile home parks approved during the period June 29, 1971, through March 10, 1975, under the previous ordinance.
- e. Accessory uses and structures.

#### (2) Public, semipublic and institutional.

- a. Church or other place of worship, parish house, rectory, convent and other religious institutions.
- b. Public, private or parochial schools.
- c. Public buildings, such as libraries, fire stations, and civic centers.
- d. Semipublic activities such as clubs not operated for private gain, fraternal organizations, charitable or educational institutions.
- e. Accessory uses and structures.

#### (3) Rural.

- a. Open space use.
- b. Agriculture and gardening.
- c. Raising of domestic pets so long as they do not constitute a public nuisance or endanger public health and safety.
- d. Accessory uses and structures.

#### (4) Commercial.

- a. Offices or office buildings not exceeding 2,500 square feet.
- b. Accessory uses and structures.

#### (5) Other. Nonilluminated signs not exceeding 12 square feet for activities on the

premises.

(Code 1983, § 15-403(2); T.M. of 5-13-1995, art. 60, § 7)

#### **Sec. 70-323. Conditional uses.**

The following uses may be permitted in the general residential district only upon the authorization of a conditional use permit by the planning board, in accordance with the provisions of article III of this chapter:

**(1) Residential.**

- a. Conversion of existing buildings which do not meet dimensional, or parking requirements to multiple-unit housing.
- b. Multifamily dwellings containing more than four units.
- c. Planned unit development or cluster development.
- d. Accessory uses and structures.

**(2) Public, semipublic and institutional.**

- a. Public utility building.
- b. Convalescent home, rest home, nursing home, or boarding home.
- c. Nursery school.
- d. Children's day care facility.
- e. Accessory uses and structures.

**(3) Commercial.**

- a. Business occupations by the resident in detached buildings provided the dimensional requirements for the lot are met and the total building area does not exceed the allowable lot coverage. Parking requirements as described in section 70-661 et seq., must be adhered to.
- b. Small businesses, on individual lots with principal building not exceeding 2,500 square feet. Maximum lot coverage shall be 75 percent, and use shall be compatible with surrounding neighborhood. Screening or fencing may be required as a condition. Parking requirements as described in section 70-661 et seq., must be adhered to.
- c. Accessory uses and structures.
- d. Nonilluminated signs not exceeding 24 square feet (40 square feet on properties adjacent to Route 196) for commercial uses on the premises.

(Code 1983, § 15-403(3); T.M. of 5-13-1995, art. 60, § 7; T.M. of 5-20-1996, art. 62, § 15-403; T.M. of 5-20-1996, art. 63, § 15-403; T.M. of 5-15-1999, art. 54; T.M. of 2-12-2002, art. 5)

#### **Sec. 70-324. Prohibited uses.**

Uses which are not specifically allowed as permitted uses or conditional uses in this division are prohibited.

(Code 1983, § 15-403(4); T.M. of 5-20-1996, art. 63, § 15-403)

**Sec. 70-325. Dimensional requirements.**

Lots in the general residential district shall meet or exceed the following minimum requirements (refer also to article VI, division 2, of this chapter):

(1) *Minimum lot size.* Minimum lot size is as follows:

- a. Without public water and sanitary sewer:
  1. Single-family dwelling, 25,000 square feet.
  2. Multifamily dwelling, 20,000 square feet per dwelling unit.
  3. All other uses, 25,000 square feet.
- b. With public water and sanitary sewers:
  1. Single-family dwelling, 10,000 square feet.
  2. Multifamily dwelling, 7,500 square feet per dwelling unit.
- c. All other uses, 10,000 square feet.

(2) *Minimum frontage.* Minimum frontage is as follows:

- a. Single-family dwelling, 100 feet.
- b. Multifamily dwelling, 50 feet per dwelling unit.
- c. All other uses, 100 feet.
- d. Minimum shore frontage, 100 feet.

(3) *Minimum yard dimensions.* Minimum yard dimensions are as follows:

- a. Front setback, 50 feet along arterial roads, 35 feet along collector roads, and 25 feet along minor roads.
- b. Side setback, ten feet.
- c. Rear setback, ten feet.
- d. Setback for accessory buildings shall conform with performance standards delineated in article VI of this chapter.
- e. Minimum lot width, 100 feet.
- f. All structures shall be set back a minimum of 75 feet from the normal high water line and upland edge of a freshwater wetland.

(4) *Coverage.* Maximum coverage of lot by structures shall not exceed 25 percent.

(5) *Parking.* Parking requirements shall be in accordance with the provisions of section 70-661 et seq.

(6) *Other.* All additional requirements as delineated in article VI of this chapter shall be met.

(Code 1983, § 15-403(5); T.M. of 5-16-1992, art. 86, § 15-403; T.M. of 5-13-1995, art. 58, § 9)

**Sec. 70-326. Performance or land use standards.**

Permitted uses and conditional uses in this division shall conform to the performance standards

delineated in article VI of this chapter.

(Code 1983, § 15-403(6))

Secs. 70-327-70-350. Reserved.



**TOWN COUNCIL  
MEETING MINUTES  
NOVEMBER 21, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Vice Chairman, Layne Curtis, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Henry, and Crafts. Councilors Bowie, Mason, and Wells were excused. Also present were Curtis Lunt, Town Manager; David Brooks, Chief of Police; Detective Bernard McAllister; Pauline Mathieu, Recreation Secretary; Sean Galipeau, Fire Chief; Ryan Leighton, Town Engineer; Betty Griebel, Tax Collector; Twila Lycette, Town Clerk; and approximately six citizens in the audience. The Vice Chairman dispensed with the reading of the meeting rules.

**PUBLIC HEARINGS**

None.

**CONSENT AGENDA**

**VOTE (2006-79)** Councilor Smith, seconded by Councilor Crafts moved to adopt the following consent items: (A) Minutes of 11/9/2006. Order passed - Vote 4-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**ORDER: SAFE ZONE DESIGNATIONS**  
(Council Rules, Regulations, & Policies)

**VOTE (2006-80)** Councilor Smith, seconded by Councilor Henry moved that the following locations be designated as "safe zones" as recommended by the Lisbon Chief of Police and the Lisbon Community Policing Advisory Group:

- Summer Street Park
- McCarthy Park
- Beaver Park
- Sabattus River Boat Launch
- Pinewoods Road Ball Fields
- Teen Center
- Papermill Trail
- MTM Community Center
- Lisbon Elementary School property\*
- Gazebo Park
- Campus Avenue Park

Order passed - Vote 4-0 (Final Passage).

**ORDER: GOING OUT OF BUSINESS SALE - TINY BILLS**

**VOTE (2006-81)** Councilor Smith, seconded by Councilor Curtis moved to approve a Going Out of Business Sale permit to William Holt d/b/a Tiny Bills, Inc. for a period of 60 days. A 22-page inventory is on file at the Town Clerk's office. Order passed - Vote 4-0.

## OTHER ITEMS

### TAX FORECLOSURES LIST REVIEW

Review only. Betty Griebel presented a preliminary list of potential foreclosures due to tax liens. This year there are 51 on the list, four less than last year. Of those listed, Mrs. Griebel expects to foreclose on approximately 15. Eight of those are located in Winter Park, for which the Town Attorney is researching deeds. Liens were filed on June 15, 2005 and will mature December 15, 2006, requiring further action.

### POHLE STREET SEWER

Review only, see attachments. Ryan Leighton explained that Mr. Maloy of Pohle Street has purchased building and sewer permits, and has been waiting for dry season to connect his new home to the town sewer lines. In order to connect, he needs to dig under the paved portion of the road, which requires an easement from the Town. Mr. Maloy plans to put in a 2-inch force main and a gravity line, and hopes to occupy his home by the first of February. The Tax Assessor questions whether there is a Town easement for the unpaved portion of the road, and the Council requested that research be done to find out for sure. Trenchless digging is not an option due to cost. The Council agreed to allow the easement by unanimous consent with the condition that the line be documented as private, and that the owner maintain and repair the line himself as needed.

### FIRE DEPARTMENT GRANTS

Review only. Sean Galipeau explained that two grants were received, and that no matching funds are required from the Town. FEMA awarded a grant in the amount of \$79,000 for firefighter safety, which will be used to purchase ventilation systems for both stations. The Maine Municipal Association awarded a Safety Enhancement grant in the amount of \$1,206 which will be used to purchase MDOT approved vests to be worn when responding to traffic-related incidents.

### RESCUE 10 - FIRE TRUCK COMMITTEE

Review only. Dep. Chief Michael Robitaille explained that the fire vehicle Rescue 10 has been placed out of service by DPW for electrical and safety reasons including rust, and loose and missing body bolts. Usually this vehicle carries cold water gear, the Jaws of Life, and other technical rescue equipment that is required for life-saving operations. So far this year there have been approximately 55 calls requiring use of Rescue 10. With the vehicle out of use, the equipment has been carried by pickup trucks to scenes, or left out when not in use. Currently a squad vehicle is in line for replacement; however it is not as urgent. Instead, Deputy Chief Robitaille suggested using the available \$222,000 toward a new Rescue vehicle. A suitable replacement has been located, and would cost approximately \$255,000. A 10-year limited body warranty is included, and the company is willing to hold the vehicle for a non-refundable deposit of \$10,000 which would go toward the purchase price. The Council has the option to grant additional supplemental appropriation by amending the budget. The funds would be taken from surplus to be returned in yearly increments from the Fire Department budget. The Council requested an updated refurbishment plan sheet showing the impact of the replacement plan.

### TOWN MANAGER'S REPORT

Since the November 9<sup>th</sup> meeting, Mr. Lunt worked on the Town's capital budget plan and updates for the Public Works equipment, paving, and buildings capital plans. Employee performance evaluations have been completed for several Town department heads. Mr. Lunt inspected a subdivision and accepted a \$50,000 bond for Hatch Road Estates, a 14-lot subdivision, and is currently working with the Old Meadow Road 6-lot subdivision owner on a security for the final paving estimated at \$35,000. The School Committee has voted to offer the former Campus Avenue school building to the Council for municipal use, regarding which a letter will be sent and discussions will be scheduled in December. The MMA Risk Pool approved a grant of \$1,206 for Fire Department emergency safety signs and \$1,670 for a Water Department pallet drum truck. The annual Christmas tree lighting will be held December 2<sup>nd</sup> at 4:00 PM at the Gazebo Park in Lisbon Falls.

### AUDIENCE PARTICIPATION

A letter was received from MDOT which approves a request for a speed change on King Road, following a letter mailed to them a year ago. The speed limit will be reduced from 40 M.P.H. to 30 M.P.H.

## APPOINTMENTS

TRAILS COMMITTEE

VOTE (2006-83) Councilor Smith, seconded by Councilor Crafts moved to accept the resignation of Norris Ingersoll from the Trails Committee. Order passed - Vote 4-0.

PLANNING BOARD & RECREATION COMMITTEE

VOTE (2006-84) Councilor Smith, seconded by Councilor Crafts moved to accept the resignation of Jonathan Foster from both the Planning Board and the Recreation Committee. Order passed - Vote 4-0.

VOTE (2006-85) Councilor Smith, seconded by Councilor Crafts moved to appoint John Potvin to the Planning Board. Order passed - Vote 4-0.

## GOOD NEWS &amp; RECOGNITION/ORAL COMMUNICATIONS

Councilor Henry is concerned with planning and preparation in growth especially regarding the recent addition of a 20-lot subdivision. She expressed that the Green Thumb Gang's cornucopia is artistic and lovely. Councilor Henry stated that the Portland Press Herald announced the win at the end of the football game, and handed out newspapers at that time.

Councilor Mason stated that she was amazed at the turnout of the game.

Councilor Smith congratulated the Lisbon High football team on a great year, super season, and a job well done. He also reported that the 279 Main Street light is out, and expressed concern about a Fisher Road drainage problem near the first brook where water is coming across the road near a curve, as ice could form and make the road dangerous.

A certificate of recognition was read aloud by the Assistant Town Clerk congratulating the Lisbon High School football team for their efforts.

## EXECUTIVE SESSION

None

## ADJOURNMENT

VOTE (2006-85) Councilor Curtis, seconded by Councilor Smith moved to adjourn at 8:32 PM. Order passed - Vote 4-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

## **Town of Lisbon**

**Date: October 18, 2006**

**TITLE: ORDER-DESIGNATING CERTAIN AREAS AS "SAFE ZONES"**

**WHEREAS**, The 122<sup>nd</sup> Maine Legislature passed Chapter 415 – L.D. 670 An Act to Protect Children Using Maine's Athletic Fields and Parks from Drug Dealers (Maine Revised Statutes, Title 30-A, section 3253; and

**WHEREAS**, This law allows a municipality to designate athletic fields, parks, playgrounds or recreational facilities as a "safe zone" for the protection of our children against the influence of drug dealers; and

**WHEREAS**, The Safe Zone law is intended to treat athletic fields, parks and similar area which attract children similar to schools in order to make drug dealing within 1000 feet of a school or safe zone area subject to more severe penalties; and

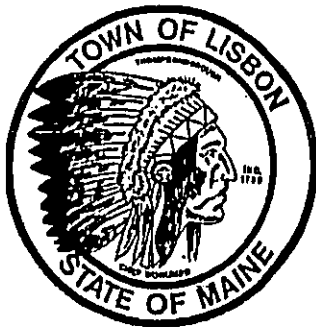
**WHEREAS**, In order for a municipality to designate an area a safe zone, it must be designated by the Municipal Officer, and posted with a sign that contain wording specified by the Commissioner of Public Safety.

Now Therefore Be it Ordered by the Lisbon Town Council, that based on recommendations of the Lisbon Police Chief and the Lisbon Community Policing Advisory Group that the following locations be designated as "safe zones".

Summer Street Park  
McCarthy Park  
Beaver Park  
Sabattus River Boat Launch

Pinewoods Rd. Ball Fields  
Teen Center  
Walking Path  
MTM Community Center





## *Lisbon Community Policing Advisory Group*

DATE: October 25, 2006  
TO: Curtis H. Lunt  
CC: LCPAG Members, Chief Brooks, Det McAllister  
FROM: Lisbon Community Policing Advisory Group  
SUBJECT: Request to Establish Order Designating Certain Areas as "Safe Zones"

In a recent meeting of The Lisbon Community Policing Advisory Group (LCPAG), Detective Bernie McAllister of the Lisbon Police Department presented the Committee with a very thorough and informative presentation of a proposal which would designate certain areas of the Town as "Safe Zones. This would be in accordance with State Legislation that was passed via Chapter 415-L.D.670 An Act to Protect Children Using Maine's Athletic Fields and Parks from Drug Dealers", (Maine Revised Statutes, Title 30-A, Section 3253).

The LCPAG kindly requests that you bring this issue in front of the Town Council for the upcoming November 21, 2006 so that they may execute an Order. I have attached a sample copy of an Order showing the specific areas being designated.

The LCPAG as well as the Chief of Police recommend to the Council that the Order be executed.

If you have any questions, please feel free to contact me or any other member of the LCPAG.

Respectfully submitted,

Conrad P Davis, II  
Chairman, LCPAG

Enclosure:



**TOWN COUNCIL  
WORKSHOP MEETING MINUTES  
NOVEMBER 28, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER.** The Chairman, Michael Bowie called the meeting to order at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; and Michael Therriault, Attorney.

**CHARTER ITEMS**

**LISBON ORDINANCE, CODE, AND PURCHASING POLICY REVIEW**

Mr. Lunt stated that, according to the Town Attorney's notes, site plans, administration, and business are high priority items. Councilor Bowie stated that if ordinances were in place regulating services from providers, there would be more leverage during negotiations. Councilor Wells suggested delegating ordinance revisions to the department heads or to Mr. Lunt as appropriate and that a time limit is placed on their completion. The Council agreed by unanimous consensus to delegate ordinance revisions as proposed by Councilor Wells. Administration ordinance revisions are due by the end of December.

*Chapter 10, Businesses.* Telecommunications is considered paramount. Mr. Lunt stated that the Town Clerk is involved in vendors and victualers, and that the current ordinance is modern, needing very little updating. Michael Therriault stated that he spoke with Time Warner, who has suggested dates for negotiation in the middle of January. Councilor Bowie stated that it would be easier to negotiate from an ordinance perspective. Mr. Lunt said that Chapter 10 revisions could be completed by January not including the telecommunication portion. Mr. Therriault explained that there are drafts available from the previous aggressive negotiations with Adelphia. The Council requested that a draft of the telecommunications portion of the ordinance be written and ready for review for the first meeting in January. Mr. Lunt said he would draft a list of issues involved in the revision for review at the next scheduled meeting.

*Chapter 62, Site Plans.* The current Site Plan ordinance is currently considered a barebones tool. Subdivisions and Zoning ordinance revisions require the use of the Comprehensive Plan. Councilor Curtis explained that a draft of the Comprehensive Plan is ready and will be available in no more than a couple of months. The Council agreed by unanimous consent to delegate revision of Chapters 62, 66, and 70 to Gerald Samson, Michael Cote, Roger Therriault, and the Planning Board. The revision is due by the end of March. The Council recognized that the Planning Board may create a sub-committee to do the revision.

*Chapter 90, Personnel Policy.* According to Article 5, Section 5.23, a pay scale policy is required for all positions, though a high level of detail is not necessarily needed. The Town Manager is considered the Human Resources Director. Currently performance evaluations are mandatory for all employees, and department managers are receiving evaluations from Mr. Lunt. Mr. Lunt explained that in the past non-union raises have been difficult to get passed at Town Meeting. The Council agreed by unanimous consent to delegate the revision of Chapter 90 to Mr. Lunt, and that it should be started in April to be presented in June.

*Chapter 22, Manufactured Housing, Mobile Homes and Trailers.* The ordinance is considered outdated and is currently not in compliance with state laws. Information from the Comprehensive Plan will be used in the revision. The Council agreed by unanimous consent to delegate revision of Chapter 22 to Gerald Samson, Michael Cote, Roger Therriault, and the Planning Board. The revision should begin in April.

*Chapter 86, Financial Policies.* The Council discussed the possibility of passing the financial policies as ordinances, though they agreed that it would constrict their ability to be financially flexible.

The Council agreed by unanimous consent to delegate medium and low priority items to department heads for review and recommendations. The Council will review recommended changes during scheduled presentations by each department, and the Town Attorney will review revisions for legal issues.

#### TOWN MANAGER CONTRACT

Councilor Bowie stated that according to the Charter the Town Manager must operate under a contract, though the language leaves the term length open. Mr. Lunt explained that the contract was meant to be an option, not a requirement. Councilor Smith, who served on the Charter Commission, said that he would research his notes and discuss the intent of the language with other Commissioners. Mr. Therriault stated that most towns have contracts to define compensation, accountability, and sometimes terms of office. Councilor Wells expressed concern that if performance is at a sub-par level in the first year of a three-year contract, the Town could be forced to pay all three years if they let the person go. Mr. Therriault explained that this would only be an issue if the contract was written to include that language. Councilor Bowie asked what the guidelines were for evaluating the Town Manager; Mr. Therriault explained that some guidelines are already in the Charter. Councilor Curtis suggested that the Town Attorney submit a proposal for a contract before the Council decides. The Council agreed by unanimous consent to hold an Executive Session on December 12, 2006 to review a preliminary contract and discuss the possibility of implementing one.

Councilor Crafts requested a professional estimate for fixing the current fire truck. Councilor Wells asked how the Council could appropriate the funds or take them from undesignated surplus. Councilor Bowie explained that they can approve a supplemental appropriation under \$100,000 per the Charter.

#### TIF FINANCING LISTS

The item was considered a medium priority, and the Council agreed by unanimous consent that Dan Feeney should provide a write-up on TIFs.

Councilor Wells left at 8:24 PM.

Rite Aid is not asking for TIF funds, and someone has decided to purchase the old Food City building with the intent of tearing it down and building a Family Dollar store.

Councilor Wells returned at 8:26 PM.

#### COMPREHENSIVE PLAN

Councilor Curtis explained that the Comprehensive Plan is created for the individual Town, and includes policies, a zoning map, future land usage, and an inventory of Town-owned capital. Without a Comprehensive Plan, state law prohibits zoning. The document is a recommendation, and is used as a guideline for zoning and policies. The Council has to adopt the Plan, and proceedings for adoption are scheduled to begin April 1<sup>st</sup>.

#### BOARD OF ASSESSMENT REVIEW

Chapter 2 provides that the Town Council must appoint a Board of Assessment Review of five members, and adopt ordinances outlining the terms of office. 12-31-06.

#### WATER COMMISSIONERS & BUDGET ADVISORY BOARD WORKSHOP

Mr. Lunt suggested that both meetings be held as a workshop on December 12, 2006 before the Executive Session. Mr. Lunt will be speaking to the School Superintendent regarding budget schedules and will get

the dates to the Council. The Council agreed by unanimous consent to meet with both the Water Commissioners and the Budget Advisory Board on January 23, 2007.

## LEGAL MATTERS

### CABLE TV FRANCHISE

Review was held during prior discussion of Chapter 10, Businesses.

### INDUSTRIAL PARK PUBLIC PRIVATE PARTNERSHIP

\$4.4 million is expected from the State as a reimbursement for the financial losses expected from the closure of the Brunswick Naval Air Station and to help develop industry.

### FARWELL MILL RESOLUTION

The Farwell Mill has delayed payment on a mortgage held by the Town due to a lack of profit. The Mill has never satisfied the Town to that effect, and the Council asked that legal options be explored. Mr. Lunt said that a letter was sent to the Mill on this matter. The Council agreed that this is a high priority item, and requested an update in February.

## BUDGET

### COUNCIL GOALS

Mr. Lunt requested input from the Council regarding budgets, and stated that the information would be beneficial for finalizing them. The Council will discuss guidelines for the budget during the second meeting in December. The Council agreed that their main goal is to not increase the tax rate.

### TABOR RESULTS

Mr. Lunt explained that representatives in the legislature are drafting more tax reform bills.

### BUDGET SCHEDULE

Mr. Lunt explained that two public hearings need to be held in January regarding the budget, one before and one after the budget hearings. He also reminded the Council that guidelines for Budget Advisory Board involvement have not yet been addressed. Councilor Wells suggested inviting the Budget Advisory Board to the initial overview meeting to reduce the number of overview presentations needed.

### GENERAL BUSINESS

Items taken out of order.

*Item 19, Pursue Route 9 Funding.* Councilor Mason said that there was a recent accident that involved a man pushing people off the road, and added that the road safety needs to be addressed. Mr. Lunt stated that the state has been informed of the issue, and that it is a life or death situation. Councilor Curtis said that the MDOT has never asked for ATRC to discuss the issue.

*Item 14, Ethics Policy.* Councilor Bowie explained that this is separate from the personnel policies because it also applies to elected and appointed officials. The Council agreed to delegate revision of the policy to the Town Manager, and set a due date of February, prior to budget hearings.

*Item 15, Purchasing Policy Updates.* Councilor Curtis said that there have been several hot pressing issues in the last six months, and requested that information about potentially difficult topics be given to the

Council the meeting prior to the agenda item to allow for better decisions. The Council agreed by unanimous consent to delegate the revision to the Town Manager, and required completion by May.

*Item 16, Consolidation of Parks and Recreation.* The Council agreed by unanimous consent to delegate revision of the policies in chapter 74 in conjunction with the consolidation to the Recreation Director.

*Item 17, Revaluation.* There is no precise due date of a revaluation required by law, though homes listed below 70% of the actual value have to be revaluated. The Council agreed that this is a low priority item, and agreed to discuss it in July of 2007.

*Item 18, Acquisition of Union Street House.* The building has already been purchased, though demolition costs have not been budgeted. Mr. Lunt explained that he is trying to get estimates now, and that it may become a budget issue.

*Item 21, Dead End Roads.* Councilor Curtis requested an estimate of how much would be saved by not plowing the dead end roads. Councilor Bowie explained that there is a legal process to abandon the roads. Three roads are being considered for abandonment, and the abutters would need to be notified should the Council wish to start the process. The Council requested a cost evaluation for abandoning the roads.

*Item 22, Public Works Garage.* Councilor Crafts offered a rough plan for adding on to the existing building, which would include new offices, carports on the outside of the building, and would double the current under-roof space.


Councilor Henry left at 9:17 PM and returned at 9:19 PM.

He explained that the plan could save approximately \$100,000, though it does not address air quality or insulation costs. Councilor Smith suggested that the plan be discussed with the architect and Town Engineer. Councilor Wells suggested educating the voters through mailings, which would need to be budgeted. Councilor Crafts suggested that during the construction the office workers be moved to the now-vacant Recreation office at the Town Office.

#### ADJOURNMENT

The Council adjourned at 9:29 PM.

Respectfully Submitted,

  
Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.



**TOWN COUNCIL  
MEETING MINUTES  
DECEMBER 5, 2006**

Charles Smith – At Large  
Layne Curtis – At Large  
Michael Bowie – At Large  
Gina Mason – District 1  
Janet Henry – District 1  
Dale Crafts – District 2  
Norma Wells – District 2

**INAUGURATION OF ELECTED OFFICIALS**

The Town Clerk called the Inauguration of Elected Officials to order at 7:00 PM. The Town Clerk administered the oath of office to the following newly elected officials:

**Councilors**

Michael Bowie, At Large; Janet Henry, District 1; and Norma Wells, District 2

**Budget Advisory Board Members**

Lori Pomelow, At Large; Roger Cote, District 1; and Walter Morse, District 2

**School Committee Members**

Deborah Danuski, Janice Comber for 3 year terms, and Traci Austin for a 1 year term

**Water Commissioner**

Stanley Doughty, Jr. for a 3 year term.

**ELECTION OF CHAIRMAN**

Councilor Henry nominated Councilor Curtis for Council Chairman. Councilor Smith nominated Councilor Bowie for Council Chairman. Seeing no further nominations, the vote by paper ballot was three (3) votes for Councilor Bowie and four (4) votes for Councilor Curtis. Councilor Curtis was duly elected Chairman for the ensuing year.

**ELECTION OF VICE-CHAIRMAN**

Councilor Curtis nominated Councilor Wells for Council Vice-Chairman. Councilor Henry nominated Councilor Bowie for Council Vice-Chairman. Seeing no further nominations, the vote by paper ballot was three (3) votes for Councilor Bowie and four (4) votes for Councilor Wells. Councilor Wells was duly elected Vice-Chairman for the ensuing year.

**PASSING OF THE GAVEL**

Former Council Chairman, Councilor Bowie, presented the gavel to the newly elected Council Chairman, Councilor Curtis.

The Town Clerk thanked those present for attending the Inauguration of Election Officials, and announced that the regular Council Meeting would begin shortly following a brief break. The Inauguration ended at 7:05 PM.

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Councilor Curtis called the meeting to order and led the pledge of allegiance to the flag at 7:10 PM.

ROLL CALL. Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Betty Griebel, Tax Collector; Elwood Beal, Public Works Director; Sean Galipeau, Fire Chief; William Bauer, Water Commissioner; Kathy Tyson, Accountant for Runyon Kersteen & Oullette; and approximately 30 citizens in the audience.

#### PUBLIC HEARINGS

##### AUTOMOBILE GRAVEYARD PERMITS RENEWALS - CAMPBELL'S USED AUTO PARTS & HUSTON'S AUTO SALVAGE

The Chairman opened the public hearing. Martin, Mark, and David Campbell were present. There were no comments. The Chairman closed the public hearing.

##### TIME WARNER CATV RATE INCREASES FOR BASIC PROGRAMMING AND EQUIPMENT & INSTALLATION FEES

The Chairman opened the public hearing. David Hale asked what the new basic cable TV rate will be now. Councilor Bowie said that the new rate would be \$10.78. There were no other comments. The Chairman closed the public hearing.

#### CONSENT AGENDA

ORDER (2006-86) Councilor Smith, seconded by Councilor Wells moved to adopt the following consent items: (A) Auto Graveyard Permits for Campbell's Used Auto Parts and Huston's Auto Salvage (B) Written Communications - Minutes of November 21, 2006. Order passed - Vote 7-0.

#### COUNCIL ORDERS, ORDINANCES & RESOLUTIONS

##### TIME WARNER CATV RATE INCREASE

ORDER (2006-87) The Council Chairman announced the Time Warner CATV representative was not present. Item dismissed.

##### WAIVERS TO AUTOMATIC TAX FORECLOSURES 2005

ORDER (2006-88[A]) Councilor Smith, seconded by Councilor Curtis moved to authorize filing a waiver on the following mobile homes for Tax & Map Lot#s:

U19-137-5	U24-3-5
U19-137-12	U19-45-44
U19-137-9	R04-15a-16
U19-137-1	U27-5-55
U24-3-1	U22-11-22

And to authorize the Tax Collector to continue to collect on real estate taxes for the 2004-2005 tax year, once the foreclosure date of December 15 passed. Order passed - Vote 7-0.

ORDER (2006-88[B]) Councilor Smith, seconded by Councilor Mason moved to authorize the Tax Collector to enter into an agreement with the owner of Tax & Map Lot U19-137-9 to accept bi-weekly payments until paid in full starting on January 7, 2007. Order passed - Vote 7-0.

### 2007-2009 SIDEWALK PLOWING & SANDING CONTRACT

**ORDER (2006-89)** Councilor Wells, seconded by Councilor Smith moved to approve the Sidewalk Plowing and Sanding Contract with Granville Morgan for 2007 - 2009. Order passed - Vote 7-0.

### OTHER BUSINESS

#### A. WATER COMMISSION - GROUNDWATER PROTECTION

Mr. Bauer from the Water Department said that the Water Department was seeking the services of Androscoggin Valley Council of Governments (AVCOG) to help conduct an assessment and evaluation of our current protective strategies, develop recommendations for updating and strengthening the existing policy(s), and to identify actions and activities required and recommended to further protect groundwater sources in Lisbon. These findings, conclusions and recommendations will be summarized in a report, reviewed by Wright & Pierce, and then melded into the Town's Comprehensive Plan. He extended an invitation to one Councilor to join this study committee.

#### B. ANNUAL AUDIT REPORT 2005-2006

Ms. Tyson from Runyon, Kersteen, & Ouellette gave a brief overview of Lisbon's financial position, and recommended Lisbon set up an Audit Committee by May, tasked with hiring the yearly auditor, to negotiate the yearly audit fee, to be sure Lisbon receives the service they expect, to meet and discuss the draft audit, to have some input into our final document, and to review one area of the audit yearly as an oversight process. She recommended the first item in the oversight process might be the segregation of duties, for instance.

Ms. Tyson said cash and investments had decreased since 2005. This was primarily due to operating results for the year. Outstanding taxes had increased slightly due to a decrease in the collection rate. Accounts payable fluctuated primarily because of timing differences of payment at year end. Accrued wages and expenses (\$585,420) represented payroll earned prior to June but paid in July or August. A portion of Teacher's pay, which is not accrued, amounted to an additional \$299,955 at fiscal year end on June 30<sup>th</sup>. The \$217,400 in deferred tax revenue represented taxes still unpaid 60 days after the end of the year. These amounts were not recognized as revenues in the current year.

Ms. Tyson said revenue categories were favorable. Expenditures were under budget in all major Town categories except for abatements (\$24,006), which were unbudgeted. Education was slightly over due to special education costs that were reimbursed by the State through the State agency client program. Lisbon's property tax collection rate continues to remain strong at 97%. She said undesignated fund balances varied widely across the state. The majority of Lisbon's revenues come from 43% in property taxes and 40% in education subsidies. On the expenditure side, 61% was spent on education and 40% on municipal services.

Ms. Tyson said it had been a difficult audit this year to perform due to the software upgrade and thanked Mr. Moody for his outstanding accomplishment correcting the many errors that made her job much easier. She said Mr. Moody had recorded more than 40 journal entries. Although this number would normally be alarming, in this case, was completely understandable due to the software upgrades. Ms. Tyson said she wanted to publicly thank Mr. Moody, Lisbon's Finance Director, for doing such an outstanding job this year.

