JOBS Partners in Training

What is JOBS? JOBS Training is a program designed to help both workers and employers: helping workers secure and keep jobs, and helping employers find good workers. The various services offered through JOBS Training are funded through an innovative marriage of federal, state, and private interests and resources. The primary focus is on providing job opportunities for people who, for one reason or another, have had difficulty securing good jobs through traditional channels. Under JOBS Training, the private business community has assumed major administrative and operational responsibilities. In all Maine counties except Cumberland, these responsibilities are borne by the Maine 15-County Private Industry Council, a group comprised primarily of business people from a diversity of business and geographic regions of the state, thus assuring that the program responds to local labor market conditions.

What is Offered to Employers? The bottom line goal of the program is to provide job-ready employees who are eager to go to work. In addition to standard training curricula, programs can be designed to specifically assist individual employers. Under the On-the-Job Training Program, employers can have up to 50% of a new employee’s starting hourly wage paid by the JOBS Training Program while training is taking place.

What Programs are Offered to Employees?

- **Educational Skills Program**
  For many workers, all that stands in the way of finding good, secure jobs are inadequate reading and mathematics skills, or a high school diploma or its equivalent. JOBS Training has training programs to address those needs.
- **Job Skills Training**
  Specific jobs require specific skills. Through Vocational Technical Institutes, secondary vocational education centers, adult ed, and other institutions, training in such specific job skills as clerical, culinary arts, nurses’ aide, welding, carpentry, and construction trades are offered through contracts with the JOBS Training program.
- **On-the-Job Training (OJT)**
  Many employers need to train their workers for job-specific tasks. Recognizing that the work-site needs of every employer are unique, JOBS Training offers flexible on-the-job training programs for positions such as machine operator, secretary, daycare aide, and construction worker.
- **Employability Training**
  Many job-seekers need assistance on very basic issues such as where and how to find a job, how to write a resume, and how to keep a job. The JOBS Training program helps answer those and the full range of associated questions.
- **Supportive Services**
  JOBS Training can even help solve transportation and daycare problems, and help in buying training books and equipment required by trainees to get and hold jobs.

Who is Eligible? JOBS Training services are available to a wide range of job-seekers. Specific criteria have been established by law, and eligibility details are available from any of the 21 local JOBS offices throughout the 15-County area.

What Are Participants Saying?
or contact any one of our local JOBS Training offices.

Aroostook County Action Program
(ACAP) JOBS Training Offices
Presque Isle 764-3721
toll-free 1-800-432-7881
Houlton 532-9528
Madawaska 728-6345

Hancock 594-9575
Belfast 338-5158
Damariscotta 563-8697/882-7051

Training and Development Corporation
(TDC) JOBS Training Offices
Bangor 945-9431
Millinocket 723-8173
Patten 528-2263

A Message from The Governor

One of the great challenges
we face in Maine is to train
and re-train our workforce
for the demands imposed
by a constantly changing
economy. The importance
of an effective training
system to both individual
workers and the entire
business community
cannot be overstated.
The prosperity of us all
depends increasingly on the
skills individual workers
bring to their jobs. Through cooperative action the JOBS
Partners in Training Program brings together public
and private resources to address the training needs of our
workers. I encourage both employers and workers to learn
more about, and to take advantage of, the many services
available under this program.

A Message from The Private Industry Council

ROLAND SUTTON—Co-Chairman
STEPHEN R. CROCKETT—Co-Chairman

The Maine 15-County Private Industry Council has provided
training to thousands of Maine businesses and workers
since 1984. We are proud of our record of accomplishment
in training and placing workers in private businesses. Please
call and let us know how the JOBS—Partners in Training
Program can serve you.

Training Services for You

Training Services Offered by the Maine 15-County Private Industry Council