#### C. FIRE RESCUE TRUCK



Chief Galipeau said Lisbon purchased the 1977 International Fleetstar "Rescue 10" in 2001 for \$35,000. He had Ferns, Northeast, and Morse Mechanics look at it. The 12 kw Onan diesel generator is out of service and the 26ft light tower can not be fixed. Northeast suggested serious consideration should be given to replacement as opposed to refurbishing this 1977 vehicle.

Deputy Fire Chief Robitaille said specifications were compiled; quotes went out to seven vendors, and twelve bids were received. He said their committee reviewed the twelve units and recommended the HME Demo Fire Rescue Truck for \$255,000. This unit met the required specifications that the committee established. This unit is immediately available and can be delivered in less than 30 days, time being a critical consideration for saving money. The average price of this vehicle is \$297,000. If purchased in 2007, this vehicle would cost more: \$7,000 for new emissions requirements and \$21,000 for the 7% yearly increase in apparatus costs. Deputy Fire Chief Robitaille said Lisbon could save \$70,000 if this unit was purchased in 2006.

Chief Galipeau said the Fire Truck Replacement Account currently had \$222,745, and in 2007 another \$75,000 would be requested. Mr. Lunt suggested the balance be accomplished through a supplemental appropriation, but that a meeting with the Budget Advisory Board was required. Glen Davis from Lake Region Fire Apparatus was present and said he would hold this truck for Lisbon for a \$10,000 non-refundable down payment.

**ORDER (2006-90)** Councilor Bowie, seconded by Councilor Henry moved to authorize the Town Manager use the \$222,745 in the Fire Department Reserve Account together with interest and a supplemental appropriation for the remaining value totaling \$255,000 to purchase the HME Demo Fire Rescue Truck, to put a \$10,000 non-refundable down payment on this vehicle, and to set up a meeting with the Budget Advisory Board. Order passed - Vote 6-0-1 (Opposed: Curtis)

#### D. SCHOOL COMMITTEE OFFER OF 4 CAMPUS AVENUE

The Superintendent's Central Office finished moving and now the old Central Office building at 4 Campus Avenue is being offered to the Town. The Council agreed to take a tour on Saturday at 9AM prior to deliberating this offer.

#### E. TOWN MANAGER'S REPORT

Mr. Lunt said Public Works purchased a fairly new plow for the cat loader from the State Surplus Property Bureau for next to nothing, and finished the catch basin paving at the Lisbon Village Fire Station. He received a \$10,630 reimbursement check from MDOT for finishing up the Lisbon Falls Park and Ride lot. Mr. Lunt signed a one-year contract with Metro Media Energy Inc. for natural gas for the Municipal Building and the Town Garage/Transfer Station, which is now half the cost it was a year ago.

#### AUDIENCE PARTICIPATION

Roger Cote of 189 Ridge Road said since the Tax Payer Bill of Rights (TABOR) question passed in Lisbon (but not statewide), he felt Lisbon residents would not be happy with the Councils' decision tonight to purchase a \$255,000 rescue fire truck, that voters would be looking for a break on their taxes. Councilor Bowie said the Fire Truck Replacement Account had been in existence for several years, that each year residents have been voting to set aside \$75,000 for this purpose, that these funds can not be used for anything else, and that this purchase would not raise the tax rate. Councilor Henry said she received several calls last weekend about the Route 9 collision, and that this was a critical piece of equipment for Lisbon to purchase. Councilor Mason said that this money had been spent wisely, that there had been two accidents on Route 9 recently, which was why she voted the way she did. Councilor Crafts said he would have voted differently if a plan had not already been in place for this purpose.

**APPOINTMENTS - None**

**ORAL COMMUNICATIONS**

Councilor Bowie requested Mr. Lunt check into AVCOG & County Association dues, the Booker Street parking matter, chapter revisions to ordinances, and revisiting the Council Meeting Rules for yearly updating.

**EXECUTIVE SESSION -None**

**ADJOURNMENT**

**ORDER (2006-91)** Councilor Wells, seconded by Councilor Smith moved to adjourn at 9:16 PM.  
Order passed - Vote 7-0.

Respectfully Submitted,



Twila D. Lycette, ZMC/CCM  
Lisbon Town Clerk

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.



**Wright-Pierce**

September 28, 2006  
W-P Project No. 10384H

Paul Adams, Superintendent  
Lisbon Water Department  
300 Lisbon Street  
Lisbon, ME 04250

Subject: Groundwater Protection Plan and Steering Report  
Proposed Scope

Dear Paul:

As discussed at Tuesday nights Water Department meeting, we have revised the proposed scope to reflect the comments of the Commissioners and have included a breakdown of estimated effort for each of the study tasks. The following reflects these changes.

#### Background

The Town currently owns and operates three groundwater supplies located throughout Lisbon. These include the Ann Street, Bauer and Moody Road wells. In addition, a new potential groundwater development site was identified along the Androscoggin River in the May 2004 Water Supply Steering Report prepared by Wright-Pierce. The three existing sites are located in developed areas and are threatened by the land-use occurring around them. Unfortunately, Lisbon is not necessarily blessed with an abundance of viable groundwater sources, thus making protection of these limited resources paramount.

The Town is interested in conducting an assessment of existing protective measures currently being employed by the Town and developing recommendations for reducing the vulnerability and increasing the reliability of the supplies. Groundwater aquifers are generally protected using a variety methods including:

- Implementation of Ordinances which limit and/or restrict certain types of land-use.
- Acquisition of property within the watershed and zone of contribution.
- Acquisition of "rights" to property within the watershed and zone of contribution.
- Public Education.

Based on a cursory review of existing information, it appears that the Town had previously developed draft ordinance language and a draft groundwater protection overlay zone. However, our understanding is that neither of these documents was ever adopted by the Town. In any event, the draft language and overlay appears to be outdated and not reflective of current operations.

## Proposed Scope

The primary effort of the study will be to conduct an assessment and evaluation of the current protective strategies, develop recommendations for updating and strengthening the existing policy(s), identify actions and activities required and recommended to further protect the supplies and to provide specific direction and recommendations for further protection of the groundwater sources throughout the community. The findings, conclusions and recommendations will be summarized in a Report which will include a plan for implementation of recommended protective measures and enhancements to current policy. The focus and specific tasks of the study will be to:

1. Review rules, regulations, policy, zoning and overlay maps and other pertinent information which currently exist to protect the Town's existing and proposed groundwater supplies.
2. Review of current land-use practices within the wellhead protection zone of the existing and proposed supplies.
3. Make recommendations for modifying the existing overlay zone. The recommendations will be based on recent studies, hydrogeological mapping and modeling efforts contained in the 2004 report entitled "Water Supply Steering Report", a 2005 Source Approval Report for the new Moody Road Well and a 2004 Preliminary Report on Androscoggin River and Moody Road test well activities.
4. Using the Town's database, identify properties for acquisition which would expand control of the current wellhead protective area around each existing supply. This will also include identification of land needs (based on current regulations) required to permit and construct a new supply along the Androscoggin River.
5. Develop a draft watershed and wellhead protection ordinance for review by the Town. The ordinance will be developed in accordance with the guidelines of the MEDWP. Include recommendations to update existing zoning ordinances, policy, etc., which reflect current standards and Best Management Practices.
6. Investigate current trends and language used by water utilities that protects communities from development of large groundwater withdrawals by entities other than the Town. Include appropriate language in the ordinance if required.
7. Identify and develop a recommended plan for reclamation and use of the Dragon property consistent and compatible with water supply protection. This may include identifying existing liabilities, suggested remediation steps, recommendations for securing and managing the existing recirculation pond, recommendations for slope remediation, identifying suitable uses for the property, etc.
8. Offer/develop recommendations for a public education and outreach program focused on groundwater protection and preservation.
9. Identify funding opportunities which could be applied to future planning efforts.

10. Create a plan for future protection of each individual source.

11. Develop a report outlining findings, conclusions and recommendations for protection of existing and proposed water resources.

12. Meet with Water Department staff and Commissioners monthly to review findings and progress and incorporate comments.

13. Meet with Planning Board and Selectman as required to present interim findings and recommendations. A total of two (2) meetings have been budgeted for this effort.

### **Final Report and Presentation**

The Final Report will summarize the findings, conclusions and recommendations derived from the study. It will culminate in a detailed plan for protection of each of the existing and proposed supplies. This will include specific steps required by the Town to insure that the resources are adequately protected both now and far into the future. Up to 15 copies of the Final Report will be provided. We will also provide electronic files for any recommended zoning overlays that are generated. Upon acceptance of the report, we will make a presentation to the Board of Selectman.

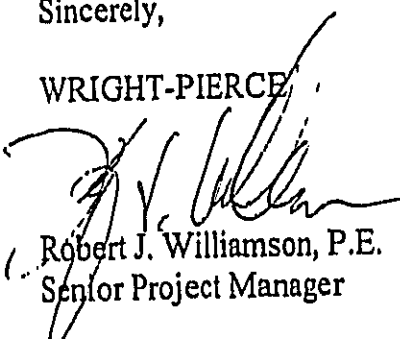
### **Proposed Fee**

The nature of the work will require flexibility due to unknown conditions and the final direction of the plan, level of assistance requested by the Water Department to interface with the Town and public, etc. We have made our best attempt at developing a scope and anticipated fee based on the scope outlined and we suggest that a range of \$18,000 - \$22,000 be allocated to this effort. Time charges would be invoiced on a time and materials basis.

If you have any questions or comments regarding this proposal, feel free to contact Craig or myself. As always, we appreciate the opportunity to work with you and the Town.

Sincerely,

WRIGHT-PIERCE



Robert J. Williamson, P.E.  
Senior Project Manager

Cc: Craig Douglas, W-P  
Jeff Musich, W-P

By: RJW  
5-9-06

## Town of Lisbon Wellhead Protection Study

Task	Description	Estimated Labor	Estimated Cost
1	Review Existing Rules, Maps, etc.	8	\$843
2	Review Current Land-use Zoning	4	\$320
3	Revise/Develop Overlay Zone	42	\$3,610
4	Identify Property within Wellhead Area	20	\$1,463
5 & 6	Develop Ordinance	32	\$2,562
7	Develop Dragon Plan	12	\$1,109
8	Public Education & Outreach	14	\$1,102
9	Identify Funding Opportunities	4	\$320
10	Plan for Each Source	24	\$2,218
11	Report	50	\$4,674
12	Monthly Meetings	20	\$2,007
13	Planning Board & Selectmen Meetings (2)	24	\$2,475
	Total	254	\$22,705

## PAY PER VIEW

300-309	IN Demand PPV
341	Playboy
342	Hot Network
343	Spice
344	Spice 2
345	Hot Choice

PLUS Now Available Adelphia Movies on Demand

## MUSIC CHOICE

401 Showcase	425 Solid Gold Oldies
402 Today's Country	426 Singers & Standards
403 Classic Country	427 Big Band & Swing
404 Bluegrass	428 Easy Listening
405 R&B and Hip-Hop	429 Smooth Jazz
406 Classic R&B	430 Jazz
407 Smooth R&B	431 Blues
408 R&B Hits	432 Reggae
409 Rap	433 Soundscapes
410 Metal	434 Classical
411 Rock	435 Opera
412 Arena Rock	436 Light Classical
413 Classic Rock	437 Show Tunes
414 Alternative	438 Contemp. Christian
415 Retro-Active	439 Gospel
416 Electronica	440 Radio Disney
417 Dance	441 Sounds of Seasons
418 Adult Alternative	442 Musica Urbana
419 Soft Rock	443 Salsa y Merengue
420 Hit List	444 Rock 'En Espanol
421 Party Favorites	445 Pop Latino
422 '90s	446 Mexicana
423 '80s	447 Americana
424 '70s	

## SPORTS PACKAGES

\*Varies with season

501 - 506	ESPN SPORTS Package*
531 - 540	NHL/MLB SPORTS Package*

## INTERNATIONAL PREMIUMS

189 Russian TV	194 Filipino
190 Zhong Tian Channel	197 RAI
191 CCTV	198 ART
192 TV ASIA	199 TV Japan

Spanish Package: 280 - 295

## HIGH DEFINITION BASIC

704	FOX - HD	
706	NBC - HD	
708	ABC - HD	
712	Malco PBS - HD	
750	HBO - HD**	
751	Showtime - HD**	
752	Starz - HD**	
753	Cinemax - HD**	
770	HD Net	
771	HD Movies	
772	ESPN - HD*	
773	NESN - HD	
774	INHD*	
776	INHD2*	
776	Discovery HD Theater*	*HD Plus
778	ESPN 2 HD*	**HD Premiums
779	Fox Sports New England - HD	

## Adelphia Cable Services

Broadcast.....	\$ 7.49
Adelphia Classic Cable (includes Broadcast).....	\$51.30

## Adelphia Digital Cable Services

DCT.....	\$ 5.50
Box, Remote, Music Choice, PPV, Interactive Guide	
Ⓢbronzepak.....	\$17.45
DCT & Digital Basic	
Ⓢsilverpak.....	\$28.45
DCT, Digital Basic & 1 Pay Choice	
Ⓢgoldpak.....	\$39.45
DCT, Digital Basic, Digital Plus & 2 Pay Choice	
Ⓢultimatepak.....	\$54.45
DCT, Digital Basic, Digital Plus & 4 Pay	

\*Digital Plus can be added a la carte to bronzepak or silverpak for \$10.00 per month.

## DIGITAL PAY CHOICES:

HBO The Works	Multi-Max
Showtime Unlimited	Starz Super Pak

Digital Additional Outlet/Each.....	\$ 7.50
Modem Lease Fee.....	\$ 3.00
HDTV Box.....	\$ 8.95
HDTV Additional Outlets.....	\$10.95
HD Plus Service with ValuePak.....	Free
HD Plus Service without ValuePak.....	\$ 7.95
DVR Box.....	\$ 8.95
DVR Additional Outlets.....	\$10.95
DVR Service with ValuePak.....	\$ 4.95
DVR Service without ValuePak.....	\$ 9.95
Digital Spanish Package.....	\$ 6.95
International Premiums/Each.....	\$10.00
TV Russia.....	\$15.00
TV Japan.....	\$25.00

## Adelphia Pay Per View/On Demand

Movies - Adult - Special Events.....Prices Vary

## Adelphia Advantage Valuepaks

Ⓢbronze Advantagepak.....	\$51.90
Ⓢbronzepak and High-Speed Internet	
Ⓢsilver Advantagepak.....	\$58.90
Ⓢsilverpak and High-Speed Internet	
Ⓢgold Advantagepak.....	\$69.90
Ⓢgoldpak and High-Speed Internet	
Ⓢultimate Advantagepak.....	\$79.90
Ⓢultimatepak and High-Speed Internet	

Price does not include Adelphia Classic Cable, DCT or modem lease fee.

## Adelphia High-Speed Internet

Basic High-Speed Internet.....	\$24.95
Preferred High-Speed Internet.....	\$42.95
Premier High-Speed Internet.....	\$59.95

\*Some restrictions may apply. Not all services available in all areas. Digital programming and channels subject to change without notice. Applicable fees and taxes not included.

9/28/06 AUGUSTA

*Basic Broadcast is Channel 2-22*

# Adelphia

Your Link For Everything

## Channel Line-up & Rates

Augusta Area

Lisbon

Lisbon Falls

1-888-683-1000

83 Anthony Ave.  
Augusta, ME 04330

## ADELPHIA CLASSIC CABLE

2 CKSH - French	39 CNBC
3 MY TV	40 MSNBC
4 FOX - WPFO	41 Court TV
6 NBC - WCSH	42 TCM
7 Local Access	43 Movie Plex
8 ABC - WMTW	44 TNT
9 Adolphia 9	45 Comedy
10 MPBS - WCBB	46 FX
11 Local Access	47 USA
12 CW	48 TBS
13 CBS - WGME	49 Oxygen
14 QVC	50 A&E
15 HSN	51 AMC
16 CHLT	52 Ovation
17 ShopNBC	53 Bravo
18 TV Guide	54 EI
19 C-SPAN	55 HGTV
20 C-SPAN 2	56 Food Network
21 Independent TV	57 Travel Channel
22 Local Access	58 EWTN
23 NESN	59 Hallmark Channel
24 FOX Sports Net	60 TBN
25 ESPN	61 History Channel
26 ESPN2	62 TLC
27 MTV	63 Discovery
28 GAC	64 TV Land
29 VH-1	65 BET
30 Lifetime	66 ABC Family
31 Spike TV	67 Nickelodeon
32 CMT	68 Disney Channel
33 Weather Channel	69 Animal Planet
34 NECN	70 SCI-Fi
35 FOX News	71 TV5
36 CNN	72 PIN
37 Headline News	73 INSP
38 Comm. Mkt.	74 Cartoon Network

## DIGITAL BASIC

101	Discovery Kids
102	The Science Channel
103	Discovery Home
104	Discovery Times Channel
105	Discovery Health
106	Military Channel
108	GSN
109	BBC America
110	AmericanLife TV
111	FUSE
113	Inspirational Life
117	Toon Disney
118	Soap Net
119	Style
120	National Geographic
121	The Golf Channel
122	Speed Channel
125	Fox Soccer Channel
128	Bloomberg
129	G4
130	FITV
135	Black Family Channel
137	MTV 2
139	MTV Jams
140	WE - Women's Entertainment
143	CMT Pure Country
144	VH-1 Classic

## DIGITAL BASIC CONT'D

146	Fox Movie Channel
148	Noggin
152	Nick Games & Sports
153	Nick TOO
154	Nicktoons Network
155	VH-1 Soul
158	The Word
160	MTV Hits
166	NBC WeatherPlus
169	Lifetime Movie Network
178	Sportsman Channel
180	Maine PBS
182	Maine Create
183	Maine Kids
184	TUBE Music Network
185	ESPNws
186	ESPN Classic
188	LOGO
281	MTV S

## DIGITAL PLUS

114	AZN Television
115	The Biography Channel
116	History International
126	VERSUS
127	Outdoor Channel
132	Fine Living
133	DIY
134	Fox Reality Channel
136	CNBC World
147	Independent Film Channel
164	Sundance Channel
171	FOX Sports Atlantic
172	FOX Sports Central
173	FOX Sports Pacific
175	CSTV
176	Tennis Channel
177	Fuel
235	Flix
248	Encore
249	Encore (West)
250	Encore Love Stories
251	Encore Love Stories (West)
252	Encore Westerns
253	Encore Westerns (West)
254	Encore Mystery
255	Encore Mystery (West)
256	Encore Drama
257	Encore Drama (West)
258	Encore Action
259	Encore Action (West)
260	Encore WAMI

## HBO THE WORKS

201	HBO
202	HBO 2
203	HBO Signature
204	HBO Family
205	HBO Comedy
206	HBO Zone
207	HBO Latino
208	HBO (West)
209	HBO 2 (West)
210	HBO Signature (West)
211	HBO Family (West)
212	HBO Comedy (West)

## HBO THE WORKS CONT'D

213	HBO Zone (West)
214	HBO Latino (West)
PLUS Now Available HBO On Demand	

## SHOWTIME UNLIMITED

218	SHOWTIME Women
219	SHOWTIME Family
220	SHOWTIME Next
221	SHOWTIME
222	SHOWTIME Too
223	SHOWTIME Showcase
224	SHOWTIME Extreme
225	SHOWTIME Beyond
226	SHOWTIME (West)
227	SHOWTIME Too (West)
228	SHOWTIME Showcase (West)
229	SHOWTIME Extreme (West)
230	SHOWTIME Beyond (West)
231	The Movie Channel
232	The Movie Channel Xtra
233	The Movie Channel (West)
234	The Movie Channel Xtra (West)
235	Flix
236	Flix (West)
237	SHOWTIME Women (West)
238	SHOWTIME Family Zone (West)
239	SHOWTIME Next (West)
PLUS Now Available SHOWTIME On Demand	

## STARZ SUPER PAK

241	Starz
242	Starz (West)
243	Starz Edge
244	Starz Kids & Family
245	Starz Cinema
246	Starz Cinema (West)
247	Starz in Black
248	Encore
249	Encore (West)
250	Encore Love Stories
251	Encore Love Stories (West)
252	Encore Westerns
253	Encore Westerns (West)
254	Encore Mystery
255	Encore Mystery (West)
256	Encore Drama
257	Encore Drama (West)
258	Encore Action
259	Encore Action (West)
260	Encore WAMI
PLUS Now Available STARZ On Demand	

## MULTI-MAX

268	Women's MAX
269	AT MAX
270	Cinemax
271	More MAX
272	Action MAX
273	Thriller MAX
274	Cinemax (West)
275	More MAX (West)
276	Action MAX (West)
277	Thriller MAX (West)
278	5 Star MAX
279	Outer MAX
PLUS Now Available Cinemax On Demand	
AUGUSTA	



New England Division  
118 Johnson Road  
Portland, ME 04102-1911  
Tel 207-253-2200  
Fax 207-253-2402  
<http://www.tvmaine.com>



October 30, 2006

**CERTIFIED MAIL**

Curtis Lunt  
Town of Lisbon  
Town Manager  
300 Lisbon Street  
Lisbon ME 04250

Mr. Lunt:

The Federal Communications Commission's regulations concerning cable rates permit annual adjustments for inflation, costs of upgrading the cable plant and changes in external costs such as programming and copyright fees.

Enclosed please find FCC Form 1205, 1235 and 1240 which are used for calculating Basic Service rates and equipments and installation charges. The calculations contained in these forms are based upon the best information available at this time.

As always, our customers will receive notification of the rate adjustment in their bill preceding this change in rates.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads 'Harold Lowe'.

Harold Lowe  
Vice President of Finance  
Time Warner Cable

FCC FORM 1240  
UPDATING MAXIMUM PERMITTED RATES FOR REGULATED CABLE SERVICES

Cable Operator:

Name of Cable Operator		
Time Warner Cable of Maine		
Mailing Address of Cable Operator		
118 Johnson Road		
City	State	ZIP Code
Portland	Maine	04102

1. Does this filing involve a single franchise authority and a single community unit?

YES	NO
X	

If yes, complete the franchise authority information below  
and enter the associated CUID number here:

ME0075
--------

2. Does this filing involve a single franchise authority but multiple community units?

YES	NO
	X

If yes, enter the associated CUIDs below and complete the franchise authority information at the bottom of this page:

--

3. Does this filing involve multiple franchise authorities?

If yes, attach a separate sheet for each franchise authority and include the following franchise authority information with its associated CUID(s):

Franchise Authority Information:

Name of Local Franchising Authority		
Town of Lisbon		
Mailing Address of Local Franchising Authority		
300 Lisbon Street		
City	State	ZIP Code
Lisbon	ME	4250
Telephone number	Fax Number	

4. For what purpose is this Form 1240 being filed? Please put an "X" in the appropriate box.

- a. Original Form 1240 for Basic Tier  
b. Amended Form 1240 for Basic Tier  
c. Original Form 1240 for CPS Tier  
d. Amended Form 1240 for CPS Tier

X

5. Indicate the one year time period for which you are setting rates (the Projected Period).

TO	
03/01/07	02/28/08

(mm/yy)

6. Indicate the time period for which you are performing a true-up.

TO	
12/01/05	11/30/06

(mm/yy)

7. Status of Previous Filing of FCC Form 1240 (enter an "x" in the appropriate box)

a. Is this the first FCC Form 1240 filed in any jurisdiction?

YES	NO
	X
	X

b. Has an FCC Form 1240 been filed previously with the FCC?

If yes, enter the date of the most recent filing:

	(mm/dd/yy)
--	------------

c. Has an FCC Form 1240 been filed previously with the Franchising Authority?

YES	NO
X	

If yes, enter the date of the most recent filing:

11/23/05	(mm/dd/yy)
----------	------------

**8. Status of Previous Filing of FCC Form 1210 (enter an "x" in the appropriate box)**

a. Has an FCC Form 1210 been previously filed with the FCC?

If yes, enter the date of the most recent filing:

YES	NO
	X
	(mm/dd/yy)

b. Has an FCC Form 1210 been previously filed with the Franchising Authority?

If yes, enter the date of the most recent filing:

YES	NO
X	
12/23/98	(mm/dd/yy)

**9. Status of FCC Form 1200 Filing (enter an "x" in the appropriate box)**

a. Has an FCC Form 1200 been previously filed with the FCC?

If yes, enter the date filed:

YES	NO
	X
	(mm/dd/yy)

b. Has an FCC Form 1200 been previously filed with the Franchising Authority?

If yes, enter the date filed:

YES	NO
X	
08/12/94	(mm/dd/yy)

**10. Cable Programming Services Complaint Status (enter an "x" in the appropriate box)**

a. Is this form being filed in response to an FCC Form 329 complaint?

If yes, enter the date of the complaint:

YES	NO
	X
	(mm/dd/yy)

**11. Is FCC Form 1205 Being Included With This Filing**

**12. Selection of "Going Forward" Channel Addition Methodology (enter an "x" in the appropriate box)**

☐ Check here if you are using the original rules [MARKUP METHOD].

☒ Check here if you are using the new, alternative rules [CAPS METHOD].

If using the CAPS METHOD, have you elected to revise recovery for channels added during the period May 15, 1994 to Dec. 31, 1994?

YES	NO
	X

**13. Headend Upgrade Methodology**

*\*NOTE: Operators must certify to the Commission their eligibility to use this upgrade methodology and attach an equipment list and depreciation schedule.*

☐ Check here if you are a qualifying small system using the streamlined headend upgrade methodology.

## Part I: Preliminary Information

### Module A: Maximum Permitted Rate From Previous Filing

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
A1	Current Maximum Permitted Rate	\$9.8423				

### Module B: Subscribership

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
B1	Average Subscribership For True-Up Period 1	2,236				
B2	Average Subscribership For True-Up Period 2					
B3	Estimated Average Subscribership For Projected Period	2,238				

### Module C: Inflation Information

Line	Line Description	
C1	Unclaimed Inflation: Operator Switching From 1210 To 1240	1.0000
C2	Unclaimed Inflation: Unregulated Operator Responding to Rate Complaint	1.0000
	Inflation Factor For True-Up Period 1 [Wks 1]	1.0315
C4	Inflation Factor For True-Up Period 2 [Wks 1]	
C5	Current FCC Inflation Factor	1.0312

### Module D: Calculating the Base Rate

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
D1	Current Headend Upgrade Segment					
D2	Current External Costs Segment	\$0.3904				
D3	Current Caps Method Segment					
D4	Current Markup Method Segment					
D5	Current Channel Movement and Deletion Segment					
D6	Current True-Up Segment	\$1.9742				
D7	Current Inflation Segment	\$0.1874				
D8	Base Rate [A1-D1-D2-D3-D4-D5-D6-D7]	\$7.2903				

### Part II: True-Up Period Module E: Timing Information

Line	Line Description	
E1	What Type of True-Up Is Being Performed? (Answer "1", "2", or "3". See Instructions for a description of these types.) If "1", go to Module I. If "2", answer E2 and E3. If "3", answer E2, E3, E4, and E5.	2
E2	Number of Months in the True-Up Period 1	12
E3	Number of Months between the end of True-Up Period 1 and the end of the most recent Projected Period	3
E4	Number of Months in True-Up Period 2 Eligible for Interest	
E5	Number of Months True-Up Period 2 Ineligible for Interest	

### Module F: Maximum Permitted Rate For True-Up Period 1

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
F1	Caps Method Segment For True-Up Period 1 [Wks 2]					
F2	Markup Method Segment For True-Up Period 1 [Wks 3]					
F3	Chan Mvmnt Deletn Segment For True-Up Period 1 [Wks' 4/5]					
F4	True-Up Period 1 Rate Eligible For Inflation [D8+F1+F2+F3]	\$7.2903				
F5	Inflation Segment for True-Up Period 1 [(F4*C3)-F4]	\$0.2296				
F6	Headend Upgrade Segment For True-Up Period 1 [Wks 6]					
F7	External Costs Segment For True-Up Period 1 [Wks 7]	\$0.4009				
F8	True-Up Segment For True-Up Period 1	\$2.0051				
F9	Max Perm Rate for True-Up Period 1 [F4+F5+F6+F7+F8]	\$9.9259				

### Module G: Maximum Permitted Rate For True-Up Period 2

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
G1	Caps Method Segment For True-Up Period 2 [Wks 2]					
G2	Markup Method Segment For True-Up Period 2 [Wks 3]					
G3	Chan Mvmnt Deletn Segment For True-Up Period 2 [Wks' 4/5]					
G4	TU Period 2 Rate Eligible For Inflation [D8+F5+G1+G2+G3]					
G5	Inflation Segment for True-Up Period 2 [(G4*C4)-G4]					
G6	Headend Upgrade Segment For True-Up Period 2 [Wks 6]					
G7	External Costs Segment For True-Up Period 2 [Wks 7]					
G8	True-Up Segment For True-Up Period 2					
G9	Max Perm Rate for True-Up Period 2 [G4+G5+G6+G7+G8]					

### Module H: True-Up Adjustment Calculation

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
<b>Adjustment For True-Up Period 1</b>						
H1	Revenue From Period 1	\$200,971.68				
H2	Revenue From Max Permitted Rate for Period 1	\$266,331.9413				
H3	True-Up Period 1 Adjustment [H2-H1]	\$65,360.2613				
H4	Interest on Period 1 Adjustment	\$5,618.174				
<b>Adjustment For True-Up Period 2</b>						
H5	Revenue From Period 2 Eligible for Interest					
H6	Revenue From Max Perm Rate for Period 2 Eligible For Interest					
H7	Period 2 Adjustment Eligible For Interest [H6-H5]					
H8	Interest on Period 2 Adjustment (See instructions for formula)					
H9	Revenue From Period 2 Ineligible for Interest					
H10	Revenue From Max Perm Rate for Period 2 Ineligible for Interest					
H11	Period 2 Adjustment Ineligible For Interest [H10-H9]					
<b>Total True-Up Adjustment</b>						
H12	Previous Remaining True-Up Adjustment	\$0.0000				
H13	Total True-Up Adjustment [H3+H4+H7+H8+H11+H12]	\$70,978.4353				
H14	Amount of True-Up Claimed For This Projected Period	\$70,978.4353				
H15	Remaining True-Up Adjustment [H13-H14]	\$0.0000				

### Part III: Projected Period Module I: New Maximum Permitted Rate

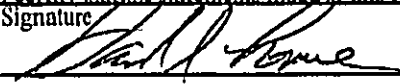
Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
I1	Caps Method Segment For Projected Period [Wks 2]					
I2	Markup Method Segment For Projected Period [Wks 3]					
I3	Chan Mvmt Deletn Segment For Projected Period [Wks 4/5]					
I4	Proj. Period Rate Eligible For Inflation [D8+F5+G5+I1+I2+I3]	\$7.5199				
I5	Inflation Segment For Projected Period [(I4*C5)-I4]	\$0.2346				
I6	Headend Upgrade Segment For Projected Period [Wks 6]					
I7	External Costs Segment For Projected Period [Wks 7]	\$0.3831				
I8	True-Up Segment For Projected Period	\$2.6429				
I9	Max Permitted Rate for Projected Period [I4+I5+I6+I7+I8]	\$10.7805				
I10	Operator Selected Rate For Projected Period	\$10.7805				

*Note: The maximum permitted rate figures do not take into account any refund liability you may have. If you have previously been ordered by the Commission or your local franchising authority to make refunds, you are not relieved of your obligation to make such refunds even if the permitted rate is higher than the contested rate or your current rate.*

#### Certification Statement

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE TITLE 18, SECTION 1001), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).

I certify that the statements made in this form are true and correct to the best of my knowledge and belief, and are made in good faith.

Signature 	Date 10/31/2006
Name and Title of Person Completing this Form: Harold Lowe, Vice President of Finance	
Telephone number (207)253-2231	Fax Number (207)253-2402

## Worksheet 1 - True-Up Period Inflation

For Instructions, see Appendix A of Instructions For FCC Form 1240

Line	Period	FCC Inflation Factor
101	Month 1	3.47%
102	Month 2	3.12%
103	Month 3	3.12%
104	Month 4	3.12%
105	Month 5	3.12%
106	Month 6	3.12%
107	Month 7	3.12%
108	Month 8	3.12%
109	Month 9	3.12%
110	Month 10	3.12%
111	Month 11	3.12%
112	Month 12	3.12%
113	Average Inflation Factor for True-Up Period 1	1.0315
114	Month 13	
115	Month 14	
116	Month 15	
117	Month 16	
118	Month 17	
119	Month 18	
120	Month 19	
121	Month 20	
122	Month 21	
123	Month 22	
124	Month 23	
125	Month 24	
126	Average Inflation Factor for True-Up Period 2	

## Worksheet 7 - External Costs True-Up Period

For instructions, see Appendix A of Instructions For FCC Form 1240

True-Up Period	Projected Period
X	
	12

Question 1. For which time period are you filling out this worksheet? [Put an "X" in the appropriate box.]

Question 2. How long is the first period, in months, for which rates are being set with this worksheet?

Question 3. How long is the second period, in months, for which rates are being set with this worksheet?

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
------	------------------	------------	-------------	-------------	-------------	-------------

### Period 1

<b>External Costs Eligible for Markup</b>						
701	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period	\$2,519.32				
702	Retransmission Consent Fees For Period					
703	Copyright Fees For Period	\$7,487.73				
704	External Costs Eligible For 7.5% Markup	\$10,007.05				
705	Marked Up External Costs	\$10,757.5788				
<b>External Costs Not Eligible for Markup</b>						
706	Cable Specific Taxes For Period					
707	Franchise Related Costs For Period					
	Commission Regulatory Fees For Period					
709	Total External Costs For Period	\$10,757.5788				
710	Monthly, Per-Subscriber External Costs For Period 1	\$0.4009				

### Period 2

<b>External Costs Eligible for Markup</b>						
711	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period					
712	Retransmission Consent Fees For Period					
713	Copyright Fees For Period					
714	External Costs Eligible For 7.5% Markup					
715	Marked Up External Costs					
<b>External Costs Not Eligible for Markup</b>						
716	Cable Specific Taxes For Period					
717	Franchise Related Costs For Period					
718	Commission Regulatory Fees For Period					
719	Total External Costs For Period					
720	Monthly, Per-Subscriber External Costs For Period 2					

## Worksheet 7 - External Costs Projected Period

For instructions, see Appendix A of Instructions For FCC Form 1240

True-Up Period	Projected Period
	X
	12

Question 1. For which time period are you filling out this worksheet? [Put an "X" in the appropriate box.]

Question 2. How long is the first period, in months, for which rates are being set with this worksheet?

Question 3. How long is the second period, in months, for which rates are being set with this worksheet?

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
<b>Period 1</b>						
<b>External Costs Eligible for Markup</b>						
701	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period	\$1,995.54				
702	Retransmission Consent Fees For Period					
703	Copyright Fees For Period	\$7,575.50				
704	External Costs Eligible For 7.5% Markup	\$9,571.04				
705	Marked Up External Costs	\$10,288.8680				
<b>External Costs Not Eligible for Markup</b>						
706	Cable Specific Taxes For Period					
707	Franchise Related Costs For Period					
708	Commission Regulatory Fees For Period					
709	Total External Costs For Period	\$10,288.8680				
710	Monthly, Per-Subscriber External Costs For Period 1	\$0.3831				



## Worksheet 8 - True-Up Rate Charged

For instructions, see Appendix A of Instructions For FCC Form 1240

Question 1. How long is the True-Up Period 1, in months?

12

Question 2. How long is the True-Up Period 2, in months?

Line	Line Description	<sup>a</sup> Basic	<sup>b</sup> Tier 2	<sup>c</sup> Tier 3	<sup>d</sup> Tier 4	<sup>e</sup> Tier 5
801	Month 1	\$7.4900				
802	Month 2	\$7.4900				
803	Month 3	\$7.4900				
804	Month 4	\$7.4900				
805	Month 5	\$7.4900				
806	Month 6	\$7.4900				
807	Month 7	\$7.4900				
808	Month 8	\$7.4900				
809	Month 9	\$7.4900				
810	Month 10	\$7.4900				
811	Month 11	\$7.4900				
812	Month 12	\$7.4900				
813	Period 1 Average Rate	\$7.4900				

814	Month 13					
815	Month 14					
816	Month 15					
817	Month 16					
818	Month 17					
819	Month 18					
820	Month 19					
821	Month 20					
822	Month 21					
823	Month 22					
824	Month 23					
825	Month 24					
826	Period 2 Average Rate					

**FCC FORM 1205**  
**DETERMINING REGULATED EQUIPMENT AND INSTALLATION COSTS**  
**"EQUIPMENT FORM"**

Community Unit Identifier (CUI) of cable system <b>TIME WARNER CABLE CONSOLIDATED</b>		Date of Form Submission (mm/dd/yy) <b>10/30/05</b>
Name of Cable Operator <b>TIME WARNER CABLE</b>		
Mailing Address of Cable Operator <b>118 Johnson Road</b>		
City <b>Portland</b>	State <b>Maine</b>	ZIP Code <b>04102</b>
Name and Title of person completing this form: <b>Harold Lowe, Vice President of Finance</b>		
Telephone number <b>(207) 263-2231</b>		Fax Number <b>(207) 263-2402</b>

Name of Local Franchising Authority <b>Town of Lisbon</b>		
Mailing Address of Local Franchising Authority <b>300 Lisbon Street</b>		
City <b>Lisbon</b>	State <b>Maine</b>	ZIP Code <b>04250</b>

**1. This form is being filed: [Enter an "x" in the appropriate box]**

☐ In conjunction with FCC Form 1200, FCC Form 1220, or FCC Form 1225  
Attach the completed FCC Form 1200, FCC Form 1220, or FCC Form 1225 to the front of this form.  
OR

☒ In order to fulfill FCC rules requiring an annual filing of this form  
Enter the date on which you last filed this form:  (mm/dd/yy)

Note: This should be the date on which the rates last justified, by using either FCC Form 393 or the prior filing of this form, were in effect.

**2. Enter the date on which you closed your books for the fiscal year reflected in this form:**

(mm/dd/yy)

Note: This will indicate the end of the 12-month fiscal year for which you are filing this form.

**3. Indicate the corporate status of your cable system [Enter an "x" in the correct box]**

☐ C-Corporation  
☐ Subchapter S corporation  
☒ Partnership  
☐ Sole Proprietorship  
☐ Other [Please explain below]

## FCC FORM 1205

## SCHEDULE A: CAPITAL COSTS OF SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT AND PLANT

A	Equipment and Plant	Vehicles	Tools	Maintenance Facilities	Other 1. (Specify below)	Other 2. (Specify below)
	Gross Book Value	91,059,568	44,064,833	49,740,392	39,639,989	7,917,280
	Accumulated Depreciation	65,814,718	28,623,504	21,199,051	24,095,929	5,502,208
D	Deferred Taxes	1,587,991	2,599,316	-2,092,589	923,984	403,195
E	Net Book Value [B-(C+D)]	23,656,859	12,842,013	30,638,933	14,520,077	2,011,877
F	Rate of Return	11.25%				
G	Calculation of Gross-Up Rate					
G1	Federal Income Tax Rate	35.00%				
G2	State Income Tax Rate	8.09%				
G3	Net Total Income Tax Rate [(G1+G2)-(G1 x G2)]	38.96%				
G4	Adjustment to Reflect Interest Deductibility					
G4a	Actual Interest Amount	484,000,000				
G4b	Total Net Assets	28,922,744,000				
G4c	Base Return on Investment Amount [G4b x F]	3,028,808,700				
G4d	Interest Deductibility Factor [G4a/G4c]	15.32%				
G5	Effective Tax Rate [G3 x (1-G4d)] [C-Corps skip to G7]	32.99%				
G6	Adjustments for Non-C Corporations					
G6a	Base Return on Investment Amount [G4c]	3,028,808,700				
G6b	Distributions	30,000,000				
G6c	Contributions (may not exceed G6b)	0				
G6d	Returns Subject to Income Tax [G6a-G6b+G6c]	2,998,808,700				
G6e	Returns Percentage Subject to Income Tax [G6d/G6a]	99.01%				
G7	Gross-Up Rate [C-Corps: 1/(1-G5) Other: 1/(1-(G5 x G6e))]	1.49				
H	Grossed-Up Rate of Return [F x G7]	16.71%				
I	Return on Investment Grossed-Up for Taxes [E x H]	3,952,463	2,145,573	5,118,651	2,425,935	338,133
J	Current Provision for Depreciation	12,460,198	4,994,372	2,584,231	4,829,196	1,104,487
K	Annual Capital Costs [I+J]	18,412,661	7,139,945	7,702,882	7,255,131	1,440,620
L	GRAND TOTAL (sum of Line K entries)	39,951,235				

Box 1.

Specify: Other 1. Test Equipment, Computers, Office Furniture, Radios

Specify: Other 2. Leasehold Improvements

## FCC FORM 1205

## SCHEDULE A: CAPITAL COSTS OF SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT AND PLANT

A	Equipment and Plant	Vehicles	Tools	Maintenance Facilities	Other 1. (Specify below)	Other 2. (Specify below)
B	Gross Book Value	91,059,588	44,064,833	49,740,395	39,539,965	7,917,280
C	Accumulated Depreciation	85,814,718	28,823,504	21,196,051	24,095,926	5,502,208
D	Deferred Taxes	1,587,981	2,699,315	-2,092,589	923,964	403,195
E	Net Book Value [B-(C+D)]	23,656,889	12,842,013	30,538,933	14,520,077	2,011,877
F	Rate of Return	11.25%				
G	Calculation of Gross-Up Rate					
G1	Federal Income Tax Rate	35.00%				
G2	State Income Tax Rate	6.09%				
G3	Net Total Income Tax Rate [(G1+G2)-(G1 x G2)]	38.96%				
G4	Adjustment to Reflect Interest Deductibility					
G4a	Actual Interest Amount	484,000,000				
G4b	Total Net Assets	28,922,744,000				
G4c	Base Return on Investment Amount [G4b x F]	3,028,808,700				
G4d	Interest Deductibility Factor [G4a/G4c]	15.32%				
G5	Effective Tax Rate [G3 x (1-G4d)] [C-Corps skip to G7]	32.99%				
G6	Adjustments for Non-C Corporations					
G6a	Base Return on Investment Amount [G4c]	3,028,808,700				
G6b	Distributions	30,000,000				
G6c	Contributions (may not exceed G6b)	0				
G6d	Returns Subject to Income Tax [G6a-G6b+G6c]	2,998,808,700				
G6e	Returns Percentage Subject to Income Tax [G6d/G6a]	99.01%				
G7	Gross-Up Rate [C-Corps: 1/(1-G5) Other: 1/(1-(G5 x G6e))]	1.49				
H	Grossed-Up Rate of Return [F x G7]	16.71%				
I	Return on Investment Grossed-Up for Taxes [E x H]	3,952,463	2,145,673	5,118,651	2,425,935	336,133
J	Current Provision for Depreciation	12,480,198	4,994,372	2,584,231	4,829,196	1,104,487
K	Annual Capital Costs [I+J]	16,412,661	7,139,945	7,702,882	7,255,131	1,440,620
L	GRAND TOTAL (sum of Line K entries)	39,951,235				

Box 1.

Specify: Other 1. Test Equipment, Computers, Office Furniture, Radios

Specify: Other 2. Leasehold Improvements

## FCC FORM 1205

## SCHEDULE B: ANNUAL OPERATING EXPENSES FOR SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT

	Salaries & Benefits	Supplies	Utilities	Other Taxes	Other 1. (Specify below)	Other 2. (Specify below)
Annual Op. Expenses for Service Install. and Maint. of Equip.	240,178,197	20,178,358	8,485,985	5,872,205	33,885,623	13,983,833
<b>GRAND TOTAL (sum of Line A entries)</b>	<b>322,563,202</b>					

Box 2.

Specify: Other 1. Vehicle Lease and Maintenance, Converter Control, Converter Repair, R&amp;M, Contract Labor

Specify: Other 2. Office Rent, Customer Service, MIS, Supplies, Buildings, Insurance, Equipment Rent

## SCHEDULE C: CAPITAL COSTS OF LEASED CUSTOMER EQUIPMENT

A	Equipment	Remote 1	Remote 2	Remote 3	Converter 1	Converter 2	Converter 3	Other Equip.
B	Total Maint/Service Hours	217,997	0	0	8,025	1,878,506	0	788
C	Total # of Units in Service	8,391,910	0	0	102,803	6,708,180	0	15,638
D	Gross Book Value	66,720,495	0	0	4,274,644	2,667,981,381	0	1,137,287.79
E	Accumulated Depreciation	38,648,808	0	0	4,197,655	1,743,020,344	0	401,105
F	Deferred Taxes	-578,243	0	0	-7,852	37,651,306	0	-1,056
G	Net Book Value (D-(E+F))	18,651,929	0	0	84,840	787,309,727	0	737,219
H	Grossed-Up Rate of Return (From Sched. A, Line H)	16.71%						
I	Return on Investment Grossed-Up for Taxes (G x H)	3,116,262	0	0	14,175	131,539,387	0	123,170
J	Current Provision for Depreciation	11,691,293	0	0	41,074	404,591,246	0	352,851
K	Annual Capital Costs (I + J)	14,807,555	0	0	55,248	636,130,633	0	478,021
L	<b>GRAND TOTAL (sum of Line K entries)</b>	<b>551,469,480</b>						

Box 3.

## SCHEDULE D: AVERAGE HOURS PER INSTALLATION

A.	Average Hours per Unwired Home Installation (attach an explanation)	1.18
B.	Average Hours per Pre-Wired Home Installation (attach an explanation)	0.79
C.	Average Hours per Additional Connection Installation at Time of Initial Installation (attach an explanation)	0.51
D.	Average Hours per Additional Connection Installation Requiring Separate Installation (attach an explanation)	0.79
E.	Other Installation (by Item Type):	
1. Truck Trip		
	Average Hours per Installation (attach an explanation)	0.00
Item 2. (Specify)		
	Average Hours per Installation (attach an explanation)	0.00
Item 3. (Specify)		
	Average Hours per Installation (attach an explanation)	0.00

## FCC FORM 1205

## WORKSHEET FOR CALCULATING PERMITTED EQUIPMENT AND INSTALLATION CHARGES

## STEP A. Hourly Service Charge

1	Total Capital Costs of Installation and Maintenance [Schedule A, Box 1]	39,951,239
2	Total Annual Operating Expenses for Installation and Maintenance [Schedule B, Box 2]	322,683,202
3	Total Capital Costs and Operating Expenses for Installation and Maintenance [Line 1 + Line 2]	362,634,441
4	Customer Equipment and Installation Percentage (attach an explanation)	61.57%
5	Annual Customer Equipment Maintenance and Installation Costs, Excluding Costs of Leased Equipment [Line 3 x Line 4]	295,711,671
6	Total Labor Hours for Maintenance and Installation of Customer Equipment and Services	6,883,418
7	Hourly Service Charge (HSC) (Line 5/Line 6)	42.96

## ACTIONS (place an "x" in the appropriate box)

<input type="checkbox"/>	Installations billed by the hour based on the HSC calculated in Line 7.
<input checked="" type="checkbox"/>	Installations billed as a standard charge.

## STEP B. Installation Charge

8	Uniform HSC for all installations (From Step A, line 7)	n/a
	OR	
9	Average Charge for Installation Types	
	a. Unwired Home Installation	
	a1. HSC [Line 7]	42.96
	a2. Average Hours per Unwired Home Installation (Schedule D, Line A)	1.18
	a3. Charge per Unwired Home Installation [a1 x a2]	50.51
	b. Pre-wired Home Installation	
	b1. HSC [Line 7]	42.96
	b2. Average Hours per Pre-wired Home Installation (Schedule D, Line B)	0.79
	b3. Charge per Pre-wired Home Installation [b1 x b2]	33.74
	c. Additional Connection Installation at Time of Initial Installation	
	c1. HSC [Line 7]	42.96
	c2. Average Hours per Additional Connection Installation at Time of Init. Install. [Schedule D, Line C]	0.51
	c3. Charge per Additional Connection Installation at Time of Initial Installation [c1 x c2]	22.10
	d. Additional Connection Installation Requiring Separate Installation	
	d1. HSC [Line 7]	42.96
	d2. Avg. Hours per Additional Connection Installation Req. Separate Installation [Schedule D, Line D]	0.79
	d3. Charge per Additional Connection Installation Requiring Separate Installation [d1 x d2]	34.00
	e. Other Installations (As specified in Schedule D, Line E):	
	e1. HSC [Line 7]	42.96
	e2. Average Hours per Installation of Item 1 [Schedule D, Line E, Item 1]	0.00
	e3. Charge per Installation of Item 1 [e1 x e2]	0.00
	e4. HSC [Line 7]	42.96
	e5. Average Hours per Installation of Item 2 [Schedule D, Line E, Item 2]	0.00
	e6. Charge per Installation of Item 2 [e4 x e5]	0.00
	e7. HSC [Line 7]	42.96
	e8. Average Hours per Installation of Item 3 [Schedule D, Line E, Item 3]	0.00
	e9. Charge per Installation of Item 3 [e7 x e8]	0.00

::

for leased Remotes	a	b	c
(Calculate separately for each significantly different type)	Remote 1	Remote 2	Remote 3
10 Total Maintenance/Service Hours [Corresponding column from Schedule C, Line B]	217,997	0	0
11 HSC [Line 7]	42.96	42.96	42.96
12 Total Maintenance/Service Cost [Line 10 x Line 11]	9,365,138	0.00	0.00
13 Annual Capital Costs [Corresponding column from Schedule C, Line K]	14,807,555	0.00	0.00
14 Total Cost of Remotes [Line 12 + Line 13]	24,172,694	0.00	0.00
15 Number of Units in Service [Corresponding column from Schedule C, Line C]	6,391,910	0	0
16 Unit Cost [Line 14/Line 15]	3.78	0.00	0.00
17 Rate per Month [Line 16/(12)]	0.32	0.00	0.00

## FCC FORM 1205

or leased Converter Boxes (Calculate separately for each significantly different type)		a	b	c
		Converter 1	Converter 2	Converter 3
19	Total Maintenance/Service Hours (Corresponding column from Schedule C, Line B)	8,025	1,878,506	0
	HSC (Line 7)	42.96	42.96	42.96
20	Total Maintenance/Service Cost (Line 18 x 19)	258,822	80,700,808	0.00
21	Annual Capital Costs (Corresponding column from Schedule C, Line K)	55,248	538,130,836	0.00
22	Total Cost of Converter (Line 20 + Line 21)	314,070	618,831,243	0.00
23	Number of Units in Service (Corresponding column from Schedule C, Line C)	102,803	8,708,180	0
24	Unit Cost (Line 22/Line 23)	3.06	91.98	0.00
25	Rate per Month (Line 24/(12))	0.26	7.66	0.00

or Other Leased Equipment		
26	Total Maintenance/Service Hours (Corresponding column from Schedule C, Line B)	785.56
27	HSC (Line 7)	42.96
28	Total Maintenance/Service Cost (Line 26 x Line 27)	33,747.82
29	Annual Capital Costs (Corresponding column from Schedule C, Line K)	478,021.09
30	Total Cost of Equipment (Line 28 + Line 29)	509,768.87
31	Number of Units in Service (Corresponding column from Schedule C, Line C)	15,538
32	Unit Cost (Line 30/Line 31)	32.81
33	Rate per Month (Line 32/(12))	2.73

## METHOD OF BILLING FOR CHANGING SERVICE TIERS OR EQUIPMENT (place an "x" in the appropriate box)

<input checked="" type="checkbox"/>	as a Nominal Charge (Enter the nominal charge in Line 34)
<input type="checkbox"/>	as a Uniform Hourly Service Charge
<input type="checkbox"/>	as an Average Charge (Enter the Average Hours for Changing Service Tiers in Line 36b)

STEP F. Charges for Changing Service Tiers or Equipment		
34	Nominal Charge for Changing Service Tiers	2.00
If you use an escalating scale of charges, place an "x" in the box at the right.		
OR		
35	Uniform Hourly Service Charge	n/a
OR		
Average Charge for Changing Service Tiers		
36a	HSC (Line 7)	42.96
36b	Average Hours to Change Service Tiers	
36c	Average Charge for Changing Service Tiers (Line 36a x Line 36b)	n/a

WORKSHEET FOR CALCULATING TOTAL EQUIPMENT AND INSTALLATION COSTS		
1	Total Capital Costs of Installation and Maintenance (Schedule A, Box 1)	39,951,238
2	Total Annual Operating Expenses for Installation and Maintenance (Schedule B, Box 2)	322,583,202
3	Total Annual Capital Costs of Installation and Maintenance (Line 1 + Line 2)	362,514,441
4	Customer Equipment and Installation Percentage (attach explanation)	100%
5	Annual Customer Equipment Maintenance and Installation Costs, Excluding Costs of Leased Equipment (Line 3 x Line 4)	362,514,441
6	Total Capital Costs of Leased Customer Equipment (Schedule C, Box 3)	551,469,460
7	Annual Customer Equipment and Installation Costs (Line 5 + Line 6)	913,983,901
8	Percentage Allocation to Franchise Area (see Instructions)	100%
9	Allocated Annual Equipment and Installation Cost (Line 7 x Line 8)	913,983,901
10	Monthly Equipment and Installation Cost (Line 9/(12))	78,185,325
11	Number of Basic Subscribers in Franchise	7,811,176
12	Monthly Equipment and Installation Cost per Subscriber (Line 10/Line 11)	10.01
13	Inflation Adjustment Factor (See Instructions)	100%
14	Adjusted Monthly Equipment and Installation Cost per Subscriber (Line 12 x Line 13)	10.01

## FCC FORM 1205

## SUMMARY SCHEDULE

Current Equipment and Installation Rates		Permitted	Actual
<b>1. Charges for Cable Service Installations</b>			
<b>a. Hourly Rate (Step A, Line 7)</b>		n/a	
<b>b. Average Installation Charges:</b>			
1. Installation of Unwired Homes (Step B, Line 9a3)		60.51	60.51
2. Installation of Prewired Homes (Step B, Line 9b3)		33.74	33.74
3. Installation of Additional Connections at Time of Initial Installation (Step B, Line 9c3)		22.10	22.10
4. Installation of Additional Connections Requiring Separate Install (Step B, Line 9d3)		34.06	34.06
5. Other Installations (specify) (Step B, Lines 9e3, 9e6, 9e9)			
a. Truck Trip		0.00	0.00
b.		0.00	0.00
c.		0.00	0.00
<b>2. Monthly Charge for Lease of Remote Controls (Step C, Line 17, columns a-c)</b>			
Remote Control Type 1:		0.32	0.32
Remote Control Type 2:		0.00	0.00
Remote Control Type 3:		0.00	0.00
<b>3. Monthly Charge for Lease of Converter Boxes (Step D, Line 26, columns a-c)</b>			
Converter Box Type 1: Non-Addressable		0.25	0.25
Converter Box Type 2: Addressable		7.66	7.66
Converter Box Type 3:		0.00	0.00
<b>4. Monthly Charge for Lease of Other Equipment (Step E, Line 33)</b>			
Other Equipment (Cable Card)		2.73	2.73
5. Charge for Changing Tiers (if any) (Step F, Line 34, 35 or 36c)		2.00	2.00

## LABOR COST AND POLICY CHANGES

Indicate your answer to the following three questions by placing an "X" in the appropriate box

1. Have you included the labor costs associated with subscriber cable drops in your charges for initial installation?

☐ YES  
☒ NO

2. Have you capitalized the labor costs associated with subscriber cable drops?

☒ YES  
☐ NO

3. If you have filed this form before, have you changed any policy, e.g., cost accounting or cost allocation that causes an increase in the costs included in the computation of equipment and installations charges?

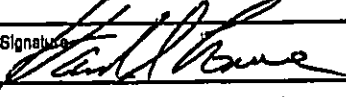
☐ YES (You must attach a full explanation)  
☒ NO

## CERTIFICATION STATEMENT

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT

(U.S. CODE TITLE 18, SECTION 1001), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).

I certify that the statements made in this form are true and correct to the best of my knowledge and belief, and are made in good faith.

Name of the Cable Operator TIME WARNER CABLE	Signature 
Date 10/30/2006	Title Vice President of Finance



**Abbreviated Cost of Service Filing for Cable Network Upgrades**

Name of Operator: Time Warner Cable CUID (s): ME0075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 1) (\$ 000's)			
Line Number and Description	Balance (a)	Directly Assigned Cost Elements (b)			
		BST	CPST - 1	CPST - 2	All Other
1. Plant and Equipment	17,574,078	0	0	0	0
2. Allowance for Funds Used During Construction	0	0	0	0	0
3. Other Adjustments	0	0	0	0	0
4. NET UPGRADE RATE BASE(Sum Lines 1 - 3)	17,574,078	0	0	0	0
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	0
6. Change in Plant Related Support Expenses	0	0	0	0	0
7. Upgrade Related Depreciation Expense	1,484,507	0	0	0	0
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES ( Sum Lines 5 - 7)	1,484,507	0	0	0	0
9. INTEREST EXPENSE RELATED TO UPGRADE	1,108,748	0	0	0	0
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	0
11. Other Adjustments	0	0	0	0	0
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE ( Sum Lines 10 - 11)	0	0	0	0	0

**Abbreviated Cost of Service Filing for Cable Network Upgrades**

Name of Operator: Time Warner Cable CUID (s): ME0075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 2) (\$ 000's)			
Line Number and Description	Allocated Cost Elements (c)				Allocation Key (d)
	BST	CPST - 1	CPST - 2	All Other	
1. Plant and Equipment	3,355,051	8,487,511	0	5,751,518	
2. Allowance for Funds Used During Construction	0	0	0	0	
3. Other Adjustments	0	0	0	0	
4. NET UPGRADE RATE BASE(Sum Lines 1 - 3)	3,355,051	8,487,511	0	5,751,518	
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	
6. Change in Plant Related Support Expenses	0	0	0	0	
7. Upgrade Related Depreciation Expense	279,588	705,626	0	479,293	
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES ( Sum Lines 5 - 7)	279,588	705,626	0	479,293	
9. INTEREST EXPENSE RELATED TO UPGRADE	211,670	534,215	0	362,863	
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	
11. Other Adjustments	0	0	0	0	
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE ( Sum Lines 10 - 11)	0	0	0	0	

**Abbreviated Cost of Service Filing for Cable Network Upgrades**

Name of Operator: Time Warner Cable CUID (s): ME0075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 3) (\$ 000's)			
Line Number and Description	Total Cost Elements (e)				
	BST	CPST - 1	CPST - 2	All Other	
1. Plant and Equipment	3,355,051	8,487,511	0	5,751,518	
2. Allowance for Funds Used During Construction	0	0	0	0	
3. Other Adjustments	0	0	0	0	
4. NET UPGRADE RATE BASE(Sum Lines 1 - 3)	3,355,051	8,487,511	0	5,751,518	
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	
6. Change in Plant Related Support Expenses	0	0	0	0	
7. Upgrade Related Depreciation Expense	279,588	705,626	0	479,293	
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES ( Sum Lines 5 - 7)	279,588	705,626	0	479,293	
9. INTEREST EXPENSE RELATED TO UPGRADE	211,670	534,215	0	362,863	
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	
11. Other Adjustments	0	0	0	0	
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE ( Sum Lines 10 - 11)	0	0	0	0	

**Abbreviated Cost of Service Filing  
For Cable Network Upgrades**

Part II. Upgrade Revenue Requirement Computation					
	(a)	(b)		(c)	
		BST	CPSTs	BST	CPSTs
1. Net Upgrade Rate Base (Worksheet A, Line 4d)		3,355,051	8,487,511		
2. Return on Investment					
a. Rate of Return Percentage	11.25%				
b. Computed Return on Upgrade Rate Base (Line 1 x Line 2a)				377,443	952,695
3. Allowance for Income Taxes					
a. Federal Income Tax Rate	35.0%				
b. State Income Tax Rate	8.9%				
c. Computed Return on Upgrade Rate Base (Line 2b)		377,443	952,695		
d. Interest Expense Related to Upgrade (Worksheet A, Line 9e)		211,870	534,218		
e. Distributions (Non-C Corp. Filers Only)		0	0		
f. Contributions (Non-C Corp. Filers Only)		0	0		
g. Return Amount Subject to Income Tax		165,773	418,380		
h. Income Tax Allowance				114,270	288,397
4. Projected Net Impact of Upgrade on Operating Expenses (Worksheet A, Line 6e)				279,568	705,826
5. Net Revenue and Income Adjustments Related to Upgrade (Worksheet A, Line 12e)				0	0
6. Total Upgrade Revenue Requirement				771,301	1,948,618

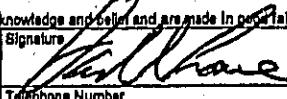
Part III. Allocation of Upgrade Revenue Requirement to Basic and Cable Programming Service Tiers				
	(a)	(b)		(c)
		CPST - 1	CPST - 2	TOTAL
1. Upgrade Revenue Requirements * (Part II, Line 6)	771,301	1,948,618		2,717,919
2. Number of Subscribers	28,588	23,441		
3. Annual Revenue Requirement Per Subscriber (Line 1 / Line 2)	28,0094	83,0433		112,0527
4. Monthly Network Upgrade Add-on (Line 3 / 12)	2,4174	6,9203		9,3377
5. Select Method of Subscriber Recovery: (Check One)	<input checked="" type="checkbox"/> X CPSTs & BST <input type="checkbox"/> CPSTs Only			

\* Provide description of allocation of CPST Revenue Requirement to CPST Tiers

**CERTIFICATION STATEMENT**

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U S CODE TITLE 18, SECTION 1001), AND/OR FORFEITURE (U S CODE, TITLE 47, SECTION 503)

I certify that the statements made on this form are true and correct to the best of my knowledge and belief and are made in good faith

Name and Title of Person Completing the Form Harold Lowe, Vice President of Finance	Signature 
Date 10/30/2008	Telephone Number (207) 253-2231

## AGREEMENT

AGREEMENT made this \_\_\_th day of November, 2006, by and between THE INHABITANTS OF THE TOWN OF LISBON (hereinafter referred to as the "Town") and GRANVILLE H. MORGAN (hereinafter referred to as the "Contractor").

As consideration for the within Contract, the parties mutually agree to the terms and conditions as follows, to wit:

1. Purpose: The Town desires to obtain the services of the Contractor on an "as needed" basis for the removal of snow from Town sidewalks as described below on a continuing basis for a three (3) year period.

2. Scope of Services: Contractor will furnish the equipment, including fuel and operators necessary to perform the service of snow removal from the Town sidewalks by plowing as required and under the supervision of the Director of Public Works or his/her authorized representative hereinafter referred to as "Director".

3. Term: This Agreement is for a three (3) year period commencing October 15, 2006 and expiring October 15, 2009.

4. Payment: Payment shall be at the rate of twenty three thousand eight hundred and one dollars (\$23,801) for 2006-07, twenty four thousand seven hundred and fifty three dollars (\$24,753) for 2007-08, and twenty five thousand seven hundred and forty three dollars (\$25,743) for 2008-09. Half of that amount shall be payable on January 15th of each year. The remaining balance for the year shall be payable on April 15th of that year.

5. Sanding: In addition to snow removal, and after each snow removal, unless waived by the Public Works Director, the Contractor shall be responsible for sanding the sidewalks. He shall receive an additional twelve thousand three hundred and twenty dollars (\$12,320) for 2006-07, twelve thousand eight hundred and thirteen dollars (\$12,813) for 2007-08, and thirteen thousand three hundred and twenty six dollars (\$13,326) for 2008-09 for this activity. This shall be payable half on January 15th of each year and half on April 15th of each year. Any additional full sanding requested by the Town shall be at the rate of seven hundred and fifty dollars (\$750) per additional sanding. The Town shall furnish all sand to be loaded at the Town facility on Contractor's equipment.

6. Additional Compensation/Snow Blowing: Should the Town request that the removal include loading trucks with snow, then the Contractor shall be entitled to additional compensation at the rate of one hundred dollars (\$100) per hour for hours engaged in that activity.

7. Performance Areas: Contractor shall commence said service at the areas and location designated as follows:

LISBON

Bicycle/Pedestrian Trail	4,224.00
Farwell Street to Crest Avenue	300.00
Fillion Street/North Sides to Village Street to end	137.50
Gartley Street/South Side Village to Senior Village	355.00
Memorial Street/Both Sides to Route 196	400.00
Mill Street	1,584.00
Route 196/North Side Main to Bangor Savings	630.00
Route 196/South Side School Drive to Ronnie's Veg. Stand	2,820.00
Spring Street/North Side Village to Memorial	1,100.00
Upland Road/South Side Webster Road to Heritage Knolls	774.00
Veteran Bridge/East Side Route 196 to Upland Road	500.00
Village Street/East Side Route 196 to R/R	1,760.00
Village Street/West Side Route 196 to R/R	1,790.00
Village Westerly	1,000.00
Webster Road/West Side Veteran Bridge to Route 196	125.00
Winter Park	4,424.00
Total Footage	21,923.50

LISBON CENTER

Route 196/North Side 192' (Discontinue)	0.00
Route 196/South Side Brandon Park to Credit Union Total Footage	3,180.00
Total Footage	3,180.00

LISBON FALLS

Canal Street/North and South Side	612.00
Canal Street	656.00
Route 196/South Side Blethen to Capitol	2,290.00
Route 196/North Side Blethen to Midtown Shopping Ctr.	2,285.00
Route 9/East Side Route 196 to Frost Hill	125.00
Route 196/South Side Davis to Main Street	535.00
Route 196/North Side Blethen to Oak	3,230.00
School/Both Sides Main to Route 196	2,000.00
Plummer/West Side Route 196 to Bauer Street	900.00
Pleasant/East Side Route 196 to Royal	1,030.00
Vining/West Side School to South	1,030.00
Berry/E/W Side School to South	950.00
Berry/West Side to South	300.00
Middle/West Side School	420.00
Union/Both Sides Main to Route 196	800.00
Maple/South Side Main to Avery	1,030.00
High/North Side Main to Enterprise	1,580.00
Free/East Side Maple to Hewey	2,680.00
Main/East Side Huston to Route 196	4,795.00
Main/West Side Willard to Route 196	2,120.00
Sparsam Street	400.00
Route 196 North Side Oak to Birch Street	1,133.00
Total Footage	30,901.00

Compensation for additional service pertaining to sidewalk snow removal would be paid for by the linear foot unit price of .0425 cents.

8. Performance Standards: Contractor shall respond promptly upon notification, made by telephone to any agent of Contractor at the following location:

NAME: Granville H. Morgan  
LOCATION: 9 Keay Road  
Lisbon Falls, ME 04252  
PHONE: 353-8969

Contractor will perform the services provided for herein to the satisfaction of the Director, who shall have the right of inspection at all times and whose approval and acceptance of the said services shall be a condition precedent to payments to the Contractor under this Agreement. In the event of obstacles within the sidewalk right-of-way that prevents free movement of the Contractor's equipment required by this contract, the Contractor will be held harmless for that portion of the sidewalk where snow and ice cannot be removed. However, it will be incumbent upon the Contractor to make known to the Director in a timely manner of each incident for corrective action.

9. Indemnification: The Contractor shall indemnify and hold harmless the Town and its agents and employees from and against all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from performing of the work, provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (b) is caused in whole or in part by any negligent act or omission of the Contractor or any of its officers, agents, employees, representatives, subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder and the Contractor, shall, at its own expense and cost, defend and protect said indemnified parties against all of such claims and demands.

10. Performance Criteria: Contractor shall provide for performance of all terms, conditions, and covenants of this Agreement. Non-performance shall be deemed cause. The Contractor shall be penalized the equivalent to ~.05 cents per unit of measure covered by this Agreement (linear feet) for each storm that the Contractor is in violation.

11. Insurance: Contractor will certify to the Town that it has obtained Public Liability Insurance coverage and Motor Vehicle Liability Insurance in an amount of at least ~300,000.00 single limit for personal or bodily injury, death, and property damage protecting the Contractor and the Town from all claims which might arise out of the performance of this Agreement.

## Lisbon FD Rescue 10



## Rescue 10

### History:

- ♦ 1977 International Fleetstar 1600 walk in Rescue.
- ♦ Purchased the Rescue from Hope-Jackson Fire Company in January of 2001. For the amount of \$35k.



## Rescue 10



### Purchase selling points:

- 12 kw Onan diesel generator and 25 kw pto generator.
- 26 Ft. light tower. 16,000 watts of lights.
- 7 Bottle cascade.
- 20,000lb winch.

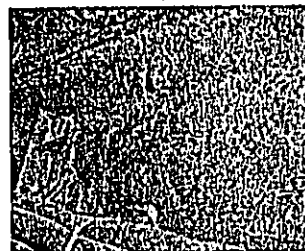
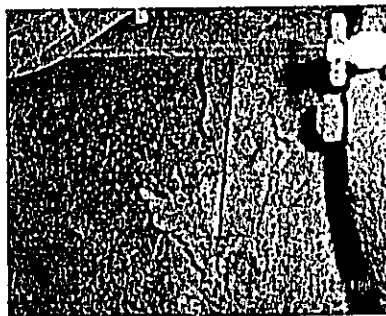
## Rescue 10

### Out of service points:

- Rust Issues throughout the body of the vehicle. Placed out of service by PWD. (Bolts securing the body to the framework.)
- Paperwork from four mechanics stating that the repair work will be very costly.
  - Ferns "The rust on the lower structural support members along with the corrosion to the supporting floor would make the repair deeply involved and would require much of the rear body to be disassembled"
  - Northeast "The cost to remove and repair (or replace) the body on this vehicle will be prohibitively high compared to the value of the unit"
  - Morse Estimated \$10,000 "without taking apart and deconstructing all of the areas in need of repair this is only an estimate"
- Please keep in mind that this truck is slated to be replaced in 2008.

## Rescue 10

Ferns Photos



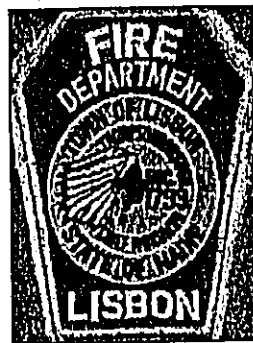
## Rescue 10

### Other Issues:

- Rear weight distribution on the truck is off.
  - This truck responds to extrication calls in the worst weather. The rear traction is constantly pushing the front end on the road. Some of the roads in town like Rt 9 are bad enough in the snow with out having a vehicle that doesn't drive through snow very well.
- 12 kw Onan diesel generator is out of service. Labor investment.
- 26 Ft. light tower. 16,000 watts of lights: Out of service due to obsolete parts and dead short on the tower.



THANK YOU



**NORTHEAST EMERGENCY APPARATUS, LLC**

440 Washington Street  
Auburn, Maine 04011  
Voice: (207) 753-0080  
Fax: (207) 753-0090  
T/F: (866) 201-0911

• Maintenance • Testing • Refurbishment •

12/1/06

Chief Sean Galipeau  
Lisbon Maine Fire Department  
300 Lisbon Street  
Lisbon, Me 04250-06813

Fax: (207) 353-3007

Re: Request for quote to repair 1977 International for inspection

Chief Gallipeau;

This letter has been prepared in response to your request for a quote on repairs to Lisbon's Rescue 10 (1977 International).

After extensive review of the condition of Rescue 10, Northeast Emergency Apparatus suggests serious consideration of vehicle replacement as opposed to refurbishing this 1977 vehicle. The cost to remove and repair (or replace) the body on this vehicle will be prohibitively high compared to the value of the unit.

As you know, even after refurbishing this 29-year old vehicle (at costs exceeding \$65,000), its anticipated dependability (due to the age of the cab & chassis) will be somewhat questionable. Although Northeast Emergency Apparatus is in the business of repairing and refurbishing fire apparatus, I personally question the relative value of refurbishing Rescue 10 when compared to the cost to put this unit back into service.

If you remain interested in a more detailed quote for the refurbishment of Rescue 10 after considering this opinion, we will be happy to complete one.

Respectfully,

Northeast Emergency Apparatus, LLC



Scott E. Lake

Partner & General Manager

Fern's Body Shop, Inc.  
140 Main Street  
Lisbon Falls, ME 04252  
Phone (207)353-2329

December 4, 2006

Dear Lisbon Fire Company,

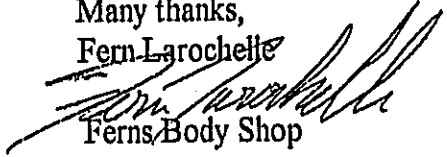
Thank you for the chance to bid on the repair of rescue unit #10. It's nice to see our local municipalities trying to keep the repair of our town equipment with local businesses.

It is unfortunate after inspecting unit #10 for corrosion to the lower floor and supporting structure that I regret to inform you I have some concern of our shop ability to repair the corrosion to this unit.

The rust on the lower structural support members along with the corrosion to the supporting floor would make the repair deeply involved and would require much of the rear body to be disassembled. Due to the custom construction the true cost of the repair if possible would only be known once the unit was dismantled for repair. The inner panels of the unit show signs of movement and make me question the structural integrity of the unit. My experience in these matters tells me there may be other rusted areas that may not be visible making a repair by our facility not practical. I have attached a couple of photos of concerning areas under the units rear floor and structural cross members. Again thank you for the chance to bid on the repair.

Many thanks,

Fern Larochelle

  
Ferns Body Shop

# Morse Mechanics, Inc.

1 Higgins Street  
Lisbon Falls, Maine, 04252  
(207)353-7900

To: Town Council

Regarding: Rescue Unit, Lisbon Falls Fire Dept.

We did a check on the Fire Department rescue unit as requested by Chief Galipeau. During the evaluation the body and structure were observed.

Estimated repairs for the unit is \$10,000. to make the rescue unit safe and effective.

Without taking apart and deconstructing all of the areas in need of repair this is only an estimate.

Thank you,

Walter Morse

President, Morse Mechanics Inc.

**DON'S AUTOMOTIVE INC**

138 UPLAND RD  
LISBON FALLS, MAINE 04252  
207-353-8001

December 5, 2008

Fire Chief Sean Galipeau  
300 Lisbon Street  
Lisbon, Maine 04250

After looking over the Fire Rescue truck we believe it would be in the best interest of the town to consider replacing this vehicle.

**What we found:**

Several body mounting bolts broken and/or missing.

At least two (2) floor cross members that are rusted out.

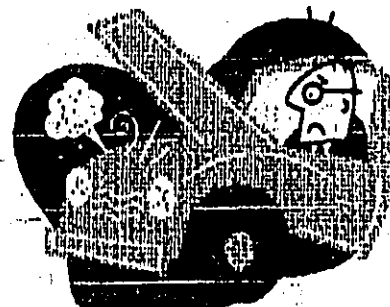
Rust holes in the rear wheel well areas—these are all things visible and from past experience we found that rust issues usually get bigger as you start digging into the project.

The 25K generator is not working.

The light tower is not working.

When the body was put on they drilled through the top flanges of the frame which you are not suppose to do because it weakens the frame strength.

This would not be anything we would be interested in repairing as there are too many unknowns.





## Lisbon Fire Department

300 Lisbon St.  
Lisbon, Maine 04250  
(207) 353-3000 x121  
Fax (207) 353-3006  
[WWW.LISBONFD.COM](http://WWW.LISBONFD.COM)



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The Lisbon Fire is requesting bids for the purchase of a Fire Department Rescue Vehicle. Bids will be accepted until November 30, 2006 at 5:00 pm hours. Please remit your bids by email or mail to the above address. Bid packages should be marked attention to "Fire Department Rescue Truck". Notification will be made to organizations within thirty days as to status of bid specification.

Delivery of vehicle should be within 30-150 days after bid being awarded. The department will accept bids on demonstrator vehicles that have not been previously titled.

The Lisbon Fire Department / Town of Lisbon reserves the right to reject or accept any bids.

Any Questions concerning the bid specification should be addressed to the following members:

Chief Sean Galipeau	207-353-3000 ext. 121
Deputy Chief Mike Robitaille	207-846-2410 ext. 205
Lieutenant Nathan LeClair	207-353-2141

## Town of Lisbon Fire Department

### Specifications - Rescue Vehicle

#### Chassis

- Custom 4 door, seating for 6, 10" (minimum) raised roof
- 45 degree cramp angle (minimum)
- 21" extended front bumper with gravel shield
- Two tow hooks mounted to front frame extension
- Polished aluminum wheels
- Gast air compressor
- Stainless hub and nut covers
- Cummins 330 hp (minimum) diesel engine
- Jacobs Engine brake
- 320 Amp Leece Neville alternator
- Air ride driver's seat
- Officer SCBA seat
- Two (outboard) rear facing SCBA seats
- Two (inboard) forward facing flip SCBA seats
- All seats must be covered in Cordura cloth
- Air conditioning
- Stainless steel fenders
- Variable volume back up alarm
- 200 watt electric siren
- Dual Grover air horns recessed in front bumper with lanyard control
- Two Cast Products 100 watt speakers recessed into front bumper
- Stainless Steel West Coast style mirrors
- Cab scene lights (Whelen 900 series)
- FRC 1500 watt brow light
- 2-tone cab paint (white over red)
- Pro Mariner, Pro Tech-4, 1240 Battery Charger with Kussmaul Auto eject
- Multiplex wiring system

#### Body

- 18' Stainless steel, walk around body
- Roll up doors
- Stainless steel rub rails
- Two adjustable shelves
- Four 250# pullout trays
- One 2000# dual pullout tray
- Three 250# pullout and down trays
- Two slide out vertical tool boards
- Two dual pull out transverse vertical tool boards
- Four SCBA wheel compartments
- Bottle storage rack to hold 4 SCBA bottles
- Onan 25 kw PTO generator
- Six Whelen 900 series scene lights (2 each side, 2 rear)
- Four FRC Optimum 1500 watt recessed scene lights (2 each side)

Two FRC Optimum 1500 watt scene lights on tripods (both on rear)  
Storage for Stokes basket  
Traffic advisor  
Class III receiver hitch on the rear  
Compartment lights - 4 per compartment  
Four 110 V/20A receptacles (2 on rear by tripods)  
Two Hanney electric cable reels with 200' 10-4 cord  
Two GFE junction boxes  
Wil-burt Night Scan light tower, 6000 watt

**Cascade Breathing System**

4 bottle, 6000 psi  
Control panel, with lights  
10' cascade fill hose  
SCBA fill station

**Hydraulic Rescue tools**

Holmatro 230 V electric power unit  
Two hydraulic hose reels with 100' hose, each (different color hose on each reel)

**Emergency Lighting**

Emergency lighting shall meet NFPA 1901, including light bar

**Restrictions**

Over All Height must not exceed 9'10", empty.  
Over All Length must not exceed 32'





## Lisbon Fire Department

300 Lisbon St.  
Lisbon, Maine 04250  
(207) 353-3000 x121  
Fax (207) 353-3006  
WWW.LISBONFD.COM



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### Bid Specification Results

The members of the fire apparatus committee have met to review the bids that were received by dealers for the purchase of replacing the current Rescue 10. The specs were reviewed in depth by the members and the following recommendations are being submitted to the town council for consideration.

The committee received bids from the following fire apparatus dealers:

- Emergency One (1 Bid)
- Ferrara Fire Apparatus (1 Bid)
- Hackney (2 Bids)
- HME Fire Truck (2 Bids)
- Marion (3 Bids)
- Rescue 1 / PL Custom (1 Bid)
- Summit Fire (2 Bids)

We received a total of twelve (12) bids that included new and demo fire apparatus. The recommendation from the committee is that the town council seriously considers the purchase of the HME Demo unit. This unit met the required specifications that the committee has established. This unit is immediately available and can be delivered in less than thirty day, time being a critical consideration, to our department. I have attached a brief summary of the bids specs for your review and questions.

The committee would like to thank the members of the town council for the immediate attention to the needs of the Lisbon Fire Service. Rescue 10 is a critical piece of apparatus that is used routinely and has a most important role in the mission of the Lisbon Fire Department.

## **Lisbon Fire Department Bid Specification Results**

### **Stainless Steel Apparatus:**

<b>HME Demo</b>	<b>\$255,000</b>	<b>Immediately</b>	<b>#1</b>
<b>HME New</b>	<b>\$287,000</b>	<b>270 Days</b>	<b>#2</b>
<b>Summit #1</b>	<b>\$296,198</b>	<b>150 Days</b>	<b>#3</b>
<b>Marion #1</b>	<b>\$313,987</b>	<b>330 Days</b>	<b>#4</b>

### **Aluminum Fire Apparatus (Does not meet specification)**

<b>Ferrara</b>	<b>\$259,644</b>	<b>120 Days</b>	<b>#5</b>
<b>Hackney #2</b>	<b>\$277,346</b>	<b>None Stated</b>	<b>#6</b>
<b>Summit #2</b>	<b>\$287,113</b>	<b>150 Days</b>	<b>#7</b>
<b>Hackney #1</b>	<b>\$286,990</b>	<b>April 30</b>	<b>#8</b>
<b>Marion #2</b>	<b>\$288,782</b>	<b>210 days</b>	<b>#9</b>
<b>Marion #3</b>	<b>\$325,934</b>	<b>210 Days</b>	<b>#10</b>
<b>Rescue 1</b>	<b>\$310,573</b>	<b>30-150 Days</b>	<b>#11</b>
<b>Emergency-One</b>	<b>\$330,395</b>	<b>February 15</b>	<b>#12</b>

The Fire apparatus Committee recommends the immediate purchase of the HME Demo unit. This unit is cost effective and is readily available to the community. We feel that this vehicle will meet our needs currently and the needs of the community fifteen years from now.

## Cost of Waiting

Current Cost of Unit	\$255,000
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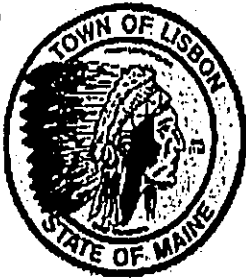
Average Price of Vehicle (No Demo Available)	\$297,000
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Cost of Emissions Increase in 2007 -	\$7,000
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Cost of Apparatus Yearly Increase - 7 %	<u>\$21,000</u>
---	-----------------

Projected Cost of Unit as of January 1, 2007	\$325,000
--	-----------

Difference of \$70,000



## Lisbon Fire Department

300 Lisbon St.  
Lisbon, Maine 04250  
(207) 353-3000 x121  
Fax (207) 353-3006  
WWW.LISBONFD.COM



### Lisbon Fire Department Three year truck plan review 2006

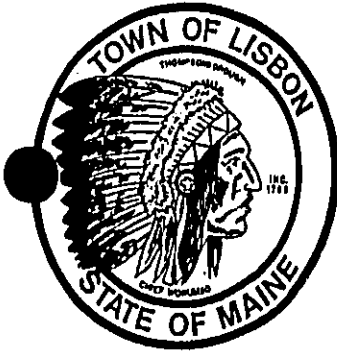
#### Currently

Amount in the account:	\$222,745.00
Plan add budget 07-08	\$ 75,000.00
Plan add budget 08-09	\$ 75,000.00
Total	\$372,745.00

#### Proposed

Rescue purchase	<u>\$245,000.00</u>
E7 Refurb. July 07	<u>\$55,000.00</u>
Sq. 3 purchase July 08	<u>\$80,000.00</u>
	\$370,000.00

| This is the result of shifting priorities and still being able to stay with in our plan



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

[www:Lisbonme.org](http://www.Lisbonme.org)

## Town Council

Michael Bowle, Chairman

Dale Crafts

Layne A. Curtis

Janet Henry

Gina Mason

E. Charles Smith

Norma Wells

## Town Manager

Curtis H. Lunt

December 5, 2006

Jonathan Foster  
76 Summer Street  
Lisbon Falls, ME 04252

Dear Mr. Foster:

Although we recently accepted your resignation from the Planning Board, and Recreation Committee, we couldn't let it go at that without thanking you for your service on those boards.

It is often hard to find volunteers to serve on the Town's Boards and Committees. We appreciate the time you took out of your busy schedule and away from your family in order to serve the Town.

We hope you will be able to serve Lisbon again in some capacity. Please let us know if we may be of service to you.

Sincerely,

Lisbon Town Council



# TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250

Telephone 353-3000 Fax 353-3007

[www:Lisbonme.org](http://www.Lisbonme.org)

## Town Council

Michael Bowie

Dale Crafts

Layne A. Curtis

Janet Henry

Gina Mason

E. Charles Smith

Norma Wells

## Town Manager

Curtis H. Lunt

December 5, 2006

Norris Ingersoll  
14 Sunset Avenue  
Lisbon Falls, ME 04252

Dear Mr. Ingersoll:

It is with regret that we accept your resignation from the Trail Commission. We have all noted your positive, proactive impact and leadership on the Trails Commission.

It is often hard to find volunteers to serve on the Town's boards and committees. We appreciate the time you took out of your busy schedule and away from your family in order to serve the Town.

We hope you will be able to serve Lisbon again in some capacity. Please let us know if we may be of service to you. Again, thanks for your dedication to Lisbon. We wish you well.

Sincerely,

Lisbon Town Council



SPECIAL TOWN COUNCIL  
MEETING MINUTES  
DECEMBER 12, 2006

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

SPECIAL MEETING  
WITH THE  
BUDGET ADVISORY BOARD

CALL TO ORDER & PLEDGE TO THE FLAG. The Budget Advisory Board Chairman, Richard Main called the meeting to order at 6:30 PM and led the pledge of allegiance to the flag.

BUDGET ADVISORY BOARD ROLL CALL. Members present were Richard Main, Walter Morse, Roger Cote and Lori Pomelow.

COUNCILOR'S ROLL CALL. Councilors present were Smith, Curtis, Bowie, Mason, Henry (arriving at 6:50 PM), Crafts, and Wells. Curtis Lunt, Town Manager; Roger Therriault, Esquire (arriving at 6:50 PM) Town Attorney; Sean Galipeau, Fire Chief; and Michael Robitaille, Deputy Fire Chief were also present.

CONSULTATION WITH BUDGET ADVISORY BOARD  
REGARDING PROPOSED 2006-2007 BUDGET SUPPLEMENTAL APPROPRIATION

Councilor Curtis explained the Supplemental Appropriation process as outlined in the Town Charter. The HME Demo Fire Truck will cost \$255,000. The Town has \$222,648 in the Fire Department reserve account, \$18,002 in interest to be credited, \$11,607 from payment to debt service for the 1985 ladder truck, totaling \$229,043 set aside for this purchase. Council recommends approval of the purchase and that the balance of \$25,957 comes from a supplemental appropriation from undesignated surplus.

After a lengthy discussion, Lori Pomelow, seconded by Paul Chizmar recommended a supplemental appropriation of \$25,957 from undesignated surplus be approved. Vote 4-1 carried. (Opposed: Cote)

Lori Pomelow, seconded by Walter Morse moved to adjourn the Budget Advisory Board's joint meeting with the Council at 7:02 PM. Vote 5-0 carried.

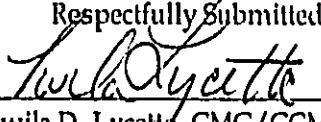
EXECUTIVE SESSION

MEETING WITH TOWN ATTORNEY ROGER THERRIAULT  
TO DISCUSS APPOINTMENT OR CONTRACT WITH TOWN MANAGER

Chairman Councilor Curtis convened the meeting at 7:08 PM. Councilor Wells, seconded by Councilor Smith moved to go into executive session at 7:09 PM to discuss an appointment or contract regarding the Town Manager pursuant to MRSA Title 1 Chapter 13, Section 405(6)A. Vote 7-0 carried.

Councilor Bowie, seconded by Councilor Smith moved to adjourn at 8:30 PM. Vote 7-0 carried.

Respectfully Submitted,

  
Twila D. Lycette, CMC/CCM  
Lisbon Town Clerk



**TOWN COUNCIL  
MEETING MINUTES  
DECEMBER 19, 2006**

Charles Smith - At Large  
Layne Curtis - At Large  
Michael Bowie - At Large  
Gina Mason - District 1  
Janet Henry - District 1  
Dale Crafts - District 2  
Norma Wells - District 2

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Layne Curtis called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Members of the Planning Board present were Dan Goyette, Cheryl Haggerty, and Dan Nezol. Members of the School Committee present were Prudence Grant and Janice Comber. Members of the Zoning Board of Appeals present were Carol Shimko and Roger Cote. Also present were Curtis Lunt, Town Manager; Wayne Ricker, Solid Waste Director; Shannon Welch, Superintendent; Kathy Messmer, School Department Business Manager; Ryan Leighton, Town Engineer; Sean Galipeau, Fire Chief; William Bauer, Water Commissioner; Daniel Feeney, Economic Development Director; Rodney Moody, Finance Director; and approximately five citizens in the audience.

**PUBLIC HEARINGS**

**RENEWAL SPECIAL ENTERTAINMENT PERMIT  
SLOVAK CATHOLIC ASSOCIATION**

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-92)** Councilor Bowie, seconded by Councilor Wells, moved to adopt the following consent items: (A) Renewal Special Entertainment Permit & Liquor License - Slovak Catholic Association, (B) Minutes of 11/28/2006, 12/5/2006, & 12/12/2006. Order passed - Vote 7-0.

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

**TIME WARNER CATV RATES**

**VOTE (2006-93)** Councilor Bowie, seconded by Councilor Wells, moved to approve the Time Warner CATV rate increases for basic programming and equipment and installation fees. Councilor Smith moved to amend the order to state that the vote will occur in January. Amendment passed - Vote 7-0. Order as amended passed - Vote 7-0.

Michael Edgecomb of Time Warner stated that services are not decreasing; WGME, owned by Sinclair Broadcasting, is negotiating Time Warner's right to carry channel 13, which is why the channel may not be offered. Time Warner is offering "rabbit ears" at no cost to consumers to receive WGME directly.

**SUPPLEMENTAL 2006-07 BUDGET APPROPRIATION**



**VOTE (2006-94)** Councilor Smith, seconded by Councilor Wells moved to appropriate the sum of \$25,957 from the undesignated fund to account 11114000 Fire Apparatus Refurbishment and Replacement. Councilor Bowie offered a motion to amend the order to appropriate money from several Fire Department lines equaling \$25,957. The motion to amend was not seconded. The Fire Chief stated that he has hired 11 new people, and must pay for pre-employment physicals, making the current budget very tight if not overspent. Original order passed - Vote 5-2 (Opposed: Bowie, Curtis).

#### UNION STREET DEMOLITION FUNDING

**VOTE (2006-95)** Councilor Bowie, seconded by Councilor Smith, moved to approve expending \$5,000 from the sale of the Lisbon Village Library and up to \$3,500 from Housing Rehab funds and authorize demolition. Order passed - Vote 4-3 (Opposed: Henry, Mason, Curtis).

Several donations were made by local businesses, and Mr. Feeney suggested placing a permanent plaque at the site commemorating the donors. William Bauer gave permission for the Town to access the building via his rear lot, provided that the lawn is left in a reasonable state.

#### LISBON FALLS GENERATOR BIDS

**VOTE (2006-96)** Councilor Smith, seconded by Councilor Wells, moved to accept the Inside Option bid of \$9,637 from Cummins Northeast for a replacement generator for the Lisbon Falls Fire Station. Order passed - Vote 7-0.

#### FURNITURE SUPERSTORE TIF TRANSFER

**VOTE (2006-97)** Councilor Bowie, seconded by Councilor Wells, moved to approve transferring the Tax Increment Financing for the property at 83 Lisbon Street from Rhemar Enterprises, Inc. to Allen Wayside Furniture Superstore of Maine, Inc. Order passed - Vote 7-0.

The Council agreed unanimously to add language on TIF transfers to the Administrative Ordinances during the upcoming revisions.

### **OTHER ITEMS**

#### FINANCIAL REPORTS - TOWN AND SCHOOL

Mr. Moody explained the current Town financial report. Expenditures are at roughly 50% for the fiscal year. Many of the expenditures over 50% were due to pre-paid fuel costs for heating. The Town Clerk's line for elections is completely expended, though some remains for special elections. The Health Officer has exceeded half of her budget due to the recent flu clinic and associated medical supply costs. Other overages are due to transfers and refunds not yet made, though they are expected.

Revenues are mainly on target, though excise tax figures are down approximately \$30,000 from last year. Councilor Crafts said that car sales are down across the board right now, though several manufacturers are offering deals to offset this. Mr. Moody added that Animal Control will be billing Sabattus at the end of the month.

Kathy Messmer of the School Department explained the School Department financial report. The School Department encumbers funds for specific items, such as payroll and bus maintenance, early in the year to keep a tighter reign on the expenditures. This also highlights potential shortages or

overages in other areas. A memo was presented to the Council warning that a transfer may be needed in the future, though how much is needed may fluctuate.

Councilor Smith asked if the State's coverage of Special Education costs would include transportation. Mrs. Welsh explained that the intent of the State is to cover 55% of general education costs. Special Education cannot be more than 15% of that, and out of district placements will not be reimbursed. She stated that the intent of the voters was to fund 100% of the Special Ed costs, but the State capped it at 15%. The Council thanked the Business Manager and Superintendent for attending the meeting and explaining their financial report.

#### WAYNE RICKER, SOLID WASTE DIRECTOR

Mr. Ricker, assisted by Marcel Obie, presented an overview of the department functions, revenues, and expenditures. Mr. Ricker added that single-stream recycling is now available on a trial basis in the state, allowing all paper goods, glass, tin, aluminum, and plastic to be picked up in one container, and then sent to Auburn, Massachusetts for recycling. Though it is not yet fully adopted, he suggested that in the future it could be an excellent cost-saving alternative for curbside pickups.

#### PLANNING BOARD & ZONING BOARD OF APPEALS VISITATION

*Planning Board.* Councilor Curtis explained that a Capital program is required by the Charter, and that the Planning Board is required to make recommendations on Capital budget items. He added that a draft of the Comprehensive Plan is complete and should be turned over to the Planning Board soon.

Mr. Goyette stated that the majority of the Planning Board's time is spent on rear lots and some small subdivisions. Recently the largest case before the Board was the building of a new Rite Aid in Lisbon Falls. Mr. Goyette said that there is a housing boom right now, and people see subdividing as an opportunity to make money, though eventually this may limit road access and driveways. He also said that he has been developing a Finding of Fact form that breaks down case information for voting purposes.

Councilor Henry expressed concern about overbuilding and large subdivisions stressing the schools. Mr. Goyette explained that the Planning Board does not have the authority to set building limits. Mr. Cote speculated that the next ten years should show a drop off in the number of people buying homes, as well as the number of children in schools. Mr. Feeney added that approximately 2600 homes will go on the market after the Brunswick Naval Air Station closure.

Mr. Goyette requested Council guidance on standards for landscaping, and the possible addition of historical districts governing sidewalks similar to those in Portland. Mrs. Haggerty agreed and added that the appearance of the Town is of great importance. The Site Plan Review Ordinance governs these concerns, and is on the list of upcoming ordinance revisions.

*Zoning Board of Appeals.* Ms. Shimko asked that the interviewing committee please remind applicants for the Board that the position entails more than just one meeting a month, as there is a lot of training and research involved. MMA does offer some valuable training, though it tends to be very general and doesn't prepare them for the really hard cases.

Undue hardship is the most commonly requested variance. Ms. Shimko stated that the wording of the ordinances is often vague or exceedingly difficult, and can cause complications. She offered that the Board would like to revise the ordinances to include eighth grade level verbiage to make the rules more understandable for the public. The Council encouraged the Board to propose a revised version, as help is always welcomed.

Ms. Shimko requested a meeting with the Zoning Board of Appeals, Town Manager, and the Code Enforcement department to clear up communications issues. Mr. Lunt congratulated the Board for

their performance, and stated that no court appeals have been filed against them. Mr. Cote expressed concern that applicants who are denied often do exactly what they want, ignoring the ruling of the Board, and added that the behavior costs the Town credibility.

#### 2007 BUDGET GOALS

Councilor Bowie suggested that the Council should strive to keep the tax rate the same or lower, while keeping as many services as possible. He also suggested setting up reserve accounts for planned long-term expenses such as paving plans or Public Works equipment, using money from the undesignated funds to start them up. Councilor Smith agreed with the proposal, and added that the Council should stay as close to the standards set by TABOR as possible to see how well they would do. Councilor Curtis offered that they should keep expenses down as much as possible to fight the yearly upward trend, and said that they should get creative on the budgets, and consolidate services in departments. Councilor Wells disagreed with flat-lining the expenses, though some areas could tighten their belts. She challenged those involved with creating the budgets to reign in their expenses and have no increases overall. Councilor Wells added that instead of creating several reserve accounts, they should create only one account. Councilor Mason stated that so far the Council has been very responsible on several counts, and agreed that the Council should represent the vote of the Town and stick to TABOR. Councilor Curtis said that he would like to see more spending on road improvements, but less in other areas. Councilor Henry said that she agreed with a lot of what had already been suggested, and added that revaluation should be a priority.

#### 4 CAMPUS AVENUE

Mr. Lunt proposed that a subcommittee of the Council be formed to review possible uses for the building, or to recommend demolition. He suggested the subcommittee include two Councilors, one School Board Member, one Advisory Board member, Economic Development Director Daniel Feeney, and two members appointed by the Town Manager. The process is expected to take 60-90 days. The Council agreed by general consent to set up this committee. Councilors Mason and Crafts, Prudence Grant, and Cheryl Haggerty expressed interest in serving on the committee. Councilor Mason suggested that someone with historical knowledge, perhaps from the Historical Society, should also be asked to serve. Mr. Feeney stated that intense legal research would be necessary due to the number of agencies that would be necessarily involved in the project.

#### TOWN MANAGER'S REPORT

Mr. Lunt reported that he attended a MMA Legislative Policy Committee meeting during which 2007-08 Legislative goals were adopted. These goals include supporting the Chamber Plan for control of state, city, and local expenditures; a revision of property tax exemption laws including the ability to charge for basic services; and a revision of revenue sharing formulas including improvement to distribution, especially after tax setting changes.

He has been working with several departments including the Water and School departments in order to provide a unified capital improvements plan, which will be presented to the Council by the end of December.

Mr. Lunt met with Roger Therriault, Town Attorney, to review and revise Lisbon Code Chapters 2 and 74, Administration, and Chapter 10, CATV. A draft of the revisions is expected by the end of December for review by the Council on January 2, 2007.

Eight committee vacancies were advertised, and only two applications are on file. The County will begin handling PSAP 911 calls on December 21<sup>st</sup>, and the Comprehensive Plan Committee will also be meeting that day.

REVIEW COUNCIL WORKING RULES SECTIONS 1 & 2

Janet Henry left at 9:31 PM.

Councilor Curtis requested that any questions be raised at the next meeting.

**AUDIENCE PARTICIPATION**

Mr. Cote commended the Council for working together and looking out for the Town's money.

**APPOINTMENTS**

None

**GOOD NEWS & RECOGNITION/ ORAL COMMUNICATIONS**

Councilor Bowie requested that the Town Manager provide the Council with a consolidated list of planned ordinance revisions, along with the approved due dates.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

**VOTE (2006-98)** Councilor Wells, seconded by Councilor Mason moved to adjourn at 9:35 PM.  
Order passed - Vote 7-0.

Respectfully Submitted,



Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.

*TOWN OF LISBON*


*PUBLIC HEARING*

*Renewal Business License*

*The Lisbon Town Council will hold a public hearing on December 19, 2006 at 7:00 PM at the Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering a renewal Special Entertainment Permit for:*

*Slovak Catholic Association  
26 Avery Street  
Lisbon Falls, ME*

*The public is invited to attend.*

  
Twila Lycette, CMC/CCM  
Lisbon Town Clerk


Constable's  
Return Of Posting  
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Center Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 12/6/06

  
Constable, Town of Lisbon

**TOWN OF LISBON  
PUBLIC HEARING NOTICE**

**CABLE TELEVISION RATE INCREASE**

A public hearing will be held by the Town Council on December 5 at 7 p.m. in the conference room of the municipal building at 300 Lisbon Street to hear comments on proposed rate increases by Time Warner for basic programming and equipment and installation fees.

	<b>Current Rate</b>	<b>Proposed Rate</b>
Basic	\$ 9.98	\$ 10.78
<b>Equipment &amp; Installation Fees</b>		
Installation of Unwired Homes	\$44.79	\$50.51
Installation of Prewired Homes	\$33.59	\$33.74
Additional Outlet (At Initial Install)	\$22.40	\$22.10
Additional Outlet (After Initial Install)	\$33.59	\$34.06
Remote Control	\$	\$ .32
Cable Card	\$	\$ 2.73
Non Addressable Converter Box	\$	\$ .25
Digital & Addressable Converter Box	\$ 7.22	\$ 7.66
Charge for Changing Tiers	\$ 2.00	\$ 2.00

The Town Council encourages comments on the proposed changes by Time Warner.

November 13, 2006

New England Division  
118 Johnson Road  
Portland, ME 04102-1911  
Tel 207-253-2200  
Fax 207-253-2402  
<http://www.twmaine.com>



October 30, 2006

**CERTIFIED MAIL**

Curtis Lunt  
Town of Lisbon  
Town Manager  
300 Lisbon Street  
Lisbon ME 04250

Mr. Lunt:

The Federal Communications Commission's regulations concerning cable rates permit annual adjustments for inflation, costs of upgrading the cable plant and changes in external costs such as programming and copyright fees.

Enclosed please find FCC Form 1205, 1235 and 1240 which are used for calculating Basic Service rates and equipments and installation charges. The calculations contained in these forms are based upon the best information available at this time.

As always, our customers will receive notification of the rate adjustment in their bill preceding this change in rates.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Harold Lowe'.

Harold Lowe  
Vice President of Finance  
Time Warner Cable



FCC FORM 1240  
UPDATING MAXIMUM PERMITTED RATES FOR REGULATED CABLE SERVICES

Cable Operator:

Name of Cable Operator		
Time Warner Cable of Maine		
Mailing Address of Cable Operator		
118 Johnson Road		
City	State	ZIP Code
Portland	Maine	04102

1. Does this filing involve a single franchise authority and a single community unit?
- |     |    |
|-----|----|
| YES | NO |
| X   |    |

If yes, complete the franchise authority information below  
and enter the associated CUID number here:

ME0075
--------

2. Does this filing involve a single franchise authority but multiple community units?
- |     |    |
|-----|----|
| YES | NO |
|     | X  |

If yes, enter the associated CUIDs below and complete the franchise authority information at the bottom of this page:

--

3. Does this filing involve multiple franchise authorities?

If yes, attach a separate sheet for each franchise authority and include the following franchise authority information with  
its associated CUID(s):

Franchise Authority Information:

Name of Local Franchising Authority		
Town of Lisbon		
Mailing Address of Local Franchising Authority		
300 Lisbon Street		
City	State	ZIP Code
Lisbon	ME	4250
Telephone number	Fax Number	

4. For what purpose is this Form 1240 being filed? Please put an "X" in the appropriate box.

- a. Original Form 1240 for Basic Tier  
b. Amended Form 1240 for Basic Tier  
c. Original Form 1240 for CPS Tier  
d. Amended Form 1240 for CPS Tier

X

5. Indicate the one year time period for which you are setting rates (the Projected Period).

TO	
03/01/07	02/28/08

(mm/yy)

6. Indicate the time period for which you are performing a true-up.

TO	
12/01/05	11/30/06

(mm/yy)

7. Status of Previous Filing of FCC Form 1240 (enter an "x" in the appropriate box)

- a. Is this the first FCC Form 1240 filed in any jurisdiction?  
b. Has an FCC Form 1240 been filed previously with the FCC?

YES	NO
	X
	X

If yes, enter the date of the most recent filing:

	(mm/dd/yy)
--	------------

- c. Has an FCC Form 1240 been filed previously with the Franchising Authority?

YES	NO
X	

If yes, enter the date of the most recent filing:

11/23/05	(mm/dd/yy)
----------	------------

**Status of Previous Filing of FCC Form 1210 (enter an "x" in the appropriate box)**

a. Has an FCC Form 1210 been previously filed with the FCC?

YES	NO
	X

If yes, enter the date of the most recent filing:

	(mm/dd/yy)
--	------------

b. Has an FCC Form 1210 been previously filed with the Franchising Authority?

YES	NO
X	

If yes, enter the date of the most recent filing:

12/23/98	(mm/dd/yy)
----------	------------

**9. Status of FCC Form 1200 Filing (enter an "x" in the appropriate box)**

a. Has an FCC Form 1200 been previously filed with the FCC?

YES	NO
	X

If yes, enter the date filed:

	(mm/dd/yy)
--	------------

b. Has an FCC Form 1200 been previously filed with the Franchising Authority?

YES	NO
X	

If yes, enter the date filed:

08/12/94	(mm/dd/yy)
----------	------------

**10. Cable Programming Services Complaint Status (enter an "x" in the appropriate box)**

a. Is this form being filed in response to an FCC Form 329 complaint?

YES	NO
	X

If yes, enter the date of the complaint:

	(mm/dd/yy)
--	------------

**11. Is FCC Form 1205 Being Included With This Filing**

YES	NO
X	

**12. Selection of "Going Forward" Channel Addition Methodology (enter an "x" in the appropriate box)**

☐ Check here if you are using the original rules [MARKUP METHOD].

☒ Check here if you are using the new, alternative rules [CAPS METHOD].

If using the CAPS METHOD, have you elected to revise recovery for channels added during the period May 15, 1994 to Dec. 31, 1994?

YES	NO
	X

**13. Headend Upgrade Methodology**

\*NOTE: Operators must certify to the Commission their eligibility to use this upgrade methodology and attach an equipment list and depreciation schedule.

☐ Check here if you are a qualifying small system using the streamlined headend upgrade methodology.

**Part I: Preliminary Information**

**Module A: Maximum Permitted Rate From Previous Filing**

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
A1	Current Maximum Permitted Rate	\$9.8423				

**Module B: Subscribership**

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
B1	Average Subscribership For True-Up Period 1	2,236				
B2	Average Subscribership For True-Up Period 2					
B3	Estimated Average Subscribership For Projected Period	2,238				

**Module C: Inflation Information**

Line	Line Description	
C1	Unclaimed Inflation: Operator Switching From 1210 To 1240	1.00%
C2	Unclaimed Inflation: Unregulated Operator Responding to Rate Complaint	1.00%
C3	Inflation Factor For True-Up Period 1 [Wks 1]	1.03%
C4	Inflation Factor For True-Up Period 2 [Wks 1]	
C5	Current FCC Inflation Factor	1.03%

### Module D: Calculating the Base Rate

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
D1	Current Headend Upgrade Segment					
D2	Current External Costs Segment	\$0.3904				
D3	Current Caps Method Segment					
D4	Current Markup Method Segment					
D5	Current Channel Movement and Deletion Segment					
D6	Current True-Up Segment	\$1.9742				
D7	Current Inflation Segment	\$0.1874				
D8	Base Rate [A1-D1-D2-D3-D4-D5-D6-D7]	\$7.2903				

### Part II: True-Up Period Module E: Timing Information

Line	Line Description	
E1	What Type of True-Up Is Being Performed? (Answer "1", "2", or "3". See Instructions for a description of these types.) If "1", go to Module I. If "2", answer E2 and E3. If "3", answer E2, E3, E4, and E5.	2
E2	Number of Months in the True-Up Period 1	12
E3	Number of Months between the end of True-Up Period 1 and the end of the most recent Projected Period	3
E4	Number of Months in True-Up Period 2 Eligible for Interest	
E5	Number of Months True-Up Period 2 Ineligible for Interest	

### Module F: Maximum Permitted Rate For True-Up Period 1

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
F1	Caps Method Segment For True-Up Period 1 [Wks 2]					
F2	Markup Method Segment For True-Up Period 1 [Wks 3]					
F3	Chan Mvmnt Deletn Segment For True-Up Period 1 [Wks 4/5]					
F4	True-Up Period 1 Rate Eligible For Inflation [D8+F1+F2+F3]	\$7.2903				
F5	Inflation Segment for True-Up Period 1 [(F4*C3)-F4]	\$0.2296				
F6	Headend Upgrade Segment For True-Up Period 1 [Wks 6]					
F7	External Costs Segment For True-Up Period 1 [Wks 7]	\$0.4009				
F8	True-Up Segment For True-Up Period 1	\$2.0051				
F9	Max Perm Rate for True-Up Period 1 [F4+F5+F6+F7+F8]	\$9.9259				

### Module G: Maximum Permitted Rate For True-Up Period 2

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
G1	Caps Method Segment For True-Up Period 2 [Wks 2]					
G2	Markup Method Segment For True-Up Period 2 [Wks 3]					
G3	Chan Mvmnt Deletn Segment For True-Up Period 2 [Wks 4/5]					
G4	TU Period 2 Rate Eligible For Inflation [D8+F5+G1+G2+G3]					
G5	Inflation Segment for True-Up Period 2 [(G4*C4)-G4]					
G6	Headend Upgrade Segment For True-Up Period 2 [Wks 6]					
G7	External Costs Segment For True-Up Period 2 [Wks 7]					
G8	True-Up Segment For True-Up Period 2					
G9	Max Perm Rate for True-Up Period 2 [G4+G5+G6+G7+G8]					

### Module H: True-Up Adjustment Calculation

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
<b>Adjustment For True-Up Period 1</b>						
H1	Revenue From Period 1	\$200,971.68				
H2	Revenue From Max Permitted Rate for Period 1	\$266,331.9413				
H3	True-Up Period 1 Adjustment [H2-H1]	\$65,360.2613				
H4	Interest on Period 1 Adjustment	\$5,618.174				
<b>Adjustment For True-Up Period 2</b>						
H5	Revenue From Period 2 Eligible for Interest					
H6	Revenue From Max Perm Rate for Period 2 Eligible For Interest					
H7	Period 2 Adjustment Eligible For Interest [H6-H5]					
H8	Interest on Period 2 Adjustment (See instructions for formula)					
H9	Revenue From Period 2 Ineligible for Interest					
H10	Revenue From Max Perm Rate for Period 2 Ineligible for Interest					
H11	Period 2 Adjustment Ineligible For Interest [H10-H9]					
<b>Total True-Up Adjustment</b>						
H12	Previous Remaining True-Up Adjustment	\$0.0000				
H13	Total True-Up Adjustment [H3+H4+H7+H8+H11+H12]	\$70,978.4353				
H14	Amount of True-Up Claimed For This Projected Period	\$70,978.4353				
H15	Remaining True-Up Adjustment [H13-H14]	\$0.0000				

### Part III: Projected Period Module I: New Maximum Permitted Rate

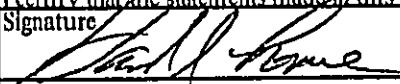
Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
I1	Caps Method Segment For Projected Period [Wks 2]					
I2	Markup Method Segment For Projected Period [Wks 3]					
I3	Chan Mvmt Deletn Segment For Projected Period [Wks 4/5]					
I4	Proj. Period Rate Eligible For Inflation [D8+F5+G5+I1+I2+I3]	\$7.5199				
I5	Inflation Segment for Projected Period [(I4*C5)-I4]	\$0.2346				
I6	Headend Upgrade Segment For Projected Period [Wks 6]					
I7	External Costs Segment For Projected Period [Wks 7]	\$0.3831				
I8	True-Up Segment For Projected Period	\$2.6429				
I9	Max Permitted Rate for Projected Period [I4+I5+I6+I7+I8]	\$10.7805				
I10	Operator Selected Rate For Projected Period	\$10.7805				

*Note: The maximum permitted rate figures do not take into account any refund liability you may have. If you have previously been ordered by the Commission or your local franchising authority to make refunds, you are not relieved of your obligation to make such refunds even if the permitted rate is higher than the contested rate or your current rate.*

#### Certification Statement

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE TITLE 18, SECTION 1001), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).

I certify that the statements made in this form are true and correct to the best of my knowledge and belief, and are made in good faith.

Signature 	Date 10/31/2006
Name and Title of Person Completing this Form: Harold Lowe, Vice President of Finance	
Telephone number (207)253-2231	Fax Number (207)253-2402

## Worksheet 1 - True-Up Period Inflation

For instructions, see Appendix A of Instructions For FCC Form 1240

Line	Period	FCC Inflation Factor
101	Month 1	3.47%
102	Month 2	3.12%
103	Month 3	3.12%
104	Month 4	3.12%
105	Month 5	3.12%
106	Month 6	3.12%
107	Month 7	3.12%
108	Month 8	3.12%
109	Month 9	3.12%
110	Month 10	3.12%
111	Month 11	3.12%
112	Month 12	3.12%
113	Average Inflation Factor for True-Up Period 1	1.0315
114	Month 13	
115	Month 14	
116	Month 15	
117	Month 16	
118	Month 17	
119	Month 18	
120	Month 19	
121	Month 20	
122	Month 21	
123	Month 22	
124	Month 23	
125	Month 24	
126	Average Inflation Factor for True-Up Period 2	

## Worksheet 7 - External Costs True-Up Period

For instructions, see Appendix A of Instructions For FCC Form 1240

True-Up Period	Projected Period
X	
	12

Question 1. For which time period are you filling out this worksheet? [Put an "X" in the appropriate box.]

Question 2. How long is the first period, in months, for which rates are being set with this worksheet?

Question 3. How long is the second period, in months, for which rates are being set with this worksheet?

Line	Line Description	Basic	Tier 2	Tier 3	Tier 4	Tier 5
<b>Period 1</b>						
<b>External Costs Eligible for Markup</b>						
701	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period	\$2,519.32				
702	Retransmission Consent Fees For Period					
703	Copyright Fees For Period	\$7,487.73				
704	External Costs Eligible For 7.5% Markup	\$10,007.05				
705	Marked Up External Costs	\$10,757.5788				
<b>External Costs Not Eligible for Markup</b>						
706	Cable Specific Taxes For Period					
707	Franchise Related Costs For Period					
708	Commission Regulatory Fees For Period					
709	Total External Costs For Period	\$10,757.5788				
710	Monthly, Per-Subscriber External Costs For Period 1	\$0.4009				

<b>Period 2</b>						
<b>External Costs Eligible for Markup</b>						
711	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period					
712	Retransmission Consent Fees For Period					
713	Copyright Fees For Period					
714	External Costs Eligible For 7.5% Markup					
715	Marked Up External Costs					
<b>External Costs Not Eligible for Markup</b>						
716	Cable Specific Taxes For Period					
717	Franchise Related Costs For Period					
718	Commission Regulatory Fees For Period					
719	Total External Costs For Period					
720	Monthly, Per-Subscriber External Costs For Period 2					

## Worksheet 7 - External Costs Projected Period

For instructions, see Appendix A of Instructions For FCC Form 1240

Question 1. For which time period are you filling out this worksheet? [Put an "X" in the appropriate box.]

Question 2. How long is the first period, in months, for which rates are being set with this worksheet?

Question 3. How long is the second period, in months, for which rates are being set with this worksheet?

True-Up Period	Projected Period
	X
	12

Line	Line Description	Basic	Tier 2	Tier 3	Tier 4	Tier 5
<b>Period 1</b>						
<b>External Costs Eligible for Markup</b>						
701	Cost of Programming For Channels Added Prior to 5/15/94 or After 5/15/94 Using Markup Method For Period	\$1,995.54				
702	Retransmission Consent Fees For Period					
703	Copyright Fees For Period	\$7,575.50				
704	External Costs Eligible For 7.5% Markup	\$9,571.04				
705	Marked Up External Costs	\$10,288.8680				
<b>External Costs Not Eligible for Markup</b>						
706	Cable Specific Taxes For Period					
707	Franchise Related Costs For Period					
708	Commission Regulatory Fees For Period					
709	Total External Costs For Period	\$10,288.8680				
710	Monthly, Per-Subscriber External Costs For Period 1	\$0.3831				

## Worksheet 8 - True-Up Rate Charged

For instructions, see Appendix A of Instructions For FCC Form 1240

Question 1. How long is the True-Up Period 1, in months?

12

Question 2. How long is the True-Up Period 2, in months?

Line	Line Description	a Basic	b Tier 2	c Tier 3	d Tier 4	e Tier 5
801	Month 1	\$7.4900				
802	Month 2	\$7.4900				
803	Month 3	\$7.4900				
804	Month 4	\$7.4900				
805	Month 5	\$7.4900				
806	Month 6	\$7.4900				
807	Month 7	\$7.4900				
808	Month 8	\$7.4900				
809	Month 9	\$7.4900				
810	Month 10	\$7.4900				
811	Month 11	\$7.4900				
812	Month 12	\$7.4900				
813	Period 1 Average Rate	\$7.4900				

814	Month 13					
815	Month 14					
816	Month 15					
817	Month 16					
818	Month 17					
819	Month 18					
820	Month 19					
821	Month 20					
822	Month 21					
823	Month 22					
824	Month 23					
825	Month 24					
826	Period 2 Average Rate					



**FCC FORM 1206**  
**DETERMINING REGULATED EQUIPMENT AND INSTALLATION COSTS**  
**"EQUIPMENT FORM"**

Community Unit Identifier (CUID) of cable system <b>TIME WARNER CABLE CONSOLIDATED</b>		Date of Form Submission (mm/dd/yy) <b>10/30/08</b>
Name of Cable Operator <b>TIME WARNER CABLE</b>		
Mailing Address of Cable Operator <b>118 Johnson Road</b>		
City <b>Portland</b>	State <b>Maine</b>	ZIP Code <b>04102</b>
Name and Title of person completing this form: <b>Harold Lowe, Vice President of Finance</b>		
Telephone number <b>(207) 263-2231</b>		Fax Number <b>(207) 263-2402</b>

Name of Local Franchising Authority <b>Town of Lisbon</b>		
Mailing Address of Local Franchising Authority <b>306 Lisbon Street</b>		
City <b>Lisbon</b>	State <b>Maine</b>	ZIP Code <b>04250</b>

**1. This form is being filed: (Enter an "x" in the appropriate box)**

☐ In conjunction with FCC Form 1200, FCC Form 1220, or FCC Form 1225  
 Attach the completed FCC Form 1200, FCC Form 1220, or FCC Form 1225 to the front of this form.  
 OR

☒ In order to fulfill FCC rules requiring an annual filing of this form

Enter the date on which you last filed this form: **10/01/2005** (mm/dd/yy)

Note: This should be the date on which the rules last justified, by using either FCC Form 393 or the prior filing of this form, were in effect.

**2. Enter the date on which you closed your books for the fiscal year reflected in this form:**

**09/30/2008** (mm/dd/yy)

Note: This will indicate the end of the 12-month fiscal year for which you are filing this form.

**3. Indicate the corporate status of your cable system (Enter an "x" in the correct box)**

☐ C-Corporation  
☐ Subchapter S corporation  
☒ Partnership  
☐ Sole Proprietorship  
☐ Other (Please explain below)

## FCC FORM 1205

SCHEDULE A: CAPITAL COSTS OF SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT AND PLANT						
	Equipment and Plant	Vehicles	Tools	Maintenance Facilities	Other 1. (Specify below)	Other 2. (Specify below)
	Gross Book Value	91,059,668	44,064,833	49,740,392	39,539,989	7,917,280
C	Accumulated Depreciation	\$85,814,718	28,623,504	21,198,051	24,095,929	5,602,208
D	Deferred Taxes	1,587,981	2,599,316	2,092,589	923,984	403,195
E	Net Book Value [B-(C+D)]	23,656,889	12,842,013	30,836,933	14,520,077	2,011,877
F	Rate of Return	11.25%				
G	Calculation of Gross-Up Rate					
G1	Federal Income Tax Rate	35.00%				
G2	State Income Tax Rate	8.09%				
G3	Net Total Income Tax Rate [(G1+G2)-(G1 x G2)]	38.98%				
G4	Adjustment to Reflect Interest Deductibility					
G4a	Actual Interest Amount	484,000,000				
G4b	Total Net Assets	28,922,744,000				
G4c	Base Return on Investment Amount [G4b x F]	3,028,808,700				
G4d	Interest Deductibility Factor [G4a/G4c]	15.32%				
G5	Effective Tax Rate [G3 x (1-G4d)] [C-Corps skip to G7]	32.99%				
G6	Adjustments for Non-C Corporations					
G6a	Base Return on Investment Amount [G4c]	3,028,808,700				
G6b	Distributions	30,000,000				
G6c	Contributions (may not exceed G6b)	0				
G6d	Returns Subject to Income Tax [G6a-G6b+G6c]	2,998,808,700				
G6e	Returns Percentage Subject to Income Tax [G6d/G6a]	99.01%				
G7	Gross-Up Rate [C-Corps: 1/(1-G5) Other: 1/(1-(G5 x G6e))]	1.49				
H	Grossed-Up Rate of Return [F x G7]	16.71%				
I	Return on Investment Grossed-Up for Taxes [E x H]	3,952,483	2,145,573	5,118,651	2,425,935	338,133
J	Current Provision for Depreciation	12,460,198	4,994,372	2,584,231	4,829,196	1,104,487
K	Annual Capital Costs [I+J]	16,412,681	7,139,945	7,702,882	7,255,131	1,440,620
L	GRAND TOTAL (sum of Line K entries)	39,951,236				

Box 1.

Specify: Other 1. Test Equipment, Computers, Office Furniture, RadiosSpecify: Other 2. Leasehold Improvements

## FCC FORM 1205

## SCHEDULE A: CAPITAL COSTS OF SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT AND PLANT

A	Equipment and Plant	Vehicles	Tools	Maintenance Facilities	Other 1. (Specify below)	Other 2. (Specify below)
B	Gross Book Value	91,059,588	44,084,833	49,740,395	39,539,986	7,017,280
C	Accumulated Depreciation	\$65,814,718	28,823,504	21,198,051	24,095,928	5,502,208
D	Deferred Taxes	1,587,981	2,599,318	-2,092,589	923,984	403,185
E	Net Book Value [B-(C+D)]	23,656,889	12,642,013	30,638,933	14,620,077	2,011,877
F	Rate of Return	11.25%				
G	Calculation of Gross-up Rate					
G1	Federal Income Tax Rate	35.00%				
G2	State Income Tax Rate	6.09%				
G3	Net Total Income Tax Rate [(G1+G2)-(G1 x G2)]	39.96%				
G4	Adjustment to Reflect Interest Deductibility					
G4a	Actual Interest Amount	484,000,000				
G4b	Total Net Assets	28,922,744,000				
G4c	Base Return on Investment Amount [G4b x F]	3,028,808,700				
G4d	Interest Deductibility Factor [G4a/G4c]	15.32%				
G5	Effective Tax Rate [G3 x (1-G4d)] [C-Corps skip to G7]	32.99%				
G6	Adjustments for Non-C Corporations					
G6a	Base Return on Investment Amount [G4c]	3,028,808,700				
G6b	Distributions	30,000,000				
G6c	Contributions (may not exceed G6b)	0				
G6d	Returns Subject to Income Tax [G6a-G6b+G6c]	2,998,808,700				
G6e	Returns Percentage Subject to Income Tax [G6d/G6a]	99.01%				
G7	Gross-Up Rate [C-Corps: 1/(1-G5) Other: 1/(1-(G5 x G6e))]	1.49				
H	Grossed-Up Rate of Return [F x G7]	16.71%				
I	Return on Investment Grossed-Up for Taxes [E x H]	3,952,483	2,145,573	5,118,851	2,425,935	338,133
J	Current Provision for Depreciation	12,460,198	4,994,372	2,584,231	4,829,196	1,104,487
K	Annual Capital Costs [I+J]	16,412,681	7,139,945	7,702,882	7,255,131	1,440,620
L	GRAND TOTAL [sum of Line K entries]	39,951,231				

Box 1.

Specify: Other 1. Test Equipment, Computers, Office Furniture, Radios

Specify: Other 2. Leasehold Improvements

## FCC FORM 1205

## SCHEDULE B: ANNUAL OPERATING EXPENSES FOR SERVICE INSTALLATION AND MAINTENANCE OF EQUIPMENT

	Salaries & Benefits	Supplies	Utilities	Other Taxes	Other 1. (Specify below)	Other 2. (Specify below)
Annual Op. Expenses for Service Install. and Maint. of Equip.	240,178,197	20,179,358	8,485,965	5,872,205	33,885,823	13,983,833
<b>B GRAND TOTAL (sum of Line A entries)</b>	<b>322,563,202</b>					

Box 2.

Specify: Other 1, Vehicle Lease and Maintenance, Converter Control, Converter Repair, R&amp;M, Contract Labor

Specify: Other 2, Office Rent, Customer Service, MIS, Supplies, Buildings, Insurance, Equipment Rent

## SCHEDULE C: CAPITAL COSTS OF LEASED CUSTOMER EQUIPMENT

A	Equipment	Remote 1	Remote 2	Remote 3	Converter 1	Converter 2	Converter 3	Other Equip.
B	Total Maint/Service Hours	217,997	0	0	8,025	1,878,506	0	78
C	Total # of Units In Service	8,391,910	0	0	102,803	8,706,180	0	15,53
D	Gross Book Value	58,720,495	0	0	4,274,644	2,567,981,381	0	1,137,267.7
E	Accumulated Depreciation	38,546,808	0	0	4,197,555	1,743,020,344	0	401,10
F	Deferred Taxes	-578,243	0	0	-7,852	37,851,309	0	-1,05
G	Net Book Value [D-(E+F)]	18,651,929	0	0	84,840	787,309,727	0	737,21
H	Grossed-Up Rate of Return (From Sched. A, Line H)	18.71%						
I	Return on Investment Grossed-Up for Taxes [G x H]	3,116,282	0	0	14,175	131,539,387	0	123,17
J	Current Provision for Depreciation	11,091,293	0	0	41,074	404,591,249	0	352,85
K	Annual Capital Costs [I + J]	14,807,552	0	0	55,248	536,130,636	0	476,02
L	<b>GRAND TOTAL (sum of Line K entries)</b>	<b>551,489,480</b>						

Box 3.

## SCHEDULE D: AVERAGE HOURS PER INSTALLATION

A	Average Hours per Unwired Home Installation (attach an explanation)	1.18
B	Average Hours per Pre-Wired Home Installation (attach an explanation)	0.79
C	Average Hours per Additional Connection Installation at Time of Initial Installation (attach an explanation)	0.51
D	Average Hours per Additional Connection Installation Requiring Separate Installation (attach an explanation)	0.79
	Other Installation (by Item Type):	
Item 1. Truck Trip		
	Average Hours per Installation (attach an explanation)	0.00
Item 2. (Specify)		
	Average Hours per Installation (attach an explanation)	0.00
Item 3. (Specify)		
	Average Hours per Installation (attach an explanation)	0.00

## FCC FORM 1205

## WORKSHEET FOR CALCULATING PERMITTED EQUIPMENT AND INSTALLATION CHARGES

## STEP A. Hourly Service Charge

1	Total Capital Costs of Installation and Maintenance (Schedule A, Box 1)	39,951,239
2	Total Annual Operating Expenses for Installation and Maintenance (Schedule B, Box 2)	322,583,202
3	Total Capital Costs and Operating Expenses for Installation and Maintenance (Line 1 + Line 2)	362,534,441
4	Customer Equipment and Installation Percentage (attach an explanation)	81.57%
5	Annual Customer Equipment Maintenance and Installation Costs, Excluding Costs of Leased Equipment (Line 3 x Line 4)	295,711,671
6	Total Labor Hours for Maintenance and Installation of Customer Equipment and Services	6,883,419
7	Hourly Service Charge (HSC) (Line 5/Line 6)	42.96

## ACTIONS (place an "x" in the appropriate box)

<input type="checkbox"/>	Installations billed by the hour based on the HSC calculated in Line 7.
<input checked="" type="checkbox"/>	Installations billed as a standard charge.

## STEP B. Installation Charge

8	Uniform HSC for all installations (From Step A, line 7)	n/a
OR		
9	Average Charge for Installation Types	
a. Unwired Home Installation		
a1	HSC [Line 7]	42.96
a2	Average Hours per Unwired Home Installation (Schedule D, Line A)	1.18
a3	Charge per Unwired Home Installation (a1 x a2)	50.51
b. Pre-wired Home Installation		
b1	HSC [Line 7]	42.96
b2	Average Hours per Pre-wired Home Installation (Schedule D, Line B)	0.77
b3	Charge per Pre-wired Home Installation (b1 x b2)	33.74
c. Additional Connection Installation at Time of Initial Installation		
c1	HSC [Line 7]	42.96
c2	Average Hours per Additional Connection Installation at Time of Init. Install. (Schedule D, Line C)	0.51
c3	Charge per Additional Connection Installation at Time of Initial Installation (c1 x c2)	22.10
d. Additional Connection Installation Requiring Separate Installation		
d1	HSC [Line 7]	42.96
d2	Avg. Hours per Additional Connection Installation Req. Separate Installation (Schedule D, Line D)	0.79
d3	Charge per Additional Connection Installation Requiring Separate Installation (d1 x d2)	34.06
e. Other Installations (As specified in Schedule D, Line E):		
e1	HSC [Line 7]	42.96
e2	Average Hours per Installation of Item 1 (Schedule D, Line E, Item 1)	0.00
e3	Charge per Installation of Item 1 (e1 x e2)	0.00
e4	HSC [Line 7]	42.96
e5	Average Hours per Installation of Item 2 (Schedule D, Line E, Item 2)	0.00
e6	Charge per Installation of Item 2 (e4 x e5)	0.00
e7	HSC [Line 7]	42.96
e8	Average Hours per Installation of Item 3 (Schedule D, Line E, Item 3)	0.00
e9	Charge per Installation of Item 3 (e7 x e8)	0.00

as for leased Remotes		a	b	c
(Calculate separately for each significantly different type)		Remote 1	Remote 2	Remote 3
10	Total Maintenance/Service Hours (Corresponding column from Schedule C, Line B)	217,997	0	0
11	HSC (Line 7)	42.96	42.96	42.96
12	Total Maintenance/Service Cost (Line 10 x Line 11)	9,365,138	0.00	0.00
13	Annual Capital Costs (Corresponding column from Schedule C, Line K)	14,807,555	0.00	0.00
14	Total Cost of Remote (Line 12 + Line 13)	24,172,694	0.00	0.00
15	Number of Units in Service (Corresponding column from Schedule C, Line C)	6,391,910	0	0
16	Unit Cost (Line 14/Line 15)	3.78	0.00	0.00
17	Rate per Month (Line 16/12)	0.32	0.00	0.00

## FCC FORM 1205

For Leased Converter Boxes (Calculate separately for each significantly different type)		a Converter 1	b Converter 2	c Converter 3
18	Total Maintenance/Service Hours (Corresponding column from Schedule C, Line B)	8,025	1,878,508	0
19	HSC (Line 7)	42.98	42.98	42.98
20	Total Maintenance/Service Cost (Line 18 x Line 19)	258,822	80,700,608	0.00
21	Annual Capital Costs (Corresponding column from Schedule C, Line K)	55,248	638,130,636	0.00
22	Total Cost of Converter (Line 20 + Line 21)	314,070	816,831,243	0.00
23	Number of Units in Service (Corresponding column from Schedule C, Line C)	102,803	8,708,180	0
24	Unit Cost (Line 22/Line 23)	3.06	91.98	0.00
25	Rate per Month (Line 24/(12))	0.25	7.66	0.00

For Other Leased Equipment		
26	Total Maintenance/Service Hours (Corresponding column from Schedule C, Line B)	785.58
27	HSC (Line 7)	42.98
28	Total Maintenance/Service Cost (Line 26 x Line 27)	33,747.82
29	Annual Capital Costs (Corresponding column from Schedule C, Line K)	478,021.05
30	Total Cost of Equipment (Line 28 + Line 29)	509,768.87
31	Number of Units in Service (Corresponding column from Schedule C, Line C)	15,538
32	Unit Cost (Line 30/Line 31)	32.81
33	Rate per Month (Line 32 / (12))	2.73

METHOD OF BILLING FOR CHANGING SERVICE TIERS OR EQUIPMENT (place an "x" in the appropriate box)	
<input checked="" type="checkbox"/>	as a Nominal Charge (Enter the nominal charge in Line 34)
<input type="checkbox"/>	as a Uniform Hourly Service Charge
<input type="checkbox"/>	as an Average Charge (Enter the Average Hours for Changing Service Tiers in Line 36b.)

STEP F. Charges for Changing Service Tiers or Equipment	
34	Nominal Charge for Changing Service Tiers
	If you use an escalating scale of charges, place an "x" in the box at the right.
	OR
35	Uniform Hourly Service Charge
	OR
	Average Charge for Changing Service Tiers
36a.	HSC (Line 7)
36b.	Average Hours to Change Service Tiers
36c.	Average Charge for Changing Service Tiers (Line 36a x Line 36b)

WORKSHEET FOR CALCULATING TOTAL EQUIPMENT AND INSTALLATION COSTS	
1	Total Capital Costs of Installation and Maintenance (Schedule A, Box 1)
2	Total Annual Operating Expenses for Installation and Maintenance (Schedule B, Box 2)
3	Total Annual Capital Costs of Installation and Maintenance (Line 1 + Line 2)
4	Customer Equipment and Installation Percentage (attach explanation)
5	Annual Customer Equipment Maintenance and Installation Costs, Excluding Costs of Leased Equipment
	(Line 3 x Line 4)
6	Total Capital Costs of Leased Customer Equipment (Schedule C, Box 3)
7	Annual Customer Equipment and Installation Costs (Line 5 + Line 6)
8	Percentage Allocation to Franchise Area (see instructions)
9	Allocated Annual Equipment and Installation Cost (Line 7 x Line 8)
10	Monthly Equipment and Installation Cost (Line 9 / (12))
11	Number of Basic Subscribers in Franchise
12	Monthly Equipment and Installation Cost per Subscriber (Line 10 / Line 11)
13	Inflation Adjustment Factor (See instructions)
14	Adjusted Monthly Equipment and Installation Cost per Subscriber (Line 12 x Line 13)

## FCC FORM 1205

## SUMMARY SCHEDULE

Current Equipment and Installation Rates		Permitted	Actual
<b>1. Charges for Cable Service Installations</b>			
a. Hourly Rate (Step A, Line 7)		n/a	
b. Average Installation Charges:			
1. Installation of Unwired Homes (Step B, Line 9a3)		50.51	50.51
2. Installation of Prewired Homes (Step B, Line 9b3)		33.74	33.74
3. Installation of Additional Connections at Time of Initial Installation (Step B, Line 9c3)		22.10	22.10
4. Installation of Additional Connections Requiring Separate Install (Step B, Line 9d3)		34.06	34.06
5. Other Installations (specify) (Step B, Lines 9e3, 9e5, 9e9)			
a. Truck Trip		0.00	0.00
b.		0.00	0.00
c.		0.00	0.00
<b>2. Monthly Charge for Lease of Remote Controls (Step C, Line 17, columns a-c)</b>			
Remote Control Type 1:		0.32	0.32
Remote Control Type 2:		0.00	0.00
Remote Control Type 3:		0.00	0.00
<b>3. Monthly Charge for Lease of Converter Boxes (Step D, Line 25, columns a-c)</b>			
Converter Box Type 1: Non-Addressable		0.25	0.25
Converter Box Type 2: Addressable		7.66	7.66
Converter Box Type 3:		0.00	0.00
<b>4. Monthly Charge for Lease of Other Equipment (Step E, Line 33)</b>			
Other Equipment (Cable Card)		2.73	2.73
5. Charge for Changing Tiers (if any) (Step F, Line 34, 35 or 36c)		2.00	2.00

## LABOR COST AND POLICY CHANGES

Indicate your answer to the following three questions by placing an "X" in the appropriate box.

1. Have you included the labor costs associated with subscriber cable drops in your charges for initial installation?

☐ YES  
☒ NO

2. Have you capitalized the labor costs associated with subscriber cable drops?

☒ YES  
☐ NO

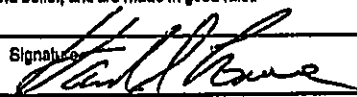
3. If you have filed this form before, have you changed any policy, e.g., cost accounting or cost allocation that causes an increase in the costs included in the computation of equipment and installations charges?

☐ YES (You must attach a full explanation)  
☒ NO

## CERTIFICATION STATEMENT

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT  
 (U.S. CODE TITLE 18, SECTION 1001), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 603).

I certify that the statements made in this form are true and correct to the best of my knowledge and belief, and are made in good faith.

Name of the Cable Operator TIME WARNER CABLE	Signature 
Date 10/30/2008	Title Vice President of Finance

Abbreviated Cost of Service Filing for Cable Network Upgrades

Name of Operator: Time Warner Cable CUID (s): MED075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 1) (\$ 000's)			
Line Number and Description	Balance (a)	Directly Assigned Cost Elements (b)			
		BST	CPST - 1	CPST - 2	All Other
1. Plant and Equipment	17,574,078	0	0	0	0
2. Allowance for Funds Used During Construction	0	0	0	0	0
3. Other Adjustments	0	0	0	0	0
4. NET UPGRADE RATE BASE (Sum Lines 1 - 3)	17,574,078	0	0	0	0
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	0
6. Change in Plant Related Support Expenses	0	0	0	0	0
7. Upgrade Related Depreciation Expense	1,464,507	0	0	0	0
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES (Sum Lines 5 - 7)	1,464,507	0	0	0	0
9. INTEREST EXPENSE RELATED TO UPGRADE	1,105,748	0	0	0	0
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	0
11. Other Adjustments	0	0	0	0	0
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE (Sum Lines 10 - 11)	0	0	0	0	0

Abbreviated Cost of Service Filing for Cable Network Upgrades

Name of Operator: Time Warner Cable CUID (s): MED075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 2) (\$ 000's)			
Line Number and Description	Allocated Cost Elements (c)				Allocation Key (d)
	BST	CPST - 1	CPST - 2	All Other	
1. Plant and Equipment	3,355,051	8,487,511	0	5,751,518	
2. Allowance for Funds Used During Construction	0	0	0	0	
3. Other Adjustments	0	0	0	0	
4. NET UPGRADE RATE BASE (Sum Lines 1 - 3)	3,355,051	8,487,511	0	5,751,518	
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	
6. Change in Plant Related Support Expenses	0	0	0	0	
7. Upgrade Related Depreciation Expense	279,588	705,626	0	479,293	
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES (Sum Lines 5 - 7)	279,588	705,626	0	479,293	
9. INTEREST EXPENSE RELATED TO UPGRADE	211,670	534,215	0	362,863	
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	
11. Other Adjustments	0	0	0	0	
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE (Sum Lines 10 - 11)	0	0	0	0	

Abbreviated Cost of Service Filing for Cable Network Upgrades

Name of Operator: Time Warner Cable CUID (s): MED075 Town of Lisbon Date of Filing: 10/30/2006		Worksheet A Cost Assignments and Allocations (part 3) (\$ 000's)			
Line Number and Description	Total Cost Elements (e)				
	BST	CPST - 1	CPST - 2	All Other	
1. Plant and Equipment	3,355,051	8,487,511	0	5,751,518	
2. Allowance for Funds Used During Construction	0	0	0	0	
3. Other Adjustments	0	0	0	0	
4. NET UPGRADE RATE BASE (Sum Lines 1 - 3)	3,355,051	8,487,511	0	5,751,518	
PROJECTED:					
5. Change in Plant Related Operating Expenses	0	0	0	0	
6. Change in Plant Related Support Expenses	0	0	0	0	
7. Upgrade Related Depreciation Expense	279,588	705,626	0	479,293	
8. PROJECTED NET IMPACT OF UPGRADE ON OPERATING EXPENSES (Sum Lines 5 - 7)	279,588	705,626	0	479,293	
9. INTEREST EXPENSE RELATED TO UPGRADE	211,670	534,215	0	362,863	
PROJECTED:					
10. Other Cable Revenue	0	0	0	0	
11. Other Adjustments	0	0	0	0	
12. NET REVENUE AND INCOME ADJUSTMENTS RELATED TO UPGRADE (Sum Lines 10 - 11)	0	0	0	0	



**Abbreviated Cost of Service Filing  
For Cable Network Upgrades**

Part II. Upgrade Revenue Requirement Computation					
	(a)	(b)		(c)	
		BST	CPSTs	BST	CPSTs
1. Net Upgrade Rate Base (Worksheet A, Line 4a)		3,355,051	8,487,511		
2. Return on Investment					
a. Rate of Return Percentage	11.25%				
b. Computed Return on Upgrade Rate Base (Line 1 x Line 2a)				377,443	852,595
3. Allowance for Income Taxes					
a. Federal Income Tax Rate	35.0%				
b. State Income Tax Rate	8.9%				
c. Computed Return on Upgrade Rate Base (Line 2b)		377,443	852,595		
d. Interest Expense Related to Upgrade (Worksheet A, Line 9a)		211,870	834,219		
e. Distributions (Non-C Corp. Filers Only)		0	0		
f. Contributions (Non-C Corp. Filers Only)		0	0		
g. Return Amount Subject to Income Tax		165,573	418,380		
h. Income Tax Allowance				114,270	288,387
4. Projected Net Impact of Upgrade on Operating Expenses (Worksheet A, Line 9e)				279,588	705,826
5. Net Revenue and Income Adjustments Related to Upgrade (Worksheet A, Line 12a)				0	0
6. Total Upgrade Revenue Requirement				771,301	1,948,618


Part III. Allocation of Upgrade Revenue Requirement to Basic and Cable Programming Service Tiers				
	(a)	(b)		(c)
	BST	CPST - 1	CPST - 2	TOTAL
1. Upgrade Revenue Requirements * (Part II, Line 6)	771,301	1,948,618		2,719,919
2. Number of Subscribers	26,588	23,441		
3. Annual Revenue Requirement Per Subscriber (Line 1 / Line 2)	29.0094	83.0433		112.0527
4. Monthly Network Upgrade Add-on (Line 3 / Line 2)	2.4174	6.9203		9.3377
5. Select Method of Subscriber Recovery: (Check One)	<input checked="" type="checkbox"/> CPSTs & BST <input type="checkbox"/> CPSTs Only			

\* Provide description of allocation of CPST Revenue Requirement to CPST Tiers

**CERTIFICATION STATEMENT**

WILLFUL FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE TITLE 18, SECTION 1001). AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503)

I certify that the statements made on this form are true and correct to the best of my knowledge and belief and are made in good faith.

Name and Title of Person Completing the Form Harold Lowe, Vice President of Finance	Signature 
Date 10/30/2008	Telephone Number (207) 253-2231

## PAY PER VIEW

300-309	IN Demand PPV
341	Playboy
342	Hot Network
343	Spico
344	Spico 2
345	Hot Choice

PLUS Now Available Adelphia Movies on Demand

## MUSIC CHOICE

401 Showcase	425 Solid Gold Oldies
402 Today's Country	426 Singers & Standards
403 Classic Country	427 Big Band & Swing
404 Bluegrass	428 Easy Listening
405 R&B and Hip-Hop	429 Smooth Jazz
406 Classic R&B	430 Jazz
407 Smooth R&B	431 Blues
408 R&B Hits	432 Reggae
409 Rap	433 Soundscapes
410 Metal	434 Classical
411 Rock	435 Opera
412 Arena Rock	436 Light Classical
413 Classic Rock	437 Show Tunes
414 Alternative	438 Contemp. Christian
415 Retro-Active	439 Gospel
416 Electronica	440 Radio Disney
417 Dance	441 Sounds of Seasons
418 Adult Alternative	442 Musica Urbana
419 Soft Rock	443 Salsa y Merengue
420 Hit List	444 Rock 'En Espanol
421 Party Favorites	445 Pop Latino
422 '90s	446 Mexicana
423 '80s	447 Americana
424 '70s	

## SPORTS PACKAGES

501 - 506	ESPN SPORTS Package*
531 - 540	NHL/MLB SPORTS Package*

## INTERNATIONAL PREMIUMS

189 Russian TV	194 Filipino
190 Zhong Tian Channel	197 RAI
191 CCTV	198 ART
192 TV ASIA	199 TV Japan

Spanish Package: 280 - 296

## HIGH DEFINITION BASIC

704	FOX - HD	
706	NBC - HD	
708	ABC - HD	
712	Malno PBS - HD	
750	HBO - HD**	
751	Showtime - HD**	
752	Starz - HD**	
753	Cinemax - HD**	
770	HD Net	
771	HD Movies	
772	ESPN - HD*	*HD Plus
773	NESN - HD	**HD Premiums
774	INHD*	
775	INHD2*	
776	Discovery HD Theater*	
778	ESPN 2 HD*	
779	Fox Sports New England - HD	

## Adelphia Cable Services

Broadcast.....	\$ 7.49
Adelphia Classic Cable (Includes Broadcast).....	\$51.30

## Adelphia Digital Cable Services

DCT.....	\$ 6.50
Box, Remote, Music Choice, PPV, Interactive Guide	
bronzepak.....	\$17.45
DCT & Digital Basic	
silverpak.....	\$28.45
DCT, Digital Basic & 1 Pay Choice	
goldpak.....	\$39.45
DCT, Digital Basic, Digital Plus & 2 Pay Choice	
ultimatepak.....	\$54.45
DCT, Digital Basic, Digital Plus & 4 Pay	

\*Digital Plus can be added a la carte to bronzepak or silverpak for \$10.00 per month.

## DIGITAL PAY CHOICES:

HBO The Works	Multi-Max
Showtime Unlimited	Starz Super Pak

Digital Additional Outlet/Each.....	\$ 7.50
Modem Lease Fee.....	\$ 3.00
HDTV Box.....	\$ 8.95
HDTV Additional Outlets.....	\$10.95
HD Plus Service with ValuePak.....	Free
HD Plus Service without ValuePak.....	\$ 7.95
DVR Box.....	\$ 8.95
DVR Additional Outlets.....	\$10.95
DVR Service with ValuePak.....	\$ 4.95
DVR Service without ValuePak.....	\$ 9.95
Digital Spanish Package.....	\$ 6.95
International Premiums/Each.....	\$10.00
TV Russia.....	\$15.00
TV Japan.....	\$25.00

## Adelphia Pay Per View/On Demand

Movies - Adult - Special Events.....Prices Vary

## Adelphia Advantage Valuepaks

bronze Advantagepak.....	\$51.90
bronzepak and High-Speed Internet	
silver Advantagepak.....	\$58.90
silverpak and High-Speed Internet	
gold Advantagepak.....	\$69.90
goldpak and High-Speed Internet	
ultimate Advantagepak.....	\$79.90
ultimatepak and High-Speed Internet	

Price does not include Adelphia Classic Cable, DCT or modem lease fee.

## Adelphia High-Speed Internet

Basic High-Speed Internet.....	\$24.95
Preferred High-Speed Internet.....	\$42.95
Premier High-Speed Internet.....	\$59.95

\*Some restrictions may apply. Not all services available in all areas. Digital programming and channels subject to change without notice. Applicable fees and taxes not included.

9/28/08 AUGUSTA

*Basic Broadcast is Channel 2-22*

# Adelphia

Your Link For Everything

## Channel Line-up & Rates

Augusta Area

Lisbon  
Lisbon Falls

*Time Warner*

1-888-683-1000

83 Anthony Ave.  
Augusta, ME 04330

## ADELPHIA CLASSIC CABLE

2 CKSH - French	39 CNBC
3 MY TV	40 MSNBC
4 FOX - WPFO	41 Court TV
6 NBC - WCSH	42 TCM
7 Local Access	43 Movie Plex
8 ABC - WMTW	44 TNT
9 Adolphia 9	45 Comedy
10 MPBS - WCBB	46 FX
11 Local Access	47 USA
12 CW	48 TBS
13 CBS - WGME	49 Oxygen
14 QVC	50 A&E
15 HSN	51 AMC
16 CHLT	52 Ovation
17 ShopNBC	53 Bravo
18 TV Guldo	54 E!
19 C-SPAN	55 HGTV
20 C-SPAN 2	56 Food Network
21 Independent TV	57 Travel Channel
22 Local Access	58 EWTN
23 NESN	59 Hallmark Channel
24 FOX Sports Net	60 TBN
25 ESPN	61 History Channel
26 ESPN2	62 TLC
27 MTV	63 Discovery
28 GAC	64 TV Land
29 VH-1	65 BET
30 Lifetime	66 ABC Family
31 Spike TV	67 Nickelodeon
32 CMT	68 Disney Channel
33 Weather Channel	69 Animal Planet
34 NECN	70 SCI-FI
35 FOX News	71 TV5
36 CNN	72 PIN
37 Headline News	73 INSP
38 Comm. Mkt.	74 Cartoon Network

## DIGITAL BASIC

101	Discovery Kids
102	The Science Channel
103	Discovery Home
104	Discovery Times Channel
105	Discovery Health
106	Military Channel
108	GSN
109	BBC America
110	AmericanLife TV
111	FUSE
113	Inspirational Life
117	Toon Disney
118	Soap Net
119	Style
120	National Geographic
121	The Golf Channel
122	Speed Channel
125	Fox Soccer Channel
128	Bloomberg
129	G4
130	FIKTV
135	Black Family Channel
137	MTV 2
139	MTV Jams
140	WE - Women's Entertainment
143	CMT Pure Country
144	VH-1 Classic

## DIGITAL BASIC CONT'D

146	Fox Movie Channel
148	Noggin
152	Nick Games & Sports
153	Nick TOO
154	Nicktoons Network
155	VH-1 Soul
158	The Word
160	MTV Hits
166	NBC WeatherPlus
169	Lifetime Movie Network
178	Sportsman Channel
180	Maine PBS
182	Maine Croato
183	Maine Klds
184	TUBE Music Network
185	ESPNws
186	ESPN Classic
188	LOGO
281	MTVS

## DIGITAL PLUS

114	AZN Television
115	The Biography Channel
116	History International
126	VERSUS
127	Outdoor Channel
132	Fine Living
133	DIY
134	Fox Reality Channel
136	CNBC World
147	Independent Film Channel
164	Sundance Channel
171	FOX Sports Atlantic
172	FOX Sports Central
173	FOX Sports Pacific
175	CSTV
176	Tennis Channel
177	Fuel
235	Flix
248	Encore
249	Encore (West)
250	Encore Love Stories
251	Encore Love Stories (West)
252	Encore Westerns
253	Encore Westerns (West)
254	Encore Mystery
255	Encore Mystery (West)
256	Encore Drama
257	Encore Drama (West)
258	Encore Action
259	Encore Action (West)
260	Encore WAMI

## HBO THE WORKS

201	HBO
202	HBO 2
203	HBO Signature
204	HBO Family
205	HBO Comedy
206	HBO Zone
207	HBO Latino
208	HBO (West)
209	HBO 2 (West)
210	HBO Signature (West)
211	HBO Family (West)
212	HBO Comedy (West)

## HBO THE WORKS CONT'D

213	HBO Zone (West)
214	HBO Latino (West)
PLUS Now Available HBO On Demand	

## SHOWTIME UNLIMITED

218	SHOWTIME Women
219	SHOWTIME Family
220	SHOWTIME Next
221	SHOWTIME
222	SHOWTIME Too
223	SHOWTIME Showcase
224	SHOWTIME Extreme
225	SHOWTIME Beyond
226	SHOWTIME (West)
227	SHOWTIME Too (West)
228	SHOWTIME Showcase (West)
229	SHOWTIME Extreme (West)
230	SHOWTIME Beyond (West)
231	The Movie Channel
232	The Movie Channel Xtra
233	The Movie Channel (West)
234	The Movie Channel Xtra (West)
235	Flix
236	Flix (West)
237	SHOWTIME Women (West)
238	SHOWTIME Family Zone (West)
239	SHOWTIME Next (West)
PLUS Now Available SHOWTIME On Demand	

## STARZ SUPER PAK

241	Starz
242	Starz (West)
243	Starz Edge
244	Starz Kids & Family
245	Starz Cinema
246	Starz Cinema (West)
247	Starz In Black
248	Encore
249	Encore (West)
250	Encore Love Stories
251	Encore Love Stories (West)
252	Encore Westerns
253	Encore Westerns (West)
254	Encore Mystery
255	Encore Mystery (West)
256	Encore Drama
257	Encore Drama (West)
258	Encore Action
259	Encore Action (West)
260	Encore WAMI
PLUS Now Available STARZ On Demand	

## MULTI-MAX

268	Women's MAX
269	AT MAX
270	Cinemax
271	More MAX
272	Action MAX
273	Thriller MAX
274	Cinemax (West)
275	More MAX (West)
276	Action MAX (West)
277	Thriller MAX (West)
278	5 Star MAX
279	Outer MAX
PLUS Now Available Cinemax On Demand	

AUGUSTA

**TOWN OF LISBON  
ECONOMIC AND COMMUNITY DEVELOPMENT  
300 LISBON STREET  
LISBON, MAINE 04250  
207-353-3000 extension 122  
Daniel J. Feeney**

**MEMORANDUM**

12-11-06

12 Union Street Demolition

***Bids Building Removal***

Chabot	\$8500 does not include hazardous waste
Longchamps	6500 does not include hazardous waste or tipping fees
Marstella	no bid
Larrabee	no bid

***Asbestos Abatement***

R.J. Enterprises Inc	\$2025 includes fees, removal ,disposal
----------------------	---

***Project costs***

Purchase	\$39,300
Demolition	8500
Abatement	2025
Total	\$ 49,825

Combined Demo Cost	\$10,525.00
Available	3,006.26
Balance shortfall	( \$ 7,518.74)+/-

Recommend that Library Gov Board expend \$5000.  
Economic Development furnish Balance including moving and reset the Play house from  
Housing Rehab funds. (up to \$3500. to cover all expenses)

Notification to State on Asbestos Abatement is 5 days prior to demo  
Chabot can schedule at anytime to demo

Need relocation of playhouse off site until demo complete  
Water Lights need to remain on until abatement is complete then need to notify CMP and  
Water District.

Tammy Thatcher

---

From: Conrad P. Davis II [cpdli@davislandscape.com]  
Sent: Thursday, December 14, 2006 1:01 PM  
To: CHL@lisbonme.org  
Cc: djfeeney@lisbonme.org; lisbonlibrary@yahoo.com  
Subject: 12 Union Street

Curt,

Diane Nadeau called me to inform me of your visit. If we have your assurance that the Children's Garden will be made right after the demolition, as Chairperson of the Library Governing Board and on behalf of the other members, we extend the offer of \$5,000.00 to be transferred from the proceeds of the sale of the Village Library to the Lisbon Economic Development office to used for the demolition of 12 Union Street.

I appreciate your participation in making sure this action benefits all concerned,

Robin Tupper

12/14/2006

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TOWN OF LISBON, MAINE

THE FURNITURE SUPERSTORE PROJECT

MUNICIPAL DEVELOPMENT AND  
TAX INCREMENT FINANCING DISTRICT  
DEVELOPMENT PROGRAM

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DATED: February 12, 2002

## ARTICLE I

### DEVELOPMENT PROGRAM NARRATIVE

#### Section 1.01. Introduction.

##### a. General District Description.

In enacting the Municipal Development District enabling legislation for municipalities, Chapter 207 of Title 30-A of the Maine Revised Statutes (the "Act"), the Maine Legislature found and determined that there is a continual need for new development in municipalities to (a) provide new employment opportunities; (b) improve and broaden the tax base; and (c) improve the general economy of the State. The Legislature further recognized that the state, as well as municipalities, share in the benefits of responsible new development and that the state and municipalities may participate in a local program for improving a district: (a) to enhance local efforts for economic or commercial development, or both; and (b) to expand employment opportunities.

Pursuant to Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, the Town of Lisbon, Maine (the "Town") hereby designates 16.09 acres of land located on Lisbon Street (Route 196) in Lisbon, Maine as the Furniture Superstore Project Municipal Development and Tax Increment Financing District (the "District"). A plan showing the location of the District is attached as Exhibit A(1) and a plan showing the boundaries of the District is attached as Exhibit A(2). This Development Program (the "Development Program") is adopted by the Town to qualify and implement the District as a tax increment financing district pursuant to the Act. The property within the District on Lisbon Street is presently owned by Davis Landscape Co., Inc. and is under an agreement for sale to Marcel Mercier and Rheal Harps c/o R&M Realty, Inc. (the "Company"). The purpose of the District is (i) to assist in accomplishing the design,

construction and equipping of 90,000 square foot furniture store and warehouse building, to be built by the Company on the above described site in Lisbon, Maine (hereinafter referred to as the "Project") and (ii) to fund the costs associated with developing new employment opportunities in the Town and the costs of the Town's Public Improvements needed to attract and induce additional economic development into the Town and to meet the needs of the increased number of residents of the Town resulting therefrom, as more particularly described herein.

Upon adoption of a vote by the legislative body of the Town, the Lisbon Town Meeting, designating the District and adopting this Development Program, the designation and adoption will immediately become final, subject only to approval by the Commissioner of the Maine Department of Economic and Community Development (the "DECD") in accordance with the Act.

The Project will provide significant economic benefit to the public through:

1. Providing approximately 24 to 30 new jobs within the town; and
2. Serving as a catalyst for the encouragement of additional economic development in the Lisbon Street area of the Town; and
3. Increasing and diversifying the Town's tax base with little additional demand on Town services; and
4. Stimulating and inducing continued economic development and business growth in the Town.

b. Public Improvements.

In addition to the Company's Project in the District, the Town will use its share of the captured tax increment revenues from the District to finance some or all of the costs of the following types of projects (the "Public Improvements"): (i) to develop new employment opportunities in the Town and to meet the needs of residents resulting from the growth associated with the accomplishment of the economic development goals of the Town; (ii) to



finance the acquisition, installation, design, and construction of public improvements which are authorized project costs under the Act; and (iii) to fund the Town's economic development program, all as permitted under the provisions of 30-A M.R.S.A. § 5252. The Town finds that each of the specific projects described herein, within each of the foregoing three categories, will either directly or indirectly provide, induce or encourage new employment opportunities within the Town, encourage and promote economic development that will broaden the Town's tax base, and improve the general economy of the Town. The Development Program will provide financing for certain important and related Public Improvements currently under consideration by the Town. These projects either are related to the District or are otherwise qualifying projects under the Act. The projects currently under consideration, to be included as part of the Development Program, are identified and described in Exhibit B. The actual date(s) for commencement or completion of the Public Improvements described in Exhibit B will be established at the discretion of the Town. Individual public improvement project contracts to be financed with the Town's portion of the tax increment financing revenues will be finally approved by specific action of the Board of Selectmen, or the voters of the Town, as may be required by applicable law. The Project and all associated improvements acquired or financed under this Development Program, other than certain of the Public Improvements, will be located within the District.

**Section 1.02. Statement of Means and Objectives.**

The means and objectives of this Development Program are to provide financial assistance to the Company and to its continuing investment in the Project located in the Town of Lisbon and to provide financing for the Town's important program of public improvements through allocation of a portion of the retained tax increment revenues generated by the Project.

The Town's assistance provided through this Development Program is intended to help the Company specifically to be more cost competitive and is essential to completion of the Project. To the extent that the Town can promote the Project, a public benefit results.

**Section 1.03. Brief Description of Financial Plan.**

The financial plan for the District is set forth in greater detail in Article II below. The following is a brief summary of the plan. The Company estimates total costs of the Project will be approximately \$ 2,100,000. The Project is expected to be completed over several months and completion is anticipated by June 1, 2002.

Under this Development Program, the Town will retain 100% of the tax increment revenues (the "TIF revenues") generated by the captured assessed value from real and personal property within the District (including but not limited to the Project). The Town will then allocate the TIF revenues generated by the Project and any other improvements constructed or owned by the Company in the District as follows: 60% to the Town (referred to as "Town TIF revenues") and 40% to the Company (referred to as "Company TIF revenues"), pursuant to a credit enhancement agreement (the "Credit Enhancement Agreement") for a period of fifteen (15) years. The Company TIF revenues will be used by the Company to either (a) amortize a portion of the cost of the Project; or (b) reimburse the Company for Projects costs; or (c) pay capital costs of the Project directly. The costs so financed will represent only a portion of the Company's cost of the Project. All additional costs of the Project will be the Company's responsibility.

**Section 1.04. Description of Infrastructure Improvements and Public Improvements to be Constructed.**

No special infrastructure or other public improvements must be constructed in connection with the Project to enable the proper functioning of the Project when completed.

**Section 1.05. Uses of Private Property.**

The Project involves the acquisition of land and the construction and equipping of a furniture store, warehouse and associated improvements. The Project and all associated improvements acquired or financed by the Company under this Development Program will be located within the District. The Project is expected to be completed within six months following approval of this Development Program by DECD.

**Section 1.06. Relocation of Displaced Persons.**

Not applicable.

**Section 1.07. Proposed Regulations and Facilities to Improve Transportation.**

The existing transportation facilities are adequate to accommodate the Project in its initial operation upon completion.

**Section 1.08. Environmental Controls.**

All improvements in the District contemplated by the Project will be subject to all required state and local approvals and will comply with all requirements of the Town's Zoning Ordinance. The Company will take all steps required by the federal, state and municipal regulatory agencies in order to insure that construction, installation and operation of the Project complies with all federal, state and local environmental rules and regulations. All air emission, waste water discharge or other licenses required in connection with the project either have been, or will be, applied for and obtained by the Company as required by applicable law, rule, and regulation.

**Section 1.09. Plan of Operation Upon Completion.**

The improvements in the District will at all times be owned or leased and operated by the Company, its successors or assigns, which will be responsible for payment of all maintenance

expenses, insurance and taxes on said improvements.

During the life of the District, the Town Manager of the Town of Lisbon or the Manager's designee will be responsible for all administrative matters concerning the implementation and operation of the District. The Company will be solely responsible for completion and operation of the Project.

## ARTICLE II

### FINANCIAL PLAN

#### Section 2.01. General Characteristics.

The proposed District will encompass approximately 16.09 acres of property with a total assessed value as of March 31, 2001 in the amount of \$106,720 (the "Original Assessed Value").

As stated above, 100% of the incremental tax revenues resulting will be captured by the Town under this Development Program to the extent that the then current assessed value exceeds the Original Assessed Value.

This Development Program requires the establishment of a Sinking Fund if required to fund debt service of the Town for any bonds issued to fund Public Improvements and a Development Program Fund consisting of two project cost accounts: (1) the Company Project Cost Account; and (2) the Town Project Cost Account. Each project cost account will be pledged to and charged with payment of respective project costs. The captured tax increment revenues will be apportioned and deposited into the appropriate project cost account to (a) fund payments required under the Credit Enhancement Agreement entered into between the Town and the Company; and (b) fund the costs of the Town improvements.

#### Section 2.02. Cost Estimates for Development of the Project.

The estimated costs of this Development Program include approximately \$ 2,100,000 to

fund the Company's cost of the Project and approximately \$ 234,000 to fund a portion of the Public Improvements constructed over the life of the District for a total anticipated investment of approximately \$ 2, 334,000. The Company's costs and sources of revenue for the Project are summarized in the following table:

### DEVELOPMENT COSTS

<u>Cost Categories</u>		<i>TIF Revenues</i>	<i>Equity</i>	<i>Bank(s)</i>
1.	Land Acquisition		\$238,000	
2.	Building Acquisition			
3.	Relocation of Persons and Businesses			
4.	Clearance & Demolition		\$1000	
5.	Street & Site Improvements			
6.	Water & Sewer Improvements			
7.	Building Construction	\$156,000		\$1,760,100
8.	Parking Facilities			
9.	Capital Equipment			
10.	Preferred Fees			

11. Administrative Costs
12. Discretionary Payments
13. Training Costs  
(Up to 20%)
14. Other Costs (Specify)

**Section 2.03. Indebtedness.**

All of the development costs of the Project will be financed by the Company. It is anticipated that a portion of the financing costs of the Project will be paid from revenues paid to the Company under the Credit Enhancement Agreement. The estimated amount of the captured municipal tax increment revenues to be paid to the Company annually under the Credit Enhancement Agreement is more fully described in Exhibit C. Actual payments made to the Company pursuant to the Credit Enhancement Agreement will be adjusted based on the actual annual assessment of the Project. Such payments are designed to assist the Company with development costs of the Project. The Credit Enhancement Agreement between the Company and the Town shall provide for payment of said tax increment revenues to the Company within fifteen (15) days following payment of associated taxes by the Company.

The balance of the retained tax increment revenues attributable to real estate and personal property taxes will be used by the Town to fund the costs of the Public Improvements (described herein). At present the Town has not approved the issuance of any general or limited obligation debt to fund the cost of the Public Improvements. Should the Town do so, the Sinking Fund will be used to meet debt service on the debt. Alternatively, the Town may establish the Town Project

Cost Account, or a series of project cost accounts for the Town, as one or more permanent municipal reserve funds created and administered pursuant to the provisions of Title 30-A, Section 5801 of the Maine Revised Statutes, as amended, which funds shall be dedicated to the acquisition or construction of the Public Improvements. As the deposit and investment of funds in the Town Project Cost Account accrue and increase to a level which permits acquisition or construction of individual Public Improvements, the Public Improvements will be undertaken and funded from this reserve fund. Accordingly, all tax increment revenues deposited into the Town's Project Cost Account reserve fund(s) shall be deemed to have been expended and used to satisfy the obligations of the Development Program Fund when deposited.

#### **Section 2.04. Sources of Anticipated Revenues.**

The sources of anticipated revenues generated by the District and to be used to pay the Company under the Credit Enhancement Agreement are the Company TIF revenues which will be deposited as received into the District's Development Program Fund. The Company will be responsible for making all arrangements for, and payments with respect to, any additional amounts needed to fund the Project.

Exhibit E attached hereto reflects (i) the projected cost of the Project in the District, (ii) the estimated increase in assessed value per year attributable to the Project, and (iii) the estimated tax increment revenues per year following implementation of this Development Program.

#### **Section 2.05. Financial and Statistical Data.**

A summary of statistical information relating to the District's satisfaction of certain criteria contained in Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, is set forth in the following table:

## PHYSICAL DESCRIPTION

- |     |   |              |
|-----|---|--------------|
| 1.  | Total Acreage of the Municipality   | 14,717 acres |
| 2.  | Total Acreage of the Proposed Municipal TIF District  | 16.09 acres  |
| 3.  | Percentage of Total Acreage in Proposed Municipal TIF District<br>[Line 2 divided by Line 1; cannot exceed 2%]  | 0.01%        |
| 4.  | Total Acreage of <u>all</u> Existing and Proposed Municipal TIF Districts in the Municipality   | 31.09 acres  |
| 5.  | Percentage of Total Acreage in All Existing and Proposed Municipal TIF Districts [Line 4 divided by Line 1; cannot exceed 5%]   | 0.02 %       |
| 6.  | Total of all Real Property Acres in the Proposed Municipal District that are:   |              |
|     | (a) Blighted  |              |
|     | Percentage [Line 6(a) divided by Line 2]  | %            |
|     | (b) In Need of Rehabilitation or Conservation   |              |
|     | Percentage [Line 6(b) divided by Line 2]  | %            |
|     | (c) Suitable for Industrial or Commercial Sites   | 16.09 acres  |
|     | Percentage [Line 6(c) divided by Line 2]  | 100%         |
| (7) | The aggregate original principal amount of municipal indebtedness financed by the proceeds from existing tax increment financing districts within Androscoggin County does not exceed \$50,000,000. |              |

Attached hereto as Exhibit D is a certification of original assessed value executed by the Assessor of the Town of Lisbon in accordance with the requirements of 30-A M.R.S.A. § 5254(2) certifying that the original assessed value of the District as of March 31, 2001, was \$106,720.

### Section 2.06. Estimated Impact of Financing Upon Taxing Jurisdiction.



In accordance with Maine statutes governing the establishment of tax increment financing districts, the table set forth below identifies tax shifts which are expected to result during the term of the District from the establishment of the District, using formulas supplied by the DECD.

TABLE NO. I

TAX SHIFTS

<u>Tax Shift Item</u>	<u>Average Annual Amount</u>	<u>Total Undiscounted Amount</u>
Educational Aid	\$ 6,831	\$ 102,465
State/Municipal Revenue Sharing	\$ 6,435	\$ 96,525
County Tax	\$ 6,386	\$ 95,790
Total All Tax Shifts	\$19,652	\$294,780

**Section 2.07. Duration of Program.**

The Development Program shall continue in effect until fifteen (15) years after the date of its approval by the Commissioner of the Maine Department of Economic and Community Development.

**ARTICLE IV**

**MUNICIPAL APPROVALS**

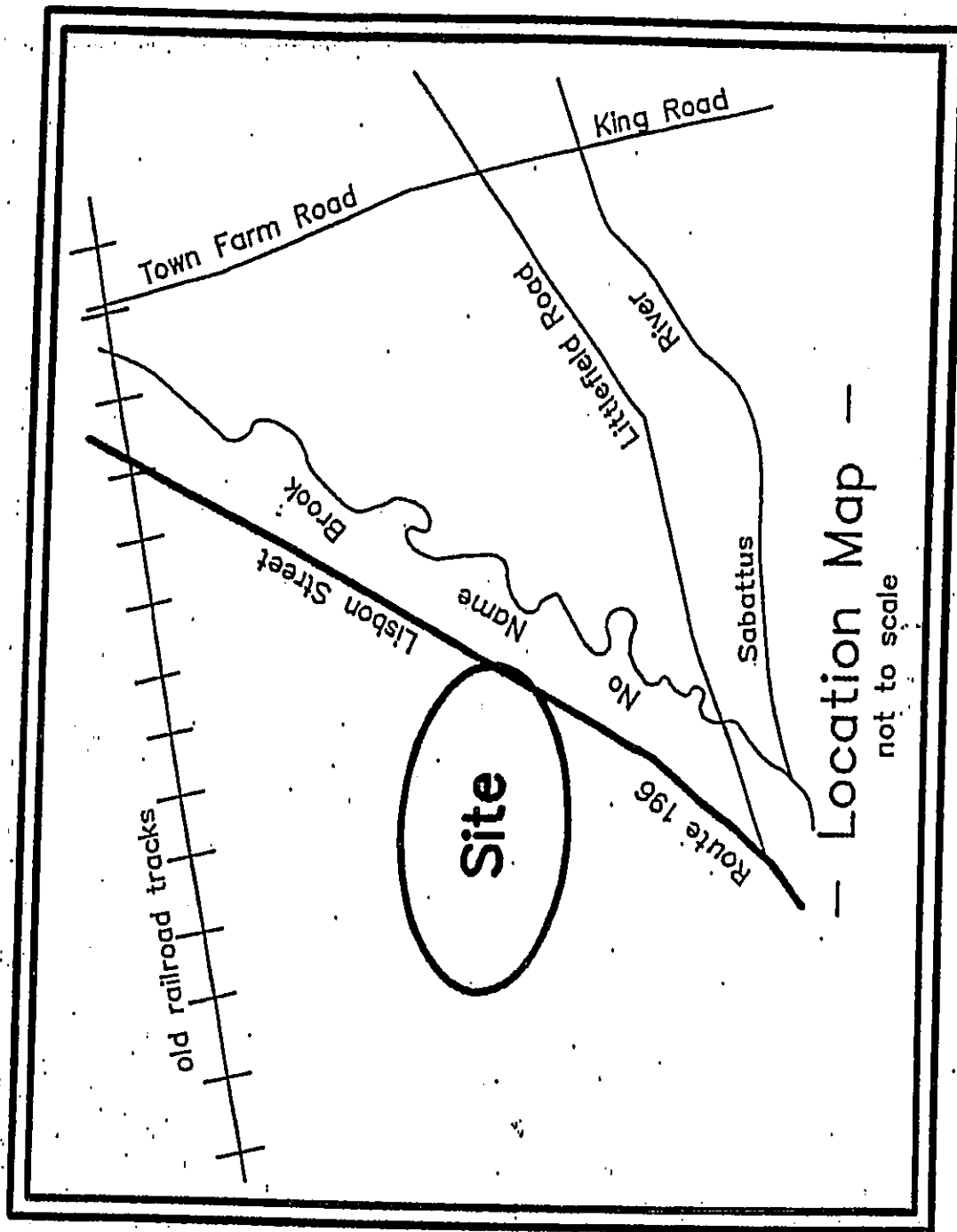
**Section 4.01. Public Hearing.**

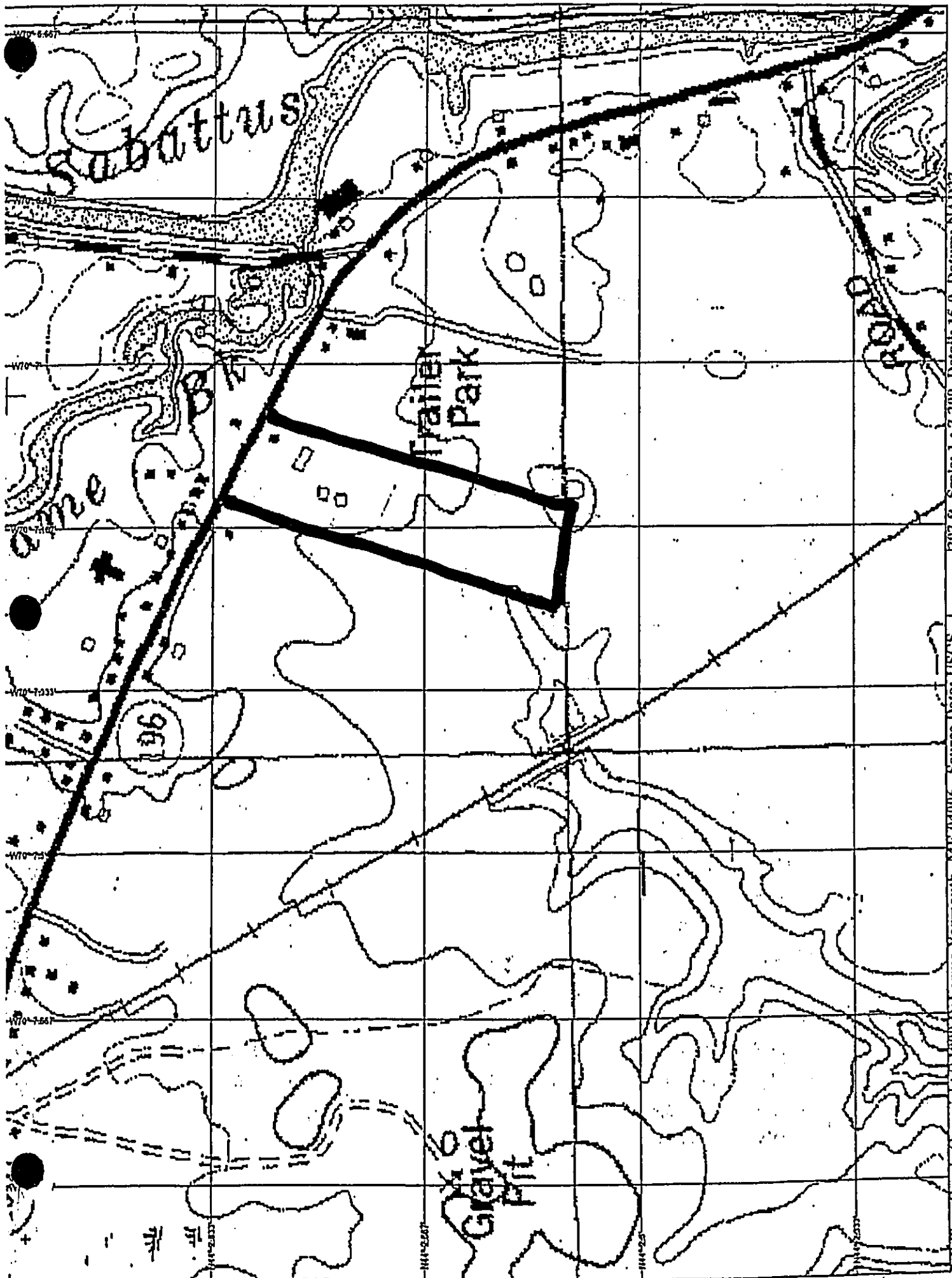
Attached hereto as Exhibit E is a copy of the Notice of Public Hearing held in accordance with the requirements of 30-A M.R.S.A. § 5253. The Notice was published in the Lewiston Sun Journal, a newspaper of general circulation in Lisbon on January 25, 2002, a date at least ten (10) days prior to the public hearing. The public hearing was held in conjunction with a meeting of

the Lisbon Board of Selectmen on February 5, 2001.

Section 4.02. Authorizing Votes.

Attached as Exhibit F is a copy of the vote adopted by the Lisbon Town Meeting at a town meeting duly called and held on February 12, 2002 designating the District and adopting this Development Program.





3-D TopoQuads Copyright © 1999 DeLorme Yarmouth, ME 04096 Source Data: USGS 1:297 ft Scale: 1:7,200 Detail: 15-0 Datum: NAD27

LISBON FALLS NORTH 1"=1.00"

EXHIBIT B  
ALLOCATION OF THE TOWN'S  
TAX INCREMENT FINANCING PORTION OF  
THE TAX INCREMENT REVENUE GENERATED BY  
THIS DEVELOPMENT

It is proposed to be captured for the full Fifteen (15) year term of this Municipal Development and Tax Increment Financing District Development Program, all tax increment revenues in excess of that portion paid to the Developer in accordance with this Development Plan and the Credit Enhancement Agreement. Therefore, the tax increment on the captured assessed value that is not allocated to The Furniture Superstore Project will be placed in the Town Sub-Account of the Project Cost Account, which shall be held by the Town free and clear of any interest of the Developer and will be used in accordance with the Development Plan under Paragraph 1.01(b), and Schedule E to develop new economic opportunities, to finance public improvements, and to fund the Town's Economic Development Program. Public improvements and economic development costs designated as project costs and to be funded are to be determined by the Town as part of its budgetary process and subject to approval as required by law with respect to budgetary items. Specific projects may include the following:

- Infrastructure improvements to Capital Avenue to facilitate and enhance development of remaining properties at the Capital Avenue Industrial Park;
- Town infrastructure projects related to or designed to better serve the project area and any public facility needs that may be identified as a result of the development of the project;
- Capital projects relating to the Route #196 corridor including but not limited to traffic flow improvements, signage, signalization, storm and sanitary sewer replacement, extensions or improvements;
- Costs associated with developing new employment opportunities; Funding of economic development programs, environmental improvement programs, and the cost of maintaining the Town's Economic Development Department.

TOWN OF LISBON, MAINE --ESTIMATED TIF REVENUES-- EXHIBIT C  
FURNITURE SUPERSTORE PROJECT

TIF YEAR	CUMULATIVE INVESTMENT	ASSESSED VALUE	RETAINED VALUE	MILL RATE	GROSS TAXES	COMPANY TIF REVENUES 40%	TOWN TIF REVENUES 60%
Base 01-02							
1 (2002-2003)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
2 (2003-2004)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
3 (2004-2005)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
4 (2005-2006)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
5 (2006-2007)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
6 (2007-2008)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
7 (2008-2009)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
8 (2010-2011)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
9 (2011-2012)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
10(2012-2013)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
11(2013-2014)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
12(2014-2015)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
13(2015-2016)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
14(2016-2017)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
15(2017-2018)	\$2,000,000	\$2,000,000	100%	0.023	\$26,000	\$10,400	\$15,600
Totals:					\$390,000	\$156,000	\$234,000

Assumptions:  
Level Mill Rate  
No Depreciation  
Full Market Assessment

TOWN OF LISBON  
THE FURNITURE SUPERSTORE PROJECT  
MUNICIPAL DEVELOPMENT AND TAX INCREMENT  
FINANCING DISTRICT DEVELOPMENT PROGRAM

EXHIBIT D.

ASSESSOR'S CERTIFICATE  
TOWN OF LISBON, MAINE

The undersigned Assessor for the Town of Lisbon, Maine, does hereby certify pursuant to the provisions of 30-A M.R.S.A. Sec. 5254 that the assessed value of The Furniture Superstore Project Municipal Development and Tax Increment Financing Development District, as described in this Development Program to which this Certificate is included, was \$ 106,720 as of March 31, 2001.

IN WITNESS WHEREOF, this Certificate has been executed as of this 15th day of February, 2002.

ASSESSOR

By: \_\_\_\_\_

THE FURNITURE SUPERSTORE PROJECT EXHIBIT E

TOWN OF LISBON  
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Selectmen of the Town of Lisbon will hold a public hearing on Tuesday, February 5, 2002 at 7:00 p.m. at the Lisbon Town Office, 300 Lisbon Street, Lisbon, Maine, for the purpose of receiving public comment on the proposed designation of The Furniture Superstore Project Municipal Development and Tax Increment Financing District and the adoption of a development program for the said District, pursuant to the provisions of Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended.

The proposed municipal development and tax financing district consists of 16.1 acres of property located on Route #196 and identified as Tax Map U-23, Lot 1.

A copy of the proposed development program for the district will be on file with the Lisbon Town Clerk after 10:00 a.m. on Monday, January 28, 2002 and may be reviewed at the office of the Lisbon Town during normal business hours.

All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at that time.

Twila Lycette, Town Clerk  
Town of Lisbon



## EXHIBIT F

Article \_\_. Shall the voters of the Town of Lisbon, Maine designate The Furniture Superstore Project Municipal Development and Tax Increment Financing District and adopt the Development Program for the District as presented to this Town Meeting, such designation and adoption to be pursuant to the following findings, terms, and provisions?

WHEREAS, the Town of Lisbon (the "Town") is authorized pursuant to Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, to designate specified areas within the Town as The Furniture Superstore Project Municipal Development and Tax Increment Financing District (the "District") and to adopt a Development Program for the District (the "Development Program"); and

WHEREAS, there is a need for industrial and commercial development in the Town; and

WHEREAS, there is a need to provide continuing employment opportunities for the citizens of the Town and the surrounding region; to improve and broaden the tax base of the Town; and to improve the general economy of the Town, the surrounding region and the State of Maine; and

WHEREAS, implementation of the Development Program will help to provide continued employment for the citizens of the Town and the surrounding region; improve and broaden the tax base in the Town and improve the economy of the Town and the State of Maine; and

WHEREAS, there is a need to encourage the expansion, improvement and continuation of commercial facilities through the establishment of the District in accordance with the provisions of Chapter 207 of Title 30-A; and

WHEREAS, the Town has held a public hearing on the question of establishing the District in accordance with the requirements of 30-A M.R.S.A. § 5253, upon at least ten (10) days prior notice published in a newspaper of general circulation within the Town; and

WHEREAS, the Town desires to designate The Furniture Superstore Project Municipal Development and Tax Increment Financing District, and to adopt a Development Program for the District; and

WHEREAS, it is expected that approval will be sought and obtained from the Maine Department of Economic and Community Development (the "Department"), approving the designation of the District and the adoption of the Development Program for the District;

**NOW, THEREFORE, BE IT HEREBY VOTED BY THE TOWN:**

Section 1. The Town hereby finds and determines that:

a. At least twenty-five percent (25%), by area, of the real property within the District, as hereinafter designated, is in need of rehabilitation, redevelopment or conservation work and is suitable for commercial sites as defined in 30-A M.R.S.A. § 5253; and

b. The total area of the District does not exceed two percent (2%) of the total acreage of the Town, and the total area of all development District within the Town (including the District) does not exceed five percent (5%) of the total acreage of the Town; and

c. The aggregate value of equalized taxable property of the District as of April 1, 2001 does not exceed five percent (5%) of the total value of equalized taxable property within the Town as of April 1, 2001; and

d. The aggregate value of indebtedness financed by the proceeds from tax increment financing within Androscoggin County, including the proposed District, does not exceed \$50 million; and

e. The Town expects that the Development Program will be completed within five (5) years of the designation of the District by the Department of Economic and Community Development; and

f. The designation of the District and pursuit of the Development Program will generate substantial economic benefits for the Town and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose.

Section 2. Pursuant to Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, the Town hereby designates The Furniture Superstore Project Municipal Development and Tax Increment Financing District designated and described as more particularly set forth in the "The Furniture Superstore Project Municipal Development and Tax Increment Financing District Development Program" presented to this Town Meeting in the form attached hereto and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.

Section 3. Pursuant to the provisions of 30-A M.R.S.A. § 5254, the percentage of captured assessed value to be retained in accordance with the Development Program is to be established as set forth in the Development Program.

Section 4. The Town Manager is authorized, empowered and directed to submit the proposed designation of the District and the proposed Development Program for the District to the State of Maine Department of Economic and Community Development for review and approval pursuant to the requirements of 30-A M.R.S.A. § 5253(1)(F).

Section 5. The Board of Selectmen or their duly-appointed representative, be and hereby are authorized and empowered, at his/her discretion, from time to time, to make such revisions to the Development Program for the District as the Board of Selectmen, or their duly-appointed representative, deem reasonably necessary or convenient in order to facilitate the process for review and approval of the District by the Department of Economic and Community Development, or for any other reason, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the Development Program.

Section 6. The foregoing designation of the District and the adoption of the Development Program for the District shall automatically become final and shall take full force and effect upon receipt by the Town of approval of the designation of the District and adoption of

the Development Program by the Department of Economic and Community Development, without requirements of further action by the Town, the Board of Selectmen, or any other party.

Section 7. The Board of Selectmen, or their duly-appointed representative, be and hereby are, authorized to enter into the Credit Enhancement Agreement contemplated by the Development Program, in the name of and on behalf of the Town; such agreement to be in such form and to contain such terms and provisions, not inconsistent with the Development Program, as the said Board of Selectmen, or their duly-appointed representative, may approve, his/her approval to be conclusively evidenced by his/her execution thereof.

ACTION TAKEN  
SPECIAL TOWN MEETING  
FEBRUARY 12, 2002

The Town Clerk, Twila Lycette, called the meeting to order at 7:00PM. The Town Clerk read the greeting and constable's return of posting.

ARTICLE To choose a moderator to preside at said meeting.

1

Layne Curtis nominated J. Michael Huston for moderator. There were no other nominations. Ballots were cast and J. Michael Huston was duly elected and qualified.

ARTICLE Shall the voters of the Town of Lisbon, Maine designate The Furniture  
2 Superstore Project **MUNICIPAL DEVELOPMENT AND TAX INCREMENT FINANCING DISTRICT** and adopt the Development Program for the District as presented to this Town Meeting, such designation and adoption to be pursuant to the following findings, terms, and provisions:

WHEREAS, the Town of Lisbon (the "Town") is authorized pursuant to Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, to designate specified areas within the Town as The Furniture Superstore Project Municipal Development and Tax Increment Financing District (the "District") and to adopt a Development Program for the District (the "Development Program"); and

WHEREAS, there is a need for industrial and commercial development in the Town; and

WHEREAS, there is a need to provide continuing employment opportunities for the citizens of the Town and the surrounding region; to improve and broaden the tax base of the Town; and to improve the general economy of the Town, the surrounding region and the State of Maine; and

WHEREAS, implementation of the Development Program will help to provide continued employment for the citizens of the Town and the surrounding region; improve and broaden the tax base in the Town and improve the economy of the Town and the State of Maine; and

WHEREAS, there is a need to encourage the expansion, improvement and continuation of commercial facilities through the establishment of the District in accordance with the provisions of Chapter 207 of Title 30-A; and

WHEREAS, the Town has held a public hearing on the question of establishing the District in accordance with the requirements of 30-A M.R.S.A. § 5253, upon at least ten (10) days prior notice published in a newspaper of general circulation within the Town; and

WHEREAS, the Town desires to designate The Furniture Superstore Project Municipal Development and Tax Increment Financing District, and to adopt a Development Program for the District; and

WHEREAS, it is expected that approval will be sought and obtained from the Maine Department of Economic and Community Development (the "Department"), approving the designation of the District and the adoption of the Development Program for the District;

NOW, THEREFORE, BE IT HEREBY VOTED BY THE TOWN:

Section 1. The Town hereby finds and determines that:

- a) At least twenty-five percent (25%), by area, of the real property within the District, as hereinafter designated, is in need of rehabilitation, redevelopment or conservation work and is suitable for commercial sites as defined in 30-A M.R.S.A. § 5253; and
- b) The total area of the District does not exceed two percent (2%) of the total acreage of the Town, and the total area of all development District within the Town (including the District) does not exceed five percent (5%) of the total acreage of the Town; and
- c) The aggregate value of equalized taxable property of the District as of April 1, 2001 does not exceed five percent (5%) of the total value of equalized taxable property within the Town as of April 1, 2001; and
- d) The aggregate value of indebtedness financed by the proceeds from tax increment financing within Androscoggin County, including the proposed District, does not exceed \$50 million; and
- e) The Town expects that the Development Program will be completed within five (5) years of the designation of the District by the Department of Economic and Community Development; and
- f) The designation of the District and pursuit of the Development Program will generate substantial economic benefits for the Town and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose.

Section 2. Pursuant to Chapter 207 of Title 30-A of the Maine Revised Statutes, as amended, the Town hereby designates The Furniture Superstore Project Municipal Development and Tax Increment Financing District designated and described as more particularly set forth in the "The Furniture Superstore Project Municipal Development and Tax Increment Financing District Development Program" presented to this Town Meeting in the form attached hereto and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.

Section 3. Pursuant to the provisions of 30-A M.R.S.A. § 5254, the percentage of captured assessed value to be retained in accordance with the Development Program is to be established as set forth in the Development Program.

Section 4. The Town Manager is authorized, empowered and directed to submit the proposed designation of the District and the proposed Development Program for the District to the State of Maine Department of Economic and Community Development for review and approval pursuant to the requirements of 30-A M.R.S.A. § 5253(1)(F).

Section 5. The Board of Selectmen or their duly-appointed representative, be and hereby are authorized and empowered, at his/her discretion, from time to time, to make such revisions to the Development Program for the District as the Board of Selectmen, or their duly-appointed representative, deem reasonably necessary or convenient in order to facilitate the process for review and approval of the District by the Department of Economic and Community Development, or for any other reason, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the Development Program.

Section 6. The foregoing designation of the District and the adoption of the Development Program for the District shall automatically become final and shall take full force and effect upon receipt by the Town of approval of the designation of the District and adoption of the Development Program by the Department of Economic and Community Development, without requirements of further action by the Town, the Board of Selectmen, or any other party.

Section 7. The Board of Selectmen, or their duly-appointed representative, be and hereby are, authorized to enter into the Credit Enhancement Agreement contemplated by the Development Program, in the name of and on behalf of the Town; such agreement to be in such form and to contain such terms and provisions, not inconsistent with the Development Program, as the said Board of Selectmen, or their duly-appointed representative, may approve, his/her approval to be conclusively evidenced by his/her execution thereof.

David Hale, seconded by Layne Curtis moved to dispense with the reading of the article. Motion to dispense with the reading, voted and carried.

Layne Curtis, seconded by Michael Bowie moved the following for Article 2:

YES

Layne Curtis, seconded by Michael Bowie moved to grant Daniel Feeney and Gerald Samson permission to speak. 2/3<sup>rd</sup> having voted in favor, Mr. Feeney and Mr. Samson were granted permission to speak.

Layne Curtis, seconded by Michael Bowie moved to grant Roger Therriault permission to speak. 2/3<sup>rd</sup> having voted in favor, Mr. Therriault was granted permission to speak.

Main motion voted and carried.

Special Town Meeting

February 12, 2002

**ARTICLE 3** To see if the Town will vote to transfer from the Police Department 2001-2002 budget personnel appropriation the sum of \$10,000 and appropriate from the undesignated fund balance the sum of \$25,154, the total of the two being \$35,154, in order to provide the 25% local match for the U.S. Department of Justice Office of Community Oriented Policing Services **COPS MORE01 AWARD GRANT**, said sum to be expended for the purposes identified in the Grant.

Michael Bowie, seconded by Eugene Charlie Smith moved the following for Article 3:

YES

Mary Ann Adams, seconded by Thomas Stanton moved Amendment # 1 as follows:

...and take \$5,000 from the Fire Department's Personnel Line too, and reduce the appropriation from undesignated to \$20,154.

Amendment #1 voted and defeated. Main motion voted and carried.

**ARTICLE 4** To see if the Town will vote to amend the Town of Lisbon Animal Ordinance, Chapter 6, Article I, In General, and Article II, **DOGS**, as printed below. New text is shown as underlined. Deleted text is shown as lined out.

CHAPTER 6. ANIMALS  
ARTICLE II. DOGS\*

Sec. 6-31. Off-premises control; impoundment.

No dog under the control or care of any person shall be permitted to leave the property of that person unless it the dog is on a leash of suitable strength not more than six feet in length, ~~or is under the supervision and verbal control of any person.~~ Any dog so found may be impounded by the animal control officer at the owner's expense,

including the impoundment fee in the amount established by the selectmen and on file in the town offices. Any dog so impounded may be destroyed if it is not claimed and the fees paid within seven eight days following impoundment.

It shall also be considered a violation of this Section, where a dog, although restrained on the property of its owner or keeper, is allowed to encroach upon a neighbors abutting private property or upon a public way, public sidewalk or other public property.

Any person who violates this Section commits a civil violation which will result in the forfeiture of not less than \$50.00 nor more than \$250.00 for the first violation and a forfeiture of not less than \$100.00 nor more than \$500.00 for a second or subsequent violation. Any person who has been found to have committed a civil violation under this Section or under 7 M.R.S.A. § 3911 more than three times within any twelve month period, shall

dogs. The enclosure shall be of suitable size to accommodate the animal or animals. At a minimum, the enclosure shall be high enough to prevent the dog or dogs from leaping out of the enclosure and shall also contain a floor or other structure that will prevent the dog or dogs from digging under the enclosure and escaping. Any enclosure shall be completed within thirty days of the date of the finding by the Court except that such time frame may be extended by the Animal Control Officer due to weather or ground conditions. Such forfeitures shall be paid to the Town of Lisbon and shall be deposited in a separate account as provided in 7 M.R.S.A. § 3945.

(Code 1983, § 3-101)

State law reference-Uncontrolled dogs, 7 M.R.S.A. § 3911 et seq.

\*State law reference-Dogs, 7 M.R.S.A. § 3911 et seq.

Sec. 6-34. Canine Waste.

(a) Violation. It shall be the duty of any owner or keeper of a dog or anyone in possession or control of a dog to remove and dispose of, in a safe and healthful manner, any waste left by the animal on any street, sidewalk or publicly owned property, or any private property where that person does not have permission of the owner to leave waste.

(b) Exemption. The requirements for removing dog waste under this Section shall not apply to a dog accompanying any handicapped person, who, by reason of the handicap, is physically unable to comply with the requirements of this Section.

(c) Penalties. Anyone who violates this Section shall be guilty of a civil violation and shall forfeit a sum of not less than \$50.00 nor more than \$250.00 for the first violation, and shall forfeit a sum of not less than \$100.00 nor more than \$500.00 for a second or subsequent violation. Such forfeitures shall be paid to the Town of Lisbon and shall be deposited in a separate account as provided in 7 M.R.S.A. § 3945.

Eugene Charles Smith, seconded by Layne Curtis moved the following for Article 4:

YES

Dawn King, seconded by Norma Wells moved the question. 2/3<sup>rd</sup> having voted in favor, the motion to move the question was voted and carried.

Main motion voted and carried.

**ARTICLE**  
**5**

To see if the Town will vote to approve the changes to the **ZONING ORDINANCE** as printed below. New text is shown as underlined. Deleted text is shown as lined out. The purpose of these amendments is to permit the conversions of buildings, other than residential buildings, to multiple-unit housing.



Division 4. General Residential District

Sec. 70-323. Conditional uses.

(1) Residential.

a. Conversion of existing residences buildings which do not meet dimensional, or parking requirements to multiple-unit housing.

Division 7. Village District

Sec. 70-413. Conditional uses.

(1) Conversion of existing residences buildings which do not meet dimensional or parking requirements to multiple-unit housing.

Article VI. Supplementary District Regulations

Division 1. Generally

Sec. 70-609. Conversion of existing residences buildings to multiple-unit housing.

(a) General requirements. Conversion of existing residences buildings which do not meet dimensional or parking requirements to multiple-unit housing in the village and general residential districts may be allowed by conditional use permit from the planning board....

(b) Conditional use limitations.

(2) In the village zone, decrease of area and/or parking requirements may be reduced by not more than two-thirds ~~for the addition of one dwelling unit to a single-family residence unit.~~

Michael Bowie, seconded by Eugene Charles Smith moved the following for Article 5:

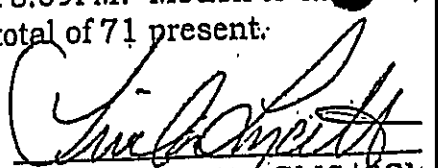
YES

A motion was made amend the article, to deal with these situations on an individual basis, and or give the Selectmen authority to handle them as they come up. The moderator ruled the motion out of order stating amendments to the text on the floor of town meeting were not in order.

Main motion voted and carried.

Norma Wells, seconded by Michael Bowie moved to adjourn at 8:09PM. Motion to adjourn, voted and carried. Attendance: Ward-1 19, Ward-2 52, for a total of 71 present.

Attest:

  
Twila D. Lycette, CMC/CCM

TO: Lisbon School Committee  
FROM: Catherine O. Messmer, Business Manager  
CC: Shannon L. Welsh, Superintendent of Schools  
Lisbon Town Council Finance Committee  
RE: Anticipated Budget Transfers  
DATE: December 7, 2006

Based on the attached ABC report the School Department will need to transfer money to cover the overage in Student Transportation-B. Contractual Services and Student Transportation-E. Fixed Charges.

9) Transportation

Transfer to 9) TRANSPORTATION - B. Contractual Services \$33,000.00  
(Overage due to the need to transport additional Special Education Students.)

Transfer from A. Personnel \$33,000.00  
(Money is available in several Personnel lines because of employee plan changes in health insurance.)

Transfer to 9) TRANSPORTATION - E. Fixed Charges \$870.00  
(Overage is due to the increase in interest rates from the time we budgeted for the new buses to the time we bought the buses.)

Transfer from 9) TRANSPORTATION - C. Commodities \$870.00  
(Money is available in Commodities because Administration is holding off on buying supplies to help cover shortage.)

Total Amount of Transfers \$33,870.00

After analyzing the latest Expenditure Report we anticipate a total overage for the year in TRANSPORTATION - B. Contractual Services in the amount of \$57,000 due to Special Education required transportation costs. We have \$37,000 available in several Personnel lines because of employee plan changes in health insurance and we are anticipating \$20,000 available in the Natural Gas line based on expenditures to date.

As in the past, we plan to request formal approval for these transfers from the Town Council and the School Committee in June 2007.

A copy of this memo and the ABC Report will be provided to the Town Council with the warrant dated December 19, 2006.

LISBON SCHOOL DEPARTMENT  
CURRENT BUDGET SUMMARY FOR 2006-2007  
AS OF 12/6/2006

BUDGET BY ARTICLE	2006-2007 VOTED BUDGET	2006-2007 ACTUAL EXPENSED	2006-2007 ENCUMB	\$ REMAIN	% REMAIN
<b>1)REGULAR PROGRAMS-ELEM</b>					
A. Personnel Services	3,926,720.00	1,431,758.59	2,131,523.30	363,438.11	9.26%
B. Contractual Services	86,851.00	12,067.23	65,596.55	9,187.22	10.58%
C. Commodities	105,937.00	50,345.49	8,875.82	46,715.69	44.10%
D. Capital Outlay	11,300.00	4,642.48	4,715.41	1,942.11	17.19%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>4,130,808.00</b>	<b>1,498,813.79</b>	<b>2,210,711.08</b>	<b>421,283.13</b>	<b>10.20%</b>
Includes: Elementary Instruction, Lisbon Community School, PWSugg Middle, Gifted & Talented-Elem					
<b>2)REGULAR PROGRAMS-SEC</b>					
A. Personnel Services	1,936,874.00	579,244.64	1,150,001.75	207,627.61	10.72%
B. Contractual Services	62,521.00	14,937.86	42,661.17	4,921.97	7.87%
C. Commodities	76,162.00	51,190.75	8,013.47	16,957.78	22.27%
D. Capital Outlay	10,609.00	7,484.83	2,129.16	995.01	9.38%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>2,086,166.00</b>	<b>652,858.08</b>	<b>1,202,805.55</b>	<b>230,502.37</b>	<b>11.05%</b>
Includes: Secondary Instruction, Gifted & Talented-Sec					
<b>3)SUPPORT SERVICES</b>					
A. Personnel Services	1,363,284.00	482,187.22	715,933.68	165,163.10	12.12%
B. Contractual Services	32,128.00	18,344.72	1,750.35	12,032.93	37.45%
C. Commodities	59,436.00	21,579.44	22,982.39	14,874.17	25.03%
D. Capital Outlay	3,582.00	2,469.65	736.00	376.35	10.51%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>1,458,430.00</b>	<b>524,581.03</b>	<b>741,402.42</b>	<b>192,446.55</b>	<b>13.20%</b>
Includes: All Principals, Guidance, Nurse, and Library					
<b>4)SPECIAL EDUCATION</b>					
A. Personnel Services	1,701,670.00	513,661.62	922,047.12	265,961.26	15.63%
B. Contractual Services	376,200.00	145,522.04	230,509.58	168.38	0.04%
C. Commodities	0.00	0.00	0.00	0.00	0.00%
D. Capital Outlay	0.00	0.00	0.00	0.00	0.00%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>2,077,870.00</b>	<b>659,183.66</b>	<b>1,152,556.70</b>	<b>266,129.64</b>	<b>12.81%</b>
<b>5)CO-CURRICULAR</b>					
A. Personnel Services	264,997.00	113,953.55	116,268.88	34,774.57	13.12%
B. Contractual Services	66,228.00	18,985.37	19,628.34	27,614.29	41.70%
C. Commodities	35,589.00	22,023.61	1,654.85	11,910.54	33.47%
D. Capital Outlay	1,500.00	533.00	905.00	62.00	4.13%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>368,314.00</b>	<b>155,495.53</b>	<b>138,457.07</b>	<b>74,361.40</b>	<b>20.19%</b>
<b>6)SCHOOL NUTRITION</b>					
A. Personnel Services	260,585.00	83,706.93	114,780.80	62,097.27	23.83%
B. Contractual Services	0.00	0.00	0.00	0.00	0.00%
C. Commodities	0.00	0.00	0.00	0.00	0.00%
D. Capital Outlay	0.00	0.00	0.00	0.00	0.00%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>260,585.00</b>	<b>83,706.93</b>	<b>114,780.80</b>	<b>62,097.27</b>	<b>23.83%</b>

LISBON SCHOOL DEPARTMENT  
CURRENT BUDGET SUMMARY FOR 2006-2007  
AS OF 12/6/2006

BUDGET BY ARTICLE	2006-2007 VOTED BUDGET	2006-2007 ACTUAL EXPENSED	2006-2007 ENCUMB	\$ REMAIN	% REMAIN
<b>7)GENERAL ADMINISTRATION</b>					
A. Personnel Services	432,003.00	187,527.83	219,970.45	24,504.72	5.67%
B. Contractual Services	164,614.00	103,862.29	9,740.42	51,011.29	30.99%
C. Commodities	46,740.00	36,115.57	768.14	9,856.29	21.09%
D. Capital Outlay	4,600.00	3,506.97	0.00	1,093.03	23.76%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>647,957.00</b>	<b>331,012.66</b>	<b>230,479.01</b>	<b>86,465.33</b>	<b>13.34%</b>
Includes: Schoolboard, Superintendent, Curriculum Coordinator, Technology System Administrator, and Improvement of Instruction					
<b>8)OPER. &amp; MAINT. OF PLANT</b>					
A. Personnel Services	658,001.00	290,875.40	259,813.08	107,312.52	16.31%
B. Contractual Services	565,296.00	341,707.70	30,755.08	192,833.22	34.11%
C. Commodities	261,163.00	137,873.69	87,632.35	35,656.96	13.65%
D. Capital Outlay	32,267.00	31,903.38	0.00	363.62	1.13%
E. Fixed Charges	1,214,912.00	952,777.87	0.00	262,134.13	21.58%
<b>TOTAL</b>	<b>2,731,639.00</b>	<b>1,755,138.04</b>	<b>378,200.51</b>	<b>598,300.45</b>	<b>21.90%</b>
Includes: Custodial K-8, Custodial 9-12, and Operation & Maintenance of Plant					
<b>9)STUDENT TRANSPORTATION</b>					
A. Personnel Services	341,190.00	132,223.34	138,026.90	70,939.76	20.79%
B. Contractual Services	154,996.00	91,883.24	95,782.55	(32,669.79)	-21.08%
C. Commodities	58,086.00	19,488.34	0.00	38,597.66	66.45%
D. Capital Outlay	0.00	0.00	0.00	0.00	0.00%
E. Fixed Charges	86,853.00	85,513.60	2,200.00	(860.60)	0.00%
<b>TOTAL</b>	<b>641,125.00</b>	<b>329,108.52</b>	<b>236,009.45</b>	<b>76,007.03</b>	<b>11.86%</b>
<b>10)TECHNOLOGY FUNDS</b>					
A. Personnel Services	0.00	0.00	0.00	0.00	0.00%
B. Contractual Services	0.00	0.00	0.00	0.00	0.00%
C. Commodities	0.00	0.00	0.00	0.00	0.00%
D. Capital Outlay	50,750.00	50,007.26	143.82	598.92	1.18%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>50,750.00</b>	<b>50,007.26</b>	<b>143.82</b>	<b>598.92</b>	<b>1.18%</b>
<b>11)CURRICULUM MATERIALS</b>					
A. Personnel Services	0.00	0.00	0.00	0.00	0.00%
B. Contractual Services	0.00	0.00	0.00	0.00	0.00%
C. Commodities	0.00	0.00	0.00	0.00	0.00%
D. Capital Outlay	55,800.00	41,392.50	7,408.72	6,998.78	12.54%
E. Fixed Charges	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>55,800.00</b>	<b>41,392.50</b>	<b>7,408.72</b>	<b>6,998.78</b>	<b>12.54%</b>
<b>TOTAL BUDGET</b>	<b>14,509,444.00</b>	<b>6,081,298.00</b>	<b>6,412,955.13</b>	<b>2,015,190.87</b>	<b>13.89%</b>

Revenue report dated 12-14-2006

Revenue Report	budgeted	month receipts	F/Y06-07													
Dated 12-14-2006	rev.	july	aug	sept	oct	nov	dec	jan	feb.	mar	apr	may	june	grand total	%	
r1020-gen. assist.	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	TRUE	
r1021-economic dev. R	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	0.00	
r1090-animal control r	\$25,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	0.00	
r1091-sabatius inc-dog	\$7,000.00	\$79.00	\$211.00	\$29.00	\$47.00	\$1,808.00	\$580.00							\$2,754.00	39.34	
r1100-parking tickets	\$1,200.00	\$0.00	\$40.00	\$0.00	\$40.00	\$140.00	\$200.00							\$420.00	35.00	
r1101-court fees	\$2,500.00	\$0.00	\$0.00	\$350.00	\$136.24	\$319.76	\$300.00							\$1,106.00	44.24	
r-1102-misc. police rev.	\$1,000.00	\$40.00	\$150.00	\$0.00	\$117.00	\$80.00	\$75.00							\$462.00	46.20	
r-1103-police report fee	\$1,200.00	\$0.00	\$200.00	\$0.00	\$262.00	\$120.00	\$75.00							\$657.00	54.75	
r1150-tax interest	\$25,000.00	\$1,955.34	\$1,647.44	\$634.62	\$1,981.04	\$3,319.73	\$2,152.14							\$11,690.31	46.76	
r1151-escrow interest	\$50,706.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,137.00	\$0.00							\$12,137.00	23.94	
r1160-investment int.	\$170,000.00	\$15,961.59	\$10,989.38	\$19,752.67	\$13,862.27	\$8,000.00	\$8,000.00							\$76,565.91	45.04	
r1170-cost acc.	\$6,000.00	\$1,123.76	\$755.08	\$522.08	\$401.56	\$963.80	\$1,164.80							\$4,931.08	82.18	
r1200-st. revenue shari	\$932,890.00	\$168,716.27	\$39,540.42	\$19,147.49	\$100,251.78	\$75,020.34	\$0.00							\$402,676.30	43.16	
r1221 use of surplus	\$664,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	0.00	
r1280-urb. rural incent	\$114,000.00	\$0.00	\$0.00	\$28,821.00	\$0.00	\$0.00	\$28,821.00							\$57,642.00	50.56	
r1340-construction fees	\$12,000.00	\$2,453.56	\$2,340.46	\$979.00	\$1,022.52	\$814.25	\$108.68							\$7,718.47	64.32	
r1350-plumbing permit	\$4,000.00	\$264.00	\$707.25	\$232.50	\$126.00	\$207.75	\$141.75							\$1,679.25	41.98	
r1362-h/fishing fees	\$2,400.00	\$179.00	\$122.50	\$143.25	\$199.25	\$102.25	\$131.00							\$877.25	36.55	
r1363-vital records fee	\$4,600.00	\$615.00	\$685.00	\$545.00	\$290.00	\$370.00	\$180.00							\$2,685.00	58.37	
r1364-misc. business fe	\$4,800.00	\$10.00	\$157.00	\$125.00	\$18.00	\$231.00	\$24.00							\$565.00	11.77	
r1482-teen center	\$2,500.00	\$0.00	\$155.00	\$259.24	\$0.00	\$590.50	\$415.00							\$1,419.74	56.79	
r1500-watercraft excise	\$7,500.00	\$679.20	\$243.80	\$93.80	\$30.00	\$24.50	\$0.00							\$1,071.30	14.28	
r1600-vehicle excise	\$1,280,000.00	\$98,995.39	\$108,072.22	\$88,734.58	\$125,860.44	\$78,775.10	\$33,226.87							\$533,664.60	41.69	
r1608-recycling revenu	\$120,000.00	\$13,637.75	\$10,972.92	\$12,061.10	\$27,200.91	\$12,868.53	\$4,071.00							\$80,812.21	67.34	
r1700-registration fees	\$24,000.00	\$2,421.00	\$2,457.00	\$1,726.00	\$2,126.00	\$1,542.00	\$714.00							\$10,986.00	45.78	
r1730-school cost	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	0.00	
r1900-tree growth relm	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	0.00	
r1920-recreation rev.	\$51,107.00	\$20,440.00	\$6,128.00	\$5,291.00	\$2,806.00	\$1,304.00	\$1,940.00							\$37,909.00	74.18	
r1950-library revenue	\$1,000.00	\$0.00	\$106.15	\$0.00	\$0.00	\$361.30	\$0.00							\$467.45	46.75	
r1960-veterans reimbui	\$6,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	0.00	
r1970-park cabin/rev.	\$9,009.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00							\$2,250.00	24.98	
r1980 interest on old to	\$360.00	\$42.91	\$0.00	\$0.00	\$104.22	\$189.65	\$0.00							\$336.78	93.55	
r1486-mtm center renti	\$13,000.00	\$0.00	\$100.00	\$3,550.00	\$1,577.00	\$185.00	\$2,500.00							\$7,912.00	60.86	
R1090-ANIMAL CONTROL REVENUE WILL INCREASE IN JAN-FEB-LICENSE OF DOGS, FINES AND LATE FEES														\$0.00		
beaver park includes r1270-r1022-r1970 library includesr1390-r1400-r1950. license are renewed in May & June. r1500 watercraft reg. is Apri The majority of r1500 Watercraft registration is April, May & June.																
recycling rev includes r1609-1610-1611-1612-1613-1614-1615-1616-1617-1618-1619. R1900 Tree growth and r1960 Veterans reimbursement both are recieved in June.																
recreation rev. Includesr1920-1921-1922-1923-1924-1925-1926-1927-1928-1929-1930. R1150 tax interest will Increase In May & June when tax liens are filed.																
RODNEY MOODY-FINANCE DIRECTOR APRIL 30- 2005/December 14-2006																

**TOWN OF LISBON**  
**APPROPRIATION CONTROL REPORT FISCAL YEAR JULY 06/JUNE 07**  
**12/14/2006**

Acct#	Department Name	Appropriation	Adjustment	Final Budget	07/06-06/07 exp plus enc	Unencumbered Balance	% Exp.	Projected Exp. Forecast	Diff. between Budg & Frst
1011	Elected Officials	\$21,350.00		\$21,350.00	\$5,093.11	\$16,256.89	24%	\$21,350.00	-
1012	Town Manager	\$117,538.00		\$117,538.00	\$60,031.43	\$57,506.57	51%	\$117,538.00	-
1013	Insurance	\$634,443.00		\$634,443.00	\$266,546.02	\$365,896.98	42%	\$634,443.00	-
1014	Legal	\$34,000.00		\$34,000.00	\$16,817.95	\$17,182.05	49%	\$34,000.00	-
1014	Charter Com, Legal					\$0.00			-
1021	General Assist.	\$60,782.00		\$60,782.00	\$24,138.11	\$36,643.89	40%	\$60,782.00	-
1040	Finance	\$181,635.00		\$181,635.00	\$81,993.83	\$99,641.17	45%	\$181,635.00	-
1041	Computer	\$106,457.00	\$11,527.00	\$117,984.00	\$44,460.84	\$73,523.16	38%	\$117,984.00	-
1050	Town Clerk	\$73,922.00		\$73,922.00	\$33,331.06	\$40,590.94	45%	\$73,922.00	-
1060	Assessing	\$104,907.00		\$104,907.00	\$46,340.54	\$58,566.46	44%	\$104,907.00	-
1070	Elections	\$27,577.00	\$2,416.00	\$29,993.00	\$17,168.76	\$12,824.24	57%	\$29,993.00	-
1090	Animal Control Off	\$62,253.00		\$62,253.00	\$19,072.23	\$43,180.77	31%	\$62,253.00	-
1100	Police	\$1,106,750.00		\$1,106,750.00	\$596,348.74	\$510,401.26	54%	\$1,106,750.00	-
1110	Fire	\$247,331.00		\$247,331.00	\$99,442.08	\$147,888.92	40%	\$247,331.00	-
1111	Fire-Escrow	\$75,000.00	\$147,648.00	\$222,648.00	\$10,000.00	\$212,648.00	4%	\$222,648.00	-
1112	Lisbon Emergency	\$11,875.00		\$11,875.00	\$0.00	\$11,875.00	0%	\$11,875.00	-
1130	Hydrant Rental	\$231,784.00		\$231,784.00	\$115,892.00	\$115,892.00	50%	\$231,784.00	-
1140	Street Lights	\$91,960.00		\$91,960.00	\$31,694.02	\$60,265.98	34%	\$91,960.00	-
1141	Traffic Signal Mod		\$0.00	\$0.00	\$0.00	\$3,000.00		\$3,000.00	-
1150	Beaver Park Grant	\$39,009.00		\$39,009.00	\$18,980.38	\$20,028.62	49%	\$39,009.00	-
1160	Publick Works	\$660,669.00	\$17,500.00	\$678,169.00	\$390,147.85	\$288,021.15	58%	\$678,169.00	-
1161	Public Works Wint	\$130,681.00		\$130,681.00	\$32,459.98	\$98,221.02	25%	\$130,681.00	-
1162	Town Engineer	\$41,625.00	\$3,173.00	\$44,798.00	\$18,851.25	\$25,946.75	42%	\$48,456.00	-
1163	Erosion Cont Proj			\$0.00	\$0.00	\$0.00			-
1163	Recons Capital			\$0.00	\$0.00	\$0.00			-
1163	Improvements	\$20,000.00	\$6,331.00	\$26,331.00	\$28,414.82	(\$2,083.82)	108%	\$26,331.00	-
1163	Reconstruction proj.			\$0.00	\$0.00	\$0.00			-
1165	Town Paving	\$215,000.00	\$3,500.00	\$218,500.00	\$206,295.32	\$12,204.68	94%	\$218,500.00	-
1166	Leasing	\$31,325.00		\$31,325.00	\$24,999.00	\$6,326.00	80%	\$31,325.00	-
1163	Reconst of Rt 125	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	-
1169	Recovery Grant			\$0.00	\$0.00	\$0.00			-
	Interagencies	\$10,000.00		\$10,000.00	\$4,000.00	\$6,000.00	40%	\$10,000.00	-
	ME Municipal Asso	\$7,527.00		\$7,527.00	\$0.00	\$7,527.00	0%	\$7,527.00	-
1172	Avcog	\$7,616.00		\$7,616.00	\$7,615.32	\$0.68	100%	\$7,616.00	-
1173	Memorial Day	\$1,424.00		\$1,424.00	\$0.00	\$1,424.00	0%	\$1,424.00	-
1174	Lisbon Emergency	\$100.00		\$100.00	\$0.00	\$100.00	0%	\$100.00	-
1175	Moxie Day	\$2,500.00		\$2,500.00	\$0.00	\$2,500.00	0%	\$2,500.00	-
1180	Health Officer	\$9,932.00	\$0.00	\$9,932.00	\$6,421.17	\$3,510.83	65%	\$9,932.00	-
1190	Senior Citizen	\$27,536.00	\$7,707.00	\$35,243.00	\$7,603.87	\$27,639.33	22%	\$35,243.00	-
1200	Solid Waste	\$531,737.00	\$1,700.00	\$533,437.00	\$224,894.69	\$308,542.31	42%	\$533,437.00	-
1201	Landfill Closeout		\$5,083.00	\$5,083.00	\$622.50	\$4,460.50	12%	\$5,083.00	-
1220	Lisbon Library	\$162,548.00		\$162,548.00	\$73,285.34	\$89,262.66	45%	\$162,548.00	-
1221	Hold/Building Sale		\$67,014.00	\$67,014.00	\$57,365.98	\$9,648.04			-
1250	Town Buildings	\$119,394.00	\$3,794.00	\$123,188.00	\$91,291.12	\$31,896.88	74%	\$123,188.00	-
1251	Historical Society	\$1,500.00		\$1,500.00	\$0.00	\$1,500.00	0%	\$1,500.00	-
1260	Conservation	\$500.00		\$500.00	\$0.00	\$500.00	0%	\$500.00	-
1291	Planning Board	\$5,370.00		\$5,370.00	\$2,121.08	\$3,248.92	39%	\$5,370.00	-
1292	Board of Appeals	\$1,150.00		\$1,150.00	\$399.87	\$750.13	35%	\$1,150.00	-
1293	Comprehensive Plan		\$0.00	\$0.00	\$242.66	(\$242.66)		\$0.00	-
1310	Contingency	\$3,000.00		\$3,000.00	\$0.00	\$3,000.00	0%	\$3,000.00	-
1311	Grant Match	\$7,000.00	\$2,000.00	\$9,000.00	\$0.00	\$9,000.00	0%	\$9,000.00	-
1320	Economic Develop	\$65,671.00	\$0.00	\$65,671.00	\$29,702.29	\$35,968.71	45%	\$65,671.00	-
1350	Marion T. Morse	\$41,500.00	\$5,108.00	\$46,608.00	\$26,123.03	\$18,484.97	60%	\$46,608.00	-
1360	Abatements	\$0.00		\$0.00	\$2,273.19	(\$2,273.19)		\$0.00	-
1370	Social Security	\$196,352.00		\$196,352.00	\$98,660.33	\$97,691.67	50%	\$196,352.00	-
1380	ME State Retirement	\$29,321.00		\$29,321.00	\$19,430.93	\$9,890.07	66%	\$29,321.00	-
1420	County Tax	\$514,674.00		\$514,674.00	\$514,674.00	\$0.00	100%	\$514,674.00	-
1440	Debt Service	\$559,353.00		\$559,353.00	\$512,970.91	\$46,382.09	92%	\$559,353.00	-
1480	Recreation Dept	\$148,119.00		\$148,119.00	\$83,994.65	\$64,124.35	57%	\$148,119.00	-
1482	Teen Center	\$41,386.00	\$2,422.00	\$43,808.00	\$16,179.87	\$28,628.13	36%	\$43,808.00	-
1484	Paper Mill Rd, match		\$1,975.00	\$1,975.00	\$642.87	\$1,332.13	33%	\$1,975.00	-
1485	Ball Fields		\$172.00	\$172.00		\$172.00	0%	\$172.00	-
1484	Mill Street	\$0.00		\$0.00		\$0.00			-
1484	Trails Donations		\$551.00	\$551.00	(\$250.00)	\$801.00	-45%	\$551.00	-
1700	Land Purchase	\$39,300.00		\$39,300.00	\$39,300.00	\$0.00	100%	\$39,300.00	-
1160	Woodlot Money		\$48,029.00	\$48,029.00	\$17,850.00	\$30,179.00	37%	\$48,029.00	-
1161	Beaver Park Grant	\$0.00	\$2,602.00	\$2,602.00	\$3,338.88	(\$734.88)	128%	\$2,602.00	-
	Used Rescue Auction		\$3,230.00	\$3,230.00	\$2,530.00	\$700.00	78%	\$3,230.00	-
	Fire Dept Auction		\$1,531.00	\$1,531.00	\$0.00	\$1,531.00	0%		-
	Rescue Equipmt Rev		\$851.00	\$851.00	\$0.00	\$851.00	0%	\$0.00	-
1481	ME Community	\$0.00	\$3,683.00	\$3,683.00	(\$3,145.36)	\$6,828.36	-85%	\$0.00	-
1168	Bicycle/Trails		\$34,732.00	\$34,732.00	\$61,527.84	(\$26,795.84)	177%		-

TOWN OF  
LISBON, ME

COUNCIL  
MINUTES  
JUL.-DEC. 2006

END